

CITY OF

HEMET

HEALTH, HERITAGE & HARMONY

BONNIE WRIGHT
MAYOR

PAUL RAVER
MAYOR PRO-TEM

LINDA KRUPA
COUNCIL MEMBER

SHELLIE MILNE
COUNCIL MEMBER

ROBERT YOUSSEF
COUNCIL MEMBER

ALEXANDER MEYERHOFF
CITY MANAGER

JESSICA HURST
DEPUTY CITY MANAGER
ADMINISTRATIVE SERVICES

City of Hemet
Annual Operating Budget
FY 2016-2017
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City of Hemet

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From the Office
of the

CITY MANAGER
Alexander P. Meyerhoff

July 1, 2016

Honorable Mayor, Council Members and Citizens of Hemet:

On behalf of City staff, I am pleased to present the Fiscal Year (FY) 2016-17 budget document. The budget puts forth a comprehensive financial plan that builds on past accomplishments, as well as incorporates the Council's vision for the future. As submitted, the FY 2016-17 budget document is consistent with the five-year financial plan adopted in October 2015. The budget approved by the Council is a "nearly balanced" budget which requires less than 1% deficit spending.

Departmental budgets were prepared based on the objectives to achieve Council priorities balanced against certain fiscal parameters. Although the City continues to struggle with decreasing financial resources, the Council was able to adopt a budget that addresses critical capital needs and maintains service levels for the community.

Citywide Summary

The citywide revenue forecast for FY 2016-17 projects an overall \$1,450,037 million increase in revenue when compared to the FY 2015-16 amended budget. The citywide expenditure forecast projects an overall \$14,735,182 million decrease from the FY 2015-16 amended budget, primarily due to the carryover of appropriations for capital projects, and internal service charges, such as equipment replacement and information services.

General Fund

For FY 2016-17, the projected General Fund revenue is approximately \$38.4 million, or 48% of total citywide revenues. This represents an increase over the FY 2015-16 amended estimate of \$2,146,807, primarily due to ongoing revenue sources.

The following summarizes the General Fund by major revenue categories:

	FY 2015-16	FY 2016-17	
	Estimate	Budget	% Change
Sales Tax	\$ 12,160,000	\$ 12,550,000	3%
Property Tax	\$ 11,025,000	\$ 12,218,466	11%
Franchise Fees	\$ 4,979,700	\$ 5,111,584	3%
Development Fees	\$ 2,337,800	\$ 2,152,797	-8%
Other Taxes and Fees	\$ 1,036,700	\$ 1,166,350	13%
All Other	\$ 4,760,690	\$ 5,247,500	10%
Total	\$ 36,299,890	\$ 38,446,697	

Projected General Fund expenditures for FY 2016-17 are approximately \$38.8 million, or 46% of total citywide expenditures. This is a \$2,399,508 million decrease over the FY 2015-16 amended budget. This is mainly due to greater allocation of staff costs to projects funded through alternative revenue sources, a reduction in retiree medical costs, reductions in public safety overtime, and an elimination of capital improvement projects funded by the General Fund.

Water Fund

For FY 2016-17, the projected Water Fund revenue is approximately \$11.1 million, or 14% of total citywide revenues. This represents an increase over the FY 2015-16 estimate of \$678,970, primarily due to ongoing revenue sources.

Proposed Water Fund expenditures for FY 2016-17 are approximately \$9.6 million, or 11% of total citywide expenditures. This is a \$9.1 million decrease over the FY 2015-16 amended budget. This decrease is primarily due to the accounting for carryover appropriations for water purchase and capital improvement projects to improve water storage and distribution.

Citywide Staffing Levels

The FY 2016-17 budget includes decreases in staffing totaling approximately \$1.4 million primarily due to the elimination of the Assistant City Manager, Housing Specialist and limited-term Sergeant and Investigator positions, and reductions in overtime for public safety.

City staff remain committed to serving the citizens of the City of Hemet through these difficult financial times.

Capital Improvement Plan (CIP)

The CIP addresses infrastructure investment, i.e. investment in the future of the City. The plan also addresses the City's deferred maintenance to roads, parks, and water and wastewater enterprises.

The City of Hemet continues to receive various types of funding that enable it to continue with infrastructure improvement throughout the City. Much of this funding, such as Community Development Block Grant, Gas Tax, Measure A, and Development Impact Fees must be used to fund specific projects and cannot be used to fund general City operations. In the FY 2016-17 budget, citywide CIP allocations total in excess of \$13 million for capital projects.

Reserves

General Fund reserves are projected to be \$10.4 million at the start of FY 2016-17. The current General Fund reserve policy is 20% of current expenditures. With the anticipated need to use \$348,518 of reserves for operations, the projected General Fund reserve at the close of FY 2016-17 is projected to be \$10 million, or 25.87%, and within the current reserve policy.

Conclusion

The City of Hemet continues to research options to address its ongoing budget deficit. In the next year, staff will explore ways to reduce unfunded liabilities and enhance revenue while continuing to provide the highest level of service possible to the citizens of Hemet.

Finally, I would like to thank the Finance Division staff for their hard work in preparing this comprehensive budget document. The countless hours spent over the past few months coordinating with departments and the executive team to produce this quality document is evident in every detail.

On behalf of a capable, loyal and dedicated staff team, I submit the FY 2016-17 City of Hemet budget.

Thank you.


Alexander P. Meyerhoff
City Manager

City of Hemet

FY 2016-2017 Appropriations Limit

Article XIII B of the California Constitution (enacted with the passage of *Proposition 4* in 1979 and modified with the passage of *Proposition 111* in 1990) restricts the appropriations growth rate for cities and other local jurisdictions. The growth rate is tied to changes in the population and the change in *California Per Capita Personal Income*. On May 1, 2016 the State Department of Finance notified each city of the population changes and per capita personal income factor to be used in determining appropriation limits. Effective January 1, 2016, the change in the *California Per Capita Personal Income* is 5.37% and the change in the City of Hemet's population is .66%. Attached is the City's calculation for the permitted appropriations growth based on the above information from the State.

In accordance with state law, the FY 1986-87 appropriation limit is to be used as the base year in calculating annual appropriation limits thereafter. The City of Hemet's FY 2016-2017 Appropriation Limit is 1.060654 times the prior year limit of \$93,962,126 which equals \$99,661,305.

Total appropriations for FY 2016-2017, subject to the limitation (see attached) equal \$45,284,869 which is \$54,376,436 below the City's FY 2016-2017 Appropriations limit of \$99,661,305.

CITY OF HEMET
 16/17 EXPENDITURE LIMITATION
 CALCULATION

Preliminary

2016/2017

All funds Budgeted Expenditures 16/17 81,260,013

Less:

Fee Supported:

Fund 225/LLMD	-1,239,100
Fund 227/Post Prop-218 Lighting Dist	-257,403
Fund 228/Post Prop-218 Landscape Dist	-1,410,445
Fund 254/Sewer	-2,456,483
Fund 553/Refuse	0
Fund 571/Water	-9,559,990
Rev - General User Fees (110-0601 - 110-0790)	-2,685,900
Rev - Licenses & Permits (fund 110 & 120)	-1,034,200
Rev - Fines & Forfeits	-143,200
Rev - Literacy Grants	0

Internal Service Funds:

Fund 680/Internal Service	-2,244,300
Fund 681/Worker's Comp	-2,115,900
Fund 682/Medical Insurance	-350,000
Fund 683/Liability Insurance	-915,900
Fund 684/Vehicle Maintenance	-1,360,500
Fund 685/Facility Maintenance	-1,559,900
Fund 686/PW Admin	-1,106,000
Fund 687/ Dental/Vision	0
Fund 689/ Retiree Medical	-4,159,700
Fund 690/ Unemployment Benefits	0

Debt Service:

All 400 Funds	0
Heartland 2006 Refunding	-738,525

Grants:

Fund 240/CDBG	-737,698
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Major Captial (over \$100,000)	-1,900,000
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Expenditures Subject to Limit	45,284,869
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2016/17 Gann Expenditure Limit	99,661,305
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PY limit of \$93,962,126 X PIT/Population Growth of 1.060654%

Variance Below Gann Limit	54,376,436
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CITY OF HEMET FY 2016-2017
SUMMARY OF REVENUES, EXPENDITURES, AND TRANSFERS

FUND / TITLE	ESTIMATED AVAILABLE 7/1/2016	ADDITIONS		TOTAL AVAILABLE	DEDUCTIONS		TOTAL DEDUCT	ESTIMATED BALANCE 6/30/2017
		REVENUES	TRANSFER		EXPENSES	TRANSFER		
001 GENERAL FUND	10,385,915	38,092,697	354,000	48,832,612	38,795,215	0	38,795,215	10,037,397
553 REFUSE	0	0	0	0	0	0	0	0
TOTAL GENERAL FUND BALANCE	10,385,915	38,092,697	354,000	48,832,612	38,795,215	0	38,795,215	10,037,397
SPECIAL REVENUE FUNDS:								
130 PUBLIC SAFETY TOWING	59,772	65,700	0	125,472	52,100	0	52,100	73,372
221 GAS TAX	1,758,838	1,848,300	30,000	3,637,138	3,079,720	0	3,079,720	557,418
222 MEASURE A	737,202	1,803,000	0	2,540,202	0	0	0	2,540,202
224 AQMD	568,997	99,000	0	667,997	349,000	0	349,000	318,997
231 ASSET FOREITURE	75,239	21,500	0	96,739	0	0	0	96,739
234 PUBLIC SAFETY CFD	(88,060)	545,000	0	456,940	412,600	0	412,600	44,340
241 GENERAL PLAN	45,375	28,500	0	73,875	0	0	0	73,875
254 STORM DRAIN/SEWER	3,966,085	3,602,900	0	7,568,985	2,456,483	0	2,456,483	5,112,502
788 HEARTLAND BOND	136,043	845,000	0	981,043	759,300	0	759,300	221,743
TOTAL SPECIAL REVENUES	7,259,492	8,858,900	30,000	16,148,392	7,109,203	0	7,109,203	9,039,189
DEVELOPMENT IMPACT FEE FUNDS:								
315 PUBLIC MEETINGS FACILITIES	547,829	0	0	547,829	0	0	0	547,829
316 GENERAL FACILITIES	1,843,786	86,000	0	1,929,786	1,100,000	0	1,100,000	829,786
326 FLOOD CONTROL	1,805,969	210,000	0	2,015,969	2,000,000	0	2,000,000	15,969
329 BRIDGES/STREETS	2,540,079	310,000	0	2,850,079	2,237,700	0	2,237,700	612,379
331 LAW ENFORCEMENT	(28,735)	50,000	0	21,265	0	0	0	21,265
332 FIRE FACILITIES	316,288	70,000	0	386,288	0	0	0	386,288
361 PARK DEVELOPMENT	1,353,879	140,000	0	1,493,879	150,000	0	150,000	1,343,879
362 VALLEY WIDE DVL	132,658	26,200	0	158,858	0	0	0	158,858
363 LIBRARY FACILITIES	931,489	80,000	0	1,011,489	761,400	0	761,400	250,089
370 CAPITAL PROJECTS FUND	(17,443)	0	0	(17,443)	0	0	0	(17,443)
375 CITY EMERGENCY / DISASTER FUND	0	0	0	0	0	0	0	0
TOTAL IMPACT FEE FUNDS	9,425,798	972,200	0	10,397,998	6,249,100	0	6,249,100	4,148,898
SUCCESSOR AGENCY:								
396 RDA RETIREMENT OBLIGATION	13,820	250,000	0	263,820	88,000	162,000	250,000	13,820
TOTAL SUCCESSOR AGENCY	13,820	250,000	0	263,820	88,000	162,000	250,000	13,820
ENTERPRISE FUND:								
571 WATER	2,233,795	11,133,300	0	13,367,095	9,919,900	192,000	10,111,900	3,255,195
TOTAL ENTERPRISE FUND	2,233,795	11,133,300	0	13,367,095	9,919,900	192,000	10,111,900	3,255,195
ASSESSMENT DISTRICT FUNDS:								
225 L&LMD	1,185,406	1,900,562	0	3,085,968	1,646,800	0	1,646,800	1,439,168
227 LIGHTING DIST POST 218	653,180	317,273	0	970,453	268,574	30,000	298,574	671,879
228 LANDSCAPE DIST POST 218	753,792	1,657,853	0	2,411,645	1,362,705	0	1,362,705	1,048,940
TOTAL ASSESSMENT DISTRICT	2,592,378	3,875,688	0	6,468,066	3,278,079	30,000	3,308,079	3,159,987
INTERNAL SERVICE FUNDS:								
380 EQUIPMENT REPLACEMENT	2,656,474	697,700	0	3,354,174	0	0	0	3,354,174
680 ADMINISTRATIVE SERVICES	229,205	1,869,900	0	2,099,105	1,929,700	0	1,929,700	169,405
681 WORKERS COMP	681,781	2,065,100	0	2,746,881	2,265,100	0	2,265,100	481,781
682 MEDICAL / DENTAL	80,566	355,000	0	435,566	355,000	0	355,000	80,566
683 LIABILITY FUND	225,059	1,384,800	0	1,609,859	1,384,800	0	1,384,800	225,059
684 VEHICLE MAINTENANCE	307,959	1,340,300	0	1,648,259	1,537,500	0	1,537,500	110,759
685 FACILITIES MAINTENANCE	397,899	1,651,800	0	2,049,699	1,830,060	0	1,830,060	219,639
686 PW ADMINISTRATION	317,982	817,700	0	1,135,682	1,040,500	0	1,040,500	95,182
689 OPEB	1,521,701	3,414,700	0	4,936,401	3,414,700	0	3,414,700	1,521,701
690 UNEMPLOYMENT BENEFITS	23,199	35,000	0	58,199	35,000	0	35,000	23,199
691 CITY ATTORNEY ALLOCATION	(879,009)	1,280,000	0	400,991	1,280,000	0	1,280,000	(879,009)
692 EMERGENCY SERVICES	0	69,600	0	69,600	69,600	0	69,600	0
TOTAL INTERNAL SERVICE	5,562,816	14,981,600	0	20,544,416	15,141,960	0	15,141,960	5,402,456
GRANT FUNDS								
232 PUBLIC SAFETY GRANTS	111,540	0	0	111,540	0	0	0	111,540
236 COPS / AB3229	97,187	150,000	0	247,187	0	0	0	247,187
237 LLEBG	(53,171)	0	0	(53,171)	0	0	0	(53,171)
240 CDBG	0	752,245	0	752,245	752,245	0	752,245	0
245 CalHome	200,122	0	0	200,122	0	0	0	200,122
246 HOME	585,008	0	0	585,008	0	0	0	585,008
247 NSP GRANT	(516,354)	0	0	(516,354)	0	0	0	(516,354)
TOTAL GRANT FUNDS	424,332	902,245	0	1,326,577	752,245	0	752,245	574,332
TOTAL ALL FUNDS	37,898,347	79,066,630	384,000	117,348,977	81,333,702	384,000	81,717,702	35,631,275

CITY OF HEMET
REVENUES AND EXPENDITURES
FY 2016-2017 GENERAL FUND PROPOSED BUDGET

ESTIMATED RESOURCES	FY 2016-2017 ADOPTED
Property Taxes	\$ 6,227,600
Sales Tax	12,550,000
Franchise Fees	5,281,584
Transient Occupancy Tax	800,000
Business License	366,350
Fines and Penalties/Misc.	208,197
General Administration	949,600
Use of Money & Property	270,000
Intergovernmental - Other	742,300
Intergovernmental - Motor Vehicle License Fee	5,925,866
Charges for Services	545,100
Other/Miscellaneous	2,140,800
Community Development Revenues	2,085,300
Total Estimated Revenues	38,092,697
Total Interfund Transfers	354,000
TOTAL ESTIMATED RESOURCES	\$ 38,446,697

ESTIMATED REQUIREMENTS	FY 2016-2017 ADOPTED
City Council	\$ 222,000
City Manager	703,900
City Clerk	266,700
Economic Development	119,900
Finance	1,137,100
Treasurer	31,100
Human Resources	539,950
Police	19,104,305
Animal Regulation	260,000
Fire	9,901,700
Fire Prevention/Weed Abatement	125,700
Fire Paramedic	174,800
Parks	949,410
Library	1,370,200
Simpson Center	157,000
Planning	1,023,200
Housing	-
Building	1,076,000
Code Enforcement	839,700
Engineering	792,550
Total Estimated Expenditures	\$ 38,795,215
Total Interfund Transfers	\$ -
TOTAL ESTIMATED REQUIREMENTS	\$ 38,795,215
VARIANCE RESOURCES TO REQUIREMENTS	\$ (348,518)

	FY 2016-2017 ADOPTED
Estimated Beginning General Fund Resources 7/1/16	\$ 10,385,915
Estimated Beginning Refuse Fund Resources 7/1/16	\$ -
Total Estimated Beginning Fund Balance 7/1/16	\$ 10,385,915
Use of Reserve for Budget Shortfall	\$ (348,518)
Use of Reserve for Capital Projects	0
Estimated Ending Available Resources as of 6/30/2017	\$ 10,037,397
Percentage of Current Requirements	25.87%

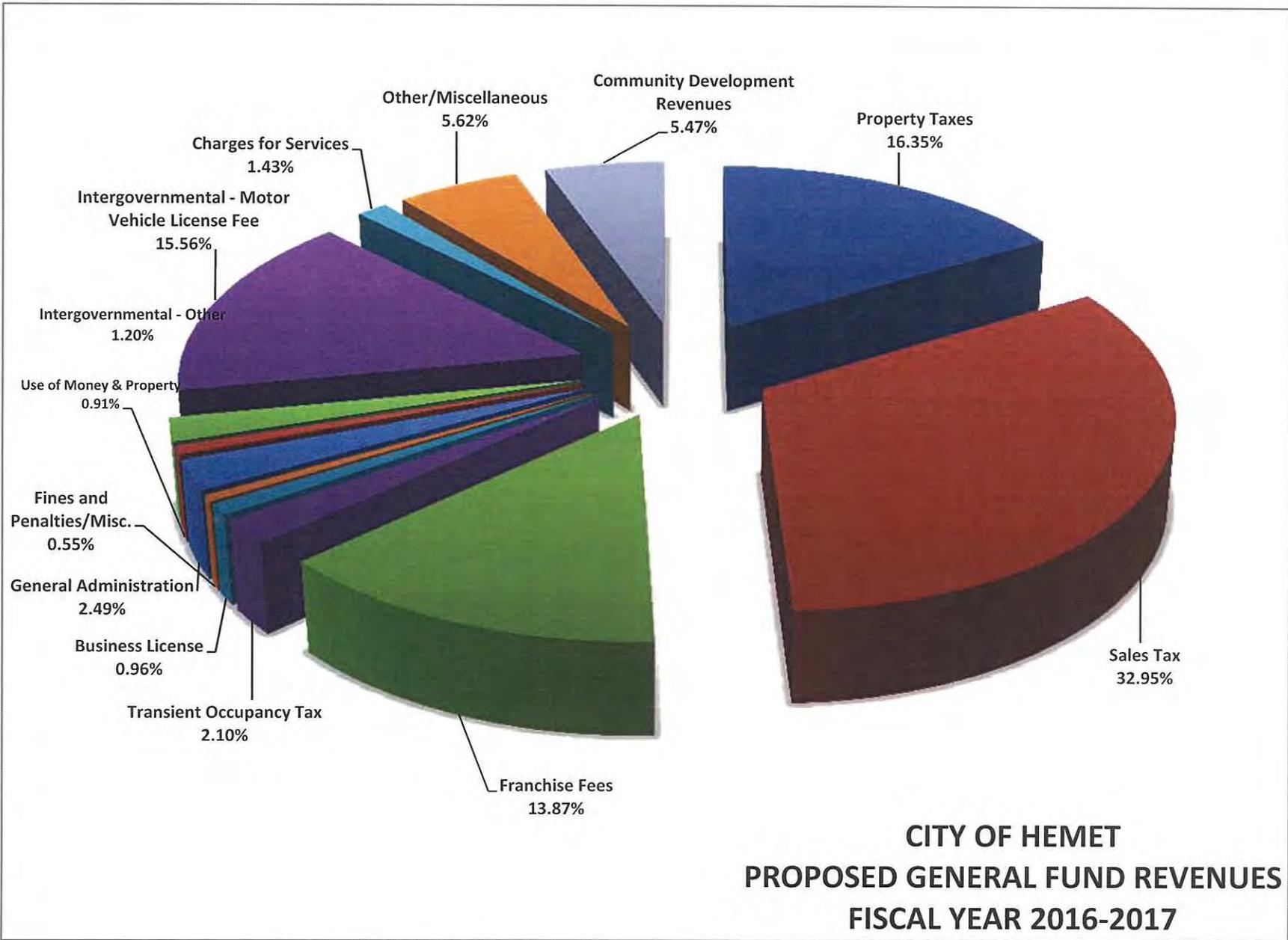
Note: Per City Council Ordinance No. 1880, the General Fund Reserve Requirement is 20%

CITY OF HEMET
EXPENDITURES BY CATEGORY - PRIMARY FUNDS
BY DEPARTMENT AND FUND (FY 2016-2017)

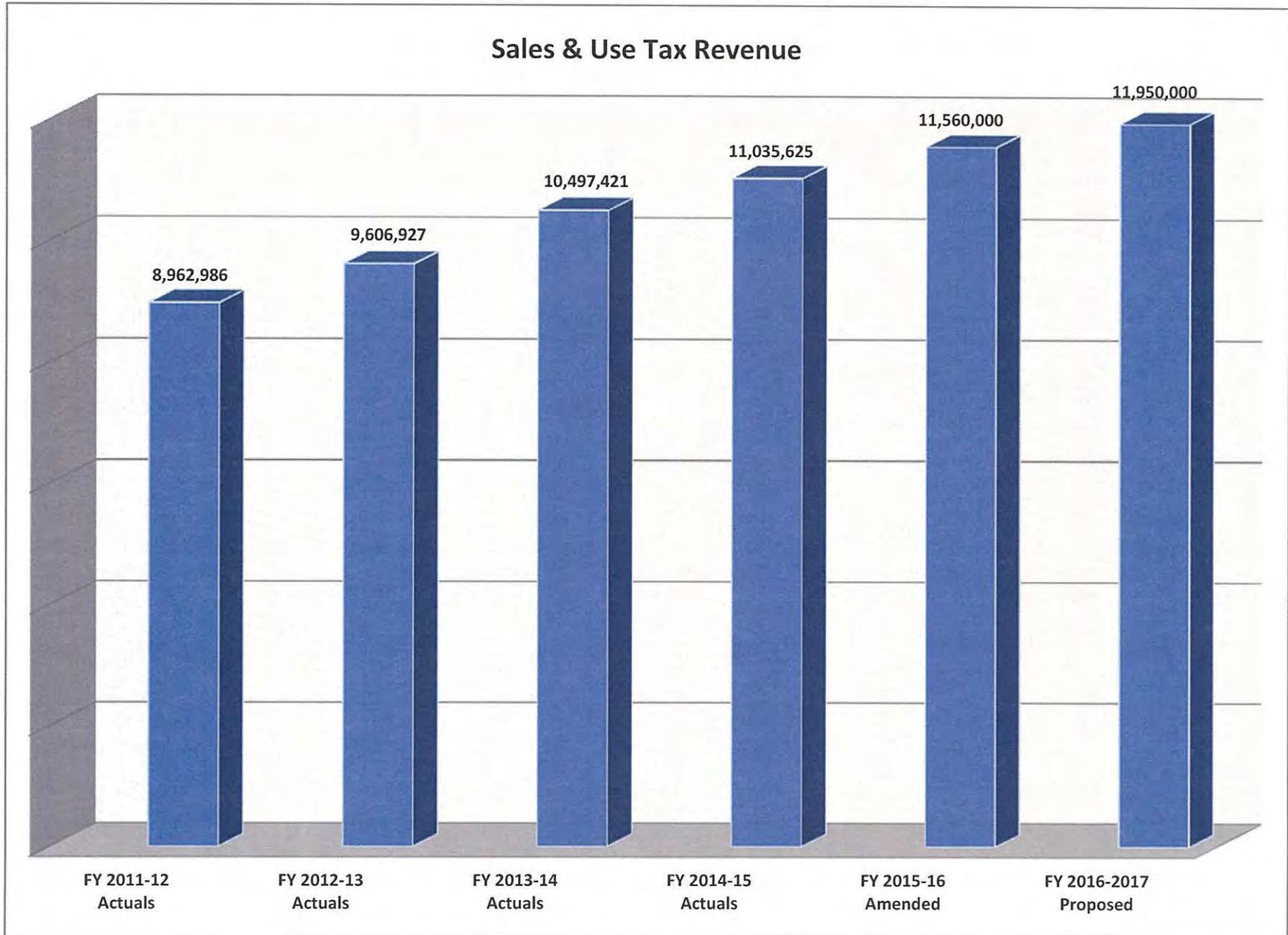
FUND / TITLE	PERSONNEL SERVICES	OPERATING EXPENSES	INTERNAL SERVICE	GRANT OFFSET	CAPITAL OUTLAY	DEBT SERVICE	DEPREC NON-OP	TOTAL EXPENSES
GENERAL FUND (100, 110, 120):								
CITY COUNCIL	118,000	33,000	71,000	0	0	0	0	222,000
CITY MANAGER	552,300	74,900	76,700	0	0	0	0	703,900
CITY CLERK	183,900	56,400	26,400	0	0	0	0	266,700
FINANCE	804,300	153,500	179,300	0	0	0	0	1,137,100
TREASURER	12,200	6,500	12,400	0	0	0	0	31,100
HUMAN RESOURCES	292,700	73,350	173,900	0	0	0	0	539,950
POLICE DEPARTMENT	15,523,500	1,013,505	2,622,300	(55,000)	0	0	0	19,104,305
ANIMAL REGULATION	0	260,000	0	0	0	0	0	260,000
FIRE DEPARTMENT	8,410,100	357,900	1,133,700	0	0	0	0	9,901,700
FIRE PREVENTION/WEED ABT	0	119,600	6,100	0	0	0	0	125,700
FIRE PARAMEDIC PROGRAM	46,100	97,900	30,800	0	0	0	0	174,800
PARKS	438,000	341,210	170,200	0	0	0	0	949,410
LIBRARY	714,000	37,200	619,000	0	0	0	0	1,370,200
SIMPSON CENTER	0	157,000	0	0	0	0	0	157,000
PLANNING	751,200	138,500	133,500	0	0	0	0	1,023,200
HOUSING	0	0	0	0	0	0	0	0
CODE ENFORCEMENT	587,900	148,600	103,200	0	0	0	0	839,700
BUILDING	833,600	107,500	134,900	0	0	0	0	1,076,000
DEVELOPMENT ENGINEERING	260,800	146,750	103,600	0	0	0	0	511,150
CAPITAL ENGINEERING	112,300	44,600	124,500	0	0	0	0	281,400
ECONOMIC DEVELOPMENT	23,000	80,200	16,700	0	0	0	0	119,900
TOTAL INTERFUND TRANSFERS	0	0	0	0	0	0	0	0
TOTAL GENERAL FUND	29,663,900	3,448,115	5,738,200	(55,000)	0	0	0	38,795,215
SPECIAL REVENUE FUNDS:								
130 PUBLIC SAFETY TOWING	30,000	22,100	0	0	0	0	0	52,100
221 GAS TAX	1,723,200	859,620	496,900	0	0	0	0	3,079,720
222 MEASURE A	0	0	0	0	0	0	0	0
224 AQMD	0	4,000	0	0	0	0	0	4,000
231 ASSET FOREITURE	0	0	0	0	0	0	0	0
234 PUBLIC SAFETY CFD	412,600	0	0	0	0	0	0	412,600
241 GENERAL PLAN	0	0	0	0	0	0	0	0
254 STORM DRAIN/SEWER	1,173,600	666,483	616,400	0	0	0	0	2,456,483
788 HEARTLAND BOND	0	20,000	0	0	0	739,300	0	759,300
TOTAL SPECIAL REVENUES	3,339,400	1,572,203	1,113,300	0	0	739,300	0	6,764,203
ENTERPRISE FUNDS								
553 INTEGRATED WASTE MGMT	0	0	0	0	0	0	0	0
571 WATER	2,995,200	3,059,090	3,055,700	0	0	0	450,000	9,559,990
TOTAL ENTERPRISE FUNDS	2,995,200	3,059,090	3,055,700	0	0	0	450,000	9,559,990
INTERNAL SERVICE FUNDS:								
380 EQUIPMENT REPLACEMENT	0	0	0	0	0	0	0	0
680 INFORMATION TECHNOLOGY	571,300	1,067,500	80,900	0	0	0	150,000	1,869,700
681 WORKERS COMP	164,600	2,100,500	0	0	0	0	0	2,265,100
682 MEDICAL/DENTAL	0	355,000	0	0	0	0	0	355,000
683 LIABILITY FUND	107,800	808,200	468,800	0	0	0	0	1,384,800
684 VEHICLE MAINTENANCE	675,500	520,600	341,400	0	0	0	0	1,537,500
685 FACILITY MAINTENANCE	516,700	990,260	143,100	0	0	0	0	1,650,060
686 PW ADMINISTRATION	667,700	76,600	161,200	0	0	0	0	905,500
689 OPEB	0	3,414,700	0	0	0	0	0	3,414,700
690 UNEMPLOYMENT BENEFITS	0	35,000	0	0	0	0	0	35,000
691 CITY ATTORNEY	0	1,280,000	0	0	0	0	0	1,280,000
692 EMERGENCY SERVICES	37,300	30,000	2,300	0	0	0	0	69,600
TOTAL INTERNAL SERVICE	2,740,900	10,678,360	1,197,700	0	0	0	150,000	14,766,960
GRAND TOTAL EXPENSES	38,739,400	18,757,768	11,104,900	(55,000)	0	739,300	600,000	69,886,368

**CITY OF HEMET
EXPENDITURE HISTORY
BY DEPARTMENT AND FUND**

FUND / TITLE	FY 2011-12 ACTUALS	FY 2012-13 ACTUALS	FY 2013-14 ACTUALS	FY 2014-15 ACTUALS	FY 2015-16 AMENDED	FY 2016-17 ADOPTED
GENERAL FUND (100, 110, 120):						
CITY COUNCIL	234,043	271,729	274,283	310,605	324,000	222,000
CITY MANAGER	586,375	927,058	862,513	911,041	902,000	703,900
CITY CLERK	146,875	243,569	211,501	290,298	282,800	266,700
FINANCE	878,328	1,051,227	1,123,886	998,117	1,162,358	1,137,100
TREASURER	27,178	27,852	28,541	90,081	31,100	31,100
HUMAN RESOURCES	770,998	572,595	716,527	630,942	680,715	539,950
POLICE DEPARTMENT	13,946,347	14,873,930	16,750,585	17,773,863	19,131,502	19,104,305
ANIMAL REGULATION	230,519	222,730	205,540	221,740	230,000	260,000
FIRE DEPARTMENT	8,278,523	9,401,148	10,401,612	10,165,172	10,286,548	9,901,700
FIRE PREVENTION/WEED ABATE	209,794	203,470	146,548	155,351	132,444	125,700
FIRE PARAMEDIC PROGRAM	0	0	0	107,923	180,005	174,800
PARKS	434,189	678,222	740,662	729,454	1,056,188	949,410
LIBRARY	1,351,275	1,222,285	1,394,582	1,365,219	1,433,500	1,370,200
SIMPSON CENTER	231,740	156,083	212,830	157,000	157,000	157,000
PLANNING	1,078,318	1,020,598	1,152,770	1,163,086	1,499,589	1,023,200
HOUSING	0	0	0	0	96,000	0
CODE ENFORCEMENT	610,474	736,158	836,655	768,227	852,650	839,700
BUILDING	993,418	1,047,319	1,168,036	1,101,934	1,203,097	1,076,000
DEVELOPMENT ENGINEERING	441,599	461,494	766,315	692,956	821,050	511,150
CAPITAL ENGINEERING	856,046	549,283	420,771	439,938	374,207	281,400
ECONOMIC DEVELOPMENT	0	378,626	432,581	345,287	357,970	119,900
TOTAL INTERFUND TRANSFERS	415,004	713,018	0	0	0	0
TOTAL GENERAL FUND	31,721,043	34,758,394	37,846,738	38,418,234	41,194,723	38,795,215
SPECIAL REVENUE FUNDS:						
130 PUBLIC SAFETY TOWING	30,189	53,021	127,476	54,564	66,362	52,100
221 GAX TAX	1,798,968	2,035,992	2,261,953	2,497,485	3,166,887	3,079,720
222 MEASURE A	200	4,016,147	0	0	0	0
224 AQMD	172,820	80,913	(208,129)	4,235	173,574	4,000
231 ASSET SEIZURE	12,960	56,464	0	0	0	0
234 PUBLIC SAFETY CFD	684,832	628,554	772,219	674,123	404,600	412,600
241 GENERAL PLAN	151,102	4,243	0	99	40,000	0
254 STORM DRAIN/SEWER	1,559,252	1,738,024	2,163,683	2,180,079	4,358,520	2,456,483
788 HEARTLAND BOND	949,782	950,463	949,081	3,177,422	753,825	759,300
TOTAL SPECIAL REVENUES	5,360,105	9,563,822	6,066,283	8,588,007	8,963,768	6,764,203
ENTERPRISE FUNDS						
553 INTEGRATED WASTE MGMT	5,040,229	1,075,905	287,501	275,149	0	0
571 WATER	8,801,575	8,072,711	7,477,580	8,014,646	18,698,234	9,559,990
TOTAL ENTERPRISE FUNDS	13,841,804	9,148,616	7,765,081	8,289,795	18,698,234	9,559,990
INTERNAL SERVICE FUNDS:						
380 EQUIPMENT REPLACEMENT	289,600	899,313	53,589	320,603	2,085,000	0
680 CITY ATTORNEY	1,268,329	1,206,736	1,299,906	1,330,537	(See Fund 691)	(See Fund 691)
680 INFORMATION TECHNOLOGY	783,909	1,221,094	1,843,433	1,829,291	2,176,103	1,869,700
680 EMERGENCY SERVICES	38,622	57,022	75,521	48,962	70,200	(See Fund 692)
681 WORKERS COMP	1,401,477	1,818,918	1,578,093	1,944,648	2,115,900	2,265,100
682 MEDICAL/DENTAL	326,149	346,881	330,130	301,510	350,000	355,000
683 LIABILITY FUND	1,283,913	656,685	744,373	1,688,761	1,169,900	1,384,800
684 VEHICLE MAINTENANCE	1,566,730	1,302,411	1,418,441	1,338,796	1,372,378	1,537,500
685 FACILITIES MAINTENANCE	1,264,980	1,562,607	1,458,659	1,733,613	3,289,671	1,650,060
686 PW ADMIN/ENGINEERING	626,118	624,420	681,009	674,887	1,162,787	905,500
689 OPEB	2,839,177	3,115,241	3,366,719	3,509,794	4,159,700	3,414,700
690 UNEMPLOYMENT BENEFITS	0	0	4,057	34,557	50,000	35,000
691 CITY ATTORNEY	0	0	0	0	1,200,000	1,280,000
692 EMERGENCY SERVICES	0	0	0	0	0	69,600
TOTAL INTERNAL SERVICE	11,689,004	12,811,328	12,853,930	14,755,959	19,201,639	14,766,960
GRAND TOTAL EXPENSES	62,611,956	66,282,160	64,532,032	70,051,995	88,058,364	69,886,368

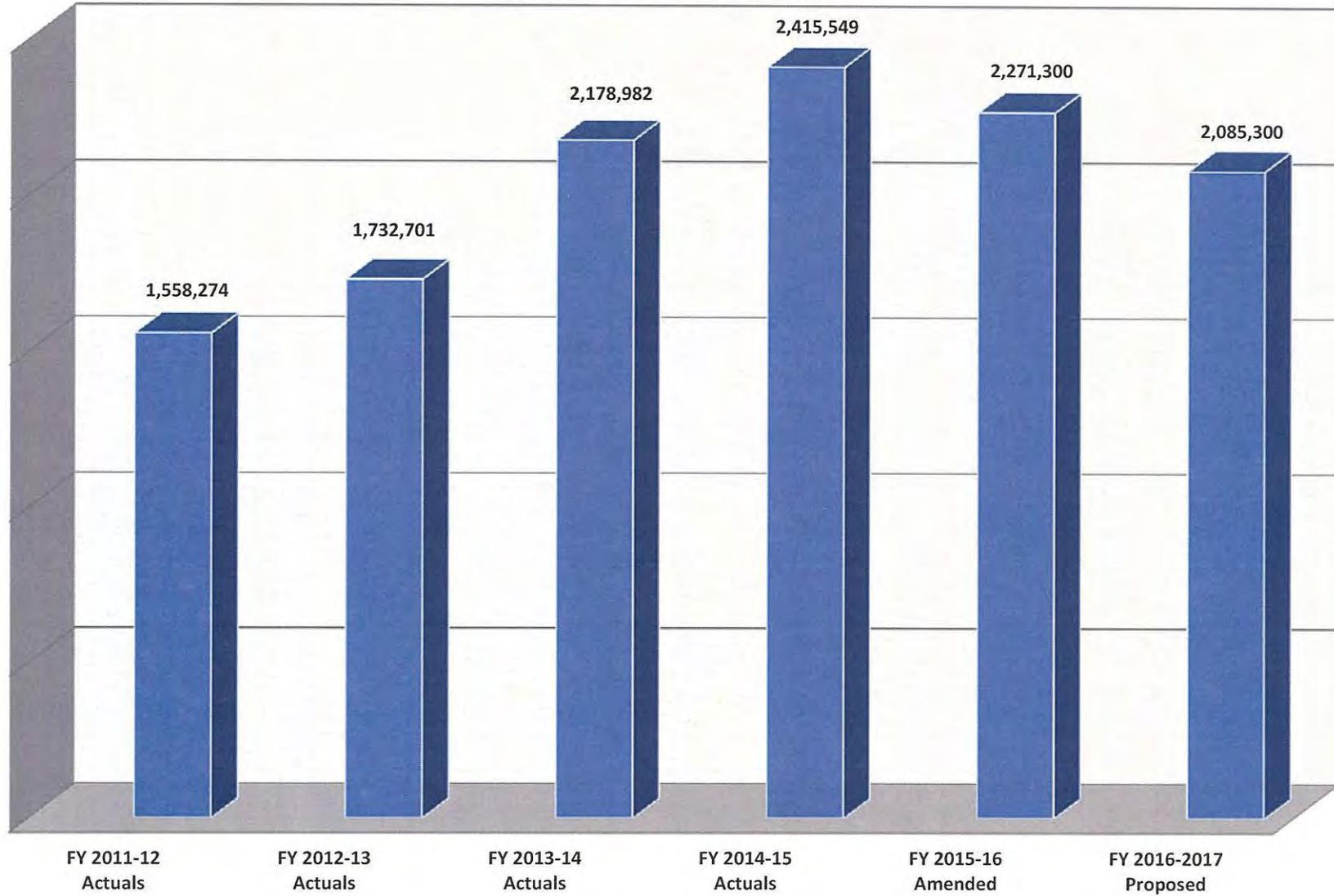


CITY OF HEMET - MAJOR REVENUE SOURCES
FISCAL YEARS 2011-2012 TO 2016-2017 (estimated)

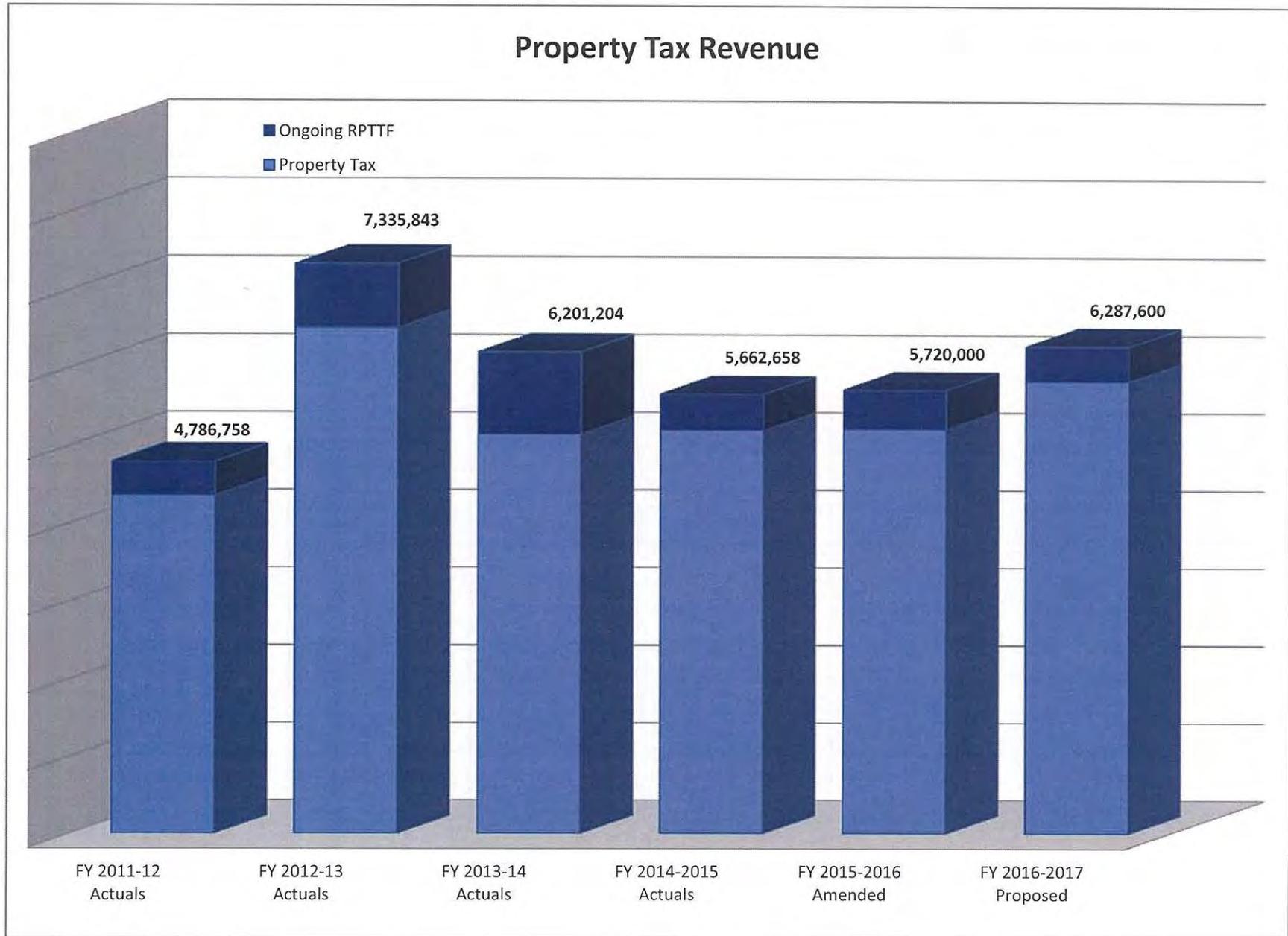


CITY OF HEMET - MAJOR REVENUE SOURCES
FISCAL YEARS 2011-2012 TO 2016-2017 (estimated)

Community Development Related Revenues

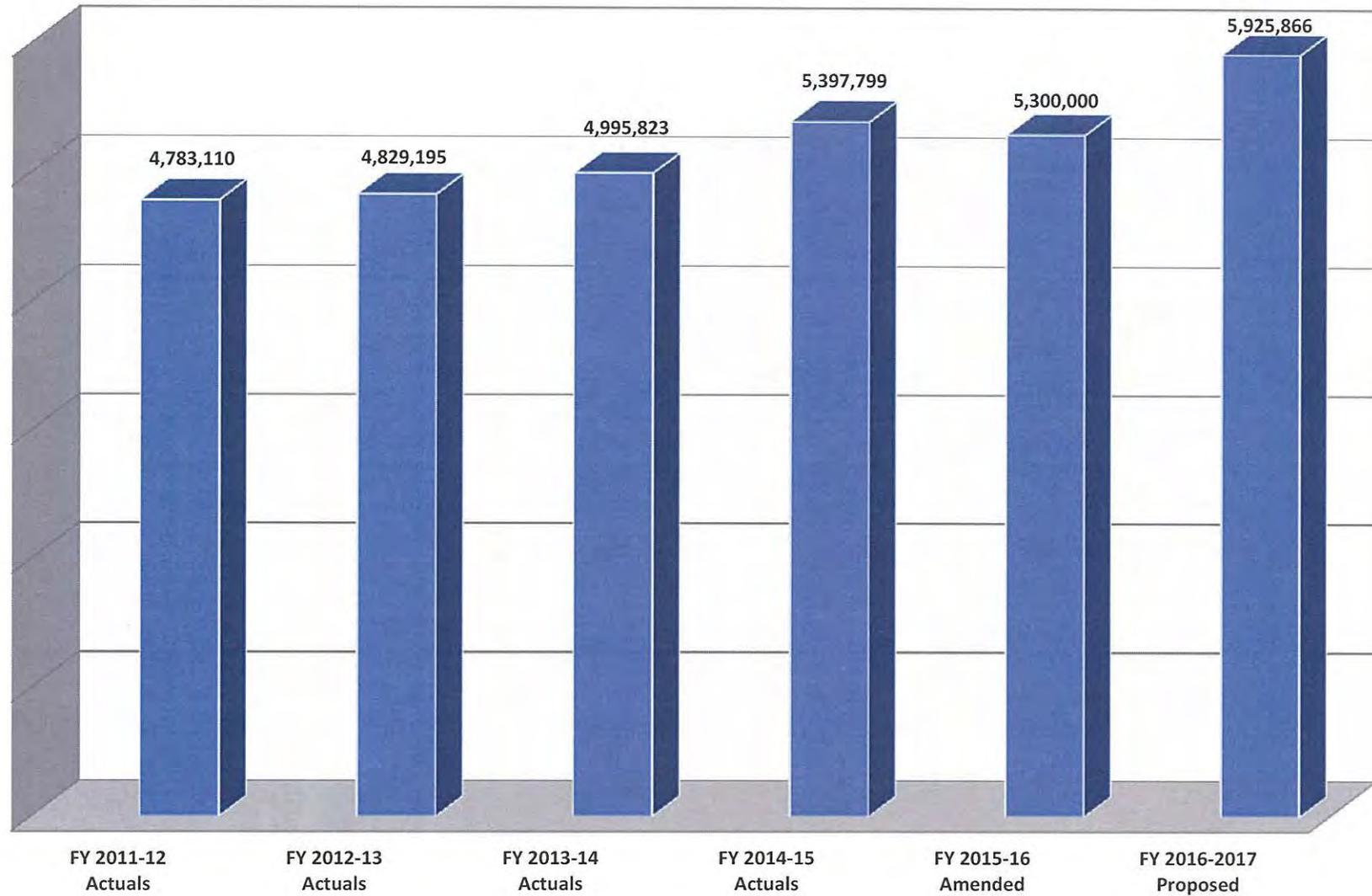


CITY OF HEMET - MAJOR REVENUE SOURCES
FISCAL YEARS 2011-2012 TO 2016-2017 (estimated)



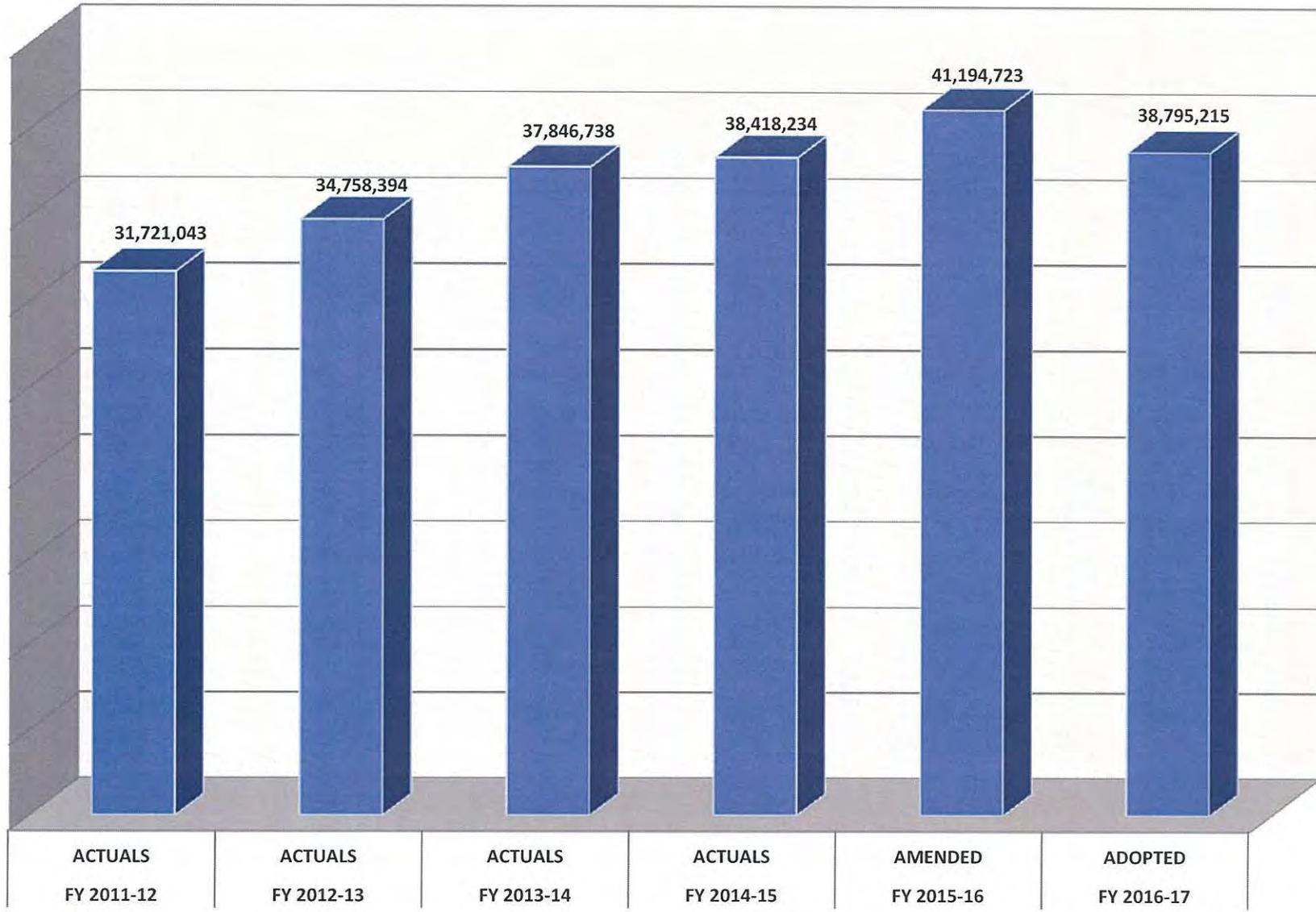
CITY OF HEMET - MAJOR REVENUE SOURCES
FISCAL YEARS 2011-2012 TO 2016-2017 (estimated)

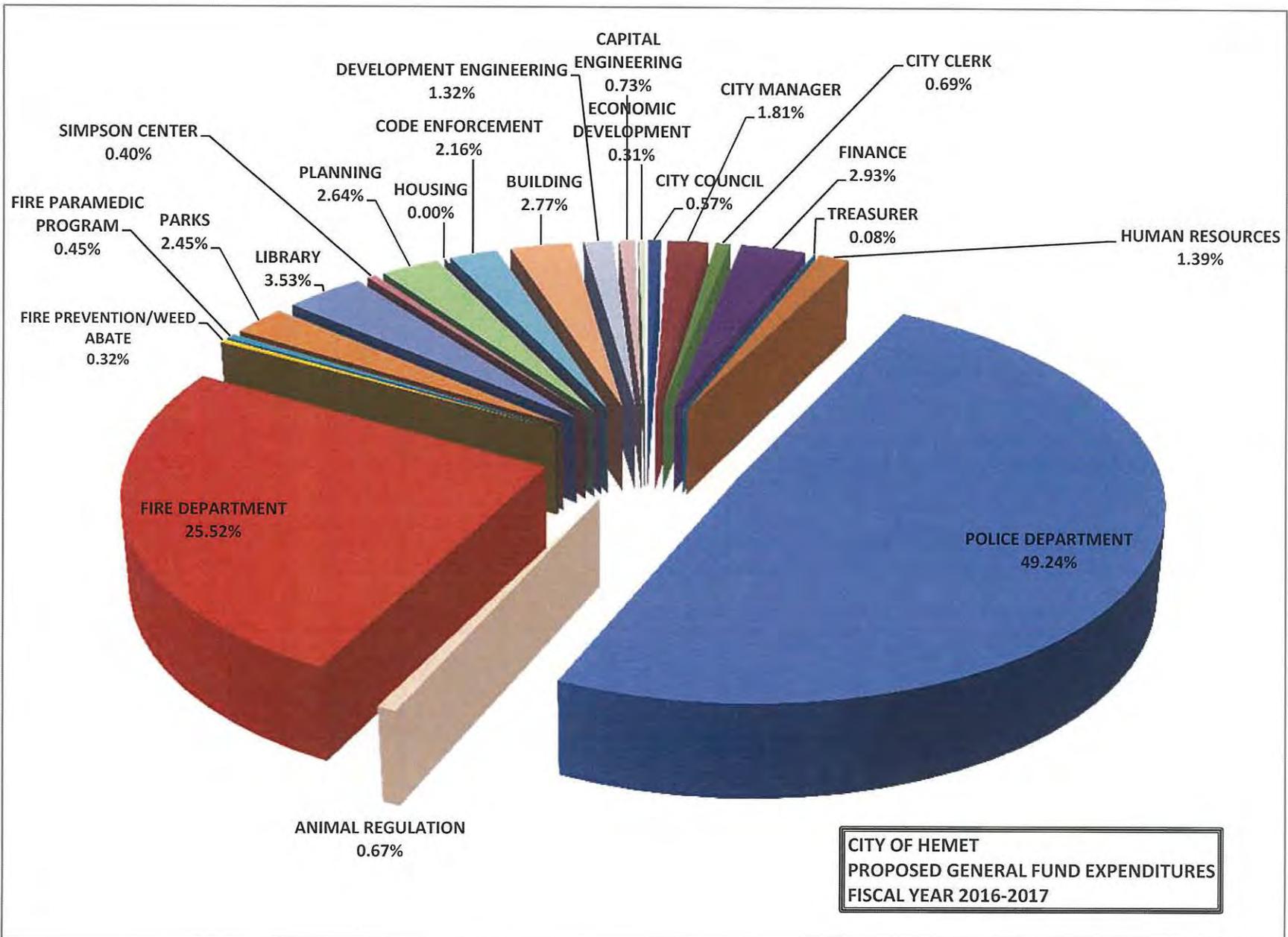
State of California Motor Vehicle In Lieu Tax Revenues



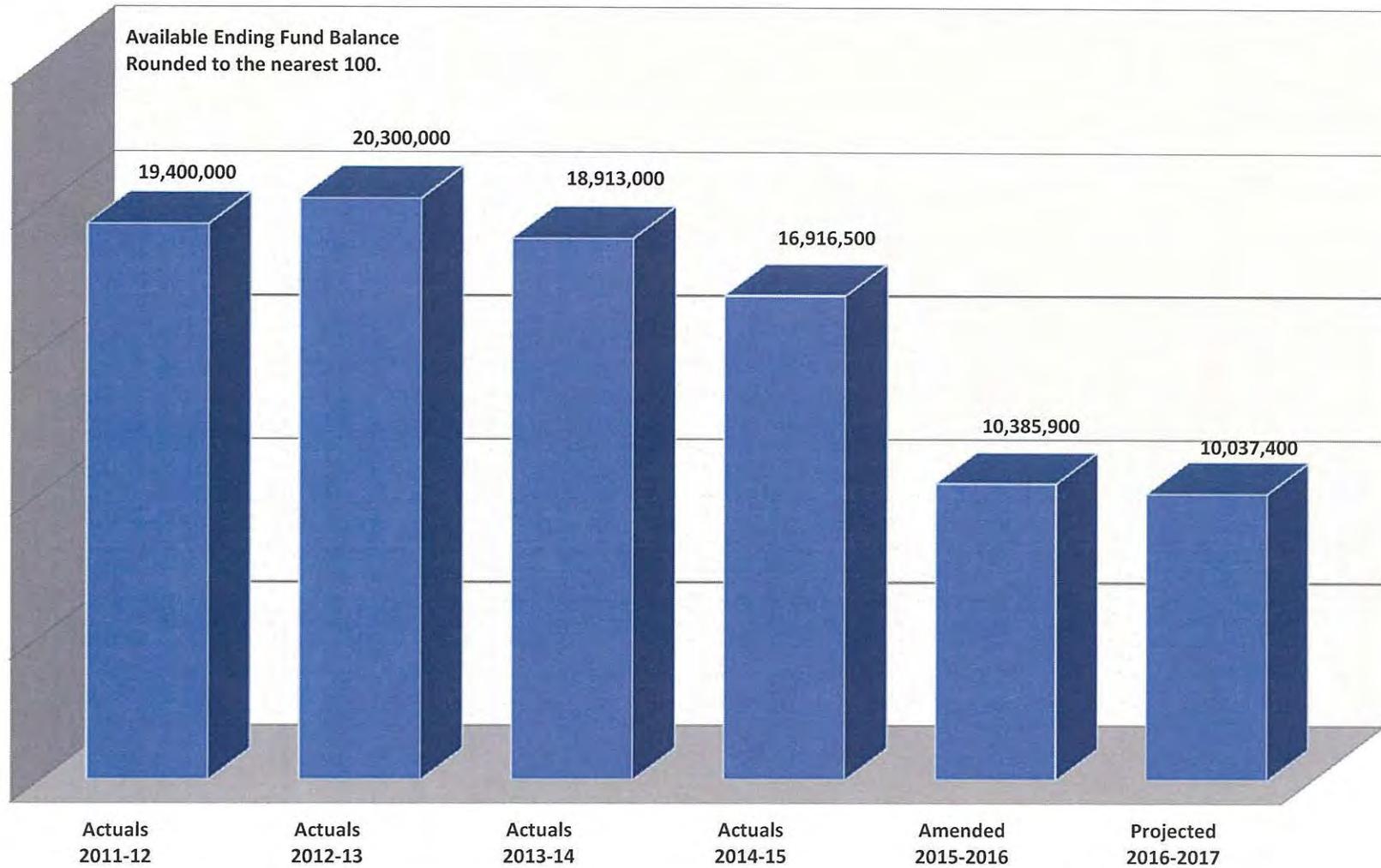
CITY OF HEMET - GENERAL FUND EXPENDITURES
FISCAL YEARS 2011-2012 TO 2016-2017 (estimated)

General Fund Expenditures





CITY OF HEMET FUND BALANCE HISTORY FISCAL YEARS 2011-2012 TO 2016-2017



**CITY OF HEMET
FUNDED POSITIONS
FY 2016-17 PROPOSED BUDGET**

GENERAL FUND						
100	GENERAL ADMINISTRATION (100)					
1100	City Council	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	City Council	5.00	5.00	5.00	5.00	5.00
	City Council Total	5.00	5.00	5.00	5.00	5.00
1200	City Manager	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	City Manager	1.00	1.00	1.00	1.00	1.00
	Deputy City Manager	0.00	0.00	0.00	0.00	0.00
	Assistant City Manager	1.00	1.00	0.00	0.00	0.00
	Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
	Management Assistant	0.00	0.00	0.00	0.00	0.00
	Confidential Office Assistant	0.00	0.00	0.00	0.00	0.00
	Executive Analyst	0.00	0.00	0.00	0.00	1.00
	City Manager Total	3.00	3.00	2.00	2.00	3.00
1300	City Clerk	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	City Clerk	1.00	1.00	1.00	1.00	1.00
	Deputy City Clerk	0.00	0.00	0.00	0.00	0.00
	City Clerk Total	1.00	1.00	1.00	1.00	1.00
1400	Finance	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Deputy City Manager/Admin Services Director	1.00	1.00	1.00	1.00	1.00
	Finance Director	0.00	0.00	0.00	0.00	0.00
	Accounting Manager	1.00	1.00	1.00	1.00	1.00
	Accounting Supervisor	0.00	0.00	0.00	0.00	0.00
	Principal Accountant	1.00	1.00	1.00	1.00	1.00
	Purchasing Manager	0.00	0.00	0.00	0.00	0.00
	Procurement Administrator	1.00	1.00	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00	1.00	1.00
	Confidential Office Specialist	0.00	0.00	0.00	0.00	0.00
	Payroll Specialist	1.00	1.00	1.00	1.00	1.00
	Accountant	1.00	1.00	1.00	1.00	1.00
	CDBG Coordinator	0.00	0.00	1.00	1.00	0.00
	Housing Specialist	0.00	0.00	1.00	1.00	0.00
	Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00
	Business License Tech	0.00	0.00	0.00	0.00	0.00
	Accounting Tech III	4.00	4.00	3.00	3.00	3.00
	Accounting Tech II	1.00	1.00	1.00	1.00	2.00
	Accounting Tech I	0.00	0.00	0.00	0.00	0.00
	Finance Department Total	13.00	13.00	14.00	14.00	13.00

**CITY OF HEMET
FUNDED POSITIONS
FY 2016-17 PROPOSED BUDGET**

1500	Treasurer	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Treasurer	1.00	1.00	1.00	1.00	1.00
	Treasurer Total	1.00	1.00	1.00	1.00	1.00
1800	Human Resources	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Director of Human Resources	0.00	0.00	0.00	0.00	0.00
	Human Resources Manager	1.00	1.00	1.00	1.00	1.00
	Senior Human Resources Technician	1.00	1.00	1.00	0.00	0.00
	Human Resources Technician	0.00	0.00	1.00	2.00	2.00
	Administrative Assistant	1.00	1.00	0.00	0.00	0.00
	Human Resources Total	3.00	3.00	3.00	3.00	3.00
	TOTAL GENERAL ADMINISTRATION (100)	26.00	26.00	26.00	26.00	26.00
110	COMMUNITY SERVICES (110)					
3100	Police	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Chief of Police	1.00	1.00	1.00	1.00	1.00
	Deputy Chief of Police	0.00	0.00	1.00	1.00	1.00
	Police Captain	1.00	1.00	0.00	0.00	0.00
	Lieutenant	3.00	3.00	3.00	3.00	3.00
	Sergeant	9.00	10.00	10.00	10.00	10.00
	Sergeant-Limited Term Program	n/a	n/a	0.50	0.50	0.00
	Corporal	6.00	5.00	5.00	5.00	5.00
	Investigator	3.00	3.00	3.00	3.00	3.00
	Investigator-Limited Term Program	n/a	n/a	2.00	2.00	0.00
	Police Officer	41.00	44.00	46.00	46.00	46.00
	Sworn total	64.00	67.00	71.50	71.50	69.00
	Management Assistant	2.00	2.00	2.00	2.00	2.00
	Confidential Office Specialist	0.00	0.00	0.00	0.00	0.50
	Media & Intelligence Analyst	0.00	0.00	0.00	1.00	1.00
	Public Safety Dispatch Supervisor	0.00	0.00	0.00	0.00	0.00
	Crime Scene Technician	1.00	1.00	1.00	1.00	1.00
	Public Safety Dispatcher	12.00	12.00	12.00	12.00	12.00
	Property/Evidence Technician	1.00	1.00	1.50	1.50	1.50
	Community Service Officer	3.00	3.00	3.00	7.00	7.00
	Public Safety Operator (call-taker)	0.00	0.00	0.00	0.00	0.00
	Public Safety Office Specialist	5.00	5.00	5.00	5.00	5.00
	Office Specialist I	n/a	n/a	0.50	0.50	0.00
	Dispatcher	n/a	n/a	0.70	0.70	0.70
	Non-sworn total	24.00	24.00	25.70	30.70	30.70
	Police Department Total	88.00	91.00	97.20	102.20	99.70

**CITY OF HEMET
FUNDED POSITIONS
FY 2016-17 PROPOSED BUDGET**

3200	Fire	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Fire Chief	1.00	1.00	1.00	1.00	1.00
	Division Chief	0.00	0.00	0.00	0.00	0.00
	Deputy Chief	0.00	0.00	0.00	0.00	0.00
	Battalion Chief/Fire Marshall	0.00	0.00	0.00	0.00	0.00
	Battalion Chief	0.00	0.00	0.00	0.00	0.00
	Administrative Assistant	1.00	1.00	1.00	1.00	1.00
	Management Assistant	0.00	0.00	0.00	0.00	0.00
	Executive Analyst	0.00	0.00	0.00	0.00	0.00
	Office Specialist II	0.00	0.00	0.00	0.00	0.00
	Emergency Services Coordinator	0.00	0.00	0.50	0.50	0.50
	Admin Captain	3.00	3.00	3.00	3.00	3.00
	Fire Captain	12.00	12.00	12.00	12.00	12.00
	Fire Engineer	15.00	15.00	15.00	15.00	15.00
	Firefighter (Including floaters)	16.00	18.00	15.00	15.00	15.00
3225	Fire Prevention Officer	1.00	1.00	0.00	0.00	0.00
	Fire Department Total	49.00	51.00	47.50	47.50	47.50
	TOTAL POLICE & FIRE	137.00	142.00	144.70	149.70	147.20
4250	Parks	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Park Ranger	0.00	0.00	0.00	0.00	0.00
	Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
	Park Maintenance Worker II	2.00	2.00	2.00	2.00	2.00
	Park Maintenance Worker I	0.00	0.00	0.00	0.00	0.00
	Parks Total	3.00	3.00	3.00	3.00	3.00
6100	Library	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Library Director	0.00	0.00	0.00	0.00	0.00
	Senior Librarian	0.00	1.00	1.00	1.00	1.00
	Librarian	2.00	1.00	1.00	1.00	1.00
	Librarian I	0.00	0.00	0.00	0.00	0.00
	Library Resource Coordinator	0.00	0.00	0.00	0.00	0.00
	Library Associate II	1.00	1.00	1.00	1.00	1.00
	Library Associate I	1.00	1.00	1.00	1.00	1.00
	Library Assistant II	1.00	2.00	2.00	2.00	2.00
	Library Assistant I	0.00	0.00	0.50	0.50	1.00
	Literacy Coordinator	n/a	n/a	0.50	0.50	0.50
	Library Page	n/a	n/a	1.00	1.00	1.00
	Library Total	5.00	6.00	8.00	8.00	8.50
7400	Simpson Center	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Community Center Supervisor	0.00	0.00	0.00	0.00	0.00
	Community Center Tech	0.00	0.00	0.00	0.00	0.00
	Simpson Center Total	0.00	0.00	0.00	0.00	0.00
	TOTAL COMMUNITY SERVICES (110)	145.00	151.00	155.70	160.70	158.70

**CITY OF HEMET
FUNDED POSITIONS
FY 2016-17 PROPOSED BUDGET**

120	COMMUNITY DEVELOPMENT (120)					
1700	Planning	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Community Development Director	1.00	1.00	1.00	1.00	1.00
	Principal Planner	1.00	1.00	1.00	1.00	1.00
	Associate Planner	0.00	0.00	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00	1.00	1.00
	Assistant Planner	1.00	1.00	0.00	0.00	0.00
	Planning Tech	1.00	1.00	1.00	1.00	1.00
	Community Development Specialist	0.00	0.00	1.00	1.00	1.00
	Community Development Assistant I	0.00	0.00	0.00	0.00	0.00
	Office Specialist I	1.00	1.00	0.00	0.00	0.00
	Planning Total	6.00	6.00	6.00	6.00	6.00
3300	Building	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Building Official	1.00	1.00	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00	1.00	1.00
	Plans Examiner	1.00	1.00	0.00	0.00	0.00
	Senior Building Inspector	0.00	0.00	1.00	1.00	1.00
	Building Inspector II	1.00	1.00	0.00	0.00	0.00
	Building Inspector I	1.00	2.00	2.00	2.00	2.00
	Building Technician II	1.00	1.00	1.00	1.00	0.00
	Building Technician I	1.00	0.00	0.00	0.00	1.00
	Inspector Trainee	0.00	0.00	0.00	0.00	0.00
	Office Specialist III	0.00	0.00	0.00	0.00	0.00
	Office Specialist II	0.00	0.00	0.00	0.00	0.00
	Office Specialist I	0.00	0.00	0.50	0.50	0.50
	Building Total	7.00	7.00	6.50	6.50	6.50
3350	Code Enforcement	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Senior Code Enforcement Officer	0.00	0.00	0.00	0.00	0.00
	Code Compliance Manager	1.00	1.00	1.00	1.00	1.00
	Code Enforcement Officer II	3.00	3.00	4.00	4.00	4.00
	Code Enforcement Officer I	1.00	1.00	0.00	0.00	0.00
	Community Development Specialist	1.00	1.00	0.00	0.00	0.00
	Office Specialist III	0.00	0.00	0.00	0.00	0.00
	Office Specialist II	0.00	1.00	1.00	1.00	1.00
	Office Specialist I	1.00	0.00	1.00	1.00	1.00
	Code Enforcement Total	7.00	7.00	7.00	7.00	7.00

**CITY OF HEMET
FUNDED POSITIONS
FY 2016-17 PROPOSED BUDGET**

	Economic Development	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	RDA Manager	0.00	0.00	0.00	0.00	0.00
	Economic Development Director	1.00	1.00	1.00	1.00	0.00
	Housing Manager	0.00	0.00	0.00	0.00	0.00
	CDBG Coordinator	1.00	1.00	0.00	0.00	1.00
	Special Projects Manager	1.00	1.00	0.00	0.00	0.00
	Housing Specialist	1.00	1.00	0.00	0.00	0.00
	Housing Technician	0.00	0.00	0.00	0.00	0.00
	Office Specialist II	0.00	0.00	0.00	0.00	0.00
	Economic Development	4.00	4.00	1.00	1.00	1.00
4100	Development Engineering	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Engineering Director / City Engineer	1.00	1.00	1.00	1.00	1.00
	Principal Engineer	0.00	0.00	0.00	0.00	0.00
	Sr Public Works Inspector	1.00	1.00	1.00	1.00	1.00
	Engineering Tech II	2.00	2.00	2.00	2.00	1.00
	Engineering Tech I	0.00	0.00	0.00	0.00	1.00
	Public Works Inspector II	2.00	2.00	1.00	1.00	1.00
	Public Works Inspector I	0.00	0.00	0.00	0.00	0.00
	Administrative Assistant	0.00	0.00	0.00	0.00	0.00
	Development Engineering Total	6.00	6.00	5.00	5.00	5.00
4125	Capital Engineering	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
	Traffic Engineer	0.00	0.00	0.00	0.00	0.00
	Assistant Civil Engineer	1.00	1.00	1.00	1.00	1.00
	Office Specialist II	0.00	0.00	0.00	0.00	0.00
	GIS Specialist	0.00	0.00	0.00	0.00	0.00
	Engineering Technician II	1.00	1.00	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00	1.00	1.00
	Capital Engineering Total	4.00	4.00	4.00	4.00	4.00
	(Moved to GF in FY 2012-2013)					
	(Formerly titled "Public Works - Engineering")					
	Engineering Total	10.00	10.00	9.00	9.00	9.00
	TOTAL COMMUNITY DEVELOPMENT (120)	34.00	34.00	29.50	29.50	29.50
	GRAND TOTAL GENERAL FUND (100,110,120)	205.00	211.00	211.20	216.20	214.20

**CITY OF HEMET
FUNDED POSITIONS
FY 2016-17 PROPOSED BUDGET**

NON-GENERAL FUND:						
	SPECIAL REVENUE (200'S)					
	Streets, Sewer, Sweeping	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Streets Superintendent	0.00	0.00	0.00	0.00	0.00
	Streets Supervisor	1.00	1.00	1.00	1.00	1.00
	Lead Maintenance Worker	4.00	4.00	4.00	4.00	4.00
	Maintenance Worker II	10.00	10.00	10.00	11.00	11.00
	Maintenance Worker I	2.00	2.00	2.00	1.00	1.00
	Streets total (221-4200)	17.00	17.00	17.00	17.00	17.00
	Lead Waste Water Coll	2.00	2.00	2.00	2.00	2.00
	Waste Water Coll Sys II	0.00	1.00	1.00	1.00	1.00
	Waste Water Coll Sys I	2.00	1.00	1.00	1.00	1.00
	Sewer Maintenance total (254-4600)	4.00	4.00	4.00	4.00	4.00
	Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
	Maintenance Worker II	3.00	3.00	3.00	3.00	3.00
	Maintenance Worker I	0.00	0.00	0.00	0.00	0.00
	Storm Drain Maintenance total (254-4650)	4.00	4.00	4.00	4.00	4.00
	Sweeper Operator	0.00	0.00	0.00	0.00	0.00
	Sweeping total (254-4400)	0.00	0.00	0.00	0.00	0.00
	Streets, Sewer, Sweeping Total	25.00	25.00	25.00	25.00	25.00
	Landscape Maintenance Districts	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Parks Supervisor	1.00	1.00	1.00	1.00	1.00
	Lead Tree Trimmer	1.00	1.00	1.00	1.00	1.00
	Tree Trimmer	1.00	1.00	1.00	1.00	1.00
	Maintenance Worker II	2.00	1.00	1.00	1.00	1.00
	Maintenance Worker I	0.00	1.00	1.00	1.00	1.00
	L&LMD total (225-8250)	5.00	5.00	5.00	5.00	5.00
	Lead Tree Trimmer	0.00	0.00	0.00	0.00	0.00
	Tree Trimmer	1.00	1.00	1.00	1.00	1.00
	Maintenance Worker II	1.00	1.00	1.00	1.00	0.00
	Maintenance Worker I	0.00	0.00	0.33	0.33	1.00
	L&LMD total (228-8250)	2.00	2.00	2.33	2.33	2.00
	Lead Maintenance Worker	0.00	1.00	1.00	1.00	1.00
	Maintenance Worker II	4.00	2.00	2.00	2.00	2.00
	Maintenance Worker I	0.00	1.00	1.00	1.00	1.00
	Heartland total (228-8265)	4.00	4.00	4.00	4.00	4.00
	Landscape Maintenance Districts Total	11.00	11.00	11.33	11.33	11.00
	TOTAL SPECIAL REVENUE (200'S)	36.00	36.00	36.33	36.33	36.00

