

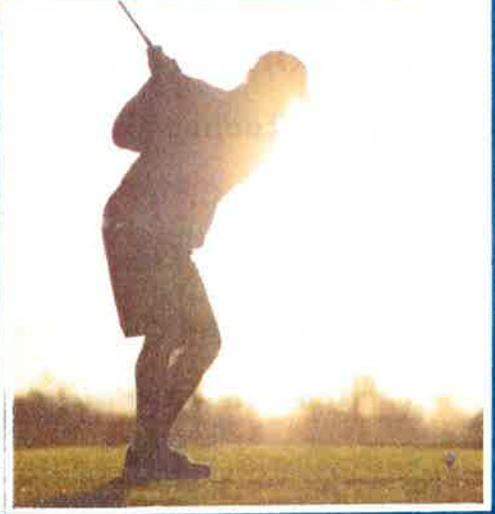
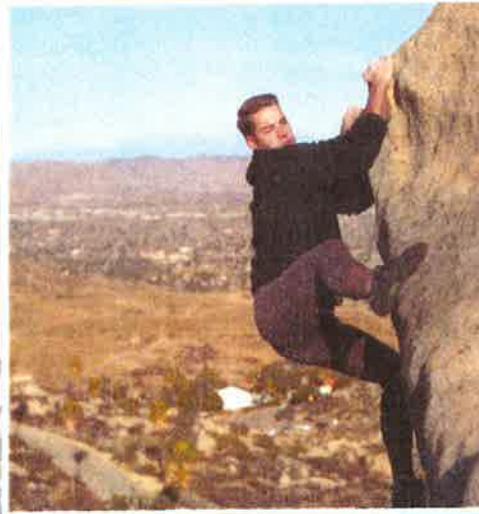


CITY OF HEMET

CALIFORNIA

ANNUAL OPERATING BUDGET
FISCAL Year 2018-2019

Adopted June 26, 2018 — Resolution No. 4819





ADOPTED ANNUAL OPERATING BUDGET

FISCAL YEAR 2018-2019

City Council



Mayor

Michael Perciful

Mayor Pro Tem

Karlee Meyer

Councilmember

Russ Brown

Councilmember

Linda Krupa

Councilmember

Bonnie Wright

Executive Team

Allen Parker, *City Manager*

Christopher Lopez, *Deputy City Manager*

Sarah McComas, *City Clerk*

Eric Vail, *City Attorney*

Judith Oltman, *City Treasurer*

Lorena Rocha, *Finance Director*

Rob Webb, *Chief of Police*

Scott Brown, *Fire Chief*

Deanna Ellianno, *Community Development Director*

Kristen Jensen, *Public Works Director*

Sudi Shoja, *Acting Engineering Director/City Engineer*

City of Hemet
Annual Operating Budget
FY 2018-2019
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City of Hemet

June 26, 2018

Honorable Mayor, Council Members, and Citizens of Hemet:

I am pleased to present the Fiscal Year 2018-19 Annual Budget. The General Fund budget is \$40.4M for both projected revenues and expenditures, not including Measure “U” funds. It is a balanced budget, and the City still maintains an \$8M general fund emergency reserve.

As you are aware, the City has used reserves – namely, from the sale of its refuse department – to balance prior budgets for several years. During the same period, the City continued to reduce expenses by downsizing staffing, instituting fiscal reforms and striving to leverage operational efficiencies across all departments. Examples include:

- A reduction in employees from 271 to 217 in the General Fund.
- Reductions in employee compensation and benefits.
- A reduction in Library service hours.
- PEPPRA, reduced CalPERS retirement benefits for new employees.
- Outsourcing animal control, custodial services, landscape maintenance, services provided to the Hemet Simpson Center, and of course, solid waste collection.

This situation was exacerbated when the State dissolved Redevelopment Agencies (RDA’s) with the following effect on Hemet:

- Combined two-year takeaways of \$5.2M.
- Return of \$10M in RDA funds to the State.
- Loss of tax increment of approximately \$6M-\$7M a year.

In addition, much of the sharply rising expenses has been outside the control of the City Council and its management team; principally, the City’s employee retirement plan CalPERS and medical costs for current employees and those retired, as well. The League of California Cities has estimated that CalPERS costs for public safety employees will climb to well over 60% of

payroll in the next decade. Governor Brown has stated that “cities are on their own” as the pension tab rises.

The initial shortfall in the recommended budget of \$3.5M is eliminated by:

- Using \$1.5M in Fund Balances from three Internal Service Funds that have accumulated a balance over the years
- Instituting a hiring moratorium, which would not impact Measure “U” funded positions...a savings estimate of \$1M, which represents approximately 4% of the General Fund payroll, a reasonable projection for salary savings in any municipal budget. Exceptions to the hiring moratorium would be based on need as determined by the City Manager.
- Reduced Training budgets for all General Fund departments by half, a savings of \$87,000
- Equipment Replacement will not be funded for FY18/19, a savings of \$517,000
- Deferral of several Facilities Maintenance projects, a savings of \$505,000

As the City continues to face budget issues in the years ahead, it’s important we find new ways to at least maintain our current level of services. Towards that end, management will:

- Seek out other sources of revenue as well as ways to increase existing revenue sources through business and sales tax growth.
- Reassess the organization and its delivery of services towards achieving economies while continuing to emphasize customer service.

Property tax revenue is tied to sales of residential and commercial real estate, and sales tax revenue is driven largely by consumer demand. Both revenue streams are economically sensitive and, therefore, volatile. The increasing popularity of online purchases and the methods used to allocate the related sales tax revenue serve to narrow sales tax revenue opportunities at our brick-and-mortar storefronts throughout the City. We are also dependent on the collection of fees to offset the cost of providing services. Therefore, it is time to consider other potential revenue-generating initiatives so that we can create opportunities to support and/or expand City programs while ensuring that City’s ability to provide consistent levels of service are not impaired by the impacts of new real estate development and other growth.

2017-18 Budgetary Highlights by Department

- Our Finance Department successfully implemented Planet Bids—an online bidding platform that allows for a more streamlined bidding process and equal opportunity to all vendors interested in available procurement projects within the City.
- Our Police Department fully deployed the Crime Suppression Unit and our ROCS (Restoring Our Community Strategy) Teams while adding 10 officers and 3 community service officer positions to the Police Department.