**CITY OF HEMET
FUNDED POSITIONS
FY 2016-17 PROPOSED BUDGET**

ENTERPRISE (500'S)						
		2012-13	2013-14	2014-15	2015-16	2016-17
4500	Refuse (553)	Budgeted	Budgeted	Budgeted	Budgeted	Adopted
	Refuse Superintendent	0.00	0.00	0.00	0.00	0.00
	Refuse Supervisor	0.00	0.00	0.00	0.00	0.00
	Lead SW Equipment Operator	0.00	0.00	0.00	0.00	0.00
	SW Equipment Operator II	0.00	0.00	0.00	0.00	0.00
	Maintenance Worker II	0.00	0.00	0.00	0.00	0.00
	Office Specialist III	0.00	0.00	0.00	0.00	0.00
	Office Specialist II	0.00	0.00	0.00	0.00	0.00
	Refuse Total	0.00	0.00	0.00	0.00	0.00
9000	Water (571)	Budgeted	Budgeted	Budgeted	Budgeted	Adopted
	Water/Waste Water Superintendent	1.00	1.00	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00	1.00	1.00
	Water/Waste Water Supervisor	1.00	1.00	1.00	1.00	1.00
	Executive Analyst	0.00	0.00	0.00	0.00	1.00
	IT Tech II	0.00	0.00	0.35	0.35	0.00
	Water Quality Conservationist	1.00	1.00	1.00	1.00	1.00
	Water Production Systems Operator II	2.00	2.00	2.00	2.00	2.00
	Lead Water Distribution Systems Operator	2.00	2.00	2.00	2.00	2.00
	Water Distribution Systems Operator II	5.00	3.00	3.00	3.00	3.00
	Water Distribution Systems Operator I	1.00	3.00	3.00	3.00	3.00
	Cross Connection Specialist	1.00	1.00	1.00	1.00	1.00
	Customer Service Representative	3.00	3.00	3.00	3.00	4.00
	Water Total	18.00	18.00	18.35	18.35	20.00
	TOTAL ENTERPRISE (500'S)	18.00	18.00	18.35	18.35	20.00
INTERNAL SERVICES (600'S)						
1930	Information Technology (680)	Budgeted	Budgeted	Budgeted	Budgeted	Adopted
	Information Systems Manager	0.00	0.00	0.00	0.00	0.00
	Multi Media Web	0.00	0.00	0.00	0.00	0.00
	Network Systems Admin & Operations Supervisor	1.00	1.00	1.00	1.00	1.00
	IT Tech II	1.00	1.00	0.00	0.00	1.00
	IT Tech I	1.00	1.00	1.00	1.00	1.00
	Info Tech Communications / Network Tech	0.00	0.00	0.00	0.00	0.00
	Network Systems Administrator	0.00	0.00	0.00	0.00	0.00
	GIS Specialist	1.00	1.00	1.00	1.00	1.00
	IT Support Technician	0.00	0.00	0.00	0.00	0.00
	Information Technology Total	4.00	4.00	3.00	3.00	4.00
4550	Public Works - Equipment Maintenance (684)	Budgeted	Budgeted	Budgeted	Budgeted	Adopted
	Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
	Lead Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
	Equipment Mechanic	4.00	4.00	3.00	3.00	4.00
	Public Works - Equipment Maintenance Total	6.00	6.00	5.00	5.00	6.00

**CITY OF HEMET
FUNDED POSITIONS
FY 2016-17 PROPOSED BUDGET**

4560	Public Works - Facilities Maintenance (685)	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Facilities Maintenance Manager	0.00	1.00	1.00	1.00	1.00
	Facilities Maintenance Supervisor	0.00	0.00	0.00	0.00	0.00
	Facilities Maintenance Technician	4.00	4.00	4.00	4.00	4.00
	Community Center Technician	0.00	0.00	0.00	0.00	0.00
	Facilities Services Aide	2.00	2.00	1.00	1.00	1.00
	Public Works - Facilities Maintenance Total	6.00	7.00	6.00	6.00	6.00
4560	Public Works - Engineering (686)	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	Principal Civil Engineer	0.00	0.00	0.00	0.00	0.00
	Traffic Engineer	0.00	0.00	0.00	0.00	0.00
	Assistant Civil Engineer	0.00	0.00	0.00	0.00	0.00
	Office Specialist II	0.00	0.00	0.00	0.00	0.00
	GIS Specialist	0.00	0.00	0.00	0.00	0.00
	Engineering Technician II	0.00	0.00	0.00	0.00	0.00
	Administrative Assistant	0.00	0.00	0.00	0.00	0.00
	Note: PW Engineering moved to General Fund					
	Public Works - Engineering Total	0.00	0.00	0.00	0.00	0.00
4150	Public Works - Administration (686)	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
	PW Director - City Engineer	0.00	0.00	0.00	0.00	0.00
	PW Deputy Director-Operations	0.00	0.00	0.00	0.00	0.00
	PW Director of Operations	1.00	1.00	1.00	1.00	1.00
	Environmental Services Manager	1.00	1.00	1.00	1.00	1.00
	Refuse Superintendent	1.00	1.00	1.00	1.00	1.00
	Equipment Mechanic	0.00	0.00	1.00	1.00	0.00
	Special Projects Manager	0.00	0.00	0.00	0.00	0.00
	Management Assistant	0.00	0.00	0.00	0.00	0.00
	Executive Analyst	0.00	0.00	0.00	0.00	0.00
	IT Tech II	0.00	0.00	0.65	0.65	0.00
	Administrative Assistant	0.00	1.00	1.00	1.00	1.00
	Office Specialist Confidential	2.00	1.00	1.00	1.00	1.00
	Public Works - Administration Total	5.00	5.00	6.65	6.65	5.00
	TOTAL INTERNAL SERVICES (600'S)	21.00	22.00	20.65	20.65	21.00
	TOTAL NON_GENERAL FUND (200,500,600)	75.00	76.00	75.33	75.33	77.00

SUMMARY	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
TOTAL NON-GENERAL FUND	75.00	76.00	75.33	75.33	77.00
TOTAL GENERAL FUND	205.00	211.00	211.20	216.20	214.20
GRAND TOTAL	280.00	287.00	286.53	291.53	291.20

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND	REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
GENERAL FUND (100, 110, 120)							
100-0166	ADMIN FEE ON NEW BUSINESS LIC	80	0	0	0	0	0
100-0167	ADMIN FEE ON BUS. LIC. RENEWAL	451	0	0	0	0	0
100-0751	DUE FROM WATER FUND	373,896	803,196	722,900	441,400	495,500	540,600
100-0752	DUE FROM SEWER/STORM FUND	139,188	184,800	178,400	176,700	143,700	147,100
100-0753	DUE FROM REFUSE FUND	558,804	0	0	0	0	0
100-0757	DUE FROM GENERAL FUND	1,223,304	2,002,704	2,127,500	2,057,500	0	0
100-0758	DUE FROM OTHER FUNDS	256,992	287,196	312,600	201,500	393,900	261,900
100-0790	MISC OTHER REVENUE	4,834	15,487	18,088	64,654	0	0
100-0950	OPERATING TRANSFERS IN	0	0	0	0	0	162,000
100-0955	JOB COSTING PROJECT REVENUE	0	0	0	4,651	0	0
	Sub-Total General Administration Revenues	2,557,549	3,293,383	3,359,488	2,946,405	1,033,100	1,111,600
110-0110	PROPERTY TAXES-CURRENT SEC.	3,759,226	4,227,943	4,120,434	4,494,665	4,500,000	5,202,600
110-01X0	PROPERTY TAX RPTTF ONE -TIME		1,448,567	0	0	0	0
110-0111	PROPERTY TAX-CURRENT UNSEC.	194,786	184,931	212,461	214,106	215,000	225,000
110-0112	PROPERTY TAX-ADMIN FEES	(144,183)	(57,192)	(56,273)	(57,902)	(60,000)	(60,000)
110-011x	PROPERTY TAX-PTAF SETTLEMENT		120,599	121,736	0	0	0
110-0115	PRIOR YEAR PROPERTY TAXES	237,962	199,274	242,317	106,181	150,000	100,000
110-0116	PROPERTY TAX RPTTF ON-GOING	430,474	818,005	1,054,329	465,035	500,000	450,000
110-0117	DELINQ PROP TAX PENALTIES	110,649	137,328	212,384	133,718	120,000	75,000
110-0118	SUPPLEMENTAL PROPERTY TAXES	22,420	47,901	38,534	25,344	35,000	25,000
110-0119	AB1290/GEN FUND TAX INCREMENT	31,242	0	0	0	0	0
110-0120	SALES AND USE TAX	8,962,986	9,606,927	10,497,421	11,035,625	11,560,000	11,950,000
110-0125	PROP 172 (1/2 % SALES TAX)	463,512	510,636	545,556	644,755	600,000	600,000
110-0130	TRANSIENT OCCUPANCY TAX	585,725	625,959	643,367	737,730	640,000	800,000
110-0141	SOUTH CALIF GAS FRANCHISE	228,496	191,290	220,007	233,326	230,000	230,000
110-0142	SOUTH CALIF EDISON FRANCHISE	292,981	297,403	374,173	404,050	350,000	400,000
110-0143	CABLE TV FRANCHISE- TIME WARNER	517,581	499,594	446,545	462,245	475,000	475,000
110-0144	CABLE TV FRANCHISE- VERIZON	284,603	384,263	445,147	489,281	425,000	450,000

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND	REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
110-0145	IWM FRANCHISE FEE	14,415,000	3,357,895	3,389,395	3,444,025	3,499,700	3,556,584
110-0147	PEG FUNDS TIME WARNER	71,163	82,720	88,413	92,798	84,000	85,000
110-0148	PEG FUNDS VERIZON	56,920	76,853	89,030	97,856	80,000	85,000
110-0160	BUSINESS LICENSE RENEWALS	385,181	303,497	320,224	328,136	320,000	320,000
110-0162	DEL PENALTY ON BUSINESS LICENSE RENEWALS	8,150	11,038	8,480	6,564	10,000	5,000
110-0163	NEW BUSINESS LICENSES	46,525	65,196	66,597	54,399	65,000	40,000
110-0164	DEL PENALTY ON NEW BUS LICENSE	1,535	1,379	1,048	244	1,200	1,000
110-0165	PROPERTY TRANSFER TAXES	115,532	151,295	199,009	223,609	200,000	210,000
110-0169	SB1186 BUS LIC ADMIN FEE		282	337	322	500	350
	Sub-Total Taxes	31,078,465	23,293,583	23,280,671	23,636,113	24,000,400	25,225,534
110-0210	ANIMAL LICENSE	0	1,600	0	0	0	0
110-0212	BICYCLE & OTHER LICENSES	9	9	0	14	500	0
110-0245	FIRE CODE PERMITS	1,462	933	350	30	500	500
110-0292	REFUSE SELF-HAUL PERMIT	528	0	0	0	0	0
110-0262	DEVELOPMENT AGREEMENT FEE	5,000	(5,000)	0	0	66,500	67,497
110-0293	REFUSE VACANCY CERTIFICATION		(22)	0	0	0	0
	Sub-Total Licenses & Permits	6,999	(2,480)	350	44	67,500	67,997
110-0310	VEHICLE CODE FINES	80,258	74,689	111,571	81,247	100,000	100,000
110-0320	OTHER CODE FINES	38,998	36,441	16,956	14,835	20,000	20,000
110-0325	CITY PARKING CITATIONS	25,643	20,195	21,913	12,132	23,000	20,000
110-0330	FORFEITURES AND PENALTIES	225	471	286	190	200	200
	Sub-Total Fines & Forfeitures	145,124	131,795	150,726	108,404	143,200	140,200
110-0410	INTEREST EARNINGS	123,106	139,304	99,507	222,680	200,000	200,000
110-0413	GASB31 FAIR MARKET VAL INCOME	39,402	(98,604)	11,625	(7,484)	0	0
110-0420	RENTS/SIMPSON CENTER	0	(120)	0	0	0	0
110-0421	RENT/2ND FLOOR LIBRARY	12,413	8,888	9,470	6,198	10,000	10,000
110-0425	RENTS/OTHER	21,938	23,435	30,460	21,043	20,000	15,000
110-0426	RDA RENT/PARKING LOT LEASE	0	0	0	0	0	0

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND	REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
110-0427	LEASE REVENUE	1,800	0	43,500	45,000	37,500	45,000
	<i>Sub-Total Use of Money & Property</i>	198,658	72,903	194,562	287,437	267,500	270,000
110-0505	STATE MOTOR VEH IN LIEU TAX	4,783,110	4,829,195	4,995,823	5,397,799	5,300,000	5,925,866
110-0509	STATE OFF HWY MOTOR VEH FEES	0	0	0	0	0	0
110-0510	COUNTY HOMEOWNERS EXEMPTION	67,124	63,921	61,706	61,860	65,000	65,000
110-0519	STATE BOOKING FEE REVENUE	0	10	0	10	0	0
110-0520	STATE P.O.S.T. REIMBURSEMENTS	32,849	53,180	11,312	30,924	40,000	50,000
110-0521	MUTUAL AID REIMBURSEMENTS	0	0	0	0	300,000	350,000
110-0530	AB109 PACT PROGRAM		0	160,410	218,556	215,000	215,000
110-0533	RESTITUTION/DUI	36,400	17,944	13,757	10,512	20,000	15,000
110-0565	CFFC PROP 10	0	0	0	0	0	0
110-0566	LIBRARY GRANTS	0	0	3,400	0	7,500	5,000
110-0568	STATE PUBLIC LIBRARY FUND	24,255	5,100	0	0	0	30,000
110-0569	STATE LIBRARY LITERACY GRANT	20,157	12,301	10,000	21,676	12,300	12,300
110-0593	ARRA STIMULUS COPS GRANT	0	0	0	0	0	0
110-0594	OTS TRAFFIC GRANT	0	0	0	0	0	0
110-0595	ABC SRO GRANT	0	0	0	0	0	0
110-0597	EMPG FIRE GRANT	0	0	0	0	0	0
	<i>Sub-Total Intergovernmental Revenues</i>	4,963,895	4,981,652	5,256,408	5,741,337	5,959,800	6,668,166
110-0603	PASSPORT REVENUE/SIMPSON CTR	595	1,425	6,740	18,950	8,500	15,000
110-0607	OTHER FILING FEES	0	0	0	0	0	0
110-0610	SALE OF MAPS/PUBLICATIONS/ETC	5,637	955	282	207	2,000	2,000
110-0611	LIBRARY SALE OF COPIES	13,409	10,718	11,060	11,269	10,000	10,000
110-0613	CITY CLERK PUBLICATION SALES	242	410	80	171	100	100
110-0614	SKILLED NURSING FEE	0	0		0	0	0
110-0615	SPECIAL POLICE DEPT SERVICES	60,883	56,145	61,502	55,323	65,000	70,000
110-0625	SPECIAL FIRE DEPT SERVICES	61,079	49,356	19,383	807	35,000	35,000
110-0631	FIRE PLAN CHECK FEE	31,452	26,836	38,166	39,007	35,000	35,000
110-0632	FIRE INSPECTION SERVICE	17,673	57,164	128,567	112,901	100,000	100,000

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND	REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
110-0633	FIRE INVESTIGATION SERVICES	11,004	34	0	0	0	0
110-0641	RTA BUS PASS 5% ADMIN FEE	0	0	0	145	0	0
110-0643	FIRE SPECIAL HAZARD SERVICES FEES	0	0	0	0	0	0
110-0652	FIRE - STATE MANDATED FEES	0	0	0	1,269	0	2,000
110-0653	FIRE - AMBULANCE PENALTY FEE	0	0	0	54,959	30,000	35,000
110-0660	WEED AND LOT CLEANING	43,556	18,821	(2,848)	73,403	42,300	35,000
110-0661	PARAMEDIC SERVICE	0	0		0	0	0
110-0680	LIBRARY FEES AND FINES	36,661	35,859	35,168	32,709	35,000	35,000
110-0698	ALARM PERMITS/FEES	100,430	51,582	123,877	141,152	100,000	150,000
110-0697	FIRE INCIDENT RECOVERY	32,866	5,181	9,664	33,762	10,000	20,000
110-0699	POLICE ADMIN CITATIONS	9,134	823	933	45	2,000	1,000
	<i>Sub-Total Charges for Services</i>	424,620	315,309	432,574	576,077	474,900	545,100
110-0701	SALE OF REAL PROPERTY	0	0	0	0	0	0
110-0702	UNCLAIMED PROPERTY REVENUE	78	494	75	22,850	1,000	1,000
110-0706	STREET SIGN REVENUE	2,994	0	0	0	0	0
110-0744	LIBRARY PROGRAM DONATIONS	0	0	46,440	0	0	0
110-0745	CONTRIB FR NON-GOVMTL SOURCES	42,861	0	0	0	0	0
110-0746	HUSD CONTRIB FOR SRO OFFICERS	441,960	446,380	349,404	513,737	533,000	562,800
110-0747	UTILITY BUILDING RENTAL FEE	390,227	367,200	367,200	377,796	380,400	582,500
110-0748	UTILITY LAND RENTAL FEE	552,782	560,208	560,208	574,908	574,900	884,500
110-0749	UTILITY STREET IMPACT FEE	0	0	0	0	0	0
110-0756	FRANCHISE FEE PAYMENTS	0	0	0	0	0	0
110-0783	REIMB FROM BOND PROCEEDS-ADMIN	16,938	16,938	16,938	8,469	16,900	0
110-0785	STATE MANDATED COST	53,816	45,178	72,687	191,313	201,100	100,000
110-0790	OTHER REVENUE	396,592	170,512	105,247	13,056	164,890	10,000
110-0835	BL: UNAPPLIED CREDITS	0	0	(144)	2,980	0	0
110-0886	COLLECTION AGENCY RECEIPTS	0	0	1,015	786	0	0
110-0899	CASH OVER/SHORT	0	0	(526)	(1,615)	0	0
110-0950	OPERATING TRANSFERS IN	0	0	375,000	3,595,556	210,000	192,000
	<i>Sub-Total Miscellaneous</i>	1,898,246	1,606,909	1,893,544	5,299,837	2,082,190	2,332,800

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND	REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
120-0161	GARAGE SALE PERMITS	21,890	21,430	20,200	19,180	19,000	19,000
120-0168	SB1186 BUSINESS LICENSE FEE	0	3,210	4,334	4,179	0	3,500
120-0221	BUILDING PERMITS	447,791	568,068	807,595	816,461	837,700	650,000
120-0222	PLUMBING PERMITS	32,655	42,530	61,159	48,479	0	0
120-0223	BUILDING - TRAINING FOR RESIDENTIAL/COMM	0	0	0	1,620	10,000	8,000
120-0224	PLANNING - PLAN CHECK & INSPECTION	0	0	0	8,330	10,000	16,000
120-0226	SHOPPING CART IMPOUND FEE	0	0	0	0	0	0
120-0233	ELECTRICAL PERMITS	34,925	39,901	53,103	48,511	0	0
120-0235	MECHANICAL PERMITS	55,482	69,505	83,940	55,488	0	0
120-0236	ENGINEERING INSPECTION	180,942	200,870	198,307	308,609	200,000	200,000
120-0237	TRANSPORTATION PERMITS	3,848	4,672	4,660	10,582	10,000	12,000
120-0238	ENGINEERING ENCROACHMENT PERMIT	348	0	0	0	25,000	100,000
120-0239	ENGINEERING PLANS STORAGE/SCANNING	0	0	0	(67)	1,000	5,000
120-0240	PRE-INSPECTION	0	2,036	15,635	18,672	12,000	15,000
120-0241	PRELIMINARY ENGINEERING FEES	0	0	0	0	5,000	5,000
120-0250	CERTIFICATE OF OCCUPANCY	27,190	24,018	22,900	24,201	20,000	25,000
120-0290	OTHER LICENSES & PERMITS	82,880	75,953	75,778	75,706	75,000	75,000
120-0291	LICENSES VALIDITY FEE	0	0	0	17,764	0	0
120-0335	CODE ENF/ADMINISTRATIVE CITATIONS	74,691	75,515	98,181	83,845	75,000	14,500
120-0336	CODE COST RECOVERY	208,670	142,286	82,956	112,778	85,000	75,000
120-0340	FORECLOSED PROPERTY REG	0	0	18,572	30,380	10,000	85,000
120-0345	RENTAL REGISTRATION	0	0	0	29,632	65,000	20,000
120-0601	PLANNING APPLICATIONS	66,060	83,562	85,133	90,612	160,000	30,000
120-0602	MISCELLANEOUS PLANNING FEES	11,016	9,222	9,952	10,266	9,000	160,000
120-0605	SUBDIVISION FEES	1,400	10,547	17,662	34,091	20,000	12,000
120-0608	PERMANENT SIGN PERMIT FEES	0	0	0	300	0	25,000
120-0609	ENVIRONMENTAL REVIEW	9,005	540	540	5,310	5,000	0
120-0610	SALE OF MAPS/PUBLICATIONS/ETC	407	150	0	10	100	5,000
120-0627	PLUMBING PLAN CHECK FEE	0	0	0	0	0	0
120-0628	ELECTRICAL PLAN CHECK FEE	(33)	0	0	0	0	0

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND	REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
120-0629	MECHANICAL PLAN CHECK FEE	0	0	0	0	0	0
120-0630	BUILDING PLAN CHECK FEE	131,670	142,132	219,127	199,981	190,000	170,000
120-0635	PLAN STORAGE FEE	6,557	7,407	10,515	18,611	10,500	10,000
120-0636	MICROFIMM REPRO	14,605	12,301	15,431	20,774	16,000	16,000
120-0644	GRADING IMPORT FEE	1,878	314	(16,514)	424	2,000	2,000
120-0645	ENGINEERING PLAN CHECK ON/OFF SITE	1,341	(960)	2,352	1,240	160,000	100,000
120-0646	GRADING PLAN CHECK	0	0	0	3,814	50,000	50,000
120-0647	ENGINEER MAP PLAN CHECK	81,765	89,491	94,764	152,373	10,000	300
120-0661	BUILDING CODE	0	0	0	0	0	0
120-0663	HAZARD ABATEMENT	0	0	0	0	0	0
120-0664	VEHICLE ABATEMENT	49,275	55,733	75,615	62,263	46,000	48,000
120-0668	BUILDING INSPECTION SERVICES	0	0	0	0	0	0
120-0691	DEV SERV PROCESSING FEE	6,619	24,959	38,325	36,422	32,000	30,000
120-0693	TUMF 1% ADMIN FEE	4,187	10,932	15,604	11,595	12,000	10,000
120-0694	MSHCP 1% ADMIN FEE	978	1,151	2,534	1,918	2,000	2,000
120-0695	PLANNING TRI-PARTY ADMIN FEE	0	14,740	0	0	0	0
120-0696	SB 1473 10% ADMIN CHARGE	232	265	443	747	400	400
120-0790	MISC COMMUNITY DEV. REV	0	221	60,179	50,448	86,600	86,600
Sub-Total Community Development Revenue		1,558,274	1,732,701	2,178,982	2,415,549	2,271,300	2,085,300

GENERAL FUND TOTAL REVENUES	42,831,830	35,425,754	36,747,305	41,011,202	36,299,890	38,446,697
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PUBLIC SAFETY TOWING (130)							
130-0410	INVESTMENT EARNINGS	995	837	838	773	300	700
130-0616	PD/VEHICLE STORAGE	79,250	60,580	65,888	49,291	65,000	65,000
PUBLIC SAFETY TOWING TOTAL		80,245	61,417	66,726	50,064	65,300	65,700

INVESTMENT EARNINGS (140)							
140-0410	INVESTMENT EARNINGS	0	(38,246)	0	(42,851)	0	0
140-0411	OTHER INTEREST	0	0	0	0	0	0
140-0413	GASB31 FAIR MARKET VALUE INCOME	0	0	0	0	0	0

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
INVESTMENT EARNINGS TOTAL	0	(38,246)	0	(42,851)	0	0

GAS TAX (221)

221-0410 INTEREST EARNINGS	21,543	17,881	21,862	31,736	2,000	20,000
221-0413 GASB31 FAIR MARKET VALUE INCOME	0	(12,979)	2,597	(8,674)	0	0
221-0503 GAS TAX 2103	0	629,200	1,117,451	839,794	369,300	383,600
221-0506 GAS TAX 2106	227,753	244,104	261,918	302,489	245,000	247,700
221-0507 STATE GAS TAX 2107	520,076	567,826	583,561	619,800	636,900	691,200
221-0508 STATE GAS TAX 2107.5	7,500	7,500	7,500	15,000	7,500	7,500
221-0511 GAS TAX 2105	362,413	346,524	545,423	481,990	465,800	498,300
221-0516 TRAFFIC CONG RELIEF or in lieu	1,071,259	0	0	0	0	0
221-0713 INSURANCE CLAIM REIMBURSEMENTS	0	4,836	8,334	12,202	0	0
221-0790 OTHER REVENUE (refuse impact)	346,009	2,267	(517)	579	0	0
221-0950 OPERATING TRANSFERS IN	0	0	330,000	20,004	20,000	30,000
GAS TAX TOTAL	2,556,554	1,807,160	2,878,129	2,314,920	1,746,500	1,878,300

MEASURE A (222)

222-0121 SALES TAX MEASURE A	1,322,966	1,448,453	1,506,313	1,567,685	1,422,000	1,783,000
222-0410 INVESTMENT EARNINGS	30,040	24,686	21,792	27,318	20,000	20,000
222-0413 GASB31 FAIR MARKET VAL INCOME	10,456	(17,918)	2,588	(9,704)	0	0
222-0638 SALE OF BID PACKAGES	0	450	275	350	0	0
MEASURE A TOTAL	1,363,462	1,455,671	1,530,968	1,585,649	1,442,000	1,803,000

ARTICLE 3/SB821 TOTAL (223)	92,509	24,983	0	0	0	0
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AIR POLLUTION REDUCTION (224)

224-0410 INVESTMENT EARNINGS	2,044	1,620	1,517	2,319	1,000	2,000
224-0505 AB 2766 DMV AIR QUALITY FEES	99,835	96,613	100,253	101,164	95,000	97,000
224-0597 MSRC GRANT REIMB.	0	0	0	11,985	320,000	0
AIR POLLUTION REDUCTION TOTAL	101,879	98,233	101,770	115,468	416,000	99,000

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
L&LMD PRE - 218 TOTAL (225)	1,855,521	2,027,992	1,875,078	1,980,944	1,900,562	1,900,562
ISTEA TOTAL (226)	0	0	0	25,240	0	0
POST PROP-218 LIGHTING FUND TOTAL (227)	161,653	105,541	136,034	312,484	293,128	317,273
POST PROP - 218 LANDSCAPE TOTAL (228)	1,091,823	664,105	880,296	1,260,846	1,454,163	1,657,853
ASSET SEIZURE - 231						
231-0410 INVESTMENT EARNINGS	1,717	1,486	823	1,452	0	1,500
231-0534 ASSET SEIZURE-FEDERAL FORFEIT	12,091	0	0	0	0	0
231-0536 ASSET SEIZURE (PATROL)-OTHER	1,280	0	2,585	1,190	0	20,000
ASSET SEIZURE - TOTAL	15,088	1,486	3,408	2,642	0	21,500
PUBLIC SAFETY GRANTS (232)						
	inc carryover					
232-0410 INVESTMENT EARNINGS	0	0	0	2,715	0	0
232-0582 PUBLIC SAFETY GRANT	1,917,596	610,123	401,496	355,796	643,630	0
PUBLIC SAFETY GRANTS TOTAL	1,917,596	610,123	401,496	358,511	643,630	0
PUBLIC SAFETY CFD (234)						
234-0113 SPECIAL PROPERTY TAX ASSESSMNT	593,816	444,115	456,603	500,453	512,000	545,000
234-0950 OPERATING TRANSFERS IN	0	0	1,395,004	0	0	0
PUBLIC SAFETY CFD TOTAL	593,816	444,115	1,851,607	500,453	512,000	545,000
COPS FUNDING/AB 3229 (236)						
	inc carryover					
236-0410 INVESTMENT EARNINGS	1,362	691	1,170	1,100	0	0
236-0526 STATE-COPS FUNDING AB3229	220,862	468,721	165,873	147,259	110,205	150,000
236-0582 PUBLIC SAFETY GRANT	0	0	0	0	0	0
COPS FUNDING/AB 3229 TOTAL	222,224	469,412	167,043	148,359	110,205	150,000
LOCAL LAW ENFORCE BLOCK GRANT (237)						
	inc carryover					

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
237-0410 INVESTMENT EARNINGS	0	0	0	0	0	0
237-0582 PUBLIC SAFETY GRANT	16,182	322,789	25,213	0	166,225	0
LOCAL LAW ENFORCE BLOCK GRANT TOTAL	16,182	322,789	25,213	0	166,225	0

CDBG TOTAL (240)	720,216	586,453	699,981	580,771	737,698	752,245
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GENERAL PLAN (241)						
241-0410 INVESTMENT EARNINGS	0	0	12	429	1,000	500
241-0604 GENERAL PLAN FEE	24,600	28,200	36,000	36,600	30,000	28,000
GENERAL PLAN TOTAL	24,600	28,200	36,012	37,029	31,000	28,500

HOME - PROGRAM INCOME TOTAL (242)	0	752	1,133	2,748	0	0
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HOUSING AUTHORITY (244)						
244-0410 INVESTMENT EARNINGS	4	4	34	241	0	0
244-0590 GRANT REVENUE	0	0	0	0	0	0
244-0790 OTHER REVENUE	0	0	22,000	0	0	0
HOUSING AUTHORITY TOTAL	4	4	22,034	241	0	0

CALHOME GRANT (245)						
245-0410 INVESTMENT EARNINGS	592	296	100	0	0	0
245-0590 CalHome Grant & Program Income	0	0	0	0	0	0
CALHOME GRANT TOTAL	592	296	100	0	0	0

HOME PROGRAM (246)						
246-0410 INVESTMENT EARNINGS	1,887	2,273	3,892	5,985	1,500	0
246-0590 H.O.M.E. PROGRAM GRANT	0	150,000	0	0	0	0
246-0591 H.O.M.E. PROGRAM INCOME	36	0	0	0	0	0
HOME PROGRAM TOTAL	1,923	152,273	3,892	5,985	1,500	0

NEIGHBORHOOD STABLIZ. (247)

inc carryover

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND	REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
247-0410	INVESTMENT EARNINGS	0	0	0	0	0	0
247-0412	INTEREST ON NOTE RECEIVABLE	0	0	0	4,000	0	0
247-0551	NSP ADMIN PROJECTS	24,591	13,036	5,842	29,193	0	0
247-0552	NSP ACQUISITION PROJECTS	189,075	2,034,008	884,401	216,286	0	0
247-0589	NSP PROGRAM INCOME	(257,366)	(238,712)	(61,485)	(85,059)	0	0
247-0598	NSP3 PROGRAM INCOME	0	25,375	(22,419)	0	0	0
NSP TOTAL		(43,700)	1,833,707	806,339	164,420	0	0

SEWER & STORM DRAIN (254)

254-0113	SPECIAL PROPERTY TAX ASSESSMENT	0	0	0	0	0	0
254-0410	INVESTMENT EARNINGS	24,760	23,352	32,109	48,831	25,000	30,000
254-0413	GASB31 FAIR MARKET VAL INCOME	8,618	(16,950)	3,814	(13,347)	0	0
254-0638	SALE OF BID PACKAGES		250	0	0	0	0
254-0657	EMWD-BILLED STORM DRAIN MTNCE	444,045	505,146	561,467	520,088	505,000	510,000
254-0658	EMWD-BILLED SEWER MAINTENANCE	684,946	694,462	659,174	709,205	952,300	952,300
254-0659	LHMWD-BILLED STORM DRAIN MTNCE	10,526	275,733	178,528	214,010	193,000	193,000
254-0676	STREET SWEEPING FEES	400	4,550	0	0	0	0
254-0713	INSURANCE CLAIM REIMBURSEMENTS	0	0	7,231	5,926	0	0
254-0720	SEWER CONNECTION FEES	5,565	(944)	(974)	(227)	0	0
254-0721	UM: CITY SEWER/STORM MAINT	1,354,105	1,377,656	1,509,236	1,421,565	1,781,700	1,910,600
254-0725	UM: CITY COMM STORM MAINT	118,987	4,167	2,275	2,145	7,000	7,000
254-0790	OTHER REVENUE	343	0	0	65	0	0
254-0889	UNBILLED UTILITY ACCRUAL	16,916	(26,990)	(27,771)	7,730	0	0
SEWER & STORM DRAIN TOTAL		2,669,212	2,840,433	2,925,089	2,915,992	3,464,000	3,602,900

PUBLIC MEETING FACILITIES (315)

315-0410	INVESTMENT EARNINGS	4,579	4,006	4,607	6,000	2,000	0
315-0681	PUBLIC MEETING FACILITES FEES	0	0	0	(36,100)	0	0
PUBLIC MEETING FACILITIES TOTAL		4,579	4,006	4,607	(30,100)	2,000	0

GENERAL FACILITIES (316)

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND	REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
316-0410	INVESTMENT EARNINGS	11,561	10,628	12,900	18,048	9,000	10,000
316-0413	GASB31 FAIR MARKET VAL INCOME	4,024	(7,714)	1,532	(4,933)	0	0
316-0425	RENTS/OTHER	17,561	0	0	0	25,000	0
316-0685	GENERAL FACILITIES FEE	57,964	78,811	99,717	97,127	80,000	76,000
GENERAL FACILITIES TOTAL		91,110	81,725	114,149	110,242	114,000	86,000

FLOOD CONTROL (326)							
326-0410	INVESTMENT EARNINGS	28,191	17,611	21,781	30,912	20,000	20,000
326-0413	GASB31 FAIR MARKET VAL INCOME	9,812	(12,783)	2,587	(8,449)	0	0
326-0620	STORM DRAINAGE FACILITIES FEE	(1,111,485)	151,099	189,798	178,228	140,000	140,000
326-0621	RETENTION BASIN FEE	13,500	59,616	77,687	66,168	52,000	50,000
326-0790	OTHER REVENUE	988	0	0	0	0	0
FLOOD CONTROL TOTAL		(1,058,995)	215,544	291,853	266,859	212,000	210,000

BRIDGES/STREETS/TRAFFIC FAC, (329)							
inc carryover							
329-0410	INVESTMENT EARNINGS	47,568	31,380	35,201	39,478	30,000	30,000
329-0413	GASB31 FAIR MARKET VAL INCOME	16,557	(22,777)	4,181	(10,785)	0	0
329-0504	SB 821 BICYCLE/PEDESTRIAN	0	0	0	0	0	0
329-0586	STATE TRANSPORTATION	0	0	0	0	0	0
329-0638	SALE OF BID PACKAGES	0	1,805	1,860	0	0	0
329-0639	STATE GRANT FUNDING	0	39,914	0	0	0	0
329-0692	BRIDGES/STREETS/TRAFFIC FACILITY FEES	199,189	378,308	431,951	283,202	300,000	280,000
329-0790	OTHER REVENUE	714,651	948,742	0	346,184	0	0
BRIDGES/STREETS/TRAFFIC FAC TOTAL		977,965	1,377,371	473,193	658,079	330,000	310,000

LAW ENFORCEMENT FACILITIES (331)							
331-0410	INVESTMENT EARNINGS	4,221	3,790	3,798	2,849	0	0
331-0682	LAW ENFORCEMENT FACILITIES FEE	35,008	54,830	68,279	61,244	52,800	50,000
LAW ENFORCEMENT FACILITIES TOTAL		39,229	58,620	72,077	64,093	52,800	50,000

FIRE FACILITIES (332)							
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inc carryover

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND	REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
332-0410	INVESTMENT EARNINGS	30,917	27,414	31,635	39,986	20,000	0
332-0413	GASB31 FAIR MARKET VAL INCOME	10,761	(19,898)	3,757	(10,929)	0	0
332-0638	SALE OF BID PACKAGES	0	0	0	1,025	0	70,000
332-0683	FIRE FACILITIES FEES	41,608	64,001	79,855	108,490	80,000	
332-0790	OTHER REVENUE	0	236,121	0	0	0	0
FIRE FACILITIES TOTAL		83,287	307,637	115,247	138,572	100,000	70,000

PARK DEVELOPMENT (361)							
361-0410	INVESTMENT EARNINGS	7,414	6,805	9,167	14,210	10,000	10,000
361-0413	GASB31 FAIR MARKET VAL INCOME	0	0	1,089	(3,884)	0	0
361-0563	STATE DEPT OF PARKS/REC GRANT	0	0	0	0	0	0
361-0670	PARK/RECREATION FACILITIES FEE	108,000	136,582	167,095	170,001	130,000	130,000
361-0790	OTHER REVENUE	0	0	0	0	0	0
PARK DEVELOPMENT TOTAL		115,414	143,387	177,351	180,327	140,000	140,000

VALLEY WIDE DVL PARK (362)							
362-0410	INVESTMENT EARNINGS	2,085	1,970	1,747	1,325	1,000	1,200
362-0670	PARK/RECREATION FACILITIES FEE	21,040	26,602	(97,455)	(96,889)	26,000	25,000
VALLEY WIDE DVL PARK TOTAL		23,125	28,572	(95,708)	(95,564)	27,000	26,200

LIBRARY FACILITIES (363)							
363-0410	INVESTMENT EARNINGS	10,705	9,036	10,286	13,839	10,000	10,000
363-0413	GASB31 FAIR MARKET VAL INCOME	3,726	(6,559)	1,222	(3,782)	0	0
363-0744	DONATION	0	0	0	0	0	0
363-0686	LIBRARY FACILITIES FEES	54,640	69,090	88,200	89,670	70,000	70,000
LIBRARY FACILITIES TOTAL		69,071	71,567	99,708	99,727	80,000	80,000

CAPITAL PROJECTS FUND (370) TOTAL		0	0	0	753,312	470,000	0
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EQUIPMENT REPLACEMENT (380)							
380-0410	INVESTMENT EARNINGS	43,679	29,322	35,568	32,973	25,000	20,000

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
380-0413 GASB31 FAIR MARKET VAL INCOME	15,203	(21,283)	4,225	(11,712)	0	0
380-0701 SALE OF REAL PROPERTY	0	39,791	15,778	7,524	0	0
380-0758 DUE FROM OTHER FUNDS	383,823	225,108	340,596	193,704	660,900	677,700
380-0790 OTHER REVENUE	0	599,332	0	35,200	0	0
EQUIPMENT REPLACEMENT TOTAL	442,705	872,270	396,167	257,688	685,900	697,700
RDA RETIREMENT OBLIGATION FUND (396)	0	0	0	250,000	250,000	250,000
PUBLIC WATER UTILITY (571)						
571-0410 INTEREST EARNINGS	116,795	51,978	63,179	84,045	50,000	50,000
571-0411 FISCAL AGENT INTEREST EARNINGS	0	0	0	0	0	0
571-0413 GASB31 FAIR MARKET VAL INCOME	30,252	(48,722)	8,026	(25,287)	0	0
571-0576 STATE GRANTS	0	0	0	0	0	0
571-0579 ENERGY CAPACITY PAYMENTS	0	0	0	17,453	10,000	10,000
571-0584 GRANT REIMBURSEMENT	0	0	0	0	215,030	
571-0638 SALE OF BID PACKAGES	0	1,895	0	505	0	0
571-0678 WATER FACILITIES FEES	486	1,993	6,879	1,464	10,000	10,000
571-0713 INSURANCE CLAIM REIMBURSEMENTS	0	11,098	6,151	12,132	0	0
571-0730 UM: BACKFLOW FEE	57,620	66,134	73,199	70,815	66,300	66,300
571-0790 OTHER REVENUE	16,040	47,554	169,498	47,963	20,000	20,000
571-0805 PREPAID WATER SERVICES	102,223	93,389	94,674	96,612	85,000	85,000
571-0820 UM: WATER CONSUMPTION CHARGES	4,140,354	4,421,405	4,837,527	4,225,225	6,316,200	7,270,000
571-0821 UM: WATER BASE CHARGES	2,584,402	2,566,091	2,863,082	2,677,695	3,379,800	3,320,000
571-0825 UM: OTHER WATER CHARGES	109,485	114,812	151,398	144,687	137,000	137,000
571-0835 UM: UNAPPLIED CREDIT	405,341	262,486	(291,352)	(29,258)	0	0
571-0886 COLLECTION AGENCY RECEIPTS	22,071	25,748	17,890	16,357	15,000	15,000
571-0889 UNBILLED UTILITY ACCRUAL	290,685	(4,916)	(381,307)	(114,191)	150,000	0
571-0950 OPERATING TRANSFERS IN			198,430	0	0	150,000
PUBLIC WATER UTILITY TOTAL	7,875,753	7,610,944	7,817,274	7,226,217	10,454,330	11,133,300

ADMINISTRATIVE SERVICES (680)

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND	REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
680-0291	LICENSE VALIDITY FEE	0	0	0	99	14,500	
680-0787	CITY ATTORNEY ALLOCATION	1,252,092	1,000,020	1,100,004	1,010,100	0	(See Fund 691)
680-0789	EMERGENCY SERVICES ALLOCATION	50,004	50,052	82,200	78,984	70,500	(See Fund 692)
680-0792	INFORMATION TECHNOLOGY ALLOCATION	860,204	1,228,020	1,190,304	1,371,996	2,144,300	1,869,900
680-0798	POOL CAR ALLOCATION	0	0	0	0	0	0
680-0945	CONTRIBUTED CAPITAL	0	0	0	0	0	0
680-0960	RESIDUAL EQUITY TRANSFER	250,838	0	813,157	0	0	0
ADMINISTRATIVE SERVICES TOTAL		2,413,138	2,278,092	3,185,665	2,461,179	2,229,300	1,869,900

WORKERS COMPENSATION ADMIN (681)							
681-0780	WORKERS COMPENSATION REFUNDS	0	128,347	0	0	0	0
681-0790	OTHER REVENUE	0	0	0	0	0	0
681-0795	DUE FROM OTHER FUNDS	1,362,183	883,700	987,100	1,834,225	2,115,900	2,065,100
WORKERS COMPENSATION TOTAL		1,362,183	1,012,047	987,100	1,834,225	2,115,900	2,065,100

DENTAL & VISION INSURANCE (682)							
682-0790	OTHER REVENUE	0	5,000	0	0	0	0
682-0795	DUE FROM OTHER FUNDS	310,751	262,231	283,410	269,910	350,000	355,000
DENTAL & VISION INSURANCE TOTAL		310,751	267,231	283,410	269,910	350,000	355,000

LIABILITY INSURANCE (683)							
683-0715	REIMB FOR CITY PROP DAMAGE		94,834	417,792	234,974	0	0
683-0790	OTHER REVENUE/REIMBURSE	461	523	1,014	592	0	0
683-0795	DUE FROM OTHER FUNDS	893,000	828,500	837,100	859,200	915,900	1,384,800
LIABILITY INSURANCE TOTAL		893,461	923,858	1,255,906	1,094,765	915,900	1,384,800

VEHICLE MAINTENANCE (684)							
684-0713	INSURANCE CLAIM REIMB		3,349	12,850	4,771	0	0
684-0790	OTHER REVENUE	0	1,198	1,976	1,957	0	0
684-0791	CENTRAL GARAGE ALLOCATION	1,597,464	1,504,812	1,533,096	1,373,328	1,360,500	1,340,300
VEHICLE MAINTENANCE TOTAL		1,597,464	1,509,359	1,547,922	1,380,056	1,360,500	1,340,300

**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND	REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
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FACILITY MAINTENANCE (685)							
685-0596	ECEBG GRANT	400,587	34,058	51,736	0	0	0
685-0599	ELECTRIC VEHICLE CHARGING STATION	0	0	0	259	0	0
685-0638	SALE OF BID PACKAGES	0	175	0	0	0	500
685-0713	INSURANCE CLAIM REIMB	0	348	0	0	0	0
685-0788	FACILITY MAINTENANCE ALLOCATIO	1,765,603	1,606,788	1,849,012	1,560,000	1,559,900	1,651,300
685-0790	OTHER REVENUE	0	1,305	0	0	0	0
FACILITY MAINTENANCE TOTAL		2,166,190	1,642,674	1,900,748	1,560,259	1,559,900	1,651,800

PW ADMINISTRATION (686)							
686-0454	MISCELLANEOUS RECYCLABLES	0	0	0	0	21,662	0
686-0793	CORP YARD ADMIN SERVICES	1,432,896	618,084	788,796	908,100	947,900	817,700
686-0790	OTHER REVENUE	0	0	0	0	88,000	0
PW ADMINISTRATION TOTAL		1,432,896	618,084	788,796	908,100	1,057,562	817,700

OPEB (687 & 689)							
689-0790	OTHER REVENUE	0	6,476	149	97	0	0
689-0795	DUE FROM OTHER FUNDS	3,498,504	2,989,593	3,366,204	3,592,980	4,159,700	3,414,700
689-0950	OPERATING TRANSFERS IN	0	0	0	626,896	0	0
OPEB TOTAL		3,498,504	2,996,069	3,366,353	4,219,974	4,159,700	3,414,700

UNEMPLOYMENT (690)							
690-0795	DUE FROM OTHER FUNDS	0	73,427	73,000	0	0	35,000
UNEMPLOYMENT TOTAL		0	73,427	73,000	0	0	35,000

CITY ATTORNEY (691)							
691-0787	DUE FROM OTHER FUNDS	0	0	0	0	1,200,000	1,280,000
CITY ATTORNEY TOTAL		0	0	0	0	1,200,000	1,280,000

EMERGENCY SERVICES (692)							
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**CITY OF HEMET REVENUES ALL FUNDS
FY 2011-2012 TO FY 2016-2017 PROJECTED BUDGET**

FUND REVENUE TITLE	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Actuals	FY 2014-15 Actuals	FY 2015-16 Amended	FY 2016-2017 Proposed
692-0789 DUE FROM OTHER FUNDS	0	0	0	0	0	69,600
EMERGENCY SERVICES TOTAL	0	0	0	0	0	69,600
HEARTLAND 1999-1 CFD (786)						
786-0113 SPECIAL PROPERTY TAX ASSESSMENT	0	0	0	0	0	0
786-0411 FISCAL AGENT INTEREST EARNINGS	0	0	0	0	0	0
HEARTLAND 1999-1 CFD TOTAL	0	0	0	0	0	0
HEARTLAND 2002B CFD TOTAL						
	0	0	0	0	0	0
HEARTLAND 2006 REFUNDING (788)						
788-0113 SPECIAL PROPERTY TAX ASSESSMNT	1,103,993	880,252	757,257	782,965	845,000	845,000
788-0410 INVESTMENT EARNINGS	0	0	0	0	3,000	0
788-0411 FISCAL AGENT INTEREST EARNINGS	0	0	0	0	2,000	0
788-0790 OTHER REVENUE	0	77	0	0	0	0
788-0905 BOND PROCEEDS	0	0	0	0	0	0
788-0960 RESIDUAL EQUITY TRANSFER	0	0	0	0	0	0
HEARTLAND 2006 REFUNDING TOTAL	1,103,993	880,330	757,257	782,965	850,000	845,000
GRAND TOTAL ALL FUNDS	79,715,052	71,968,892	74,844,728	77,722,001	78,000,593	79,450,630

CITY COUNCIL

DEPARTMENT: 1100

FUND: GENERAL

ABOUT THE DEPARTMENT

The City Council serves as the legislative and policy making body of the City and appoints the City Manager, City Attorney and members of the various boards and commissions. The Council is tasked with establishing City policies, adopting all ordinances and resolutions, and adopting the City's annual operating budget. The Council consists of five members, elected at-large, who annually appoint two members of their body to serve in the capacity of Mayor and Mayor Pro Tem.

The City Council develops and maintains communication with Hemet residents and other governmental agencies to provide and obtain the necessary information for the operation of the City and to ensure the general welfare of all its citizens and visitors.

The City Council will provide policy direction regarding implementation of the Strategic Plan.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	109,708	121,085	123,300	118,000
OPERATING EXPENSES	49,175	96,024	91,200	33,000
INTERNAL SERVICE CHARGES	115,400	93,496	109,500	71,000
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	(97,000)	(64,600)
NET DEPARTMENT COST	274,283	310,605	227,000	157,400

City of Hemet
2016/2017 ANNUAL BUDGET

100 GENERAL ADMINISTRATION FUND
1100 CITY COUNCIL

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
1100 SALARIES AND WAGES	68,376	67,382	28,300	28,300
1200 SALARIES PART TIME	0	2,533	38,800	38,800
1300 SALARIES OVERTIME	527	0	0	0
1305 COMP TIME USED	38	572	0	0
1310 COMP TIME PAID	633	0	0	0
1400 OTHER FRINGE BENEFITS	4,234	4,756	3,000	3,000
1405 PERS Pension	17,560	18,902	18,700	15,300
1410 HEALTH PLANS	8,773	5,415	5,400	5,400
1415 WORKERS COMP CONTRIBUTION	2,600	6,400	7,300	7,200
1420 Special Pav	241	241	5,900	6,400
1425 PTO + Holiday	2,026	2,284	1,300	1,500
1450 RETIREE MEDICAL PREMIUMS	4,700	12,600	14,600	12,100
Total SALARIES & FRINGE BENEFITS	109,708	121,085	123,300	118,000
2200 TELEPHONE/COMMUNICATIONS	4,121	4,900	7,600	7,600
2220 ADVERTISING AND PUBLICATIONS	0	600	300	300
2250 OFFICE SUPPLIES AND MATERIALS	3,143	20,825	9,500	9,500
2270 COMPUTER HARDWARE PURCHASES	1,588	0	0	0
2400 CONTRACTS.LEASES.RENTS.& TAXES	0	0	400	400
2550 CONFERENCES	6,767	11,157	7,800	7,800
2560 TRAINING & EDUCATION	6,331	2,370	16,400	6,400
2565 CREDIT CARD FINANCE CHARGES	10-	2	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	27,235	56,170	49,200	1,000
Total OPERATING SUPPLIES & SERVICES	49,175	96,024	91,200	33,000
3612 CITY ATTORNEY	81,900	58,800	70,600	34,800
3613 IT/COMPUTERS-TELEPHONES	12,900	17,196	20,300	16,600
3616 LIABILITY INSURANCE	3,400	2,900	4,300	4,800
3617 EMERGENCY SERVICES	300	300	300	200
3680 FACILITY MAINTENANCE	16,900	14,300	14,000	14,600
Total INTERNAL SERVICE CHARGES	115,400	93,496	109,500	71,000
Total CAPITAL OUTLAY	0	0	0	0
Total CITY COUNCIL	274,283	310,605	324,000	222,000

City of Hemet Departmental Budget

100 GENERAL ADMINISTRATION FUND
1100 CITY COUNCIL

Council Approved

100-1100-2200 TELEPHONE/COMMUNICATIONS

Cell Phones and Communication Charges	6,300
Ipad Monthly service	1,300
Total:	\$7,600

100-1100-2220 ADVERTISING AND PUBLICATIONS

Legislative Packets	200
Valley Chronicle	100
Total:	\$300

100-1100-2250 OFFICE SUPPLIES AND MATERIALS

Central Copy Machine	1,700
Postage	1,400
Office Supplies	5,100
Flowers, plaques, etc.	1,300
Total:	\$9,500

100-1100-2400 CONTRACTS,LEASES,RENTS,& TAXES

Other Contracts	400
Total:	\$400

100-1100-2550 CONFERENCES

(5) League Conference - Sacramento, CA	1,300
(3) League Committees - 4 Times	1,000
League Conference - San Diego	2,500
ICSC - Las Vegas	3,000
Total:	\$7,800

100-1100-2560 TRAINING & EDUCATION

91 and 10 fwys Express Lane	500
Misc. - Workshops	900
Council travel for lobbying efforts	5,000
Total:	\$6,400

100-1100-2710 PROFESSIONAL/SPECIALIZED SERV

Student of the Month	1,000
Total:	\$1,000

100-1100-3612 CITY ATTORNEY

FY16/17 City Attorney Allocation	34,800
Total:	\$34,800

City of Hemet
Departmental Budget

100 GENERAL ADMINISTRATION FUND
1100 CITY COUNCIL

Council Approved

100-1100-3613	IT/COMPUTERS-TELEPHONES		
	FY1617 IT/PHONE/COMPUTERS ALLOCATION		16,600
Total:			\$16,600
100-1100-3616	LIABILITY INSURANCE		
	FY1617 Liability Insurance Allocation		4,800
Total:			\$4,800
100-1100-3617	EMERGENCY SERVICES		
	FY1617 EMERGENCY SERVICES ALLOCATION		200
Total:			\$200
100-1100-3680	FACILITY MAINTENANCE		
	FY1617 FACILITIES MAINTENANCE ALLOCATION		14,600
Total:			\$14,600

City Council

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
City Council	5.00	5.00	5.00	5.00	5.00
City Council Total	5.00	5.00	5.00	5.00	5.00

NOTES:

FY 2012-2013: 40% of Executive Assistant shared with City Manager's Office budgeted in Council budget.
Home Department for position is in City Manager's Office.

CITY TREASURER

DEPARTMENT: 1500

FUND: GENERAL

MISSION STATEMENT

As an elected official of the City of Hemet, and with authority delegated by the City Council, the City Treasurer is charged with prudent investment of City funds and to comply with the investment policy of the City of Hemet to protect, preserve and maintain cash and investments placed in his or her trust on behalf of the citizens of the City of Hemet.

ABOUT THE DEPARTMENT

The City Treasurer is responsible for the City's treasury investment management and reporting.

The City Treasurer monitors State level investment activity to determine continued feasibility of investment in the Local Agency Investment Fund should the Legislature indicate plans to tap the fund in order to solve the State's financial crisis. The City Treasurer explores potential fund investment with local financial institutions where reinvestment of such funds is determinable to be in compliance with the Community Redevelopment Act.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	11,127	11,771	12,100	12,200
OPERATING EXPENSES	6,314	67,710	6,500	6,500
INTERNAL SERVICE CHARGES	11,100	10,600	12,500	12,400
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	(9,100)	(9,600)
NET DEPARTMENT COST	28,541	90,081	22,000	21,500

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**City of Hemet
2016/2017 ANNUAL BUDGET**

07/06/2016 11:12AM

**100 GENERAL ADMINISTRATION FUND
10 CITY TREASURER**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	7,778	6,973	0	0
1200 SALARIES PART TIME	0	805	7,800	7,800
1400 OTHER FRINGE BENEFITS	337	337	300	300
1405 PERS Pension	2,612	2,956	3,200	3,300
1415 WORKERS COMP CONTRIBUTION	400	700	800	800
Total SALARIES & FRINGE BENEFITS	11,127	11,771	12,100	12,200
2200 TELEPHONE/COMMUNICATIONS	0	0	800	800
2250 OFFICE SUPPLIES AND MATERIALS	259	0	100	100
2270 COMPUTER HARDWARE PURCHASES	1,786	0	0	0
2500 INSURANCE, BONDS	0	0	300	300
2550 CONFERENCES	0	993	2,058	1,800
2565 CREDIT CARD FINANCE CHARGES	8-	0	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	4,277	4,229	3,500	3,500
2775 Investment Premiums Paid	0	62,488	0	0
Total OPERATING SUPPLIES & SERVICES	6,314	67,710	6,758	6,500
3612 CITY ATTORNEY	0	0	0	200
3613 IT/COMPUTERS-TELEPHONES	5,700	6,000	7,900	7,100
3616 LIABILITY INSURANCE	300	300	400	700
3680 FACILITY MAINTENANCE	5,100	4,300	4,200	4,400
Total INTERNAL SERVICE CHARGES	11,100	10,600	12,500	12,400
Total CAPITAL OUTLAY	0	0	0	0
Total CITY TREASURER	28,541	90,081	31,358	31,100

City of Hemet
Departmental Budget

100 GENERAL ADMINISTRATION FUND
1500 CITY TREASURER

Council Approved

100-1500-2200 TELEPHONE/COMMUNICATIONS		
Telephone at approx \$60 per month		800
	Total:	\$800
100-1500-2250 OFFICE SUPPLIES AND MATERIALS		
Operating supplies		100
	Total:	\$100
100-1500-2500 INSURANCE, BONDS		
Treasurer's Surety Bond		300
	Total:	\$300
100-1500-2550 CONFERENCES		
CMTA Annual Conference (CA)		1,800
	Total:	\$1,800
100-1500-2710 PROFESSIONAL/SPECIALIZED SERV		
Safekeeping fees		3,500
	Total:	\$3,500
100-1500-3612 CITY ATTORNEY		
FY16/17 CITY ATTORNEY ALLOCATION		200
	Total:	\$200
100-1500-3613 IT/COMPUTERS-TELEPHONES		
FY1617 IT/PHONE/COMPUTERS ALLOCATION		7,100
	Total:	\$7,100
100-1500-3616 LIABILITY INSURANCE		
FY1617 Liability Insurance Allocation		700
	Total:	\$700
100-1500-3680 FACILITY MAINTENANCE		
FY1617 FACILITIES MAINTENANCE ALLOCATION		4,400
	Total:	\$4,400

Treasurer

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Treasurer	1.00	1.00	1.00	1.00	1.00
Treasurer Total	1.00	1.00	1.00	1.00	1.00

NOTES:

Department Positions by General Ledger Distribution

TOTAL

PT	TREAS	ELECT	ELECT	100%	100	1500	Treasurer	7,748	-	3,043	316			11,107
Personnel Totals				1.00			Salary & Benefits Totals	\$ 7,748	\$ -	\$ 3,043	\$ 316	\$ -	\$ -	\$ 11,107

CITY ATTORNEY

DEPARTMENT: 1600

FUND: GENERAL

MISSION STATEMENT

To serve the legal needs of the City in a timely, effective and efficient manner and to protect the legal interests of the City in accordance with adopted Council policies and directives.

ABOUT THE DEPARTMENT

The Office of the City Attorney provides comprehensive legal services for the City Council, City Manager, and City Departments, handling general legal advice, the review and drafting of contracts, ordinances and resolutions, and legal research. As needed, the City Attorney's Office represents the City in litigation, contract negotiations, and before administrative bodies, and assists with the handling of personnel matters and labor negotiations. At present, the law firm of Burke Williams & Sorensen, LLP contracts with the City to provide City Attorney services. Eric S. Vail, a partner Burke, Williams & Sorensen, LLP serves as the City Attorney. The City Attorney and his Office report directly to the City Council.

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	-	-	-	-
OPERATING EXPENSES	1,299,906	1,330,537	1,200,000	1,280,000
INTERNAL SERVICE CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	(1,200,000)	(1,280,000)
NET DEPARTMENT COST	1,299,906	1,330,537	-	-

CITY ATTORNEY

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Defended City in over 20 complex litigation matters and obtained favorable results or suitable resolutions.
- ✓ Provided critical legal support to the City's assessment of budget reduction strategies and potential revenue enhancement measures.
- ✓ Provided support to Code Enforcement and Restore Our Community Strategy team resulting in removal of several illegal medical marijuana dispensaries and other chronic code violation properties.
- ✓ Represented the City in complex negotiations with many of its collective bargaining groups through a time of financial difficulty.
- ✓ Managed overall legal services for the City within Council approved budget parameters.

2016-2017 KEY GOALS

- Provide efficient, high quality and responsive legal services to the City Council, City Manager, and City Departments.
- Assist the City in reducing its liability and monetary exposure through proactive risk management and litigation result based training.
- Act in a supporting role to the City's lead labor negotiator and to the Administrative Services Director on personnel issues.
- Help the City Manager and Executive Team to find creative and innovative solutions to cost constraint and revenue enhancement.

**City of Hemet
2016/2017 ANNUAL BUDGET**

07/06/2016 11:31AM

691 CITY ATTORNEY
0000 CITY ATTORNEY

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	450.000	450.000
2721 OUTSIDE ATTORNEY FEES	0	0	50.000	50.000
2755 LITIGATION/SPECIAL PROJECTS	0	0	700.000	780.000
Total OPERATING SUPPLIES & SERVICES	0	0	1,200,000	1,280,000
Total CITY ATTORNEY	0	0	1,200,000	1,280,000
Total CITY ATTORNEY	0	0	1,200,000	1,280,000

City of Hemet
Departmental Budget

691 CITY ATTORNEY
1600 CITY ATTORNEY

Council Approved

691-1600-2710 PROFESSIONAL/SPECIALIZED SERV

Retainer and Reimbursable fees

Total: 450,000
\$450,000

691-1600-2721 OUTSIDE ATTORNEY FEES

Direct costs

Total: 50,000
\$50,000

691-1600-2755 LITIGATION/SPECIAL PROJECTS

Litigation

Total: 780,000
\$780,000

CITY MANAGER

DEPARTMENT: 1200

FUND: GENERAL

MISSION STATEMENT

To ensure all City services are provided as efficiently and effectively as possible and maintain the highest level of customer satisfaction.

ABOUT THE DEPARTMENT

The Administrative Offices are directed by the City Manager, with support from the Executive Assistant. Appointed by the City Council, the City Manager serves as the administrative head of the City. The City Manager is responsible for the implementation of the policies of the City Council, ensuring that all laws and ordinances of the City are enforced, and is responsible for the appointment and removal of all City employees (with the exception of the City Attorney). One of the most important duties of the City Manager is the preparation and administration of the City's Annual Operating Budget.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	548,741	725,447	591,400	552,300
OPERATING EXPENSES	163,468	68,402	162,300	74,900
INTERNAL SERVICE CHARGES	150,304	117,192	148,300	76,700
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	(301,400)	(278,300)
NET DEPARTMENT COST	862,513	911,041	600,600	425,600

CITY MANAGER

2015-2016 KEY ACCOMPLISHMENTS

- ✓ The City Manager's Office facilitated, with the active participation of other departments, including Police, Fire and our City Attorney the development and placement of Measure E on the June 2016 Ballot, which if approved by voters, would enhance Public Safety through the creation of a 1% sales tax.
- ✓ The City Manager's Office initiated Strategic Planning Process.
- ✓ Overcame challenges and achieved organization stabilization associated with the departure of City Manager and interim City Manager and Community Investment Director.

2016-2017 KEY GOALS

- The City Manager's Office will continue to coordinate its efforts with the City's Police and Fire Departments to insure a safe and healthy community, through the development and implementation of creative, resourceful and cost effective resource utilization.
- The City Manager's Office will be the lead department for ensuring the financial stability of the City and controlling expenses and instituting new means of generating revenue.
- The City Manager's Office will continue its focus on the implementation of the Hemet ROCS program, a core goal and objective of the City Council, focusing on the revitalization of our community through property based compliance mechanisms and ordinances.
- The City Manager's Office will oversee its Community Investment and Economic Development Division to spearhead development opportunities to increase the economic vitality of the community through business attraction, business retention, expansion, attraction and entrepreneurship programs.
- Continue to work with other departments to negotiate with retirees to reduce the significant financial burden associated with the lifetime retiree medical plans without compromising the quality of their benefits.
- Evaluate service delivery, enhance customer service, improve efficiency and analyze the feasibility of forming cooperative services with other jurisdictions to more efficiently address the rising costs of services while at the same time preserving the current delivery of core services by the city.
- The City Manager's Office will oversee development and implementation of the 2016 Strategic Plan.

City of Hemet
2016/2017 ANNUAL BUDGET

100 GENERAL ADMINISTRATION FUND
1200 CITY MANAGER

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	175.630	430.696	279.700	266.400
1200 SALARIES PART TIME	148.597	39.053	0	0
1300 SALARIES OVERTIME	658	0	0	1.000
1305 COMP TIME USED	48	715	0	0
1310 COMP TIME PAID	791	0	0	0
1400 OTHER FRINGE BENEFITS	20.549	24.627	28.300	12.800
1405 PERS Pension	100.001	92.392	143.800	66.800
1410 HEALTH PLANS	15.334	17.173	24.900	30.200
1415 WORKERS COMP CONTRIBUTION	14.900	24.400	28.100	42.500
1420 Special Pay	301	301	12.500	38.100
1425 PTO + Holiday	2.532	47.990	18.200	22.600
1430 UNEMPLOYMENT BENEFITS	1.500	0	0	800
1450 RETIREE MEDICAL PREMIUMS	67.900	48.100	55.900	71.100
Total SALARIES & FRINGE BENEFITS	548,741	725,447	591,400	552,300
2200 TELEPHONE/COMMUNICATION	2.955	1.610	2.200	2.200
2220 ADVERTISING AND PUBLICATIONS	6.477	7.105	6.500	6.500
2250 OFFICE SUPPLIES AND MATERIALS	2.493	4.474	7.000	7.000
2400 CONTRACTS.LEASES.RENTS.& TAXES	4.638	5.218	5.200	5.200
2500 INSURANCE. BONDS	100	100	100	100
2550 CONFERENCES	210	201	0	0
2560 TRAINING & EDUCATION	1.962	1.802	6.000	6.000
2700 VEHICLE FUEL	395	684	500	200
2700 PROFESSIONAL/SPECIALIZED SERV	144.238	46.908	134.500	47.700
2800 MISCELLANEOUS	0	300	300	0
Total OPERATING SUPPLIES & SERVICES	163,468	68,402	162,300	74,900
3600 EQUIPMENT REPLACEMENT	1.800	0	0	0
3612 CITY ATTORNEY	97.896	70.296	84.300	7.400
3613 IT/COMPUTERS-TELEPHONES	20.604	23.700	39.400	30.300
3616 LIABILITY INSURANCE	12.600	9.200	9.600	20.800
3617 EMERGENCY SERVICES	1.200	900	700	1.000
3622 VEHICLE MAINT & REPAIRS	2.004	996	1.200	3.400
3680 FACILITY MAINTENANCE	14.200	12.100	13.100	13.800
Total INTERNAL SERVICE CHARGES	150,304	117,192	148,300	76,700
Total CAPITAL OUTLAY	0	0	0	0
Total CITY MANAGER	862,513	911,041	902,000	703,900

City of Hemet Departmental Budget

100 GENERAL ADMINISTRATION FUND
1200 CITY MANAGER

Council Approved

100-1200-2200 TELEPHONE/COMMUNICATION

Cellular Phones (CM and ACM)	2,200
Total:	\$2,200

100-1200-2220 ADVERTISING AND PUBLICATIONS

Subscriptions	300
Sister City Activity	500
Plaques, Awards, Memorials	1,000
Chamber business directory	900
Veterans Day Activities	1,000
Ramona Pageant Ads	2,800
Total:	\$6,500

100-1200-2250 OFFICE SUPPLIES AND MATERIALS

IBM Copier/Supplies	500
Postage	800
Office/Janitorial Supplies	2,500
Xerox Copies Supplies	700
Express Mail	2,500
Total:	\$7,000

100-1200-2400 CONTRACTS,LEASES,RENTS,& TAXES

Computer/Printer Repair	400
Canon Lease and maintenance agreement	3,800
Miscellaneous	1,000
Total:	\$5,200

100-1200-2500 INSURANCE, BONDS

City Manager's Surety Bond	100
Total:	\$100

100-1200-2560 TRAINING & EDUCATION

ICMA Workshop	700
ICMA Membership Dues (1 member)	1,400
Conferences, Training Tapes, Etc.	1,000
Staff training	500
CA City Manager's Association (CCMF) Dues	400
Misc Meetings, 1 goal setting	1,000
League of California Cities Conference	1,000
Total:	\$6,000

City of Hemet
Departmental Budget

100 GENERAL ADMINISTRATION FUND
1200 CITY MANAGER

Council Approved

100-1200-2623 VEHICLE FUEL

2016/2017 Fuel Allocation

	200
Total:	\$200

100-1200-2710 PROFESSIONAL/SPECIALIZED SERV

Riverside Division Dues	100
League of CA Cities Dues	19,000
Chamber of Commerce Dues	1,000
Sister City International	500
Government Groups	1,000
SCAG Dues	7,500
WRCOG Dues	10,400
LAFCO dues	8,200

Total:	\$47,700
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100-1200-3612 CITY ATTORNEY

FY16/17 City Attorney Allocation

	7,400
Total:	\$7,400

100-1200-3613 IT/COMPUTERS-TELEPHONES

FY1617 IT/PHONE/COMPUTERS ALLOCATION

	30,300
Total:	\$30,300

100-1200-3616 LIABILITY INSURANCE

FY1617 Liability Insurance Allocation

	20,800
Total:	\$20,800

100-1200-3617 EMERGENCY SERVICES

FY1617 EMERGENCY SERVICES ALLOCATION

	1,000
Total:	\$1,000

100-1200-3622 VEHICLE MAINT & REPAIRS

FY1617 FACILITIES MAINTENANCE ALLOCATION

	3,400
Total:	\$3,400

100-1200-3680 FACILITY MAINTENANCE

FY1617 FACILITIES MAINTENANCE ALLOCATION

	13,800
Total:	\$13,800

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City Manager

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
City Manager	1.00	1.00	1.00	1.00	1.00
Deputy City Manager	0.00	0.00	0.00	0.00	0.00
Assistant City Manager	1.00	1.00	0.00	0.00	0.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Management Assistant	0.00	0.00	0.00	0.00	0.00
Confidential Office Assistant	0.00	0.00	0.00	0.00	0.00
Executive Analyst	0.00	0.00	0.00	0.00	1.00
City Manager Total	3.00	3.00	2.00	2.00	3.00

NOTES:

FY 2016-2017: Addition of Executive Analyst position

FY 2014-2015: Vacant Deputy City Manager position eliminated

Department Positions by General Ledger Distribution

TOTAL

FT	CM	PEPRAMISC	AW	80%	100	1200	City Manager	160,000	29,760	34,950	7,531	10,021	17,104	259,366
FT	CM	PEPRAMISC	AW	5%	254	4600	City Manager	10,000	1,860	2,184	471	626	1,069	16,210
FT	CM	PEPRAMISC	AW	15%	571	9000	City Manager	30,000	5,580	6,553	1,412	1,879	3,207	48,631
FT	CM	PEPRAMISC	MC	100%	100	1200	Executive Analyst	71,018	3,000	21,202	3,458	13,426	3,650	115,754
FT	CM	MISC	MC	10%	120	8500	Executive Assistant	7,085	1,068	2,133	356	1,343	364	12,349
FT	CM	MISC	MC	50%	100	1200	Executive Assistant	35,425	5,342	10,665	1,781	6,713	1,821	61,747
FT	CM	MISC	MC	40%	100	1100	Executive Assistant	28,340	4,274	8,532	1,425	5,370	1,457	49,397
24														
Personnel Totals				3.00										
							Salary & Benefits Totals	\$ 341,867	\$ 50,885	\$ 86,220	\$ 16,434	\$ 39,377	\$ 28,672	\$ 563,454

CITY CLERK

DEPARTMENT: 1300

FUND: GENERAL

MISSION STATEMENT

To serve the residents, staff, and City Council of the City in an efficient, courteous, and professional manner, while performing the functions and duties of the Office in accordance with State, and municipal laws.

ABOUT THE DEPARTMENT

The office of the City Clerk is a service department within the municipal government upon which the City Council, all City departments, and the general public rely on for information regarding the operations and legislative history of the City. California statute prescribes the basic functions and duties of the City Clerk, and the Government Code and Election Code provide precise and specific responsibilities and procedures to follow.

The City Clerk is the local official for elections and ensures all Federal, State, and Local procedures are properly executed, recorded, and archived. As the key staff for Council meetings, the City Clerk prepares the agenda, verifies legal actions have been posted or published, and completes the necessary arrangements to ensure an effective meeting.

As Records Manager, the City Clerk oversees the preservation and protection of the public record. By statute the City Clerk is required to maintain and index the Minutes, Ordinances, and Resolutions adopted by the City, and ensures municipal records are readily accessible to the public.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	162,016	172,124	185,600	183,900
OPERATING EXPENSES	14,697	84,682	56,400	56,400
INTERNAL SERVICE CHARGES	34,788	33,492	40,800	26,400
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	(83,400)	(80,500)
NET DEPARTMENT COST	211,501	290,298	199,400	186,200

CITY CLERK

2015-2016 KEY ACCOMPLISHMENTS

- ✓ The City Clerk's Office prepared 34 agendas, action agendas and minutes.
- ✓ As the Custodian of Record, the City Clerk's Office responded to over 72 complex Public Records Requests.
- ✓ The City Clerk's Office conducted recruitments for 9 volunteer positions on City Boards and Commissions.
- ✓ The City Clerk's Office successfully administered the June 2016 Special Measure Election.

2016-2017 KEY GOALS

- Successfully administer the November 2016 General Election.
- Continue to meet the California Public Records Act requirement to respond to all Public Records Response in 10 days.
- Maintain and Index all original documents in accordance with the City's record retention policy.
- Meet all Ralph M. Brown Act requirements for posting and publication of Agendas.

City of Hemet
2016/2017 ANNUAL BUDGET

100 GENERAL ADMINISTRATION FUND
1300 CITY CLERK

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	90.170	93.372	95.300	95.300
1300 SALARIES OVERTIME	7.664	7.381	8.000	8.000
1400 OTHER FRINGE BENEFITS	4.831	5.937	4.600	4.600
1405 PERS Pension	20.293	24.896	27.200	28.400
1410 HEALTH PLANS	13.538	13.538	13.400	13.400
1415 WORKERS COMP CONTRIBUTION	3.300	9.100	10.400	10.200
1420 Special Pav	0	0	1.800	1.800
1425 PTO + Holiday	6.820	0	4.200	4.900
1430 UNEMPLOYMENT BENEFITS	300	0	0	200
1450 RETIREE MEDICAL PREMIUMS	15.100	17.900	20.700	17.100
Total SALARIES & FRINGE BENEFITS	162,016	172,124	185,600	183,900
2200 TELEPHONE/COMMUNICATIONS	805	825	700	700
2220 ADVERTISING AND PUBLICATIONS	3.454	816	3.000	3.000
2250 OFFICE SUPPLIES AND MATERIALS	28-	1.007	700	700
2400 CONTRACTS.LEASES.RENTS.& TAXES	0	0	1.400	1.400
2500 INSURANCE. BONDS	0	0	100	100
2560 TRAINING & EDUCATION	185	195	500	500
2710 PROFESSIONAL/SPECIALIZED SERV	10.281	81.839	50.000	50.000
Total OPERATING SUPPLIES & SERVICES	14,697	84,682	56,400	56,400
3616 CITY ATTORNEY	17.196	12.396	14.900	2.100
IT/COMPUTERS-TELEPHONES	3.696	8.100	13.900	9.400
3616 LIABILITY INSURANCE	3.600	4.300	3.500	6.000
3617 EMERGENCY SERVICES	396	396	300	300
3680 FACILITY MAINTENANCE	9.900	8.300	8.200	8.600
Total INTERNAL SERVICE CHARGES	34,788	33,492	40,800	26,400
Total CAPITAL OUTLAY	0	0	0	0
Total CITY CLERK	211,501	290,298	282,800	266,700

City of Hemet Departmental Budget

100 GENERAL ADMINISTRATION FUND
1300 CITY CLERK

Council Approved

100-1300-2200 TELEPHONE/COMMUNICATIONS

Cell Phone

	700
Total:	\$700

100-1300-2220 ADVERTISING AND PUBLICATIONS

Public Notices, ETC. - Boards/Commissions
Public Notices, ETC. - City Council

	1,500
	1,500
Total:	\$3,000

100-1300-2250 OFFICE SUPPLIES AND MATERIALS

Postage, Paper, Envelopes, Etc.

	700
Total:	\$700

100-1300-2400 CONTRACTS,LEASES,RENTS,& TAXES

Ricoh Printer Lease

	1,400
Total:	\$1,400

100-1300-2500 INSURANCE, BONDS

City Clerk Surety Bond

	100
Total:	\$100

100-1300-2560 TRAINING & EDUCATION

League of California Memberships
IIMC Memberships
CCAC Memberships

	100
	200
	200
Total:	\$500

100-1300-2710 PROFESSIONAL/SPECIALIZED SERV

Codification
Half of estimated Bi-Annual Election cost

	10,000
	40,000
Total:	\$50,000

100-1300-3612 CITY ATTORNEY

FY16/17 CITY ATTORNEY ALLOCATION

	2,100
Total:	\$2,100

100-1300-3613 IT/COMPUTERS-TELEPHONES

FY1617 IT/PHONE/COMPUTERS ALLOCATION

	9,400
Total:	\$9,400

City of Hemet
Departmental Budget

100 GENERAL ADMINISTRATION FUND
1300 CITY CLERK

Council Approved

100-1300-3616 LIABILITY INSURANCE

FY1617 Liability Insurance Allocation

Total: 6,000
\$6,000

100-1300-3617 EMERGENCY SERVICES

FY1617 EMERGENCY SERVICES ALLOCATION

Total: 300
\$300

100-1300-3680 FACILITY MAINTENANCE

FY1617 FACILITIES MAINTENANCE ALLOCATION

Total: 8,600
\$8,600

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City Clerk

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	0.00	0.00	0.00	0.00	0.00
City Clerk Total	1.00	1.00	1.00	1.00	1.00

NOTES:

Department Positions by General Ledger Distribution

								2011	2012	2013	2014	2015	2016	TOTAL
FT	CLK	MISC	MC	100%	100	1300	City Clerk	95,284	1,800	28,438	4,608	13,426	4,898	148,453
Personnel Totals				1.00										
Salary & Benefits Totals								\$ 95,284	\$ 1,800	\$ 28,438	\$ 4,608	\$ 13,426	\$ 4,898	\$ 148,453

SIMPSON CENTER

DEPARTMENT: 7400

FUND: GENERAL

ABOUT THE DEPARTMENT

Through services provided by Valley Wide Parks and Recreation, the Simpson Center provides a safe and central location for the community to enjoy leisure activities, social interaction and lifelong learning to enhance the quality of life. The Simpson Center currently services an estimated 18,000 Hemet residents monthly. Programs and activities include, but are not limited to, Facility Rentals for the Simpson Center, Senior Referral Services, Senior Nutrition Program, entertainment, activities, classes, senior/youth programs, social group meetings, and special events.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	-	-	-	-
OPERATING EXPENSES	212,830	157,000	157,000	157,000
INTERNAL SERVICE CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	-	-
NET DEPARTMENT COST	212,830	157,000	157,000	157,000

**City of Hemet
2016/2017 ANNUAL BUDGET**

07/06/2016 11:30AM

**110 GENERAL
7400 SIMPSON MEMORIAL CENTER**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	212,830	157,000	157,000	157,000
Total OPERATING SUPPLIES & SERVICES	212,830	157,000	157,000	157,000
Total INTERNAL SERVICE CHARGES	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total SIMPSON MEMORIAL CENTER	212,830	157,000	157,000	157,000
Total GENERAL	29,852,359	30,675,722	32,625,786	32,043,115

City of Hemet
Departmental Budget

110 GENERAL
7400 SIMPSON MEMORIAL CENTER

Council Approved

110-7400-2710 PROFESSIONAL/SPECIALIZED SERV
Valley Wide Contract

Total: 157,000
\$157,000

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ADMINISTRATIVE SERVICES

Finance Division

DEPARTMENT: 1400

FUND: GENERAL

MISSION STATEMENT

The Finance Division will implement and administer sound fiscal policies, safeguard City assets and provide timely, accurate, clear and complete financial information and support to the public, the City Council, the City Manager, and all City Departments.

ABOUT THE DIVISION

The Finance Division is responsible for the City's financial planning (budgeting); accounting for the City's resources; accurate reporting of the City's financial position; and management and control of all the City's financial activities. Additionally, the Finance Division provides data and analysis to assist the City Manager, Mayor, and Council in formulating financial policies.

The Finance Division provides the following support services to City Departments: general accounting, accounts payable, payroll, purchasing, budgeting, and cash management. The Finance Division also administers utility billing for water, sewer and storm drain funds, and is responsible for the administration and collection of business license fees.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	876,963	766,904	852,500	804,300
OPERATING EXPENSES	127,819	106,513	138,458	153,500
INTERNAL SERVICE CHARGES	119,104	124,700	171,400	179,300
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS			(344,400)	(355,600)
NET DEPARTMENT COST	1,123,886	998,117	817,958	781,500

FINANCE

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Contracted with Muni Services for discovery of new Business License revenue of unlicensed businesses.
- ✓ Completion of Cash Policy which includes the implementation of quarterly Petty Cash audits.
- ✓ Implemented electronic timesheets through payroll for better tracking of approvals.

2016-2017 KEY GOALS

- Continue working on financial policies, to include Credit Card use, travel, and hospitality.
- Update and implement a citywide purchasing policy.
- Prepare and present training materials regarding fund accounting and municipal budgeting to city departments.
- Work with auditing firm to complete additional audits of City processes.

**City of Hemet
2016/2017 ANNUAL BUDGET**

07/06/2016 11:12AM

**100 GENERAL ADMINISTRATION FUND
100 FINANCE DEPARTMENT**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	475,751	368,285	450,000	420,700
1200 SALARIES PART TIME	25,661	8,360	0	0
1250 TEMPORARY AGENCY STAFF	0	25,054	0	0
1300 SALARIES OVERTIME	366	21	2,000	2,000
1305 COMP TIME USED	18	38	0	0
1310 COMP TIME PAID	0	28	0	0
1400 OTHER FRINGE BENEFITS	27,436	27,294	19,100	18,100
1405 PERS Pension	110,855	103,948	136,400	134,000
1410 HEALTH PLANS	85,395	65,830	67,100	65,700
1415 WORKERS COMP CONTRIBUTION	18,900	44,600	49,300	47,400
1420 Soecial Pav	4,436	4,253	14,100	13,500
1425 PTO + Holiday	39,945	31,393	16,600	22,900
1430 UNEMPLOYMENT BENEFITS	1,900	0	0	800
1450 RETIREE MEDICAL PREMIUMS	86,300	87,800	97,900	79,200
Total SALARIES & FRINGE BENEFITS	876,963	766,904	852,500	804,300
2200 TELEPHONE/COMMUNICATION	0	1,456	1,000	1,000
2220 ADVERTISING AND PUBLICATIONS	701	362	1,000	1,000
2250 OFFICE SUPPLIES AND MATERIALS	20,355	24,247	20,000	21,400
2260 SOFTWARE PURCHASES	0	0	19,000	4,000
2400 CONTRACTS.LEASES.RENTS.& TAXES	5,561	13,377	14,953	9,400
2500 INSURANCE. BONDS	0	0	100	100
2500 CONFERENCES	4,174	599	3,000	6,600
2500 TRAINING & EDUCATION	5,051	4,048	4,042	4,400
2565 CREDIT CARD FINANCE CHARGES	0	0	100	100
2710 PROFESSIONAL/SPECIALIZED SERV	86,403	57,942	70,005	100,500
2714 PRINTING SERVICES	5,574	4,482	5,000	5,000
Total OPERATING SUPPLIES & SERVICES	127,819	106,513	138,200	153,500
3612 CITY ATTORNEY	18,300	13,200	15,800	25,900
3613 IT/COMPUTERS-TELEPHONES	52,200	69,300	112,700	99,700
3616 LIABILITY INSURANCE	17,100	15,500	17,000	26,400
3617 EMERGENCY SERVICES	1,704	1,500	1,300	1,300
3680 FACILITY MAINTENANCE	29,800	25,200	24,600	26,000
Total INTERNAL SERVICE CHARGES	119,104	124,700	171,400	179,300
Total CAPITAL OUTLAY	0	0	0	0
Total FINANCE DEPARTMENT	1,123,886	998,117	1,162,100	1,137,100

City of Hemet
Departmental Budget

100 GENERAL ADMINISTRATION FUND
1400 FINANCE DEPARTMENT

Council Approved

100-1400-2200 TELEPHONE/COMMUNICATION

Cell Phone monthly cost	1,000
Total:	\$1,000

100-1400-2220 ADVERTISING AND PUBLICATIONS

Subscriptions	800
Legal Ads	200
Total:	\$1,000

100-1400-2250 OFFICE SUPPLIES AND MATERIALS

Postage (including business license)	11,400
Envelopes/letterhead/labels	3,000
Office products and supplies	5,000
Shred obsolete documents service	600
2 Replacement Office Chairs	1,400
Total:	\$21,400

100-1400-2260 SOFTWARE PURCHASES

Revenue Cost Specialists - Cost Allocation Software	4,000
Total:	\$4,000

100-1400-2400 CONTRACTS,LEASES,RENTS,& TAXES

Maint Agree-Ricoh copier	2,300
Fax, Printer, and Misc office equip maintenance	3,100
Check Endorser	500
EDEN Credit Card Interface	1,000
Hasler Digital Postage system	2,500
Total:	\$9,400

100-1400-2500 INSURANCE, BONDS

Finance Director's surety bond	100
Total:	\$100

100-1400-2550 CONFERENCES

Misc Seminars	2,000
CAPCO Conference, January 2017, Location TBD	1,600
CSMFO Conference - 2 Attendees	3,000
Total:	\$6,600

City of Hemet Departmental Budget

100 GENERAL ADMINISTRATION FUND
1400 FINANCE DEPARTMENT

Council Approved

100-1400-2560 TRAINING & EDUCATION

CAPPO dues/seminars	300
GFOA reporting award	600
CSMFO membership	500
GFOA membership	800
P/R- APA dues	200
P/R - APA Local Chapter training meetings	800
CMRTA	200
Misc Training & Education	1,000

Total: \$4,400

100-1400-2565 CREDIT CARD FINANCE CHARGES

Credit card finance charges	100
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Total: \$100

100-1400-2710 PROFESSIONAL/SPECIALIZED SERV

CA Municipal Statistical Debt Stmt fees	500
Sales tax review/monthly-HDL	15,000
Annual Audit - with GASB 34	40,000
State Mandated SB90 Claims processing	4,000
GASB 68 reports from CalPERS 4 @ \$2,500 each	10,000
Property Tax and Audit Services - HDL	16,000
Pun Group Audits - Payroll/IRS Audit, Housing Audit, and State Controller's Internal Control Guidelines Audit	15,000

Total: \$100,500

100-1400-2714 PRINTING SERVICES

Outside printing services	100
Budget printing	1,700
Payroll checks	700
Accounts payable checks	1,000
Business License forms (rnwls, b/l, delinq)	1,500

Total: \$5,000

100-1400-3612 CITY ATTORNEY

FY16/17 CITY ATTORNEY ALLOCATION	25,900
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Total: \$25,900

100-1400-3613 IT/COMPUTERS-TELEPHONES

FY16/17 IT/PHONE/COMPUTERS ALLOCATION	99,700
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Total: \$99,700

City of Hemet
Departmental Budget

100 GENERAL ADMINISTRATION FUND
1400 FINANCE DEPARTMENT

Council Approved

100-1400-3616 LIABILITY INSURANCE

FY1617 Liability Insurance Allocation

26,400
Total: \$26,400

100-1400-3617 EMERGENCY SERVICES

FY1617 EMERGENCY SERVICES ALLOCATION

1,300
Total: \$1,300

100-1400-3680 FACILITY MAINTENANCE

FY1617 FACILITIES MAINTENANCE ALLOCATION

26,000
Total: \$26,000

Finance

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Deputy City Manager/Admin Services Director	1.00	1.00	1.00	1.00	1.00
Finance Director	0.00	0.00	0.00	0.00	0.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Accounting Supervisor	0.00	0.00	0.00	0.00	0.00
Principal Accountant	1.00	1.00	1.00	1.00	1.00
Purchasing Manager	0.00	0.00	0.00	0.00	0.00
Procurement Administrator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Confidential Office Specialist	0.00	0.00	0.00	0.00	0.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
CDBG Coordinator	0.00	0.00	1.00	1.00	0.00
Housing Specialist	0.00	0.00	1.00	1.00	0.00
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00
Business License Tech	0.00	0.00	0.00	0.00	0.00
Accounting Tech III	4.00	4.00	3.00	3.00	3.00
Accounting Tech II	1.00	1.00	1.00	1.00	1.00
Accounting Tech I	0.00	0.00	0.00	0.00	1.00
Finance Department Total	13.00	13.00	14.00	14.00	13.00

NOTES:

FY 2016-2017: Addition of Accounting Tech I/II position (Non-General Fund in Utility Billing)
 FY 2016-2017: CDBG & Housing positions transferred from Finance to Economic Development
 FY 2014-2015: Accounting Tech III position eliminated (Non-General Fund in Utility Billing)
 FY 2014-2015: CDBG & Housing positions transferred from Economic Development to Finance
 FY 2012-2013: Funding for Vacant Non-General Fund Position reinstated.

Department Positions by General Ledger Distribution

TOTAL

FT	FIN	MISC	SEIU	47.5%	100	1400	Accountant	29,547	855	8,992	748	6,377	620	47,140
FT	FIN	MISC	SEIU	2.5%	240	1925	Accountant	1,555	45	473	39	336	33	2,481
FT	FIN	MISC	SEIU	50%	571	9000	Accountant	31,102	900	9,466	787	6,713	653	49,621
FT	FIN	MISC	MC	67.5%	100	1400	Accounting Manager	78,364	2,430	23,505	3,803	9,062	4,028	121,193
FT	FIN	MISC	MC	10.0%	240	1925	Accounting Manager	11,609	360	3,482	563	1,343	597	17,954
FT	FIN	MISC	MC	2.5%	396	8100	Accounting Manager	2,902	90	871	141	336	149	4,489
FT	FIN	MISC	MC	5%	254	4650	Accounting Manager	5,805	180	1,741	282	671	298	8,977
FT	FIN	MISC	MC	15%	571	9000	Accounting Manager	17,414	540	5,223	845	2,014	895	26,932
FT	FIN	MISC	SEIU	5%	100	1400	Acctg Tech II (Utilities)	2,490	30	744	62	671	52	4,050
FT	FIN	MISC	SEIU	95%	571	9000	Acctg Tech II (Utilities)	47,318	570	14,133	1,186	12,754	994	76,955
FT	FIN	MISC	SEIU	100%	571	9000	Acctg Tech II (Utilities)	44,076	600	13,168	1,105	13,426	926	73,301
FT	FIN	MISC	SEIU	100%	100	1400	Acctg Tech III (Accounts Payable)	54,980	275	16,501	1,372	13,426	1,155	87,708
FT	FIN	MISC	SEIU	15%	254	4600	Acctg Tech III (Utilities)	8,247	274	2,518	209	2,014	173	13,435
FT	FIN	MISC	SEIU	15%	254	4650	Acctg Tech III (Utilities)	8,247	274	2,518	209	2,014	173	13,435
FT	FIN	MISC	SEIU	70%	571	9000	Acctg Tech III (Utilities)	38,486	1,278	11,749	976	9,398	808	62,695
FT	FIN	MISC	SEIU	15%	254	4600	Acctg Tech III (Utilities)	8,247	90	2,463	206	2,014	173	13,193
FT	FIN	MISC	SEIU	15%	254	4650	Acctg Tech III (Utilities)	8,247	90	2,463	206	2,014	173	13,193
FT	FIN	MISC	SEIU	70%	571	9000	Acctg Tech III (Utilities)	38,486	420	11,493	964	9,398	808	61,569
FT	FIN	MISC	HMMA	30%	100	1400	Administrative Assistant	18,340	360	5,476	822	4,028	638	29,664
FT	FIN	MISC	HMMA	5%	228	8250	Administrative Assistant	3,057	60	913	137	671	106	4,944
FT	FIN	MISC	HMMA	55%	683	2200	Administrative Assistant	33,624	660	10,040	1,507	7,384	1,170	54,385

Department Positions by General Ledger Distribution

TOTAL

FT	FIN	MISC	HMMA	10%	254	4650	Administrative Assistant	6,113	120	1,825	274	1,343	213	9,888
FT	FIN	MISC	HMMA	15%	254	4600	Customer Service Supervisor	10,122	180	3,022	453	2,014	352	16,144
FT	FIN	MISC	HMMA	85%	571	9000	Customer Service Supervisor	57,358	1,020	17,125	2,569	11,412	1,996	91,480
FT	FIN	AW	AW	5%	100	1800	Deputy CM/Admin Svcs.	7,750	360	2,883	349	54	828	12,225
FT	FIN	AW	AW	15%	683	2200	Deputy CM/Admin Svcs.	23,251	1,080	8,649	1,047	162	2,485	36,674
FT	FIN	AW	AW	10%	680	1930	Deputy CM/Admin Svcs.	15,500	720	5,766	698	108	1,657	24,449
FT	FIN	AW	AW	15%	571	9000	Deputy CM/Admin Svcs.	23,251	1,080	8,649	1,047	162	2,485	36,674
FT	FIN	AW	AW	55%	100	1400	Deputy CM/Admin Svcs.	85,252	3,960	31,712	3,840	594	9,113	134,472
FT	FIN	MISC	MC	100%	100	1400	Payroll Specialist	64,186	3,000	19,164	3,130	13,426	3,299	106,205
FT	FIN	MISC	MC	52.5%	100	1400	Principal Accountant	45,319	1,575	13,527	2,202	7,049	2,329	72,001
FT	FIN	MISC	MC	10%	225	8250	Principal Accountant	8,632	300	2,577	419	1,343	444	13,715
FT	FIN	MISC	MC	15%	228	8250	Principal Accountant	12,948	450	3,865	629	2,014	666	20,572
FT	FIN	MISC	MC	15%	227	8250	Principal Accountant	12,948	450	3,865	629	2,014	666	20,572
FT	FIN	MISC	MC	2.5%	396	8100	Principal Accountant	2,158	75	644	105	336	111	3,429
FT	FIN	MISC	MC	5%	571	9000	Principal Accountant	4,316	150	1,288	210	671	222	6,857
FT	FIN	MISC	HMMA	5%	254	4600	Procurement Administrator	3,553	60	1,061	159	671	124	5,628
FT	FIN	MISC	HMMA	5%	254	4650	Procurement Administrator	3,553	60	1,061	159	671	124	5,628
FT	FIN	MISC	HMMA	60%	100	1400	Procurement Administrator	42,639	720	12,730	1,909	8,055	1,484	67,537
FT	FIN	MISC	HMMA	30%	571	9000	Procurement Administrator	21,320	360	6,365	955	4,028	742	33,769
Personnel Totals				13.00				\$ 942,316	\$ 26,100	\$ 293,710	\$ 36,955	\$ 162,189	\$ 43,964	\$ 1,505,232
							Salary & Benefits Totals							

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ADMINISTRATIVE SERVICES

Human Resources

DEPARTMENT: 1800

FUND: GENERAL ADMINISTRATION

MISSION STATEMENT

It is the mission of the Human Resources Division to attract and retain highly qualified candidates and maximize the potential of the City's greatest asset – its employees.

ABOUT THE DIVISION

The Human Resources Division provides services for active employees, retirees, and the public. Programs and activities include recruitment and selection; classification and compensation; benefits administration; labor relations; employee relations; and safety and workers' compensation services. Human Resources is responsible for the administration of employee related areas regulated by state and federal law, including COBRA, FMLA/CFRA/PDL, EEO, HIPPA, Medicare, and OSHA. Human Resources is also responsible for compliance and implementation of PEPRA (Pension Reform) and PPACA (Health Care Reform).

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	294,372	312,589	276,200	292,700
OPERATING EXPENSES	34,963	29,657	55,515	73,350
INTERNAL SERVICE CHARGES	387,192	288,696	349,000	173,900
CAPITAL OUTLAY	-	-	-	
DEBT SERVICE	-	-	-	
DUE FROM OTHER FUNDS	-	-	(197,700)	(161,000)
NET DEPARTMENT COST	716,527	630,942	483,015	378,950

HUMAN RESOURCES

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Continued the retiree outreach program to implement City Council direction to eliminate the Aetna Managed Choice and Aetna Traditional Choice medical plans in an effort to significantly reduce retiree medical costs.
- ✓ Coordinated the required biennial Harassment, Discrimination, and Retaliation Prevention training for supervisors, managers, and department heads.
- ✓ Complied with the Patient Protection and Affordable Care Act (PPACA) reporting requirements pertaining to health care eligibility and enrollment.
- ✓ Arranged for Myers, Milias, Brown Act training for supervisors, managers, and department heads.
- ✓ Coordinated the annual Employee Service Awards.
- ✓ Completed the CalPERS amendment for cost-sharing for the Hemet Police Officers Association and Hemet Police Management Association.
- ✓ Competitively procured a contract for city physician services.
- ✓ Reinstated the Benefits Committee to discuss options to reduce employee medical premium costs.
- ✓ Facilitated the conversion of the Excel retiree census spreadsheet into a searchable Microsoft Access database which increases efficiency when accessing information and generating reports.

2016-2017 KEY GOALS

- Successfully complete negotiations with various labor groups.
- Continue meeting with the Benefits Committee to discuss options to reduce employee medical premium costs.
- Implement NEO GOV for online recruitment and applicant tracking.
- Finalize an Employee Benefits Handbook.
- Continue the retiree medical outreach program in an effort to further reduce retiree medical costs.
- Begin research and evaluation of new employee performance evaluation software/tools.

City of Hemet
2016/2017 ANNUAL BUDGET

100 GENERAL ADMINISTRATION FUND
1800 HUMAN RESOURCES

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	165,396	160,841	142,600	153,000
1300 SALARIES OVERTIME	1,092	2,243	5,000	5,000
1305 COMP TIME USED	2,911	6,863	0	0
1310 COMP TIME PAID	2,019	2,764	0	0
1400 OTHER FRINGE BENEFITS	15,823	12,963	7,000	7,400
1405 PERS Pension	38,235	43,219	40,800	46,400
1410 HEALTH PLANS	26,290	24,121	22,800	22,900
1415 WORKERS COMP CONTRIBUTION	6,400	16,800	15,600	16,400
1420 Special Pay	208	250	5,100	5,500
1425 PTO + Holiday	6,098	9,425	6,300	8,300
1430 UNEMPLOYMENT BENEFITS	600	0	0	300
1450 RETIREE MEDICAL PREMIUMS	29,300	33,100	31,000	27,500
Total SALARIES & FRINGE BENEFITS	294,372	312,589	276,200	292,700
2200 TELEPHONE/COMMUNICATIONS	1,440	992	1,300	1,300
2220 ADVERTISING AND PUBLICATIONS	11,179	15,972	17,300	23,300
2250 OFFICE SUPPLIES AND MATERIALS	10,852	8,713	7,517	8,300
2400 CONTRACTS, LEASES, RENTS, & TAXES	845	1,222	1,000	5,000
2550 CONFERENCES	2,449	1,605	2,500	3,450
2560 TRAINING & EDUCATION	1,878	0	3,000	3,000
2710 PROFESSIONAL/SPECIALIZED SERV	3,802	319	22,397	28,000
2714 PRINTING SERVICES	2,518	834	500	1,000
Total OPERATING SUPPLIES & SERVICES	34,963	29,657	55,514	73,350
3612 CITY ATTORNEY	348,096	249,996	300,100	113,800
3613 IT/COMPUTERS-TELEPHONES	18,996	20,100	31,200	35,600
3616 LIABILITY INSURANCE	5,600	6,200	5,800	11,700
3617 EMERGENCY SERVICES	600	600	400	600
3680 FACILITY MAINTENANCE	13,900	11,800	11,500	12,200
Total INTERNAL SERVICE CHARGES	387,192	288,696	349,000	173,900
Total CAPITAL OUTLAY	0	0	0	0
Total HUMAN RESOURCES	716,527	630,942	680,714	539,950

City of Hemet Departmental Budget

100 GENERAL ADMINISTRATION FUND
1800 HUMAN RESOURCES

Council Approved

100-1800-2200 TELEPHONE/COMMUNICATIONS

Cellphone	1,300
Total:	\$1,300

100-1800-2220 ADVERTISING AND PUBLICATIONS

Recruitment Advertising	22,000
Subscriptions	500
Trade Journals/Magazines	800
Total:	\$23,300

100-1800-2250 OFFICE SUPPLIES AND MATERIALS

Postage	2,500
Office Supplies	3,800
New Employee Orientation Program Supplies	700
Repairs/Office Equipment	600
Annual CA Labor Law Posters	700
Total:	\$8,300

100-1800-2400 CONTRACTS,LEASES,RENTS,& TAXES

Annual Copier Lease Agreement	5,000
Total:	\$5,000

100-1800-2550 CONFERENCES

CALPELRA	2,500
CalPERS Educational Forum	950
Total:	\$3,450

100-1800-2560 TRAINING & EDUCATION

Various Regulatory Training (i.e. FMLA, ADA, COBRA)	3,000
Total:	\$3,000

100-1800-2710 PROFESSIONAL/SPECIALIZED SERV

Recruitment Testing	3,000
DOJ Fingerprint Processing Fees w/FBI	1,500
Arbitration Fees	2,000
Service Awards	8,200
NeoGov Implementation	5,000
NeoGov Annual Subscription	8,300
Total:	\$28,000

City of Hemet
Departmental Budget

100 GENERAL ADMINISTRATION FUND
1800 HUMAN RESOURCES

Council Approved

100-1800-2714 PRINTING SERVICES
Outside Printing Services

1,000
Total: 1,000

100-1800-3612 CITY ATTORNEY
FY16/17 City Attorney Allocation

113,800
Total: 113,800

100-1800-3613 IT/COMPUTERS-TELEPHONES
FY1617 IT/PHONE/COMPUTERS ALLOCATION

35,600
Total: 35,600

100-1800-3616 LIABILITY INSURANCE
FY1617 Liability Insurance Allocation

11,700
Total: 11,700

100-1800-3617 EMERGENCY SERVICES
FY1617 EMERGENCY SERVICES ALLOCATION

600
Total: 600

100-1800-3680 FACILITY MAINTENANCE
FY1617 FACILITIES MAINTENANCE ALLOCATION

12,200
Total: 12,200

Human Resources
Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Director of Human Resources	0.00	0.00	0.00	0.00	0.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Senior Human Resources Technician	1.00	1.00	1.00	0.00	0.00
Human Resources Technician	0.00	0.00	1.00	2.00	2.00
Administrative Assistant	1.00	1.00	0.00	0.00	0.00
Human Resources Total	3.00	3.00	3.00	3.00	3.00

NOTES:

FY 2015-2016: Eliminated Sr. HR Tech position and replaced with HR Tech position

FY 2014-2015: Added Human Resources Technician position, eliminated Administrative Assistant position

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ADMINISTRATIVE SERVICES

Information Technology

DEPARTMENT: 1930

FUND: ADMINISTRATIVE SERVICES

MISSION STATEMENT

To work together with other departments and organizations for the delivery and support of innovative, reliable and secure technology solutions that align with current and future business needs.

ABOUT THE DIVISION

The Information Technology Division is responsible for the citywide installation, operation and maintenance of computers, telephones, networking systems, and software. The Information Technology Division provides leadership and vision concerning the implementation and use of technology throughout the City. Information Technology establishes citywide standards and policies for the procurement and use of technology. The Information Technology Division is also responsible for the planning, implementation and management of citywide enterprise applications and systems.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	573,285	468,839	451,600	571,300
OPERATING EXPENSES	1,052,549	1,145,077	1,416,503	1,127,500
INTERNAL SERVICE CHARGES	44,396	75,400	73,000	80,900
CAPITAL OUTLAY	28,119	-	35,000	-
DEBT SERVICE	-	-	-	-
OTHER NON-OPERATING EXPEND	145,084	139,975	200,000	150,000
DEPARTMENT REVENUES	-	-	(2,144,300)	(1,869,900)
NET DEPARTMENT COST	1,843,433	1,829,291	31,803	59,800

INFORMATION TECHNOLOGY

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Integration of Esri ArcGIS with public works Cartegraph and Earthmine servers.
- ✓ Assist the Public Works Department with deployment of Apple iPads for mobile work order completion.
- ✓ Assist the Police Department with planning and initial installation of building security and body-worn cameras.
- ✓ Assist the Police and Fire Departments with purchase and deployment of 38 new portable radios.
- ✓ Relocate City of Hemet PEG TV hardware from Time Warner facilities to the Hemet Police Department.
- ✓ Installation of additional fiber optic cable between the Police Department and City Hall for video security and disaster recovery.
- ✓ Launched Citywide security awareness training.

2016-2017 KEY GOALS

- Continued enhancement of network security by implementing new technology and training.
- Complete server consolidation at City Hall.
- Complete implementation of the Virtual Desktop Infrastructure project and citywide data network infrastructure refreshment project.
- Complete annual desktop and laptop hardware refresh.
- Continue work on strategic plan and succession plan for Information Technology.
- Review Information Technology policies and recommend adjustments to ensure they remain relevant with current standards and regulations.
- Begin migration planning for new Citywide telephone system.
- Migration to Microsoft Office 2013.

City of Hemet
2016/2017 ANNUAL BUDGET

680 ADMINISTRATIVE SERVICES
1930 INFORMATION SYSTEMS

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	304.094	237.337	236.400	309.100
1300 SALARIES OVERTIME	17.880	5.160	10.000	10.000
1305 COMP TIME USED	158	249	0	0
1400 OTHER FRINGE BENEFITS	14.978	11.652	9.300	12.500
1405 PERS Pension	68.883	64.044	69.300	94.000
1410 HEALTH PLANS	55.038	41.148	40.400	41.500
1415 WORKERS COMP CONTRIBUTION	25.200	29.200	25.900	33.200
1420 Social Pav	1.620	1.706	3.700	3.800
1425 PTO + Holiday	30.234	20.843	5.100	11.000
1430 UNEMPLOYMENT BENEFITS	1.200	0	0	600
1450 RETIREE MEDICAL PREMIUMS	54.000	57.500	51.500	55.600
Total SALARIES & FRINGE BENEFITS	573,285	468,839	451,600	571,300
2200 TELEPHONE/COMMUNICATION	117.201	119.570	178.900	180.100
2250 OFFICE SUPPLIES AND MATERIALS	3.160	1.242	4.100	4.100
2260 SOFTWARE PURCHASES	34.899	1.666	220.000	18.500
2265 SOFTWARE MAINTENANCE	468.016	469.842	687.429	699.300
2270 COMPUTER HARDWARE PURCHASES	141.662	458.201	184.999	61.000
2400 CONTRACTS.LEASES.RENTS.& TAXES	31.785	30.817	37.500	37.500
2450 MAINT & OPERATIONS/PARTS & SUP	34.159	26.788	36.237	35.300
2560 TRAINING & EDUCATION	5.625	8.512	9.300	15.600
2623 VEHICLE FUEL	487	757	700	600
PROFESSIONAL/SPECIALIZED SERV	188.995	9.027	34.338	52.500
COMPUTER REPLACEMENT PARTS	25.935	15.958	20.800	20.800
2850 SMALL TOOLS	625	2.697	2.200	2.200
Total OPERATING SUPPLIES & SERVICES	1,052,549	1,145,077	1,416,503	1,127,500
3612 CITY ATTORNEY	0	27.396	31.100	17.100
3616 LIABILITY INSURANCE	25.800	28.300	28.200	48.000
3617 EMERGENCY SERVICES	2.496	2.700	100	2.400
3622 VEHICLE MAINT & REPAIRS	4.200	7.104	3.800	3.100
3680 FACILITY MAINTENANCE	11.900	9.900	9.800	10.300
Total INTERNAL SERVICE CHARGES	44,396	75,400	73,000	80,900
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	28.119	0	35.000	0
Total CAPITAL OUTLAY	28,119	0	35,000	0
9990 DEPRECIATION EXPENSE	145.084	139.975	200.000	150.000
Total OTHER NON-OPERATING EXPEND	145,084	139,975	200,000	150,000
Total INFORMATION SYSTEMS	1,843,433	1,829,291	2,176,103	1,929,700

City of Hemet
Departmental Budget

680 ADMINISTRATIVE SERVICES
1930 INFORMATION SYSTEMS

Council Approved

680-1930-2200 TELEPHONE/COMMUNICATION

Internet Access	60,700
Telco Telephone Charges	64,100
Time Warner Return Video Feed	8,100
City I-Net (Institutional Network) \$120,000 over 5 years	24,000
Library Internet Access	22,000
Time Warner Cable TV Service	1,200

Total: \$180,100

680-1930-2250 OFFICE SUPPLIES AND MATERIALS

Misc Office Supplies	1,100
GIS Plotter Supplies	3,000

Total: \$4,100

680-1930-2260 SOFTWARE PURCHASES

WASP Inventory Control System	6,400
Solarwinds Virtualization Manager	6,300
Solarwinds Server and Application Monitor	5,800

Total: \$18,500

City of Hemet Departmental Budget

680 **ADMINISTRATIVE SERVICES**
1930 **INFORMATION SYSTEMS**

Council Approved

680-1930-2265 SOFTWARE MAINTENANCE

Coplogic (PD)	4,300
Identi-Kit Solutions (PD)	500
Training Innovations, Inc (TMS Software Support) (PD)	600
West/Thomson Reuters - Investigative Research Database (PD)	8,300
Netmotion Wireless (PD)	6,900
West Covina Service Group (PD)	113,500
Lexipol Service (PD)	17,100
RSA Support/Maintenance (PD)	1,800
Firewall Annual Maintenance (PD)	15,100
Copware (PD)	1,500
Sympro Maintenance (Treasurer)	3,300
Sympro Maintenance (Treasurer)	3,300
Signtrack (Streets)	1,700
Tokay Software Support (Water)	500
Radio Read Meter Software support (Water)	1,200
Vehicle Maintenance Diagnostic Software Update (Equip Maint)	1,500
SCADA System (Water)	5,000
Cartegraph Licensing (Parks)	4,700
Cartegraph Licensing (Streets)	6,300
Cartegraph Licensing (L&LMD 225)	5,000
Cartegraph Licensing (L&LMD 227)	2,500
Cartegraph Licensing (L&LMD 228)	4,700
Cartegraph Licensing (Sewer)	7,100
Cartegraph Licensing (Storm Drain)	7,100
Cartegraph Licensing (Water)	6,300
Cartegraph Licensing (Fac Maint)	6,300
Netmotion Wireless (Water)	12,400
Firewall Annual Maintenance (Water)	15,100
Autocad Software Maintenance (Cap Engineering)	1,500
Biokey - Fire Reporting (Fire)	5,600
Telestaff - PDSI (Fire)	4,000
Automated Library System maintenance (Dynix) (Library)	18,200
Baker & Taylor TS3 Software (Library)	2,200
Faronics/Deep Freeze (Library)	600
PC Cop Internet Booking (Library)	1,400
Envisionware Wireless Printing (Library)	700
CRW Annual Maintenance (Fire Prevention)	2,200

City of Hemet Departmental Budget

680 ADMINISTRATIVE SERVICES
1930 INFORMATION SYSTEMS

Council Approved

CRW Annual Maintenance (Planning)	2,600
CRW Annual Maintenance (Building)	5,200
CRW Annual Maintenance (Building)	3,500
CRW Annual Maintenance (Code Enforcement)	2,500
CRW Annual Maintenance (Capital Engineering)	1,200
CRW Annual Maintenance (Dev. Engineering)	1,200
CRW Annual Maintenance (Comm. Investment - Housing)	2,700
Progressive Cashiering (Finance)	1,200
Progressive Cashiering (Sewer)	4,050
Progressive Cashiering (Storm Drain)	4,050
Progressive Cashiering (Water)	8,200
Progressive Cashiering (Police)	1,000
Progressive Cashiering (Library)	1,000
Eden Accounting Package Support (Finance)	13,000
Eden Work Order System (Water)	11,000
Eden Support (HR Module)	4,500
Eden Support Maintenance (Water)	12,000
Eden Support Maintenance (Sewer)	6,500
Eden Support Maintenance (Storm Drain)	6,000
Eden Support (Intranet Payroll)	2,500
FireWall Annual Licensing	15,100
Secured Web Server Certificate (Telestaff)	3,000
Anti-Virus Annual Maintenance	12,500
Veritas Annual Maintenance	2,200
Work Order Software Maintenance	2,500
RealQuest Pro Annual Maintenance	9,500
TAPIT Call Accounting Software Annual Maintenance	600
Remote Access Annual Fee	1,700
Wireless System Annual Licensing	3,500
Annual Maintenance for Contract Web Services	11,900
Microsoft Enterprise Agreement	113,000
Adobe Acrobat Pro/Creative Cloud Licensing	8,600
Aerial Photograph Software Upgrade	13,000
Barracuda Spam & Virus Maintenance	2,500
Laserfiche Annual Maintenance	4,200
ESRI (GIS) Small Government Enterprise Agreement	50,000
Musak (Phone System On-Hold Music)	1,000
Citrix Sharefile	20,000
Network Mapping Software Annual Maintenance	1,300
NeoGov Annual Subscription	8,300
GeoViewer - Online GIS program (Development)	7,500

City of Hemet
Departmental Budget

680 ADMINISTRATIVE SERVICES
1930 INFORMATION SYSTEMS

Council Approved

Engineering)	
GeoViewer - Online GIS program (Capital Engineering)	7,500
Virtual Project Manager (Capital Engineering)	6,000
Total:	<u>\$699,300</u>
680-1930-2270 COMPUTER HARDWARE PURCHASES	
Laser printer replacement	1,000
GENERAL FUND SERVER HARDWARE REFRESH	60,000
Total:	<u>\$61,000</u>
680-1930-2400 CONTRACTS,LEASES,RENTS,& TAXES	
Plotter Annual Maintenance Agreement	5,100
Telephone System Maintenance	17,000
Platt Ridge Repeater Permit (PD)	4,600
Platt Ridge Repeater Permit (Fire)	4,500
Platt Ridge Repeater Permit (PW Admin)	6,300
Total:	<u>\$37,500</u>
680-1930-2450 MAINT & OPERATIONS/PARTS & SUP	
Cabling	2,300
Utility/Programming Software	3,000
Domain Name Annual Licensing	1,000
Wall Jacks, Conduit, Misc Termination Parts	2,000
Tape Backup Annual Maintenance	5,000
Backup Tape Replacement	5,000
Network Maintenance	17,000
Total:	<u>\$35,300</u>
680-1930-2560 TRAINING & EDUCATION	
New Horizons Training Classes	8,400
MISAC (Municipal Information Systems Assoc of CA) membership (3 members)	900
Security Awareness Training	2,500
CISSP Bootcamp	3,800
Total:	<u>\$15,600</u>
680-1930-2623 VEHICLE FUEL	
2016/2017 Fuel Allocation	600
Total:	<u>\$600</u>

City of Hemet Departmental Budget

680 **ADMINISTRATIVE SERVICES**
1930 **INFORMATION SYSTEMS**

Council Approved

680-1930-2710 **PROFESSIONAL/SPECIALIZED SERV**

Time/Materials Technical Help - Computers	28,000
Time/Materials Technical Help - Telephones	500
Info-Tech Research Group	9,000
Laserfiche Virtualization Server Move	5,000
Phone System Migration Planning	10,000
Total:	\$52,500

680-1930-2800 **COMPUTER REPLACEMENT PARTS**

Computer Workstation Parts	8,300
Laser Printer Repair Parts	1,000
Misc Telephone Parts	500
Backup Battery Units/Battery Replacements	11,000
Total:	\$20,800

680-1930-2850 **SMALL TOOLS**

Misc Tools	2,200
Total:	\$2,200

680-1930-3612 **CITY ATTORNEY**

FY16/17 City Attorney Allocation	17,100
Total:	\$17,100

680-1930-3616 **LIABILITY INSURANCE**

FY1617 Liability Insurance Allocation	48,000
Total:	\$48,000

680-1930-3617 **EMERGENCY SERVICES**

FY1617 EMERGENCY SERVICES ALLOCATION	2,400
Total:	\$2,400

680-1930-3622 **VEHICLE MAINT & REPAIRS**

FY1617 FACILITIES MAINTENANCE ALLOCATION	3,100
Total:	\$3,100

680-1930-3680 **FACILITY MAINTENANCE**

FY1617 FACILITIES MAINTENANCE ALLOCATION	10,300
Total:	\$10,300

680-1930-9990 **DEPRECIATION EXPENSE**

FY1617 DEPRECIATION EXPENSE	150,000
Total:	\$150,000

Information Technology

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Information Systems Manager	0.00	0.00	0.00	0.00	0.00
Multi Media Web	0.00	0.00	0.00	0.00	0.00
Network Systems Admin & Operations Supervisor	1.00	1.00	1.00	1.00	1.00
IT Tech II	1.00	1.00	0.00	0.00	1.00
IT Tech I	1.00	1.00	1.00	1.00	1.00
Info Tech Communications / Network Tech	0.00	0.00	0.00	0.00	0.00
Network Systems Administrator	0.00	0.00	0.00	0.00	0.00
GIS Specialist	1.00	1.00	1.00	1.00	1.00
IT Support Technician	0.00	0.00	0.00	0.00	0.00
Information Technology Total	4.00	4.00	3.00	3.00	4.00

NOTES:

FY 2016-2017: Transfer IT Tech II position from PWWater 35% / PWAdmin 65% to IT Department

FY 2014-2015: Transfer IT Tech II position from IT Department to PWWater 35% / PWAdmin 65%

FY 2012-2013: GIS Specialist position transferred from Engineering to IT

Department Positions by General Ledger Distribution

TOTAL

FT	IT	MISC	SEIU	100%	680	1930	GIS Specialist	65,354	1,800	19,870	1,652	13,426	1,372	103,474
FT	IT	MISC	HMMA	100%	680	1930	IT Technician I	69,167	1,200	20,650	3,097	1,080	2,407	97,602
FT	IT	MISC	HMMA	100%	680	1930	IT Technician II	72,669	-	21,694	3,236	13,426	2,529	113,554
FT	IT	MISC	HMMA	100%	680	1930	Network & Systems Supervisor	86,381	-	25,783	3,847	13,426	3,006	132,442
Personnel Totals				4.00			Salary & Benefits Totals	\$ 293,571	\$ 3,000	\$ 87,997	\$ 11,832	\$ 41,357	\$ 9,314	\$ 447,072

WORKERS' COMPENSATION

DEPARTMENT: 2350

FUND: WORKERS' COMP

ABOUT THE DIVISION

Human Resources administers the Workers' Compensation program by serving as a liaison between the employee, supervisor, and the City's third party administrator, York Insurance Services Group, Inc. The Safety Committee is an important component of the Workers' Compensation program whose purpose is to review all injury reports, make recommendations to prevent future injuries, and identify department specific training needs based on injury trends. Through the Workers' Compensation program, the Human Resources Division also administers the Employee Assistance and Wellness programs, and annual hearing and quarterly Department of Transportation drug testing.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	117,597	172,965	151,800	164,600
OPERATING EXPENSES	1,460,496	1,771,683	1,964,100	2,100,500
INTERNAL SERVICE CHARGES	-	-		
CAPITAL OUTLAY	-	-		
DEBT SERVICE	-	-		
DEPARTMENT REVENUE	-	-	(2,115,900)	(2,065,100)
NET DEPARTMENT COST	1,578,093	1,944,648	-	200,000

WORKERS' COMPENSATION

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Coordinated Quarterly DOT Drug and Alcohol Testing for commercial drivers.
- ✓ Conducted OSHA Required Annual Employee Hearing Testing.
- ✓ Directed York, the City's third party administrator, to provide monthly status updates for safety employees off work or on modified duty for work-related injuries.
- ✓ Completed and distributed the required annual CalOSHA Form 300A Report (summary of work-related injuries and illness).

2016-2017 KEY GOALS

- Coordinate and facilitate quarterly Workers' Compensation Claims Review.
- Train administrative support staff on electronic data entry of Workers' Compensation Form 5020 (State of California Employer's Report of Occupational Injury or Illness).
- Create and distribute Workers' Compensation Guide for Employees.
- Conduct OSHA Required Annual Employee Hearing Testing.

City of Hemet
2016/2017 ANNUAL BUDGET

681 WORKERS COMPENSATION ADMIN
2350 WORKERS COMPENSATION

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	78,528	107,593	94,600	98,800
1300 SALARIES OVERTIME	10	369	0	5,000
1310 COMP TIME PAID	347	640	0	0
1400 OTHER FRINGE BENEFITS	6,018	8,185	4,600	4,800
1405 PERS Pension	17,647	28,501	27,000	29,500
1410 HEALTH PLANS	13,648	18,438	17,500	17,500
1420 Special Pav	0	0	3,900	3,900
1425 PTO + Holiday	1,399	9,239	4,200	5,100
Total SALARIES & FRINGE BENEFITS	117,597	172,965	151,800	164,600
2500 INSURANCE, BONDS	1,409,030	1,763,177	1,910,000	2,045,700
2501 W/COMP TAIL CLAIMS	30,130	17,507-	20,000	20,000
2560 TRAINING & EDUCATION	805	0	1,500	1,500
2710 PROFESSIONAL/SPECIALIZED SERV	20,531	26,013	32,600	33,300
Total OPERATING SUPPLIES & SERVICES	1,460,496	1,771,683	1,964,100	2,100,500
Total INTERNAL SERVICE CHARGES	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total WORKERS COMPENSATION	1,578,093	1,944,648	2,115,900	2,265,100

City of Hemet
Departmental Budget

681 WORKERS COMPENSATION ADMIN
2350 WORKERS COMPENSATION

Council Approved

681-2350-2500 INSURANCE, BONDS

Primary Workers Compensation Insurance	1,560,100
Excess Workers Compensation Insurance	485,600
Total:	\$2,045,700

681-2350-2501 W/COMP TAIL CLAIMS

Tail Claims	20,000
Total:	\$20,000

681-2350-2560 TRAINING & EDUCATION

Various Training Seminars	1,500
Total:	\$1,500

681-2350-2710 PROFESSIONAL/SPECIALIZED SERV

Quarterly D.O.T. Drug & Alcohol Testing	4,000
Annual Employee Hearing Testing	4,700
EAP Program	14,000
Hepatitis A & B Vaccinations	600
Employee Wellness Program	10,000
Total:	\$33,300

DENTAL/VISION

DEPARTMENT: 2150

FUND: DENTAL/VISION

ABOUT THE FUND

This Internal Service Fund is used to track payment for dental/vision benefits. Departments are charged a proportionate share of the Dental/Vision budget based on the number of budgeted staff to fund the program.

<i>EXPENDITURES BY CATEGORY</i>				
CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	-	-	-	-
OPERATING EXPENSES	330,130	301,510	350,000	355,000
INTERNAL SERVICE CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENTAL REVENUE			(350,000)	(355,000)
TOTAL	330,130	301,510	-	-

City of Hemet
2016/2017 ANNUAL BUDGET

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682 DENTAL & VISION INSURANCE
2150 DENTAL/VISION/MEDICAL INS

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2500 INSURANCE CLAIMS	315.932	284.991	335.000	335.000
2710 PROFESSIONAL/SPECIALIZED SERV	14.198	16.519	15.000	20.000
Total OPERATING SUPPLIES & SERVICES	330,130	301,510	350,000	355,000
Total DENTAL/VISION/MEDICAL INS	330,130	301,510	350,000	355,000
Total DENTAL & VISION INSURANCE	330,130	301,510	350,000	355,000

City of Hemet
Departmental Budget

682 DENTAL & VISION INSURANCE
2150 DENTAL/VISION/MEDICAL INS

Council Approved

682-2150-2500 INSURANCE CLAIMS

Dental/Vision Insurance claims

Total: 335,000
\$335,000

682-2150-2710 PROFESSIONAL/SPECIALIZED SERV

Admin Fees - Group Management

Total: 20,000
\$20,000

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LIABILITY FUND

DEPARTMENT: 2200

FUND: LIABILITY

ABOUT THE FUND

The Liability Fund is an internal service fund used to track payment of excess and liability insurance premiums. The City is self-insured for first \$200,000 per incident. Coverage is provided through CSAC-EIA, a joint powers authority. Departments are charged a proportionate share of the Liability budget to fund the program.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	(208,459)	971,171	107,500	107,800
OPERATING EXPENSES	952,832	717,590	1,062,400	808,200
INTERNAL SERVICE CHARGES	-	-	-	468,800
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	(915,900)	(1,384,800)
NET DEPARTMENT COST	744,373	1,688,761	254,000	-

City of Hemet
2016/2017 ANNUAL BUDGET

683 **LIABILITY INSURANCE**
2200 **LIABILITY INSURANCE**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	48.703	53.134	56.900	56.900
1200 SALARIES PART TIME	6.999	4.094	0	0
1305 COMP TIME USED	34	0	0	0
1400 RETIREMENT AND INSURANCES	3.157	3.189	2.500	2.600
1405 PERS Pension	11.946	15.293	18.300	19.000
1410 HEALTH PLANS	8.777	7.577	7.500	7.500
1415 WORKERS COMP CONTRIBUTION	4.600	5.300	6.200	6.100
1420 Soecial Pav	623	751	1.700	1.700
1425 PTO + Holiday	6.683	559	2.000	3.700
1430 UNEMPLOYMENT BENEFITS	200	0	0	100
1450 RETIREE MEDICAL PREMIUMS	9.900	10.400	12.400	10.200
1500 CLAIMS & JUDGEMENTS	310.081-	870.874	0	0
Total SALARIES & FRINGE BENEFITS	208,459-	971,171	107,500	107,800
2250 OFFICE SUPPLIES AND MATERIALS	0	12	0	0
2400 CONTRACTS & LEASES	30.522	34.322	294.000	40.000
2500 INSURANCE. BONDS	296.974	339.741	363.400	363.200
2560 TRAINING & EDUCATION	0	0	5.000	5.000
2710 PROFESSIONAL/SPECIALIZED SERV	3.419	0	0	0
2722 LIABILITY CLAIMS COSTS	536.300	325.625	400.000	400.000
2725 Cost for damaoes to Citv Property	85.617	17.890	0	0
Total OPERATING SUPPLIES & SERVICES	952,832	717,590	1,062,400	808,200
3612 CITY ATTORNEY	0	0	0	468.800
Total INTERNAL SERVICE CHARGES	0	0	0	468,800
Total CAPITAL OUTLAY	0	0	0	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total LIABILITY INSURANCE	744,373	1,688,761	1,169,900	1,384,800
Total LIABILITY INSURANCE	744,373	1,688,761	1,169,900	1,384,800

City of Hemet
Departmental Budget

683 LIABILITY INSURANCE
2200 LIABILITY INSURANCE

Council Approved

683-2200-2400 CONTRACTS & LEASES

Third Party Claims Administrator (Carl Warren)	40,000
Total:	\$40,000

683-2200-2500 INSURANCE, BONDS

Excess Municipal Liability (General Liability CSAC)	217,100
CSAC Property Insurance	145,000
Cyber Crime Program	1,100
Total:	\$363,200

683-2200-2560 TRAINING & EDUCATION

Sexual Harrassment Prevention Training	2,500
PARMA Dues and Training	2,500
Total:	\$5,000

683-2200-2722 LIABILITY CLAIMS COSTS

Other Liability Claims	400,000
Total:	\$400,000

683-2200-3612 CITY ATTORNEY

FY16/17 City Attorney Allocation	468,800
Total:	\$468,800

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OPEB

DEPARTMENT: 2150

FUND: 689

ABOUT THE DEPARTMENT

The OPEB (Other Post Employment Benefits) fund was created to track the ongoing expenses of retiree health insurance, and when feasible, accumulate reserves for future costs.

<i>EXPENDITURES BY CATEGORY</i>				
CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	-	-	5,500	-
OPERATING EXPENSES	3,366,719	3,509,794	4,154,200	3,414,700
INTERNAL SERVICE CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	(4,159,700)	(3,414,700)
TOTAL	3,366,719	3,509,794	-	-

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**689 OPEB-OTHER POST EMPLOYMENT BENEFITS
2150 DENTAL/VISION/MEDICAL INS**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1250 TEMPORARY AGENCY STAFF	0	0	5.500	0
Total SALARIES & FRINGE BENEFITS	0	0	5,500	0
2400 RETIREE MEDICAL PREMIUMS	3,186.211	3,329.947	3,942.200	3,156.500
2500 DENTAL/VISION INSURANCE CLAIMS	169.703	148.783	175.000	200.000
2501 RETIREE MEDICAL GAP PLAN	0	19.092	25.000	25.000
2710 PROFESSIONAL/SPECIALIZED SERV	10.805	11.972	12.000	33.200
Total OPERATING SUPPLIES & SERVICES	3,366,719	3,509,794	4,154,200	3,414,700
Total DENTAL/VISION/MEDICAL INS	3,366,719	3,509,794	4,159,700	3,414,700
Total OPEB-OTHER POST EMPLOYMENT BI	3,366,719	3,509,794	4,159,700	3,414,700

City of Hemet
Departmental Budget

689 OPEB-OTHER POST EMPLOYMENT BENEFITS
2150 DENTAL/VISION/MEDICAL INS

Council Approved

689-2150-2400 RETIREE MEDICAL PREMIUMS

 Retiree medical premiums

Total: 3,156,500
 \$3,156,500

689-2150-2500 DENTAL/VISION INSURANCE CLAIMS

Total: 200,000
 \$200,000

689-2150-2501 RETIREE MEDICAL GAP PLAN

Total: 25,000
 \$25,000

689-2150-2710 PROFESSIONAL/SPECIALIZED SERV

 Admin Fees for Dental/Vision Plans
 OPEB Actuarial

 15,200
 18,000
Total: 33,200
 \$33,200

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**690 UNEMPLOYMENT BENEFITS
2375 UNEMPLOYMENT BENEFITS**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2600 UNEMPLOYMENT CLAIMS	4,057	34,557	50,000	35,000
Total OPERATING SUPPLIES & SERVICES	4,057	34,557	50,000	35,000
Total UNEMPLOYMENT BENEFITS	4,057	34,557	50,000	35,000
Total UNEMPLOYMENT BENEFITS	4,057	34,557	50,000	35,000

City of Hemet
Departmental Budget

690 UNEMPLOYMENT BENEFITS
2375 UNEMPLOYMENT BENEFITS

Council Approved

690-2375-2600 UNEMPLOYMENT CLAIMS
Unemployment Insurance Claims

Total: 35,000
\$35,000

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POLICE DEPARTMENT

DEPARTMENT: 3100

FUND: GENERAL

MISSION STATEMENT

The mission of the Hemet Police Department is to enhance quality of life and public safety through partnership with our community and service that is delivered with honor, integrity, and innovation.

ABOUT THE DEPARTMENT

The police department is committed to providing superior service and protection to the City of Hemet's residents, visitors and workforce. We have adopted a five-year strategic plan aimed at achieving that goal. Our intention is to fulfill our vision for community safety and pride and see "Hemet on the R.I.S.E." The police budget supports this on-going effort by funding the patrol division, traffic bureau, crime suppression unit, detective division, community services bureau and the Police/Fire-9-1-1 Emergency Communications Center.

The Hemet police department is committed to accomplishing its mission by:

- Reducing crime and the fear of crime to improve the quality of life and safety for community members, businesses, and visitors
- Inspire staff - We will recruit, develop and retain a workforce of community-focused professionals
- Smart Policing - Identify, develop and implement innovative and strategic technology, partnerships and funding to carry out our mission efficiently and effectively
- Expand partnerships with the community and its leaders to strengthen the public's role in community safety and create long-term, collaborative solutions

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERS ONNEL	12,532,723	13,956,099	15,755,700	15,523,500
OPERATING EXPENSES	1,219,673	1,110,177	1,016,833	1,013,505
INTERNAL SERVICE CHARGES	3,137,588	2,872,504	2,409,700	2,622,300
GRANT CREDITS	(139,399)	(164,917)	(50,731)	(55,000)
DEBT S SERVICE	-	-	-	-
DEPARTMENT REVENUE	(871,921)	(1,068,900)	(1,118,700)	(1,204,000)
NET DEPARTMENT COST	15,878,664	16,704,963	18,012,802	17,900,305

POLICE DEPARTMENT

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Successfully recruited and hired 10 police officers and 2 community service officers
- ✓ Completed first full year of five year strategic plan implementation with 80% completion of strategic priorities
- ✓ Administered and/or was awarded over \$1,684,454 worth of grants in an effort to relieve pressure from the General Fund
- ✓ Completed a new “state of the art” local 911 emergency dispatch center
- ✓ Added 1 detective to the Gang Task Force to fulfill MOU obligation
- ✓ Completed “Phase I” of the Community Camera Project
- ✓ Fully deployed Field Reporting System to keep officers in the field

2016-2017 KEY GOALS

- Recruit and hire a Media and Intelligence Analyst to better utilize media, social media, and available data in crime fighting efforts
- Recruit and hire 4 Community Services Officer (CSO) positions to help free up officers for serious incidents
- Evaluate and re-align our current beat structure to ensure equity of workload and quality of service
- With the assistance of community donations, purchase, train and deploy an additional K9 Unit to improve officer safety and officer resources
- Identify and top 10 chronic nuisance properties and utilize the provisions of the Chronic Nuisance Ordinance to reduce repeat calls for service
- Fully deploy Body Worn Camera (BWC) to all field personnel
- Complete Vesta 9-1-1 system install and integration to better serve callers and improve resource deployment
- Establish a non-profit Hemet Police Foundation to provide avenue for direct community funding of special police projects and services

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**110 GENERAL
2100 POLICE DEPARTMENT**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	5,563,014	6,029,985	7,097,800	7,274,000
1200 SALARIES PART TIME	243,623	259,933	270,600	84,200
1300 SALARIES OVERTIME	860,475	968,519	650,000	450,000
1305 COMP TIME USED	78,808	99,070	0	0
1310 COMP TIME PAID	106,013	111,496	0	0
1400 OTHER FRINGE BENEFITS	248,472	282,342	198,100	197,800
1405 PERS Pension	2,298,883	2,708,363	3,259,800	3,357,900
1410 HEALTH PLANS	1,051,168	1,094,159	1,267,900	1,270,000
1415 WORKERS COMP CONTRIBUTION	244,700	649,025	798,300	774,600
1420 Special Pay	235,840	256,112	461,900	430,900
1425 PTO + Holiday	460,027	220,995	121,800	375,700
1430 UNEMPLOYMENT BENEFITS	24,300	0	0	13,300
1450 RETIREE MEDICAL PREMIUMS	1,117,400	1,276,100	1,629,500	1,295,100
Total SALARIES & FRINGE BENEFITS	12,532,723	13,956,099	15,755,700	15,523,500
2201 TELEPHONE/COMMUNICATION-PD/OPERATIONS	5,153	5,530	5,000	5,000
2202 TELEPHONE/COMMUNICATION-PD/SERVICES	41,206	31,478	45,100	45,100
2203 TELEPHONE/COMMUNICATION-PD/ADMIN	29,921	45,485	32,100	32,100
2221 ADVERTISING & PUB-PD/OPERATIONS	806	1,600	850	850
2222 ADVERTISING & PUB-PD/SERVICES	333	412	450	450
2223 ADVERTISING & PUB-PD/ADMIN	2,065	838	2,200	2,200
2252 OFFICE SUPPLIES AND MATERIALS-PD/SERVICE	3,100	1,023	1,900	1,900
2253 OFFICE SUPPLIES AND MATERIALS-PD/ADMIN	41,265	44,083	35,000	35,000
2254 SOFTWARE PURCHASES	7,819	0	0	0
2265 SOFTWARE MAINTENANCE	3,200	0	4,769	0
2270 COMPUTER HARDWARE PURCHASES	0	728	0	0
2351 VEHICLE SUPPLIES & MAINT-PD/OPERATIONS	4,185	529	2,900	2,900
2352 VEHICLE SUPPLIES & MAINT-PD/SERVICES	18	0	300	300
2401 CONTRACTS-PD/OPERATIONS	67,000	81,008	83,305	83,305
2402 CONTRACTS-PD/SERVICES	1,847	1,599	1,800	1,800
2403 CONTRACTS-PD/ADMIN	77,111	81,939	85,928	90,400
2451 MAINT & OPS/PARTS & SUPP-PD/OPERATIONS	0	130	1,300	1,300
2452 MAINT & OPS/PARTS & SUPP-PD/SERVICES	5,928	1,542	4,600	4,600
2453 MAINT & OPS/PARTS & SUPP-PD/ADMIN	427	431	900	900
2551 CONFERENCES-PD/OPERATIONS	0	0	1,200	1,200
2552 CONFERENCES-PD/SERVICES	3,763	5,049	4,400	4,400
2553 CONFERENCES-PD/ADMIN	3,434	9,770	10,000	10,000
2561 TRAINING & EDUCATION-PD/OPERATIONS	6,997	5,313	19,300	35,300
2562 TRAINING & EDUCATION-PD/SERVICES	0	908	1,500	5,500
2563 TRAINING & EDUCATION-PD/ADMIN	33,332	40,938	30,500	57,200
2623 VEHICLE FUEL	257,325	286,885	232,900	212,800
2701 UNIFORMS & SAFETY EQUIP-PD/OPERATIONS	60,936	33,136	45,000	107,000
2702 UNIFORMS & SAFETY EQUIP-PD/SERVICES	6,748	4,674	4,800	20,500
2703 UNIFORMS & SAFETY EQUIP-PD/ADMIN	4,675	5,220	4,000	5,500
2710 PROFESSIONAL/SPECIALIZED SERV	4,659	0	0	0
2711 PROFESSIONAL SERVICES-PD/OPERATIONS	328,642	123,216	88,550	60,800
2712 PROFESSIONAL SERVICES-PD/SERVICES	62,384	87,965	57,800	57,800
2713 PROFESSIONAL SERVICES-PD/ADMIN	65,282	103,691	114,000	114,000
2714 PRINTING SERVICES-PD/ADMIN	6,851	7,892	5,000	5,000
2715 MISCELLANEOUS-PD/OPERATIONS	61,267	79,719	60,453	0
2802 MISCELLANEOUS-PD/SERVICES	15,746	10,069	19,128	0

City of Hemet
2016/2017 ANNUAL BUDGET

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110 GENERAL
3100 POLICE DEPARTMENT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2803 MISCELLANEOUS-PD/AMIN	2.192	1.281	1.500	0
2805 POLICE VOLUNTEER COSTS	3.670	5.863	7.900	7.900
2850 SMALL TOOLS	204	172	300	300
2852 SMALL TOOLS-PD/SERVICES	92	61	100	100
2853 SMALL TOOLS-PD/ADMIN	90	0	100	100
Total OPERATING SUPPLIES & SERVICES	1,219,673	1,110,177	1,016,833	1,013,505
3600 EQUIPMENT REPLACEMENT	87.696	0	198.600	204.000
3612 CITY ATTORNEY	83.904	60.204	72.300	157.400
3613 IT/COMPUTERS-TELEPHONES	430.584	507.000	811.400	679.800
3616 LIABILITY INSURANCE	224.800	257.400	292.100	442.300
3617 EMERGENCY SERVICES	22.104	24.600	22.500	22.200
3622 VEHICLE MAINT & REPAIRS	837.600	658.200	623.100	706.000
3640 GENERAL FUND OVERHEAD	1,027.000	1,006.700	0	0
3680 FACILITY MAINTENANCE	423.900	358.400	389.700	410.600
Total INTERNAL SERVICE CHARGES	3,137,588	2,872,504	2,409,700	2,622,300
Total DEBT SERVICE	0	0	0	0
5300 OTHER IMPROVEMENTS	87.758	5.604	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	2.595-	0	0	0
5405 GANG TASK FORCE SEED FUNDS	216	0	1.887	0
5903 VETS TO COPS HIRING GRANT	224.778-	170.521-	52.618-	0
5904 GUN VIOLENCE REDUCTION HIRING GRANT	0	0	0	55.000-
Total CAPITAL OUTLAY	139,399-	164,917-	50,731-	55,000-
Total POLICE DEPARTMENT	16,750,585	17,773,863	19,131,502	19,104,305

City of Hemet
Departmental Budget

110 GENERAL
3100 POLICE DEPARTMENT

Council Approved

110-3100-2201 TELEPHONE/COMMUNICATION-PD/OPERATIONS

CNT phone monthly fee	500
LiveScan Communication Fee	4,500
Total:	\$5,000

110-3100-2202 TELEPHONE/COMMUNICATION-PD/SERVICES

Frame Relay for MDB's	2,400
Mobile Data Charges	36,200
Air Cards/MDC	4,300
GTF phone line	600
3Si Cash Tracker	1,600
Total:	\$45,100

110-3100-2203 TELEPHONE/COMMUNICATION-PD/ADMIN

Cellular Phone Charges	31,200
Batteries & Equipment / cellular phones	500
PD payphone (Pacific Telemanagement Services)	400
Total:	\$32,100

110-3100-2221 ADVERTISING & PUB-PD/OPERATIONS

Thomas Bros. Maps	75
Golden West College Legal Updates	775
Total:	\$850

110-3100-2222 ADVERTISING & PUB-PD/SERVICES

Thomas Bros. Maps	100
Haines Directory	350
Total:	\$450

110-3100-2223 ADVERTISING & PUB-PD/ADMIN

Penal/Vehicle Codes	700
Legal Sourcebook/Codes CDROM	1,500
Total:	\$2,200

110-3100-2252 OFFICE SUPPLIES AND MATERIALS-PD/SERVICE

Printers for Dispatch	700
Business Watch CFMH Program Supplies	400
Recruiting Supplies	800
Total:	\$1,900

City of Hemet
Departmental Budget

110 GENERAL
3100 POLICE DEPARTMENT

Council Approved

110-3100-2253 OFFICE SUPPLIES AND MATERIALS-PD/ADMIN

Business Machines/Supplies	1,000
Postage	8,000
Cartridges for Printers	7,000
Office Supplies	16,000
External Hard Drives for Investigations	1,000
CD's / Flash / Memory / Storage devices	2,000
Total:	\$35,000

110-3100-2351 VEHICLE SUPPLIES & MAINT-PD/OPERATIONS

Command Trailer Supplies	400
Fire Extinguishers/Units/Recharging	200
First Aid Kits & Other Safety Supplies	900
Lock & Key	400
Rola Tapes for Units	200
Bike OPS Maintenance	300
Patrol Unit Equip Boxes	500
Total:	\$2,900

110-3100-2352 VEHICLE SUPPLIES & MAINT-PD/SERVICES

Volunteer Vehicle Maintenance & Supplies	300
Total:	\$300

110-3100-2401 CONTRACTS-PD/OPERATIONS

CAL-ID System	83,305
Total:	\$83,305

110-3100-2402 CONTRACTS-PD/SERVICES

CSU undercover rental car program	500
Directv (Dispatch/Command Trailer)	1,300
Total:	\$1,800

City of Hemet Departmental Budget

110 GENERAL
3100 POLICE DEPARTMENT

Council Approved

110-3100-2403 CONTRACTS-PD/ADMIN

GTF Data Line	2,000
Lease/Maint/Copier/Traffic	5,000
Lease/Maint/Copier/Records Bureau	5,000
Lease/Copier/Admin/GTF	5,000
Lease/Maint Platt Ridge Repeater	2,500
Dataticket-Revenue Experts (Admin Citation Fees)	6,000
Time Warner (T10 line)	11,400
Immix/Telestaff (payroll)	4,500
Phoenix Group (Parking Citation fees)	4,000
PMAM (False Alarm Program Management fees)	45,000
Total:	\$90,400

110-3100-2451 MAINT& OPS/PARTS & SUPP-PD/OPERATIONS

Jail Video Recorder Maintenance	800
Repairs CAL-ID System	500
Total:	\$1,300

110-3100-2452 MAINT & OPS/PARTS & SUPP-PD/SERVICES

Custom Molded Earpieces for Disp. Headsets	900
Dispatcher Headset Replacement	1,500
Dispatcher Headset Repairs	400
Computer Cables, Cords & Connectors	300
Lock & Key	300
HT Radio Repairs/Parts	1,000
Camera Repairs	200
Total:	\$4,600

110-3100-2453 MAINT & OPS/PARTS & SUPP-PD/ADMIN

Alarm System Repairs	400
Office Machine Repairs	500
Total:	\$900

110-3100-2551 CONFERENCES-PD/OPERATIONS

Natn'l Assoc. Field Training Off. Conf.	800
Misc. Professional Assoc. Dues	400
Total:	\$1,200

City of Hemet
Departmental Budget

110 GENERAL
3100 POLICE DEPARTMENT

Council Approved

110-3100-2552 CONFERENCES-PD/SERVICES

CA Assoc./ Property/Evid. Conf	1,000
Volunteer Awards Banquet	2,220
CA Property Officers Assoc. Dues	50
Chamber of Commerce Dues	130
CLETS Comm User Group Dues	100
Property Evidence Training	500
Misc. Professional Assoc. Dues	400

Total: \$4,400

110-3100-2553 CONFERENCES-PD/ADMIN

Riverside County Law Enf. Admin Assoc	400
Cal Police Officer's Assn Meeting	400
Law Enforcement Awards Ceremony	4,000
Volunteer, employee, citizen recognition	2,100
R/S Co. Law Enf. Administrators Dues/ Chief	200
Misc. Professional Assoc. Dues	200
Int'l Chiefs of Police Dues	200
CA Police Chiefs' Assoc. Dues	1,500
Professional / Meeting Host Supplies	1,000

Total: \$10,000

110-3100-2561 TRAINING & EDUCATION-PD/OPERATIONS

K-9 Annual Recertification	600
K-9 Monthly Training	3,000
K-9 Narcotics Recertification	200
CNT: Basic & Advanced Training	1,500
SOU: Advanced Tactical Training	15,000
Academy Training Expenses	15,000

Total: \$35,300

110-3100-2562 TRAINING & EDUCATION-PD/SERVICES

Volunteer Mgt. Training Seminars	500
Dispatch Misc. Training	5,000

Total: \$5,500

City of Hemet
Departmental Budget

110 GENERAL
3100 POLICE DEPARTMENT

Council Approved

110-3100-2563 TRAINING & EDUCATION-PD/ADMIN

POST Certified Training	50,000
Non-Post Training Courses/Miscellaneous	4,000
CPR Training for Officers (required)	2,500
Administration seminars/training	700

Total: \$57,200

110-3100-2623 VEHICLE FUEL

2016/2017 Fuel Allocation	212,800
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Total: \$212,800

City of Hemet
Departmental Budget

110 GENERAL
3100 POLICE DEPARTMENT

Council Approved

110-3100-2701 UNIFORMS & SAFETY EQUIP-PD/OPERATIONS

SOU: Ordinance (LSDD,Smoke,Stingers)	800
SOU: Vest Replacement	3,000
SOU: Tear Gas/Flashbangs	1,000
SOU: 3volt Lithium Batteries Weapon Lights	300
SOU: Gun Cleaning Supplies	500
SOU: Equipment Repair/Maint	1,500
SOU: Replacement Uniforms	500
SOU: Weapons repair/replacement	2,500
Range: safety supplies	700
Range: training supplies	400
Range: gun cleaning supplies	400
CNT: callout gear	500
K-9 Equipment & Supplies	1,500
OPS: gear bags	300
Body Armor/Replacement/New	7,000
Duty Leather and Equipment	3,000
Duty Weapons	4,000
Laser 6 volt Lithium Batteries/Shotguns	1,000
Mace / Pepper Spray	500
Emergency Road Flares	3,000
Colt AR-15 Parts	300
Misc.Pistol Parts	300
Arm & Ankle Restraints	500
Tactical Helmets	700
Remington 870 Shotguns	1,500
Repair / Maintain Tasers (X-26 model)	3,000
Digital Recorders	300
Replacement Uniforms & Safety Equipment	6,000
Camera Equipment & Supplies	1,000
Field Drug Testing Supplies	1,000
Care & Feed of Prisoners	3,000
Laundry of Bedding for Prisoners	5,000
DS23 Drag Stabilized Bean Bags	500
Taser Cartridges/Duty	3,000
Taser Simulation Cartridges	1,000
Taser Cartridges/ Training	2,000
SOU: training ammo	5,000
SOU: Targets	800
SOU: Range Supplies	500
SOU: less lethal/ gas program	3,500