- Community Development issued and performed inspections on over 5,381 building permits, including 5 new commercial buildings, 121 tenant improvements, 27 new single family residences and 3 multi-family residences with a total valuation of \$41,343,102.
- Our lighting and landscape maintenance teams converted 489,500 square feet of landscaped area from potable water irrigation to recycled water irrigation in the Heartland/Four Seasons Landscape Maintenance District.
- Our Information Technology staff assisted the Fire Department with the deployment of Apple iPads for electronic patient care reporting.

2018-19 Operating Budget Highlights

The General Fund's most significant expense relates to salary and benefits, which comprise approximately 70% of our operating budget. The pension rates established by CalPERS as well as a recent change in the discount rate (expected rate of return) continue to be major factors in the City's personnel costs. Assumptions included in the Fiscal Year 2018-19 personnel budget:

- 0% salary increases based on current memorandums of understanding (MOUs) with our non-public safety employee bargaining groups.
- 6% increase in health premiums based on historical costs.
- Minimum wage increases in January 2018 for part-time employees.

We continue to manage our citywide employee-count as part of our long-term strategy to achieve fiscal sustainability. However, continued best-practices in delivering high-quality core municipal services remain challenging with the organization's already lean composition as a result of ongoing staff reductions throughout the past decade. Since Fiscal Year 2008-09, the City has reduced positions by 20% while current growth activity in both the local community and overall economy have served only to dramatically increase demands for prompt and quality service as well as a broader public outreach. As such, the City is required to constantly outperform itself through constant innovation and reinvention of our business procedures in order to create the most positive experience for our residents in the most cost-effective way possible.

Major Departmental Goals for Fiscal Year 2018-2019

- Establish a non-profit Hemet Police Foundation to provide an opportunity for direct community funding of special police projects and services.
- Increase Hemet's engagement with the community with the use of various platforms to educate and inform residents of activity in Hemet; i.e., a community newsletter on a regular basis.
- Continue to coordinate and oversee the Rental Registration and Crime Free Inspection Program as part of the Hemet ROCS program to improve substandard housing conditions and the appearance of our residential neighborhoods.

- Continue to process new projects to adoption including the Rancho Diamante Specific Plan Amendment, Phase 2 and 3 of McSweeny Farms Specific Plan, Peppertree Specific Plan, and the expansion and remodel of dealerships at the Hemet Auto Mall.

Closing Remarks

This year's budget expenditures are focused almost exclusively on funding the legally required programs and striving to maintain the essential services our community has determined to be valuable and important to them. While we see continued signs of economic growth in the region and evidence of economic development optimism going forward, we must remain steadfast and diligent in our commitment to continued cost containment as well as a laser-focus on technology adoption to leverage efficiencies citywide. Regardless of uncertainties of federal funding or continued state takeaways, we need to continue engaging with the public as to what services they value, ways of conserving precious tax dollars, and looking at ways of generating locally-controlled revenue that cannot be taken by the state.

By working together, we can create financial sustainability and preserve the services necessary to keep Hemet strong, keep Hemet safe and keep Hemet moving forward in the years to come. In the short-run, this may certainly include additional service reductions as we look for ways to increase discretionary revenue and continue to reduce overall operating expense. I look forward to working with Council Members, residents, businesses and city employees in identifying and implementing long-term solutions and opportunities that will serve to achieve a sustainable budget and a healthy community well into the future.

I would also like to express my appreciation for those employees that made this document possible:

- To all the Department Heads who diligently prepared their budgets understanding the City's financial position.
- To our Finance Director, Lorena Rocha, and her staff who assembled the data into a useable, readable format.
- To our Deputy City Manager, Chris Lopez. Despite his short tenure with the City, he was able to "hit the ground running" and be of great assistance in preparing this document.
- And most of all, to the dedicated City employees who continue to provide quality services to the community despite financial uncertainty.

Respectfully submitted,
Allen J. Parker
City Manager

City of Hemet

FY 2018-2019 Appropriations Limit

Article XIII B of the California Constitution (enacted with the passage of *Proposition 4* in 1979 and modified with the passage of *Proposition 111* in 1990) restricts the appropriations growth rate for cities and other local jurisdictions. The growth rate is tied to changes in the population and the change in *California Per Capita Personal Income*. On May 1, 2018 the State Department of Finance notified each city of the population changes and per capita personal income factor to be used in determining appropriation limits. Effective January 1, 2018, the change in the *California Per Capita Personal Income* is 1.0367% and the change in the City of Hemet's population is 1.0091%. Attached is the City's calculation for the permitted appropriations growth based on the above information from the State.

In accordance with state law, the FY 1986-87 appropriation limit is to be used as the base year in calculating annual appropriation limits thereafter. The City of Hemet's FY 2018-2019 Appropriation Limit is 1.046134 times the prior year limit of \$99,661,305 which equals \$104,259,077.

Total appropriations for FY 2018-2019, subject to the limitation (see attached) equal \$42,034,660 which is \$62,224,417 below the City's FY 2018-2019 Appropriations limit of \$104,259,077.

CITY OF HEMET
 18/19 EXPENDITURE LIMITATION
 CALCULATION

Preliminary

2018/2019

All funds Budgeted Expenditures 18/19	82,987,843
Less:	
Fee Supported:	
Fund 225/LLMD	-1,982,347
Fund 227/Post Prop-218 Lighting Dist	-313,458
Fund 228/Post Prop-218 Landscape Dist	-2,095,833
Fund 254/Sewer	-2,724,263
Fund 571/Water	-10,667,160
Rev - General User Fees (110-0601 - 110-0790)	-2,954,200
Rev - Licenses & Permits (fund 110 & 120)	-2,071,437
Rev - Fines & Forfeits	-77,600
Rev - Literacy Grants	0
Internal Service Funds:	
Fund 680/Internal Service	-2,314,500
Fund 681/Worker's Comp	-2,873,800
Fund 682/Medical Insurance	-374,000
Fund 683/Liability Insurance	-984,600
Fund 684/Vehicle Maintenance	-1,530,500
Fund 685/Facility Maintenance	-1,652,260
Fund 686/PW Admin	-999,000
Fund 687/ Dental/Vision	0
Fund 689/ Retiree Medical	-4,294,100
Fund 690/ Unemployment Benefits	-50,000
Fund 691/ City Attorney	-1,150,000
Fund 692/ Emergency Services	-84,300
Debt Service:	
All 400 Funds	0
Heartland 2006 Refunding	-760,900
Grants:	
Fund 240/CDBG	-998,926
Major Capital (over \$100,000)	0
Expenditures Subject to Limit	42,034,660
	=====
2018/19 Gann Expenditure Limit	104,259,077
PY Gann x CY Cost of living change x CY Population change	
Prior Year Gann Limit	99,661,305
Current Year Per Capita Cost of Living Change	1.0367
Current Year Population Change	1.0091
Variance Below Gann Limit	62,224,417

CITY OF HEMET FY 2018-2019
SUMMARY OF REVENUES, EXPENDITURES, AND TRANSFERS

FUND / TITLE	ESTIMATED AVAILABLE 7/1/2018	ADDITIONS		TOTAL AVAILABLE	DEDUCTIONS		TOTAL DEDUCT	ESTIMATED BALANCE 6/30/2019
		REVENUES	TRANSFER		EXPENSES	TRANSFER		
001 GENERAL FUND - Excluding Measure U	8,874,632	40,053,537	395,000	49,323,169	36,857,760	3,187,000	40,044,760	9,278,409
GENERAL FUND - Measure U	3,168,942	11,200,000	0	14,368,942	8,028,200	0	8,028,200	6,340,742
TOTAL GENERAL FUND BALANCE	12,043,574	51,253,537	395,000	63,692,111	44,885,960	3,187,000	48,072,960	15,619,151
SPECIAL REVENUE FUNDS:								
130 PUBLIC SAFETY TOWING	67,195	50,600	0	117,795	52,100	0	52,100	65,695
221 GAS TAX	820,454	3,125,100	20,000	3,965,554	2,542,920	252,300	2,795,220	1,170,334
222 MEASURE A	(276,556)	1,800,000	0	1,523,444	0	0	0	1,523,444
224 AQMD	429,076	127,000	0	556,076	5,000	0	5,000	551,076
231 ASSET FOREITURE	13,032	16,000	0	29,032	0	0	0	29,032
234 PUBLIC SAFETY CFD	20,550	555,000	0	575,550	559,400	48,300	607,700	(32,150)
241 GENERAL PLAN	47,206	20,500	0	67,706	0	0	0	67,706
254 STORM DRAIN/SEWER	3,948,853	3,759,700	0	7,708,553	2,542,263	182,000	2,724,263	4,984,290
788 HEARTLAND BOND	601,007	800,000	0	1,401,007	760,900	0	760,900	640,107
TOTAL SPECIAL REVENUES	5,670,818	10,253,900	20,000	15,944,718	6,462,583	482,600	6,945,183	8,999,535
DEVELOPMENT IMPACT FEE FUNDS:								
315 PUBLIC MEETINGS FACILITIES	10,434	2,000	0	12,434	0	0	0	12,434
316 GENERAL FACILITIES	(45,386)	60,000	0	14,614	0	0	0	14,614
326 FLOOD CONTROL	144,233	145,000	0	289,233	0	0	0	289,233
329 BRIDGES/STREETS	663,789	225,000	0	888,789	0	0	0	888,789
331 LAW ENFORCEMENT	(40,075)	32,000	0	(8,075)	0	0	0	(8,075)
332 FIRE FACILITIES	109,197	63,000	0	172,197	0	0	0	172,197
361 PARK DEVELOPMENT	1,096,578	95,000	0	1,191,578	0	0	0	1,191,578
362 VALLEY WIDE DVL	133,244	16,000	0	149,244	0	0	0	149,244
363 LIBRARY FACILITIES	469,175	51,000	0	520,175	164,500	0	164,500	355,675
370 CAPITAL PROJECTS FUND	189,708	0	0	189,708	0	0	0	189,708
375 CITY EMERGENCY / DISASTER FUND	0	0	0	0	0	0	0	0
TOTAL IMPACT FEE FUNDS	2,730,897	689,000	0	3,419,897	164,500	0	164,500	3,255,397
SUCCESSOR AGENCY:								
396 RDA RETIREMENT OBLIGATION	53,955	0	0	53,955	0	0	0	53,955
TOTAL SUCCESSOR AGENCY	53,955	0	0	53,955	0	0	0	53,955
ENTERPRISE FUND:								
571 WATER	1,191,739	10,983,300	0	12,175,039	9,762,760	904,400	10,667,160	1,507,879
TOTAL ENTERPRISE FUND	1,191,739	10,983,300	0	12,175,039	9,762,760	904,400	10,667,160	1,507,879
ASSESSMENT DISTRICT FUNDS:								
225 L&LMD	1,832,114	1,900,561	0	3,732,675	1,749,931	57,600	1,807,531	1,925,144
227 LIGHTING DIST POST 218	856,460	392,413	0	1,248,873	289,606	8,800	298,406	950,467
228 LANDSCAPE DIST POST 218	1,000,545	1,745,436	0	2,745,981	1,678,988	79,500	1,758,488	987,493
TOTAL ASSESSMENT DISTRICT	3,689,119	4,038,410	0	7,727,529	3,718,525	145,900	3,864,425	3,863,104
INTERNAL SERVICE FUNDS:								
380 EQUIPMENT REPLACEMENT	3,080,509	880,400	0	3,960,909	535,580	0	535,580	3,425,329
680 ADMINISTRATIVE SERVICES	434,821	2,445,000	0	2,879,821	2,314,500	112,800	2,427,300	452,521
681 WORKERS COMP	751,251	2,714,800	0	3,466,051	2,873,800	0	2,873,800	592,251
682 MEDICAL / DENTAL	39,050	374,000	0	413,050	374,000	0	374,000	39,050
683 LIABILITY FUND	808,006	762,200	0	1,570,206	984,600	27,600	1,012,200	558,006
684 VEHICLE MAINTENANCE	128,335	1,637,700	0	1,766,035	1,530,500	110,100	1,640,600	125,435
685 FACILITIES MAINTENANCE	658,369	1,753,500	0	2,411,869	1,652,260	102,500	1,754,760	657,109
686 PW ADMINISTRATION	66,845	1,120,800	0	1,187,645	999,000	99,100	1,098,100	89,545
689 OPEB	687,219	3,909,200	0	4,596,419	4,294,100	0	4,294,100	302,319
690 UNEMPLOYMENT BENEFITS	17,903	50,000	0	67,903	50,000	0	50,000	17,903
691 CITY ATTORNEY ALLOCATION	94,057	1,150,000	0	1,244,057	1,150,000	0	1,150,000	94,057
692 EMERGENCY SERVICES	9,092	85,700	0	94,792	84,300	0	84,300	10,492
TOTAL INTERNAL SERVICE	6,775,457	16,883,300	0	23,658,757	16,842,640	452,100	17,294,740	6,364,017
GRANT FUNDS								
232 PUBLIC SAFETY GRANTS	70,273	0	0	70,273	0	0	0	70,273
236 COPS / AB3229	250,412	147,000	0	397,412	0	0	0	397,412
237 LLEBG	1,255	91,100	0	92,355	0	0	0	92,355
240 CDBG	0	846,400	0	846,400	846,400	0	846,400	0
242 HOME - Program Income	481,943	0	0	481,943	0	0	0	481,943
244 HOUSING AUTHORITY	96,376	300	0	96,676	0	0	0	96,676
245 CalHome	(45,358)	0	0	(45,358)	0	0	0	(45,358)
246 HOME	642,629	3,500	0	646,129	0	0	0	646,129
247 NSP GRANT	5,520	0	0	5,520	0	0	0	5,520
TOTAL GRANT FUNDS	1,503,049	1,088,300	0	2,591,349	846,400	0	846,400	1,744,949
TOTAL ALL FUNDS	30,489,666	83,989,747	415,000	114,894,413	74,655,168	5,172,000	79,827,168	35,067,245