City of Hemet
Departmental Budget

110 GENERAL
3100 POLICE DEPARTMENT

Council Approved

Range: ammunition (duty)	10,000
Range: ammunition (training)	20,000
Range: targets & training props	650
Range: maintenance & repair costs	650
Mouthpieces for Intoximeter	400
Board-ups	4,000

Total:	\$107,000
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110-3100-2702 UNIFORMS & SAFETY EQUIP-PD/SERVICES

Replacement Uniforms & Equipment	500
Chargers for HT Radios	500
Police Explorer Uniforms & Equipment	200
DET: tactical vest cover	250
DET: tactical gear	350
Duty Badges: new/refinish/repair	1,500
Portable Radio Batteries	1,000
Volunteer Uniforms & Equipment	500
Gunshot Residue Analysis Kits	500
Investigation Expenses/Travel	3,500
Barricade Tape	200
Fingerprint Pads	1,000
CST: crime scene investigation supplies	2,500
Field Evidence Collection Supplies	2,000
Evidence Packaging Material	3,000
Camera Equipment & Supplies	1,000
Field Drug Testing Supplies	2,000

Total:	\$20,500
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110-3100-2703 UNIFORMS & SAFETY EQUIP-PD/ADMIN

Uniform Patches	700
Flashlight Batteries	500
SL-20X Flashlights	600
SL-20X Replacement Parts/Repairs	400
Hobble H-100	100
Safety Gloves / Hand Cleaner	1,500
Employee ID Cards	200
Batteries (AA/AAA/C/D)	300
First Aid Supplies	800
Barricade Rental/Parades/Special Events	400

Total:	\$5,500
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City of Hemet
Departmental Budget

110 GENERAL
3100 POLICE DEPARTMENT

Council Approved

110-3100-2711 PROFESSIONAL SERVICES-PD/OPERATIONS

DOJ Intoxilizer / EPAS Services	5,000
Narcotic Testing	27,000
Riverside County Health Jail Inspection	800
Blood / Urine Draws/Rape/Child Abuse Exam	25,000
K-9 Medical Expenses	3,000
Total:	\$60,800

110-3100-2712 PROFESSIONAL SERVICES/PD-SERVICES

Gunshot Residue Testing	3,000
Background Investigation Expenses	12,000
Hospital Services / Rape Exams	15,000
Polygraph Exams	5,000
Psychological Services / Testing	5,000
Explorer Registration / Insurance/ Fees	400
Tape Transcription	1,500
Shredding	400
Sex Offender (290) Registrant Services	15,000
Hiring/Promotional Testing Expenses	500
Total:	\$57,800

110-3100-2713 PROFESSIONAL SERVICES-PD/ADMIN

DOJ/FBI Fingerprint Processing	40,000
Interstate T1 Line	11,000
Hazardous Material Disposal Services	5,000
Translation Services/Language Line	200
Riverside Co Booking Fees	57,800
Total:	\$114,000

110-3100-2717 PRINTING SERVICES-PD/ADMIN

Outside Printing Services	5,000
Total:	\$5,000

110-3100-2805 POLICE VOLUNTEER COSTS

Utilities	3,200
Telephone	700
Office Supplies and Materials	1,700
Contracts, leases, Rents & Taxes	1,500
Training & Education	800
Total:	\$7,900

City of Hemet
Departmental Budget

110 GENERAL
3100 POLICE DEPARTMENT

Council Approved

110-3100-2850 SMALL TOOLS

Miscellaneous Small Tools/Cleaning Suppls

300
Total: \$300

110-3100-2852 SMALL TOOLS-PD/SERVICES

Miscellaneous Small Tools

100
Total: \$100

110-3100-2853 SMALL TOOLS-PD/ADMIN

Miscellaneous Small Tools

100
Total: \$100

110-3100-3600 EQUIPMENT REPLACEMENT

Equipment Replacement - Internal Service Charges
16/17

204,000
Total: \$204,000

110-3100-3612 CITY ATTORNEY

FY16/17 City Attorney Allocation

157,400
Total: \$157,400

110-3100-3613 IT/COMPUTERS-TELEPHONES

FY1617 IT/PHONE/COMPUTERS ALLOCATION

679,800
Total: \$679,800

110-3100-3616 LIABILITY INSURANCE

FY1617 Liability Insurance Allocation

442,300
Total: \$442,300

110-3100-3617 EMERGENCY SERVICES

FY1617 EMERGENCY SERVICES ALLOCATION

22,200
Total: \$22,200

110-3100-3622 VEHICLE MAINT & REPAIRS

FY1617 FACILITIES MAINTENANCE ALLOCATION

706,000
Total: \$706,000

110-3100-3680 FACILITY MAINTENANCE

FY1617 FACILITIES MAINTENANCE ALLOCATION

410,600
Total: \$410,600

City of Hemet
Departmental Budget

110 GENERAL
3100 POLICE DEPARTMENT

Council Approved

110-3100-5904 GUN VIOLENCE REDUCTION HIRING GRANT
Gun Violence Reduction Grant

Total: (55,000)
\$(55,000)

City of Hemet
2016/2017 ANNUAL BUDGET

110 GENERAL
ANIMAL REGULATION

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2400 CONTRACTS.LEASES.RENTS.& TAXES	205,540	221,740	230,000	260,000
Total OPERATING SUPPLIES & SERVICES	205,540	221,740	230,000	260,000
Total INTERNAL SERVICE CHARGES	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total ANIMAL REGULATION	205,540	221,740	230,000	260,000

City of Hemet
Departmental Budget

110 GENERAL
3400 ANIMAL REGULATION

Council Approved

110-3400-2400 CONTRACTS,LEASES,RENTS,& TAXES

Ramona Humane Society contract for Animal Control

	260,000
Total:	<u>260,000</u>

City of Hemet
2016/2017 ANNUAL BUDGET

130 PUBLIC SAFETY/TOWING
00 POLICE DEPARTMENT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1300 SALARIES OVERTIME	22,086	5,660-	30,000	30,000
1330 GRANT REIMBURSABLE OVERTIME	13,636	9,458	0	0
Total SALARIES & FRINGE BENEFITS	35,722	3,798	30,000	30,000
2250 OFFICE SUPPLIES AND MATERIALS	887	1,929	5,000	5,000
2350 VEHICLE SUPPLIES & MAINTENANCE	6,088	7,954	9,000	9,000
2560 TRAINING & EDUCATION	0	370	3,900	3,900
2700 UNIFORMS AND SAFETY EQUIPMENT	779	3,667	4,200	4,200
2775 Investment Premiums Paid	0	178	0	0
Total OPERATING SUPPLIES & SERVICES	7,754	14,098	22,100	22,100
5400 MAJOR MACHINERY AND EQUIPMENT	84,000	36,668	14,262	0
Total CAPITAL OUTLAY	84,000	36,668	14,262	0
Total POLICE DEPARTMENT	127,476	54,564	66,362	52,100

City of Hemet
Departmental Budget

130 PUBLIC SAFETY/TOWING
3100 POLICE DEPARTMENT

Council Approved

130-3100-2250 OFFICE SUPPLIES AND MATERIALS

5,000
Total: 5,000

130-3100-2350 VEHICLE SUPPLIES & MAINTENANCE

9,000
Total: \$9,000

130-3100-2560 TRAINING & EDUCATION

3,900
Total: \$3,900

130-3100-2700 UNIFORMS AND SAFETY EQUIPMENT

4,200
Total: \$4,200

Police

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Chief of Police	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police	0.00	0.00	1.00	1.00	1.00
Police Captain	1.00	1.00	0.00	0.00	0.00
Lieutenant	3.00	3.00	3.00	3.00	3.00
Sergeant	9.00	10.00	10.00	10.00	10.00
Sergeant-Limited Term Program	0.00	0.00	0.50	0.50	0.00
Corporal	6.00	5.00	5.00	5.00	5.00
Investigator	3.00	3.00	3.00	3.00	3.00
Investigator-Limited Term Program	0.00	0.00	2.00	2.00	0.00
Police Officer	41.00	44.00	46.00	46.00	46.00
Sworn total	64.00	67.00	71.50	71.50	69.00
Confidential Office Specialist	0.00	0.00	0.00	0.00	0.50
Management Assistant	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Executive Analyst	0.00	0.00	0.00	0.00	0.00
Public Safety Dispatch Supervisor	0.00	0.00	0.00	0.00	0.00
Crime Scene Technician	1.00	1.00	1.00	1.00	1.00
Public Safety Dispatcher	12.00	12.00	12.00	12.00	12.00
Public Safety Dispatcher OC/TPT	n/a	n/a	0.70	0.70	0.70
Property/Evidence Technician	1.00	1.00	1.50	1.50	1.50
Community Service Officer	3.00	3.00	3.00	7.00	7.00
Media & Intelligence Analyst	n/a	n/a	n/a	1.00	1.00
Public Safety Office Specialist	5.00	5.00	5.00	5.00	5.00
Office Specialist I	n/a	n/a	0.50	0.50	0.00
Non-sworn total	24.00	24.00	25.70	30.70	30.70
Police Department Total	88.00	91.00	97.20	102.20	99.70

NOTES:

FY 2016-2017: Deleted 2.5 Limited Term positions

FY 2015-2016: 4 additional CSO positions funded; 1 new Media & Intelligence Analyst position funded

FY 2014-2015: Police Captain position unfunded

FY 2014-2015: Added Deputy Chief of Police position

FY 2014-2015: Added 2 Police Officer position due to Stop Gun Violence 2013 Grant; Two Officers funded for 3 years

FY 2014-2015: Included Part-time positions in Department position total

FY 2013-2014: Added 3 Police Officer position due to Vets-to-Cops 2012 Grant; Three Officers funded for 3 years

Department Positions by General Ledger Distribution

TOTAL

FT	PD	MISC	HNSPEA	100%	110	3100	Community Service Officer	44,575	2,850	13,987	1,149	13,426	2,135	78,123
FT	PD	PEPRAMISC	HNSPEA	100%	110	3100	Community Service Officer	40,768	1,650	12,181	1,037	13,426	1,953	71,015
FT	PD	MISC	HNSPEA	100%	110	3100	Community Service Officer	44,575	3,330	14,131	1,156	13,426	2,135	78,753
FT	PD	PEPRAMISC	HNSPEA	100%	110	3100	Community Service Officer	40,431	1,550	12,081	1,028	13,426	1,937	70,451
FT	PD	PEPRAMISC	HNSPEA	100%	110	3100	Community Service Officer	40,431	1,550	12,081	1,028	13,426	1,937	70,451
FT	PD	PEPRAMISC	HNSPEA	100%	110	3100	Community Service Officer	40,431	1,550	12,081	1,028	13,426	1,937	70,451
FT	PD	PEPRAMISC	HNSPEA	100%	110	3100	Community Service Officer	40,431	1,550	12,081	1,028	13,426	1,937	70,451
PT	PD	N/A	PTNB	50%	110	3100	Confidential Office Specialist - TPT	19,008	-	-	276	-	-	19,284
FT	PD	MISC	HNSPEA	100%	110	3100	Crime Scene Tech	49,500	3,330	15,599	1,279	13,426	2,371	85,505
FT	PD	SFTYPD	PMA	100%	110	3100	Deputy Chief of Police	150,503	14,075	75,337	4,189	13,426	12,913	270,444
FT	PD	SFTYPD	POA	100%	110	3100	Investigator	86,818	6,550	42,945	2,239	13,426	3,247	155,224
FT	PD	SFTYPD	POA	100%	110	3100	Investigator	86,818	5,350	42,390	2,221	13,426	3,247	153,451
FT	PD	SFTYPD	POA	100%	110	3100	Investigator	86,818	2,950	41,279	2,186	13,426	3,247	149,906
FT	PD	MISC	HMMA	100%	110	3100	Management Assistant	72,669	1,200	21,694	3,253	13,426	2,529	114,771
FT	PD	MISC	HMMA	100%	110	3100	Management Assistant	72,669	-	21,694	3,236	13,426	2,529	113,554
FT	PD	PEPRAMISC	HMMA	100%	110	3100	Media & Intelligence Analyst	61,243	600	18,287	2,736	13,426	2,131	98,423
FT	PD	CHIEF	AW	100%	110	3100	Police Chief	180,000	7,200	109,502	8,091	12,526	19,242	336,561
FT	PD	SFTYPD	POA	100%	110	3100	Police Corporal	91,366	5,350	44,494	2,333	13,426	3,417	160,386
FT	PD	SFTYPD	POA	100%	110	3100	Police Corporal	91,366	5,350	44,494	2,333	13,426	3,417	160,386
FT	PD	SFTYPD	POA	100%	110	3100	Police Corporal	91,366	2,950	43,384	2,299	13,426	3,417	156,841
FT	PD	SFTYPD	POA	100%	110	3100	Police Corporal	91,366	4,150	43,939	2,316	13,426	3,417	158,614

Department Positions by General Ledger Distribution

TOTAL

FT	PD	SFTYPD	POA	100%	110	3100	Police Corporal	91,366	5,350	44,494	2,333	13,426	3,417	160,386
FT	PD	SFTYPD	PMA	100%	110	3100	Police Lieutenant	131,568	13,128	66,138	3,674	13,426	11,289	239,223
FT	PD	SFTYPD	PMA	100%	110	3100	Police Lieutenant	131,568	13,128	66,138	3,674	13,426	11,289	239,223
FT	PD	SFTYPD	PMA	100%	110	3100	Police Lieutenant	131,568	13,128	66,138	3,674	13,426	11,289	239,223
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	72,184	1,750	33,954	1,808	13,426	2,700	125,821
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	4,750	38,461	2,018	13,426	2,952	140,531
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	12,973	42,265	2,137	13,426	2,952	152,678
103 FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	4,150	38,183	2,009	13,426	2,952	139,645
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	1,750	37,073	1,974	13,426	2,952	136,099
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	2,950	37,628	1,991	13,426	2,952	137,872
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	4,750	38,461	2,018	13,426	2,952	140,531
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	74,272	1,750	36,616	1,859	13,426	2,778	130,701
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	69,315	1,750	34,174	1,737	13,426	2,592	122,993
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	73,377	1,750	36,175	1,837	13,426	2,744	129,309
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	76,106	1,750	37,520	1,904	13,426	2,846	133,553
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	2,950	37,628	1,991	13,426	2,952	137,872
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	75,793	2,950	37,956	1,914	13,426	2,835	134,874
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,299	2,950	37,338	1,976	13,426	2,928	136,917
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	1,750	37,073	1,974	13,426	2,952	136,099
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	12,504	42,048	2,130	13,426	2,952	151,985
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	78,925	1,750	38,908	1,974	13,426	2,952	137,935

Department Positions by General Ledger Distribution

TOTAL

FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	75,167	2,950	37,648	1,899	13,426	2,811	133,900
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	1,750	37,073	1,974	13,426	2,952	136,099
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	71,588	2,950	35,884	1,810	13,426	2,677	128,335
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	2,950	37,628	1,991	13,426	2,952	137,872
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	5,350	38,738	2,026	13,426	2,952	141,417
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	2,950	37,628	1,991	13,426	2,952	137,872
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	4,150	38,183	2,009	13,426	2,952	139,645
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	5,350	38,738	2,026	13,426	2,952	141,417
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	68,179	1,750	33,614	1,709	1,080	2,550	108,881
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	2,950	37,628	1,991	13,426	2,952	137,872
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	78,925	1,750	38,908	1,974	13,426	2,952	137,935
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	71,588	1,750	35,293	1,793	13,426	2,677	126,527
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	71,588	1,750	35,293	1,793	13,426	2,677	126,527
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	4,150	38,183	2,009	13,426	2,952	139,645
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	75,793	2,950	37,956	1,914	13,426	2,835	134,874
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	69,031	1,750	34,034	1,730	13,426	2,582	122,552
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	2,950	37,628	1,991	13,426	2,952	137,872
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer	78,925	1,750	37,073	1,974	13,426	2,952	136,099
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	71,588	1,750	35,293	1,793	13,426	2,677	126,527
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	72,482	2,950	36,325	1,832	13,426	2,711	129,727
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	71,588	1,750	35,293	1,793	13,426	2,677	126,527

Department Positions by General Ledger Distribution

													TOTAL	
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer	74,570	3,550	37,650	1,893	13,426	2,789	133,877
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer (Grant funded)	72,781	1,750	35,881	1,822	13,426	2,722	128,382
FT	PD	SFTYPD	POA	100%	110	3100	Police Officer (Grant funded)	78,925	4,750	38,461	2,018	13,426	2,952	140,531
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer (Trainee)	65,744	1,750	32,414	1,649	13,426	2,459	117,441
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer (Trainee)	67,638	1,750	33,347	1,695	13,426	2,530	120,385
FT	PD	SFTYPD	POA	50%	110	3100	Police Officer CFD	39,149	1,475	18,669	988	6,713	1,464	68,458
FT	PD	SFTYPD	POA	50%	234	3100	Police Officer CFD	39,149	1,475	18,669	988	6,713	1,464	68,458
FT	PD	SFTYPD	POA	100%	234	3100	Police Officer CFD	78,925	1,750	37,073	1,974	13,426	2,952	136,099
FT	PD	PEPRASFTY	POA	100%	110	3100	Police Officer CFD	70,735	1,750	34,873	1,772	13,426	2,646	125,202
FT	PD	SFTYPD	PMA	100%	110	3100	Police Sergeant	109,642	7,150	52,672	3,007	13,426	9,407	195,304
FT	PD	SFTYPD	PMA	100%	110	3100	Police Sergeant	109,642	13,232	55,486	3,095	13,426	9,407	204,288
FT	PD	SFTYPD	PMA	100%	110	3100	Police Sergeant	109,642	12,032	55,486	3,078	13,426	9,407	203,071
FT	PD	SFTYPD	PMA	100%	110	3100	Police Sergeant	109,642	12,032	55,486	3,078	13,426	9,407	203,071
FT	PD	SFTYPD	PMA	100%	110	3100	Police Sergeant	109,642	12,032	55,486	3,078	13,426	9,407	203,071
FT	PD	SFTYPD	PMA	100%	110	3100	Police Sergeant	109,642	12,032	55,486	3,078	13,426	9,407	203,071
FT	PD	SFTYPD	PMA	100%	110	3100	Police Sergeant	109,642	13,232	55,486	3,095	13,426	9,407	204,288
FT	PD	SFTYPD	PMA	100%	110	3100	Police Sergeant	109,642	13,232	55,486	3,095	13,426	9,407	204,288
FT	PD	SFTYPD	PMA	100%	110	3100	Police Sergeant	109,642	12,032	55,486	3,078	13,426	9,407	203,071
FT	PD	SFTYPD	PMA	100%	110	3100	Police Sergeant	109,642	12,032	55,486	3,078	13,426	9,407	203,071
FT	PD	PEPRAMISC	HNSPEA	100%	110	3100	Property/Evidence Tech	40,404	1,650	12,073	1,028	13,426	1,935	70,517
PT	PD	N/A	HNSPEA	50%	110	3100	Property/Evidence Tech	17,802	660	-	255	-	-	18,518

Department Positions by General Ledger Distribution

TOTAL

FT	PD	MISC	HNSPEA	100%	110	3100	Public Safety Dispatcher	49,111	3,350	15,668	1,269	13,426	2,352	85,177
FT	PD	MISC	HNSPEA	100%	110	3100	Public Safety Dispatcher	49,111	3,350	15,668	1,269	13,426	2,352	85,177
FT	PD	MISC	HNSPEA	100%	110	3100	Public Safety Dispatcher	49,111	2,750	15,310	1,261	13,426	2,352	84,211
FT	PD	MISC	HNSPEA	100%	110	3100	Public Safety Dispatcher	49,111	2,750	15,310	1,261	13,426	2,352	84,211
FT	PD	MISC	HNSPEA	100%	110	3100	Public Safety Dispatcher	49,111	3,230	15,453	1,268	13,426	2,352	84,841
FT	PD	MISC	HNSPEA	100%	110	3100	Public Safety Dispatcher	49,111	3,350	15,668	1,269	13,426	2,352	85,177
FT	PD	MISC	HNSPEA	100%	110	3100	Public Safety Dispatcher	49,111	3,950	15,668	1,278	13,426	2,352	85,786
FT	PD	MISC	HNSPEA	100%	110	3100	Public Safety Dispatcher	49,111	5,206	16,043	1,296	13,426	2,352	87,434
FT	PD	MISC	HNSPEA	100%	110	3100	Public Safety Dispatcher	49,111	2,750	15,310	1,261	13,426	2,352	84,211
FT	PD	MISC	HNSPEA	100%	110	3100	Public Safety Dispatcher	49,111	2,750	15,310	1,261	13,426	2,352	84,211
FT	PD	MISC	HNSPEA	100%	110	3100	Public Safety Dispatcher	49,111	2,750	15,310	1,261	13,426	2,352	84,211
FT	PD	MISC	HNSPEA	100%	110	3100	Public Safety Dispatcher	49,111	5,206	16,043	1,296	13,426	2,352	87,434
PT	PD	N/A	PTNB	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	255	-	99	-	-	7,154
PT	PD	MISC	PTNB	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	-	2,052	99	-	-	8,951
PT	PD	N/A	PTNB	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	-	-	99	-	-	6,899
PT	PD	N/A	PTNB	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	-	-	99	-	-	6,899
PT	PD	N/A	PTNB	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	-	-	99	-	-	6,899
PT	PD	N/A	PTNB	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	-	-	99	-	-	6,899
PT	PD	MISC	PTNB	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	-	2,052	99	-	-	8,951
FT	PD	PEPRAMISC	HNSPEA	100%	110	3100	Public Safety Office Specialist	37,441	2,030	11,332	960	1,080	1,793	54,637
FT	PD	MISC	HNSPEA	100%	110	3100	Public Safety Office Specialist	38,828	2,150	12,244	996	13,426	1,860	69,504

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FIRE DEPARTMENT

Fire/Emergency Response Services

DEPARTMENT: 3200

FUND: GENERAL FUND

MISSION STATEMENT

The City of Hemet Fire/EMS Department is dedicated to Community safety and the preservation of life, property, and the environment.

ABOUT THE DEPARTMENT

The Hemet Fire/EMS Department places its efforts each and every day towards the delivery of a wide variety of both Fire and Emergency Medical Services to our Community.

This year's budget provides the necessary fiscal support towards on-going efforts to ensure that our response system is both reliable and able to meet the ever increasing demands for Fire/EMS services in our City. In 2015, the Hemet Fire/EMS Department responded to over 16,000 calls for service. It is anticipated that in FY/2016, HFD will surpass 17,000 calls for service.

A comprehensive Standards of Coverage deployment analysis was completed in the 2Q of 2015. The report findings and recommendations ensure the necessary organizational strategic focus in the following three areas; 1. Firefighter Safety 2. Operational Readiness 3. Ensuring the HFD meets its Mission mandate, now and well into the future.

As we continue these efforts, we must be willing to challenge the status quo-and strive to look within, seeking both operational & budgetary efficiencies without compromising the quality of service, Lives depend on it!

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	8,364,874	8,427,124	8,883,000	8,410,100
OPERATING EXPENSES	372,230	221,540	342,848	357,900
INTERNAL SERVICE CHARGES	1,654,904	1,516,508	1,060,700	1,133,700
CAPITAL OUTLAY	9,604	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUES	(196,130)	(194,000)	(333,200)	(440,500)
NET DEPARTMENT COST	10,205,482	9,971,172	9,953,348	9,461,200

FIRE OPERATIONS

2015-2016 KEY ACCOMPLISHMENTS

- Continued delivery of CERT programs.
- Community based Disaster Preparedness; El Nino educational programs
- Completion of Standards of Coverage, Deployment Analysis
- Enhanced Service Delivery to East Hemet
 - Re-opened Station 5
 - Upgraded Station 5 to Paramedic Unit (ALS)
- Personal Protective Equipment (PPE) enhancements
- Communication enhancements, Portable Radio replacements
- Apparatus replacement, (2) Type 1 Engine Companies
- FF/PM recruitment, Engineer and Captain Testing process
- Cost reduction strategies;
 - Implemented Light Duty program
 - Overtime policy; discretionary/non-discretionary

2016-2017 KEY GOALS

- Assess the Fire Department's Operations in comparison to industry standards and best practices
- Establish benchmark against which options for future service delivery can be measured as part of Standards of Coverage/ Deployment Study to include:
 - Demand Study
 - Distribution Study
 - Concentration Study
 - Reliability Study
 - Performance Study
 - Mutual and Automatic Aid systems
- *Deployment Analysis completed 2Q 2015, each of the performance indicators benchmarked; results presented to City Council for review & approval.*
- Implement Deployment recommendations as identified and funded
 - Performance indicators to include;
 - Improve Response times to 5 minute or less response time standard – first arriving apparatus, citywide and response area basis
 - Improve Travel Times, citywide, response area
 - Improve Get Away times 60/90
- Establish Sustainable Budgetary support for incident, special program support
 - Paramedic Cost Recovery
 - Offset (%100) additional, incremental, start-up, direct cost
 - Incident recovery
 - Fees
- Implement Overtime Cost Reduction strategies in the following categories;
 - Workers Compensation 10% each fiscal year – 50% reduction goal
 - Discretionary Overtime related cost; development of cost containment, reporting and tracking methodology
- Develop strategy to fill vacancies (all ranks)
- Conduct Firefighter/Paramedic recruitment, Engineer testing process, Captain testing process
- Conduct evaluation of current promotional testing process
- Identify and implement improved Customer Service feedback process (internal/external)

**City of Hemet
2016/2017 ANNUAL BUDGET**

07/06/2016 11:30AM

**110 GENERAL
FIRE DEPARTMENT**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	3,473,216	3,147,252	3,638,900	3,590,300
1200 SALARIES PART TIME	36,128	87,214	0	0
1250 TEMPORARY AGENCY STAFF	0	3,753	0	0
1300 SALARIES OVERTIME	1,298,876	1,479,244	600,000	400,000
1305 COMP TIME USED	286	0	0	0
1310 COMP TIME PAID	15	10	0	0
1325 MUTUAL AID OVERTIME-FIRE	0	9,087	300,000	300,000
1400 OTHER FRINGE BENEFITS	115,126	108,951	107,700	105,500
1405 PERS Pension	1,629,029	1,623,863	1,974,900	1,846,700
1410 HEALTH PLANS	602,965	513,076	605,200	605,200
1415 WORKERS COMP CONTRIBUTION	151,300	367,000	396,100	385,900
1420 Soocial Pav	206,874	184,390	367,100	380,000
1425 PTO + Holiday	144,859	168,184	105,500	144,700
1430 UNEMPLOYMENT BENEFITS	15,000	0	0	6,600
1450 RETIREE MEDICAL PREMIUMS	691,200	735,100	787,600	645,200
Total SALARIES & FRINGE BENEFITS	8,364,874	8,427,124	8,883,000	8,410,100
2200 TELEPHONE/COMMUNICATION	11,845	10,971	12,000	12,000
2220 ADVERTISING AND PUBLICATIONS	832	1,061	1,400	1,400
2250 OFFICE SUPPLIES AND MATERIALS	12,221	10,119	14,300	14,300
2270 COMPUTER HARDWARE PURCHASES	8,312	0	4,435	0
2350 VEHICLE SUPPLIES & MAINTENANCE	0	0	16,289	0
2350 CONTRACTS.LEASES.RENTS.& TAXES	3,206	6,269	17,400	13,200
2350 MAINT & OPERATIONS/PARTS & SUP	30,722	37,159	41,895	43,700
2452 MEDICAL AID SUPPLIES	42,798	9,812	21,100	23,100
2453 SCBA PARTS & SUPPLIES	21,689	15,009	17,495	20,000
2460 BUILDING MAINTENANCE/REPAIRS	0	18	0	0
2550 CONFERENCES	0	3,250	2,500	2,500
2560 TRAINING & EDUCATION	29,242	15,640	28,911	42,100
2623 VEHICLE FUEL	58,860	63,882	48,000	50,900
2700 UNIFORMS AND SAFETY EQUIPMENT	56,716	27,695	45,953	52,200
2705 EMD/Paramedic Prooram	68,281	0	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	16,161	14,000	41,700	46,500
2714 PRINTING SERVICES	1,511	1,916	565	5,000
2800 MISCELLANEOUS	5,278	827	4,700	4,700
2850 SMALL TOOLS	4,556	3,912	24,205	26,300
Total OPERATING SUPPLIES & SERVICES	372,230	221,540	342,848	357,900
3600 EQUIPMENT REPLACEMENT	101,496	0	174,200	174,200
3612 CITY ATTORNEY	35,916	35,904	31,000	92,900
3613 IT/COMPUTERS-TELEPHONES	106,296	106,296	198,900	179,800
3616 LIABILITY INSURANCE	151,400	157,200	158,100	230,300
3617 EMERGENCY SERVICES	14,904	14,904	12,200	11,500
3622 VEHICLE MAINT & REPAIRS	276,792	276,804	251,700	197,800
3640 GENERAL FUND OVERHEAD	691,800	691,800	0	0
3680 FACILITY MAINTENANCE	276,300	233,600	234,600	247,200
Total INTERNAL SERVICE CHARGES	1,654,904	1,516,508	1,060,700	1,133,700
Total DEBT SERVICE	0	0	0	0

**City of Hemet
2016/2017 ANNUAL BUDGET**

07/06/2016 11:30AM

110 GENERAL
3200 FIRE DEPARTMENT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
5400 MAJOR MACHINERY AND EQUIPMENT	9,604	0	0	0
Total CAPITAL OUTLAY	9,604	0	0	0
Total FIRE DEPARTMENT	10,401,612	10,165,172	10,286,548	9,901,700

City of Hemet
Departmental Budget

110 GENERAL
3200 FIRE DEPARTMENT

Council Approved

110-3200-2200 TELEPHONE/COMMUNICATION

Cellular Telephones	6,500
MDB / Maintenance	900
Staff Pagers / Radios	1,600
Verizon Charges for Mobile Data Computers /Air Cards	3,000

Total: \$12,000

110-3200-2220 ADVERTISING AND PUBLICATIONS

Journal of EMS	100
Fire Engineering	100
Fire Rescue Magazine	0
American Fire Journal	100
Fire Chief Magazine	0
Press Enterprise	200
Valley Chronicle	100
Misc. Manuals & Legal Updates	100
Wildland Firefighter	100
911 Magazine	100
Thomas Map Guides	300
EMS Insider Magazine	200

Total: \$1,400

110-3200-2250 OFFICE SUPPLIES AND MATERIALS

General Office Supplies	7,100
Postage/Meter Usage	1,500
Office Equipment Repair	1,400
Computer/Parts & Supplies	1,700
Specialized Equipment Supplies	1,900
Cards/Flowers/Awards	700

Total: \$14,300

110-3200-2400 CONTRACTS,LEASES,RENTS,& TAXES

Ricoh Copier Lease Share	3,700
Fire Hose Testing - Annual	9,500

Total: \$13,200

City of Hemet
Departmental Budget

110 GENERAL
3200 FIRE DEPARTMENT

Council Approved

110-3200-2450 MAINT & OPERATIONS/PARTS & SUP

Station Supplies	2,500
Appliance Repair / Replacement	2,500
Fire Fighting Foam (50 Containers)	3,200
Fire Extinguisher Parts / Supplies	1,600
Hose Maintenance Parts / Supplies	200
Radio / Electronics / Parts / Repair	4,000
Equipment Maint. Parts & Supplies	1,600
Exhaust Extractor Parts / Repair	1,300
Radio / Flashlight /Cordless Power Tool Batteries	2,000
Small Motor Parts / Repairs	1,600
Station Maintenance Parts / Supplies	10,000
Emergency Equipment & Supplies	1,800
Safety / Station First Aid Supplies	4,400
Explorer Post Supplies	2,500
Water/Gatoraid - Suppression	2,500
Maintenance and repairs of AED equipment located throughout City facilities	2,000

Total: \$43,700

110-3200-2452 MEDICAL AID SUPPLIES

AED	2,600
Basic Medical Supplies	8,400
Defibrillator Parts & Supplies	5,000
Oxygen Resuscitator Parts & Supplies	700
Oxygen & Cylinder Rental	6,400

Total: \$23,100

110-3200-2453 SCBA PARTS & SUPPLIES

Replacement Cylinders	6,000
Masks - Replacement	5,000
SCBA Parts/Repairs/Replacements	5,000
Voice Amplifiers for SCBA's	4,000

Total: \$20,000

110-3200-2550 CONFERENCES

SAFER-Membership & Meetings	500
CAL-JAC Conference -Calif. (2)	1,000
Telestaff User Conference	1,000

Total: \$2,500

City of Hemet
Departmental Budget

110 GENERAL
3200 FIRE DEPARTMENT

Council Approved

110-3200-2560 TRAINING & EDUCATION

Outside Instructors - Valley Health Sys.	1,400
Meeting Expense Reimbursements	1,500
Training Aids	2,000
Class B Drive's License Certs./etc.	3,200
Audio Visual & Electronic Repair/Replacement	2,500
FD Reference Books for Training Library	1,600
Recruitment / Orientation Expense	2,600
Training Center Maintenance Parts/Supplies	1,100
State Fire Certifications	1,100
HazMat Training / Certifications	3,600
CPR/EMT/EMTD Certifications	3,500
USAR Training / Drills	1,600
Specialized / Mandated Training	3,700
Truck Academy (4 personnel)	2,100
Membership Dues - Various Associations	3,100
Explorer Program	4,000
OES - Mandated Training	3,500

Total: \$42,100

110-3200-2623 VEHICLE FUEL

2016/2017 Fuel Allocation	50,900
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Total: \$50,900

110-3200-2700 UNIFORMS AND SAFETY EQUIPMENT

Protective Clothing Purchases	7,700
Turnout Replacement (20 Sets @ \$1600 ea)	15,000
Turnout Boots (20 pair)	4,400
3643Helmets/Liners/Shields	3,000
Patches, Badges	1,500
Swift Water Rescue Equipment	2,000
Wildland Protective Gear	5,000
Fire Shelter Replacement - (15 @ \$300 ea)	3,000
HazMat Chemical Protective Clothing	3,000
Gloves / Hoods	2,300
Fire Department Shirts (Non-Safety)	1,300
Miscellaneous Adjustments / Allocations	0
Explorer Program - Uniforms	4,000

Total: \$52,200

City of Hemet
Departmental Budget

110 GENERAL
3200 FIRE DEPARTMENT

Council Approved

110-3200-2710 PROFESSIONAL/SPECIALIZED SERV

Medical Exams (HazMat-RT)	5,800
Medical Exams (F/F Physicals)	7,200
TB Testing	1,100
Crisis Intervention/Counseling	1,700
Defibrillator - Quality Assurance	2,600
Painting, Lettering, Decals	1,000
Aerial/Ground Ladder Testing	5,700
SCBA Quantative Fit Testing	2,200
Hydro/ FlowTest SCBA (Outside)	2,500
HazMat Device Calibrations	10,000
SCBA Compressor Maint. / Repair	5,000
SCBA Repairs (Outside Contractor)	1,700

Total: \$46,500

110-3200-2714 PRINTING SERVICES

NCR Report Forms	3,000
Business Cards	800
Misc. Outside Printing	1,200

Total: \$5,000

110-3200-2800 MISCELLANEOUS

Beds & Spreads	1,200
Furniture Repair/Replacement	2,500
Misc. Replacements -	1,000

Total: \$4,700

City of Hemet
Departmental Budget

110 GENERAL
3200 FIRE DEPARTMENT

Council Approved

110-3200-2850 SMALL TOOLS

Portable Lighting Equipment/Replacement	2,500
Hand Tools - Repair/ Replacement	1,400
Salvage Covers - Repair/Replacement	1,800
Fire Hose	100
Saw Chains & Blades	1,500
HazMat Tools & Chemical Replacement	4,600
Nozzles / Brass / Fittings	6,000
Rescue Equip. \ Hardware Replacement	1,000
Rope, Webbing, Bags, etc. - Replacement	2,500
Electronic Equip. Repair/Replacement	1,200
Strike Team Supplies	1,500
Power Tool Replacement	1,000
Electronic Equipment Calibrations	1,200

Total: \$26,300

110-3200-3600 EQUIPMENT REPLACEMENT

Equipment Replacement - Internal Service Charges 16/17	174,200
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Total: \$174,200

110-3200-3612 CITY ATTORNEY

FY16/17 City Attorney Allocation	92,900
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Total: \$92,900

110-3200-3613 IT/COMPUTERS-TELEPHONES

FY1617 IT/PHONE/COMPUTERS ALLOCATION	179,800
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Total: \$179,800

110-3200-3616 LIABILITY INSURANCE

FY1617 Liability Insurance Allocation	230,300
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Total: \$230,300

110-3200-3617 EMERGENCY SERVICES

FY1617 EMERGENCY SERVICES ALLOCATION	11,500
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Total: \$11,500

110-3200-3622 VEHICLE MAINT & REPAIRS

FY1617 FACILITIES MAINTENANCE ALLOCATION	197,800
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Total: \$197,800

City of Hemet
Departmental Budget

110 GENERAL
3200 FIRE DEPARTMENT

Council Approved

110-3200-3680 FACILITY MAINTENANCE
FY1617 FACILITIES MAINTENANCE ALLOCATION

Total: 247,200
\$247,200

FIRE DEPARTMENT

Community Risk Reduction/ Fire Prevention

DEPARTMENT: 3225

FUND: GENERAL FUND

MISSION STATEMENT

The City of Hemet Fire Department is dedicated to community safety and the preservation of life, property, and the environment.

ABOUT THE DEPARTMENT

The Community Risk Reduction / Fire Prevention Division receives its authority from the provisions of the California Health and Safety Code, Hemet Municipal Code, California Code of Regulations; Title 19 (Public Safety) and Title 24 (the latest adoption of Building Codes and Fire Codes). This Division presently is staffed part time (Two-days a week) through a contract services agreement.

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	41,454	276	18,261	-
OPERATING EXPENSES	81,002	140,975	109,183	119,600
INTERNAL SERVICE CHARGES	24,092	14,100	5,000	6,100
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(2,848)	(40,000)	(177,300)	(172,000)
NET DEPARTMENT COST	143,700	115,351	(44,856)	(46,300)

City of Hemet
2016/2017 ANNUAL BUDGET

07/06/2016 11:30AM

110 GENERAL
3225 FIRE PREVENTION & WEED ABATEMT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	13,385	0	14,047	0
1200 SALARIES PART TIME	3,207	262	0	0
1300 SALARIES OVERTIME	934	0	0	0
1400 OTHER FRINGE BENEFITS	952	14	4,214	0
1405 PERS Pension	3,328	0	0	0
1410 HEALTH PLANS	1,590	0	0	0
1415 WORKERS COMP CONTRIBUTION	2,600	0	0	0
1420 Special Pav	1,250	0	0	0
1425 PTO + Holiday	3,812	0	0	0
1430 UNEMPLOYMENT BENEFITS	300	0	0	0
1450 RETIREE MEDICAL PREMIUMS	12,000	0	0	0
Total SALARIES & FRINGE BENEFITS	41,454	276	18,261	0
2200 TELEPHONE/COMMUNICATION	1,003	574	1,200	1,200
2220 ADVERTISING AND PUBLICATIONS	1,559	349	2,700	2,700
2250 OFFICE SUPPLIES AND MATERIALS	1,337	1,484	2,400	2,400
2400 CONTRACTS.LEASES.RENTS.& TAXES	65,662	137,465	95,683	106,100
2450 MAINT & OPERATIONS/PARTS & SUP	5,313	0	0	0
2560 TRAINING & EDUCATION	2,770	934	4,500	4,500
2700 UNIFORMS AND SAFETY EQUIPMENT	295	0	700	700
2710 PROFESSIONAL/SPECIALIZED SERV	2,012	0	0	0
2714 PRINTING SERVICES	1,041	169	2,000	2,000
2800 MISCELLANEOUS	10	0	0	0
Total OPERATING SUPPLIES & SERVICES	81,002	140,975	109,183	119,600
3612 CITY ATTORNEY	0	0	0	1,000
3613 IT/COMPUTERS-TELEPHONES	2,196	2,196	2,200	2,200
3616 LIABILITY INSURANCE	3,900	2,400	2,600	2,800
3617 EMERGENCY SERVICES	396	204	200	100
3640 GENERAL FUND OVERHEAD	17,600	9,300	0	0
Total INTERNAL SERVICE CHARGES	24,092	14,100	5,000	6,100
Total CAPITAL OUTLAY	0	0	0	0
Total FIRE PREVENTION & WEED ABATEMT	146,548	155,351	132,444	125,700

City of Hemet
Departmental Budget

110 GENERAL
3225 FIRE PREVENTION & WEED ABATEMT

Council Approved

110-3225-2200 TELEPHONE/COMMUNICATION

Cellular Telephone/IPad	1,200
	\$1,200

110-3225-2220 ADVERTISING AND PUBLICATIONS

National Fire Codes	1,100
NFPA Fire Prevention Code/Handbook	1,000
Advertising-Hemet News/Press Enterprise	600
	\$2,700

110-3225-2250 OFFICE SUPPLIES AND MATERIALS

General Office Supplies	900
Postage/Meter Usage	800
Photo Supplies	300
Parcel Map Books	400
	\$2,400

110-3225-2400 CONTRACTS,LEASES,RENTS,& TAXES

TRW Parcel Information Contract (FARES)	3,800
Abatement Contract for Private Parcels (match revenue 110-0660)	42,300
Fire Prevention Contract Services	60,000
	\$106,100

110-3225-2560 TRAINING & EDUCATION

Public Education Workshops	500
RCFC -Dues Prevention Section	200
Fire Protection Systems/Alarms Training	600
Notary Fees	100
Arson Investigation Training/Certification	800
Public Education Equipment/Expenses	500
Education Materials	300
Meetings Expense Reimbursement	300
Open House Materials & Supplies	1,000
Cleaning/Repair "SPARKY"	200
	\$4,500

110-3225-2700 UNIFORMS AND SAFETY EQUIPMENT

Safety Equipment for Investigators	700
	\$700

City of Hemet
Departmental Budget

110 GENERAL
3225 FIRE PREVENTION & WEED ABATEMT

Council Approved

110-3225-2714 PRINTING SERVICES

Inspection Forms (NCR 4)	500
Weed Abatement Notices (Cardstock)	200
Public Ed. Handouts/Brochures	500
Weed Abatement Supplies	100
Permits, Citations, Letterhead	700

Total: \$2,000

110-3225-3612 CITY ATTORNEY

FY16/17 CITY ATTORNEY ALLOCATION	1,000
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Total: \$1,000

110-3225-3613 IT/COMPUTERS-TELEPHONES

FY16/17 IT/PHONE/COMPUTERS ALLOCATION	2,200
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Total: \$2,200

110-3225-3616 LIABILITY INSURANCE

FY16/17 Liability Insurance Allocation	2,800
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Total: \$2,800

110-3225-3617 EMERGENCY SERVICES

FY16/17 EMERGENCY SERVICES ALLOCATION	100
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Total: \$100

FIRE DEPARTMENT

Emergency Medical Services

DEPARTMENT: 3275

FUND: GENERAL FUND

MISSION STATEMENT

The City of Hemet Emergency Medical Services (EMS) is dedicated to Community safety and the preservation of life, property, and the environment.

ABOUT THE DEPARTMENT

The Hemet EMS Department places its efforts each and every day towards the delivery of Emergency Medical Services to our Community. These services need to be both efficient and most importantly reliable – two critical components of any EMS response system.

This year's budget represents the first critical step toward sustained emergency medical services . This Fiscal year, additional efforts are well underway to complete a comprehensive Standards of Coverage and Deployment plan – a plan that will outline the Hemet Fire/EMS Services Operations in comparison to industry standards and best practices, and will also serve to provide options for future service delivery.

Although these efforts are critical towards ensuring the future and sustainability of our Hemet emergency medical services, we must continue to look within, look around, seeking continued efficiencies both operationally and budgetary – it will be that balance that will ensure our ability to serve our Community, now and well into the Future.

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	-	17,904	30,900	46,100
OPERATING EXPENSES	-	90,019	118,305	97,900
INTERNAL SERVICE CHARGES	-	-	30,800	30,800
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUES	-	-	-	-
NET DEPARTMENT COST	-	107,923	180,005	174,800

**City of Hemet
2016/2017 ANNUAL BUDGET**

07/06/2016 11:30AM

**110 GENERAL
3275 FIRE DEPARTMENT - PARAMEDIC PROGRAM**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1420 Special Pav	0	17,904	30,900	46,100
Total SALARIES & FRINGE BENEFITS	0	17,904	30,900	46,100
2200 TELEPHONE/COMMUNICATIONS	0	1,963	2,400	2,400
2400 CONTRACTS & LEASES	0	35,891	58,600	58,600
2450 MAINT & OPERATIONS/PARTS & SUP	0	612	12	1,700
2452 MEDICAL AID SUPPLIES	0	21,623	41,793	11,000
2453 SCBA PARTS & SUPPLIES	0	1,624	0	5,000
2550 CONFERENCES	0	0	1,000	1,000
2560 TRAINING & EDUCATION	0	250	5,000	5,000
2710 PROFESSIONAL/SPECIALIZED SERV	0	26,035	3,500	7,200
2714 PRINTING SERVICES	0	2,021	6,000	6,000
Total OPERATING SUPPLIES & SERVICES	0	90,019	118,305	97,900
3600 EQUIPMENT REPLACEMENT	0	0	30,800	30,800
Total INTERNAL SERVICE CHARGES	0	0	30,800	30,800
Total FIRE DEPARTMENT - PARAMEDIC PR	0	107,923	180,005	174,800

City of Hemet Departmental Budget

110 GENERAL
3275 FIRE DEPARTMENT - PARAMEDIC PROGRAM

Council Approved

110-3275-2200 TELEPHONE/COMMUNICATIONS

Air Cards for Defibrillators	2,400
Total:	\$2,400

110-3275-2400 CONTRACTS & LEASES

EMS Coordinator contract	28,800
Target Solutions (Paramedic CE)	3,600
Medi Pro (Medical Waste)	1,200
Medical Director (Medical Oversight)	25,000
Total:	\$58,600

110-3275-2450 MAINT & OPERATIONS/PARTS & SUP

Zoll Defib smart battery replacements	1,700
Total:	\$1,700

110-3275-2452 MEDICAL AID SUPPLIES

Paramedic Supplies	11,000
Total:	\$11,000

110-3275-2453 SCBA PARTS & SUPPLIES

Protective Equipment (Ebola/ Blood Borne Pathogens)	5,000
Total:	\$5,000

110-3275-2550 CONFERENCES

Professional Development EMS	1,000
Total:	\$1,000

110-3275-2560 TRAINING & EDUCATION

Certifications/Training	5,000
Total:	\$5,000

110-3275-2710 PROFESSIONAL/SPECIALIZED SERV

Annual Maintenance Defibs	1,200
EMS Committee	1,000
EMS Special Studies Consultant	5,000
Total:	\$7,200

110-3275-2714 PRINTING SERVICES

Patient Care Reports	6,000
Total:	\$6,000

City of Hemet
Departmental Budget

110 GENERAL
3275 FIRE DEPARTMENT - PARAMEDIC PROGRAM

Council Approved

110-3275-3600 EQUIPMENT REPLACEMENT

Equipment Replacement - Internal Service Charges
16/17

30,800

Total:
\$30,800

FIRE/EMS SERVICES DEPARTMENT

Emergency Management Services

DEPARTMENT: 3500

FUND: ADMINISTRATIVE SERVICES

MISSION STATEMENT

The City of Hemet Emergency Management Services is dedicated to Community safety and the preservation of life, property, and the environment.

ABOUT THE DEPARTMENT

Emergency Management is responsible for a wide variety of disaster preparedness related activities, including but not limited to; development, maintenance of City Emergency Operations Plans, Emergency Operations Center (EOC), Training as well as coordination of City participation in the Riverside County Emergency Operations Area Other activities include development of Community based disaster education programs, Coordination of (CERT) program delivery. This Division is presently staffed part time (20 hours weekly) through a grant.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	52,428	31,360	37,300	37,300
OPERATING EXPENSES	22,093	14,906	30,000	30,000
INTERNAL SERVICE CHARGES	1,000	2,696	2,900	2,300
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	(70,200)	(69,600)
NET DEPARTMENT COST	75,521	48,962	-	-

**City of Hemet
2016/2017 ANNUAL BUDGET**

07/06/2016 11:31AM

**692 EMERGENCY SERVICES
3500 EMERGENCY SERVICES**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1200 SALARIES PART TIME	0	0	0	33,200
1400 OTHER FRINGE BENEFITS	0	0	0	500
1415 WORKERS COMP CONTRIBUTION	0	0	0	3,600
Total SALARIES & FRINGE BENEFITS	0	0	0	37,300
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	0	30,000
Total OPERATING SUPPLIES & SERVICES	0	0	0	30,000
3612 CITY ATTORNEY	0	0	0	600
3616 LIABILITY INSURANCE	0	0	0	1,700
Total INTERNAL SERVICE CHARGES	0	0	0	2,300
Total CAPITAL OUTLAY	0	0	0	0
Total EMERGENCY SERVICES	0	0	0	69,600
Total EMERGENCY SERVICES	0	0	0	69,600

City of Hemet
Departmental Budget

692 EMERGENCY SERVICES
3500 EMERGENCY SERVICES

Council Approved

692-3500-2450 MAINT & OPERATIONS/PARTS & SUP

Satellite Internet Service	3,000
Reverse 911 Annual maint/data	8,500
Web EOC Software Annual Maintenance	9,000
WatchGuard Firewall Annual Maint	1,000
Deep Freez Annual Maintenance	300
Satellite Telephone Annual Service	2,400
EOP Parts and Supplies	4,000
Direct TV/EOC	900
Time Warner Cable	900

Total: \$30,000

692-3500-3612 CITY ATTORNEY

FY1617 CITY ATTORNEY ALLOCATION

600

Total: \$600

692-3500-3616 LIABILITY INSURANCE

FY1617 LIABILITY INSURANCE ALLOCATION

1,700

Total: \$1,700

**City of Hemet
2016/2017 ANNUAL BUDGET**

07/06/2016 11:31AM

**680 ADMINISTRATIVE SERVICES
3500 EMERGENCY SERVICES**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	1,384	786	0	0
1200 SALARIES PART TIME	37,796	14,697	33,200	0
1300 SALARIES OVERTIME	172	0	0	0
1400 OTHER FRINGE BENEFITS	1,545	1,386	500	0
1405 PERS Pension	8,942	4,225	0	0
1410 HEALTH PLANS	1,089	666	0	0
1415 WORKERS COMP CONTRIBUTION	1,500	2,600	3,600	0
1425 PTO + Holiday	0	7,000	0	0
Total SALARIES & FRINGE BENEFITS	52,428	31,360	37,300	0
2265 SOFTWARE MAINTENANCE	9,000	0	0	0
2450 MAINT & OPERATIONS/PARTS & SUP	13,219	14,906	30,000	0
2560 TRAINING & EDUCATION	126	0	0	0
Total OPERATING SUPPLIES & SERVICES	22,093	14,906	30,000	0
3612 CITY ATTORNEY	0	1,296	1,500	0
3616 LIABILITY INSURANCE	1,000	1,400	1,400	0
Total INTERNAL SERVICE CHARGES	1,000	2,696	2,900	0
Total CAPITAL OUTLAY	0	0	0	0
Total EMERGENCY SERVICES	75,521	48,962	70,200	0
Total ADMINISTRATIVE SERVICES	3,218,860	3,208,790	2,246,303	1,929,700

Fire

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Fire Chief	1.00	1.00	1.00	1.00	1.00
Division Chief	0.00	0.00	0.00	0.00	0.00
Deputy Chief	0.00	0.00	0.00	0.00	0.00
Battalion Chief/Fire Marshall	0.00	0.00	0.00	0.00	0.00
Battalion Chief	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Management Assistant	0.00	0.00	0.00	0.00	0.00
Executive Analyst	0.00	0.00	0.00	0.00	0.00
Office Specialist II	0.00	0.00	0.00	0.00	0.00
Emergency Services Coordinator	n/a	n/a	0.50	0.50	0.50
Admin Captain	3.00	3.00	3.00	3.00	3.00
Fire Captain	12.00	12.00	12.00	12.00	12.00
Fire Engineer	15.00	15.00	15.00	15.00	15.00
Firefighter (Including floaters)	16.00	18.00	15.00	15.00	15.00
Fire Prevention Officer	1.00	1.00	0.00	0.00	0.00
Fire Department Total	49.00	51.00	47.50	47.50	47.50

NOTES:

FY 2014-2015: Included Part-time positions to Department position total

FY 2013-2014 Proposed Budget: 2 floater position added to offset increasing overtime costs

FY 2012-2013 CM Approved Budget: CM approved addition of Admin Captain positions

FY 2012-2013 Amended Budget Notes: FY 12-13 budget amended to restore 6 of 9 positions scheduled for layoff by staffing squad rather than 2nd engine at Station 1 (reduction of 3 captains only rather than 9 positions) FY 12-13 amended

Chief's plan to cross staff truck @ Station 4 and staff a 2 person squad @ Station1 resulted in deletion of 3 Captains

FY 2012-2013 Adopted Budget:

Fire Department eliminated 2 "floater" firefighter positions in FY 12-13 Adopted (OT increased)

Proposes to continue to use "Acting Duty Chief" Captains instead of Battalion Chiefs

Effective Sept. 2012 nine (9) positions scheduled to be deleted due to expiration of SAFER GRANT

Department Positions by General Ledger Distribution

								2010	2011	2012	2013	2014	2015	TOTAL
FT	FD	MISC	HMMA	100%	110	3200	Administrative Assistant	52,810	1,200	15,772	2,369	13,426	1,838	87,414
PT	FD	N/A	HMMA	50%	680	3500	Emergency Service Coordinator	33,217	-	-	482	-	-	33,698
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Captain	93,132	9,729	46,753	2,619	13,426	3,465	169,124
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Captain	93,132	9,729	46,753	2,619	13,426	3,465	169,124
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Captain	93,132	12,216	48,488	2,655	13,426	3,465	173,382
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Captain	93,132	12,216	48,488	2,655	13,426	3,465	173,382
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Captain	93,132	12,816	48,766	2,664	13,426	3,465	174,268
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Captain	93,132	12,216	48,488	2,655	13,426	3,465	173,382
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Captain	84,474	8,172	42,611	2,366	13,426	3,142	154,191
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Captain	84,474	8,172	42,611	2,366	13,426	3,142	154,191
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Captain	84,474	8,172	42,611	2,366	13,426	3,142	154,191
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Captain	84,474	8,172	42,611	2,366	13,426	3,142	154,191
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Captain	84,474	8,172	42,611	2,366	13,426	3,142	154,191
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Captain (Admin Capt)	93,132	20,929	52,797	2,782	13,426	3,465	186,531
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Captain (Admin Capt)	93,132	15,979	50,507	2,710	13,426	3,465	179,219
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Captain (Admin Capt)	93,132	21,529	52,797	2,790	13,426	3,465	187,139
FT	FD	PEPRASFTY	AW	100%	110	3200	Fire Chief	161,508	1,200	79,594	7,184	1,080	17,265	267,831
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Engineer	77,160	7,923	39,112	2,168	13,426	2,870	142,660
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Engineer	77,160	13,216	40,847	2,245	13,426	2,870	149,765
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Engineer	77,160	4,923	38,002	2,125	13,426	2,870	138,506

GRAND TOTAL
2,000,000

Department Positions by General Ledger Distribution

								10-31	11-30	12-31	1-31	2-28	3-31	TOTAL
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Engineer	77,160	13,216	40,847	2,245	13,426	2,870	149,765
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Engineer	77,160	9,466	39,112	2,191	13,426	2,870	144,226
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Engineer	77,160	10,473	40,292	2,205	13,426	2,870	146,427
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Engineer	73,486	11,473	39,054	2,122	13,426	2,734	142,294
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Engineer	77,160	7,323	39,112	2,159	13,426	2,870	142,051
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Engineer	77,160	10,473	40,292	2,205	13,426	2,870	146,427
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Engineer	77,160	10,581	40,342	2,207	13,426	2,870	146,586
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Engineer	77,160	8,181	39,232	2,172	13,426	2,870	143,041
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Engineer	77,160	6,723	38,835	2,151	13,426	2,870	141,165
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Engineer (Acting Captain)	84,474	11,922	44,346	2,421	13,426	3,142	159,730
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Engineer (Acting Captain)	84,474	12,396	44,565	2,428	13,426	3,142	160,430
FT	FD	SFTYFD	FIRE	100%	234	3200	Fire Engineer CFD	77,160	7,473	39,182	2,162	13,426	2,870	142,273
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Fighter	67,446	6,393	33,910	1,887	13,426	2,509	125,571
FT	FD	PEPRASFTY	FIRE	100%	110	3200	Fire Fighter	58,262	6,594	31,681	1,646	13,426	2,167	113,777
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Fighter	67,446	9,765	35,470	1,936	13,426	2,509	130,552
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Fighter	67,446	5,193	33,354	1,870	13,426	2,509	123,798
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Fighter	67,446	9,765	35,470	1,936	13,426	2,509	130,552
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Fighter	67,446	6,993	34,187	1,896	13,426	2,509	126,457
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Fighter	56,875	10,077	30,724	1,660	13,426	2,116	114,877
FT	FD	SFTYFD	FIRE	100%	110	3200	Fire Fighter	56,875	6,477	29,058	1,607	13,426	2,116	109,559
FT	FD	PEPRASFTY	FIRE	100%	110	3200	Fire Fighter	62,705	6,967	33,512	1,770	13,426	2,333	120,712

LIBRARY

DEPARTMENT: 6100

FUND: GENERAL

MISSION STATEMENT

Welcome to the Hemet Public Library. We are here to provide our community with the materials and services necessary for self-education, informed decision-making, and recreation. Whether you're in our library, or online, the Hemet Public Library is the place to be.

ABOUT THE DEPARTMENT

The Hemet Public Library strives to be the community's premiere life-long learning center for people of all ages, backgrounds and physical abilities. Our institution focuses on providing current technology by offering free public Internet and wireless access. Utilizing unique partnerships with other libraries and entities --most specifically through the Inland Library System--the library ensures maximum sharing of available materials for the benefit of the community.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	649,462	733,280	698,900	714,000
OPERATING EXPENSES	92,424	26,347	117,800	37,200
INTERNAL SERVICE CHARGES	652,696	605,592	616,800	619,000
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(75,838)	(72,700)	(83,300)	(117,300)
NET DEPARTMENT COST	1,318,744	1,292,519	1,350,200	1,252,900

LIBRARY

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Install new security gates.
- ✓ Free genealogy classes provided instruction for 480 learners in the Library.
- ✓ Purchased a new DVD Kiosk increasing DVD availability by 600 discs for public use.
- ✓ 17,053 volunteer hours were donated to the Library.
- ✓ Partnered with Riverside Transit Authority as a bus pass outlet.
- ✓ Partnered with the Hemet Unified School District as summer lunch program outlet.
- ✓ 500 passports were processed by Library staff.

2016-2017 KEY GOALS

- Update the second floor and add additional meeting rooms for the community.
- Enhance our summer reading program by adding adult programming.
- Enhance patrons internet experience by becoming a one gigabyte Library through participation with CENIC, (Corporation for Education Network Initiatives in California,) and CalREN (California Research and Educational Network).
- Purchase and install a 24/7 kiosk for requested items and best sellers.
- Continue partnering with local agencies for Library programs and community events

City of Hemet
2016/2017 ANNUAL BUDGET

110 GENERAL
LIBRARY SERVICES

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	314,341	317,037	307,300	317,800
1200 SALARIES PART TIME	68,072	68,859	78,100	76,400
1300 SALARIES OVERTIME	192	304	0	0
1400 OTHER FRINGE BENEFITS	18,762	19,382	11,300	11,700
1405 PERS Pension	68,166	83,561	88,200	95,300
1410 HEALTH PLANS	83,080	82,621	80,600	81,000
1415 WORKERS COMP CONTRIBUTION	15,900	52,800	40,200	42,700
1420 Soecial Pav	1,205	1,205	8,200	8,400
1425 PTO + Holiday	5,444	3,211	5,100	8,500
1430 UNEMPLOYMENT BENEFITS	1,600	0	0	700
1450 RETIREE MEDICAL PREMIUMS	72,700	104,300	79,900	71,500
Total SALARIES & FRINGE BENEFITS	649,462	733,280	698,900	714,000
2200 TELEPHONE/COMMUNICATION	37,904	837	90,000	1,500
2227 BOOKS-JUVENILE REFERENCE	0	0	6,000	0
2250 OFFICE SUPPLIES AND MATERIALS	28,968	387	1,000	1,000
2260 SOFTWARE PURCHASES	2,376	0	0	0
2400 CONTRACTS.LEASES.RENTS.& TAXES	19,756	21,130	15,300	29,300
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	500	500
2550 CONFERENCES	95	0	300	300
2560 TRAINING & EDUCATION	314	0	200	200
2710 PROFESSIONAL/SPECIALIZED SERV	2,551	3,993	4,500	4,400
MISCELLANEOUS	460	0	0	0
Total OPERATING SUPPLIES & SERVICES	92,424	26,347	117,800	37,200
3612 CITY ATTORNEY	96	96	100	10,900
3613 IT/COMPUTERS-TELEPHONES	169,500	175,500	270,900	226,000
3616 LIABILITY INSURANCE	12,300	16,600	12,600	30,500
3617 EMERGENCY SERVICES	1,200	1,596	1,000	1,500
3640 GENERAL FUND OVERHEAD	56,200	65,000	0	0
3680 FACILITY MAINTENANCE	413,400	346,800	332,200	350,100
Total INTERNAL SERVICE CHARGES	652,696	605,592	616,800	619,000
Total DEBT SERVICE	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total LIBRARY SERVICES	1,394,582	1,365,219	1,433,500	1,370,200

City of Hemet
Departmental Budget

110 GENERAL
6100 LIBRARY SERVICES

Council Approved

110-6100-2200 TELEPHONE/COMMUNICATION

Cell phone and Mifi

1,500
Total: \$1,500

110-6100-2250 OFFICE SUPPLIES AND MATERIALS

Volunteer Recognition Program

1,000
Total: \$1,000

110-6100-2400 CONTRACTS,LEASES,RENTS,& TAXES

Postage Meter (Service & Rental)

700

Copier Maintenance

3,300

3M software maintenance

17,000

LAT DVD dispenser maintenance

8,000

PCS (Computer Time Management)

300

Total: \$29,300

110-6100-2450 MAINT & OPERATIONS/PARTS & SUP

Small Equipment Repair/Replacement

500

Total: \$500

110-6100-2550 CONFERENCES

California Library Association (Sacramento) (2)

300

Total: \$300

110-6100-2560 TRAINING & EDUCATION

Training

200

Total: \$200

110-6100-2710 PROFESSIONAL/SPECIALIZED SERV

Inland Library System Membership

900

Library Board Stipends

3,000

Customer of Dynix Int'l (CODI) Membership

100

CALIFA

300

CALTAC Membership for Library Board

100

Total: \$4,400

110-6100-3612 CITY ATTORNEY

FY16/17 CITY ATTORNEY ALLOCATION

10,900

Total: \$10,900

City of Hemet
Departmental Budget

110 GENERAL
6100 LIBRARY SERVICES

Council Approved

110-6100-3613 IT/COMPUTERS-TELEPHONES
FY1617 IT/PHONE/COMPUTERS ALLOCATION

Total: 226,000
\$226,000

110-6100-3616 LIABILITY INSURANCE
FY1617 Liability Insurance Allocation

Total: 30,500
\$30,500

110-6100-3617 EMERGENCY SERVICES
FY1617 EMERGENCY SERVICES ALLOCATION

Total: 1,500
\$1,500

110-6100-3680 FACILITY MAINTENANCE
FY1617 FACILITIES MAINTENANCE ALLOCATION

Total: 350,100
\$350,100

**City of Hemet
2016/2017 ANNUAL BUDGET**

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160 LASALLE ENDOWMENT
6100 LIBRARY SERVICES

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2250 OFFICE SUPPLIES AND MATERIALS	0	0	30,000	30,000
Total OPERATING SUPPLIES & SERVICES	0	0	30,000	30,000
Total LIBRARY SERVICES	0	0	30,000	30,000
Total LASALLE ENDOWMENT	0	0	30,000	30,000

City of Hemet
Departmental Budget

160 LASALLE ENDOWMENT
6100 LIBRARY SERVICES

Council Approved

160-6100-2250 OFFICE SUPPLIES AND MATERIALS
Library office supplies

	30,000
Total:	<u>\$30,000</u>

Library

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Library Director	0.00	0.00	0.00	0.00	0.00
Senior Librarian	0.00	1.00	1.00	1.00	1.00
Librarian	2.00	1.00	1.00	1.00	1.00
Librarian I	0.00	0.00	0.00	0.00	0.00
Library Resource Coordinator	0.00	0.00	0.00	0.00	0.00
Literacy Coordinator	n/a	n/a	0.50	0.50	0.50
Library Associate II	1.00	1.00	1.00	1.00	1.00
Library Associate I	1.00	1.00	1.00	1.00	1.00
Library Assistant II	1.00	2.00	2.00	2.00	2.00
Library Assistant I	0.00	0.00	0.50	0.50	1.00
Library Page	n/a	n/a	1.00	1.00	1.00
Library Total	5.00	6.00	8.00	8.00	8.50

NOTES:

FY 2015-2016: Reinstated 1 PT Library Assistant I position

FY 2014-2015: Included Part-time positions in Department total.

FY 2013-2014: Eliminated 2 vacant PT positions and added one 1 FT Library Assistant II position

FY 2012-2013: Vacant Library Director remains unfunded and Library Assoc. I position added to offset vacancy

Department Positions by General Ledger Distribution

TOTAL

FT	LIBRARY	MISC	HMMA	100%	110	6100	Librarian	60,891	1,200	18,182	2,729	13,426	2,119	98,547
PT	LIBRARY	N/A	SEIU	50%	110	6100	Library Assistant I	14,276	535	-	207	90		15,108
PT	LIBRARY	N/A	SEIU	50%	110	6100	Library Assistant II	21,139	793	-	307	90		22,328
FT	LIBRARY	MISC	SEIU	100%	110	6100	Library Assistant II	44,116	600	13,179	1,106	13,426	926	73,353
FT	LIBRARY	MISC	SEIU	100%	110	6100	Library Assistant II	44,024	600	13,152	1,104	13,426	925	73,230
FT	LIBRARY	MISC	SEIU	100%	110	6100	Library Associate I	48,594	-	14,515	1,209	13,426	1,020	78,764
FT	LIBRARY	MISC	SEIU	100%	110	6100	Library Associate II	51,054	1,800	15,606	1,296	13,426	1,072	84,255
PT 143	LIBRARY	N/A	SEIU	50%	110	6100	Library Page	11,129	417	-	161	90		11,798
PT	LIBRARY	N/A	SEIU	50%	110	6100	Library Page	11,129	417	-	161	90		11,798
PT	LIBRARY	N/A	SEIU	50%	110	6100	Literacy Coordinator	18,731	702	-	272	90		19,795
FT	LIBRARY	MISC	HMMA	100%	110	6100	Senior Librarian	69,167	1,200	20,650	3,097	13,426	2,407	109,948
Personnel Totals					8.50			\$ 394,250	\$ 8,265	\$ 95,285	\$ 11,650	\$ 81,004	\$ 8,470	\$ 598,923
							Salary & Benefits Totals							

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ECONOMIC DEVELOPMENT

DEPARTMENT: 1200

FUND: GENERAL FUND

MISSION STATEMENT

The Mission of the Economic Development Division is to lead and substantially contribute to an increase in Hemet's economic vitality and quality of life as measured by jobs, property values, and overall economic expansion. The Economic Development Department is committed to enhancing community prosperity and livability through an array of effective programs and enhanced focus areas.

ABOUT THE DEPARTMENT

The purpose of the Community Investment Division is to organize, lead and manage City sponsored initiatives to improve the economic vitality, community livability and quality of life of Hemet residents through an array of programs in its major service areas, including:

- Economic Development
- Federal Grants and Programs
- Workforce and Affordable Housing
- Successor Agency (former RDA) Administration, and
- Special Events and Projects

At the core of each section is the mission to responsibly manage income to the City for reinvestment into the community to create jobs, increase municipal revenue, improve, preserve and increase the housing stock, increase economic vitality and improve and enhance the quality of life for Hemet residents and business.

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	287,537	215,878	139,900	23,000
OPERATING EXPENSES	90,836	85,405	196,170	80,200
INTERNAL SERVICE CHARGES	54,208	44,004	21,900	16,700
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	-	-
NET DEPARTMENT COST	432,581	345,287	357,970	119,900

ECONOMIC DEVELOPMENT

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Enacted strategies to increase local economic vitality.
- ✓ Managed a continued, orderly wind-down of former Redevelopment Agency affairs.
- ✓ Facilitate new business openings including: Shoe City, Party City, Hungry Bear, Ideku, 100% Natural La Michocana Ice Cream, Harvard Street Bakery & Café, Walmart Neighborhood Market and Gosch Toyota.
- ✓ Expand Business Retention/Expansion Program and Trade Show Program.
- ✓ Implement “Shop Local” and “Dine Hemet” Programs.
- ✓ Expanded Community Outreach and Public Information.
- ✓ Manage Special Events and *Special Event Program*, guidelines and procedures.
- ✓ Market *Film Incentive Program*.
- ✓ Facilitate Downtown Improvement.
- ✓ Completed Analysis, Inventory, and Contract for City Property Sales.
- ✓ Represented City at International Council of Shopping Centers Conference.

2016-2017 KEY GOALS

- Pursue and support projects that increase the economic vitality of the community and expand local employment opportunities.
- Successfully manage Successor Agency responsibilities.
- Enhance External Marketing program.
- Identify new sources of revenue for program and project funding.
- Retain and expand existing businesses.
- Continue to attract new businesses, including grocery and warehouse stores.
- Fill existing retail vacancies.
- Develop Economic Development Strategy, through the use of an external consultant, which includes:
 - a. Formation of a Business/Industry Ad-Hoc Committee
 - b. Prioritize SR 79 Bypass
 - c. Develop Marketing/Branding Strategy
 - d. Expand educational and vocational education opportunities
 - e. Develop a Community Industrial Development Strategy

City of Hemet
2016/2017 ANNUAL BUDGET

120 COMMUNITY DEVELOPMENT
0500 ECONOMIC DEVELOPMENT

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	151,306	104,752	54,600	7,100
1300 SALARIES OVERTIME	137	7,487	8,500	8,500
1305 COMP TIME USED	100	143	0	0
1310 COMP TIME PAID	158	0	0	0
1400 OTHER FRINGE BENEFITS	8,802	6,117	5,100	400
1405 PERS Pension	38,062	34,105	6,800	2,100
1410 HEALTH PLANS	28,811	14,476	13,900	1,300
1415 WORKERS COMP CONTRIBUTION	6,400	11,200	12,200	800
1420 Special Pay	6,187	6,093	8,300	1,100
1425 PTO + Holiday	18,174	9,405	6,200	400
1430 UNEMPLOYMENT BENEFITS	600	0	0	0
1450 RETIREE MEDICAL PREMIUMS	28,800	22,100	24,300	1,300
Total SALARIES & FRINGE BENEFITS	287,537	215,878	139,900	23,000
2200 TELEPHONE/COMMUNICATIONS	3,236	1,787	2,400	2,400
2220 ADVERTISING AND PUBLICATIONS	57,018	28,906	41,500	41,500
2250 OFFICE SUPPLIES AND MATERIALS	4,917	1,722	2,000	2,000
2270 COMPUTER HARDWARE PURCHASES	0	288	0	0
2400 CONTRACTS & LEASES	1,578	0	1,800	1,800
2550 CONFERENCES	11,793	19,533	12,000	12,000
2560 TRAINING & EDUCATION	3,165	1,250	2,500	2,500
2623 VEHICLE FUEL	43	52	0	0
2630 PROFESSIONAL/SPECIALIZED SERV	8,111	31,867	133,970	18,000
2640 MISCELLANEOUS	975	0	0	0
Total OPERATING SUPPLIES & SERVICES	90,836	85,405	196,170	80,200
3612 CITY ATTORNEY	0	0	0	1,400
3613 IT/COMPUTERS-TELEPHONE	10,104	14,904	13,100	11,200
3616 LIABILITY INSURANCE	7,800	5,800	8,200	3,900
3617 EMERGENCY SERVICES	804	600	600	200
3640 GENERAL FUND OVERHEAD	35,500	22,700	0	0
Total INTERNAL SERVICE CHARGES	54,208	44,004	21,900	16,700
Total CAPITAL OUTLAY	0	0	0	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total ECONOMIC DEVELOPMENT	432,581	345,287	357,970	119,900
Total COMMUNITY DEVELOPMENT	4,777,128	4,511,428	5,204,563	3,851,350

City of Hemet Departmental Budget

120 COMMUNITY DEVELOPMENT
8500 ECONOMIC DEVELOPMENT

Council Approved

120-8500-2200 TELEPHONE/COMMUNICATIONS

	2,400
Total:	\$2,400

120-8500-2220 ADVERTISING AND PUBLICATIONS

Special City Events (In-kind costs reflected in 120-8500-1300 for a total Special Events budget of \$50,000)	41,500
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	41,500
Total:	\$41,500

120-8500-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies	2,000
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	2,000
Total:	\$2,000

120-8500-2400 CONTRACTS & LEASES

Contracts and Leases	1,800
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	1,800
Total:	\$1,800

120-8500-2550 CONFERENCES

Conferences to include ICSC	12,000
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	12,000
Total:	\$12,000

120-8500-2560 TRAINING & EDUCATION

Training and Education	2,500
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	2,500
Total:	\$2,500

120-8500-2710 PROFESSIONAL/SPECIALIZED SERV

Other Professional Services as needed	1,000
Tourism Program	12,000
Property Appraisals	5,000

	5,000
Total:	\$18,000

120-8500-3612 CITY ATTORNEY

FY16/17 City Attorney Allocation	1,400
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	1,400
Total:	\$1,400

120-8500-3613 IT/COMPUTERS-TELEPHONE

FY1617 IT/PHONE/COMPUTERS ALLOCATION	11,200
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	11,200
Total:	\$11,200

City of Hemet
Departmental Budget

120 COMMUNITY DEVELOPMENT
8500 ECONOMIC DEVELOPMENT

Council Approved

120-8500-3616 LIABILITY INSURANCE
FY1617 Liability Insurance Allocation

Total: 3,900
\$3,900

120-8500-3617 EMERGENCY SERVICES
FY1617 EMERGENCY SERVICES ALLOCATION

Total: 200
\$200

Economic Development

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
RDA Manager	0.00	0.00	0.00	0.00	0.00
Economic Development Director	1.00	1.00	1.00	1.00	0.00
Housing Manager	0.00	0.00	0.00	0.00	0.00
CDBG Coordinator	1.00	1.00	0.00	0.00	1.00
Special Projects Manager	1.00	1.00	0.00	0.00	0.00
Housing Specialist	1.00	1.00	0.00	0.00	0.00
Housing Technician	0.00	0.00	0.00	0.00	0.00
Office Specialist II	0.00	0.00	0.00	0.00	0.00
Economic Development Total	4.00	4.00	1.00	1.00	1.00

NOTES:

FY 2016-2017: CDBG position transferred from Finance to Economic Development

FY 2016-2017: Housing Specialist position eliminated

FY 2014-2015: Special Projects Manager position eliminated; CDBG & Housing positions transferred to Finance

FY 2012-2013: Housing Tech position eliminated due to dissolution of RDA

FY 2012-2013: Vacant Office Specialist II position deleted due to dissolution of RDA

FY 2012-2013: Special Projects Manager transferred from Public Works Admin to Community Investment

Department Positions by General Ledger Distribution

TOTAL

FT	ECON DEV	MISC	SEIU	90%	240	1925	CDBG Coordinator	57,384	2,160	17,617	1,459	12,083	1,205	91,908
FT	ECON DEV	MISC	SEIU	10%	100	1400	CDBG Coordinator	6,376	240	1,957	162	1,343	134	10,212
Personnel Totals					1.00									
Salary & Benefits Totals								\$ 63,760	\$ 2,400	\$ 19,574	\$ 1,621	\$ 13,426	\$ 1,339	\$ 102,119

RDA RETIREMENT SUCCESSOR AGENCY BOND ADMINISTRATION

DEPARTMENT: 8000, 8005

FUND: REDEVELOPMENT RETIREMENT

MISSION STATEMENT

The City serves as the Successor Agency to the former Redevelopment Agency to administer and unwind the Hemet Redevelopment Agency as required by State law.