**CITY OF HEMET
EXPENDITURE HISTORY
BY DEPARTMENT AND FUND**

FUND / TITLE	FY 2013-14 ACTUALS	FY 2014-15 ACTUALS	FY 2015-16 ACTUALS	FY 2016-17 ACTUALS	FY 2017-18 AMENDED	FY 2018-19 ADOPTED
GENERAL FUND (100, 110, 120):						
CITY COUNCIL	274,283	310,605	270,169	254,000	267,500	178,100
CITY MANAGER	862,513	911,041	689,805	683,900	665,100	641,600
CITY CLERK	211,501	290,298	230,705	306,700	274,500	244,850
FINANCE	1,123,886	998,117	1,096,915	1,148,131	1,154,330	1,010,780
TREASURER	28,541	90,081	28,880	31,100	31,800	29,200
HUMAN RESOURCES	716,527	630,942	692,877	559,950	546,700	462,675
POLICE DEPARTMENT	16,750,585	17,773,863	18,835,818	19,173,325	20,534,682	17,774,605
POLICE DEPARTMENT - MEASURE U				1,492,814	5,696,900	5,876,200
ANIMAL REGULATION	205,540	221,740	220,535	260,000	260,000	377,800
FIRE DEPARTMENT	10,401,612	10,165,172	10,048,648	9,927,910	10,478,723	9,002,800
FIRE PREVENTION/WEED ABATE	146,548	155,351	107,371	165,700	170,300	158,350
FIRE DEPARTMENT - MEASURE U				746,429	1,314,700	2,152,000
FIRE PARAMEDIC PROGRAM	0	136,605	164,699	175,422	203,500	333,200
PARKS	740,662	729,454	963,310	961,294	1,179,585	1,069,835
LIBRARY	1,394,582	1,365,219	1,363,941	1,460,200	1,452,590	1,230,365
SIMPSON CENTER	212,830	157,000	157,000	157,000	157,000	157,000
PLANNING	1,152,770	1,163,086	1,154,491	1,309,056	1,026,400	920,950
HOUSING	0	0	48,516	0	0	0
CODE ENFORCEMENT	836,655	768,227	774,107	885,324	866,800	846,650
BUILDING	1,168,036	1,101,934	1,094,194	1,134,583	1,103,500	987,800
DEVELOPMENT ENGINEERING	766,315	692,956	782,924	674,423	470,950	557,400
CAPITAL ENGINEERING	420,771	439,938	423,529	292,938	450,000	649,750
ECONOMIC DEVELOPMENT	432,581	345,287	295,842	132,042	258,800	225,350
TOTAL INTERFUND TRANSFERS	0	0	0	0	20,000	3,187,000
TOTAL GENERAL FUND	37,846,738	38,446,916	39,444,276	41,932,241	48,584,360	48,074,260
SPECIAL REVENUE FUNDS:						
130 PUBLIC SAFETY TOWING	127,476	54,564	70,607	52,100	52,100	52,100
221 GAX TAX	2,261,953	2,497,485	2,498,417	3,223,914	2,794,120	2,795,220
222 MEASURE A	0	0	0	0	0	0
224 AQMD	(208,129)	4,235	19,574	559,000	5,000	5,000
231 ASSET SEIZURE	0	0	0	0	0	0
234 PUBLIC SAFETY CFD	772,219	674,123	392,334	412,600	559,300	607,700
241 GENERAL PLAN	0	99	0	40,000	40,000	
254 STORM DRAIN/SEWER	2,163,683	2,170,621	2,434,914	2,887,138	2,904,538	2,724,263
788 HEARTLAND BOND	949,081	3,177,422	756,648	759,300	757,800	760,900
TOTAL SPECIAL REVENUES	6,066,283	8,578,549	6,172,494	7,934,052	7,112,858	6,945,183
ENTERPRISE FUNDS						
553 INTEGRATED WASTE MGMT	287,501	275,149	0	0	0	0
571 WATER	7,477,580	8,014,646	7,774,648	20,817,585	9,625,590	10,667,160
TOTAL ENTERPRISE FUNDS	7,765,081	8,289,795	7,774,648	20,817,585	9,625,590	10,667,160
INTERNAL SERVICE FUNDS:						
380 EQUIPMENT REPLACEMENT	53,589	320,603	1,009,561	1,385,366	230,000	535,580
680 CITY ATTORNEY	1,299,906	1,330,537	(See Fund 691)	(See Fund 691)	(See Fund 691)	(See Fund 691)
680 INFORMATION TECHNOLOGY	1,843,433	1,829,291	1,672,720	2,164,200	1,965,600	2,427,300
680 EMERGENCY SERVICES	75,521	48,962	49,802	(See Fund 692)	(See Fund 692)	(See Fund 692)
681 WORKERS COMP	1,578,093	1,944,648	1,951,598	2,265,100	2,251,600	2,873,800
682 MEDICAL/DENTAL	330,130	301,510	340,807	355,000	377,300	374,000
683 LIABILITY FUND	744,373	1,688,761	1,642,890	1,384,800	938,800	1,012,200
684 VEHICLE MAINTENANCE	1,418,441	1,338,796	1,356,316	1,541,714	1,609,500	1,640,600
685 FACILITIES MAINTENANCE	1,458,659	1,733,613	2,131,376	2,953,975	1,721,760	1,754,760
686 PW ADMIN/ENGINEERING	681,009	674,887	1,095,990	1,098,497	939,600	1,098,100
689 OPEB	3,366,719	3,509,794	3,647,879	3,414,700	3,831,100	4,294,100
690 UNEMPLOYMENT BENEFITS	4,057	34,557	48,513	35,000	50,000	50,000
691 CITY ATTORNEY	0	0	1,788,247	1,280,000	1,000,000	1,150,000
692 EMERGENCY SERVICES	0	0	0	69,600	77,700	84,300
TOTAL INTERNAL SERVICE	12,853,930	14,755,959	16,735,699	17,947,952	14,992,960	17,294,740
GRAND TOTAL EXPENSES	64,532,032	70,071,219	70,127,117	88,631,830	80,315,768	82,981,343

CITY OF HEMET
EXPENDITURES BY CATEGORY - PRIMARY FUNDS
BY DEPARTMENT AND FUND (FY 2018-2019)

FUND / TITLE	PERSONNEL SERVICES	OPERATING EXPENSES	INTERNAL SERVICE	OPERATING TRANSFERS	CAPITAL OUTLAY	DEBT SERVICE	DEPREC NON-OP	TOTAL EXPENSES
GENERAL FUND (100, 110, 120):								
CITY COUNCIL	107,500	41,400	29,200	0	0	0	0	178,100
CITY MANAGER	510,700	69,200	61,700	0	0	0	0	641,600
CITY CLERK	168,200	59,150	17,500	0	0	0	0	244,850
FINANCE	721,200	146,380	143,200	0	0	0	0	1,010,780
TREASURER	12,400	5,600	11,200	0	0	0	0	29,200
HUMAN RESOURCES	344,100	71,075	47,500	0	0	0	0	462,675
POLICE DEPARTMENT	14,906,400	994,605	1,873,600	0	0	0	0	17,774,605
POLICE DEPARTMENT - MEASURE U	4,555,800	580,200	149,200	0	591,000	0	0	5,876,200
ANIMAL REGULATION	0	377,800	0	0	0	0	0	377,800
FIRE DEPARTMENT	8,008,300	286,900	707,600	0	0	0	0	9,002,800
FIRE PREVENTION/WEED ABT	0	154,950	3,400	0	0	0	0	158,350
FIRE DEPARTMENT - MEASURE U	2,010,000	89,400	41,000	0	11,600	0	0	2,152,000
FIRE PARAMEDIC PROGRAM	211,300	121,900	0	0	0	0	0	333,200
PARKS	395,800	538,435	135,600	0	0	0	0	1,069,835
LIBRARY	670,700	50,265	509,400	0	0	0	0	1,230,365
SIMPSON CENTER	0	157,000	0	0	0	0	0	157,000
PLANNING	721,900	125,550	73,500	0	0	0	0	920,950
HOUSING	0	0	0	0	0	0	0	0
CODE ENFORCEMENT	642,200	125,350	79,100	0	0	0	0	846,650
BUILDING	738,200	141,200	108,400	0	0	0	0	987,800
DEVELOPMENT ENGINEERING	434,900	79,500	43,000	0	0	0	0	557,400
CAPITAL ENGINEERING	527,800	43,250	78,700	0	0	0	0	649,750
ECONOMIC DEVELOPMENT	139,600	72,950	12,800	0	0	0	0	225,350
TOTAL INTERFUND TRANSFERS	0	0	0	3,187,000	0	0	0	3,187,000
TOTAL GENERAL FUND	35,827,000	4,332,060	4,125,600	3,187,000	602,600	0	0	48,074,260
SPECIAL REVENUE FUNDS:								
130 PUBLIC SAFETY TOWING	30,000	22,100	0	0	0	0	0	52,100
221 GAS TAX	1,403,700	718,020	421,200	252,300	0	0	0	2,795,220
222 MEASURE A	0	0	0	0	0	0	0	0
224 AQMD	0	5,000	0	0	0	0	0	5,000
231 ASSET FOREITURE	0	0	0	0	0	0	0	0
234 PUBLIC SAFETY CFD	546,400	13,000	0	48,300	0	0	0	607,700
241 GENERAL PLAN	0	0	0	0	0	0	0	0
254 STORM DRAIN/SEWER	1,100,300	856,063	585,900	182,000	0	0	0	2,724,263
788 HEARTLAND BOND	0	0	0	0	0	760,900	0	760,900
TOTAL SPECIAL REVENUES	3,080,400	1,614,183	1,007,100	482,600	0	760,900	0	6,945,183
ENTERPRISE FUNDS								
553 INTEGRATED WASTE MGMT	0	0	0	0	0	0	0	0
571 WATER	2,761,500	3,467,960	3,033,300	904,400	0	0	500,000	10,667,160
TOTAL ENTERPRISE FUNDS	2,761,500	3,467,960	3,033,300	904,400	0	0	500,000	10,667,160
INTERNAL SERVICE FUNDS:								
380 EQUIPMENT REPLACEMENT	0	0	0	0	535,580	0	0	535,580
680 INFORMATION TECHNOLOGY	531,900	1,461,400	121,200	112,800	0	0	200,000	2,427,300
681 WORKERS COMP	113,500	2,760,300	0	0	0	0	0	2,873,800
682 MEDICAL/DENTAL	0	374,000	0	0	0	0	0	374,000
683 LIABILITY FUND	100,000	884,600	0	27,600	0	0	0	1,012,200
684 VEHICLE MAINTENANCE	634,400	548,800	347,300	110,100	0	0	0	1,640,600
685 FACILITY MAINTENANCE	496,600	1,008,560	147,100	102,500	0	0	0	1,754,760
686 PW ADMINISTRATION	768,500	80,000	150,500	99,100	0	0	0	1,098,100
689 OPEB	0	4,294,100	0	0	0	0	0	4,294,100
690 UNEMPLOYMENT BENEFITS	0	50,000	0	0	0	0	0	50,000
691 CITY ATTORNEY	0	1,150,000	0	0	0	0	0	1,150,000
692 EMERGENCY SERVICES	53,000	30,000	1,300	0	0	0	0	84,300
TOTAL INTERNAL SERVICE	2,697,900	12,641,760	767,400	452,100	535,580	0	200,000	17,294,740
GRAND TOTAL EXPENSES	44,366,800	22,055,963	8,933,400	5,026,100	1,138,180	760,900	700,000	82,981,343