ABOUT THE DEPARTMENT

As of February 1, 2012, the Hemet Redevelopment Agency (Agency) was dissolved pursuant to the requirements of Assembly Bill x1 26, effective June 27, 2011, amended by Assembly Bill 1484, effective June 27, 2012 (together, the "Dissolution Act"). The Successor Agency administers the enforceable obligations of the former Redevelopment Agency subject to review and approval by (1) a seven-member oversight board ("Oversight Board") and (2) the California Department of Finance as required by State law. Enforceable obligations are paid by property tax increment distributed by the County Auditor Controller as defined in State law.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	-	-	-	-
OPERATING EXPENSES	-	417,775	-	6,000
INTERNAL SERVICE CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	1,092,724	13,414,970	1,012,900	887,200
DEPARTMENT REVENUE	-	-	-	-
NET DEPARTMENT COST	1,092,724	13,832,745	1,012,900	893,200

City of Hemet
2016/2017 ANNUAL BUDGET

396 RDA Retirement Obligation Fund-Capital P
1100 Successor Agency Administration

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	24,460	97,365	5,100	5,100
1200 SALARIES PART TIME	270	7,000	0	0
1400 OTHER FRINGE BENEFITS	1,378	6,480	200	200
1405 PERS Pension	6,968	26,232	1,500	1,500
1410 HEALTH PLANS	0	1,754	700	700
1420 Special Pay	0	16	200	200
1425 PTO + Holiday	0	380	200	300
Total SALARIES & FRINGE BENEFITS	33,076	139,227	7,900	8,000
2250 OFFICE SUPPLIES AND MATERIALS	28	0	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	90,513	80,531	242,100	242,000
Total OPERATING SUPPLIES & SERVICES	90,541	80,531	242,100	242,000
Total Successor Agency Administration	123,617	219,758	250,000	250,000
Total RDA Retirement Obligation Fund-Capital	123,617	201,758	250,000	250,000

City of Hemet
Departmental Budget

396 RDA Retirement Obligation Fund-Capital P
8100 Successor Agency Administration

Council Approved

396-8100-2710 PROFESSIONAL/SPECIALIZED SERV

	242,000
Total:	<u>\$242,000</u>

City of Hemet
2016/2017 ANNUAL BUDGET

496 REDEVELOPMENT OBLIGATION RETIREMENT FUND
0005 HEMET PROJECT AREA 2014 REFUNDING BOND

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2710 PROFESSIONAL/SPECIALIZED SERV	0	336,329	0	6,000
Total OPERATING SUPPLIES & SERVICES	0	336,329	0	6,000
4100 DEBT SERVICE PRINCIPAL PAYMENT	0	0	580,000	470,000
4200 DEBT SERVICE INTEREST PAYMENT	0	82,288	426,900	411,200
4300 FISCAL AGENT ADMINISTRATION	0	0	6,000	6,000
Total DEBT SERVICE	0	82,288	1,012,900	887,200
Total HEMET PROJECT AREA 2014 REFUNDING BOND	0	418,617	1,012,900	893,200
Total REDEVELOPMENT OBLIGATION RETIREMENT FUND	1,092,724	13,850,745	1,012,900	893,200

City of Hemet
Departmental Budget

496 REDEVELOPMENT OBLIGATION RETIREMENT FUND
8005 HEMET PROJECT AREA 2014 REFUNDING BOND

Council Approved

496-8005-2710 PROFESSIONAL/SPECIALIZED SERV
FY1617 Unemployment Benefits Allocation

Total: 6,000
\$6,000

496-8005-4100 DEBT SERVICE PRINCIPAL PAYMENT
2014 Hemet Project Area Refunding Bond

Total: 470,000
\$470,000

496-8005-4200 DEBT SERVICE INTEREST PAYMENT
2014 Hemet Project Area refunding bond

Total: 411,200
\$411,200

496-8005-4300 FISCAL AGENT ADMINISTRATION
Union Bank - Fiscal Agent charges

Total: 6,000
\$6,000

City of Hemet
2016/2017 ANNUAL BUDGET

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240 COMMUNITY DEVELOPMENT (CDBG)
1925 HOUSING DIVISION

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	78,435	68,384	68,900	70,500
1300 SALARIES OVERTIME	51	166	0	0
1305 COMP TIME USED	817	343	0	0
1310 COMP TIME PAID	0	249	0	0
1400 OTHER FRINGE BENEFITS	3,291	2,640	1,800	2,100
1405 PERS Pension	18,488	19,264	21,000	21,500
1410 HEALTH PLANS	12,297	12,271	12,100	12,100
1415 WORKERS COMP CONTRIBUTION	5,100	4,800	7,000	6,200
1420 Special Pav	1,693	1,630	2,500	2,600
1425 PTO + Holiday	386-	0	1,200	1,500
Total SALARIES & FRINGE BENEFITS	119,786	109,747	114,500	116,500
2220 ADVERTISING AND PUBLICATIONS	7,485	2,475	5,000	5,000
2250 OFFICE SUPPLIES AND MATERIALS	442	57	2,000	1,449
2560 TRAINING & EDUCATION	305	429	2,445	2,500
2710 PROFESSIONAL/SPECIALIZED SERV	111	17,550	25,000	25,000
Total OPERATING SUPPLIES & SERVICES	8,343	20,511	34,445	33,949
Total HOUSING DIVISION	128,129	130,258	148,945	150,449

City of Hemet
Departmental Budget

240 COMMUNITY DEVELOPMENT (CDBG)
1925 HOUSING DIVISION

Council Approved

240-1925-2220 ADVERTISING AND PUBLICATIONS

Legal Advertising

Total: 5,000
\$5,000

240-1925-2250 OFFICE SUPPLIES AND MATERIALS

Postage and Office Supplies

Total: 1,449
\$1,449

240-1925-2560 TRAINING & EDUCATION

mileage and accomodations for HUD training

Total: 2,500
\$2,500

240-1925-2710 PROFESSIONAL/SPECIALIZED SERV

Single Audit

ADA Self Evaluation and Transition Plan

Total: 5,000
20,000
\$25,000

City of Hemet
2016/2017 ANNUAL BUDGET

240 **COMMUNITY DEVELOPMENT (CDBG)**
2468 **SENIOR CODE ENF OFFICER**

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	100.995	95.199	132.400	125.500
1200 SALARIES PART TIME	4.966	0	0	0
1400 OTHER FRINGE BENEFITS	3.804	3.232	2.800	2.800
1405 PERS Pension	24.277	25.777	32.700	34.200
1415 WORKERS COMP CONTRIBUTION	9.500	11.000	12.100	12.100
1420 Soecial Pav	0	69	0	3.000
1425 PTO + Holiday	0	0	0	2.400
Total SALARIES & FRINGE BENEFITS	143,542	135,277	180,000	180,000
Total OPERATING SUPPLIES & SERVICES	0	0	0	0
Total SENIOR CODE ENF OFFICER	143,542	135,277	180,000	180,000

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**240 COMMUNITY DEVELOPMENT (CDBG)
3979 Care-A-Van Transit Inc.**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2400 CONTRACTS & LEASES	10.000	16.003	11.367	10.000
Total OPERATING SUPPLIES & SERVICES	10,000	16,003	11,367	10,000
Total Care-A-Van Transit Inc.	10,000	16,003	11,367	10,000

City of Hemet
Departmental Budget

240 COMMUNITY DEVELOPMENT (CDBG)
3979 Care-A-Van Transit Inc.

Council Approved

240-3979-2400 CONTRACTS & LEASES
Care-A-Van Transit

Total: 10,000
\$10,000

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**240 COMMUNITY DEVELOPMENT (CDBG)
3980 Center Against Sexual Assault**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2400 CONTRACTS & LEASES	0	0	14,626	13,946
Total OPERATING SUPPLIES & SERVICES	0	0	14,626	13,946
Total Center Against Sexual Assault	0	0	14,626	13,946

City of Hemet
Departmental Budget

240 COMMUNITY DEVELOPMENT (CDBG)
3980 Center Against Sexual Assault

Council Approved

240-3980-2400 CONTRACTS & LEASES
Center Against Sexual Assault (CASA)

	13,946
Total:	<u>\$13,946</u>

**City of Hemet
2016/2017 ANNUAL BUDGET**

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240 COMMUNITY DEVELOPMENT (CDBG)
3981 Fair Housing Council

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2400 CONTRACTS & LEASES	25.000	25.920	30.715	30.900
Total OPERATING SUPPLIES & SERVICES	25,000	25,920	30,715	30,900
Total Fair Housing Council	25,000	25,920	30,715	30,900

City of Hemet
Departmental Budget

240 COMMUNITY DEVELOPMENT (CDBG)
3981 Fair Housing Council

Council Approved

240-3981-2400 CONTRACTS & LEASES
Fair Housing Council of Riverside County, Inc

	30,900
Total:	<u>30,900</u>

City of Hemet
2016/2017 ANNUAL BUDGET

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240 COMMUNITY DEVELOPMENT (CDBG)
3988 COH Senior/Disabled Home Repair

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	9,411	11,140	0	0
1400 OTHER FRINGE BENEFITS	325	364	0	0
1405 PERS Pension	2,160	3,004	0	0
Total SALARIES & FRINGE BENEFITS	11,896	14,508	0	0
2400 CONTRACTS & LEASES	221,829	119,407	150,000	200,000
Total OPERATING SUPPLIES & SERVICES	221,829	119,407	150,000	200,000
Total COH Senior/Disabled Home Repair	233,725	133,915	150,000	200,000

City of Hemet
Departmental Budget

240 COMMUNITY DEVELOPMENT (CDBG)
3988 COH Senior/Disabled Home Repair

Council Approved

240-3988-2400 CONTRACTS & LEASES
 COH Senior/Disabled Home Repair Program

Total: 200,000
 \$200,000

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**240 COMMUNITY DEVELOPMENT (CDBG)
3990 COH Crime Free Multi Family Housing Prog**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2400 CONTRACTS & LEASES	13,223	49,268	55,000	55,000
Total OPERATING SUPPLIES & SERVICES	13,223	49,268	55,000	55,000
Total COH Crime Free Multi Family Housing P	13,223	49,268	55,000	55,000

City of Hemet
Departmental Budget

240 COMMUNITY DEVELOPMENT (CDBG)
3990 COH Crime Free Multi Family Housing Prog

Council Approved

240-3990-2400 CONTRACTS & LEASES
COH Crime Free Multi Family Housing Program

Total: 55,000
\$55,000

City of Hemet
2016/2017 ANNUAL BUDGET

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240 COMMUNITY DEVELOPMENT (CDBG)
3996 2016/2017 ADA Ramps & Sidewalk Infill

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
5500 RIGHTS OF WAY	0	0	0	111,950
Total CAPITAL OUTLAY	0	0	0	111,950
Total 2016/2017 ADA Ramps & Sidewalk Infill	0	0	0	111,950
Total COMMUNITY DEVELOPMENT (CDBG)	563,619	580,930	1,138,929	752,245

City of Hemet
Departmental Budget

240 COMMUNITY DEVELOPMENT (CDBG)
3996 2016/2017 ADA Ramps & Sidewalk Infill

Council Approved

240-3996-5500 RIGHTS OF WAY
2016/2017 ADA Ramps & Sidewalk Infill

	111,950
Total:	<u>\$111,950</u>

City of Hemet
2016/2017 ANNUAL BUDGET

07/06/2016 11:30AM

120 COMMUNITY DEVELOPMENT
1925 HOUSING DIVISION

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	0	0	60.700	0
1400 OTHER FRINGE BENEFITS	0	0	1.600	0
1405 PERS Pension	0	0	17.700	0
1410 HEALTH PLANS	0	0	13.400	0
1420 Special Pav	0	0	1.900	0
1425 PTO + Holiday	0	0	700	0
Total SALARIES & FRINGE BENEFITS	0	0	96,000	0
Total HOUSING DIVISION	0	0	96,000	0

COMMUNITY DEVELOPMENT DEPARTMENT

Building Division

DEPARTMENT: 3300

FUND: GENERAL

MISSION STATEMENT

The Building Division's purpose is to protect life and property through the application of adopted Building and Housing Codes in a manner that is effective, knowledgeable, efficient, and responsive to all residents and businesses within the community.

ABOUT THE DEPARTMENT

The Building Division of the Community Development Department issues building permits for all types of construction taking place within the city limits. This would include plan check services, inspection services, administration of Certificates of Occupancy, etc. We are here to serve the Public and deliver the utmost in customer service to the citizens, contractors, developers, and other agencies that interact with the City of Hemet.

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	881,127	815,558	864,715	833,600
OPERATING EXPENSES	82,305	98,072	201,782	107,500
INTERNAL SERVICE CHARGES	204,604	188,304	136,600	134,900
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(1,346,311)	(1,024,200)	(1,142,600)	(936,400)
NET DEPARTMENT COST	(178,275)	77,734	60,497	139,600

Community Development Department
BUILDING DIVISION

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Plan checked and issued over 3,216 building permits: including new commercial buildings and 86 tenant improvements, 71 new single family residences, and Certificates of Occupancy for 108 new businesses within the City. Continued to provide responsive, friendly service to the public, businesses, and developers who sought to build in the community.
- ✓ Prepared and adopted a new Residential Rooftop Solar Ordinance and streamlined the solar application and permitting process.
- ✓ In conjunction with the Code Compliance Division, continued to refine and implement the City's Residential Rental Registration and Crime-Free Housing Program as an element of Hemet ROCS (Restore Our Community Strategy), in an effort to reduce blight and unsafe housing conditions in the community.
- ✓ Continued to coordinate and implement the Mobile Home Park Inspection Program as mandated by Title 25, and actively engaged mobile home park owners to improve conditions within the parks.
- ✓ Commenced preparation of an updated ADA Self-Evaluation & Transition Plan to ensure the City stays in compliance with state and federal ADA Regulations. Completed Phase 1 of the Public Facilities database, priority assessment, and staff training.

2016-2017 KEY GOALS

- Continue to provide excellent building plan check, permitting, and inspection services for all of the City's residential, commercial and industrial customers.
- Complete Phase 2 of the required ADA Self Evaluation & Transition Plan for all city facilities and public rights-of-way in accordance with Caltrans and Federal Housing and Urban Development (HUD) regulations, and incorporate recommendations into the CIP.
- Increase inspection activity and compliance for the Residential Rental Registration and Crime-Free Housing Program.
- Continue annual inspection efforts in the Mobile Home Park Inspection Program in cooperation with Code Compliance and the Fire Department.
- Continue efforts with other City Departments to streamline the plan review process, to offer electronic plan check services, to provide accurate and quick turn-around for building plan checks, and to insure excellent office and field inspection services for all customers.
- Update the Building Division procedures, handouts, and policies to better inform and advise the public of new and existing code requirements; and to provide more efficient, effective, and user friendly service for the public.

City of Hemet
2016/2017 ANNUAL BUDGET

120 COMMUNITY DEVELOPMENT
3300 BUILDING DIVISION

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	491,497	422,676	443,785	428,400
1200 SALARIES PART TIME	12,471	12,869	14,230	15,300
1300 SALARIES OVERTIME	3,003	7,495	8,500	8,500
1305 COMP TIME USED	424	2,129	0	0
1310 COMP TIME PAID	898	378	0	0
1400 OTHER FRINGE BENEFITS	20,604	18,901	15,800	15,100
1405 PERS Pension	111,702	116,463	131,600	132,000
1410 HEALTH PLANS	93,535	78,607	83,700	83,700
1415 WORKERS COMP CONTRIBUTION	19,500	42,700	50,300	47,700
1420 Special Pay	5,953	4,208	7,800	7,800
1425 PTO + Holiday	30,440	24,832	9,000	14,600
1430 UNEMPLOYMENT BENEFITS	1,900	0	0	800
1450 RETIREE MEDICAL PREMIUMS	89,200	84,300	100,000	79,700
Total SALARIES & FRINGE BENEFITS	881,127	815,558	864,715	833,600
2200 TELEPHONE/COMMUNICATION	5,783	6,430	8,000	8,000
2220 ADVERTISING AND PUBLICATIONS	7,674	1,206	5,300	5,300
2250 OFFICE SUPPLIES AND MATERIALS	7,020	6,893	10,000	10,000
2260 SOFTWARE PURCHASES	6,152	0	7,200	1,800
2270 COMPUTER HARDWARE PURCHASES	3,844	0	0	0
2400 CONTRACTS.LEASES.RENTS.& TAXES	3,146	3,194	6,100	5,100
2450 MAINT & OPERATIONS/PARTS & SUP	0	5,671	0	0
TRAINING & EDUCATION	9,713	9,891	9,770	13,500
CONTRACT INSP/PLAN CHECK SERV	25,236	46,929	40,115	37,400
2623 VEHICLE FUEL	7,130	7,643	6,400	4,900
2700 UNIFORMS AND SAFETY EQUIPMENT	1,760	1,295	1,500	1,500
2710 PROFESSIONAL/SPECIALIZED SERV	3,319	7,603	103,897	16,500
2714 PRINTING SERVICES	986	970	2,500	2,500
2850 SMALL TOOLS	542	347	1,000	1,000
Total OPERATING SUPPLIES & SERVICES	82,305	98,072	201,782	107,500
3600 EQUIPMENT REPLACEMENT	3,996	0	0	0
3612 CITY ATTORNEY	6,600	4,704	5,700	9,800
3613 IT/COMPUTERS-TELEPHONES	60,600	65,196	86,300	63,200
3616 LIABILITY INSURANCE	17,100	16,000	17,700	24,300
3617 EMERGENCY SERVICES	1,704	1,500	1,400	1,200
3622 VEHICLE MAINT & REPAIRS	15,504	20,604	8,100	18,000
3640 GENERAL FUND OVERHEAD	78,000	62,500	0	0
3680 FACILITY MAINTENANCE	21,100	17,800	17,400	18,400
Total INTERNAL SERVICE CHARGES	204,604	188,304	136,600	134,900
Total DEBT SERVICE	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total BUILDING DIVISION	1,168,036	1,101,934	1,203,097	1,076,000

City of Hemet Departmental Budget

120 **COMMUNITY DEVELOPMENT**
3300 **BUILDING DIVISION**

Council Approved

120-3300-2200 TELEPHONE/COMMUNICATION

Cellular Phone Monthly Service	7,000	
Cell Phone Replacement	1,000	
Total:	\$8,000	

120-3300-2220 ADVERTISING AND PUBLICATIONS

Electrical Trade Publications	500	
Plumbing Trade Publications	400	
Mechanical Trade Publications	400	
Electronic Codes for iPads	400	
2016 Code Book Updates	2,200	
Title 25 and Title 19 Code Books and Updates	700	
American With Disabilities Code Books and Updates	700	
Total:	\$5,300	

120-3300-2250 OFFICE SUPPLIES AND MATERIALS

Computer Supplies	1,000	
General Supplies and Equipment	6,000	
Postage	3,000	
Total:	\$10,000	

120-3300-2260 SOFTWARE PURCHASES

Electronic Plan Review Software	600	
Electrical Calc Review Software	600	
Energy Code Software	600	
Total:	\$1,800	

120-3300-2400 CONTRACTS,LEASES,RENTS,& TAXES

Ricoh Copier Annual Maintenance Agreement and Copies	5,100	
Total:	\$5,100	

City of Hemet
Departmental Budget

120 COMMUNITY DEVELOPMENT
3300 BUILDING DIVISION

Council Approved

120-3300-2560 TRAINING & EDUCATION

Int'l Code Council Class A Annual Membership	300
Int'l Assn of Plumbing & Mechanical Officials Class A Annual Membership	300
Int'l Code Council Annual Conference	2,000
Inspector Certification Tests	1,200
Int'l Code Council/Calif. Bldg. Officials Education Week Dues	2,200
California Building Officials Annual Business Meeting	2,000
Construction Exam Center	2,000
ICC Code Training	1,000
Trakit SunGuard Training	1,000
EduCode Training	1,500

Total: \$13,500

120-3300-2610 CONTRACT INSP/PLAN CHECK SERV

Contract Plan Check Services	37,400
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Total: \$37,400

120-3300-2623 VEHICLE FUEL

2016/2017 Fuel Allocation	4,900
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Total: \$4,900

120-3300-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniform and Safety Equipment Replacement	1,500
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Total: \$1,500

120-3300-2710 PROFESSIONAL/SPECIALIZED SERV

Document Imaging	10,000
Solar and Electrical Training	2,500
Consultant Services	4,000

Total: \$16,500

120-3300-2714 PRINTING SERVICES

Outside Printing Services - Brochures, Citations, Forms, etc.	2,500
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Total: \$2,500

City of Hemet
Departmental Budget

120 COMMUNITY DEVELOPMENT
3300 BUILDING DIVISION

Council Approved

120-3300-2850 SMALL TOOLS

Electrical Test Gauges, Smart Levels,
Flashlights, Misc. Tools

1,000

Total: \$1,000

120-3300-3612 CITY ATTORNEY

FY16/17 City Attorney Allocation

9,800

Total: \$9,800

120-3300-3613 IT/COMPUTERS-TELEPHONES

FY1617 IT/PHONE/COMPUTERS ALLOCATION

63,200

Total: \$63,200

120-3300-3616 LIABILITY INSURANCE

FY1617 Liability Insurance Allocation

24,300

Total: \$24,300

120-3300-3617 EMERGENCY SERVICES

FY1617 EMERGENCY SERVICES ALLOCATION

1,200

Total: \$1,200

120-3300-3622 VEHICLE MAINT & REPAIRS

FY1617 FACILITIES MAINTENANCE ALLOCATION

18,000

Total: \$18,000

120-3300-3680 FACILITY MAINTENANCE

FY1617 FACILITIES MAINTENANCE ALLOCATION

18,400

Total: \$18,400

Building

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Building Official	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Plans Examiner	1.00	1.00	0.00	0.00	0.00
Senior Building Inspector	0.00	0.00	1.00	1.00	1.00
Building Inspector II	1.00	1.00	0.00	0.00	0.00
Building Inspector I	1.00	2.00	2.00	2.00	2.00
Building Technician II	1.00	1.00	1.00	1.00	0.00
Building Technician I	1.00	0.00	0.00	0.00	1.00
Inspector Trainee	0.00	0.00	0.00	0.00	0.00
Office Specialist III	0.00	0.00	0.00	0.00	0.00
Office Specialist II	0.00	0.00	0.00	0.00	0.00
Office Specialist I	n/a	n/a	0.50	0.50	0.50
Building Total	7.00	7.00	6.50	6.50	6.50

NOTES:

FY 2014-2015: Plans Examiner and 1 Building Inspector II positions eliminated
 FY 2014-2015: Added 1 Senior Building Inspector position; Part-time positions included in Department total
 FY 2013-2014: 1 Building Inspector I position added; 1 Building Tech I position deleted
 FY 2012-2013: 1 FT Building Inspector added to replace 2 PT Building Inspectors that have been eliminated
 FY 2012-2013: Building Tech II position added; 2 Inspector Trainee positions eliminated

Department Positions by General Ledger Distribution

														TOTAL
FT	BUILD	MISC	HMMA	100%	120	3300	Administrative Assistant	61,134	-	18,254	2,722	13,426	2,127	97,664
FT	BUILD	PEPRAMISC	SEIU	100%	120	3300	Building Inspector I	49,868	600	14,895	1,249	13,426	1,047	81,085
FT	BUILD	PEPRAMISC	SEIU	100%	120	3300	Building Inspector I	50,071	600	14,955	1,254	13,426	1,051	81,358
FT	BUILD	MISC	HMMA	100%	120	3300	Building Official	110,772	1,200	33,056	4,950	13,426	3,855	167,259
FT	BUILD	MISC	SEIU	100%	120	3300	Building Tech I	47,409	600	14,161	1,188	13,426	996	77,780
PT	BUILD	N/A	PTNB	50%	120	3300	Office Specialist I	15,305	574	-	222	-	-	16,101
FT	BUILD	MISC	SEIU	100%	120	3300	Senior Building Inspector	72,138	2,400	22,251	1,830	13,426	1,515	113,560
180	Personnel Totals			6.50	Salary & Benefits Totals			\$ 406,697	\$ 5,974	\$ 117,574	\$ 13,416	\$ 80,554	\$ 10,592	\$ 634,807

COMMUNITY DEVELOPMENT DEPARTMENT

Code Compliance Division

DEPARTMENT: 3350

FUND: GENERAL FUND & CDBG

MISSION STATEMENT

The purpose of the Code Compliance Division is to assist in protecting the health, safety, and welfare of the community by ensuring compliance with adopted City codes through notification, education, and enforcement of the laws in a fair and impartial manner for the overall benefit of the citizenry and the business community.

ABOUT THE DEPARTMENT

The Code Compliance Division of the Community Development Department is responsible for the inspection and compliance of the City's adopted codes primarily related to zoning, property maintenance, nuisance abatement, Uniform Building Codes, and Health and Safety codes related to housing conditions, in order to enhance the livability of Hemet's neighborhoods and business districts.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	570,903	543,399	586,000	587,900
OPERATING EXPENSES	128,560	95,924	157,050	148,600
INTERNAL SERVICE CHARGES	137,192	128,904	109,600	103,200
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(371,302)	(461,000)	(300,000)	(261,500)
NET DEPARTMENT COST	465,353	307,227	552,650	578,200

Community Development
CODE ENFORCEMENT DIVISION

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Participated in Hemet ROCS Task Force to target strategic areas and problem properties throughout the City for proactive Code Enforcement efforts to stabilize neighborhoods that are at risk.
- ✓ Addressed 2,197 new code enforcement cases in FY 15-16, obtained compliance and closed 2,272 cases, and currently working 659 active cases. Issued 588 Administrative Citations and 290 Parking Citations.
- ✓ Issued 242 Abandoned Vehicle Notices, completed 180 abandoned vehicle abatements within the city limits, and collected \$43,499.78 for direct costs from the State's Abandoned Vehicle Program.
- ✓ In conjunction with the Building Division, continued to implement and refine the Residential Rental Registration and Inspection Program. Monitored and enforced 119 Foreclosed/Vacant properties.
- ✓ Worked with the City attorney's office to successfully inspect and shut down 8 Medical Marijuana Dispensaries and grow operations.
- ✓ Participated with the Police Department in the inspection and enforcement of 14 massage parlors.

2016-2017 KEY GOALS

- Continue to pro-actively participate in the Hemet ROCS Task Force sweeps and inspection programs.
- Continue to work with Police and the Homeless Task Force team to help with education and connection to available resources to minimize homelessness in the City.
- Continue coordination and increase inspection activity associated with the Rental Registration Inspection Program.
- Increase pro-active enforcement options in conjunction with the City attorney's office concerning long term board ups, unfinished construction, and foreclosed properties.
- Implement an updated Policy and Procedures Manual for the standard enforcement of various code complaints and nuisance abatements, and continue regular training sessions on the implementation of the various codes and procedures. Create and implement educational materials to help identify, inform and correct common violations.
- Continue volunteer program to assist clerical with counter support and providing educational information and resources to the public.
- Continue our Neighborhood Preservation Program that has provided a concentrated focus in addressing the blighted neighborhoods in our CDBG areas.

City of Hemet
2016/2017 ANNUAL BUDGET

120 COMMUNITY DEVELOPMENT
150 CODE ENFORCEMENT DIVISION

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	305.501	270.655	296.100	302.100
1200 SALARIES PART TIME	17.177	0	0	0
1300 SALARIES OVERTIME	168	420	6.000	6.000
1305 COMP TIME USED	1.328	1.320	0	0
1310 COMP TIME PAID	2.574	2.321	0	0
1400 OTHER FRINGE BENEFITS	14.120	12.634	9.700	10.000
1405 PERS Pension	69.524	75.184	88.400	94.100
1410 HEALTH PLANS	90.464	83.831	71.100	70.300
1415 WORKERS COMP CONTRIBUTION	9.700	30.000	32.400	32.500
1420 Soecial Pav	5.270	5.126	10.300	7.300
1425 PTO + Holidav	9.677	2.908	7.500	10.700
1430 UNEMPLOYMENT BENEFITS	1.000	0	0	600
1450 RETIREE MEDICAL PREMIUMS	44.400	59.000	64.500	54.300
Total SALARIES & FRINGE BENEFITS	570,903	543,399	586,000	587,900
2200 TELEPHONE/COMMUNICATIONS	6.829	6.392	7.000	7.000
2220 ADVERTISING AND PUBLICATIONS	259	243	500	0
2250 OFFICE SUPPLIES AND MATERIALS	10.842	12.065	7.800	10.000
2260 SOFTWARE PURCHASES	20.750	0	15.150	2.700
2270 COMPUTER HARDWARE PURCHASES	3.443	0	2.400	10.700
2400 CONTRACTS.LEASES.RENTS.& TAXES	39.251	31.562	57.500	3.300
2560 TRAINING & EDUCATION	2.660	3.156	7.400	5.500
2600 VEHICLE FUEL	12.889	15.139	10.700	13.400
2700 UNIFORMS AND SAFETY EQUIPMENT	2.117	986	8.000	6.500
2710 PROFESSIONAL/SPECIALIZED SERV	25.628	23.079	35.600	81.600
2714 PRINTING SERVICES	3.767	2.309	2.400	2.900
2850 SMALL TOOLS	125	993	2.600	5.000
Total OPERATING SUPPLIES & SERVICES	128,560	95,924	157,050	148,600
3600 EQUIPMENT REPLACEMENT	5.196	0	10.500	10.500
3612 CITY ATTORNEY	12.696	9.204	11.000	7.000
3613 IT/COMPUTERS-TELEPHONES	28.704	28.500	47.100	46.600
3616 LIABILITY INSURANCE	12.100	13.300	13.600	19.600
3617 EMERGENCY SERVICES	1.200	1.296	1.000	1.000
3622 VEHICLE MAINT & REPAIRS	14.496	18.204	18.700	10.300
3640 GENERAL FUND OVERHEAD	55.300	52.100	0	0
3680 FACILITY MAINTENANCE	7.500	6.300	7.700	8.200
Total INTERNAL SERVICE CHARGES	137,192	128,904	109,600	103,200
Total CAPITAL OUTLAY	0	0	0	0
Total CODE ENFORCEMENT DIVISION	836,655	768,227	852,650	839,700

City of Hemet
Departmental Budget

120 COMMUNITY DEVELOPMENT
3350 CODE ENFORCEMENT DIVISION

Council Approved

120-3350-2200 TELEPHONE/COMMUNICATIONS

Cellular Phones	7,000
Total:	\$7,000

120-3350-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies	4,000
Postage - Certified Mail	6,000
Total:	\$10,000

120-3350-2260 SOFTWARE PURCHASES

CRW Upgrades	2,700
Total:	\$2,700

120-3350-2270 COMPUTER HARDWARE PURCHASES

Surface Pro / Replacement iPads	10,700
Total:	\$10,700

120-3350-2400 CONTRACTS,LEASES,RENTS,& TAXES

Annual Ricoh Copier Lease / Color Copies	2,500
Annual Ricoh Copier Service Agreement	800
Total:	\$3,300

120-3350-2560 TRAINING & EDUCATION

CACEO Training & Certification	1,800
CACEO Certification Renewals	500
CACEO Annual Dues	600
ICC Certifications	1,100
CRW Training	1,500
Total:	\$5,500

120-3350-2623 VEHICLE FUEL

2016/2017 Fuel Allocation	13,400
Total:	\$13,400

120-3350-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms (pants, shirts, hats, belts, safety boots)	1,500
Replacement of Safety Equipment	5,000
Total:	\$6,500

City of Hemet
Departmental Budget

120 COMMUNITY DEVELOPMENT
3350 CODE ENFORCEMENT DIVISION

Council Approved

120-3350-2710 PROFESSIONAL/SPECIALIZED SERV

Code Enforcement Prosecutor	5,000
Data Ticket/Revenue Experts (Citation Processing)	18,600
Pendency Release Recording Fees	2,000
Abatement Contracts & Expenses	56,000

Total: \$81,600

120-3350-2714 PRINTING SERVICES

Administrative Citations	1,000
Miscellaneous Forms	800
Outside Printing Services - Brochures & Notices	1,100

Total: \$2,900

120-3350-2850 SMALL TOOLS

Misc. Tools / Supplies for Field Officers	2,000
Board-Up Equipment and Hardware	3,000

Total: \$5,000

120-3350-3600 EQUIPMENT REPLACEMENT

Equipment Replacement - Internal Service Charges 16/17	10,500
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Total: \$10,500

120-3350-3612 CITY ATTORNEY

FY16/17 City Attorney Allocation	7,000
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Total: \$7,000

120-3350-3613 IT/COMPUTERS-TELEPHONES

FY1617 IT/PHONE/COMPUTERS ALLOCATION	46,600
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Total: \$46,600

120-3350-3616 LIABILITY INSURANCE

FY1617 Liability Insurance Allocation	19,600
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Total: \$19,600

120-3350-3617 EMERGENCY SERVICES

FY1617 EMERGENCY SERVICES ALLOCATION	1,000
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Total: \$1,000

120-3350-3622 VEHICLE MAINT & REPAIRS

FY1617 FACILITIES MAINTENANCE ALLOCATION	10,300
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Total: \$10,300

City of Hemet
Departmental Budget

120 COMMUNITY DEVELOPMENT
3350 CODE ENFORCEMENT DIVISION

Council Approved

120-3350-3680 FACILITY MAINTENANCE
FY1617 FACILITIES MAINTENANCE ALLOCATION

	8,200
Total:	<u>8,200</u>

Code Enforcement

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Senior Code Enforcement Officer	0.00	0.00	0.00	0.00	0.00
Code Compliance Manager	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer II	3.00	3.00	4.00	4.00	4.00
Code Enforcement Officer I	1.00	1.00	0.00	0.00	0.00
Community Development Specialist	1.00	1.00	0.00	0.00	0.00
Office Specialist III	0.00	0.00	0.00	0.00	0.00
Office Specialist II	0.00	1.00	1.00	1.00	1.00
Office Specialist I	1.00	0.00	1.00	1.00	1.00
Code Enforcement Total	7.00	7.00	7.00	7.00	7.00

NOTES:

FY 2014-2015: Community Development Specialist position transferred from Code to Planning

FY 2012-2013: Community Development Assistant position transferred from Planning to Code

Department Positions by General Ledger Distribution

TOTAL

FT	CODE	MISC	HMMA	100%	120	3350	Code Comp Manager	80,213	1,200	23,944	3,589	13,426	2,791	125,163
FT	CODE	MISC	SEIU	100%	120	3350	Code Enforcment Officer II	57,763	1,300	17,458	1,456	13,426	1,213	92,616
FT	CODE	MISC	SEIU	100%	120	3350	Code Enforcment Officer II	55,552	600	16,590	1,391	13,426	1,167	88,725
FT	CODE	MISC	SEIU	100%	240	3468	Code Enforcment Officer II (CDBG)	57,763	2,400	17,786	1,472	13,426	1,213	94,060
FT	CODE	MISC	SEIU	100%	240	3468	Code Enforcment Officer II (CDBG)	54,980	600	16,419	1,377	13,426	1,155	87,956
FT	CODE	PEPRAMISC	SEIU	100%	120	3350	Office Specialist I	33,553	600	10,030	843	13,426	705	59,156
FT	CODE	MISC	SEIU	100%	120	3350	Office Speclalist II	37,962	1,800	11,702	971	13,426	797	66,657
188	Personnel Totals			7.00	Salary & Benefits Totals			\$ 377,785	\$ 8,500	\$ 113,928	\$ 11,099	\$ 93,980	\$ 9,040	\$ 614,333

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Division

DEPARTMENT: 1700

FUND: GENERAL

MISSION STATEMENT

To preserve and enhance the quality of life for all citizens in Hemet by ensuring orderly and responsible growth, promoting exemplary project development, preserving the City's unique natural resources and historic character, stabilizing and improving existing neighborhoods and business districts, and effectively engaging the community in the implementation of General Plan goals and policies to achieve a balanced, attractive, and enjoyable place to live, work, and visit.

ABOUT THE DEPARTMENT

The Planning Department's objective is to protect and enhance the natural and built environment of the City through the application of orderly and responsible growth. The Planning Department provides two primary functions: Current Planning and Advance Planning. Current Planning is responsible for the review and processing of proposed development projects to ensure conformity with the City's codes and policies; conducting environmental assessments, performing plan checks, assisting the general public with zoning and demographic information, and issuing minor permits. Advance Planning is responsible for maintaining and updating the General Plan and zoning ordinances, processing annexations and special projects, and participating in regional planning activities. Planning staff also provides professional planning support to the City Council and Planning Commission.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	686,555	713,889	752,520	751,200
OPERATING EXPENSES	185,119	214,101	527,269	138,500
INTERNAL SERVICE CHARGES	281,096	235,096	219,800	133,500
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(173,466)	(477,600)	(432,200)	(477,097)
NET DEPARTMENT COST	979,304	685,486	1,067,389	546,103

Community Development Department
PLANNING DIVISION

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Reviewed and processed entitlements for 52 new projects, 209 administrative permits, prepared agendas, minutes, and staff reports for 17 Planning Commission hearings, and conducted 30 Development Review Committee (DRC) Meetings. Prepared and processed 10 new Zoning Ordinance Amendments as part of the General Plan Consistency Zoning Project.
- ✓ Completed the Pre-zoning and annexation of 995 acres of property located within the Southwest Hemet area of the City's Sphere of Influence. The annexation provides the opportunity for new residential and commercial master plans and business park developments within the western City limits.
- ✓ Continued efforts to streamline and improve the development review process by: implementing a Pre-Application review process, adopting new application procedures and code amendments, developing better systems for recordkeeping of project data, and enhanced cost recovery of staff time and resources with implementation of the updated user fees.
- ✓ Initiated the preparation of the Downtown Specific Plan and formation of the Downtown Advisory Committee (DAC), to proactively plan for the land use, circulation, public open spaces, design guidelines, and implementation programs to revitalize the City's historic downtown core.
- ✓ Participated in the review and preparation of documents in response to SCAG's RTP/SCS Update, RCTC's Hwy 79 Realignment Project Design Team, WRCOG's update to the TUMF program, and the Diamond Valley Lake Ad-Hoc Committee.

2016-17 KEY GOALS

- Complete the Downtown Specific Plan and associated environmental document, and implement the goals of the Specific Plan as adopted by the City Council.
- Prepare a Climate Action Plan for the City of Hemet based on the WRCOG Sub-regional Plan, that meets State requirements and allows for CEQA streamlining of development projects.
- Complete Phase 3 of the General Plan Consistency Zoning Project, including citywide zoning code and map amendments to ensure consistency with the General Plan.
- Continue to process major new projects to adoption, including the Rancho Diamante Specific Plan Amendment, Phase 2 and 3 of McSweeny Farms Specific Plan, and new and revitalized commercial centers.
- Continue to implement new planning procedures including the use of on-line tools in DRC meetings, create user-friendly application and informational materials, and increase the planning and development information on the city's website to enhance customer service and satisfaction.
- Continue to actively participate in regional planning efforts to represent the City's interests.

City of Hemet
2016/2017 ANNUAL BUDGET

120 COMMUNITY DEVELOPMENT
100 PLANNING DIVISION

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	395.939	373.634	392.200	394.200
1200 SALARIES PART TIME	0	2.023	2.120	0
1250 TEMPORARY AGENCY STAFF	0	7.620	0	0
1300 SALARIES OVERTIME	1.579	105	1.000	1.000
1305 COMP TIME USED	0	236	0	0
1400 OTHER FRINGE BENEFITS	19.504	21.023	15.700	15.800
1405 PERS Pension	93.527	105.159	119.100	124.800
1410 HEALTH PLANS	74.004	69.828	73.400	73.400
1415 WORKERS COMP CONTRIBUTION	15.100	37.400	43.000	42.400
1420 Special Pay	6.239	4.922	10.300	10.300
1425 PTO + Holiday	10.263	18.239	10.300	17.800
1430 UNEMPLOYMENT BENEFITS	1.500	0	0	700
1450 RETIREE MEDICAL PREMIUMS	68.900	73.700	85.400	70.800
Total SALARIES & FRINGE BENEFITS	686,555	713,889	752,520	751,200
2200 TELEPHONE/COMMUNICATION	1.655	1.750	1.500	1.500
2220 ADVERTISING AND PUBLICATIONS	7.506	6.936	4.800	6.000
2250 OFFICE SUPPLIES AND MATERIALS	13.097	15.652	10.400	10.000
2260 SOFTWARE PURCHASES	0	774	1.000	1.000
2270 COMPUTER HARDWARE PURCHASES	1.786	2.581	2.400	1.800
2400 CONTRACTS.LEASES.RENTS.& TAXES	6.827	7.400	7.200	7.200
2450 MAINT & OPERATIONS/PARTS & SUP	1.993	0	1.000	1.000
2450 TRAINING & EDUCATION	134	188	2.100	3.000
2706 Downtown Specific Plan	0	18.515	281.485	0
2710 PROFESSIONAL/SPECIALIZED SERV	151.324	159.581	214.384	106.000
2714 PRINTING SERVICES	797	724	1.000	1.000
Total OPERATING SUPPLIES & SERVICES	185,119	214,101	527,269	138,500
3612 CITY ATTORNEY	126.996	91.200	109.400	41.400
3613 IT/COMPUTERS-TELEPHONES	39.504	46.596	77.900	48.100
3616 LIABILITY INSURANCE	16.200	15.600	16.800	27.400
3617 EMERGENCY SERVICES	1.596	1.500	1.300	1.400
3640 GENERAL FUND OVERHEAD	74.200	61.100	0	0
3680 FACILITY MAINTENANCE	22.600	19.100	14.400	15.200
Total INTERNAL SERVICE CHARGES	281,096	235,096	219,800	133,500
Total CAPITAL OUTLAY	0	0	0	0
Total PLANNING DIVISION	1,152,770	1,163,086	1,499,589	1,023,200

City of Hemet
Departmental Budget

120 COMMUNITY DEVELOPMENT
1700 PLANNING DIVISION

Council Approved

120-1700-2200 TELEPHONE/COMMUNICATION

Cellular Phones	1,500
Total:	\$1,500

120-1700-2220 ADVERTISING AND PUBLICATIONS

Press Enterprise	200
Valley Chronicle	100
Public Notices, Etc.	5,700
Total:	\$6,000

120-1700-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies	5,700
Postage (Misc. and PH Noticing)	4,000
Mileage Reimbursement	300
Total:	\$10,000

120-1700-2260 SOFTWARE PURCHASES

Adobe Professional	1,000
Total:	\$1,000

120-1700-2270 COMPUTER HARDWARE PURCHASES

Computer Replacement / Upgrades	1,800
Total:	\$1,800

120-1700-2400 CONTRACTS,LEASES,RENTS,& TAXES

Ricoh Copier - Lease Agreement	3,200
Counter Copier	500
Ricoh Copier - Annual Service Agreement	1,800
Color/Additional Copies	1,700
Total:	\$7,200

120-1700-2450 MAINT & OPERATIONS/PARTS & SUP

Dell / HP toner	1,000
Total:	\$1,000

City of Hemet
Departmental Budget

120 COMMUNITY DEVELOPMENT
1700 PLANNING DIVISION

Council Approved

120-1700-2560 TRAINING & EDUCATION

Planning Seminars / APA Conference	1,300
ACEC CA State Law Publications	700
APA Membership and Publications	600
Downtown Idea Exchange	0
CA Land Use Law Subscription	400

Total:
\$3,000

120-1700-2710 PROFESSIONAL/SPECIALIZED SERV

Planning Commission Stipend	7,000
Minutes Clerk - contract service	15,000
Professional services for special projects consulting	59,000
Consistency Zoning Project	25,000

Total:
\$106,000

120-1700-2714 PRINTING SERVICES

Outside Printing/Agendas, Spec Plans, Letterhead, Bus Cards, Forms, Brochures, etc.	1,000
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Total:
\$1,000

120-1700-3612 CITY ATTORNEY

FY16/17 City Attorney Allocation	41,400
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Total:
\$41,400

120-1700-3613 IT/COMPUTERS-TELEPHONES

FY16/17 IT/PHONE/COMPUTERS ALLOCATION	48,100
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Total:
\$48,100

120-1700-3616 LIABILITY INSURANCE

FY16/17 Liability Insurance Allocation	27,400
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Total:
\$27,400

120-1700-3617 EMERGENCY SERVICES

FY16/17 EMERGENCY SERVICES ALLOCATION	1,400
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Total:
\$1,400

120-1700-3680 FACILITY MAINTENANCE

FY16/17 FACILITIES MAINTENANCE ALLOCATION	15,200
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Total:
\$15,200

Planning

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Community Development Director	1.00	1.00	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	1.00
Associate Planner	0.00	0.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	0.00	0.00	0.00
Planning Tech	1.00	1.00	1.00	1.00	1.00
Community Development Specialist	0.00	0.00	1.00	1.00	1.00
Community Development Assistant I	0.00	0.00	0.00	0.00	0.00
Office Specialist I	1.00	1.00	0.00	0.00	0.00
Planning Total	6.00	6.00	6.00	6.00	6.00

NOTES:

FY 2014-2015: Community Development Specialist position moved from Code to Planning
 FY 2014-2015: Office Specialist I position eliminated
 FY 2014-2015: Associate Planner position added, Assistant Planner eliminated
 FY 2012-2013: Community Development Assistant I position moved from Planning to Code
 FY 2012-2013: 2 PT Planner positions deleted; Contract planning increased for consistency zoning.
 FY 2012-2013: Office Specialist position added

Department Positions by General Ledger Distribution

								PLANNING	COMMUNITY DEV.	ADMINISTRATIVE	GENERAL	PEPRAMISC	PEPRAMISC	TOTAL	
FT	PLAN	MISC	HMMA	100%	120	1700	Administrative Assistant	58,465	1,800	17,637	2,630	13,426	2,035	95,993	
FT	PLAN	MISC	HMMA	100%	120	1700	Associate Planner	74,486	1,200	22,236	3,334	13,426	2,592	117,274	
FT	PLAN	PEPRAMISC	SEIU	100%	120	1700	Community Dev. Specialist	39,745	600	11,876	998	13,426	835	67,479	
FT	PLAN	AW	AW	50%	120	1700	Community Development Director	74,064	3,600	27,599	3,338	6,263	7,917	122,782	
FT	PLAN	AW	AW	25%	120	3300	Community Development Director	37,032	1,800	13,800	1,669	3,131	3,959	61,391	
FT	PLAN	AW	AW	25%	120	3350	Community Development Director	37,032	1,800	13,800	1,669	3,131	3,959	61,391	
FT	PLAN	MISC	SEIU	100%	120	1700	Planning Tech	54,980	1,900	16,807	1,395	13,426	1,155	89,662	
FT	PLAN	PEPRAMISC	HMMA	100%	120	1700	Principal Planner	92,449	1,200	27,593	4,134	13,426	3,217	142,019	
Personnel Totals				6.00				Salary & Benefits Totals	\$ 468,253	\$ 13,900	\$ 151,347	\$ 19,168	\$ 79,654	\$ 25,668	\$ 757,990

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DEVELOPMENT ENGINEERING

DEPARTMENT: 4100

FUND: GENERAL

MISSION STATEMENT

To implement quality and cost-effective infrastructure, to meet and exceed the City Council's strategic goals and policies, and provide technical support to all other City departments.

ABOUT THE DEPARTMENT

The Development Engineering Division provides coordination, plan checking, inspection services, and permits issuance for private development projects. The Division interacts with developers, consultants, and the public, for the successful completion of every project.

In-house personnel review a variety of improvement plans, subdivision maps, studies such as: hydrology/hydraulics, traffic impact, water quality management, and manage all agreements and bonding requirements for residential and commercial projects.

Development Engineering also provides support to the Planning Department during project review and conditioning and to the Building Department during construction.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	547,075	426,594	413,800	260,800
OPERATING EXPENSES	16,332	100,654	242,050	146,750
INTERNAL SERVICE CHARGES	202,908	165,708	165,200	103,600
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUES	(283,569)	(281,640)	(483,000)	(474,300)
NET DEPARTMENT COST	482,746	411,316	338,050	36,850

DEVELOPMENT ENGINEERING

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Developed, along with Capital Engineer, the FY15/16 – FY 19/20 CIP.
- ✓ Provided inspection services for Capital Improvement projects and private development projects.
- ✓ Participated in User Fee study.
- ✓ Assisted in streamlining the Lighting and Landscape Maintenance District process.
- ✓ Managed the City's Traffic Commission and addressed requests from residents.

2016-2017 KEY GOALS

- Develop, along with Capital Engineering, the FY16/17 – FY20/21 CIP projects.
- Continue to update and include additional information in the Engineering website.
- Technical personnel to attend training sessions for updates in water quality regulations, inspection activities, environmental issues for construction and post-construction activities.
- Implement cross training between Capital and Development Engineering.
- Improve safety for public and staff.
- Re-order City's record drawings and implement a scanning program/GIS database for record retrieval.
- Continue to improve processes and efficiencies to maximize staff time.

City of Hemet
2016/2017 ANNUAL BUDGET

120
90 **COMMUNITY DEVELOPMENT**
ENGINEERING DIVISION

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	334,037	207,335	211,400	134,900
1300 SALARIES OVERTIME	1,064	2,201	2,000	2,000
1305 COMP TIME USED	3,404	1,084	0	0
1310 COMP TIME PAID	564	2,167	0	0
1400 OTHER FRINGE BENEFITS	14,360	9,890	6,700	4,200
1405 PERS Pension	80,365	58,830	61,600	41,200
1410 HEALTH PLANS	63,616	38,310	51,100	29,000
1415 WORKERS COMP CONTRIBUTION	6,800	17,900	23,200	14,500
1420 Special Pav	8,156	4,112	5,900	4,500
1425 PTO + Holiday	2,709	49,465	5,900	6,100
1430 UNEMPLOYMENT BENEFITS	700	0	0	200
1450 RETIREE MEDICAL PREMIUMS	31,300	35,300	46,000	24,200
Total SALARIES & FRINGE BENEFITS	547,075	426,594	413,800	260,800
2200 TELEPHONE/COMMUNICATIONS	4,439	3,791	4,950	2,600
2220 ADVERTISING AND PUBLICATIONS	254	0	250	250
2250 OFFICE SUPPLIES AND MATERIALS	5,172	6,554	6,000	6,000
2270 COMPUTER HARDWARE PURCHASES	423	0	0	0
2400 CONTRACTS & LEASES	2,062	2,041	4,600	3,600
2560 TRAINING & EDUCATION	3,003	2,040	5,050	4,500
2700 UNIFORMS AND SAFETY EQUIPMENT	251	392	600	250
2740 PROFESSIONAL/SPECIALIZED SERV	548	85,595	220,000	128,800
2740 PRINTING SERVICES	80	241	100	250
2850 SMALL TOOLS	100	0	500	500
Total OPERATING SUPPLIES & SERVICES	16,332	100,654	242,050	146,750
3612 CITY ATTORNEY	139,704	100,404	120,400	52,800
3613 IT/COMPUTERS-TELEPHONES	23,700	21,204	30,200	32,900
3616 LIABILITY INSURANCE	5,600	7,600	7,800	10,800
3617 EMERGENCY SERVICES	504	600	600	600
3640 GENERAL FUND OVERHEAD	25,900	29,600	0	0
3680 FACILITY MAINTENANCE	7,500	6,300	6,200	6,500
Total INTERNAL SERVICE CHARGES	202,908	165,708	165,200	103,600
Total CAPITAL OUTLAY	0	0	0	0
Total ENGINEERING DIVISION	766,315	692,956	821,050	511,150

City of Hemet Departmental Budget

120 **COMMUNITY DEVELOPMENT**
4100 **ENGINEERING DIVISION**

Council Approved

120-4100-2200 TELEPHONE/COMMUNICATIONS

Data/Internet - PW Inspector Ipad, City Engineer	1,100
MiFi (Notebook)	
Celluar Telephones - PW Inspector, City Engineer	1,500
Total:	\$2,600

120-4100-2220 ADVERTISING AND PUBLICATIONS

Legal advertising/Floodplain Rev-Street Closure	250
Total:	\$250

120-4100-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies	4,950
Postage	800
ACEC Publications	250
Total:	\$6,000

120-4100-2400 CONTRACTS & LEASES

Service Contracts (Ricoh copier)	1,000
Ricoh Copier/Supplies for copier	2,600
Total:	\$3,600

120-4100-2560 TRAINING & EDUCATION

APWA Dues - City Engineer	250
Misc Training - (CRW/Permit Tracking Software, Inspector Training)	4,250
Total:	\$4,500

120-4100-2700 UNIFORMS AND SAFETY EQUIPMENT

Misc. Safety Equipment (Hard Hats, Vests, Steel Toe Boots)	250
Total:	\$250

120-4100-2710 PROFESSIONAL/SPECIALIZED SERV

Plan check services	120,000
One time cost to scan all Mylars (as-built drawings) into PDF format.	8,800
Total:	\$128,800

120-4100-2714 PRINTING SERVICES

Misc. Prints (External)	250
Total:	\$250

City of Hemet
Departmental Budget

120 COMMUNITY DEVELOPMENT
4100 ENGINEERING DIVISION

Council Approved

120-4100-2850 SMALL TOOLS

Misc Small Tools and Inspection Supplies

500
Total: 500

120-4100-3612 CITY ATTORNEY

FY16/17 City Attorney Allocation

52,800
Total: 52,800

120-4100-3613 IT/COMPUTERS-TELEPHONES

FY1617 IT/PHONE/COMPUTERS ALLOCATION

32,900
Total: 32,900

120-4100-3616 LIABILITY INSURANCE

FY1617 Liability Insurance Allocation

10,800
Total: 10,800

120-4100-3617 EMERGENCY SERVICES

FY1617 EMERGENCY SERVICES ALLOCATION

600
Total: 600

120-4100-3680 FACILITY MAINTENANCE

FY1617 FACILITIES MAINTENANCE ALLOCATION

6,500
Total: 6,500

Development Engineering

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Engineering Director / City Engineer	1.00	1.00	1.00	1.00	1.00
Principal Engineer	0.00	0.00	0.00	0.00	0.00
Sr Public Works Inspector	1.00	1.00	1.00	1.00	1.00
Engineering Tech II	2.00	2.00	2.00	2.00	1.00
Engineering Tech I	0.00	0.00	0.00	0.00	1.00
Public Works Inspector II	2.00	2.00	1.00	1.00	1.00
Public Works Inspector I	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Development Engineering Total	6.00	6.00	5.00	5.00	5.00

NOTES:

FY 2016-2017: Engineering Tech I position hired at level I to promote into level II

FY 2014-2015: Public Works Inspector II position eliminated

Department Positions by General Ledger Distribution

							11-12	12-13	13-14	14-15	15-16	16-17	17-18	TOTAL	
FT	ENGDEV	MISC	AW	10%	221	4200	Engineering Director/City Engineer	12,780	720	3,992	577	1,253	1,366	20,689	
FT	ENGDEV	MISC	AW	10%	254	4600	Engineering Director/City Engineer	12,780	720	3,992	577	1,253	1,366	20,689	
FT	ENGDEV	MISC	AW	50%	120	4100	Engineering Director/City Engineer	63,900	3,600	19,962	2,887	6,263	6,831	103,443	
FT	ENGDEV	MISC	AW	20%	120	4125	Engineering Director/City Engineer	25,560	1,440	7,985	1,155	2,505	2,732	41,377	
FT	ENGDEV	MISC	AW	10%	571	9000	Engineering Director/City Engineer	12,780	720	3,992	577	1,253	1,366	20,689	
FT	ENGDEV	PEPRAMISC	SEIU	100%	120	4100	Engineering Tech I	45,205	600	13,504	1,133	13,426	949	74,818	
FT	ENGDEV	MISC	SEIU	100%	120	4100	Engineering Tech II	60,687	1,800	18,479	1,536	13,426	1,274	97,202	
FT	203	ENGDEV	PEPRAMISC	SEIU	10%	221	4200	Public Works Inspector II	5,776	60	1,725	145	1,343	121	9,170
FT	ENGDEV	PEPRAMISC	SEIU	15%	254	4600	Public Works Inspector II	8,664	90	2,587	217	2,014	182	13,755	
FT	ENGDEV	PEPRAMISC	SEIU	48%	120	4100	Public Works Inspector II	27,726	288	8,280	694	6,444	582	44,014	
FT	ENGDEV	PEPRAMISC	SEIU	12%	120	4125	Public Works Inspector II	6,932	72	2,070	174	1,611	146	11,004	
FT	ENGDEV	PEPRAMISC	SEIU	15%	571	9000	Public Works Inspector II	8,664	90	2,587	217	2,014	182	13,755	
FT	ENGDEV	MISC	SEIU	20%	254	4600	Sr. Public Works Inspector	13,964	120	4,169	349	2,685	293	21,580	
FT	ENGDEV	MISC	SEIU	10%	120	4100	Sr. Public Works Inspector	6,982	60	2,084	175	1,343	147	10,790	
FT	ENGDEV	MISC	SEIU	50%	120	4125	Sr. Public Works Inspector	34,910	300	10,422	873	6,713	733	53,951	
FT	ENGDEV	MISC	SEIU	20%	571	9000	Sr. Public Works Inspector	13,964	120	4,169	349	2,685	293	21,580	
Personnel Totals				5.00	Salary & Benefits Totals			\$ 361,276	\$ 10,800	\$ 110,000	\$ 11,636	\$ 66,229	\$ 18,565	\$ 578,505	

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CAPITAL ENGINEERING

DEPARTMENT: 4125

FUND: GENERAL

MISSION STATEMENT

To implement quality and cost-effective infrastructure, to meet and exceed the City Council's strategic goals and policies, and provide technical support to all other City departments.

ABOUT THE DEPARTMENT

The Capital Engineering Division is responsible for the City's capital improvement program including; in-house and outsourced civil engineering designs, utility relocations, construction management, accurate monitoring of funded projects, grant procurement, (competitions and presentations), grant monitoring and accounting. Additionally, the division provides assistance to all City departments for any civil engineering needs relating to City facilities.

The Capital Engineering Division provides support services to the following City Departments: Water and Sewer, Facilities Maintenance, Streets and Flood Control, and other miscellaneous projects as requested by City departments.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	253,701	271,258	195,300	112,300
OPERATING EXPENSES	44,174	62,772	69,407	44,600
INTERNAL SERVICE CHARGES	122,896	105,908	109,500	124,500
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUES	-	-	-	-
NET DEPARTMENT COST	420,771	439,938	374,207	281,400

CAPITAL ENGINEERING

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Closed out several previous years contracts including: “FY 2014 Citywide Pavement Rehabilitation” - \$1,853,140 Measure “A”; Cawston Avenue at Menlo Avenue Traffic Signal - \$645,107; Citywide Emergency Vehicle Pre-Emption - \$164,759 DIF; Emergency Vehicle Pre-Emption Vehicle Emitter Installation - \$81,900 DIF.
- ✓ Provide project management and coordination with Riverside County Flood Control and Water Conservation District projects, including Whittier Avenue Storm Drain and Meridian Avenue “Little Lake” Storm Drain projects.
- ✓ Completed design of the State Street Storm Drain project in conjunction with the City of San Jacinto and Riverside County Flood Control and Water Control District.
- ✓ Successfully applied for and received grant funding for Citywide ADA Ramps through the SB 821 Program of RCTC and C.D.B.G. allocations.
- ✓ Completed a revision of the City’s Public Works Contract, and successfully bid and awarded 2015/16 Pedestrian Pathway Connectivity Project.

2016-2017 KEY GOALS

- Implement an on-going Pavement Management Program that looks ahead for the next 5-years.
- Complete FY16/17 – 20/21 Capital Improvement Plan and begin to implement projects in an expedient manner.
- Implement technology solutions, including on-line bidding, project management to expedite processes and create efficiencies.
- Develop Local Streets and Roads “Crack and Slurry Seal” program to extend the useful life of local paved roads.
- Continuation of Project Management of federally funded projects including the Stetson Avenue Bridge Rehabilitation.
- Apply for grant funding of C.D.B.G. allocations, compete for SB 821 Grant funding through RCTC and federal funding grant opportunities as they arise.
- Continue to provide civil engineering to all city departments as needed for efficient and economical service.
- Provide Customer Service to the Public in an efficient, accurate and concise manner expected from a professional engineering staff.

City of Hemet
2016/2017 ANNUAL BUDGET

120 COMMUNITY DEVELOPMENT
125 CAPITAL ENGINEERING DEPARTMENT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	145,065	132,235	87,800	57,300
1200 SALARIES PART TIME	5,516	0	0	0
1300 SALARIES OVERTIME	508	383	4,200	4,200
1305 COMP TIME USED	699	390	0	0
1310 COMP TIME PAID	126	160	0	0
1400 OTHER FRINGE BENEFITS	7,190	5,939	3,300	1,900
1405 PERS Pension	34,078	34,394	25,300	17,300
1410 HEALTH PLANS	37,919	31,436	35,300	12,100
1415 WORKERS COMP CONTRIBUTION	3,200	10,300	9,700	6,200
1420 Soecial Pav	3,952	2,735	5,400	1,400
1425 PTO + Holiday	448	33,086	5,200	1,500
1430 UNEMPLOYMENT BENEFITS	300	0	0	100
1450 RETIREE MEDICAL PREMIUMS	14,700	20,200	19,100	10,300
Total SALARIES & FRINGE BENEFITS	253,701	271,258	195,300	112,300
2200 TELEPHONE/COMMUNICATIONS	1,023	885	1,400	1,900
2220 ADVERTISING AND PUBLICATIONS	403	1,158	2,000	1,500
2250 OFFICE SUPPLIES AND MATERIALS	4,571	5,350	5,000	5,000
2260 SOFTWARE PURCHASES	0	0	4,006	0
2270 COMPUTER HARDWARE PURCHASES	0	0	2,463	0
2400 CONTRACTS & LEASES	829	1,957	0	0
2560 TRAINING & EDUCATION	1,694	431	2,500	2,000
2600 VEHICLE FUEL	4,991	3,014	3,000	3,200
2700 UNIFORMS AND SAFETY EQUIPMENT	72	378	500	250
2710 PROFESSIONAL/SPECIALIZED SERV	30,099	49,387	47,201	30,500
2714 PRINTING SERVICES	9	212	0	250
2850 SMALL TOOLS	483	0	1,337	0
Total OPERATING SUPPLIES & SERVICES	44,174	62,772	69,407	44,600
3612 CITY ATTORNEY	3,600	2,604	3,100	2,300
3613 IT/COMPUTERS-TELEPHONE	17,400	14,004	26,900	39,000
3616 LIABILITY INSURANCE	4,000	4,100	4,300	6,400
3617 EMERGENCY SERVICES	396	396	300	300
3622 VEHICLE MAINT & REPAIRS	8,700	8,904	27,300	26,400
3640 GENERAL FUND OVERHEAD	18,100	16,100	0	0
3680 FACILITY MAINTENANCE	70,700	59,800	47,600	50,100
Total INTERNAL SERVICE CHARGES	122,896	105,908	109,500	124,500
Total CAPITAL OUTLAY	0	0	0	0
Total CAPITAL ENGINEERING DEPARTMEN	420,771	439,938	374,207	281,400

City of Hemet Departmental Budget

120 COMMUNITY DEVELOPMENT
4125 CAPITAL ENGINEERING DEPARTMENT

Council Approved

120-4125-2200 TELEPHONE/COMMUNICATIONS

Data/Internet for Sr. PW Inspector I-Pad	500
Cellular Telephones - Principal Civil Engineer, Sr. PW Inspector	1,400

Total:
\$1,900

120-4125-2220 ADVERTISING AND PUBLICATIONS

Advertising Bids/Public Notices	1,500
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Total:
\$1,500

120-4125-2250 OFFICE SUPPLIES AND MATERIALS

Misc. Office Supplies	5,000
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Total:
\$5,000

120-4125-2560 TRAINING & EDUCATION

ASCE Dues - Principal Engineer	300
Civil Engineering Registration - City Engineer 12/31/2016 Expiration	200
Misc Training	1,500

Total:
\$2,000

120-4125-2623 VEHICLE FUEL

2016/2017 Fuel Allocation	3,200
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Total:
\$3,200

120-4125-2700 UNIFORMS AND SAFETY EQUIPMENT

Administration - Misc. Safety Equipment (Hard Hats, Vests, Steel Toe Boots)	250
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Total:
\$250

120-4125-2710 PROFESSIONAL/SPECIALIZED SERV

Document Imaging	8,750
Traffic Counts	5,000
Outside Engineering Services (Soils, Survey, Traffic Engineering, Structural, etc)	16,750

Total:
\$30,500

120-4125-2714 PRINTING SERVICES

Misc. Prints (external)	250
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Total:
\$250

City of Hemet
Departmental Budget

120 COMMUNITY DEVELOPMENT
4125 CAPITAL ENGINEERING DEPARTMENT

Council Approved

<p>120-4125-3612 CITY ATTORNEY FY16/17 CITY ATTORNEY ALLOCATION</p>	<p>2,300 <hr/>Total: \$2,300</p>
<p>120-4125-3613 IT/COMPUTERS-TELEPHONE FY1617 IT/PHONE/COMPUTERS ALLOCATION</p>	<p>39,000 <hr/>Total: \$39,000</p>
<p>120-4125-3616 LIABILITY INSURANCE FY1617 Liability Insurance Allocation</p>	<p>6,400 <hr/>Total: \$6,400</p>
<p>120-4125-3617 EMERGENCY SERVICES FY1617 EMERGENCY SERVICES ALLOCATION</p>	<p>300 <hr/>Total: \$300</p>
<p>120-4125-3622 VEHICLE MAINT & REPAIRS FY1617 FACILITIES MAINTENANCE ALLOCATION</p>	<p>26,400 <hr/>Total: \$26,400</p>
<p>120-4125-3680 FACILITY MAINTENANCE FY1617 FACILITIES MAINTENANCE ALLOCATION</p>	<p>50,100 <hr/>Total: \$50,100</p>

Capital Engineering
Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Traffic Engineer	0.00	0.00	0.00	0.00	0.00
Assistant Civil Engineer	1.00	1.00	1.00	1.00	1.00
Office Specialist II	0.00	0.00	0.00	0.00	0.00
GIS Specialist	0.00	0.00	0.00	0.00	0.00
Engineering Technician II	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Capital Engineering Total	4.00	4.00	4.00	4.00	4.00

NOTES:

FY 2012-2013: Capital Engineering formerly titled "Public Works Engineering"
 FY 2012-2013: GIS Specialist position transferred from Capital Engineering to IT

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PUBLIC WORKS

Parks Division

DEPARTMENT: 4250

FUND: GENERAL

MISSION STATEMENT

To preserve, protect and enhance our open spaces to enrich the Hemet community's quality of life and encourage enjoyment of natural resources.

ABOUT THE DIVISION

The Parks Division is responsible for all aspects of maintenance for 8 City Parks including Gibbel, Mary Henley, Brubaker, Simpson, Cawston Community, Weston, Oltman, and Griffith Neighborhood Community. Crews perform mowing, edging, weeding, trash clean-up, playground equipment inspection, irrigation repairs and administer fertilization and aeration schedules for the turf. At Gibbel and Weston Parks, crews also perform cleaning and restocking of restrooms, perform daily opening of parks/restrooms, and administer the park security contract. The division is also responsible for performing weekly landscape services at the Corporation Yard, and administering the park patrol services contract.

The Parks Division also supports the Parks Commission and Council by enforcing the parks reservation system, preparing the parks for special community events, coordinating volunteer cleanup events, performing work to update and improve park facilities, and supporting large City-sponsored special events.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	435,614	442,565	472,900	438,000
OPERATING EXPENSES	130,148	107,989	401,888	341,210
INTERNAL SERVICE CHARGES	174,900	178,900	181,400	170,200
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	-	-
NET DEPARTMENT COST	740,662	729,454	1,056,188	949,410

PARKS

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Fully implemented CarteGraph OMS for real time data entry of park maintenance and equipment inspection tracking in the field.
- ✓ Prepared for and assisted in administering many major events held in the parks including the annual Easter Egg Hunt, Memorial Day, Veterans Day, and the Christmas Parade, and our Veterans Memorial Banner Program.
- ✓ Upgraded six irrigation controllers at Weston, Gibbel and Mary Henley Park with weather sensing Smart controllers to increase water conservation, funding the entire project with rebates obtained through Metropolitan Water District's SoCalWaterSmart.com programs.
- ✓ Administered the weekly change out of special event banners, as well as installed seasonal banners and military banners along Florida Ave.
- ✓ Assisted with the City Improvement Project to convert high pressure sodium safety lights in Weston and Gibbel parks to LED lighting to improve visibility and safety.
- ✓ Installed new basketball court and goals, two pieces of grant funded playground equipment, wood chips and a new drought tolerant planter at Weston Park.

2016-2017 KEY GOALS

- Begin work a comprehensive Park Master Plan that will provide vision and direction for construction of recreational areas into the future.
- Refine the Park Use Reservation Process looking for ways to automate the process or otherwise gain processing efficiencies.
- Continue to replace park irrigation controllers with weather sensing Smart controllers to increase water conservation.
- Research and apply for grant opportunities related to parks, water conservation and energy use reduction that can improve our existing parks system.
- Assess turf areas at City parks that are not used recreationally and replace with California friendly landscapes so that the City can reduce water usage.
- Maintain an injury free division.
- Test products that can be applied to functional turf that will slow down water evaporation and maintain moisture in the soil in order to assist with water conservation.