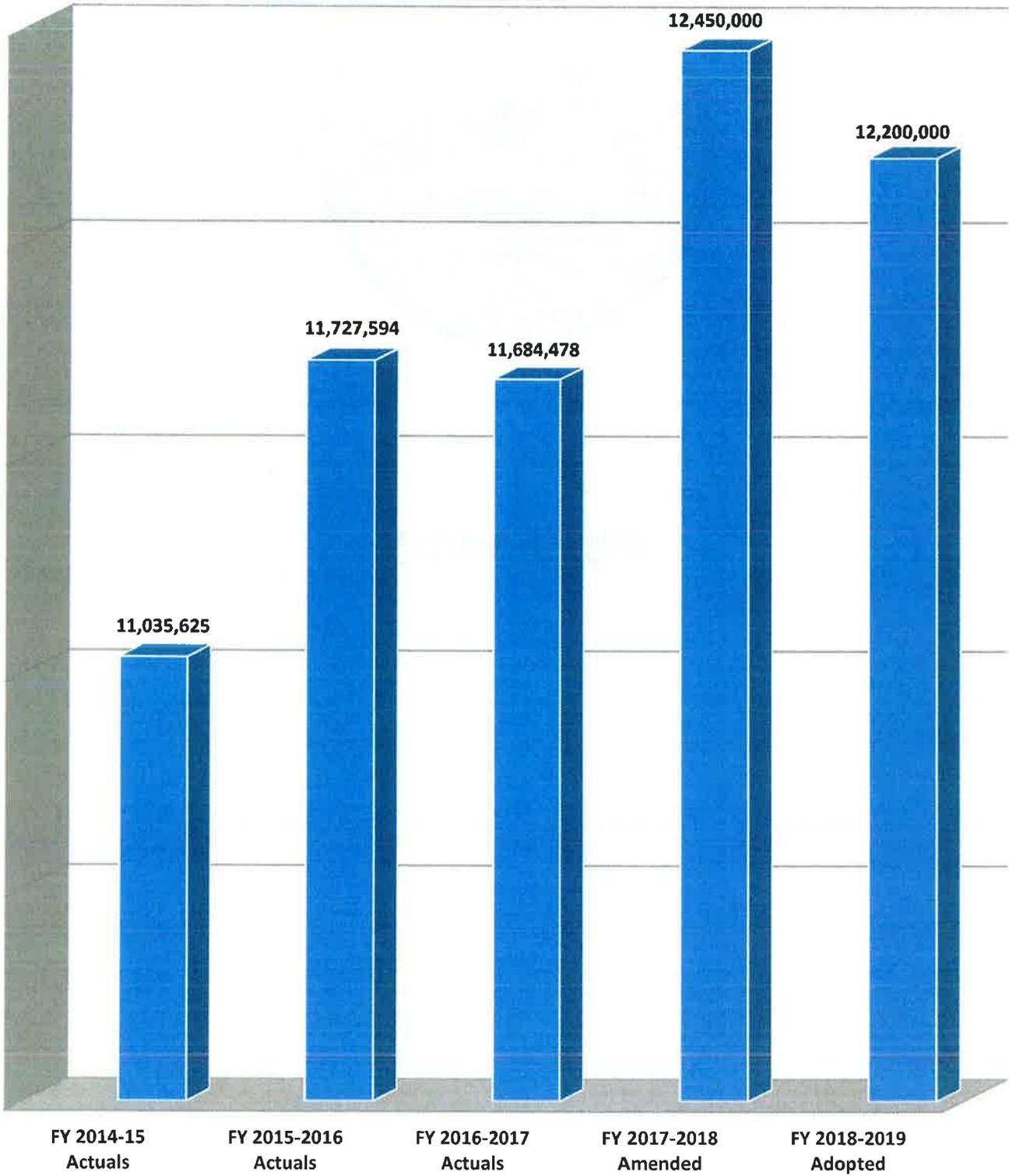
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REVENUES

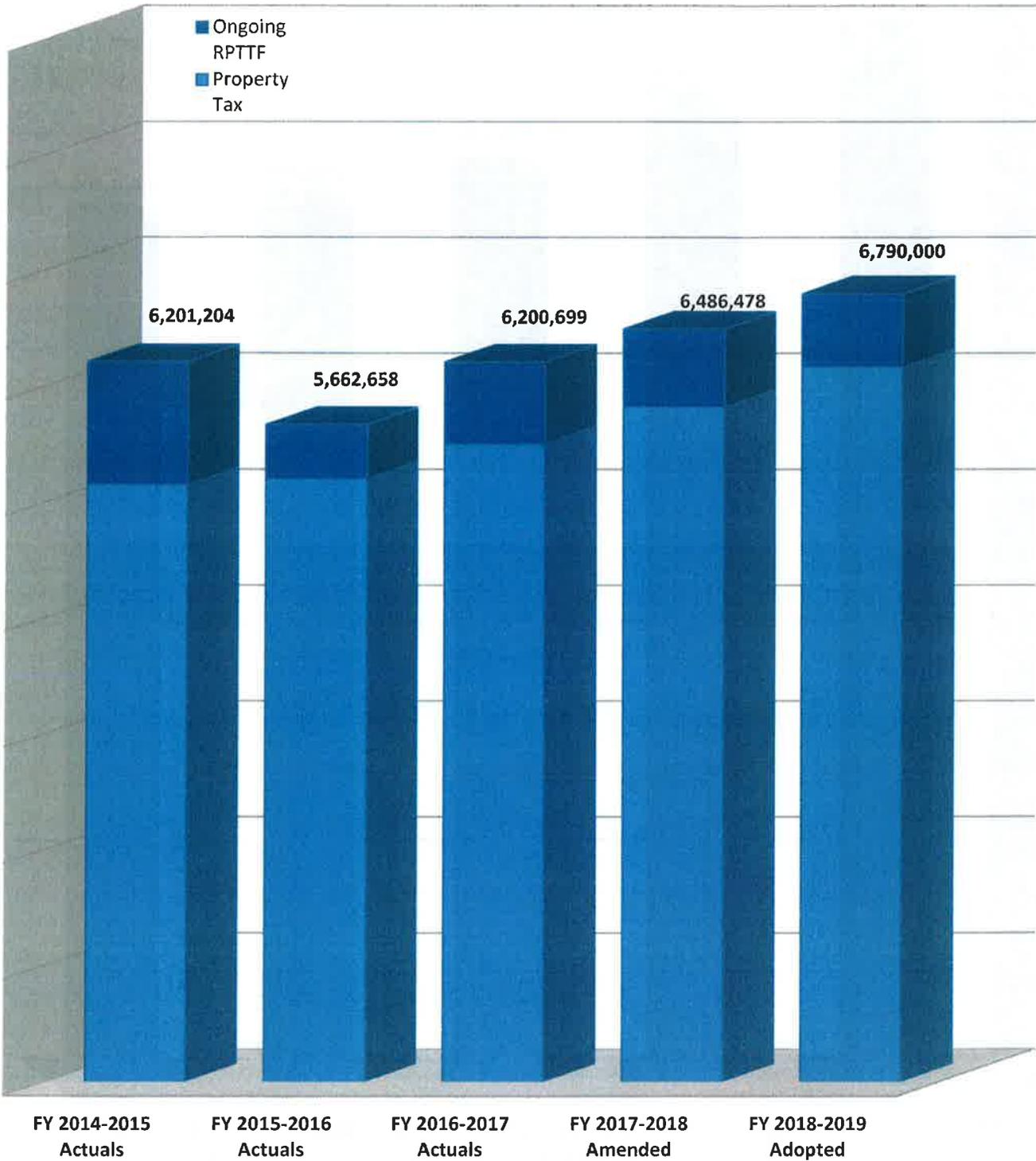
CITY OF HEMET - MAJOR REVENUE SOURCES
FISCAL YEARS 2014-2015 TO 2018-2019 (estimated)

Sales & Use Tax Revenue



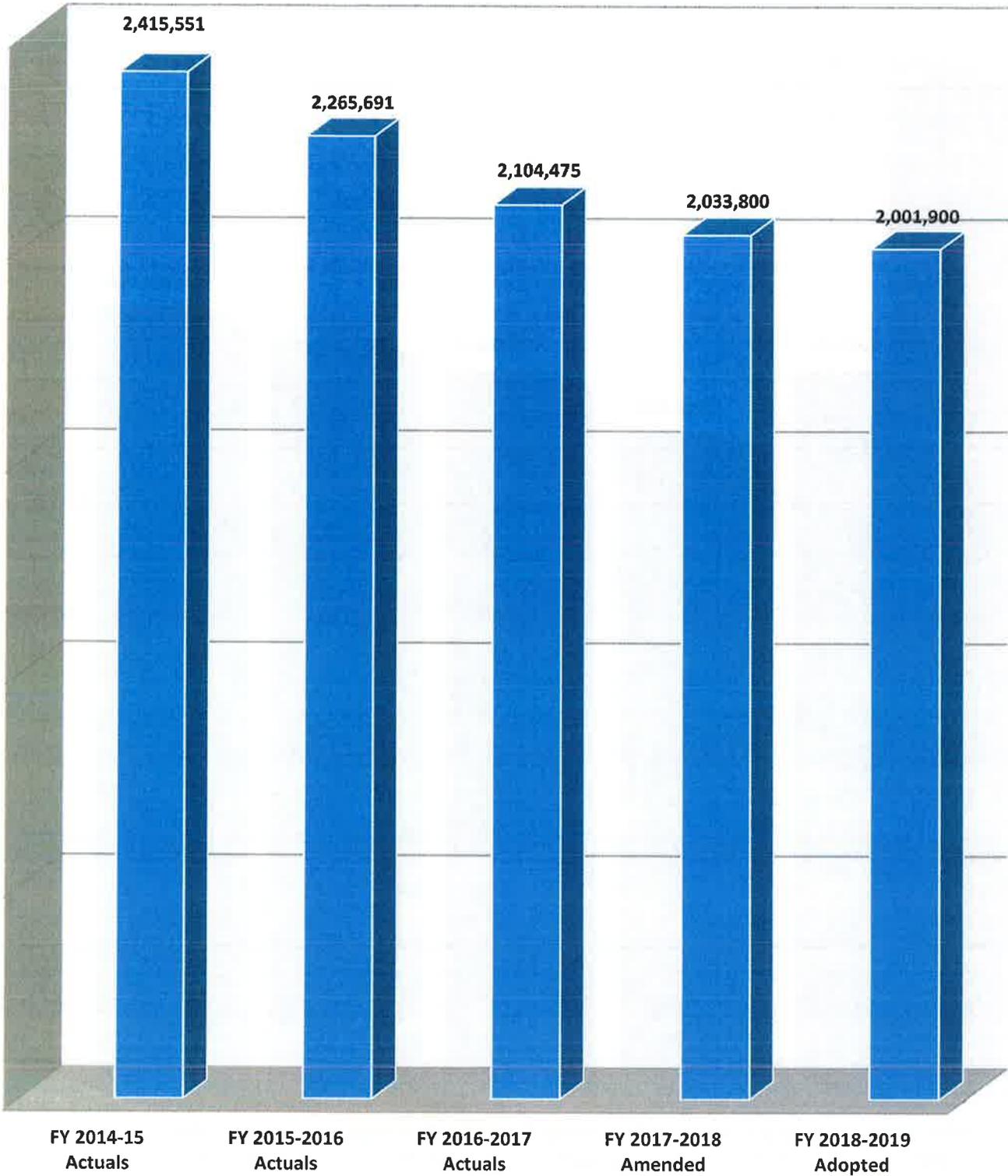
CITY OF HEMET - MAJOR REVENUE SOURCES
FISCAL YEARS 2014-2015 TO 2018-2019 (estimated)