City of Hemet
2016/2017 ANNUAL BUDGET

**110 GENERAL
PARKS**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	245,415	228,143	239,900	235,500
1300 SALARIES OVERTIME	2,196	2,640	2,500	2,500
1305 COMP TIME USED	177	118	0	0
1400 OTHER FRINGE BENEFITS	8,945	8,988	6,400	6,200
1405 PERS Pension	51,905	62,690	69,500	70,700
1410 HEALTH PLANS	64,981	66,230	67,100	67,100
1415 WORKERS COMP CONTRIBUTION	9,400	22,700	26,300	17,400
1420 Special Pav	1,175	1,410	5,800	4,100
1425 PTO + Holiday	7,720	4,846	3,200	5,100
1430 UNEMPLOYMENT BENEFITS	900	0	0	300
1450 RETIREE MEDICAL PREMIUMS	42,800	44,800	52,200	29,100
Total SALARIES & FRINGE BENEFITS	435,614	442,565	472,900	438,000
2105 UTILITIES - ELECTRIC	15,069	12,503	16,000	16,000
2110 UTILITIES-WATER	20,428	8,909	231,450	212,000
2200 TELEPHONE/COMMUNICATIONS	443	269	1,100	2,160
2250 OFFICE SUPPLIES AND MATERIALS	113	49	200	200
2270 COMPUTER HARDWARE PURCHASES	0	0	548	0
2400 CONTRACTS.LEASES.RENTS.& TAXES	17,586	18,047	31,800	31,800
2450 MAINT & OPERATIONS/PARTS & SUP	54,448	47,849	98,540	65,900
2560 TRAINING & EDUCATION	265	1,557	1,900	1,900
2703 VEHICLE FUEL	17,109	13,743	15,400	6,300
UNIFORMS AND SAFETY EQUIPMENT	2,148	2,641	3,500	3,500
2710 PROFESSIONAL/SPECIALIZED SERV	0	300	250	250
2850 SMALL TOOLS	2,539	2,122	1,200	1,200
Total OPERATING SUPPLIES & SERVICES	130,148	107,989	401,888	341,210
3600 EQUIPMENT REPLACEMENT	1,296	0	10,500	18,900
3612 CITY ATTORNEY	1,500	1,104	1,300	7,000
3613 IT/COMPUTERS-TELEPHONES	4,704	6,696	8,200	16,100
3616 LIABILITY INSURANCE	10,500	10,400	15,800	19,600
3617 EMERGENCY SERVICES	996	996	1,200	1,000
3622 VEHICLE MAINT & REPAIRS	38,904	45,204	41,200	36,700
3640 GENERAL FUND OVERHEAD	47,900	40,600	0	0
3680 FACILITY MAINTENANCE	29,200	24,700	27,900	29,400
3690 PUBLIC WORKS-ADMINISTRATION	39,900	49,200	75,300	41,500
Total INTERNAL SERVICE CHARGES	174,900	178,900	181,400	170,200
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	18,599	0
Total CAPITAL OUTLAY	0	0	18,599	0
Total PARKS	740,662	729,454	1,074,787	949,410

City of Hemet
Departmental Budget

110 GENERAL
4250 PARKS

Council Approved

110-4250-2105 UTILITIES - ELECTRIC

Electricity	16,000
Total:	\$16,000

110-4250-2110 UTILITIES-WATER

Non-City Water	12,000
Parks Irrigation	200,000
Total:	\$212,000

110-4250-2200 TELEPHONE/COMMUNICATIONS

Cell Phone 2 @ \$50/mo.	1,200
Wireless I-pad 2 @ \$40/mo.	960
Total:	\$2,160

110-4250-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies	200
Total:	\$200

110-4250-2400 CONTRACTS,LEASES,RENTS,& TAXES

Property Taxes - Various Parks	2,500
Port-o-Let Rental & Service	6,700
Florida Avenue Landscape	1,800
Four Star Private Patrol - Park Closing Contract	11,900
Simpson Park Patrol Services	8,900
Total:	\$31,800

110-4250-2450 MAINT & OPERATIONS/PARTS & SUP

Building Materials	2,500
Parts & Supplies	10,100
Equipment Rental	400
Equip Parts & Repairs (Blades, Sharpening, etc..)	7,000
Fertilizer	17,000
Herbicide	2,000
Irrigation/Plumbing Supplies)	10,000
Janitorial Supplies	7,500
Locks/Keys	100
Paint & Supplies	200
Plants & Supplies	800
Playground Equipment	2,000
Woodchips	6,300
Total:	\$65,900

City of Hemet
Departmental Budget

110 GENERAL
4250 PARKS

Council Approved

110-4250-2560 TRAINING & EDUCATION

Specialized Training	1,100
Safety Training	800

Total:	\$1,900
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110-4250-2623 VEHICLE FUEL

2016/2017 Fuel Allocation	6,300
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Total:	\$6,300
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110-4250-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms for 3 Employees	1,100
Safety Shoes for 3 Employees @ \$150 ea.	450
Safety Jacket Replacement	500
Safety Equipment	1,250
T-shirts for 3 Employees	200

Total:	\$3,500
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110-4250-2710 PROFESSIONAL/SPECIALIZED SERV

Park Commission - (Stipends)	250
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Total:	\$250
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110-4250-2850 SMALL TOOLS

Small Tools	1,200
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Total:	\$1,200
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110-4250-3600 EQUIPMENT REPLACEMENT

Equipment Replacement - Internal Service Charges 16/17	18,900
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Total:	\$18,900
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110-4250-3612 CITY ATTORNEY

FY16/17 City Attorney Allocation	7,000
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Total:	\$7,000
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110-4250-3613 IT/COMPUTERS-TELEPHONES

FY1617 IT/PHONE/COMPUTERS ALLOCATION	16,100
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Total:	\$16,100
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110-4250-3616 LIABILITY INSURANCE

FY1617 Liability Insurance Allocation	19,600
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Total:	\$19,600
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City of Hemet
Departmental Budget

110 GENERAL
4250 PARKS

Council Approved

110-4250-3617 EMERGENCY SERVICES

FY1617 EMERGENCY SERVICES ALLOCATION

Total: 1,000
\$1,000

110-4250-3622 VEHICLE MAINT & REPAIRS

FY1617 FACILITIES MAINTENANCE ALLOCATION

Total: 36,700
\$36,700

110-4250-3680 FACILITY MAINTENANCE

FY1617 FACILITIES MAINTENANCE ALLOCATION

Total: 29,400
\$29,400

110-4250-3690 PUBLIC WORKS-ADMINISTRATION

FY1617 PW ADMIN ALLOCATION

Total: 41,500
\$41,500

Parks

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Park Ranger	0.00	0.00	0.00	0.00	0.00
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	2.00	2.00	2.00	2.00	2.00
Maintenance Worker I	0.00	0.00	0.00	0.00	0.00
Parks Department Total	3.00	3.00	3.00	3.00	3.00

NOTES:

FY 2016-2017: 25% of Tree Trimming positions funded by Gas Tax Fund 221 to more accurately reflect daily activity
30% of Tree Trimming positions included in salary and benefits but listed in LLMD (Home Department)

Department Positions by General Ledger Distribution

TOTAL



FT	PWPK	MISC	SEIU	100%	110	4250	Lead Maintenance Worker	48,594	1,200	14,694	1,226	13,426	1,020	80,161
FT	PWPK	MISC	SEIU	100%	110	4250	Maint Wkr II	46,253	675	13,839	1,161	13,426	971	76,324
FT	PWPK	MISC	SEIU	100%	110	4250	Maint Wkr II	46,253	625	13,824	1,160	13,426	971	76,259
Personnel Totals					3.00									
							Salary & Benefits Totals	\$ 141,099	\$ 2,500	\$ 42,357	\$ 3,547	\$ 40,277	\$ 2,963	\$ 232,743

PUBLIC WORKS

Administration

DEPARTMENT: 4150

FUND: INTERNAL SERVICES

MISSION STATEMENT

The mission of the Public Works Operations Department is to provide, support, and maintain safe, reliable and cost effective services that promote pride in the City and its staff.

The mission of Public Works Administration is to provide professional administrative support, grant administration, budget administration and policy direction to all Public Works' Department divisions.

ABOUT THE DIVISION

The Public Works Administration Department is dedicated to delivering operational services that provide the City of Hemet community with pride in their City and its work force. The Administration Division provides executive and administrative support and oversight to all other divisions within the Public Works Department. The division manages a total budget of approximately \$20M and provides direction and support for over 75 employees that make up the divisions of Water, Waste Water, Streets, Parks, Lighting and Landscape Maintenance Districts, Storm Drain Maintenance, Fleet Maintenance, Facilities Maintenance and Administration.

Public Works Administration coordinates departmental budget and accounting issues with the City's Finance Department and manages the ongoing federal and state mandated programs. Public Works Administration conducts analysis on projects for both the operations and engineering functions and performs writing and administration of grants. Administration staff coordinates the Park Commission, and serve as liaisons to other agencies such as MSRC, the Watermaster, and WRCOG. Regulatory compliance for environmental permits and programs, and development of various plans, policies, and procedures for the Public Works Departments are also responsibilities of the Administration Division.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	525,922	537,182	851,900	667,700
OPERATING EXPENSES	43,083	33,501	151,787	76,600
INTERNAL SERVICE CHARGES	112,004	104,204	159,100	161,200
CAPITAL OUTLAY	-	-	-	135,000
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	(1,057,562)	(817,700)
NET DEPARTMENT COST	681,009	674,887	105,225	222,800

PUBLIC WORKS ADMINISTRATION

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Completed the conversion of collected GIS asset data into CarteGraph work order system to transition to an asset management workflow that allows work performed to be tied to an asset, rather than tracked as separate work order transactions, improving management planning for Public Works divisions' future budget planning
- ✓ Implemented CarteGraph OMS (web based version) throughout all divisions to allow field personnel to perform real time data entry of work completed, increasing overall efficiency of all divisions by reducing the amount of "desk time" required to key work completed.
- ✓ Worked with all divisions to review capital needs, future project planning and updates and incorporated them into the City's five year capital improvement plan (CIP) for inclusion in future CIP budgets.
- ✓ Served in support of the Council appointed Grant Ad Hoc committee in coordinating a centralized tracking of all City department grant activities.

2016-2017 KEY GOALS

- Continue to research and pursue alternative funding opportunities for all divisions of Public Works.
- Continue to customize the CarteGraph work order system, providing additional training and retooling of the system to meet the changing needs of various divisions. This includes implementing a Facilities module specific to building maintenance.
- Identify and integrate energy efficiency programs and project to contribute to long term cost savings for all City operations.
- Update and improve Public Works division website pages to create a more user friendly and interactive customer experience, while providing effective and educational information to the public.
- Continue monthly monitoring of operations and operational budgets, evaluating for areas of cost savings, and/or revenue generation.
- Complete the update/review of all service contracts throughout Public Works divisions.
- Administratively support public education and project management for the implementation of allocation budget-based water and sewer rates.
- Create a centralized Public Works reference library for policy documents and standard operating procedures documents, to assist in succession planning, and ensure all established processes are easy to identify and replicate.

City of Hemet
2016/2017 ANNUAL BUDGET

686 PW ADMINISTRATION
50 PUBLIC WORKS ADMINISTRATION

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	226,597	280,529	440,300	342,700
1200 SALARIES PART TIME	55,089	1,659	0	0
1300 SALARIES OVERTIME	8,173	10,009	9,400	9,400
1305 COMP TIME USED	0	454	0	0
1400 OTHER FRINGE BENEFITS	19,985	16,415	18,600	15,400
1405 PERS Pension	60,623	84,263	138,400	115,000
1410 HEALTH PLANS	39,985	48,214	75,000	52,800
1415 WORKERS COMP CONTRIBUTION	28,600	25,800	48,200	36,800
1420 Special Pav	6,626	6,626	12,100	11,400
1425 PTO + Holiday	17,744	12,513	14,000	22,000
1430 UNEMPLOYMENT BENEFITS	1,300	0	0	600
1450 RETIREE MEDICAL PREMIUMS	61,200	50,700	95,900	61,600
Total SALARIES & FRINGE BENEFITS	525,922	537,182	851,900	667,700
2200 TELEPHONE/COMMUNICATION	3,125	2,196	4,100	4,500
2220 ADVERTISING AND PUBLICATIONS	980	423	800	800
2250 OFFICE SUPPLIES AND MATERIALS	16,949	12,882	15,000	15,000
2270 COMPUTER HARDWARE PURCHASES	3,556	2,691	2,548	2,000
2400 CONTRACTS.LEASES.RENTS.& TAXES	11,461	8,719	34,367	28,800
2450 MAINT & OPERATIONS/PARTS & SUP	0	167	900	900
2560 TRAINING & EDUCATION	569	0	36,100	22,100
2703 VEHICLE FUEL	1,315	1,040	1,700	1,000
UNIFORMS AND SAFETY EQUIPMENT	354	0	500	500
2710 PROFESSIONAL/SPECIALIZED SERV	4,284	5,383	5,333	0
2801 CA BEVERAGE CONTAINER RECYCLE	0	0	50,039	0
2850 SMALL TOOLS	490	0	400	1,000
Total OPERATING SUPPLIES & SERVICES	43,083	33,501	151,787	76,600
3600 EQUIPMENT REPLACEMENT	4,704	0	0	0
3612 CITY ATTORNEY	25,596	8,700	17,800	16,000
3613 IT/COMPUTERS-TELEPHONES	20,604	46,704	82,300	81,500
3616 LIABILITY INSURANCE	11,900	8,900	16,100	20,700
3617 EMERGENCY SERVICES	1,200	900	1,200	1,000
3622 VEHICLE MAINT & REPAIRS	4,200	2,100	4,600	3,000
3680 FACILITY MAINTENANCE	43,800	36,900	37,100	39,000
Total INTERNAL SERVICE CHARGES	112,004	104,204	159,100	161,200
5300 OTHER IMPROVEMENTS	0	0	0	135,000
Total CAPITAL OUTLAY	0	0	0	135,000
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total PUBLIC WORKS ADMINISTRATION	681,009	674,887	1,162,787	1,040,500
Total PW ADMINISTRATION	681,009	674,887	1,162,787	1,040,500

City of Hemet Departmental Budget

686 PW ADMINISTRATION
4150 PUBLIC WORKS ADMINISTRATION

Council Approved

686-4150-2200 TELEPHONE/COMMUNICATION

Cellular Telephones and Wireless	3,400
Cellular Phone/Pager for Call-Out Vehicle	1,100

Total:	\$4,500
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686-4150-2220 ADVERTISING AND PUBLICATIONS

Advertising - Bids	800
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Total:	\$800
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686-4150-2250 OFFICE SUPPLIES AND MATERIALS

Stamps	1,200
Direct Purchase	13,800

Total:	\$15,000
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686-4150-2270 COMPUTER HARDWARE PURCHASES

Tablet Purchase - CarteGraph OMS	2,000
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Total:	\$2,000
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686-4150-2400 CONTRACTS,LEASES,RENTS,& TAXES

Ricoh Aficio Copier Lease & Maintenance - Yard	5,300
Pitney Bowes - Postage Machine Lease	800
Pitney Bowes Meter and Scale Maintenance	400
Platt Ridge Repeater Permit	3,800
CarteGraph - Additional Licensing (GIS/ESRI)	8,500
HHW from various divisions	10,000

Total:	\$28,800
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686-4150-2450 MAINT & OPERATIONS/PARTS & SUP

Misc Parts and Supplies	400
Microsoft Project License	500

Total:	\$900
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686-4150-2560 TRAINING & EDUCATION

APWA Dues	600
Training Workshops (Traffic, Microsoft, Etc...)	1,500
CarteGraph OMS training/follow up & customization	20,000

Total:	\$22,100
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686-4150-2623 VEHICLE FUEL

2016/2017 Fuel Allocation	1,000
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Total:	\$1,000
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City of Hemet
Departmental Budget

686 PW ADMINISTRATION
4150 PUBLIC WORKS ADMINISTRATION

Council Approved

686-4150-2700 UNIFORMS AND SAFETY EQUIPMENT

Office Safety Items

500
Total: 500

686-4150-2850 SMALL TOOLS

Miscellaneous

1,000
Total: 1,000

686-4150-3612 CITY ATTORNEY

FY16/17 City Attorney Allocation

16,000
Total: 16,000

686-4150-3613 IT/COMPUTERS-TELEPHONES

FY1617 IT/PHONE/COMPUTERS ALLOCATION

81,500
Total: 81,500

686-4150-3616 LIABILITY INSURANCE

FY1617 Liability Insurance Allocation

20,700
Total: 20,700

686-4150-3617 EMERGENCY SERVICES

FY1617 EMERGENCY SERVICES ALLOCATION

1,000
Total: 1,000

686-4150-3622 VEHICLE MAINT & REPAIRS

FY1617 FACILITIES MAINTENANCE ALLOCATION

3,000
Total: 3,000

686-4150-3680 FACILITY MAINTENANCE

FY1617 FACILITIES MAINTENANCE ALLOCATION

39,000
Total: 39,000

686-4150-5300 OTHER IMPROVEMENTS

CORP YARD OFFICE EXPANSION

75,000

COVELL LOBBY UPGRADE - ADA & SECURITY

60,000

Total: 135,000

Public Works Administration

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
PW Director - City Engineer	0.00	0.00	0.00	0.00	0.00
PW Deputy Director-Operations	0.00	0.00	0.00	0.00	0.00
PW Director of Operations	1.00	1.00	1.00	1.00	1.00
Environmental Services Manager	1.00	1.00	1.00	1.00	1.00
Refuse Superintendent	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	0.00	0.00	1.00	1.00	0.00
Special Projects Manager	0.00	0.00	0.00	0.00	0.00
Management Assistant	0.00	0.00	0.00	0.00	0.00
Executive Analyst	0.00	0.00	0.00	0.00	0.00
IT Tech II	0.00	0.00	0.65	0.65	0.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Office Specialist Confidential	2.00	1.00	1.00	1.00	1.00
Public Works Administration Total	5.00	5.00	6.65	6.65	5.00

NOTES:

FY 2016-2017: Transfer IT Tech II position from PWWater 35% / PWAdmin 65% to IT Department

FY 2016-2017: Transfer Equipment Mechanic position from PW Admin to PW Equipment Maintenance

FY 2014-2015: Transfer IT Tech II position from IT Department to PWWater 35% / PWAdmin 65%

FY 2014-2015: Equipment Mechanic position transferred from Equipment Maintenance to Public Works Administration

FY 2012-2013: Office Specialist position added

FY 2012-2013: Special Projects Manager position transferred from PW Admin to Community Investment

FY 2012-2013: Refuse Superintendent listed here in home department but funded with refuse funds & CR&R reimbursement

Department Positions by General Ledger Distribution

TOTAL

FT	PWADM	MISC	HMMA	100%	686	4150	Administrative Assistant	58,465	1,800	17,637	2,630	13,426	2,035	95,993
FT	PWADM	MISC	HMMA	75%	254	4650	Env Svc Manager	78,935	900	23,556	3,528	10,069	2,747	119,736
FT	PWADM	MISC	HMMA	25%	571	9000	Env Svc Manager	26,312	300	7,852	1,176	3,356	916	39,912
FT	PWADM	MISC	HMMA	100%	686	4150	Office Specialist CONF	39,220	1,200	11,720	1,764	13,426	1,365	68,694
FT	PWADM	AW	AW	100%	686	4150	PW Director Operations	139,800	7,200	52,218	6,307	12,526	14,945	232,995
FT	PWADM	MISC	HMMA	100%	686	4150	Refuse Superintendent	105,246	1,200	31,409	4,704	13,426	3,663	159,647
Personnel Totals				5.00			Salary & Benefits Totals	\$ 447,979	\$ 12,600	\$ 144,392	\$ 20,109	\$ 66,229	\$ 25,669	\$ 716,977

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PUBLIC WORKS

Equipment Maintenance Division

DEPARTMENT: 4550

FUND: INTERNAL SERVICE

MISSION STATEMENT

To protect the public's investment by providing all City departments with cost effective preventative maintenance and repair services, resulting in safe and dependable City fleet vehicles and equipment.

ABOUT THE DIVISION

The Equipment Maintenance Department is responsible for the repair and maintenance services for all City-owned equipment consisting of over 335 mobile units, as well as, all hand tools (including chain saws, lawn mowers, edgers, etc). In addition to servicing vehicles, the Equipment Maintenance Department is responsible for maintaining all vehicle records, performing mandated reporting, and insuring compliance with clean air regulations.

The Equipment Maintenance Department provides the following support services to City Departments: preventative vehicle maintenance, emergency breakdown response, performance of major and minor vehicle repairs, scheduling of routine maintenance and participation in vehicle bid specification development.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	649,282	644,947	572,700	675,500
OPERATING EXPENSES	473,963	425,007	530,078	520,600
INTERNAL SERVICE CHARGES	294,900	267,892	268,100	341,400
CAPITAL OUTLAY	296	950	1,500	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	(1,360,500)	(1,340,300)
NET DEPARTMENT COST	1,418,441	1,338,796	11,878	197,200

EQUIPMENT MAINTENANCE

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Performed all preventative maintenance within two weeks of scheduled service due dates.
- ✓ Completed on time reporting required by all Local, State and Federal agencies.
- ✓ Upgraded and transitioned from Navigator platform to Operation Management System platform of CarteGraph software to maintain integration of fleet asset work record keeping with use of equipment in the field by Public Works crews.
- ✓ Reviewed all existing material purchase contracts to ensure cost effective pricing and provided all divisions with lowest possible maintenance charges.
- ✓ Reviewed fleet replacement needs for five year budget range planning and proactive pursuit of alternative vehicle retrofit/replacement funding.

2016-2017 KEY GOALS

- Perform preventative maintenance within one week of scheduled service due dates.
- Continue to refine internal process for maintaining parts and materials inventory in CarteGraph work order system.
- Seek additional staff training opportunities to ensure the latest equipment and diagnostic technologies are incorporated for division efficiency.
- Maintain high level of service and quick turn around times to all departments.
- Seek out grant opportunities for replacing, retrofitting or re-powering of old off-road equipment, and purchase of additional alternative fuel vehicles.
- Maintain an injury free division.

City of Hemet
2016/2017 ANNUAL BUDGET

684 **VEHICLE MAINTENANCE**
50 **EQUIPMENT MAINTENANCE**

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	358,828	341,731	301,900	358,900
1300 SALARIES OVERTIME	413	0	0	0
1400 OTHER FRINGE BENEFITS	14,640	14,165	9,200	10,500
1405 PERS Pension	78,184	91,164	86,600	107,600
1410 HEALTH PLANS	80,799	81,529	67,100	80,600
1415 WORKERS COMP CONTRIBUTION	29,800	34,100	33,100	38,600
1420 Special Pay	602	677	4,500	5,500
1425 PTO + Holiday	20,716	14,481	4,600	8,600
1430 UNEMPLOYMENT BENEFITS	1,400	0	0	700
1450 RETIREE MEDICAL PREMIUMS	63,900	67,100	65,700	64,500
Total SALARIES & FRINGE BENEFITS	649,282	644,947	572,700	675,500
2200 TELEPHONE/COMMUNICATION	2,640	1,875	2,600	2,600
2250 OFFICE SUPPLIES AND MATERIALS	63	0	0	0
2350 VEHICLE SUPPLIES & MAINTENANCE	431,626	387,513	475,531	467,500
2400 CONTRACTS & LEASES	1,768	2,751	3,000	3,000
2450 MAINT & OPERATIONS/PARTS & SUP	18,559	15,814	27,347	25,000
2560 TRAINING & EDUCATION	6,495	181	2,400	2,400
2623 VEHICLE FUEL	1,692	3,260	2,100	3,000
2700 UNIFORMS AND SAFETY EQUIPMENT	4,600	5,502	6,600	6,600
2710 PROFESSIONAL/SPECIALIZED SERV	0	1,409	3,200	3,200
2714 PRINTING SERVICES	27	0	0	0
SMALL TOOLS	6,493	6,702	7,300	7,300
Total OPERATING SUPPLIES & SERVICES	473,963	425,007	530,078	520,600
3600 EQUIPMENT REPLACEMENT	8,796	5,100	5,100	5,100
3612 CITY ATTORNEY	0	20,796	23,800	12,400
3613 IT/COMPUTERS-TELEPHONES	1,500	1,500	1,500	0
3616 LIABILITY INSURANCE	23,200	21,400	21,500	34,800
3617 EMERGENCY SERVICES	2,304	96	1,700	1,700
3680 FACILITY MAINTENANCE	259,100	219,000	214,500	226,100
3690 PUBLIC WORKS-ADMINISTRATION	0	0	0	61,300
Total INTERNAL SERVICE CHARGES	294,900	267,892	268,100	341,400
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	296	950	1,500	0
Total CAPITAL OUTLAY	296	950	1,500	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total EQUIPMENT MAINTENANCE	1,418,441	1,338,796	1,372,378	1,537,500
Total VEHICLE MAINTENANCE	1,418,441	1,338,796	1,372,378	1,537,500

City of Hemet
Departmental Budget

684 VEHICLE MAINTENANCE
4550 EQUIPMENT MAINTENANCE

Council Approved

684-4550-2200 TELEPHONE/COMMUNICATION

Two-Way Radio Maintenance and Repairs	2,600
Total:	\$2,600

684-4550-2350 VEHICLE SUPPLIES & MAINTENANCE

Preventative Maintenance & Repair Supplies	150,000
Vehicle paint/body repairs (sublet)	30,000
Auto Parts	140,000
Major Sublet Equipment Repairs	11,000
Deisel Particulate Trap Cleaning	1,500
Tires	100,000
Oils, Fluids, and Lubricants	35,000
Total:	\$467,500

684-4550-2400 CONTRACTS & LEASES

Towing Contract	3,000
Total:	\$3,000

684-4550-2450 MAINT & OPERATIONS/PARTS & SUP

Parts & Supplies	25,000
Total:	\$25,000

684-4550-2560 TRAINING & EDUCATION

Safety Training	600
Air Conditioning/AQMD Regulations	300
CNG Engine Training	1,500
Total:	\$2,400

684-4550-2623 VEHICLE FUEL

2016/2017 Fuel Allocation	3,000
Total:	\$3,000

684-4550-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms for 6 Employees	3,000
Safety Shoes for 6 Employees a \$150 ea.	900
Gloves, Eye Protection, Etc..	1,100
T-shirts for 6 Employees	400
Safety Equipment/Jackets	1,200
Total:	\$6,600

City of Hemet Departmental Budget

684 VEHICLE MAINTENANCE
4550 EQUIPMENT MAINTENANCE

Council Approved

684-4550-2710 PROFESSIONAL/SPECIALIZED SERV
Annual Crane Testing

3,200
Total:
 \$3,200

684-4550-2850 SMALL TOOLS
Small Tools

7,300
Total:
 \$7,300

684-4550-3600 EQUIPMENT REPLACEMENT
Equipment Replacement - Internal Service Charges
16/17

5,100
Total:
 \$5,100

684-4550-3612 CITY ATTORNEY
FY16/17 City Attorney Allocation

12,400
Total:
 \$12,400

684-4550-3616 LIABILITY INSURANCE
FY1617 Liability Insurance Allocation

34,800
Total:
 \$34,800

684-4550-3617 EMERGENCY SERVICES
FY1617 EMERGENCY SERVICES ALLOCATION

1,700
Total:
 \$1,700

684-4550-3680 FACILITY MAINTENANCE
FY1617 FACILITIES MAINTENANCE ALLOCATION

226,100
Total:
 \$226,100

684-4550-3690 PUBLIC WORKS-ADMINISTRATION
FY1617 PW ADMIN ALLOCATION

61,300
Total:
 \$61,300

EQUIPMENT REPLACEMENT

Division: 380-various

FUND: CAPITAL RESERVE

<i>ABOUT THE DIVISION</i>

The Major Machinery and Equipment Capital Replacement fund contributions are from various Departments for equipment purchase and/or replacement of City assets as needed or when useful life has been expended.

DEPARTMENT CONTRIBUTION	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
POLICE DEPARTMENT	7,576	33,223	-	-
FIRE DEPARTMENT	-	-	1,000,000	-
PARKS	-	58,829	-	-
SEWER MAINTENANCE	-	-	100,000	70,000
STORM DRAIN MAINTENANCE	(9,979)	-	215,000	35,000
PARKWAY MAINTENANCE	44,000	-	-	-
STREETS MAINTENANCE	21	228,551	500,000	-
EQUIPMENT MAINTENANCE	1,239	-	-	-
FACILITIES MAINTENANCE	10,000	-	40,000	-
PUBLIC WORKS ADMINISTRATION	732	-	-	-
WATER ADMINISTRATION	-	-	230,000	250,000
TOTAL	53,589	320,603	2,085,000	355,000

City of Hemet
2016/2017 ANNUAL BUDGET

380
0 EQUIPMENT REPLACEMENT
SEWER MAINTENANCE

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	100,000	70,000
Total CAPITAL OUTLAY	0	0	100,000	70,000
Total SEWER MAINTENANCE	0	0	100,000	70,000

City of Hemet
Departmental Budget

380 EQUIPMENT REPLACEMENT
4600 SEWER MAINTENANCE

Council Approved

380-4600-5400 MAJOR MACHINERY AND EQUIPMENT
CNG Combination Jetter/Vactor Unit

Total: 70,000
\$70,000

City of Hemet
2016/2017 ANNUAL BUDGET

380
0 EQUIPMENT REPLACEMENT
STORM DRAIN MAINTENANCE

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
5400 MAJOR MACHINERY AND EQUIPMENT	9,979-	0	215,000	35,000
Total CAPITAL OUTLAY	9,979-	0	215,000	35,000
Total STORM DRAIN MAINTENANCE	9,979-	0	215,000	35,000

City of Hemet
Departmental Budget

380 EQUIPMENT REPLACEMENT
4650 STORM DRAIN MAINTENANCE

Council Approved

380-4650-5400 MAJOR MACHINERY AND EQUIPMENT
CNG Combination Jetter/Vactor Unit

	35,000
Total:	<u>35,000</u>

City of Hemet
2016/2017 ANNUAL BUDGET

380
0
EQUIPMENT REPLACEMENT
WATER ADMINISTRATION

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	230,000	250,000
Total CAPITAL OUTLAY	0	0	230,000	250,000
Total WATER ADMINISTRATION	0	0	230,000	250,000
Total EQUIPMENT REPLACEMENT	53,589	320,603	2,085,000	355,000

City of Hemet
Departmental Budget

380 EQUIPMENT REPLACEMENT
9000 WATER ADMINISTRATION

Council Approved

380-9000-5400 MAJOR MACHINERY AND EQUIPMENT
CNG Dump Truck Replacement

	250,000
Total:	<u>\$250,000</u>

Equipment Maintenance

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	4.00	4.00	3.00	3.00	4.00
Equipment Maintenance Total	6.00	6.00	5.00	5.00	6.00

NOTES:

FY 2016-2017: Equipment Mechanic position transferred from PW Admin to PW Equipment Maintenance

FY 2014-2015: Equipment Mechanic position transferred from Equipment Maintenance to Public Works Administration

PUBLIC WORKS

Facilities Maintenance Division

DEPARTMENT: 4560

FUND: INTERNAL SERVICE

MISSION STATEMENT

To protect the public's investment by providing all City Departments with prompt, high quality, cost effective structural and physical maintenance that also preserves the life and functionality of all facility assets.

ABOUT THE DEPARTMENT

The Facilities Maintenance Division is responsible for the daily maintenance and repair of the City's 56 buildings and provides electrical maintenance on street lights, basins and well sites. The Division prepares specifications for Capital Improvements Projects at City facilities such as roof replacements, air conditioning/heating replacements, contracted exterior painting projects, interior building remodels and specifications for the City's radio communications systems for Police, Fire and Public Works. Facilities staff also administers the streetlight maintenance program.

The Facilities Maintenance Division provides support services to all City Departments. The division also administers janitorial maintenance, traffic signal maintenance, elevator maintenance, underground tank maintenance and repairs, pest control, fuel dispensing system maintenance and fuel ordering City-wide.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	507,796	460,349	507,200	516,700
OPERATING EXPENSES	887,255	853,901	1,874,904	990,260
INTERNAL SERVICE CHARGES	63,608	78,396	84,000	143,100
CAPITAL OUTLAY	-	340,967	823,567	180,000
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	(1,559,900)	(1,651,800)
NET DEPARTMENT COST	1,458,659	1,733,613	1,729,771	178,260

FACILITIES

2015-16 KEY ACCOMPLISHMENTS

- ✓ Completed water line relocations at the Corporation Yard to meet EMWD standards and better support functionality of the wash rack area, outbuildings, and the fire protection system.
- ✓ Completed reroofing projects at various Police Department facilities, Fire Training center, and completed roofing repairs at Fire Station #3 and the Corporation Yard.
- ✓ Completed the abatement and demolition of the City-owned "Potato Sheds" at 250 Meyer St, improving safety of the surrounding area, regaining staff time previously spent on responding to vandalism issues and creating opportunity for redevelopment of the property in the future.
- ✓ Began implementation of Cartegraph Operations Management System with mapped asset data to better track work performed and asset condition in real time.
- ✓ Fully completed the LED lighting conversion project at Gibbel Park, Weston Park and Police Department with funding received through the Community Development Block Grant program.
- ✓ Assisted in the rebuild of a portion of the Police Department and installed a new HVAC unit in support of the remodel.
- ✓ Assisted in the initial evaluation of City facilities for ADA compliance improvements.

2016-17 KEY GOALS

- Assist in cost/benefit analysis of acquisition of utility-owned streetlights.
- Complete CIP project for exterior repainting of the Hemet Public Library, Police Department, and Fire Station No. 1 facilities.
- Complete the replacement of 26 older air conditioning and heating units throughout the City while offsetting a portion of the project costs with various program rebates and possible grant funding.
- Evaluate and review all current internal service contract service agreements.
- Continue to research, evaluate and implement "green" projects and programs that will assist in reducing energy consumption, and ultimately reduce operating costs, at City owned facilities.
- Implement CarteGraph Facilities asset management tool to address building and included equipment as "containerized" assets to better assist budget planning and future facility replacement considerations.

City of Hemet
2016/2017 ANNUAL BUDGET

685 FACILITY MAINTENANCE
60 FACILITIES (BLDG) MAINTENANCE

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	249,328	242,809	260,400	268,400
1300 SALARIES OVERTIME	35,224	8,028	14,600	14,600
1305 COMP TIME USED	34	117	0	0
1310 COMP TIME PAID	536	830	0	0
1400 OTHER FRINGE BENEFITS	8,553	10,132	8,400	8,700
1405 PERS Pension	54,709	64,617	75,000	80,800
1410 HEALTH PLANS	61,597	52,205	55,700	55,700
1415 WORKERS COMP CONTRIBUTION	29,700	25,700	28,500	28,800
1420 Special Pay	2,741	1,396	3,700	4,000
1425 PTO + Holiday	374	4,015	4,200	7,000
1430 UNEMPLOYMENT BENEFITS	1,400	0	0	500
1450 RETIREE MEDICAL PREMIUMS	63,600	50,500	56,700	48,200
Total SALARIES & FRINGE BENEFITS	507,796	460,349	507,200	516,700
2105 UTILITIES - ELECTRIC	408,643	412,745	425,300	425,300
2110 UTILITIES-WATER	59,709	48,963	60,000	60,000
2115 UTILITIES- GAS	27,038	27,494	30,000	30,000
2200 TELEPHONE/COMMUNICATION	4,523	4,091	5,900	9,360
2250 OFFICE SUPPLIES AND MATERIALS	214	52	500	500
2270 COMPUTER HARDWARE PURCHASES	363	0	2,742	0
2400 CONTRACTS.LEASES.RENTS.& TAXES	145,574	145,699	342,000	225,000
2450 MAINT & OPERATIONS/PARTS & SUP	169,928	130,827	157,462	135,000
2500 BUILDING MAINTENANCE/REPAIRS	52,948	63,362	277,600	77,600
2500 TRAINING & EDUCATION	705	462	2,500	2,500
2623 VEHICLE FUEL	14,406	14,594	10,600	10,700
2700 UNIFORMS AND SAFETY EQUIPMENT	3,204	2,735	6,700	6,700
2710 PROFESSIONAL/SPECIALIZED SERV	0	1,415	552,500	6,500
2850 SMALL TOOLS	0	1,462	1,100	1,100
Total OPERATING SUPPLIES & SERVICES	887,255	853,901	1,874,904	990,260
3600 EQUIPMENT REPLACEMENT	15,204	16,800	13,300	13,300
3612 CITY ATTORNEY	0	26,196	32,600	13,300
3613 IT/COMPUTERS-TELEPHONES	11,304	6,300	6,300	0
3616 LIABILITY INSURANCE	33,800	27,000	29,500	37,400
3617 EMERGENCY SERVICES	3,300	2,100	2,300	1,900
3690 PUBLIC WORKS-ADMINISTRATION	0	0	0	77,200
Total INTERNAL SERVICE CHARGES	63,608	78,396	84,000	143,100
Total DEBT SERVICE	0	0	0	0
5300 OTHER IMPROVEMENTS	0	304,589	7,363	0
5400 MAJOR MACHINERY AND EQUIPMENT	0	36,378	816,204	0
Total CAPITAL OUTLAY	0	340,967	823,567	0
Total FACILITIES (BLDG) MAINTENANCE	1,458,659	1,733,613	3,289,671	1,650,060

City of Hemet Departmental Budget

685 FACILITY MAINTENANCE
4560 FACILITIES (BLDG) MAINTENANCE

Council Approved

685-4560-2105 UTILITIES - ELECTRIC

City building Utilities (SCE)

425,300
Total: \$425,300

685-4560-2110 UTILITIES-WATER

City Building Utilities Water/Sewer

60,000
Total: \$60,000

685-4560-2115 UTILITIES- GAS

City building utilities (Gas)

30,000
Total: \$30,000

685-4560-2200 TELEPHONE/COMMUNICATION

5 Cellular Phones @ \$50/mo.

3,000

Wireless - iPads 7@ \$40/mo

3,360

Wirless Other - Cameras/Trackers

3,000

Total: \$9,360

685-4560-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies

500
Total: \$500

685-4560-2400 CONTRACTS,LEASES,RENTS,& TAXES

CNG Station Warranty Contract

17,000

Contract (Wash Rack/Grease Traps)

8,000

Janitorial Contracts

74,000

Pest Control

20,000

Elevator Service/Inspection

10,000

Fire Extinguisher Service

6,000

Floor Mat Rental Service

10,000

PROCHEM Services

4,000

Riverside County Health Dept. (Fuel tank Permits)

7,300

Alarm Services

16,500

AQMD Permits/Emission Fees for Generators

16,700

Underground Tank Inspections

3,000

Underground Tank Repairs

6,500

City Buildings Landscape Maintenance Contract

18,000

Hazardous Waste Disposal

8,000

Total: \$225,000

City of Hemet
Departmental Budget

685 FACILITY MAINTENANCE
4560 FACILITIES (BLDG) MAINTENANCE

Council Approved

685-4560-2450 MAINT & OPERATIONS/PARTS & SUP

Building Parts & Services	100,000
Building Materials	17,000
Painting Supplies	18,000
Total:	\$135,000

685-4560-2460 BUILDING MAINTENANCE/REPAIRS

Repair Costs	52,600
Facility Flooring Replacement	25,000
Total:	\$77,600

685-4560-2560 TRAINING & EDUCATION

Safety Training	2,500
Total:	\$2,500

685-4560-2623 VEHICLE FUEL

2016/2017 Fuel Allocation	10,700
Total:	\$10,700

685-4560-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms 5 Employees	1,250
Safety Shoes 5 employees @ \$150.00 ea.	750
Safety Jacket Replacement/Rain Gear/Rain Boots	1,600
T-shirts for 5 employees	500
Gloves, Towels, etc...	600
Misc Safety Equipment	2,000
Total:	\$6,700

685-4560-2710 PROFESSIONAL/SPECIALIZED SERV

Annual Underground Tank Certification - All Tanks	6,500
Total:	\$6,500

685-4560-2850 SMALL TOOLS

Small Tools	1,100
Total:	\$1,100

685-4560-3600 EQUIPMENT REPLACEMENT

Equipment Replacement - Internal Service Charges 16/17	13,300
Total:	\$13,300

City of Hemet
Departmental Budget

685 FACILITY MAINTENANCE
4560 FACILITIES (BLDG) MAINTENANCE

Council Approved

685-4560-3612 CITY ATTORNEY FY16/17 City Attorney Allocation	13,300
Total:	\$13,300
685-4560-3616 LIABILITY INSURANCE FY16/17 Liability Insurance Allocation	37,400
Total:	\$37,400
685-4560-3617 EMERGENCY SERVICES FY16/17 EMERGENCY SERVICES ALLOCATION	1,900
Total:	\$1,900
685-4560-3690 PUBLIC WORKS-ADMINISTRATION FY16/17 PW ADMIN ALLOCATION	77,200
Total:	\$77,200

City of Hemet
2016/2017 ANNUAL BUDGET

685 FACILITY MAINTENANCE
11 CAPITAL IMPROVEMENT PROJECT HOLDING ACCT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
5300 OTHER IMPROVEMENTS	0	0	0	180,000
Total CAPITAL OUTLAY	0	0	0	180,000
Total CAPITAL IMPROVEMENT PROJECT H	0	0	0	180,000

City of Hemet
Departmental Budget

685 FACILITY MAINTENANCE
5001 CAPITAL IMPROVEMENT PROJECT HOLDING ACCT

Council Approved

685-5001-5300 OTHER IMPROVEMENTS

Recarpet City Hall - 1st Floor

	180,000
Total:	<u>\$180,000</u>

Facilities Maintenance
Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Facilities Maintenance Manager	0.00	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	0.00	0.00	0.00	0.00	0.00
Facilities Maintenance Technician	4.00	4.00	4.00	4.00	4.00
Community Center Technician	0.00	0.00	0.00	0.00	0.00
Facilities Services Aide	2.00	2.00	1.00	1.00	1.00
Facilities Maintenance Total	6.00	7.00	6.00	6.00	6.00

NOTES:

FY 2014-2015: 1 Facilities Services Aide position eliminated

FY 2012-2013: Facilities Supervisor position left unfunded as a budget balancing measure

FY 2012-2013: 1 Facilities Maintenance Technician position left unfunded as a budget balancing measure

PUBLIC WORKS

Streets Division

DEPARTMENT: 4200

FUND: GAS TAX

MISSION STATEMENT

To provide high quality, cost effective preventative maintenance on City streets, sidewalks, traffic markings, signs, and traffic signals to ensure safe vehicle and pedestrian travel on public roads and right-of-ways.

ABOUT THE DIVISION

The Streets Division provides safe and well maintained facilities upon which General Public will travel. Performing work cost effectively and being proactive in the services the division provides is paramount to division staff. The division is responsible for the daily maintenance and repair of the City's approximately 330 centerline miles. Roadway maintenance and repair includes paint striping, legends and signage, asphalt replacement and minor overlays, spot removal and pothole repairs and crack sealing. The division is also responsible for all of the repairs and maintenance to the City's sidewalks, curbs, gutters, cross gutters, spandrels and handicap ramps. Maintenance including 56 miles of road shoulder grading, roadside ditch grading, and debris removal in public right-of-ways are also the division's responsibility.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	1,504,735	1,608,367	1,739,000	1,723,200
OPERATING EXPENSES	488,643	576,922	963,287	859,620
INTERNAL SERVICE CHARGES	268,104	312,196	390,400	496,900
CAPITAL OUTLAY	-	-	25,000	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	-	-
NET DEPARTMENT COST	2,261,482	2,497,485	3,117,687	3,079,720

STREETS

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Performed maintenance such as mowing, grading, debris removal, and spraying of jurisdictional road shoulders within the requirements of our current Programmatic Maintenance Permit.
- ✓ Completed painting of 35% of legends throughout the City.
- ✓ Implemented asset management of sign inventory and maintenance through Cartegraph.
- ✓ Assisted Police Department and Code Enforcement division on weekly shopping cart retrieval and vagrant camp clean ups throughout the City and City parks.
- ✓ Increased amount of asphalt repair and improved the finished product as a result of use of new asphalt truck and paving equipment.

2016-2017 KEY GOALS

- Respond to 95% of reported road hazards and minor road repair requests within 24 hours of receiving request.
- Complete striping of all centerline, lane line, and edge lines throughout the city.
- Continue to address needed pavement repairs throughout the year and research new pavement preservation techniques for implementation.
- Continue to assist Code Compliance with implementation and enforcement of a comprehensive program for shopping cart retrieval.
- Establish a maintenance record for road markings in CarteGraph and perform repainting of 50% of legends annually throughout the City.
- Respond to graffiti and illegal dumping reports within one working day of report of issue.

City of Hemet
2016/2017 ANNUAL BUDGET

221 GAS TAX
1200 STREETS MAINTENANCE

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	810.384	815.745	885.600	870.500
1200 SALARIES PART TIME	0	18.515	0	0
1300 SALARIES OVERTIME	19.453	16.876	19.200	19.200
1305 COMP TIME USED	394	282	0	0
1310 COMP TIME PAID	1.167	1.745	0	0
1400 OTHER FRINGE BENEFITS	28.481	30.135	24.800	23.900
1405 PERS Pension	178.766	231.871	255.200	262.500
1410 HEALTH PLANS	223.651	229.364	236.900	236.900
1415 WORKERS COMP CONTRIBUTION	65.800	76.100	97.000	101.500
1420 Soecial Pav	5.865	6.165	14.500	16.700
1425 PTO + Holiday	26.574	31.769	13.000	20.600
1430 UNEMPLOYMENT BENEFITS	3.100	0	0	1.700
1450 RETIREE MEDICAL PREMIUMS	141.100	149.800	192.800	169.700
Total SALARIES & FRINGE BENEFITS	1,504,735	1,608,367	1,739,000	1,723,200
2105 UTILITIES - ELECTRIC	43.708	49.223	75.000	75.000
2200 TELEPHONE/COMMUNICATIONS	4.252	1.863	5.000	8.520
2250 OFFICE SUPPLIES AND MATERIALS	514	430	1.500	1.500
2270 COMPUTER HARDWARE PURCHASES	3.537	0	2.742	0
2400 CONTRACTS.LEASES.RENTS.& TAXES	100.970	147.515	322.746	194.700
2450 MAINT & OPERATIONS/PARTS & SUP	232.541	248.505	429.700	478.900
2560 TRAINING & EDUCATION	11.555	1.878	11.500	11.500
2623 VEHICLE MAINT & REPAIRS	27	0	0	0
2700 UNIFORMS AND SAFETY EQUIPMENT	11.458	17.359	18.200	18.200
2710 PROFESSIONAL/SPECIALIZED SERV	9.381	26.155	36.199	9.300
2775 Investment Premiums Paid	0	7.317	0	0
2850 SMALL TOOLS	4.198	6.267	5.000	5.000
Total OPERATING SUPPLIES & SERVICES	488,643	576,922	963,287	859,620
3612 CITY ATTORNEY	0	41.496	55.800	26.100
3613 IT/COMPUTERS-TELEPHONES	19.104	14.796	20.200	29.800
3616 LIABILITY INSURANCE	37.100	51.700	50.400	73.500
3617 EMERGENCY SERVICES	3.600	4.104	3.900	3.700
3640 GENERAL FUND OVERHEAD	169.300	167.300	225.800	195.900
3680 FACILITY MAINTENANCE	39.000	32.800	34.300	36.000
3690 PUBLIC WORKS-OVERHEAD	0	0	0	131.900
Total INTERNAL SERVICE CHARGES	268,104	312,196	390,400	496,900
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	25.000	0
Total CAPITAL OUTLAY	0	0	25,000	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total STREETS MAINTENANCE	2,261,482	2,497,485	3,117,687	3,079,720

City of Hemet
Departmental Budget

221 GAS TAX
4200 STREETS MAINTENANCE

Council Approved

221-4200-2105 UTILITIES - ELECTRIC

Traffic Signals	75,000
Total:	\$75,000

221-4200-2200 TELEPHONE/COMMUNICATIONS

Celluar Phones 7 Emp @ \$50 avg mo.	4,200
Wireliss I-pads 9 Emp @ \$40 avg mo.	4,320
Total:	\$8,520

221-4200-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies	1,500
Total:	\$1,500

221-4200-2400 CONTRACTS,LEASES,RENTS,& TAXES

Equipment Rentals	3,000
Signal Maintenance	130,000
WRCOG Clean Cities Coalition Dues	1,500
Drainage/Reach Permit Fees (CDFW)	3,000
CDFW Permit Base Fee	2,200
Annual LED Relamp 20% of Intersections	55,000
Total:	\$194,700

221-4200-2450 MAINT & OPERATIONS/PARTS & SUP

Base Material/Asphalt	225,000
Tack Oil	2,900
Crack Sealing Compound	12,000
Concrete	100,000
Building Materials	29,700
Paint, sign blanks, & Misc. Materials	90,900
Thermal Plastic Legend/Pavement Marker	8,400
Traffic Signal Equipment	10,000
Total:	\$478,900

221-4200-2560 TRAINING & EDUCATION

SB 196 Driver's Training	1,400
Safety Training	10,100
Total:	\$11,500

221-4200-2623 VEHICLE FUEL

2016/2017 Fuel Allocation	57,000
Total:	\$57,000

City of Hemet
Departmental Budget

221 GAS TAX
4200 STREETS MAINTENANCE

Council Approved

221-4200-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms 16 Employees	4,900
Safety Equipment	6,000
Safety Shoes 16 @ \$150 ea.	2,800
Safety Jackets/Raingear/Reflective Jackets & Vests	2,800
Class A Driver's Test	700
T-Shirts 15 Employees	1,000

Total: \$18,200

221-4200-2710 PROFESSIONAL/SPECIALIZED SERV

Annual Street Report/Controller's Office	2,800
Traffic & Parking Commission Stipends	1,500
Biological Surveys - Roadshoulder Drainage	5,000

Total: \$9,300

221-4200-2850 SMALL TOOLS

Small Tools	5,000
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Total: \$5,000

221-4200-3612 CITY ATTORNEY

FY16/17 City Attorney Allocation	26,100
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Total: \$26,100

221-4200-3613 IT/COMPUTERS-TELEPHONES

FY1617 IT/PHONE/COMPUTERS ALLOCATION	29,800
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Total: \$29,800

221-4200-3616 LIABILITY INSURANCE

FY1617 Liability Insurance Allocation	73,500
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Total: \$73,500

221-4200-3617 EMERGENCY SERVICES

FY1617 EMERGENCY SERVICES ALLOCATION	3,700
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Total: \$3,700

221-4200-3640 GENERAL FUND OVERHEAD

FY1617 General Fund Overhead	195,900
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Total: \$195,900

221-4200-3680 FACILITY MAINTENANCE

FY1617 FACILITIES MAINTENANCE ALLOCATION	36,000
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Total: \$36,000

City of Hemet
Departmental Budget

221 GAS TAX
4200 STREETS MAINTENANCE

Council Approved

221-4200-3690 PUBLIC WORKS-OVERHEAD
FY1617 PW ADMIN ALLOCATION

Total: 131,900
\$131,900

Streets Maintenance
Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Streets Superintendent	0.00	0.00	0.00	0.00	0.00
Streets Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Maintenance Worker	4.00	4.00	4.00	4.00	4.00
Maintenance Worker II	10.00	10.00	10.00	11.00	11.00
Maintenance Worker I	2.00	2.00	2.00	1.00	1.00
Streets Maintenance Total	17.00	17.00	17.00	17.00	17.00

NOTES:

FY 2016-2017: Promotion of Maintenance Worker I position to level II

FY 2012-2013: Maintenance Worker I position added in place of contract graffiti removal

FY 2012-2013: Maintenance Worker I position added for ROW maintenance funded 50% Gas Tax and 50% Refuse

FY 2012-2013: Maintenance Worker I position transferred from Storm Drain to Streets

PUBLIC WORKS

Sewer Maintenance Division

DEPARTMENT: 4600

FUND: ENTERPRISE

MISSION STATEMENT

To provide timely, safe and cost effective maintenance that preserves reliable wastewater collection infrastructure to protect public health, the environment and meet all local, state and federal regulations.

ABOUT THE DIVISION

The Waste Water Division is responsible for maintaining the City's waste water system including 140 miles of sewer main lines and 1,812 manholes within the City's service areas. The division also performs weekly monitoring (videoing and jetting) of areas of the system that necessitate more frequent cleaning. During the spring and summer months an aggressive pest control program is conducted along with frequent cleaning of debris to maintain flow in the lines. This division is responsible for implementing the requirements of the City's Sewer System Management Plan in compliance with State of California regulations.

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	550,337	517,335	552,200	588,400
OPERATING EXPENSES	105,161	132,744	342,482	310,420
INTERNAL SERVICE CHARGES	360,808	431,316	443,400	414,200
CAPITAL OUTLAY	174,982	-	1,423,000	1,600,000
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	(2,046,300)	(2,128,700)
NET DEPARTMENT COST	1,191,288	1,081,395	714,782	784,320

SEWER

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Implemented updated Sewer Rates to meet current and future operating and capital replacement needs.
- ✓ Acquired a new compressed natural gas (CNG) dual function, combination truck to enable crews to work more efficiently.
- ✓ Increased the distance of sewer main line videoed annually by 10% over the 14/15 number of 15 miles.
- ✓ Obtained a 100% staffing level of this division which allowing for the dedication of one crew to cleaning of sewer mains and while a second crew focuses on infrastructure videoing and inspection and customer requests.
- ✓ Responded to 100% of calls from residents on sewer concerns.

2016-2017 KEY GOALS

- Complete rehabilitation of 50 sewer manholes planned in FY15/16.
- Begin construction phase of preventative maintenance work to repair/replace a minimum of one mile of sewer main line annually.
- Update Wastewater Master Plan.
- Maintain the 10% increase in the distance of sewer main line videoed annually.
- Maintain compliance with all Federal, State and local environmental and system maintenance requirements.

City of Hemet
2016/2017 ANNUAL BUDGET

**254 SEWER & STORM DRAIN
SEWER MAINTENANCE**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	298,613	252,225	283,300	306,900
1300 SALARIES OVERTIME	3,754	3,128	4,200	4,200
1305 COMP TIME USED	1,273	207	0	0
1310 COMP TIME PAID	111	204	0	0
1400 OTHER FRINGE BENEFITS	10,536	9,454	8,100	8,900
1405 PERS Pension	66,496	68,343	82,000	91,900
1410 HEALTH PLANS	76,711	69,725	71,300	73,600
1415 WORKERS COMP CONTRIBUTION	27,600	29,300	31,000	32,100
1420 Special Pav	4,146	3,323	6,100	7,700
1425 PTO + Holiday	597	23,726	4,500	8,900
1430 UNEMPLOYMENT BENEFITS	1,300	0	0	600
1450 RETIREE MEDICAL PREMIUMS	59,200	57,700	61,700	53,600
Total SALARIES & FRINGE BENEFITS	550,337	517,335	552,200	588,400
2200 TELEPHONE/COMMUNICATIONS	743	290	1,400	2,160
2220 ADVERTISING AND PUBLICATIONS	701	0	1,400	1,400
2250 OFFICE SUPPLIES AND MATERIALS	4,816	5,238	8,900	18,500
2255 UTILITY BILLING POSTAGE	6,749	10,354	11,000	33,000
2270 COMPUTER HARDWARE PURCHASES	3,660	0	6,097	5,000
2400 CONTRACTS.LEASES.RENTS.& TAXES	510	27,363	59,137	16,500
2450 MAINT & OPERATIONS/PARTS & SUP	65,435	47,478	176,400	176,400
2500 INSURANCE, BONDS	0	0	977	0
2600 TRAINING & EDUCATION	3,821	5,531	5,300	5,300
2623 VEHICLE FUEL	10,915	11,755	10,400	8,000
2700 UNIFORMS AND SAFETY EQUIPMENT	1,914	1,981	5,300	5,300
2710 PROFESSIONAL/SPECIALIZED SERV	2,856	17,023	50,171	32,860
2850 SMALL TOOLS	3,041	5,731	6,000	6,000
Total OPERATING SUPPLIES & SERVICES	105,161	132,744	342,482	310,420
3600 EQUIPMENT REPLACEMENT	88,200	99,204	112,100	154,900
3612 CITY ATTORNEY	0	4,800	16,800	10,400
3613 IT/COMPUTERS-TELEPHONES	15,300	17,604	17,700	17,700
3616 LIABILITY INSURANCE	15,200	11,000	15,200	29,300
3617 EMERGENCY SERVICES	1,500	2,100	1,300	1,500
3622 VEHICLE MAINT & REPAIRS	63,396	80,604	115,900	45,400
3640 GENERAL FUND OVERHEAD	94,500	86,900	68,200	78,100
3647 UTILITY BUILDING RENTAL FEE	13,500	13,896	14,000	21,500
3648 UTILITY LAND RENTAL FEE	1,404	1,404	1,400	2,200
3680 FACILITY MAINTENANCE	9,812	8,300	8,100	8,600
3690 PUBLIC WORKS-OVERHEAD	57,996	105,504	72,700	44,600
Total INTERNAL SERVICE CHARGES	360,808	431,316	443,400	414,200
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	174,982	0	1,423,000	1,600,000
Total CAPITAL OUTLAY	174,982	0	1,423,000	1,600,000
Total SEWER MAINTENANCE	1,191,288	1,081,395	2,761,082	2,913,020

City of Hemet
Departmental Budget

254 SEWER & STORM DRAIN
4600 SEWER MAINTENANCE

Council Approved

254-4600-2200 TELEPHONE/COMMUNICATIONS

Air Card 2 Emp @ \$40 mo.	960
Cellular Phone 2 Emp @ \$50 mo.	1,200

Total:	\$2,160
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254-4600-2220 ADVERTISING AND PUBLICATIONS

Advertising (bids)	200
Advertising (positions)	1,200

Total:	\$1,400
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254-4600-2250 OFFICE SUPPLIES AND MATERIALS

Misc Office Supplies	1,700
Misc Office Supplies - Utility Billing	16,800

Total:	\$18,500
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254-4600-2255 UTILITY BILLING POSTAGE

Postage Utility Billing (22%) - (Monthly Billing)	22,000
Infosend - Data Processing print & mail water bills - 6 months	11,000

Total:	\$33,000
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254-4600-2270 COMPUTER HARDWARE PURCHASES

Laptop/tablet for Field Use with CarteGraph	5,000
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Total:	\$5,000
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254-4600-2400 CONTRACTS,LEASES,RENTS,& TAXES

Dump Fees - EMWD	5,900
Gas Detector Maintenance	3,000
Sanitary Sewer System Waste Discharge Requirements	1,200
Grease Trap Pumping	5,100
SWRCB	1,300

Total:	\$16,500
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City of Hemet
Departmental Budget

254 SEWER & STORM DRAIN
4600 SEWER MAINTENANCE

Council Approved

254-4600-2450 MAINT & OPERATIONS/PARTS & SUP

Parts & Supplies	13,000
Automated Grease Management	9,800
Grade Rings - Manholes	600
Cleaning Nozzles	2,500
Bulk Water, Jetting (650,000 gallons) Water Cost = \$2.88 per 1000 gallons	2,500
Sewer Manhole Rehab/Maintenance	80,000
Manhole Pest Control Materials	18,000
Misc parts and supplies as needed	50,000
Total:	\$176,400

254-4600-2560 TRAINING & EDUCATION

Waste Water Recertification Training	1,500
Tri-State - Las Vegas, NV~	2,000
Waste Water CEU Requirements (2 emp)	
Misc Sewer Industry Training	1,800
Total:	\$5,300

254-4600-2623 VEHICLE FUEL

2016/2017 Fuel Allocation	8,000
Total:	\$8,000

254-4600-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms for 4 Employees	1,000
Safety Shoes for 4 Employees @ \$150 ea.	600
Safety Jacket / Rain Gear	500
T-Shirts for 4 Employees	200
Safety Equipment	3,000
Total:	\$5,300

254-4600-2710 PROFESSIONAL/SPECIALIZED SERV

Hazardous Waste Sampling Services	1,200
CWEA Membership (4 employees @ \$165 ea.)	660
OPEB Actuarial/Consultant costs	1,000
Update to Sewer Master Plan	30,000
Total:	\$32,860

254-4600-2850 SMALL TOOLS

Small Tools	6,000
Total:	\$6,000

City of Hemet Departmental Budget

254 SEWER & STORM DRAIN
4600 SEWER MAINTENANCE

Council Approved

254-4600-3600	EQUIPMENT REPLACEMENT	
	Equipment Replacement - Internal Service Charges 16/17	154,900
	Total:	<u>\$154,900</u>
254-4600-3612	CITY ATTORNEY	
	FY16/17 City Attorney Allocation	10,400
	Total:	<u>\$10,400</u>
254-4600-3613	IT/COMPUTERS-TELEPHONES	
	FY1617 IT/PHONE/COMPUTERS ALLOCATION	17,700
	Total:	<u>\$17,700</u>
254-4600-3616	LIABILITY INSURANCE	
	FY1617 Liability Insurance Allocation	29,300
	Total:	<u>\$29,300</u>
254-4600-3617	EMERGENCY SERVICES	
	FY1617 EMERGENCY SERVICES ALLOCATION	1,500
	Total:	<u>\$1,500</u>
254-4600-3622	VEHICLE MAINT & REPAIRS	
	FY1617 FACILITIES MAINTENANCE ALLOCATION	45,400
	Total:	<u>\$45,400</u>
254-4600-3640	GENERAL FUND OVERHEAD	
	FY1617 General Fund Overhead	78,100
	Total:	<u>\$78,100</u>
254-4600-3647	UTILITY BUILDING RENTAL FEE	
	FY1617 BUILDING RENTAL FEES	21,500
	Total:	<u>\$21,500</u>
254-4600-3648	UTILITY LAND RENTAL FEE	
	FY1617 LAND RENTAL FEES	2,200
	Total:	<u>\$2,200</u>
254-4600-3680	FACILITY MAINTENANCE	
	FY1617 FACILITIES MAINTENANCE ALLOCATION	8,600
	Total:	<u>\$8,600</u>

City of Hemet
Departmental Budget

254 SEWER & STORM DRAIN
4600 SEWER MAINTENANCE

Council Approved

254-4600-3690 PUBLIC WORKS-OVERHEAD
FY1617 PW ADMIN ALLOCATION

Total: 44,600
\$44,600

254-4600-5400 MAJOR MACHINERY AND EQUIPMENT
CNG Combination Jetter/Vactor Unit
Sewer Main Replace/Reline - 1 mile

280,000
1,320,000
Total: 1,600,000
\$1,600,000

Sewer Maintenance

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Lead Waste Water Coll	2.00	2.00	2.00	2.00	2.00
Waste Water Coll Sys II	0.00	1.00	1.00	1.00	1.00
Waste Water Coll Sys I	2.00	1.00	1.00	1.00	1.00
Sewer Maintenance Total	4.00	4.00	4.00	4.00	4.00

NOTES:

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PUBLIC WORKS

Storm Drain Maintenance Division

DEPARTMENT: 4650

FUND: ENTERPRISE

MISSION STATEMENT

To cost effectively maintain storm water conveyance facilities to maximize capacity and safe flow during storm events which meeting the regulations of the EPA's National Pollutant Discharge Elimination System, and the City's Programmatic Maintenance Permit.

ABOUT THE DIVISION

The Public Works Storm Drain and Retention Basin Maintenance Division, provides efficient maintenance of the City's retention basins and storm drain systems. This division fulfills the standards required by the Environmental Protection Agency's National Pollutant Elimination System (NPDES) and eases flooding on City streets during storm season. Included are the repairs and maintenance of approximately 30 retention basins and the maintenance and cleaning of approximately 50 miles combining storm drain lines, 17 "V" Channels and 30 Alley Channels.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	521,303	553,513	579,500	585,200
OPERATING EXPENSES	186,811	228,951	542,780	356,063
INTERNAL SERVICE CHARGES	196,100	287,292	257,300	202,200
CAPITAL OUTLAY	-	19,470	210,858	75,000
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	(1,417,700)	(1,474,200)
NET DEPARTMENT COST	904,214	1,089,226	172,738	(255,737)

STORM DRAIN – RETENTION BASIN

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Completed reviews to renew/update permits with various environmental agencies related to storm drain and basin maintenance, and improved maintenance work scheduling to better match the needs of our area.
- ✓ Performed weed abatement in all environmentally sensitive areas, following all Federal, State and Local regulatory agency requirements.
- ✓ Assessed reporting and daily work tracking and increased reporting efficiency by transitioning to use of asset management tools for work performed in basins deemed “jurisdictional” or environmentally sensitive by Federal and State agencies.
- ✓ Implemented in-field real time data entry in asset management work order system, regaining staff time previously required for manual entry of hardcopy work orders.
- ✓ Completed replacements of deteriorated perimeter fencing at City owned basin sites to ensure safety of equipment and the public.

2016-2017 KEY GOALS

- Complete renewal of Programmatic Maintenance Permit with various environmental agencies related to storm drain and basin maintenance.
- Continue to meet environmental law and guidelines by staff attendance of training related to the identification of various sensitive plants and wildlife, monthly review of allowable programs of work, and daily reporting of work performed.
- Gain efficiency in storm drain infrastructure maintenance by acquiring a second dual function combination vactor/jetter unit in the City fleet that provides more functionality to the field crew.
- Customize and maintain asset information in CarteGraph OMS to track storm drain inlet inventory and provide costing and infrastructure assessment data for management.
- Redesign/replace Small California Basin pump to eliminate need for manual set up of portable pump and allow for more effective conveyance of storm water during the rainy season.
- Evaluate pump equipment throughout storm drain facilities City-wide for repair/replacement.

City of Hemet
2016/2017 ANNUAL BUDGET

254 SEWER & STORM DRAIN
STORM DRAIN MAINTENANCE

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	287,285	292,233	298,100	305,700
1300 SALARIES OVERTIME	8,242	8,152	7,300	7,300
1305 COMP TIME USED	6	0	0	0
1400 OTHER FRINGE BENEFITS	13,156	13,125	9,500	9,700
1405 PERS Pension	63,358	78,308	85,900	91,600
1410 HEALTH PLANS	69,266	69,719	70,500	72,200
1415 WORKERS COMP CONTRIBUTION	23,100	28,300	32,600	31,900
1420 Special Pay	3,178	2,696	5,900	4,900
1425 PTO + Holiday	3,112	5,380	4,800	7,900
1430 UNEMPLOYMENT BENEFITS	1,100	0	0	600
1450 RETIREE MEDICAL PREMIUMS	49,500	55,600	64,900	53,400
Total SALARIES & FRINGE BENEFITS	521,303	553,513	579,500	585,200
2100 UTILITIES	0	0	5,000	0
2105 UTILITIES - ELECTRIC	2,012	2,696	0	5,000
2200 TELEPHONE/COMMUNICATIONS	836	276	700	1,200
2220 ADVERTISING AND PUBLICATIONS	0	256	1,700	1,700
2250 OFFICE SUPPLIES AND MATERIALS	4,746	5,091	9,177	17,800
2255 UTILITY BILLING POSTAGE	6,701	10,219	11,000	33,000
2270 COMPUTER HARDWARE PURCHASES	88	0	6,097	5,000
2400 CONTRACTS.LEASES.RENTS.& TAXES	81,477	127,944	230,600	186,163
2450 MAINT & OPERATIONS/PARTS & SUP	58,288	33,131	147,800	67,800
2450 TRAINING & EDUCATION	3,701	1,680	5,800	5,800
2623 VEHICLE FUEL	10,891	11,755	10,400	6,000
2700 UNIFORMS AND SAFETY EQUIPMENT	1,932	5,193	4,900	4,900
2710 PROFESSIONAL/SPECIALIZED SERV	15,278	29,559	125,606	20,500
2850 SMALL TOOLS	861	1,151	1,200	1,200
Total OPERATING SUPPLIES & SERVICES	186,811	228,951	559,980	356,063
3600 EQUIPMENT REPLACEMENT	0	4,500	4,500	4,500
3612 CITY ATTORNEY	0	21,600	18,700	9,200
3613 IT/COMPUTERS-TELEPHONES	14,100	17,100	17,100	17,200
3616 LIABILITY INSURANCE	12,900	14,900	16,900	25,900
3617 EMERGENCY SERVICES	1,296	2,196	8,500	1,300
3622 VEHICLE MAINT & REPAIRS	19,896	12,900	20,200	3,700
3640 GENERAL FUND OVERHEAD	83,900	89,800	75,500	69,000
3647 UTILITY BUILDING RENTAL FEE	13,500	13,896	14,000	21,500
3648 UTILITY LAND RENTAL FEE	1,404	1,404	1,400	2,200
3690 PUBLIC WORKS-OVERHEAD	49,104	108,996	80,500	47,700
Total INTERNAL SERVICE CHARGES	196,100	287,292	257,300	202,200
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	0	19,470	210,858	75,000
Total CAPITAL OUTLAY	0	19,470	210,858	75,000
Total STORM DRAIN MAINTENANCE	904,214	1,089,226	1,607,638	1,218,463

City of Hemet
Departmental Budget

254 SEWER & STORM DRAIN
4650 STORM DRAIN MAINTENANCE

Council Approved

254-4650-2105	UTILITIES - ELECTRIC	
	Pumping Plant - 2 Retention Basins	5,000
	Total:	\$5,000
254-4650-2200	TELEPHONE/COMMUNICATIONS	
	Cellular Phone 2 Emp @ \$50 mo.	1,200
	Total:	\$1,200
254-4650-2220	ADVERTISING AND PUBLICATIONS	
	NPDES Advertising	1,700
	Total:	\$1,700
254-4650-2250	OFFICE SUPPLIES AND MATERIALS	
	Misc Office Supplies	1,000
	Misc Office Supplies - Utility Billing	16,800
	Total:	\$17,800
254-4650-2255	UTILITY BILLING POSTAGE	
	Utility Billing Postage	22,000
	Infosend - Data Processing print & mail water bills - 6 months	11,000
	Total:	\$33,000
254-4650-2270	COMPUTER HARDWARE PURCHASES	
	Laptop/Tablet for Field Use with CarteGraph	5,000
	Total:	\$5,000
254-4650-2400	CONTRACTS,LEASES,RENTS,& TAXES	
	NPDES Municipal Annual Permit Fee	32,000
	Riverside Vector Control	22,000
	NPDES Municipal Permit Cost Share (RCFC)	30,000
	Lake Elsinore/Canyon Lake Total Maximum Daily Load (TMDL) Task Force	41,162
	CDFW Permit Base Fee (25% of Annual shared w/221)	737
	CDFW Basin Maintenance Fee (5 X \$122.75)	614
	Fence Repairs	17,000
	Biological Surveys	7,650
	Programmatic Maintenance Permit Renewal Fees	35,000
	Total:	\$186,163

City of Hemet
Departmental Budget

254 SEWER & STORM DRAIN
4650 STORM DRAIN MAINTENANCE

Council Approved

254-4650-2450 MAINT & OPERATIONS/PARTS & SUP

Parts & Supplies	7,900
Bulk Water, Storm Drain Jetting	2,400
Bulk Water, Street Sweeping	500
Herbicide	27,000
Basin Pump/Motor Repair	30,000
Total:	\$67,800

254-4650-2560 TRAINING & EDUCATION

CA Water Pollution Control Association	300
Waste Water Safety Seminar	600
Safety Training	2,200
NPDES Training	1,200
Sensitive Habit Training	1,500
Total:	\$5,800

254-4650-2623 VEHICLE FUEL

2016/2017 Fuel Allocation	6,000
Total:	\$6,000

254-4650-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms for 4 Employees	1,000
Safety Shoes for Employees 4 @ \$150 ea.	600
Safety Jacket / Raingear	1,200
T-shirts for 4 Employees	300
Safety Equipment	1,800
Total:	\$4,900

254-4650-2710 PROFESSIONAL/SPECIALIZED SERV

OPEB Actuarial/Consultant costs	500
Comm/Ind Facilities Inspection Program - Contract Consultant	20,000
Total:	\$20,500

254-4650-2850 SMALL TOOLS

Small Tools	1,200
Total:	\$1,200

254-4650-3600 EQUIPMENT REPLACEMENT

Equipment Replacement - Internal Service Charges 16/17	4,500
Total:	\$4,500

City of Hemet
Departmental Budget

254 SEWER & STORM DRAIN
4650 STORM DRAIN MAINTENANCE

Council Approved

<p>254-4650-3612 CITY ATTORNEY FY16/17 City Attorney Allocation</p>		<p>9,200</p>
	Total:	\$9,200
<p>254-4650-3613 IT/COMPUTERS-TELEPHONES FY1617 IT/PHONE/COMPUTERS ALLOCATION</p>		<p>17,200</p>
	Total:	\$17,200
<p>254-4650-3616 LIABILITY INSURANCE FY1617 Liability Insurance Allocation</p>		<p>25,900</p>
	Total:	\$25,900
<p>254-4650-3617 EMERGENCY SERVICES FY1617 EMERGENCY SERVICES ALLOCATION</p>		<p>1,300</p>
	Total:	\$1,300
<p>254-4650-3622 VEHICLE MAINT & REPAIRS FY1617 FACILITIES MAINTENANCE ALLOCATION</p>		<p>3,700</p>
	Total:	\$3,700
<p>254-4650-3640 GENERAL FUND OVERHEAD FY1617 General Fund Overhead</p>		<p>69,000</p>
	Total:	\$69,000
<p>254-4650-3647 UTILITY BUILDING RENTAL FEE FY1617 BUILDING RENTAL FEES</p>		<p>21,500</p>
	Total:	\$21,500
<p>254-4650-3648 UTILITY LAND RENTAL FEE FY1617 LAND RENTAL FEES</p>		<p>2,200</p>
	Total:	\$2,200
<p>254-4650-3690 PUBLIC WORKS-OVERHEAD FY1617 PW ADMIN ALLOCATION</p>		<p>47,700</p>
	Total:	\$47,700
<p>254-4650-5400 MAJOR MACHINERY AND EQUIPMENT CNG Combination Jetter/Vactor Unit</p>		<p>75,000</p>
	Total:	\$75,000

Storm Drain Maintenance

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	3.00	3.00	3.00	3.00	3.00
Maintenance Worker I	0.00	0.00	0.00	0.00	0.00
Storm Drain Maintenance Total	4.00	4.00	4.00	4.00	4.00

NOTES:

FY 2012-2013: Maintenance Worker I position transferred from Storm Drain to Streets

PUBLIC WORKS

Water Department

DEPARTMENT: 9000

FUND: ENTERPRISE

MISSION STATEMENT

To provide City of Hemet Water customers reliable and cost effective delivery of safe drinking water that is produced through means that protect human health and the environment.

ABOUT THE DEPARTMENT

The Water Department operates and maintains 130 miles of water lines serving over 9,700 residential and commercial water customers. The department operates nine City owned wells and four reservoirs in order to supply water of the highest quality to our customers.

Program of Work:

- Operate, maintain, and perform water quality testing of nine production wells.
- Operation and maintenance of 4 reservoirs including seismic protection system.
- Provide approximately 4,000 acre feet of water annually to the City system from production wells to maintain system pressure and provide fire flows.
- Monitor all wells and reservoirs through City's SCADA system 24/7 to assure water quality and production continues at the highest efficiency possible
- Monthly reading of over 9,700 water meters.
- Annual maintenance (exercising) of 1,000 water valves (total of 4,200 owned).
- Maintain an ongoing water quality monitoring program to meet state/federal standards.
- Maintain a state mandated Cross Connection Control Program for over 1,220 assemblies.
- Administer annual water meter replacement and testing program.
- Maintain a leak detection program to evaluate 130 miles of water mains.
- Maintain a fire hydrant repair and replacement program.
- Provide employee safety and technical training to enhance system operation.
- Promote water conservation through public education and community programs.
- Administer participation in the Ground Water Management Plan and Watermaster Board meetings.

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	2,475,405	2,611,047	2,887,937	2,995,200
OPERATING EXPENSES	1,826,759	2,356,188	5,172,513	3,059,090
INTERNAL SERVICE CHARGES	2,696,200	2,524,708	2,689,600	3,055,700
CAPITAL OUTLAY	868	(5,666)	7,040,000	635,000
DEBT SERVICE	3,605	-	-	-
DEPRECIATION, NON-OPERATING	474,594	444,723	500,000	450,000
DEPARTMENT REVENUE	-	-	(10,454,330)	(11,133,300)
NET DEPARTMENT COST	7,477,431	7,931,000	7,835,720	(938,310)

WATER

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Implemented an updated Water Rate Structure to meet current and future operating, capital improvement, and conservation needs.
- ✓ Evaluated additional opportunities for conservation program offerings to City water system customers.
- ✓ Completed consultant evaluation to establish additional potable water production location and/or resources to prepare for future demands in the City's water delivery area.
- ✓ Prepared and submitted all required State reports in a timely manner.
- ✓ Met required actions and reporting requirements for the State Water Resources Control Board issued Conservation Order including:
 - ✓ Updated water rates and incorporating drought rates
 - ✓ Added additional positions to staff to dedicate to conservation efforts
 - ✓ Commercial conservation program efforts
 - ✓ Offered water use audits to customers and provided customer specific recommendations for water conservation.
- ✓ Updated the Urban Water Management Plan to 2015 guidelines.
- ✓ Secured over \$215,000 in grant funding from Santa Ana Watershed Project Authority (SAWPA) to offset the cost to transition to allocation budget-based water rates.

2016-2017 KEY GOALS

- Evaluate the long term strategic water supply needs of the City service area.
- Update City's current Water Master Plan.
- Begin construction phase of CIP project to replace a portion of main distribution line from Park Hill (Well 12) to Florida Avenue.
- Complete installation of a nitrate removal system to reinstate use of wells 3, 4, and 14.
- Complete test hole drilling, and ultimately construction of, one additional City well site.
- Update heavy duty equipment in division fleet through retrofit/replacement to meet Air Quality Management District requirements and seek additional grant funding to offset costs.
- Complete construction of the third and final phase of the Santa Fe Street main line upgrade.
- Implement allocation budget-based water rates that equitably encourage conservation, and eliminate flat rate water consumption rates.

City of Hemet
2016/2017 ANNUAL BUDGET

571 PUBLIC WATER UTILITY
000 WATER ADMINISTRATION

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	1,290,723	1,334,665	1,496,500	1,548,000
1200 SALARIES PART TIME	33,815	17,590	0	0
1300 SALARIES OVERTIME	36,712	38,158	35,000	40,000
1305 COMP TIME USED	9,347	5,951	0	0
1310 COMP TIME PAID	2,131	2,642	0	0
1400 OTHER FRINGE BENEFITS	57,104	58,635	51,400	49,300
1405 PERS Pension	297,239	360,816	444,900	466,100
1410 HEALTH PLANS	305,733	312,495	334,600	361,100
1415 WORKERS COMP CONTRIBUTION	122,800	135,200	156,700	165,700
1420 Soocial Pav	14,350	16,634	31,200	40,500
1425 PTO + Holiday	36,451	61,961	26,137	44,700
1430 UNEMPLOYMENT BENEFITS	5,700	0	0	2,800
1450 RETIREE MEDICAL PREMIUMS	263,300	266,300	311,500	277,000
Total SALARIES & FRINGE BENEFITS	2,475,405	2,611,047	2,887,937	2,995,200
2105 UTILITIES - ELECTRIC	456,856	450,640	428,700	434,910
2160 DOMESTIC WATER	277	12,665	0	0
2200 TELEPHONE/COMMUNICATION	12,372	7,698	7,700	17,280
2220 ADVERTISING AND PUBLICATIONS	1,354	2,346	4,500	4,500
2250 OFFICE SUPPLIES AND MATERIALS	8,534	9,920	18,447	27,900
2255 UTILITY BILLING POSTAGE	20,574	36,416	28,000	84,000
2270 COMPUTER HARDWARE PURCHASES	18,653	0	6,031	0
2270 CONTRACTS.LEASES.RENTS.& TAXES	4,026	21,859	33,509	7,000
2270 GROUND WATER MANAGEMENT	543,984	840,428	3,432,601	1,437,600
2450 MAINT & OPERATIONS/PARTS & SUP	624,398	740,524	823,964	758,000
2560 TRAINING & EDUCATION	14,967	12,699	13,000	13,000
2623 VEHICLE FUEL	36,035	40,161	31,200	29,100
2700 UNIFORMS AND SAFETY EQUIPMENT	10,568	7,120	18,500	18,900
2710 PROFESSIONAL/SPECIALIZED SERV	35,620	106,036	245,061	136,400
2714 PRINTING SERVICES	3,264	3,477	5,800	10,000
2720 WATER TESTING/SAMPLING	31,989	40,134	69,500	74,500
2775 Investment Premiums Paid	0	21,330	0	0
2850 SMALL TOOLS	3,288	2,735	6,000	6,000
Total OPERATING SUPPLIES & SERVICES	1,826,759	2,356,188	5,172,513	3,059,090
3600 EQUIPMENT REPLACEMENT	13,104	46,896	84,500	61,500
3612 CITY ATTORNEY	80,004	109,404	122,400	130,000
3613 IT/COMPUTERS-TELEPHONES	88,800	123,300	188,500	167,900
3616 LIABILITY INSURANCE	129,700	112,600	110,700	202,700
3617 EMERGENCY SERVICES	12,696	10,800	2,200	10,200
3622 VEHICLE MAINT & REPAIRS	135,000	118,104	130,700	105,500
3640 GENERAL FUND OVERHEAD	722,900	441,400	495,500	540,600
3647 UTILITY BUILDING RENTAL FEE	340,200	350,004	352,400	539,600
3648 UTILITY LAND RENTAL FEE	557,400	572,100	572,100	880,100
3680 FACILITY MAINTENANCE	123,400	104,300	102,200	107,700
3690 PUBLIC WORKS-OVERHEAD	492,996	535,800	528,400	309,900
Total INTERNAL SERVICE CHARGES	2,696,200	2,524,708	2,689,600	3,055,700
4200 DEBT SERVICE INTEREST PAYMENT	3,605	0	0	0

City of Hemet
2016/2017 ANNUAL BUDGET

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571 PUBLIC WATER UTILITY
9000 WATER ADMINISTRATION

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
Total DEBT SERVICE	3,605	0	0	0
5300 OTHER IMPROVEMENTS	0	0	0	275,000
5400 MAJOR MACHINERY AND EQUIPMENT	868	5,666-	7,040,000	60,000
Total CAPITAL OUTLAY	868	5,666-	7,040,000	335,000
9949 PRIOR PERIOD ADJUSTMENT	14,958	0	0	0
9990 DEPRECIATION EXPENSE	426,417	431,269	500,000	450,000
9992 COMPENSATED ABSENCES EXPENSE	33,219	13,454	0	0
Total OTHER NON-OPERATING EXPEND	474,594	444,723	500,000	450,000
Total WATER ADMINISTRATION	7,477,431	7,931,000	18,290,050	9,894,990
Total PUBLIC WATER UTILITY	7,477,580	8,014,646	18,698,234	10,194,990

City of Hemet
Departmental Budget

571 PUBLIC WATER UTILITY
9000 WATER ADMINISTRATION

Council Approved

571-9000-2105 UTILITIES - ELECTRIC

1000 AF Well #2 (\$93 a.f.)	93,000
300 AF Well #4 (\$101 a.f.)	31,900
400 AF Well #7 (Booster)	10,000
475 AF Well #10 (\$98 a.f.)	5,000
400 AF Well #12 (\$122 a.f.)	46,360
600 AF Well #13 (\$95 a.f.)	0
400 AF Well #14 (\$81 a.f.)	5,000
500 AF Well#15 (\$93 a.f.)	97,650
750 AF Well #16 (\$110 a.f.)	104,500
Stand-by for Wells @ 1585 HP x 12 @ 1/HP	36,500
Fruitvale Booster	5,000
Total:	\$434,910

571-9000-2200 TELEPHONE/COMMUNICATION

Air Cards (16 emp @ \$40 mo)	7,680
Cellular Phone (16 emp @ \$50 mo)	9,600
Total:	\$17,280

571-9000-2220 ADVERTISING AND PUBLICATIONS

Advertising (Bids)	3,000
Advertising (Positions)	1,500
Total:	\$4,500

571-9000-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies - Operations	1,500
Misc Office Supplies - Utility Billing	26,400
Total:	\$27,900

571-9000-2255 UTILITY BILLING POSTAGE

Postage Utility Billing (56%) - (Monthly Billing)	56,000
Infosend - Data Processing print & mail water bills - 6 months	28,000
Total:	\$84,000

571-9000-2400 CONTRACTS,LEASES,RENTS,& TAXES

Dump Fees	1,000
Logicon Hand Held Hardware/Software Maintenance	1,500
Discharge Permit Fee (Well Start Up - SWRCB)	2,000
SCAQMD P.T.O. Annual Permit Fee	2,500
Total:	\$7,000

City of Hemet
Departmental Budget

571 PUBLIC WATER UTILITY
9000 WATER ADMINISTRATION

Council Approved

571-9000-2410 GROUND WATER MANAGEMENT

IRRP Phase 1 - Annual Payment	268,800
CY 2016 Recharge Water Purchase (1470 af X \$543/af)~ (increased 2015 rate \$517/af by 5%)	798,210
CY 2016 Recharge Water Delivery Fee (1470 af X \$73/af)	107,310
CY 2017 Predelivery Recharge Water Delivery Fee (1470 afX \$73/af)	107,310
Admin Fee on Actual BPR amount pumped (2015 -5199* af X \$30/af)~ *Maximum amount included	155,970

Total: \$1,437,600

571-9000-2450 MAINT & OPERATIONS/PARTS & SUP

Parts / Supplies / Valves	235,000
Supplies - Chlorine	20,000
Well #16 Rehab	125,000
Emergency Well Repairs	125,000
Bulk Water, Annual System Flushing	3,000
Material for Water Related Street Repairs (QPR)	40,000
Fire Hydrant Maintenance Program	50,000
Water Conservation Program (Toilets/Rebates)	50,000
SCADA System Upgrades	10,000
Radio Read Meter Replacement	100,000

Total: \$758,000

571-9000-2560 TRAINING & EDUCATION

Water Recertification/Training	6,000
Tri-State Seminar - Las Vegas, NV~ for Water CEU Requirements (5 emp)	7,000

Total: \$13,000

571-9000-2623 VEHICLE FUEL

2016/2017 Fuel Allocation	29,100
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Total: \$29,100

City of Hemet
Departmental Budget

571 PUBLIC WATER UTILITY
9000 WATER ADMINISTRATION

Council Approved

571-9000-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms for 18 Employees	4,250
Safety Shoes for 18 Employees @ \$150 ea.	2,750
Safety Jacket / Raingear / Rainboots	2,000
T-Shirts	1,100
Fire Extinguisher Maintenance	800
Safety Equipment	8,000

Total: \$18,900

571-9000-2710 PROFESSIONAL/SPECIALIZED SERV

AWWA Dues/Gold Menu	3,500
Annual Calibration Backflow Gauge	200
USC Foundation Research Cross-Connection Dues	2,100
Underground Service Alert	10,000
Water Association Dues	700
California Dept. of Health Services Fees	13,000
AWWA Standards Revision	500
California Rural Water Association	800
Water Foundation	600
OPEB Actuarial / Increased consultant costs	1,500
SCAQMD Annual Fees - 3 Generators	3,500
Grant Preparation Services/Consultant	50,000
2015 Urban Water Management Plan Update - Consultant	0
Annual Contract Engineering Services	50,000

Total: \$136,400

571-9000-2714 PRINTING SERVICES

Outside Printing Services	6,200
Annual Water Quality Notification	3,800

Total: \$10,000

City of Hemet
Departmental Budget

571 PUBLIC WATER UTILITY
9000 WATER ADMINISTRATION

Council Approved

571-9000-2720 WATER TESTING/SAMPLING

Well Samples: DHS - Title 22 and EPA (annual)	14,700
Well Samples: Radioactivity (quarterly)	2,700
Well Samples: Bacteriological (monthly)	3,400
Well Samples: Bacteriological (weekly)	5,800
Well Samples: Nitrate (monthly)	3,100
System Samples: Bacteriological (12/week)	9,900
System Samples: General Physical (4/week)	4,300
System Samples: Trihalomethanes (annual)	600
Additional Well and System Sampling (New Regulations - UCMR3 effective 1/1/2013)	30,000

Total: \$74,500

571-9000-2850 SMALL TOOLS

Small Tools	6,000
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Total: \$6,000

571-9000-3600 EQUIPMENT REPLACEMENT

Equipment Replacement - Internal Service Charges 16/17	61,500
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Total: \$61,500

571-9000-3612 CITY ATTORNEY

FY16/17 City Attorney Allocation	130,000
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Total: \$130,000

571-9000-3613 IT/COMPUTERS-TELEPHONES

FY1617 IT/PHONE/COMPUTERS ALLOCATION	167,900
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Total: \$167,900

571-9000-3616 LIABILITY INSURANCE

FY1617 Liability Insurance Allocation	202,700
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Total: \$202,700

571-9000-3617 EMERGENCY SERVICES

FY1617 EMERGENCY SERVICES ALLOCATION	10,200
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Total: \$10,200

571-9000-3622 VEHICLE MAINT & REPAIRS

FY1617 FACILITIES MAINTENANCE ALLOCATION	105,500
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Total: \$105,500

City of Hemet
Departmental Budget

571 PUBLIC WATER UTILITY
9000 WATER ADMINISTRATION

Council Approved

571-9000-3640 GENERAL FUND OVERHEAD

FY1617 General Fund Overhead

540,600
Total: \$540,600

571-9000-3647 UTILITY BUILDING RENTAL FEE

FY1617 BUILDING RENTAL FEES

539,600
Total: \$539,600

571-9000-3648 UTILITY LAND RENTAL FEE

FY1617 LAND RENTAL FEES

880,100
Total: \$880,100

571-9000-3680 FACILITY MAINTENANCE

FY1617 FACILITIES MAINTENANCE ALLOCATION

107,700
Total: \$107,700

571-9000-3690 PUBLIC WORKS-OVERHEAD

FY1617 PW ADMIN ALLOCATION

309,900
Total: \$309,900

571-9000-5300 OTHER IMPROVEMENTS

Water Storage Tank Recoat

275,000
Total: \$275,000

571-9000-5400 MAJOR MACHINERY AND EQUIPMENT

Well Site Security Fencing-Well 4/FS 2

60,000
Total: \$60,000

571-9000-9990 DEPRECIATION EXPENSE

FY1617 DEPRECIATION EXPENSE

450,000
Total: \$450,000

**City of Hemet
2016/2017 ANNUAL BUDGET**

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571 PUBLIC WATER UTILITY
5001 CAPITAL IMPROVEMENT PROJECT HOLDING ACCT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2260 SOFTWARE PURCHASES	0	0	0	300,000
Total OPERATING SUPPLIES & SERVICES	0	0	0	300,000
Total CAPITAL IMPROVEMENT PROJECT H	0	0	0	300,000

City of Hemet
Departmental Budget

571 PUBLIC WATER UTILITY
5001 CAPITAL IMPROVEMENT PROJECT HOLDING ACCT

Council Approved

571-5001-2260 SOFTWARE PURCHASES
Enterprise Resource Planning System

	300,000
Total:	<u>\$300,000</u>

Water

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Water/Waste Water Superintendent	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Water/Waste Water Supervisor	1.00	1.00	1.00	1.00	1.00
Executive Analyst	0.00	0.00	0.00	0.00	1.00
IT Tech II	0.00	0.00	0.35	0.35	0.00
Water Quality Conservationist	1.00	1.00	1.00	1.00	1.00
Water Production Systems Operator II	2.00	2.00	2.00	2.00	2.00
Lead Water Distribution Systems Operator	2.00	2.00	2.00	2.00	2.00
Water Distribution Systems Operator II	5.00	3.00	3.00	3.00	4.00
Water Distribution Systems Operator I	1.00	3.00	3.00	3.00	2.00
Cross Connection Specialist	1.00	1.00	1.00	1.00	1.00
Customer Service Representative	3.00	3.00	3.00	3.00	4.00
Water Total	18.00	18.00	18.35	18.35	20.00

NOTES:

2016-2017: Addition of 1 Executive Analyst approved through rate study adopted 2015

2016-2017: Addition of 1 Customer Service Representative position (conversion to monthly billing)

2016-2017: Transfer IT Tech II position from PWWater 35% / PWAdmin 65% to IT Department

2014-2015: Transfer IT Tech II position from IT Department to PWWater 35% / PWAdmin 65%

Department Positions by General Ledger Distribution

TOTAL

FT	PWWTR	MISC	HMMA	100%	571	9000	Administrative Assistant	60,406	1,200	18,037	2,707	13,426	2,102	97,879
FT	PWWTR	MISC	SEIU	100%	571	9000	Cross Connect/Customer Svc. Rep	56,354	1,200	17,008	1,419	13,426	1,183	90,591
FT	PWWTR	MISC	SEIU	100%	571	9000	Cust Serv Rep	46,253	2,400	14,353	1,186	13,426	971	78,589
FT	PWWTR	MISC	SEIU	100%	571	9000	Cust Serv Rep	46,253	1,200	13,996	1,168	13,426	971	77,013
FT	PWWTR	MISC	SEIU	100%	571	9000	Cust Serv Rep	48,594	1,300	14,724	1,228	13,426	1,020	80,292
FT	PWWTR	PEPRAMISC	SEIU	100%	571	9000	Cust Serv Rep	41,786	600	12,485	1,048	13,426	878	70,222
FT	PWWTR	PEPRAMISC	HMMA	75%	571	9000	Executive Analyst	50,701	900	15,137	2,271	10,069	1,764	80,843
FT	PWWTR	PEPRAMISC	HMMA	12.5%	254	4600	Executive Analyst	8,450	150	2,523	378	1,678	294	13,474
FT	PWWTR	PEPRAMISC	HMMA	12.5%	254	4650	Executive Analyst	8,450	150	2,523	378	1,678	294	13,474
FT	PWWTR	MISC	SEIU	100%	571	9000	Lead Wtr Dist Sys Opr	53,639	825	16,265	1,346	13,426	1,126	86,628
FT	PWWTR	MISC	SEIU	100%	571	9000	Lead Wtr Dist Sys Opr	53,639	1,550	16,303	1,357	13,426	1,126	87,400
FT	PWWTR	MISC	HMMA	100%	571	9000	W/WW Supervisor	78,257	1,200	23,360	3,502	13,426	2,723	122,468
FT	PWWTR	MISC	SEIU	100%	571	9000	Water Production Sys Operator II	54,980	1,200	16,598	1,385	13,426	1,155	88,743
FT	PWWTR	MISC	SEIU	100%	571	9000	Water Production Sys Operator II	56,354	2,400	17,366	1,437	13,426	1,183	92,166
FT	PWWTR	MISC	SEIU	100%	571	9000	Water Quality Conservationist	55,236	1,200	16,674	1,392	13,426	1,160	89,088
FT	PWWTR	MISC	HMMA	100%	571	9000	Water/Waste Water Superintend.	105,246	1,200	31,409	4,704	13,426	3,663	159,647
FT	PWWTR	PEPRAMISC	SEIU	100%	571	9000	Wtr Dist Sys Opr I	38,007	3,000	12,073	989	13,426	798	68,293
FT	PWWTR	PEPRAMISC	SEIU	100%	571	9000	Wtr Dist Sys Opr I	35,314	600	10,555	887	13,426	742	61,524
FT	PWWTR	PEPRAMISC	SEIU	100%	571	9000	Wtr Dist Sys Opr I	35,314	600	10,555	887	13,426	742	61,524
FT	PWWTR	PEPRAMISC	SEIU	100%	571	9000	Wtr Dist Sys Opr I	38,934	600	11,634	977	13,426	818	66,389
FT	PWWTR	MISC	SEIU	100%	571	9000	Wtr Dist Sys Opr II	48,594	875	14,776	1,222	13,426	1,020	79,913

Department Positions by General Ledger Distribution

								24-01	24-02	24-03	24-04	24-05	24-06	TOTAL
FT	PWWTR	MISC	SEIU	100%	571	9000	Wtr Dist Sys Opr II	47,409	1,200	14,340	1,197	13,426	996	78,567
Personnel Totals				20.00			Salary & Benefits Totals	\$ 1,068,170	\$ 25,550	\$ 322,695	\$ 33,068	\$ 268,514	\$ 26,730	\$ 1,744,727

SPECIAL DISTRICTS

- ***AQMD***
- ***LIGHTING AND LANDSCAPE DISTRICTS***
- ***HEARTLAND 2006 CFD REFUNDING***
- ***PUBLIC SAFETY CFD***

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City of Hemet
2016/2017 ANNUAL BUDGET

224 AIR POLLUTION REDUCTION
2740 AQMD ADMINISTRATION

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
2400 CONTRACTS.LEASES.RENTS.& TAXES	4,000	3,700	4,000	4,000
2775 Investment Premiums Paid	0	535	0	0
Total OPERATING SUPPLIES & SERVICES	4,000	4,235	4,000	4,000
5400 MAJOR MACHINERY AND EQUIPMENT	116,814-	0	169,574	405,000
Total CAPITAL OUTLAY	116,814-	0	169,574	405,000
Total AQMD ADMINISTRATION	112,814-	4,235	173,574	409,000
Total AIR POLLUTION REDUCTION	208,129-	4,235	173,574	409,000

City of Hemet
Departmental Budget

224 AIR POLLUTION REDUCTION
8240 AQMD ADMINISTRATION

Council Approved

224-8240-2400 CONTRACTS,LEASES,RENTS,& TAXES

	4,000
Total:	<u>\$4,000</u>

224-8240-5400 MAJOR MACHINERY AND EQUIPMENT

DIESEL EQUIPMENT RETROFITS	145,000
Equipment Shop CNG upgrades	200,000
CNG Combination Jetter/Vactor Unit	30,000
CNG Dump Truck Replacement	30,000
Total:	<u>\$405,000</u>

Lighting and Landscape Maintenance District Pre-Proposition 218 Division

Division: 225

FUND: SPECIAL REVENUE

MISSION STATEMENT

To provide prompt, high quality, cost effective maintenance that ensures a safe and aesthetically pleasing physical environment which promotes community pride in neighborhoods and business districts.

ABOUT THE DIVISION

The Lighting and Landscape Maintenance District Pre-Proposition 218 Division is responsible for maintaining streetscapes in Pre-Prop 218 areas. This includes street lighting and landscape maintenance, streetlight and landscape utility costs for the district, street tree trimming, replacement tree planting in public right-of-ways, removal of dead/diseased trees, and weed abatement and spraying in public rights-of way.

The L&LMD Division also supports the City of Hemet Park Commission and City Council by performing work to complete approved tree trimming and tree removal requests.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	249,387	279,619	253,000	310,000
OPERATING EXPENSES	917,994	914,782	1,249,545	1,046,500
INTERNAL SERVICE CHARGES	282,608	187,300	187,300	290,300
CAPITAL OUTLAY	-	-	-	
DEBT SERVICE	-	-	-	
DEPARTMENT REVENUES	-	(1,980,944)	(1,900,562)	(1,900,562)
NET DEPARTMENT COST	1,449,989	(599,243)	(210,717)	(253,762)

Lighting Maintenance Districts Post-Proposition 218 Division

Division: 227

FUND: SPECIAL REVENUE

MISSION STATEMENT

To provide improvements, operation, maintenance and services within each Lighting Maintenance District, to administer the annual levy, submit an annual Engineer's Report for City Council review pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (commencing with section 22500) (hereafter referred to as the "Act") that provides for the levy and collection of assessments by the County of Riverside for the City of Hemet to pay the maintenance and other special benefit services of all improvements and facilities related to the Lighting Maintenance Districts.

ABOUT THE DIVISION

The Post-Proposition 218 Lighting Maintenance Districts Division is responsible for maintaining safe and aesthetically pleasing streetscapes city wide. This includes maintenance of street lighting and streetlight utility costs for the districts.

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	43,413	77,189	57,800	81,700
OPERATING EXPENSES	98,111	92,696	141,995	204,374
INTERNAL SERVICE CHARGES	10,592	13,592	13,600	12,500
CAPITAL OUTLAY	-	-	30,000	
DEBT SERVICE	-	6,744	-	
DEPARTMENT REVENUE	(136,034)	(312,484)	(293,128)	(317,273)
NET DEPARTMENT COST	16,082	(122,263)	(49,733)	(18,699)

Landscape Maintenance Districts Post-Proposition 218 Division

Division: 228

FUND: SPECIAL REVENUE

MISSION STATEMENT

To provide improvements, operation, maintenance and services within each Landscape Maintenance District, to administer the annual levy, submit an annual Engineer's Report for City Council review pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (commencing with section 22500) (hereafter referred to as the "Act") that provides for the levy and collection of assessments by the County of Riverside for the City of Hemet to pay the maintenance and other special benefit services of all improvements and facilities related to the Landscape Maintenance Districts.

ABOUT THE DIVISION

The Landscape Maintenance Districts Post-Proposition 218 Division is responsible for maintaining safe and aesthetically pleasing streetscapes city wide. This includes landscape maintenance, landscape utility costs for the districts, street tree trimming, replacement tree planting in public right-of-ways, spraying of street trees for fruit reduction and disease control, weed abatement and spraying also in public rights-of way.

The Landscape Maintenance Districts Division also supports the City of Hemet Park Commission and City Council by performing work to complete approved tree trimming and tree removal requests.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERSONNEL	592,969	605,148	639,500	653,400
OPERATING EXPENSES	565,329	547,603	421,356	626,005
INTERNAL SERVICE CHARGES	170,516	151,816	151,800	83,300
CAPITAL OUTLAY	-	-	50,000	-
DEBT SERVICE	-	5,898	-	-
DEPARTMENT REVENUES	-	-	-	(1,657,853)
NET DEPARTMENT COST	1,328,814	1,310,465	1,262,656	(295,148)

LIGHTING & LANDSCAPE MAINTENANCE

2015-2016 KEY ACCOMPLISHMENTS

- ✓ Administered landscape maintenance contract for over 90 separate lighting and landscape assessment districts.
- ✓ Performed annual evaluation of lighting and landscape district capital reserve and operational budget and completed audit of each districts parcels to insure accuracy of property tax assessments.
- ✓ Identified and removed 60 dead and diseased trees as a proactive measure in preparation for the anticipated El Nino impacted rainy season.
- ✓ Adjusted contract landscape service levels to meet the funding capacity of each respective district.
- ✓ Reduced irrigation at all landscape maintenance districts to comply with conservation requirements of the district specific water agency.
- ✓ Implemented full use of CarteGraph OMS mobile work order system for L&LMD workload, to track asset costs, division performance and efficiency.

2016-2017 KEY GOALS

- Maintain status as Tree City USA by minimizing tree removals and increasing number of trees planted throughout the City.
- Evaluate and implement conversion of City-owned street lighting from high pressure sodium lights to LED for energy cost savings and reduced maintenance
- Evaluate cost/benefit of acquiring utility-owned standalone street lights to gain control of maintenance costs, improve repair response for customer, and conduct a conversion to LED lighting for long term cost savings and improved public safety.
- Continue to closely monitor utility billings to ensure accuracy of charges and encourage proper budgeting of future operational needs.
- Replace landscaping district turf with drought tolerant alternatives to reduce water consumption, or move to recycled water for irrigation where possible.
- Complete the inspection of approximately 300 LLMD district pedestals which supply power for street lights, landscape irrigation and scenic walk lights.

City of Hemet
2016/2017 ANNUAL BUDGET

225 L&LMD
2050 PARKWAY MAINTENANCE

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	136.109	147.775	156.400	161.200
1300 SALARIES OVERTIME	4.305	3.350	0	0
1305 COMP TIME USED	27	109	0	0
1310 COMP TIME PAID	0	122	0	0
1400 OTHER FRINGE BENEFITS	4.742	5.745	4.500	4.800
1405 PERS Pension	27.152	39.608	45.100	48.500
1410 HEALTH PLANS	32.491	38.504	40.300	41.600
1415 WORKERS COMP CONTRIBUTION	11.800	13.500	17.100	17.400
1420 Special Pay	725	1.069	2.900	3.100
1425 PTO + Holiday	6.236	3.237	2.300	4.000
1430 UNEMPLOYMENT BENEFITS	500	0	0	300
1450 RETIREE MEDICAL PREMIUMS	25.300	26.600	34.100	29.100
Total SALARIES & FRINGE BENEFITS	249,387	279,619	302,700	310,000
2105 UTILITIES - ELECTRIC	433.566	444.250	440.000	440.000
2110 UTILITIES-WATER	137.441	99.631	227.300	175.000
2200 TELEPHONE/COMMUNICATION	1.751	601	1.500	2.200
2250 OFFICE SUPPLIES AND MATERIALS	0	28	300	300
2270 COMPUTER HARDWARE PURCHASES	1.752	0	548	0
2400 CONTRACTS.LEASES.RENTS.& TAXES	157.442	229.382	311.513	245.200
2450 MAINT & OPERATIONS/PARTS & SUP	138.920	82.584	91.066	124.700
2560 TRAINING & EDUCATION	245	521	3.100	3.100
2700 VEHICLE FUEL	18.123	24.965	18.900	21.300
2700 UNIFORMS AND SAFETY EQUIPMENT	3.515	2.839	5.000	3.000
2710 PROFESSIONAL/SPECIALIZED SERV	16.474	18.544	39.909	21.700
2775 Investment Premiums Paid	0	1.810	0	0
2850 SMALL TOOLS	8.765	9.627	10.000	10.000
Total OPERATING SUPPLIES & SERVICES	917,994	914,782	1,149,136	1,046,500
3600 EQUIPMENT REPLACEMENT	0	12.096	11.800	0
3612 CITY ATTORNEY	0	9.804	32.600	5.100
3613 IT/COMPUTERS-TELEPHONES	5.004	5.004	5.000	5.000
3616 LIABILITY INSURANCE	24.400	29.600	29.500	14.400
3617 EMERGENCY SERVICES	2.400	996	2.300	700
3622 VEHICLE MAINT & REPAIRS	46.704	77.604	80.200	156.900
3640 GENERAL FUND OVERHEAD	111.400	4.000	132.000	38.500
3690 PUBLIC WORKS-OVERHEAD	92.700	48.204	140.700	69.700
Total INTERNAL SERVICE CHARGES	282,608	187,308	434,100	290,300
4250 OTHER FISCL FEES	0	15.588	0	0
Total DEBT SERVICE	0	15,588	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	140.000	0
Total CAPITAL OUTLAY	0	0	140,000	0
Total PARKWAY MAINTENANCE	1,449,989	1,397,297	2,025,936	1,646,800

City of Hemet
Departmental Budget

225 L&LMD
8250 PARKWAY MAINTENANCE

Council Approved

225-8250-2105 UTILITIES - ELECTRIC

Electric Bills

440,000
Total: \$440,000

225-8250-2110 UTILITIES-WATER

Water bills

175,000
Total: \$175,000

225-8250-2200 TELEPHONE/COMMUNICATION

Cell phones

2,200
Total: \$2,200

225-8250-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies

300
Total: \$300

225-8250-2400 CONTRACTS,LEASES,RENTS,& TAXES

Graffiti

190,000
55,200
Total: \$245,200

225-8250-2450 MAINT & OPERATIONS/PARTS & SUP

124,700
Total: \$124,700

225-8250-2560 TRAINING & EDUCATION

3,100
Total: \$3,100

225-8250-2623 VEHICLE FUEL

2016/2017 Fuel Allocation

21,300
Total: \$21,300

225-8250-2700 UNIFORMS AND SAFETY EQUIPMENT

3,000
Total: \$3,000

225-8250-2710 PROFESSIONAL/SPECIALIZED SERV

21,700
Total: \$21,700

City of Hemet Departmental Budget

225 L&LMD
8250 PARKWAY MAINTENANCE

Council Approved

225-8250-2850 SMALL TOOLS

10,000
Total: \$10,000

225-8250-3612 CITY ATTORNEY
FY16/17 CITY ATTORNEY ALLOCATION

5,100
Total: \$5,100

225-8250-3613 IT/COMPUTERS-TELEPHONES
FY1617 IT/PHONE/COMPUTERS ALLOCATION

5,000
Total: \$5,000

225-8250-3616 LIABILITY INSURANCE
FY1617 Liability Insurance Allocation

14,400
Total: \$14,400

225-8250-3617 EMERGENCY SERVICES
FY1617 EMERGENCY SERVICES ALLOCATION

700
Total: \$700

225-8250-3622 VEHICLE MAINT & REPAIRS
FY1617 FACILITIES MAINTENANCE ALLOCATION

156,900
Total: \$156,900

225-8250-3640 GENERAL FUND OVERHEAD
FY1617 General Fund Overhead

38,500
Total: \$38,500

225-8250-3690 PUBLIC WORKS-OVERHEAD
FY16/17 PW ADMIN OVERHEAD ALLOCATION

69,700
Total: \$69,700

City of Hemet
2016/2017 ANNUAL BUDGET

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227 POST PROP-218 LIGHTING FUND
8250 PARKWAY MAINTENANCE

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	23,671	41,594	42,500	43,400
1300 SALARIES OVERTIME	2,344	2,417	0	0
1305 COMP TIME USED	0	91	0	0
1310 COMP TIME PAID	0	122	0	0
1400 OTHER FRINGE BENEFITS	952	2,049	1,400	1,400
1405 PERS Pension	5,188	11,200	12,300	13,100
1410 HEALTH PLANS	4,738	8,665	8,700	8,700
1415 WORKERS COMP CONTRIBUTION	1,900	3,000	4,700	4,700
1420 Special Pay	181	409	1,200	1,200
1425 PTO + Holiday	339	1,742	1,000	1,300
1430 UNEMPLOYMENT BENEFITS	100	0	0	100
1450 RETIREE MEDICAL PREMIUMS	4,000	5,900	9,300	7,800
Total SALARIES & FRINGE BENEFITS	43,413	77,189	81,100	81,700
2105 UTILITIES - ELECTRIC	0	27	0	0
2200 TELEPHONE/COMMUNICATIONS	0	0	0	1,100
2250 OFFICE SUPPLIES AND MATERIALS	0	0	1,000	300
2270 COMPUTER HARDWARE PURCHASES	0	0	548	0
2400 CONTRACTS & LEASES	0	851	0	0
2450 MAINT & OPERATIONS/PARTS & SUP	0	761	0	0
2560 TRAINING & EDUCATION	0	0	2,500	2,500
2623 VEHICLE FUEL	2,226	567	1,200	0
2710 PROFESSIONAL/SPECIALIZED SERV	8,657	11,068	11,809	13,000
2775 Investment Premiums Paid	0	1,298	0	0
Total OPERATING SUPPLIES & SERVICES	10,883	14,572	17,057	16,900
3613 IT/COMPUTERS-TELEPHONE	2,496	2,496	2,500	2,500
3640 GENERAL FUND OVERHEAD	4,400	5,000	8,000	5,800
3690 PUBLIC WORKS-OVERHEAD	3,696	6,096	8,500	4,200
Total INTERNAL SERVICE CHARGES	10,592	13,592	19,000	12,500
4250 OTHER FISCL FEES	0	211	0	0
Total DEBT SERVICE	0	211	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	30,000	0
Total CAPITAL OUTLAY	0	0	30,000	0
Total PARKWAY MAINTENANCE	64,888	105,564	147,157	111,100

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8250 PARKWAY MAINTENANCE

Council Approved

227-8250-2200 TELEPHONE/COMMUNICATIONS

Cell Phones

1,100
Total: 1,100

227-8250-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies

300
Total: 300

227-8250-2560 TRAINING & EDUCATION

Training

2,500
Total: 2,500

227-8250-2710 PROFESSIONAL/SPECIALIZED SERV

Annual Report

13,000
Total: 13,000

227-8250-3613 IT/COMPUTERS-TELEPHONE

FY1617 IT/PHONE/COMPUTERS ALLOCATION

2,500
Total: 2,500

227-8250-3640 GENERAL FUND OVERHEAD

FY1617 General Fund Overhead

5,800
Total: 5,800

227-8250-3690 PUBLIC WORKS-OVERHEAD

FY1617 PW ADMIN ALLOCATION

4,200
Total: 4,200

City of Hemet
2016/2017 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8260 PARKHILL DISTRICT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2105 UTILITIES - ELECTRIC	21,268	20,676	1,930	19,300
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	3,467	3,000
Total OPERATING SUPPLIES & SERVICES	21,268	20,676	5,397	22,300
4250 OTHER FISCL FEES	0	464	0	426
Total DEBT SERVICE	0	464	0	426
Total PARKHILL DISTRICT	21,268	21,140	5,397	22,726

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8260 PARKHILL DISTRICT

Council Approved

227-8260-2105 UTILITIES - ELECTRIC

19,300
Total: 19,300

227-8260-2450 MAINT & OPERATIONS/PARTS & SUP

3,000
Total: \$3,000

227-8260-4250 OTHER FISCL FEES

426
Total: \$426

City of Hemet
2016/2017 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8261 NORTH ANNEXATION DISTRICT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	5,898	7,416	7,100	7,100
2450 MAINT & OPERATIONS/PARTS & SUP	60	92	2,257	2,000
Total OPERATING SUPPLIES & SERVICES	5,958	7,508	9,357	9,100
4250 OTHER FISCL FEES	0	257	0	242
Total DEBT SERVICE	0	257	0	242
Total NORTH ANNEXATION DISTRICT	5,958	7,765	9,357	9,342

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8261 NORTH ANNEXATION DISTRICT

Council Approved

227-8261-2105 UTILITIES - ELECTRIC

Total: 7,100
\$7,100

227-8261-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 2,000
\$2,000

227-8261-4250 OTHER FISCL FEES

Total: 242
\$242

City of Hemet
2016/2017 ANNUAL BUDGET

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227 POST PROP-218 LIGHTING FUND
8262 ORCHARD DISTRICT 20

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	1,407	1,497	1,500	1,500
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	1,734	1,500
Total OPERATING SUPPLIES & SERVICES	1,407	1,497	3,234	3,000
4250 OTHER FISCL FEES	0	234	0	222
Total DEBT SERVICE	0	234	0	222
Total ORCHARD DISTRICT 20	1,407	1,731	3,234	3,222

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8262 ORCHARD DISTRICT 20

Council Approved

227-8262-2105 UTILITIES - ELECTRIC

1,500
Total: 1,500
\$1,500

227-8262-2450 MAINT & OPERATIONS/PARTS & SUP

1,500
Total: 1,500
\$1,500

227-8262-4250 OTHER FISCL FEES

222
Total: 222
\$222

City of Hemet
2016/2017 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8263 PACIFIC GREEN DISTRICT 20

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
2105 UTILITIES - ELECTRIC	1,372	1,503	1,600	1,600
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	1,707	1,500
Total OPERATING SUPPLIES & SERVICES	1,372	1,503	3,307	3,100
4250 OTHER FISCL FEES	0	207	0	198
Total DEBT SERVICE	0	207	0	198
Total PACIFIC GREEN DISTRICT 20	1,372	1,710	3,307	3,298

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8263 PACIFIC GREEN DISTRICT 20

Council Approved

227-8263-2105 UTILITIES - ELECTRIC

1,600
Total: 1,600
\$1,600

227-8263-2450 MAINT & OPERATIONS/PARTS & SUP

1,500
Total: 1,500
\$1,500

227-8263-4250 OTHER FISCL FEES

198
Total: 198
\$198

City of Hemet
2016/2017 ANNUAL BUDGET

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227 POST PROP-218 LIGHTING FUND
8264 CREAN HOMES DISTRICT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	1,695	1,874	2,000	2,000
2450 MAINT & OPERATIONS/PARTS & SUP	1,039	753	2,693	2,500
Total OPERATING SUPPLIES & SERVICES	2,734	2,627	4,693	4,500
4250 OTHER FISCL FEES	0	193	0	186
Total DEBT SERVICE	0	193	0	186
Total CREAN HOMES DISTRICT	2,734	2,820	4,693	4,686

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8264 CREAM HOMES DISTRICT

Council Approved

227-8264-2105 UTILITIES - ELECTRIC

Total: 2,000
\$2,000

227-8264-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 2,500
\$2,500

227-8264-4250 OTHER FISCL FEES

Total: 186
\$186

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**227 POST PROP-218 LIGHTING FUND
8265 HEARTLAND DISTRICT**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	1.892	1.907	2.600	2.600
2450 MAINT & OPERATIONS/PARTS & SUP	7.647	510	8.830	8.000
Total OPERATING SUPPLIES & SERVICES	9,539	2,417	11,430	10,600
4250 OTHER FISCL FEES	0	831	0	744
Total DEBT SERVICE	0	831	0	744
Total HEARTLAND DISTRICT	9,539	3,248	11,430	11,344

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8265 HEARTLAND DISTRICT

Council Approved

227-8265-2105 UTILITIES - ELECTRIC

Total: 2,600
\$2,600

227-8265-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 8,000
\$8,000

227-8265-4250 OTHER FISCL FEES

Total: 744
\$744

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**227 POST PROP-218 LIGHTING FUND
8266 STONEY MOUNTAIN RANCH DISTRICT**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	4,917	5,207	5,400	5,400
2450 MAINT & OPERATIONS/PARTS & SUP	1,340	770	2,277	2,000
Total OPERATING SUPPLIES & SERVICES	6,257	5,977	7,677	7,400
4250 OTHER FISCL FEES	0	277	0	260
Total DEBT SERVICE	0	277	0	260
Total STONEY MOUNTAIN RANCH DISTRICT	6,257	6,254	7,677	7,660

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8266 STONEY MOUNTAIN RANCH DISTRICT

Council Approved

227-8266-2105 UTILITIES - ELECTRIC

Total: 5,400
\$5,400

227-8266-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 2,000
\$2,000

227-8266-4250 OTHER FISCL FEES

Total: 260
\$260

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**227 POST PROP-218 LIGHTING FUND
8267 MONTANA DISTRICT**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	815	1,222	1,000	1,000
2450 MAINT & OPERATIONS/PARTS & SUP	684	428	1,662	1,500
Total OPERATING SUPPLIES & SERVICES	1,499	1,650	2,662	2,500
4250 OTHER FISCL FEES	0	162	0	159
Total DEBT SERVICE	0	162	0	159
Total MONTANA DISTRICT	1,499	1,812	2,662	2,659

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8267 MONTANA DISTRICT

Council Approved

227-8267-2105 UTILITIES - ELECTRIC

.
Total: 1,000
\$1,000

227-8267-2450 MAINT & OPERATIONS/PARTS & SUP

.
Total: 1,500
\$1,500

227-8267-4250 OTHER FISCL FEES

.
Total: 159
\$159

City of Hemet
2016/2017 ANNUAL BUDGET

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227 POST PROP-218 LIGHTING FUND
8268 COVENANT DISTRICT 23

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	740	813	1,000	1,000
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	1,656	1,500
Total OPERATING SUPPLIES & SERVICES	740	813	2,656	2,500
4250 OTHER FISCL FEES	0	156	0	154
Total DEBT SERVICE	0	156	0	154
Total COVENANT DISTRICT 23	740	969	2,656	2,654

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8268 COVENANT DISTRICT 23

Council Approved

227-8268-2105 UTILITIES - ELECTRIC

1,000
Total: 1,000

227-8268-2450 MAINT & OPERATIONS/PARTS & SUP

1,500
Total: 1,500

227-8268-4250 OTHER FISCL FEES

154
Total: 154

City of Hemet
2016/2017 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8270 WOODCREST DISTRICT 23

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	4,072	4,542	5,000	5,000
2450 MAINT & OPERATIONS/PARTS & SUP	682	46	2,211	2,000
Total OPERATING SUPPLIES & SERVICES	4,754	4,588	7,211	7,000
4250 OTHER FISCL FEES	0	0	0	202
Total DEBT SERVICE	0	0	0	202
Total WOODCREST DISTRICT 23	4,754	4,588	7,211	7,202

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8270 WOODCREST DISTRICT 23

Council Approved

227-8270-2105 UTILITIES - ELECTRIC

5,000
Total:
 \$5,000

227-8270-2450 MAINT & OPERATIONS/PARTS & SUP

2,000
Total:
 \$2,000

227-8270-4250 OTHER FISCL FEES

202
Total:
 \$202

City of Hemet
2016/2017 ANNUAL BUDGET

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227 POST PROP-218 LIGHTING FUND
8271 MONTERO DISTRICT 37

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	1,565	1,799	1,700	1,700
2450 MAINT & OPERATIONS/PARTS & SUP	1,345	313	2,670	2,500
Total OPERATING SUPPLIES & SERVICES	2,910	2,112	4,370	4,200
4250 OTHER FISCL FEES	0	171	0	166
Total DEBT SERVICE	0	171	0	166
Total MONTERO DISTRICT 37	2,910	2,283	4,370	4,366

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8271 MONTERO DISTRICT 37

Council Approved

227-8271-2105 UTILITIES - ELECTRIC

1,700
Total: 1,700

227-8271-2450 MAINT & OPERATIONS/PARTS & SUP

2,500
Total: 2,500

227-8271-4250 OTHER FISCL FEES

166
Total: 166

City of Hemet
2016/2017 ANNUAL BUDGET

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227 POST PROP-218 LIGHTING FUND
8272 COTTONWOOD DISTRICT 22

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	6,896	7,227	7,300	7,300
2450 MAINT & OPERATIONS/PARTS & SUP	298	633	8,808	8,500
Total OPERATING SUPPLIES & SERVICES	7,194	7,860	16,108	15,800
4250 OTHER FISCL FEES	0	308	0	287
Total DEBT SERVICE	0	308	0	287
Total COTTONWOOD DISTRICT 22	7,194	8,168	16,108	16,087

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8272 COTTONWOOD DISTRICT 22

Council Approved

227-8272-2105 UTILITIES - ELECTRIC

Total: 7,300
\$7,300

227-8272-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 8,500
\$8,500

227-8272-4250 OTHER FISCL FEES

Total: 287
\$287

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**227 POST PROP-218 LIGHTING FUND
8273 KALPESH DISTRICT 24**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	649	649	700	700
2450 MAINT & OPERATIONS/PARTS & SUP	498	0	1,653	1,500
Total OPERATING SUPPLIES & SERVICES	1,147	649	2,353	2,200
4250 OTHER FISCL FEES	0	153	0	151
Total DEBT SERVICE	0	153	0	151
Total KALPESH DISTRICT 24	1,147	802	2,353	2,351

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8273 KALPESH DISTRICT 24

Council Approved

227-8273-2105 UTILITIES - ELECTRIC

Total: 700
\$700

227-8273-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 1,500
\$1,500

227-8273-4250 OTHER FISCL FEES

Total: 151
\$151

City of Hemet
2016/2017 ANNUAL BUDGET

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227 POST PROP-218 LIGHTING FUND
8276 AUTUMN RIDGE DISTRICT 23-4 & 44

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	879	963	1,500	1,500
2450 MAINT & OPERATIONS/PARTS & SUP	585	292	2,742	2,500
Total OPERATING SUPPLIES & SERVICES	1,464	1,255	4,242	4,000
4250 OTHER FISCL FEES	0	0	0	213
Total DEBT SERVICE	0	0	0	213
Total AUTUMN RIDGE DISTRICT 23-4 & 44	1,464	1,255	4,242	4,213

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8276 AUTUMN RIDGE DISTRICT 23-4 & 44

Council Approved

227-8276-2105 UTILITIES - ELECTRIC

Total: 1,500
\$1,500

227-8276-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 2,500
\$2,500

227-8276-4250 OTHER FISCL FEES

Total: 213
\$213

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**227 POST PROP-218 LIGHTING FUND
8277 MENLO ESTATES DISTRICT 23-5**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	559	560	600	600
2450 MAINT & OPERATIONS/PARTS & SUP	273	0	1,666	1,500
Total OPERATING SUPPLIES & SERVICES	832	560	2,266	2,100
4250 OTHER FISCL FEES	0	166	0	162
Total DEBT SERVICE	0	166	0	162
Total MENLO ESTATES DISTRICT 23-5	832	726	2,266	2,262

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8277 MENLO ESTATES DISTRICT 23-5

Council Approved

227-8277-2105 UTILITIES - ELECTRIC

Total: 600
\$600

227-8277-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 1,500
\$1,500

227-8277-4250 OTHER FISCL FEES

Total: 162
\$162

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**227 POST PROP-218 LIGHTING FUND
8278 MENLO ESTATES DISTRICT 23-5B**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	750	637	700	700
2450 MAINT & OPERATIONS/PARTS & SUP	273	0	1,666	1,500
Total OPERATING SUPPLIES & SERVICES	1,023	637	2,366	2,200
4250 OTHER FISCL FEES	0	166	0	162
Total DEBT SERVICE	0	166	0	162
Total MENLO ESTATES DISTRICT 23-5B	1,023	803	2,366	2,362

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8278 MENLO ESTATES DISTRICT 23-5B

Council Approved

227-8278-2105 UTILITIES - ELECTRIC

Total: 700
\$700

227-8278-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 1,500
\$1,500

227-8278-4250 OTHER FISCL FEES

Total: 162
\$162

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**227 POST PROP-218 LIGHTING FUND
8279 FLOWERWOOD DISTRICT 27**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	650	792	1,000	1,000
2450 MAINT & OPERATIONS/PARTS & SUP	498	0	1,664	1,500
Total OPERATING SUPPLIES & SERVICES	1,148	792	2,664	2,500
4250 OTHER FISCL FEES	0	164	0	160
Total DEBT SERVICE	0	164	0	160
Total FLOWERWOOD DISTRICT 27	1,148	956	2,664	2,660

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8279 FLOWERWOOD DISTRICT 27

Council Approved

227-8279-2105 UTILITIES - ELECTRIC

1,000
Total: 1,000
\$1,000

227-8279-2450 MAINT & OPERATIONS/PARTS & SUP

1,500
Total: 1,500
\$1,500

227-8279-4250 OTHER FISCL FEES

160
Total: 160
\$160

**City of Hemet
2016/2017 ANNUAL BUDGET**

07/06/2016 11:30AM

**227 POST PROP-218 LIGHTING FUND
8280 WILLOWALK DISTRICT 26**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	6,680	6,695	7,000	7,000
2450 MAINT & OPERATIONS/PARTS & SUP	645	739	5,334	5,000
Total OPERATING SUPPLIES & SERVICES	7,325	7,434	12,334	12,000
4250 OTHER FISCL FEES	0	335	0	310
Total DEBT SERVICE	0	335	0	310
Total WILLOWALK DISTRICT 26	7,325	7,769	12,334	12,310

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8280 WILLOWALK DISTRICT 26

Council Approved

227-8280-2105 UTILITIES - ELECTRIC

Total: 7,000
\$7,000

227-8280-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 5,000
\$5,000

227-8280-4250 OTHER FISCL FEES

Total: 310
\$310

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**227 POST PROP-218 LIGHTING FUND
8281 DURANGO DISTRICT 27**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	0	0	100	100
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	437	300
Total OPERATING SUPPLIES & SERVICES	0	0	537	400
4250 OTHER FISCL FEES	0	137	0	137
Total DEBT SERVICE	0	137	0	137
Total DURANGO DISTRICT 27	0	137	537	537

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8281 DURANGO DISTRICT 27

Council Approved

227-8281-2105 UTILITIES - ELECTRIC

Total: 100
\$100

227-8281-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 300
\$300

227-8281-4250 OTHER FISCL FEES

Total: 137
\$137

City of Hemet
2016/2017 ANNUAL BUDGET

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227 POST PROP-218 LIGHTING FUND
8282 HORSESHOE DISTRICT 31

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	207	213	200	200
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	181	50
Total OPERATING SUPPLIES & SERVICES	207	213	381	250
4250 OTHER FISCL FEES	0	132	0	132
Total DEBT SERVICE	0	132	0	132
Total HORSESHOE DISTRICT 31	207	345	381	382

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8282 HORSESHOE DISTRICT 31

Council Approved

227-8282-2105 UTILITIES - ELECTRIC

Total: 200
\$200

227-8282-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 50
\$50

227-8282-4250 OTHER FISCL FEES

Total: 132
\$132

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**227 POST PROP-218 LIGHTING FUND
8283 ENCLAVE DISTRICT 35**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	704	653	600	800
2450 MAINT & OPERATIONS/PARTS & SUP	60	12	637	500
Total OPERATING SUPPLIES & SERVICES	764	665	1,237	1,300
4250 OTHER FISCL FEES	0	137	0	137
Total DEBT SERVICE	0	137	0	137
Total ENCLAVE DISTRICT 35	764	802	1,237	1,437

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8283 ENCLAVE DISTRICT 35

Council Approved

227-8283-2105 UTILITIES - ELECTRIC

Total: 800
\$800

227-8283-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 500
\$500

227-8283-4250 OTHER FISCL FEES

Total: 137
\$137

City of Hemet
2016/2017 ANNUAL BUDGET

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227 POST PROP-218 LIGHTING FUND
8284 SV INVESTMENTS DISTRICT 39

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	334	309	315	315
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	333	200
Total OPERATING SUPPLIES & SERVICES	334	309	648	515
4250 OTHER FISCL FEES	0	133	0	133
Total DEBT SERVICE	0	133	0	133
Total SV INVESTMENTS DISTRICT 39	334	442	648	648

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8284 SV INVESTMENTS DISTRICT 39

Council Approved

227-8284-2105 UTILITIES - ELECTRIC

315
Total: 315
\$315

227-8284-2450 MAINT & OPERATIONS/PARTS & SUP

200
Total: 200
\$200

227-8284-4250 OTHER FISCL FEES

133
Total: 133
\$133

City of Hemet
2016/2017 ANNUAL BUDGET

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227 POST PROP-218 LIGHTING FUND
8285 PALOMINO CT DISTRICT 43

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2100 UTILITIES	0	0	0	220
2105 UTILITIES - ELECTRIC	209	207	220	0
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	436	300
Total OPERATING SUPPLIES & SERVICES	209	207	656	520
4250 OTHER FISCL FEES	0	136	0	136
Total DEBT SERVICE	0	136	0	136
Total PALOMINO CT DISTRICT 43	209	343	656	656

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8285 PALOMINO CT DISTRICT 43

Council Approved

227-8285-2100 UTILITIES

220
Total: 220
\$220

227-8285-2450 MAINT & OPERATIONS/PARTS & SUP

300
Total: 300
\$300

227-8285-4250 OTHER FISCL FEES

136
Total: 136
\$136

City of Hemet
2016/2017 ANNUAL BUDGET

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227 POST PROP-218 LIGHTING FUND
8286 PEPERTREE DISTRICT 29

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	0	0	500	500
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	1,724	1,500
Total OPERATING SUPPLIES & SERVICES	0	0	2,224	2,000
4250 OTHER FISCL FEES	0	224	0	213
Total DEBT SERVICE	0	224	0	213
Total PEPERTREE DISTRICT 29	0	224	2,224	2,213

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8286 PEPERTREE DISTRICT 29

Council Approved

227-8286-2105 UTILITIES - ELECTRIC

500
Total:
 \$500

227-8286-2450 MAINT & OPERATIONS/PARTS & SUP

1,500
Total:
 \$1,500

227-8286-4250 OTHER FISCL FEES

213
Total:
 \$213

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**227 POST PROP-218 LIGHTING FUND
8288 MCSWEENEY DISTRICT 36**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	0	121	1,000	1,000
2450 MAINT & OPERATIONS/PARTS & SUP	1,748	1,105	2,778	2,500
Total OPERATING SUPPLIES & SERVICES	1,748	1,226	3,778	3,500
4250 OTHER FISCL FEES	0	279	0	261
Total DEBT SERVICE	0	279	0	261
Total MCSWEENEY DISTRICT 36	1,748	1,505	3,778	3,761

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8288 MCSWEENEY DISTRICT 36

Council Approved

227-8288-2105 UTILITIES - ELECTRIC

Total: 1,000
\$1,000

227-8288-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 2,500
\$2,500

227-8288-4250 OTHER FISCL FEES

Total: 261
\$261

City of Hemet
2016/2017 ANNUAL BUDGET

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227 POST PROP-218 LIGHTING FUND
8289 EMERSON DISTRICT 42

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	2,569	2,601	3,000	3,000
2450 MAINT & OPERATIONS/PARTS & SUP	617	58	1,678	1,500
Total OPERATING SUPPLIES & SERVICES	3,186	2,659	4,678	4,500
4250 OTHER FISCL FEES	0	178	0	172
Total DEBT SERVICE	0	178	0	172
Total EMERSON DISTRICT 42	3,186	2,837	4,678	4,672

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8289 EMERSON DISTRICT 42

Council Approved

227-8289-2105 UTILITIES - ELECTRIC

Total: 3,000
\$3,000

227-8289-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 1,500
\$1,500

227-8289-4250 OTHER FISCL FEES

Total: 172
\$172

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**227 POST PROP-218 LIGHTING FUND
8290 AUTUMN RIDGE DISTRICT 44**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2105 UTILITIES - ELECTRIC	0	0	0	400
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	0	500
Total OPERATING SUPPLIES & SERVICES	0	0	0	900
4250 OTHER FISCL FEES	0	0	0	146
Total DEBT SERVICE	0	0	0	146
Total AUTUMN RIDGE DISTRICT 44	0	0	0	1,046

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8290 AUTUMN RIDGE DISTRICT 44

Council Approved

227-8290-2105 UTILITIES - ELECTRIC

Total: 400
\$400

227-8290-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 500
\$500

227-8290-4250 OTHER FISCL FEES

Total: 146
\$146

City of Hemet
2016/2017 ANNUAL BUDGET

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227 POST PROP-218 LIGHTING FUND
8291 VILLA DE MADRID DISTRICT 46

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	20	0	0	260
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	138	0
Total OPERATING SUPPLIES & SERVICES	20	0	138	260
4250 OTHER FISCL FEES	0	0	0	138
Total DEBT SERVICE	0	0	0	138
Total VILLA DE MADRID DISTRICT 46	20	0	138	398

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8291 VILLA DE MADRID DISTRICT 46

Council Approved

227-8291-2105 UTILITIES - ELECTRIC

Total: 260
\$260

227-8291-4250 OTHER FISCL FEES

Total: 138
\$138

**City of Hemet
2016/2017 ANNUAL BUDGET**

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227 POST PROP-218 LIGHTING FUND
8292 RANCHO DIAMONTE DISTRICT 47

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	659	686	750	750
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	1,405	1,000
Total OPERATING SUPPLIES & SERVICES	659	686	2,155	1,750
4250 OTHER FISCL FEES	0	407	0	371
Total DEBT SERVICE	0	407	0	371
Total RANCHO DIAMONTE DISTRICT 47	659	1,093	2,155	2,121

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8292 RANCHO DIAMONTE DISTRICT 47

Council Approved

227-8292-2105 UTILITIES - ELECTRIC

Total: 750
\$750

227-8292-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 1,000
\$1,000

227-8292-4250 OTHER FISCL FEES

Total: 371
\$371

City of Hemet
2016/2017 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8294 PROMENADE, SANDERSON & DEVONSHIRE

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	0	0	1.000	1.000
2450 MAINT & OPERATIONS/PARTS & SUP	0	511	3.142	3.000
Total OPERATING SUPPLIES & SERVICES	0	511	4,142	4,000
4250 OTHER FISCL FEES	0	0	0	141
Total DEBT SERVICE	0	0	0	141
Total PROMENADE, SANDERSON & DEVON	0	511	4,142	4,141

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8294 PROMENADE, SANDERSON & DEVONSHIRE

Council Approved

227-8294-2105 UTILITIES - ELECTRIC

Total: 1,000
\$1,000

227-8294-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 3,000
\$3,000

227-8294-4250 OTHER FISCL FEES

Total: 141
\$141

City of Hemet
2016/2017 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8295 SALVATION ARMY

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
2100 UTILITIES	0	0	700	0
2105 UTILITIES - ELECTRIC	0	0	0	700
2450 MAINT & OPERATIONS/PARTS & SUP	819	0	1.130	1.000
Total OPERATING SUPPLIES & SERVICES	819	0	1,830	1,700
4250 OTHER FISCL FEES	0	130	0	131
Total DEBT SERVICE	0	130	0	131
Total SALVATION ARMY	819	130	1,830	1,831

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8295 SALVATION ARMY

Council Approved

227-8295-2105 UTILITIES - ELECTRIC

Total: 700
\$700

227-8295-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 1,000
\$1,000

227-8295-4250 OTHER FISCL FEES

Total: 131
\$131

City of Hemet
2016/2017 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8297 HABITAT FOR HUMANITY

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	214	245	250	250
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	132	0
Total OPERATING SUPPLIES & SERVICES	214	245	382	250
4250 OTHER FISCL FEES	0	133	0	133
Total DEBT SERVICE	0	133	0	133
Total HABITAT FOR HUMANITY	214	378	382	383

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8297 HABITAT FOR HUMANITY

Council Approved

227-8297-2105 UTILITIES - ELECTRIC

Total: 250
\$250

227-8297-4250 OTHER FISCL FEES

Total: 133
\$133

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**227 POST PROP-218 LIGHTING FUND
8298 OASIS SENIOR VILLAS**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	0	0	200	200
2450 MAINT & OPERATIONS/PARTS & SUP	0	159	630	500
Total OPERATING SUPPLIES & SERVICES	0	159	830	700
4250 OTHER FISCL FEES	0	131	0	131
Total DEBT SERVICE	0	131	0	131
Total OASIS SENIOR VILLAS	0	290	830	831

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8298 OASIS SENIOR VILLAS

Council Approved

227-8298-2105 UTILITIES - ELECTRIC

Total: 200
\$200

227-8298-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 500
\$500

227-8298-4250 OTHER FISCL FEES

Total: 131
\$131

City of Hemet
2016/2017 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8299 SEVEN HILLS DISTRICT 52

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	0	0	1,000	1,000
2450 MAINT & OPERATIONS/PARTS & SUP	0	41	631	500
Total OPERATING SUPPLIES & SERVICES	0	41	1,631	1,500
4250 OTHER FISCL FEES	0	132	0	132
Total DEBT SERVICE	0	132	0	132
Total SEVEN HILLS DISTRICT 52	0	173	1,631	1,632

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8299 SEVEN HILLS DISTRICT 52

Council Approved

227-8299-2105 UTILITIES - ELECTRIC

.

Total: 1,000
\$1,000

227-8299-2450 MAINT & OPERATIONS/PARTS & SUP

.

Total: 500
\$500

227-8299-4250 OTHER FISCL FEES

.

Total: 132
\$132

City of Hemet
2016/2017 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8301 AP NORTH LAKE SOLAR DISTRICT

<i>Account Number</i>		<i>2014 Actuals</i>	<i>2015 Actuals</i>	<i>2016 Amended</i>	<i>2017 Council Approved</i>
Total	SALARIES & FRINGE BENEFITS	0	0	0	0
2105	UTILITIES - ELECTRIC	0	0	0	9,381
Total	OPERATING SUPPLIES & SERVICES	0	0	0	9,381
Total	DEBT SERVICE	0	0	0	0
Total	AP NORTH LAKE SOLAR DISTRICT	0	0	0	9,381

City of Hemet
Departmental Budget

227 POST PROP-218 LIGHTING FUND
8301 AP NORTH LAKE SOLAR DISTRICT

Council Approved

227-8301-2105 UTILITIES - ELECTRIC

	9,381
Total:	<u>\$9,381</u>

City of Hemet
2016/2017 ANNUAL BUDGET

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228 POST PROP=218 LANDSCAPE FUND
8250 PARKWAY MAINTENANCE

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	146.591	171.481	164.800	160.500
1300 SALARIES OVERTIME	4.022	4.187	0	0
1305 COMP TIME USED	51	64	0	0
1310 COMP TIME PAID	750	695	0	0
1400 OTHER FRINGE BENEFITS	5.336	7.228	5.100	5.000
1405 PERS Pension	29.490	45.921	47.400	48.200
1410 HEALTH PLANS	34.521	43.153	40.900	41.000
1415 WORKERS COMP CONTRIBUTION	12.600	15.300	18.000	17.300
1420 Soecial Pav	755	1.213	3.100	3.000
1425 PTO + Holiday	7.099	3.687	2.800	4.200
1430 UNEMPLOYMENT BENEFITS	600	0	0	300
1450 RETIREE MEDICAL PREMIUMS	27.100	30.200	35.900	28.800
Total SALARIES & FRINGE BENEFITS	268,915	323,129	318,000	308,300
2105 UTILITIES - ELECTRIC	430	0	0	0
2110 UTILITIES-WATER	992	0	0	0
2200 TELEPHONE/COMMUNICATIONS	365	226	700	1.100
2250 OFFICE SUPPLIES AND MATERIALS	0	0	1.000	300
2270 COMPUTER HARDWARE PURCHASES	0	0	548	0
2400 CONTRACTS & LEASES	0	10.726	16.713	0
2450 MAINT & OPERATIONS/PARTS & SUP	3.225	4.431	5.000	5.000
2560 TRAINING & EDUCATION	0	0	1.600	1.600
2623 VEHICLE FUEL	5.923	1.591	2.000	0
2700 UNIFORMS AND SAFETY EQUIPMENT	499	123	1.500	1.700
2710 PROFESSIONAL/SPECIALIZED SERV	7.817	10.228	10.809	15.000
2775 Investment Premiums Paid	0	1.801	0	0
Total OPERATING SUPPLIES & SERVICES	19,251	29,126	39,870	24,700
3600 EQUIPMENT REPLACEMENT	4.104	4.104	0	0
3613 IT/COMPUTERS-TELEPHONE	4.704	4.704	4.700	4.700
3616 LIABILITY INSURANCE	6.000	7.600	6.300	8.100
3617 EMERGENCY SERVICES	600	600	500	400
3622 VEHICLE MAINT & REPAIRS	36.300	27.396	0	0
3640 GENERAL FUND OVERHEAD	27.500	25.200	28.100	21.700
3690 PUBLIC WORKS-OVERHEAD	22.800	30.600	29.900	14.800
Total INTERNAL SERVICE CHARGES	102,008	100,204	69,500	49,700
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	35.000	0
Total CAPITAL OUTLAY	0	0	35,000	0
Total PARKWAY MAINTENANCE	390,174	452,459	462,370	382,700

City of Hemet Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8250 PARKWAY MAINTENANCE

Council Approved

228-8250-2200 TELEPHONE/COMMUNICATIONS

Cell Phones

1,100
Total:
\$1,100

228-8250-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies

300
Total:
\$300

228-8250-2450 MAINT & OPERATIONS/PARTS & SUP

Tree Trimming Misc Parts

5,000
Total:
\$5,000

228-8250-2560 TRAINING & EDUCATION

Arborist Training

1,600
Total:
\$1,600

228-8250-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms and Safety Equipment

1,700
Total:
\$1,700

228-8250-2710 PROFESSIONAL/SPECIALIZED SERV

PSOMAS - District Administration

15,000
Total:
\$15,000

228-8250-3613 IT/COMPUTERS-TELEPHONE

FY1617 IT/PHONE/COMPUTERS ALLOCATION

4,700
Total:
\$4,700

228-8250-3616 LIABILITY INSURANCE

FY1617 Liability Insurance Allocation

8,100
Total:
\$8,100

228-8250-3617 EMERGENCY SERVICES

FY1617 EMERGENCY SERVICES ALLOCATION

400
Total:
\$400

228-8250-3640 GENERAL FUND OVERHEAD

FY1617 General Fund Overhead

21,700
Total:
\$21,700

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8250 PARKWAY MAINTENANCE

Council Approved

228-8250-3690 PUBLIC WORKS-OVERHEAD
.FY1617 PW ADMIN ALLOCATION

Total: 14,800
\$14,800

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**City of Hemet
2016/2017 ANNUAL BUDGET**

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**228 POST PROP=218 LANDSCAPE FUND
8262 ORCHARD DISTRICT 20**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
Total OPERATING SUPPLIES & SERVICES	0	0	0	0
4250 OTHER FISCL FEES	0	0	0	352
Total DEBT SERVICE	0	0	0	352
Total ORCHARD DISTRICT 20	0	0	0	352

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8262 ORCHARD DISTRICT 20

Council Approved

228-8262-4250 OTHER FISCL FEES

Total: 352
\$352

City of Hemet
2016/2017 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8263 PACIFIC GREEN DISTRICT 20

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2400 CONTRACTS & LEASES	98	829	457	0
Total OPERATING SUPPLIES & SERVICES	98	829	457	0
4250 OTHER FISCL FEES	0	207	0	329
Total DEBT SERVICE	0	207	0	329
Total PACIFIC GREEN DISTRICT 20	98	1,036	457	329

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8263 PACIFIC GREEN DISTRICT 20

Council Approved

228-8263-4250 OTHER FISCL FEES

Total: 329
\$329

City of Hemet
2016/2017 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8264 CREAN HOMES DISTRICT

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
2105 UTILITIES - ELECTRIC	0	0	500	500
2110 UTILITIES-WATER	18.750	7.551	8.520	8.520
2400 CONTRACTS & LEASES	7.680	12.981	7.193	7.200
2450 MAINT & OPERATIONS/PARTS & SUP	585	1.592	500	100
Total OPERATING SUPPLIES & SERVICES	27,015	22,124	16,713	16,320
4250 OTHER FISCL FEES	0	193	0	316
Total DEBT SERVICE	0	193	0	316
Total CREAN HOMES DISTRICT	27,015	22,317	16,713	16,636

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8264 CREAN HOMES DISTRICT

Council Approved

228-8264-2105 UTILITIES - ELECTRIC

Total: 500
\$500

228-8264-2110 UTILITIES-WATER

Total: 8,520
\$8,520

228-8264-2400 CONTRACTS & LEASES

Total: 7,200
\$7,200

228-8264-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 100
\$100

228-8264-4250 OTHER FISCL FEES

Total: 316
\$316

City of Hemet
2016/2017 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8265 HEARTLAND DISTRICT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	112,241	87,171	141,900	132,000
1200 SALARIES PART TIME	14,415	31,426	0	0
1300 SALARIES OVERTIME	688	40	0	0
1400 OTHER FRINGE BENEFITS	5,448	3,765	3,600	3,300
1405 PERS Pension	31,482	31,590	42,000	39,700
1410 HEALTH PLANS	40,613	25,761	40,300	40,300
1415 WORKERS COMP CONTRIBUTION	10,900	13,700	16,100	14,200
1420 Special Pay	0	0	1,800	2,700
1425 PTO + Holiday	3,279	1,903	1,800	2,800
1430 UNEMPLOYMENT BENEFITS	500	0	0	300
1450 RETIREE MEDICAL PREMIUMS	23,500	26,900	32,000	23,700
Total SALARIES & FRINGE BENEFITS	243,066	222,256	279,500	259,000
2105 UTILITIES - ELECTRIC	2,300	2,805	3,500	3,700
2110 UTILITIES-WATER	36,578	23,746	30,000	30,000
2200 TELEPHONE/COMMUNICATIONS	425	120	500	0
2270 COMPUTER HARDWARE PURCHASES	0	0	548	0
2400 CONTRACTS & LEASES	804	796	900	0
2450 MAINT & OPERATIONS/PARTS & SUP	15,164	9,797	15,000	0
2560 TRAINING & EDUCATION	0	430	0	0
2623 VEHICLE FUEL	6,243	9,628	8,500	7,500
2700 UNIFORMS AND SAFETY EQUIPMENT	2,146	1,838	2,000	0
2850 SMALL TOOLS	2,294	1,000	3,500	0
Total OPERATING SUPPLIES & SERVICES	65,954	50,160	64,448	41,200
3600 EQUIPMENT REPLACEMENT	5,004	5,004	5,000	0
3612 CITY ATTORNEY	0	6,204	6,900	2,900
3616 LIABILITY INSURANCE	7,800	0	0	0
3617 EMERGENCY SERVICES	804	504	1,200	400
3622 VEHICLE MAINT & REPAIRS	25,296	16,200	33,400	15,400
3690 PUBLIC WORKS-OVERHEAD	29,604	23,700	30,200	14,900
Total INTERNAL SERVICE CHARGES	68,508	51,612	76,700	33,600
4250 OTHER FISCL FEES	0	831	0	874
Total DEBT SERVICE	0	831	0	874
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	50,000	0
Total CAPITAL OUTLAY	0	0	50,000	0
Total HEARTLAND DISTRICT	377,528	324,859	470,648	334,674

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8265 HEARTLAND DISTRICT

Council Approved

228-8265-2105 UTILITIES - ELECTRIC

3,700
Total: 3,700

228-8265-2110 UTILITIES-WATER

30,000
Total: 30,000

228-8265-2623 VEHICLE FUEL
2016/2017 Fuel Allocation

7,500
Total: 7,500

228-8265-3612 CITY ATTORNEY
FY16/17 CITY ATTORNEY ALLOCATION

2,900
Total: 2,900

228-8265-3617 EMERGENCY SERVICES
FY1617 EMERGENCY SERVICES ALLOCATION

400
Total: 400

228-8265-3622 VEHICLE MAINT & REPAIRS
FY1617 FACILITIES MAINTENANCE ALLOCATION

15,400
Total: 15,400

228-8265-3690 PUBLIC WORKS-OVERHEAD
FY1617 PW ADMIN ALLOCATION

14,900
Total: 14,900

228-8265-4250 OTHER FISCL FEES

874
Total: 874

City of Hemet
2016/2017 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8266 STONEY MOUNTAIN RANCH DISTRICT

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2105 UTILITIES - ELECTRIC	3.102	1.484	2.000	2.000
2110 UTILITIES-WATER	20.141	17.922	22.000	22.000
2400 CONTRACTS & LEASES	21.969	37.558	40.577	41.177
2450 MAINT & OPERATIONS/PARTS & SUP	2.673	3.139	2.200	1.600
Total OPERATING SUPPLIES & SERVICES	47,885	60,103	66,777	66,777
Total INTERNAL SERVICE CHARGES	0	0	0	0
4250 OTHER FISCL FEES	0	277	0	390
Total DEBT SERVICE	0	277	0	390
Total CAPITAL OUTLAY	0	0	0	0
Total STONEY MOUNTAIN RANCH DISTRICT	47,885	60,380	66,777	67,167

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8266 STONEY MOUNTAIN RANCH DISTRICT

Council Approved

228-8266-2105 UTILITIES - ELECTRIC

2,000
Total: 2,000

228-8266-2110 UTILITIES-WATER

22,000
Total: \$22,000

228-8266-2400 CONTRACTS & LEASES

41,177
Total: \$41,177

228-8266-2450 MAINT & OPERATIONS/PARTS & SUP

1,600
Total: \$1,600

228-8266-4250 OTHER FISCL FEES

390
Total: \$390

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**228 POST PROP=218 LANDSCAPE FUND
8267 MONTANA DISTRICT**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	1,543	1,131	300	600
2110 UTILITIES-WATER	1,499	1,046	1,420	1,120
2400 CONTRACTS & LEASES	513	739	937	488
2450 MAINT & OPERATIONS/PARTS & SUP	368	187	200	100
Total OPERATING SUPPLIES & SERVICES	3,923	3,103	2,857	2,308
4250 OTHER FISCL FEES	0	162	0	289
Total DEBT SERVICE	0	162	0	289
Total MONTANA DISTRICT	3,923	3,265	2,857	2,597

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8267 MONTANA DISTRICT

Council Approved

228-8267-2105 UTILITIES - ELECTRIC

600
Total:
 \$600

228-8267-2110 UTILITIES-WATER

1,120
Total:
 \$1,120

228-8267-2400 CONTRACTS & LEASES

488
Total:
 \$488

228-8267-2450 MAINT & OPERATIONS/PARTS & SUP

100
Total:
 \$100

228-8267-4250 OTHER FISCL FEES

289
Total:
 \$289

City of Hemet
2016/2017 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8268 COVENANT DISTRICT 23

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
2105 UTILITIES - ELECTRIC	626	643	600	700
2110 UTILITIES-WATER	1,509	1,321	1,500	1,400
2400 CONTRACTS & LEASES	9,322	3,899	1,356	1,200
2450 MAINT & OPERATIONS/PARTS & SUP	385	0	500	415
Total OPERATING SUPPLIES & SERVICES	11,842	5,863	3,956	3,715
4250 OTHER FISCL FEES	0	156	0	284
Total DEBT SERVICE	0	156	0	284
Total COVENANT DISTRICT 23	11,842	6,019	3,956	3,999

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8268 COVENANT DISTRICT 23

Council Approved

228-8268-2105 UTILITIES - ELECTRIC

Total: 700
\$700

228-8268-2110 UTILITIES-WATER

Total: 1,400
\$1,400

228-8268-2400 CONTRACTS & LEASES

Total: 1,200
\$1,200

228-8268-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 415
\$415

228-8268-4250 OTHER FISCL FEES

Total: 284
\$284

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228 POST PROP=218 LANDSCAPE FUND
8269 WILDFLOWER DISTRICT 23

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	312	309	200	300
2110 UTILITIES-WATER	2,237	1,091	1,275	1,175
2400 CONTRACTS & LEASES	3,289	4,574	2,565	2,350
2450 MAINT & OPERATIONS/PARTS & SUP	0	75	0	200
Total OPERATING SUPPLIES & SERVICES	5,838	6,049	4,040	4,025
4250 OTHER FISCL FEES	0	216	0	336
Total DEBT SERVICE	0	216	0	336
Total WILDFLOWER DISTRICT 23	5,838	6,265	4,040	4,361

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8269 WILDFLOWER DISTRICT 23

Council Approved

228-8269-2105 UTILITIES - ELECTRIC

300
Total: 300
\$300

228-8269-2110 UTILITIES-WATER

1,175
Total: 1,175
\$1,175

228-8269-2400 CONTRACTS & LEASES

2,350
Total: 2,350
\$2,350

228-8269-2450 MAINT & OPERATIONS/PARTS & SUP

200
Total: 200
\$200

228-8269-4250 OTHER FISCL FEES

336
Total: 336
\$336

City of Hemet
2016/2017 ANNUAL BUDGET

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228 POST PROP=218 LANDSCAPE FUND
8270 WOODCREST DISTRICT 23

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	1,576	1,592	1,100	1,300
2110 UTILITIES-WATER	8,143	5,903	9,000	8,800
2400 CONTRACTS & LEASES	2,111	3,630	4,212	4,000
2450 MAINT & OPERATIONS/PARTS & SUP	238	100	600	350
Total OPERATING SUPPLIES & SERVICES	12,068	11,225	14,912	14,450
4250 OTHER FISCL FEES	0	212	0	332
Total DEBT SERVICE	0	212	0	332
Total WOODCREST DISTRICT 23	12,068	11,437	14,912	14,782

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8270 WOODCREST DISTRICT 23

Council Approved

228-8270-2105 UTILITIES - ELECTRIC

1,300
Total: 1,300
\$1,300

228-8270-2110 UTILITIES-WATER

8,800
Total: 8,800
\$8,800

228-8270-2400 CONTRACTS & LEASES

4,000
Total: 4,000
\$4,000

228-8270-2450 MAINT & OPERATIONS/PARTS & SUP

350
Total: 350
\$350

228-8270-4250 OTHER FISCL FEES

332
Total: 332
\$332

City of Hemet
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228 POST PROP=218 LANDSCAPE FUND
8271 MONTERO DISTRICT 37

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	1.172	1.014	1.400	1.400
2110 UTILITIES-WATER	7.703	4.162	6.000	6.000
2400 CONTRACTS & LEASES	7.113	9.997	10.471	19.750
2450 MAINT & OPERATIONS/PARTS & SUP	534	125	975	500
2710 PROFESSIONAL/SPECIALIZED SERV	4.210	10.781	11.554	0
Total OPERATING SUPPLIES & SERVICES	20,732	26,079	30,400	27,650
4250 OTHER FISCL FEES	0	171	0	297
Total DEBT SERVICE	0	171	0	297
Total MONTERO DISTRICT 37	20,732	26,250	30,400	27,947

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8271 MONTERO DISTRICT 37

Council Approved

228-8271-2105 UTILITIES - ELECTRIC

1,400
Total: 1,400
\$1,400

228-8271-2110 UTILITIES-WATER

6,000
Total: 6,000
\$6,000

228-8271-2400 CONTRACTS & LEASES

19,750
Total: 19,750
\$19,750

228-8271-2450 MAINT & OPERATIONS/PARTS & SUP

500
Total: 500
\$500

228-8271-4250 OTHER FISCL FEES

297
Total: 297
\$297

City of Hemet
2016/2017 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8272 COTTONWOOD DISTRICT 22

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	968	932	1.000	1.000
2110 UTILITIES-WATER	76.879	49.035	58.000	58.000
2400 CONTRACTS & LEASES	33.105	51.894	55.308	55.900
2450 MAINT & OPERATIONS/PARTS & SUP	1.767	862	4.300	2.800
Total OPERATING SUPPLIES & SERVICES	112,719	102,723	118,608	117,700
4250 OTHER FISCL FEES	0	308	0	417
Total DEBT SERVICE	0	308	0	417
Total COTTONWOOD DISTRICT 22	112,719	103,031	118,608	118,117

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8272 COTTONWOOD DISTRICT 22

Council Approved

228-8272-2105 UTILITIES - ELECTRIC

Total: 1,000
\$1,000

228-8272-2110 UTILITIES-WATER

Total: 58,000
\$58,000

228-8272-2400 CONTRACTS & LEASES

Total: 55,900
\$55,900

228-8272-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 2,800
\$2,800

228-8272-4250 OTHER FISCL FEES

Total: 417
\$417

**City of Hemet
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**228 POST PROP=218 LANDSCAPE FUND
8273 KALPESH DISTRICT 24**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	777	821	800	1,450
2110 UTILITIES-WATER	3,546	2,773	3,000	1,820
2400 CONTRACTS & LEASES	3,149	4,677	5,183	4,500
2450 MAINT & OPERATIONS/PARTS & SUP	401	55	500	300
Total OPERATING SUPPLIES & SERVICES	7,873	8,326	9,483	8,070
4250 OTHER FISCL FEES	0	153	0	542
Total DEBT SERVICE	0	153	0	542
Total KALPESH DISTRICT 24	7,873	8,479	9,483	8,612

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8273 KALPESH DISTRICT 24

Council Approved

228-8273-2105 UTILITIES - ELECTRIC

Total: 1,450
\$1,450

228-8273-2110 UTILITIES-WATER

Total: 1,820
\$1,820

228-8273-2400 CONTRACTS & LEASES

Total: 4,500
\$4,500

228-8273-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 300
\$300

228-8273-4250 OTHER FISCL FEES

Total: 542
\$542

City of Hemet
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228 POST PROP=218 LANDSCAPE FUND
8274 FLORIDA AVE DISTRICT 25

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	0	0	0	200
2110 UTILITIES-WATER	3,795	3,048	1,400	2,000
2400 CONTRACTS & LEASES	90	147	293	0
2450 MAINT & OPERATIONS/PARTS & SUP	664	217	400	80
Total OPERATING SUPPLIES & SERVICES	4,549	3,412	2,093	2,280
4250 OTHER FISCL FEES	0	133	0	264
Total DEBT SERVICE	0	133	0	264
Total FLORIDA AVE DISTRICT 25	4,549	3,545	2,093	2,544

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8274 FLORIDA AVE DISTRICT 25

Council Approved

228-8274-2105 UTILITIES - ELECTRIC

200
Total: 200

228-8274-2110 UTILITIES-WATER

2,000
Total: \$2,000

228-8274-2450 MAINT & OPERATIONS/PARTS & SUP

80
Total: \$80

228-8274-4250 OTHER FISCL FEES

264
Total: \$264

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**228 POST PROP=218 LANDSCAPE FUND
8276 AUTUMN RIDGE DISTRICT 23-4 & 44**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	37,413	29,057	45,500	44,000
1200 SALARIES PART TIME	4,805	129	0	0
1300 SALARIES OVERTIME	230	13	0	0
1400 OTHER FRINGE BENEFITS	1,816	1,104	1,200	1,100
1405 PERS Pension	10,493	7,739	13,000	13,200
1410 HEALTH PLANS	13,538	8,587	13,400	13,400
1415 WORKERS COMP CONTRIBUTION	3,600	4,200	5,000	4,700
1420 Special Pay	0	0	600	800
1425 PTO + Holiday	1,093	634	600	900
1430 UNEMPLOYMENT BENEFITS	200	0	0	100
1450 RETIREE MEDICAL PREMIUMS	7,800	8,300	9,900	7,900
Total SALARIES & FRINGE BENEFITS	80,988	59,763	89,200	86,100
2105 UTILITIES - ELECTRIC	1,618	1,618	1,600	1,375
2110 UTILITIES-WATER	36,537	25,073	25,820	17,375
2400 CONTRACTS & LEASES	9,311	13,062	6,982	6,225
2450 MAINT & OPERATIONS/PARTS & SUP	3,175	1,699	1,000	1,000
Total OPERATING SUPPLIES & SERVICES	50,641	41,452	35,402	25,975
4250 OTHER FISCL FEES	0	242	0	343
Total DEBT SERVICE	0	242	0	343
Total AUTUMN RIDGE DISTRICT 23-4 & 44	131,629	101,457	124,602	112,418

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8276 AUTUMN RIDGE DISTRICT 23-4 & 44

Council Approved

228-8276-2105 UTILITIES - ELECTRIC

1,375
Total: 1,375
\$1,375

228-8276-2110 UTILITIES-WATER

17,375
Total: 17,375
\$17,375

228-8276-2400 CONTRACTS & LEASES

6,225
Total: 6,225
\$6,225

228-8276-2450 MAINT & OPERATIONS/PARTS & SUP

1,000
Total: 1,000
\$1,000

228-8276-4250 OTHER FISCL FEES

343
Total: 343
\$343

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**228 POST PROP=218 LANDSCAPE FUND
8277 MENLO ESTATES DISTRICT 23-5**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	930	935	500	850
2110 UTILITIES-WATER	2,145	1,663	2,000	2,000
2400 CONTRACTS & LEASES	906	1,499	1,866	1,700
2450 MAINT & OPERATIONS/PARTS & SUP	75	58	400	280
Total OPERATING SUPPLIES & SERVICES	4,056	4,155	4,766	4,830
4250 OTHER FISCL FEES	0	166	0	293
Total DEBT SERVICE	0	166	0	293
Total MENLO ESTATES DISTRICT 23-5	4,056	4,321	4,766	5,123

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8277 MENLO ESTATES DISTRICT 23-5

Council Approved

228-8277-2105 UTILITIES - ELECTRIC

850
Total: 850
\$850

228-8277-2110 UTILITIES-WATER

2,000
Total: 2,000
\$2,000

228-8277-2400 CONTRACTS & LEASES

1,700
Total: 1,700
\$1,700

228-8277-2450 MAINT & OPERATIONS/PARTS & SUP

280
Total: 280
\$280

228-8277-4250 OTHER FISCL FEES

293
Total: 293
\$293

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**228 POST PROP=218 LANDSCAPE FUND
8278 MENLO ESTATES DISTRICT 23-5B**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	0	70	320	320
2110 UTILITIES-WATER	1,015	886	1,000	1,000
2400 CONTRACTS & LEASES	1,209	1,906	2,196	2,030
2450 MAINT & OPERATIONS/PARTS & SUP	150	0	400	200
Total OPERATING SUPPLIES & SERVICES	2,374	2,862	3,916	3,550
4250 OTHER FISCL FEES	0	166	0	292
Total DEBT SERVICE	0	166	0	292
Total MENLO ESTATES DISTRICT 23-5B	2,374	3,028	3,916	3,842

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8278 MENLO ESTATES DISTRICT 23-5B

Council Approved

228-8278-2105 UTILITIES - ELECTRIC

320
Total: 320
\$320

228-8278-2110 UTILITIES-WATER

1,000
Total: 1,000
\$1,000

228-8278-2400 CONTRACTS & LEASES

2,030
Total: 2,030
\$2,030

228-8278-2450 MAINT & OPERATIONS/PARTS & SUP

200
Total: 200
\$200

228-8278-4250 OTHER FISCL FEES

292
Total: 292
\$292

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**228 POST PROP=218 LANDSCAPE FUND
8279 FLOWERWOOD DISTRICT 27**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	800	922	900	1.200
2110 UTILITIES-WATER	9.476	6.003	8.300	8.000
2400 CONTRACTS & LEASES	9.248	14.809	14.664	12.500
2450 MAINT & OPERATIONS/PARTS & SUP	1.064	846	3.000	2.000
Total OPERATING SUPPLIES & SERVICES	20,588	22,580	26,864	23,700
4250 OTHER FISCL FEES	0	164	0	291
Total DEBT SERVICE	0	164	0	291
Total FLOWERWOOD DISTRICT 27	20,588	22,744	26,864	23,991

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8279 FLOWERWOOD DISTRICT 27

Council Approved

228-8279-2105 UTILITIES - ELECTRIC

1,200
Total: 1,200
\$1,200

228-8279-2110 UTILITIES-WATER

8,000
Total: 8,000
\$8,000

228-8279-2400 CONTRACTS & LEASES

12,500
Total: 12,500
\$12,500

228-8279-2450 MAINT & OPERATIONS/PARTS & SUP

2,000
Total: 2,000
\$2,000

228-8279-4250 OTHER FISCL FEES

291
Total: 291
\$291

**City of Hemet
2016/2017 ANNUAL BUDGET**

07/06/2016 11:30AM

**228 POST PROP=218 LANDSCAPE FUND
8280 WILLOWALK DISTRICT 26**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	26	0	2,000	1,000
2110 UTILITIES-WATER	3,354	2,796	4,000	3,000
2400 CONTRACTS & LEASES	14,882	17,423	20,344	17,000
2450 MAINT & OPERATIONS/PARTS & SUP	3,093	402	7,000	7,000
Total OPERATING SUPPLIES & SERVICES	21,355	20,621	33,344	28,000
4250 OTHER FISCL FEES	0	335	0	440
Total DEBT SERVICE	0	335	0	440
Total WILLOWALK DISTRICT 26	21,355	20,956	33,344	28,440

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8280 WILLOWALK DISTRICT 26

Council Approved

228-8280-2105 UTILITIES - ELECTRIC

1,000
Total: 1,000
\$1,000

228-8280-2110 UTILITIES-WATER

3,000
Total: 3,000
\$3,000

228-8280-2400 CONTRACTS & LEASES

17,000
Total: 17,000
\$17,000

228-8280-2450 MAINT & OPERATIONS/PARTS & SUP

7,000
Total: 7,000
\$7,000

228-8280-4250 OTHER FISCL FEES

440
Total: 440
\$440

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**228 POST PROP=218 LANDSCAPE FUND
8283 ENCLAVE DISTRICT 35**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	351	280	200	200
2110 UTILITIES-WATER	1,481	1,126	1,200	1,200
2400 CONTRACTS & LEASES	776	1,101	703	500
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	100	100
Total OPERATING SUPPLIES & SERVICES	2,608	2,507	2,203	2,000
4250 OTHER FISCL FEES	0	137	0	268
Total DEBT SERVICE	0	137	0	268
Total ENCLAVE DISTRICT 35	2,608	2,644	2,203	2,268

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8283 ENCLAVE DISTRICT 35

Council Approved

228-8283-2105 UTILITIES - ELECTRIC

200
Total: 200

228-8283-2110 UTILITIES-WATER

1,200
Total: \$1,200

228-8283-2400 CONTRACTS & LEASES

500
Total: \$500

228-8283-2450 MAINT & OPERATIONS/PARTS & SUP

100
Total: \$100

228-8283-4250 OTHER FISCL FEES

268
Total: \$268

City of Hemet
2016/2017 ANNUAL BUDGET

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228 POST PROP=218 LANDSCAPE FUND
8284 SV INVESTMENTS DISTRICT 39

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2400 CONTRACTS & LEASES	0	0	133	0
Total OPERATING SUPPLIES & SERVICES	0	0	133	0
4250 OTHER FISCL FEES	0	133	0	264
Total DEBT SERVICE	0	133	0	264
Total SV INVESTMENTS DISTRICT 39	0	133	133	264

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8284 SV INVESTMENTS DISTRICT 39

Council Approved

228-8284-4250 OTHER FISCL FEES

Total: 264
\$264

City of Hemet
2016/2017 ANNUAL BUDGET

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228 POST PROP=218 LANDSCAPE FUND
8285 PALOMINO CT DISTRICT 43

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	316	341	100	50
2110 UTILITIES-WATER	1,086	831	1,150	750
2400 CONTRACTS & LEASES	64	433	696	300
2450 MAINT & OPERATIONS/PARTS & SUP	0	241	0	76
Total OPERATING SUPPLIES & SERVICES	1,466	1,846	1,946	1,176
4250 OTHER FISCL FEES	0	136	0	266
Total DEBT SERVICE	0	136	0	266
Total PALOMINO CT DISTRICT 43	1,466	1,982	1,946	1,442

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8285 PALOMINO CT DISTRICT 43

Council Approved

228-8285-2105 UTILITIES - ELECTRIC

50
Total: 50
\$50

228-8285-2110 UTILITIES-WATER

750
Total: 750
\$750

228-8285-2400 CONTRACTS & LEASES

300
Total: 300
\$300

228-8285-2450 MAINT & OPERATIONS/PARTS & SUP

76
Total: 76
\$76

228-8285-4250 OTHER FISCL FEES

266
Total: 266
\$266

City of Hemet
2016/2017 ANNUAL BUDGET

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228 POST PROP=218 LANDSCAPE FUND
8286 PEPERTREE DISTRICT 29

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	0	0	100	200
2110 UTILITIES-WATER	0	0	900	800
2400 CONTRACTS & LEASES	0	0	4,500	5,000
2450 MAINT & OPERATIONS/PARTS & SUP	30	0	224	651
Total OPERATING SUPPLIES & SERVICES	30	0	5,724	6,651
4250 OTHER FISCL FEES	0	0	0	344
Total DEBT SERVICE	0	0	0	344
Total PEPERTREE DISTRICT 29	30	0	5,724	6,995

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8286 PEPERTREE DISTRICT 29

Council Approved

228-8286-2105 UTILITIES - ELECTRIC

200
Total: 200

228-8286-2110 UTILITIES-WATER

800
Total: 800

228-8286-2400 CONTRACTS & LEASES

5,000
Total: \$5,000

228-8286-2450 MAINT & OPERATIONS/PARTS & SUP

651
Total: \$651

228-8286-4250 OTHER FISCL FEES

344
Total: \$344

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**228 POST PROP=218 LANDSCAPE FUND
8288 MCSWEENEY DISTRICT 36**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	1.495	1.362	1.800	1.600
2110 UTILITIES-WATER	37.532	22.187	30.000	10.000
2400 CONTRACTS & LEASES	22.240	34.031	35.979	53.500
2450 MAINT & OPERATIONS/PARTS & SUP	9.784	16.393	5.000	1.500
Total OPERATING SUPPLIES & SERVICES	71,051	73,973	72,779	66,600
4250 OTHER FISCL FEES	0	279	0	391
Total DEBT SERVICE	0	279	0	391
Total MCSWEENEY DISTRICT 36	71,051	74,252	72,779	66,991

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8288 MCSWEENEY DISTRICT 36

Council Approved

228-8288-2105 UTILITIES - ELECTRIC

1,600
Total: 1,600
\$1,600

228-8288-2110 UTILITIES-WATER

10,000
Total: 10,000
\$10,000

228-8288-2400 CONTRACTS & LEASES

53,500
Total: 53,500
\$53,500

228-8288-2450 MAINT & OPERATIONS/PARTS & SUP

1,500
Total: 1,500
\$1,500

228-8288-4250 OTHER FISCL FEES

391
Total: 391
\$391

City of Hemet
2016/2017 ANNUAL BUDGET

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228 POST PROP=218 LANDSCAPE FUND
8289 EMERSON DISTRICT 42

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	1.112	1.107	1.100	600
2110 UTILITIES-WATER	2.941	2.327	2.500	3.500
2400 CONTRACTS & LEASES	2.872	4.834	5.678	5.000
2450 MAINT & OPERATIONS/PARTS & SUP	50	95	1.000	800
Total OPERATING SUPPLIES & SERVICES	6,975	8,363	10,278	9,900
4250 OTHER FISCL FEES	0	178	0	303
Total DEBT SERVICE	0	178	0	303
Total EMERSON DISTRICT 42	6,975	8,541	10,278	10,203

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8289 EMERSON DISTRICT 42

Council Approved

228-8289-2105 UTILITIES - ELECTRIC

600
Total: 600
\$600

228-8289-2110 UTILITIES-WATER

3,500
Total: 3,500
\$3,500

228-8289-2400 CONTRACTS & LEASES

5,000
Total: 5,000
\$5,000

228-8289-2450 MAINT & OPERATIONS/PARTS & SUP

800
Total: 800
\$800

228-8289-4250 OTHER FISCL FEES

303
Total: 303
\$303

City of Hemet
2016/2017 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8290 AUTUMN RIDGE DISTRICT 44

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2105 UTILITIES - ELECTRIC	0	0	0	118
2110 UTILITIES-WATER	0	0	0	1,783
2400 CONTRACTS & LEASES	0	0	0	420
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	0	100
Total OPERATING SUPPLIES & SERVICES	0	0	0	2,421
4250 OTHER FISCL FEES	0	0	0	277
Total DEBT SERVICE	0	0	0	277
Total AUTUMN RIDGE DISTRICT 44	0	0	0	2,698

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8290 AUTUMN RIDGE DISTRICT 44

Council Approved

228-8290-2105 UTILITIES - ELECTRIC

118
Total: 118
\$118

228-8290-2110 UTILITIES-WATER

1,783
Total: 1,783
\$1,783

228-8290-2400 CONTRACTS & LEASES

420
Total: 420
\$420

228-8290-2450 MAINT & OPERATIONS/PARTS & SUP

100
Total: 100
\$100

228-8290-4250 OTHER FISCL FEES

277
Total: 277
\$277

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**228 POST PROP=218 LANDSCAPE FUND
8291 VILLA DE MADRID DISTRICT 46**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
Total OPERATING SUPPLIES & SERVICES	0	0	0	0
4250 OTHER FISCL FEES	0	138	0	268
Total DEBT SERVICE	0	138	0	268
Total VILLA DE MADRID DISTRICT 46	0	138	0	268

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8291 VILLA DE MADRID DISTRICT 46

Council Approved

228-8291-4250 OTHER FISCL FEES

Total: 268
\$268

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**228 POST PROP=218 LANDSCAPE FUND
8292 RANCHO DIAMONTE DISTRICT 47**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	1.261	1.261	2.000	2.000
2110 UTILITIES-WATER	30.925	16.806	27.000	20.000
2400 CONTRACTS & LEASES	11.880	16.495	17.410	20.954
2450 MAINT & OPERATIONS/PARTS & SUP	372	449	1.000	1.000
Total OPERATING SUPPLIES & SERVICES	44,438	35,011	47,410	43,954
4250 OTHER FISCL FEES	0	410	0	502
Total DEBT SERVICE	0	410	0	502
Total RANCHO DIAMONTE DISTRICT 47	44,438	35,421	47,410	44,456

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8292 RANCHO DIAMONTE DISTRICT 47

Council Approved

228-8292-2105 UTILITIES - ELECTRIC

Total: 2,000
\$2,000

228-8292-2110 UTILITIES-WATER

Total: 20,000
\$20,000

228-8292-2400 CONTRACTS & LEASES

Total: 20,954
\$20,954

228-8292-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 1,000
\$1,000

228-8292-4250 OTHER FISCL FEES

Total: 502
\$502

**City of Hemet
2016/2017 ANNUAL BUDGET**

07/06/2016 11:30AM

**228 POST PROP=218 LANDSCAPE FUND
8297 HABITAT FOR HUMANITY**

<i>Account Number</i>	<i>2014 Actuals</i>	<i>2015 Actuals</i>	<i>2016 Amended</i>	<i>2017 Council Approved</i>
2105 UTILITIES - ELECTRIC	0	0	100	100
2110 UTILITIES-WATER	0	0	500	500
2400 CONTRACTS & LEASES	0	0	833	0
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	0	700
Total OPERATING SUPPLIES & SERVICES	0	0	1,433	1,300
4250 OTHER FISCL FEES	0	263	0	263
Total DEBT SERVICE	0	263	0	263
Total HABITAT FOR HUMANITY	0	263	1,433	1,563

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8297 HABITAT FOR HUMANITY

Council Approved

228-8297-2105 UTILITIES - ELECTRIC

100
Total: \$100

228-8297-2110 UTILITIES-WATER

500
Total: \$500

228-8297-2450 MAINT & OPERATIONS/PARTS & SUP

700
Total: \$700

228-8297-4250 OTHER FISCL FEES

263
Total: \$263

**City of Hemet
2016/2017 ANNUAL BUDGET**

07/06/2016 11:30AM

**228 POST PROP=218 LANDSCAPE FUND
8298 OASIS SENIOR VILLAS**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2105 UTILITIES - ELECTRIC	0	0	200	100
2110 UTILITIES-WATER	0	0	1,000	1,100
2400 CONTRACTS & LEASES	0	0	730	0
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	100	680
Total OPERATING SUPPLIES & SERVICES	0	0	2,030	1,880
4250 OTHER FISCL FEES	0	0	0	262
Total DEBT SERVICE	0	0	0	262
Total OASIS SENIOR VILLAS	0	0	2,030	2,142

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8298 OASIS SENIOR VILLAS

Council Approved

228-8298-2105 UTILITIES - ELECTRIC

Total: 100
\$100

228-8298-2110 UTILITIES-WATER

Total: 1,100
\$1,100

228-8298-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 680
\$680

228-8298-4250 OTHER FISCL FEES

Total: 262
\$262

City of Hemet
2016/2017 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8301 AP NORTH LAKE SOLAR DISTRICT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2105 UTILITIES - ELECTRIC	0	0	0	2.000
2110 UTILITIES-WATER	0	0	0	8.000
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	0	53.525
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	998
Total OPERATING SUPPLIES & SERVICES	0	0	0	64,523
4250 OTHER FISCL FEES	0	0	0	261
Total DEBT SERVICE	0	0	0	261
Total AP NORTH LAKE SOLAR DISTRICT	0	0	0	64,784

City of Hemet
Departmental Budget

228 POST PROP=218 LANDSCAPE FUND
8301 AP NORTH LAKE SOLAR DISTRICT

Council Approved

228-8301-2105 UTILITIES - ELECTRIC

Total: 2,000
\$2,000

228-8301-2110 UTILITIES-WATER

Total: 8,000
\$8,000

228-8301-2450 MAINT & OPERATIONS/PARTS & SUP

Total: 53,525
\$53,525

228-8301-2710 PROFESSIONAL/SPECIALIZED SERV

Total: 998
\$998

228-8301-4250 OTHER FISCL FEES

Total: 261
\$261

Landscape Maintenance Districts

Budgeted Positions by Home Department

Department Personnel	2012-13 Budgeted	2013-14 Budgeted	2014-15 Budgeted	2015-16 Budgeted	2016-17 Adopted
Parks Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Tree Trimmer	1.00	1.00	1.00	1.00	1.00
Tree Trimmer	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	2.00	1.00	1.00	1.00	1.00
Maintenance Worker I	0.00	1.00	1.00	1.00	1.00
L&LMD total (225-8250)	5.00	5.00	5.00	5.00	5.00
Lead Tree Trimmer	0.00	0.00	0.00	0.00	0.00
Tree Trimmer	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	1.00	1.00	1.00	1.00	0.00
Maintenance Worker I	n/a	n/a	0.33	0.33	1.00
L&LMD total (228-8250)	2.00	2.00	2.33	2.33	2.00
Lead Maintenance Worker	0.00	1.00	1.00	1.00	1.00
Maintenance Worker II	4.00	2.00	2.00	2.00	2.00
Maintenance Worker I	0.00	1.00	1.00	1.00	1.00
Heartland total (228-8265)	4.00	4.00	4.00	4.00	4.00
Landscape Maintenance District Total	11.00	11.00	11.33	11.33	11.00

NOTES:

FY 2016-2017: 25% of Tree Trimming positions funded by Gas Tax Fund 221 to more accurately reflect daily activity

FY 2014-2015: Parks Supervisor position eliminated; Lead Tree Trimmer added

FY 2014-2015: Included Part-time positions in Department position total

Department Positions by General Ledger Distribution

TOTAL

FT	PWLLMDHL	MISC	SEIU	75%	228	8265	Lead Maintenance Worker	37,357	900	11,292	942	10,069	784	61,345
FT	PWLLMDHL	MISC	SEIU	25%	228	8276	Lead Maintenance Worker	12,452	150	3,719	312	3,356	261	20,251
FT	PWLLMD	MISC	SEIU	35%	225	8250	Lead Tree Trimmer	16,613	210	4,962	416	4,699	349	27,250
FT	PWLLMD	MISC	SEIU	35%	228	8250	Lead Tree Trimmer	16,613	210	4,962	416	4,699	349	27,250
FT	PWLLMD	MISC	SEIU	30%	110	4250	Lead Tree Trimmer	14,240	180	4,253	357	4,028	299	23,357
FT	PWLLMDHL	MISC	SEIU	25%	228	8276	Maint Wkr I	10,220	150	3,054	256	3,356	215	17,251
FT	PWLLMDHL	MISC	SEIU	75%	228	8265	Maint Wkr I	30,660	450	9,161	769	10,069	644	51,754
FT	PWLLMDHL	MISC	SEIU	75%	228	8265	Maint Wkr I	29,200	450	8,726	733	10,069	613	49,792
FT	PWLLMDHL	MISC	SEIU	25%	228	8276	Maint Wkr I	9,733	150	2,909	244	3,356	204	16,597
FT	PWLLMD	MISC	SEIU	35%	225	8250	Maint Wkr I	14,308	210	4,275	359	4,699	300	24,152
FT	PWLLMD	MISC	SEIU	35%	228	8250	Maint Wkr I	14,308	210	4,275	359	4,699	300	24,152
FT	PWLLMD	MISC	SEIU	30%	110	4250	Maint Wkr I	12,264	180	3,664	308	4,028	258	20,702
FT	PWLLMDHL	MISC	SEIU	75%	228	8265	Maint Wkr II	34,689	900	10,497	876	10,069	728	57,760
FT	PWLLMDHL	MISC	SEIU	25%	228	8276	Maint Wkr II	11,563	300	3,499	292	3,356	243	19,253
FT	PWLLMD	MISC	SEIU	35%	225	8250	Maint Wkr II	16,188	464	4,912	409	4,699	340	27,012
FT	PWLLMD	MISC	SEIU	35%	228	8250	Maint Wkr II	16,188	464	4,912	409	4,699	340	27,012
FT	PWLLMD	MISC	SEIU	30%	110	4250	Maint Wkr II	13,876	398	4,210	351	4,028	291	23,153
FT	PWLLMD	MISC	SEIU	35%	225	8250	Maint Wkr II	13,976	210	4,176	351	4,699	293	23,705
FT	PWLLMD	MISC	SEIU	35%	228	8250	Maint Wkr II	13,976	210	4,176	351	4,699	293	23,705
FT	PWLLMD	MISC	SEIU	30%	110	4250	Maint Wkr II	11,979	180	3,579	301	4,028	252	20,319
FT	PWLLMD	MISC	HMMA	20%	110	4250	Parks Supervisor	14,492	240	4,326	649	2,685	504	22,897

Department Positions by General Ledger Distribution

TOTAL

FT	PWLLMD	MISC	HMMA	40%	225	8250	Parks Supervisor	28,984	480	8,653	1,298	5,370	1,009	45,793
FT	PWLLMD	MISC	HMMA	40%	228	8250	Parks Supervisor	28,984	480	8,653	1,298	5,370	1,009	45,793
FT	PWLLMD	PEPRAMISC	SEIU	35%	225	8250	Tree Trimmer	14,692	210	4,390	369	4,699	309	24,668
FT	PWLLMD	PEPRAMISC	SEIU	35%	228	8250	Tree Trimmer	14,692	210	4,390	369	4,699	309	24,668
FT	PWLLMD	PEPRAMISC	SEIU	30%	110	4250	Tree Trimmer	12,593	180	3,763	316	4,028	264	21,144
FT	PWLLMD	MISC	SEIU	35%	225	8250	Tree Trimmer (Acting Lead Tree Trimmer)	17,433	280	5,291	438	4,699	366	28,507
FT	PWLLMD	MISC	SEIU	35%	228	8250	Tree Trimmer (Acting Lead Tree Trimmer)	17,433	280	5,291	438	4,699	366	28,507
FT	PWLLMD	MISC	SEIU	30%	110	4250	Tree Trimmer (Acting Lead Tree Trimmer)	14,943	240	4,535	375	4,028	314	24,434
442														
Personnel Totals					11.00									
							Salary & Benefits Totals	\$ 514,651	\$ 9,175	\$ 154,503	\$ 14,361	\$ 147,683	\$ 11,808	\$ 852,181

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City of Hemet
2016/2017 ANNUAL BUDGET

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788 HEARTLAND 2006 REFUNDING
8860 1999-1 Heartland CFD

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2710 PROFESSIONAL/SPECIALIZED SERV	17.388	20.304	15.300	20.000
Total OPERATING SUPPLIES & SERVICES	17,388	20,304	15,300	20,000
4100 DEBT SERVICE PRINCIPAL PAYMENT	400.000	2.235.000	345.000	360.000
4200 DEBT SERVICE INTEREST PAYMENT	526.693	922.118	389.325	374.000
4300 FISCAL AGENT ADMINISTRATION	5.000	0	4.200	5.300
Total DEBT SERVICE	931,693	3,157,118	738,525	739,300
Total 1999-1 Heartland CFD	949,081	3,177,422	753,825	759,300
Total HEARTLAND 2006 REFUNDING	949,081	3,177,422	753,825	759,300
Grand Total	72,160,452	90,623,988	99,519,174	84,783,992

City of Hemet
Departmental Budget

788 HEARTLAND 2006 REFUNDING
8860 1999-1 Heartland CFD

Council Approved

788-8860-2710 PROFESSIONAL/SPECIALIZED SERV
Bond Administration

Total: 20,000
\$20,000

788-8860-4100 DEBT SERVICE PRINCIPAL PAYMENT
Heartland Bond Principal

Total: 360,000
\$360,000

788-8860-4200 DEBT SERVICE INTEREST PAYMENT
Heartland Bond Interest

Total: 374,000
\$374,000

788-8860-4300 FISCAL AGENT ADMINISTRATION
Fiscal Agent Fees

Total: 5,300
\$5,300

PUBLIC SAFETY CFD

DEPARTMENT: 3100 & 3200

FUND: SPECIAL REVENUE

MISSION STATEMENT

Community Facilities District No. 2005-1 was created pursuant to the Mello-Roos Community Facilities District Act of 1985 to enhance quality of life and public safety by providing police and fire protection and fire suppression services for the land and citizens within the boundaries of the District.

ABOUT THE DEPARTMENT

The Public Safety Community Facilities District (CFD) was established to aid in funding Public Safety. This enables the City to maintain adequate levels of safety personnel on staff.

The Public Safety CFD's sole source of funding is through Assessment Districts.

EXPENDITURES BY CATEGORY

CATEGORY	2013-14 ACTUAL	2014-15 ACTUAL	2015-16 AMENDED	2016-17 ADOPTED
PERS ONNEL	765,901	660,798	392,600	412,600
OPERATING EXPENSES	6,318	12,428	12,000	-
INTERNAL SERVICE CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	897	-	-
DEPARTMENT REVENUE	-	-	-	-
NET DEPARTMENT COST	772,219	674,123	404,600	412,600

Note: Police and Fire Positions listed in Home Department.

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**234 PUBLIC SAFETY CFD
2100 POLICE DEPARTMENT**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	229,440	194,260	116,200	118,100
1300 SALARIES OVERTIME	45,700	54,069	0	0
1305 COMP TIME USED	6,182	4,869	0	0
1310 COMP TIME PAID	5,382	3,947	0	0
1400 OTHER FRINGE BENEFITS	8,274	7,133	3,000	3,000
1405 PERS Pension	100,160	93,160	55,600	61,200
1410 HEALTH PLANS	41,759	33,889	20,100	20,100
1415 WORKERS COMP CONTRIBUTION	17,600	14,500	21,400	12,700
1420 Special Pay	3,421	3,959	5,100	3,200
1425 PTO + Holiday	10,202	6,348	1,300	4,400
1430 UNEMPLOYMENT BENEFITS	800	0	0	200
1450 RETIREE MEDICAL PREMIUMS	37,800	28,500	0	21,200
Total SALARIES & FRINGE BENEFITS	506,720	444,634	222,700	244,100
2710 PROFESSIONAL/SPECIALIZED SERV	3,159	6,214	6,000	0
Total OPERATING SUPPLIES & SERVICES	3,159	6,214	6,000	0
4250 OTHER FISCL FEES	0	897	0	0
Total DEBT SERVICE	0	897	0	0
Total POLICE DEPARTMENT	509,879	451,745	228,700	244,100

City of Hemet
2016/2017 ANNUAL BUDGET

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234 PUBLIC SAFETY CFD
3200 FIRE DEPARTMENT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	111,486	80,780	77,200	77,200
1300 SALARIES OVERTIME	37,771	53,909	0	0
1400 OTHER FRINGE BENEFITS	2,921	155	2,200	2,200
1405 PERS Pension	50,745	40,886	42,200	43,000
1410 HEALTH PLANS	17,599	13,672	13,400	13,400
1415 WORKERS COMP CONTRIBUTION	9,900	7,400	8,500	8,300
1420 Special Pav	6,959	4,862	7,400	7,500
1425 PTO + Holiday	0	0	2,200	2,900
1430 UNEMPLOYMENT BENEFITS	500	0	0	100
1450 RETIREE MEDICAL PREMIUMS	21,300	14,500	16,800	13,900
Total SALARIES & FRINGE BENEFITS	259,181	216,164	169,900	168,500
2710 PROFESSIONAL/SPECIALIZED SERV	3,159	6,214	6,000	0
Total OPERATING SUPPLIES & SERVICES	3,159	6,214	6,000	0
Total DEBT SERVICE	0	0	0	0
Total FIRE DEPARTMENT	262,340	222,378	175,900	168,500
Total PUBLIC SAFETY CFD	772,219	674,123	404,600	412,600

DEVELOPMENT IMPACT FUNDS

- ***General Facilities***
- ***Flood Control***
- ***Bridges/Streets/Traffic Facilities***
- ***Law Enforcement Facilities***
- ***Fire Facilities***
- ***Park Development***
- ***Valley Wide DVL Park***
- ***Library Facilities***

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**City of Hemet
2016/2017 ANNUAL BUDGET**

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**316 GENERAL FACILITIES
5001 CAPITAL IMPROVEMENT PROJECT HOLDING ACCT**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2260 SOFTWARE PURCHASES	0	0	0	1,000,000
Total OPERATING SUPPLIES & SERVICES	0	0	0	1,000,000
5500 RIGHTS OF WAY	0	0	0	100,000
Total CAPITAL OUTLAY	0	0	0	100,000
Total CAPITAL IMPROVEMENT PROJECT H	0	0	0	1,100,000

City of Hemet
Departmental Budget

316 GENERAL FACILITIES
5001 CAPITAL IMPROVEMENT PROJECT HOLDING ACCT

Council Approved

316-5001-2260 SOFTWARE PURCHASES

Enterprise Resource Planning System

Total: 1,000,000
\$1,000,000

316-5001-5500 RIGHTS OF WAY

ADA COMPLIANCE PROJECTS

Total: 100,000
\$100,000

City of Hemet
2016/2017 ANNUAL BUDGET

326 FLOOD CONTROL
4650 STORM DRAIN MAINTENANCE

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	682	823	0	0
Total OPERATING SUPPLIES & SERVICES	682	823	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	130.000	0
5500 RIGHTS OF WAY	0	0	290.000	500.000
Total CAPITAL OUTLAY	0	0	420,000	500,000
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total STORM DRAIN MAINTENANCE	682	823	420,000	500,000

City of Hemet
Departmental Budget

326 FLOOD CONTROL
4650 STORM DRAIN MAINTENANCE

Council Approved

326-4650-5500 RIGHTS OF WAY
STATE STREET STORM DRAIN REPLACEMENT

Total: 500,000
\$500,000

City of Hemet
2016/2017 ANNUAL BUDGET

326 FLOOD CONTROL
5001 CAPITAL IMPROVEMENT PROJECT HOLDING ACCT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
5500 RIGHTS OF WAY	0	0	0	1,500,000
Total CAPITAL OUTLAY	0	0	0	1,500,000
Total CAPITAL IMPROVEMENT PROJECT H	0	0	0	1,500,000

City of Hemet
Departmental Budget

326 FLOOD CONTROL
5001 CAPITAL IMPROVEMENT PROJECT HOLDING ACCT

Council Approved

326-5001-5500 RIGHTS OF WAY
DRAINAGE MASTER PLAN & DIF ANALYSIS

Total: 1,500,000
\$1,500,000

City of Hemet
2016/2017 ANNUAL BUDGET

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329 BRIDGES/STREETS/TRAFFIC FACILITIES
5001 CAPITAL IMPROVEMENT PROJECT HOLDING ACCT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	300,000
Total OPERATING SUPPLIES & SERVICES	0	0	0	300,000
5500 RIGHTS OF WAY	0	0	441,949	712,500
5505 GRANT REIMBURSEABLE CONSTRUCTION EXPENSE	0	0	0	730,500
Total CAPITAL OUTLAY	0	0	441,949	1,443,000
Total CAPITAL IMPROVEMENT PROJECT H	0	0	441,949	1,743,000

City of Hemet
Departmental Budget

329 BRIDGES/STREETS/TRAFFIC FACILITIES
5001 CAPITAL IMPROVEMENT PROJECT HOLDING ACCT

Council Approved

329-5001-2710 PROFESSIONAL/SPECIALIZED SERV
UPDATE DIF ANALYSIS

Total: 300,000
\$300,000

329-5001-5500 RIGHTS OF WAY
CITYWIDE ADA RAMPS & SIDEWALK IMPROVEMENT
TRAFFIC SIGNAL - WARREN & ESPLANADE
TRAFFIC SIGNAL - WARREN & AUTO

55,000
432,500
225,000
Total: 712,500
\$712,500

329-5001-5505 GRANT REIMBURSEABLE CONSTRUCTION EXPI
STETSON BRIDGE REPLACEMENT

730,500
Total: 730,500
\$730,500

**City of Hemet
2016/2017 ANNUAL BUDGET**

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**329 BRIDGES/STREETS/TRAFFIC FACILITIES
5588 CIP5588 - GILBERT STREET REHABILITATION**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
1100 SALARIES & WAGES	0	0	25,000	0
1300 SALARIES OVERTIME	0	0	1,750	0
1400 OTHER FRINGE BENEFITS	0	0	2,000	0
1405 PERS Pension	0	0	4,850	0
Total SALARIES & FRINGE BENEFITS	0	0	33,600	0
2220 ADVERTISING AND PUBLICATIONS	0	0	500	0
2465 CIP PROJECT PERMITS AND FEES	0	0	200	0
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	8,000	0
2714 PRINTING SERVICES	0	0	700	0
Total OPERATING SUPPLIES & SERVICES	0	0	9,400	0
5500 RIGHTS OF WAY	0	0	17,000	68,800
5505 GRANT REIMBURSEABLE CONSTRUCTION EXPENSE	0	0	148,589	425,900
Total CAPITAL OUTLAY	0	0	165,589	494,700
Total CIP5588 - GILBERT STREET REHABIL	0	0	208,589	494,700

City of Hemet
Departmental Budget

329 BRIDGES/STREETS/TRAFFIC FACILITIES
5588 CIP5588 - GILBERT STREET REHABILITATION

Council Approved

329-5588-5500 RIGHTS OF WAY

GILBERT STREET ROADWAY REHABILITATION

Total: 68,800
\$68,800

329-5588-5505 GRANT REIMBURSEABLE CONSTRUCTION EXPI

GILBERT STREET ROADWAY REHABILITATION

Total: 425,900
\$425,900

City of Hemet
2016/2017 ANNUAL BUDGET

331 LAW ENFORCEMENT FACILITIES
3100 POLICE DEPARTMENT

<u>Account Number</u>	<u>2014</u> <u>Actuals</u>	<u>2015</u> <u>Actuals</u>	<u>2016</u> <u>Amended</u>	<u>2017 Council</u> <u>Approved</u>
2710 PROFESSIONAL/SPECIALIZED SERV	755	911	0	0
Total OPERATING SUPPLIES & SERVICES	755	911	0	0
Total DEBT SERVICE	0	0	0	0
5300 OTHER IMPROVEMENTS	13,575	540,473	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	15,314	8,136	87,013	0
Total CAPITAL OUTLAY	28,889	548,609	87,013	0
Total POLICE DEPARTMENT	29,644	549,520	87,013	0
Total LAW ENFORCEMENT FACILITIES	29,644	549,520	87,013	0

City of Hemet
2016/2017 ANNUAL BUDGET

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332 FIRE FACILITIES
5032 FIRE FACILITIES

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2270 COMPUTER HARDWARE PURCHASES	0	0	40,000	0
2710 PROFESSIONAL/SPECIALIZED SERV	9,115	9,939	2,221	0
Total OPERATING SUPPLIES & SERVICES	9,115	9,939	42,221	0
Total DEBT SERVICE	0	0	0	0
5300 OTHER IMPROVEMENTS	16,609	396,740	1,551	0
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	80,000	0
Total CAPITAL OUTLAY	16,609	396,740	81,551	0
Total FIRE FACILITIES	25,724	406,679	123,772	0

**City of Hemet
2016/2017 ANNUAL BUDGET**

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361 **PARK DEVELOPMENT**
5001 **CAPITAL IMPROVEMENT PROJECT HOLDING ACCT**

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	150,000
Total OPERATING SUPPLIES & SERVICES	0	0	0	150,000
Total CAPITAL IMPROVEMENT PROJECT H	0	0	0	150,000

City of Hemet
Departmental Budget

361 PARK DEVELOPMENT
5001 CAPITAL IMPROVEMENT PROJECT HOLDING ACCT

Council Approved

361-5001-2710 PROFESSIONAL/SPECIALIZED SERV
PARKS MASTER PLAN

Total: 150,000
\$150,000

City of Hemet
2016/2017 ANNUAL BUDGET

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362 VALLEY WIDE DVL PARK
7150 PARK DEVELOPMENT

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2775 Investment Premiums Paid	0	305	0	0
Total OPERATING SUPPLIES & SERVICES	0	305	0	0
Total PARK DEVELOPMENT	0	305	0	0
Total VALLEY WIDE DVL PARK	0	305	0	0

City of Hemet
2016/2017 ANNUAL BUDGET

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363 LIBRARY FACILITIES
6100 LIBRARY SERVICES

<u>Account Number</u>	<u>2014 Actuals</u>	<u>2015 Actuals</u>	<u>2016 Amended</u>	<u>2017 Council Approved</u>
2220 BOOKS-ADULT	23.892	28.560	30.000	30.000
2221 BOOKS-ADULT REFERENCE	1.622	1.718	2.000	2.000
2222 BOOKS-JUVENILE	8.257	9.759	10.000	10.900
2223 BOOKS-YOUNG ADULT	2.962	3.766	4.000	4.000
2224 BOOKS-FOREIGN LANGUAGE	39	196	2.200	2.200
2225 BOOKS-PERIODICALS	4.541	3.641	8.500	8.600
2226 BOOKS-AUDIO/VISUAL	23.296	30.406	22.000	31.000
2228 BOOKS-BESTSELLERS	15.975	15.246	22.000	25.000
2229 DATABASES - PATRON USE	9.295	6.931	12.200	9.700
2230 Books & Materials - Literacy Program	0	0	0	1.500
2250 OFFICE SUPPLIES AND MATERIALS	19	237	3.000	5.000
2260 SOFTWARE PURCHASES	408	13.571	26.050	6.000
2710 PROFESSIONAL/SPECIALIZED SERV	652	1.055	500	500
2775 Investment Premiums Paid	0	3.190	0	0
Total OPERATING SUPPLIES & SERVICES	90,958	118,276	142,450	136,400
Total DEBT SERVICE	0	0	0	0
5300 OTHER IMPROVEMENTS	0	0	0	625.000
5400 MAJOR MACHINERY AND EQUIPMENT	316	14.700	265.300	0
Total CAPITAL OUTLAY	316	14,700	265,300	625,000
Total LIBRARY SERVICES	91,274	132,976	407,750	761,400
Total LIBRARY FACILITIES	91,274	132,976	407,750	761,400

City of Hemet
Departmental Budget

363 LIBRARY FACILITIES
6100 LIBRARY SERVICES

Council Approved

363-6100-2220 BOOKS-ADULT
Adult books

30,000
Total: \$30,000

363-6100-2221 BOOKS-ADULT REFERENCE
Adult reference - standing orders

2,000
Total: \$2,000

363-6100-2222 BOOKS-JUVENILE
Juvenile

10,900
Total: \$10,900

363-6100-2223 BOOKS-YOUNG ADULT
Young Adult

4,000
Total: \$4,000

363-6100-2224 BOOKS-FOREIGN LANGUAGE
Foreign Language

2,200
Total: \$2,200

363-6100-2225 BOOKS-PERIODICALS
Ebsco Magazine supscription
Ebsco Online Magazines

4,500
4,100
Total: \$8,600

363-6100-2226 BOOKS-AUDIO/VISUAL
Audio/visual Amazon
Hoopla digital Media
e-books

22,000
5,000
4,000
Total: \$31,000

363-6100-2228 BOOKS-BESTSELLERS
Best sellers

25,000
Total: \$25,000

363-6100-2229 DATABASES - PATRON USE
BrainFuse
One Click Digital Books
Library Elf patron self monitoring Database

6,100
3,200
400
Total: \$9,700

City of Hemet
Departmental Budget

363 LIBRARY FACILITIES
6100 LIBRARY SERVICES

Council Approved

363-6100-2230 Books & Materials - Literacy Program
Books and Material for Literacy

	1,500
Total:	\$1,500

363-6100-2250 OFFICE SUPPLIES AND MATERIALS
Rfid tags for New Items

	5,000
Total:	\$5,000

363-6100-2260 SOFTWARE PURCHASES
Hoopla set up fees and software

	6,000
Total:	\$6,000

363-6100-2710 PROFESSIONAL/SPECIALIZED SERV
Professional services

	500
Total:	\$500

363-6100-5300 OTHER IMPROVEMENTS
LIBRARY FENCE EXPANSION
Municipal Facilities Solar Projects

	225,000
	400,000
Total:	\$625,000



**CITY OF HEMET
Hemet, California
RESOLUTION NO. 4684**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HEMET, CALIFORNIA, ADOPTING THE BUDGET AND
APPROVING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2016, AND ENDING JUNE 30, 2017**

The City Council of the City of Hemet does resolve as follows:

SECTION 1. The budget for the City of Hemet ("BUDGET") for the fiscal year commencing July 1, 2016, and ending June 30, 2017 as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved and adopted as the budget of the City of Hemet for said fiscal year. A copy of said budget is hereby ordered filed in the office of the City Clerk and shall be certified by the City Clerk as having been adopted by this resolution.

SECTION 2. From the effective date of said budget, the total amount as stated therein for each departmental activity account in the operating budget shall be, and is appropriated subject to expenditure pursuant to all applicable ordinances of the City and the statutes of the State. The budget may be reallocated by the City Manager providing there is no change in the total appropriations within any fund as authorized by the City Council.

SECTION 3. At the close of the fiscal year unexpended appropriations in the operating budget will be encumbered as necessary to underwrite the expense of outstanding purchase commitments. Unexpended appropriations for authorized but uncompleted projects as approved by the City Council may be carried forward to the next succeeding budget upon approval of the City Manager.

SECTION 4. Total appropriations within funds will be increased only by amendment of the budget by motion of the City Council.

SECTION 5. The City Manager may reduce expenditure appropriations within funds as a method of fiscal control, and the Finance Director may decrease revenue estimates to reflect economic change during the fiscal period.

SECTION 6. The Finance Director is hereby authorized to transfer monies in accordance with the interfund transfers listed in said budget, and to transfer monies to cover operational expenditures of the City through transfers of funds in such amounts, and at such times during the fiscal year as may be determined necessary to the competent operation and control of City business or to provide for adequate cash flow, except that no such transfer shall be made in contravention of State law or City ordinances.

1
2 SECTION 7. The following operating budget amounts are hereby authorized for Fiscal Year
3 2016-17 within the departments by fund. (Attachment A)
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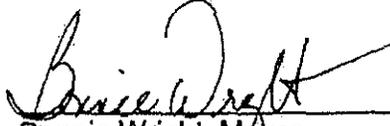
5 SECTION 8. Section 7910 of the California Government Code provides for a formal spending
6 limit. The spending limitation for the fiscal year 2016-17 totals \$99,661,305 based on population
7 growth and change in California per capita personal income. The option of using the percentage
8 change in the local assessment roll due to the addition of local non-residential new constructing
9 has not been used. The 2016-17 budget subject to the spending limit is \$45,284,869 and,
10 therefore, below the limit. (Attachment B)
11

12 SECTION 9. The City Manager is hereby authorized to appropriate budget in the HOME Funds
13 as program income is paid to the City in order for the City to re-loan these funds to qualified
14 homeowners.
15

16 SECTION 10. Adjustments made by the City Council during the budget hearing and
17 documented in the minutes for this action will be incorporated within the final printed budget
18 document. The City Manager is hereby authorized to approve any corrections in the budget
19 document that are clerical in nature.
20

21 SECTION 11. The City Clerk shall certify to the adoption of this resolution.
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25 PASSED, APPROVED, AND ADOPTED this 14th day of June, 2016.
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29 _____
30 Bonnie Wright, Mayor
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34 ATTEST:

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36 _____
37 Sarah McComas, City Clerk
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APPROVED AS TO FORM:

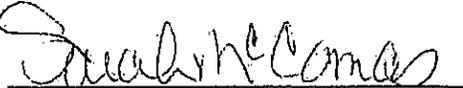
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36 _____
37 Eric S. Vail, City Attorney
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State of California)
County of Riverside)
City of Hemet)

I, Sarah McComas, City Clerk of the City of Hemet, do hereby certify that the foregoing Resolution is the actual Resolution adopted by the City Council of the City of Hemet and was passed at a regular meeting of the City Council on the 14th day of June, 2016 by the following vote:

AYES: Council Member Krupa, Milne and Youssef
NOES: Mayor Wright
ABSTAIN: Mayor Pro Tem Raver
ABSENT:


Sarah McComas, City Clerk

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CITY OF HEMET
Hemet, California
ORDINANCE NO. 1880

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEMET, CALIFORNIA, AMENDING DIVISION 7 "RESERVE FUND BALANCE REQUIREMENTS" TO ARTICLE V "FINANCE" OF CHAPTER 2 "ADMINISTRATION" OF THE HEMET MUNICIPAL CODE.

WHEREAS, to ensure adequate fiscal resources and stable delivery of City services during emergency events or severe economic downturns the City desires to establish a General Fund reserve requirements and,

WHEREAS, to ensure fiscal prudence and responsibility the City desires to also establish criteria for use of General Fund reserves, and,

WHEREAS, the City adopted Ordinance No. 1848 incorporating these requirements and criteria in the City of Hemet Municipal Code.

WHEREAS, the City has reviewed these requirements and intends to make amendments to establish more appropriate requirements and criteria.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HEMET HEREBY ORDAINS AS FOLLOWS:

SECTION 1: Amend Division 7 "Reserve Fund Balance Requirements" to Article V "Finance" of Chapter 2 "Administration" of the Hemet Municipal Code.

The City Council hereby amends Division 7 "Reserve Fund Balance Requirements" which shall read as follows:

"Division 7"

RESERVE FUND BALANCE REQUIREMENTS

24-50: PURPOSE
24-51: DEFINITIONS

1 24-52: RESERVE FUNDS

2 24-53 to 24-59 Reserved

3 **24-50: PURPOSE**

4
5 The purpose of this Division 7 is to enable the City to engage in realistic long-
6 term planning, assist in development of annual budgets, and to guide the city in prudent
7 use of resources and to maintain sound fiscal management policies. This Division
8 7 aims to assist the City in achieving the following objectives:

- 9
10
11 1. Build adequate reserves.
12 2. Establish sound fiscal reserve policies.
13 3. Help the City to reach its short-term and long-term financial obligations.
14 4. Establish a periodic review of the City's fund balances and reserves.
15 5. Enhance the City's credit rating.

16
17 To achieve these purposes and objectives, the City will establish a reserve fund
18 balance account that will allow for funding of emergencies, contingencies, liabilities
19 and planned major capital projects. The goal is to maintain adequate financial
20 reserves so that in times of economic downturns and annual revenue fluctuations,
21 the City can continue to provide essential city services and meet expenditure
22 obligations.

23
24 **24-51: DEFINITIONS**

25
26 For the purposes of this Division 7, the following terms shall have the following
27 meanings:

28
29 (a) "Emergency" shall mean, in accordance with Section 26-2, the actual or
30 threatened existence of conditions of disaster or of extreme peril to the safety of
31 persons and property within the city caused by such conditions as air pollution, fire,
32 flood, storm, epidemic, riot or earthquake, or other conditions, including conditions
33 resulting from a labor controversy, which conditions are or are likely to be beyond the
34 control of the services, personnel, equipment and facilities of the city, requiring the
35 combined forces of other political subdivisions to combat.

36
37 (b) "Fiscal Emergency" shall mean the occurrence of any one or more of the
38 following:

39
40 (1) the existence of a default on a debt obligation for more than thirty days;

41
42 (2) the existence of a failure for lack of funds to make payment of all payroll to
43 employees of the municipal corporation for more than thirty days or beyond an agreed
44 period of extension;

1 (3) an increase in the minimum levy of the municipal corporation that results in a
2 reduction in the minimum levies for one or more other subdivisions or taxing districts;
3

4 (4) the existence of a condition in which accounts due and payable at the end
5 of the preceding fiscal year, less the year-end balance, exceeded one-twelfth of the
6 available revenues during the preceding fiscal year;
7

8 (5) the existence of a condition in which the aggregate of deficit amounts of all
9 deficit funds at the end of the preceding fiscal year, less the year-end balance,
10 exceeded one-twelfth of the total of the general fund budget for that year and the
11 receipts to those deficit funds other than from transfers from the general fund;
12

13 (6) the existence of a condition in which, at the end of the preceding fiscal year,
14 moneys and marketable investments in or held for the unsegregated treasury of the
15 municipal corporation, minus outstanding checks and warrants, were less than the
16 aggregate of the positive balances of the general fund and those special funds whose
17 purposes the unsegregated treasury meets, and such deficiency exceeded one-twelfth
18 of the total amount received into the unsegregated treasury during the preceding fiscal
19 year.
20

21 (c) "Economic Stabilization" shall mean the stabilizing of the delivery of city
22 services during periods of operational deficits resulting from deferral of federal, state, or
23 county remittance; the imposition of unexpected unfunded mandates; or unexpected
24 and drastic downturns in the economy. Stabilization is regarded as a specified purpose
25 only if the circumstances or conditions that signal the need for stabilization (a) are
26 identified in sufficient detail and (b) are not expected to occur routinely.
27

28 24-52: GENERAL FUND RESERVES

29

30 The City will maintain spendable and unrestricted General Fund reserves equaling
31 at least 20% of current expenditures. Use of these reserves is allowable only when one
32 of more of the following conditions exist:
33

34 (a) The City Council has declared the existence of either an "Emergency" or
35 "Fiscal Emergency" ;
36

37 (b) Funds are to be set aside for the purpose of stabilizing the delivery of City
38 services during periods of operational budget deficits resulting from the
39 conditions as described in the definition above "Economic Stabilization"
40

41 (c) Other Reserve Designations. The City Council may at any time designate
42 specific fund balance levels for future development of one-time projects which it
43 has determined to be in the best long-term interests of the City.
44
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1 **SECTION 2: SEVERABILITY.**

2 If any section, subsection, subdivision, sentence, clause, phrase, or portion of
3 this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of
4 any court of competent jurisdiction, such decision shall not affect the validity of the
5 remaining portions of this Ordinance. The City Council hereby declares that it would
6 have adopted this Ordinance, and each section, subsection, subdivision, sentence,
7 clause, phrase, or portion thereof, irrespective of the fact that any one or more sections,
8 subsections, subdivisions, sentences, clauses, phrases; or portions thereof be declared
9 invalid or unconstitutional.

10
11 **SECTION 3: EFFECTIVE DATE.**

12 This Ordinance shall take effect thirty (30) days from its passage by the City
13 Council of the City of Hemet.

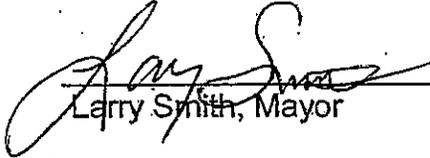
14
15 **SECTION 4: PUBLICATION.**

16 The City Clerk is authorized and directed to cause this Ordinance to be published
17 within fifteen (15) days after its passage in a newspaper of general circulation and
18 circulated within the City in accordance with Government Code Section 36933(a) or, to
19 cause this Ordinance to be published in the manner required by law using the
20 alternative summary and posting procedure authorized under Government Code
21 Section 39633(c).

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1 **INTRODUCED** at the regular meeting of Hemet City Council on this 8th day of April,
2014.

4 **APPROVED AND ADOPTED** this 22nd day of April, 2014

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9 Larry Smith, Mayor

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13 **ATTEST:**

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16 Sarah McComas, City Clerk

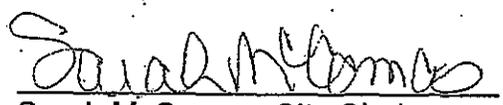
17 **APPROVED AS TO FORM:**

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19
20 Eric S. Vail, City Attorney

1 State of California)
2 County of Riverside)
3 City of Hemet)
4

5 I, Sarah McComas, City Clerk of the City of Hemet, do hereby certify that the foregoing
6 Ordinance was introduced and first read on the 8th day of April, 2014, and had its
7 second reading at the regular meeting of the Hemet City Council on the 22nd day of
8 April, 2014, and was passed by the following vote:
9

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11 **AYES:** Council Members Krupa, Wright and Mayor Pro Tem Milne
12 **NOES:** Mayor Smith
13 **ABSTAIN:**
14 **ABSENT:** Council Member Youssef
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Sarah McComas, City Clerk



CITY OF HEMET
Hemet, California
RESOLUTION NO. 4498

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HEMET, CALIFORNIA, APPROVING FINANCIAL POLICIES FOR THE CITY OF HEMET AND ADOPTING THE GUIDELINES FOR CLASSIFYING THE VARIOUS COMPONENTS OF FUND BALANCE AS DEFINED IN GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) STATEMENT NO. 54.

WHEREAS, the City desires to provide a stable environment for the City's operations that allow the City to provide quality services to its residents in a fiscally responsible manner;

WHEREAS, to ensure fiscal prudence and responsibility, the City desires to establish financial policies to govern financial decision making;

WHEREAS, the City desires comply with Governmental Accounting Standards Board (GASB) Statement No. 54 regarding classification of fund balances;

The City Council of the City of Hemet does resolve as follows:

SECTION 1. That the attached "Hemet Financial Policies" are approved.

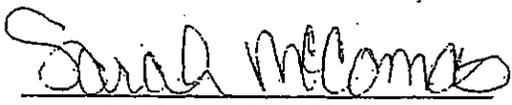
SECTION 2. The City Clerk shall certify to the adoption of this resolution.

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State of California)
County of Riverside)
City of Hemet)

I, Sarah McComas, City Clerk of the City of Hemet, do hereby certify that the foregoing Resolution is the actual Resolution adopted by the City Council of the City of Hemet and was passed at a regular meeting of the City Council on the 24th day of April, 2012 by the following vote:

- AYES: Council Members Franchville, Krupa, Smith and Mayor Youssef**
- NOES:**
- ABSTAIN:**
- ABSENT: Mayor Pro Tem Foreman**


Sarah McComas, City Clerk

City of Hemet Financial Policies

The City Council of the City of Hemet has established a comprehensive set of financial policies for the City that will serve as a guideline for operational and strategic decision-making related to financial matters. The goal is to maintain the City's financial stability in order to sustain and enhance a sound fiscal condition.

A. Fund Balance Reporting Policies (GASB 54)

Reporting of Fund Balance (defined as the excess of assets over liabilities) in the City's Financial Statements is guided by the following policies:

NOTE: This section is for Financial Reporting purposes only, does not change budgetary/spending authority.

1. The City will comply with Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental *Fund Type Definitions*. GASB 54 defines five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent:
 - a) Nonspendable fund balance (not in spendable form such as inventories, prepaids, long-term receivables or non-financial assets held for resale).
 - b) Restricted fund balance (externally enforceable limitations on use such as debt covenants, grantors, contributors, or laws and regulations of other governments).
 - c) Committed fund balance (constrained to specific purposes by a formal action of the City Council such as an ordinance, resolution or Council Policy).
 - d) Assigned fund balance (limited to the Council's intent to be used for a specific purpose, but not restricted or committed such as economic stabilization or continuing appropriations).
 - e) Unassigned fund balance (residual net resources, either positive or negative, in excess of the other four fund balance components). Unassigned amounts are available for any purposes with City Council approval.

2. GASB 54 recommendations for purposes of financial reporting, when expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) fund balances are available, the City's policy is to first apply restricted fund balance. When expenditures are incurred for purposes for which committed, assigned, or unassigned fund balances are available, the City's policy is to first apply committed fund balance, then assigned fund balances, and finally unassigned fund balance.
3. This policy delegates to the City Manager (or his/her designée) the authority to assign unrestricted fund balance amounts (residual amounts after all reserve requirements are met) where the City's intent is for those amounts to be used for specific purposes. This delegation of authority is for the sole purpose of reporting these amounts in the annual financial statements.

B. General Operating Budget Policies

Preparation of the City's operating budget is guided by the following policies:

1. All budgetary procedures will conform to any legal requirements and generally accepted accounting principles (GAAP).
2. The City Council shall adopt an annual operating budget by June 30. The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council. The City Manager has the authority to transfer monies appropriated within the same fund for the same department provided the total amount within a fund has not changed. Budget transfers in excess of \$50,000 will be presented to the City Council for approval.
3. It is the intent of this policy that the budget be structurally balanced (a) at the time of adoption, (b) throughout the budget year, and (c) at year-end. A structurally balanced budget requires that operating revenues must fully cover operating expenditures, including debt service. Beginning fund balance (i.e., "reserves") can only be used to fund capital assets or projects, or other "one-time" non-recurring expenditures.
4. The City will take corrective actions on a quarterly basis during the fiscal year if expenditure and revenue estimates are such that an operating deficit is projected at year-end. Corrective actions can include a hiring freeze, expenditure reductions, fee increases, or use of reserves (upon City Council approval).

5. In the event a balanced budget is not attainable, and the cause of the imbalance is expected to last for no more than one year, the planned use of fund balance (i.e., reserves) to balance the budget is permitted (upon Council approval). In the event that a budget shortfall is projected to continue beyond one year, the planned use of fund balance must be developed as part of a corresponding strategic financial plan to close the gap through revenue increases and/or expenditure decreases.

6. If, during the annual budget process, it is determined that there will be ongoing projected revenues for the General Fund which will exceed proposed budgeted expenditures, at least 50% of the excess revenues will be budgeted to reduce long-term unfunded liabilities (examples include: capital needs; OPEB, Liability Reserves, etc.).

Should a portion of any unrestricted fund balance (i.e., committed, assigned and unassigned combined) of the General Fund ever exceed an excess of requirements for each category, the City Council will consider such one-time fund balance surpluses to be used to retire existing debt and/or fund future liabilities (such as OPEB).

7. The annual budget review process should include an assessment to determine if funds are available to operate and maintain proposed capital facilities and other public improvements. If funding is not available for operations and maintenance costs, the City will delay construction of new projects. Funding for new programs and services in operating funds should be limited to the extent that they can be reasonably funded over the near- to-long-term given the current revenue. Positions funded via grants will terminate when the grant expires unless alternative on-going funding sources are identified to retain positions and approved by Council.

8. The City will use "prudent revenue and expenditure assumptions" in the development of the operating budget. Revenue estimates will be prepared on a conservative basis to minimize the economic fluctuations that could imperil ongoing service programs during the upcoming budget cycle. Debt financing will not be used for operating expenses.

C. Expenditure Policies

Expenditures of available resources are guided by the following policies:

1. Expenditures may not exceed appropriations at the department and fund level. Primary responsibility and authority for the expenditure of monies according to the adopted budget will be vested by the City Manager in the department heads. The Finance Department has secondary responsibility to review and audit all expenditures to confirm the mathematical accuracy along with verification that all expenditures are for a City of Hemet public purpose and are supported by complete and accurate documentation.

2. The City's goal is to maintain annual expenditure increases at a conservative growth rate, and to limit expenditures to anticipated revenues.
3. Long-term debt or bond financing shall not be used to finance operating expenditures.
4. The City shall avoid budgetary procedures which rely on financial strategies that defer payment of current operating expenses to future years.
5. All compensation planning and collective bargaining will focus on the total cost of compensation, which includes direct salary, health care benefits, pension contributions, and other benefits of a non-salary nature which are a cost to the City.
6. Capital expenditures may be funded from special revenues (i.e., developer impact fees, grants, bond financing, etc.), one-time operating revenues or fund balances.
7. The City will, if current resources allow, budget for contributions to on-going capital replacement needs, future liability costs, and OPEB (retiree medical liability) costs.

D. Revenue Policies

A revenue system to assure reliable and sufficient revenue stream to support desired City services will be guided by the following policies:

1. Strive to maintain a diversified and stable revenue system to shelter the City from short-term fluctuations or legislative shifts in any one revenue source.
2. Systematically review user fees and rates and consider adjustments as necessary to take into account the effects of additional service costs and inflation. User fees should recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is in the public interest. Enterprise and Internal Service fees will be on a 100 percent cost-recovery basis with no General Fund subsidy. The City will maintain a comprehensive schedule of all fees and charges.
3. All non-restricted revenues will be deposited into the General Fund and appropriated by the budget process. Program revenues will be deposited in the corresponding business unit to offset program expenditures. Specific revenue sources will not be dedicated for specific purposes unless required by law or generally accepted accounting principles (GAAP). This will preserve the ability of the Council to determine the best use of available revenues to meet changing service requirements.

4. One-time revenues will be used only for one-time expenditures, debt reduction or reserve enhancement since they cannot be relied on in future budget periods. Examples of one-time revenues are: sale of government assets, bond refunding savings, litigation settlement, other unexpected revenues; examples of one-time expenditures are: startup costs of new program, rate stabilization fund, early debt retirement, capital purchases. If revenues from one time or limited duration sources are used to balance the City's annual operating budget, it is to be fully disclosed and explained at the time the budget is presented.

E. General Fund Reserve Requirements

General Fund Reserve rules have been established by the City Council as set forth in Ordinance No. 12-031 codified in Sections 2-458 et seq., of Division 7 "General Fund Reserve Requirements" of Article V "Finance" of Chapter 2 "Administration" of the Hemet Municipal Code."

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