Property Tax Revenue



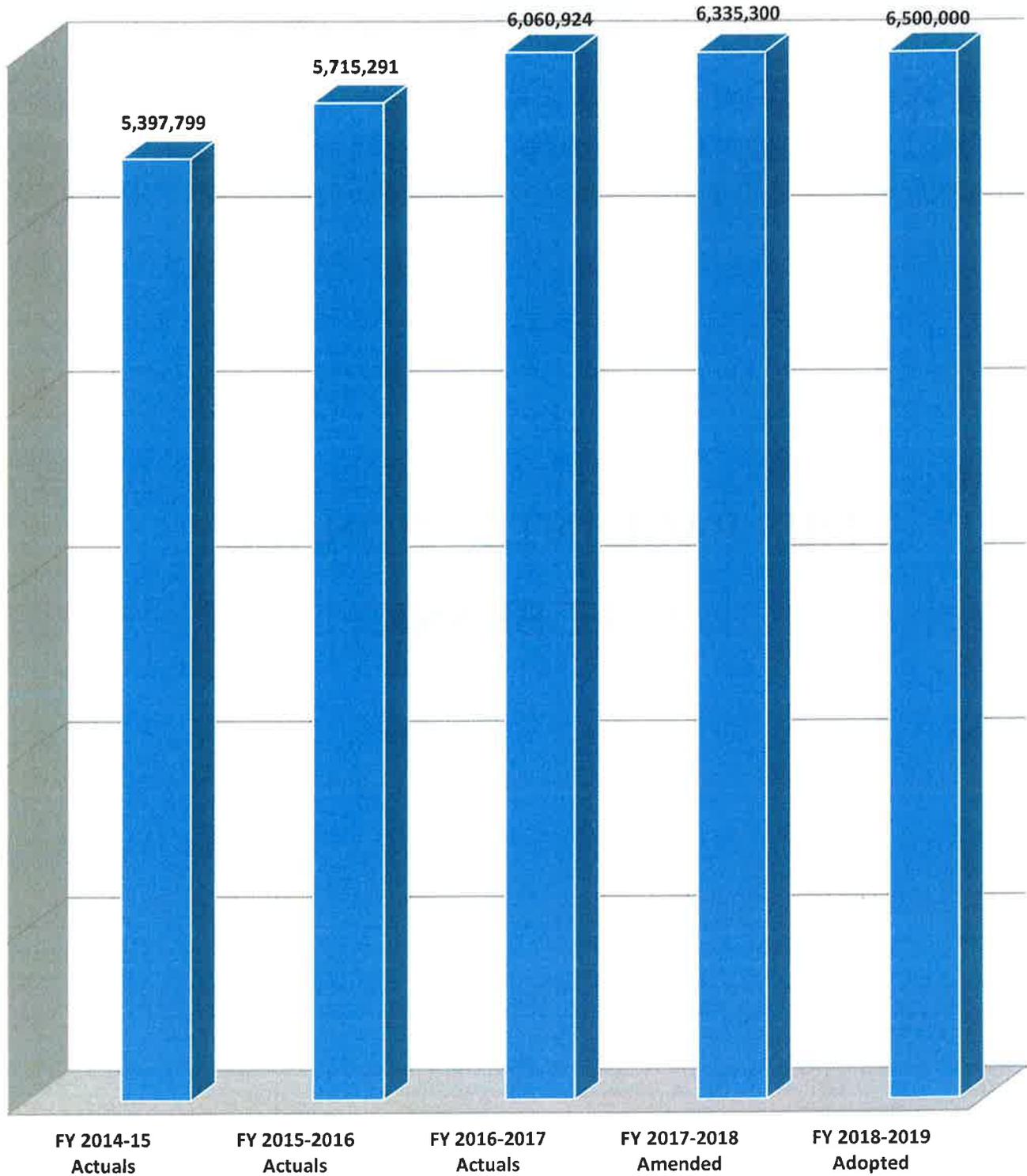
CITY OF HEMET - MAJOR REVENUE SOURCES
FISCAL YEARS 2014-2015 TO 2018-2019 (estimated)

Community Development Related Revenues



CITY OF HEMET - MAJOR REVENUE SOURCES
FISCAL YEARS 2014-2015 TO 2018-2019 (estimated)

State of California Motor Vehicle In Lieu Tax Revenues



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**CITY OF HEMET REVENUES ALL FUNDS
FY 2014-2015 TO FY 2018-2019 PROJECTIONS**

FUND	REVENUE TITLE	FY 2014-15 Actuals	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Amended	FY 2018-2019 Adopted
GENERAL FUND (100, 110, 120)						
100-0166	ADMIN FEE ON NEW BUSINESS LIC	0	0	0	0	0
100-0167	ADMIN FEE ON BUS. LIC. RENEWAL	0	0	0	0	0
100-0751	DUE FROM WATER FUND	441,400	495,500	540,600	514,700	459,300
100-0752	DUE FROM SEWER/STORM FUND	176,700	143,700	147,096	148,700	133,100
100-0753	DUE FROM REFUSE FUND	0	0	0	0	0
100-0757	DUE FROM GENERAL FUND	2,057,500	0	0	0	0
100-0758	DUE FROM OTHER FUNDS	201,500	393,900	261,900	252,400	230,400
100-0790	MISC OTHER REVENUE	64,654	33,344	32	107,300	50,000
100-0955	JOB COSTING PROJECT REVENUE	4,651	3,608	3,503	0	3,600
	Sub-Total General Administration Revenues	2,946,405	1,070,052	953,131	1,023,100	876,400
110-0110	PROPERTY TAXES-CURRENT SEC.	4,494,665	4,744,386	5,049,544	5,515,000	5,515,000
110-0116	PROPERTY TAX RPTTF ONE -TIME	0	0	0	0	0
110-0111	PROPERTY TAX-CURRENT UNSEC.	214,106	215,277	235,257	220,000	225,000
110-0112	PROPERTY TAX-ADMIN FEES	(57,902)	(52,894)	(62,880)	(60,000)	(63,000)
110-011x	PROPERTY TAX-PTAF SETTLEMENT	0	0	0	0	0
110-0115	PRIOR YEAR PROPERTY TAXES	106,181	159,694	85,326	100,000	100,000
110-0116	PROPERTY TAX RPTTF ON-GOING	465,035	702,141	671,031	630,000	750,000
110-0117	DELINQ PROP TAX PENALTIES	133,718	120,161	128,985	75,000	75,000
110-0118	SUPPLEMENTAL PROPERTY TAXES	25,344	26,804	28,250	25,000	30,000
110-0119	AB1290/GEN FUND TAX INCREMENT	0	0	0	0	0
110-0120	SALES AND USE TAX	11,035,625	11,727,594	11,684,478	12,450,000	12,200,000
110-0125	PROP 172 (1/2 % SALES TAX)	644,755	547,343	620,009	630,000	655,000
110-0126	MEASURE U		0	1,870,277	10,000,000	11,200,000
110-0130	TRANSIENT OCCUPANCY TAX	737,730	853,744	963,033	850,000	1,000,000
110-0141	SOUTH CALIF GAS FRANCHISE	233,326	191,813	138,270	220,000	200,000
110-0142	SOUTH CALIF EDISON FRANCHISE	404,050	412,599	371,949	425,000	425,000
110-0143	CABLE TV FRANCHISE- TIME WARNER	462,245	513,349	592,434	500,000	630,000
110-0144	CABLE TV FRANCHISE- VERIZON	489,281	435,777	304,321	450,000	350,000
110-0145	IWM FRANCHISE FEE	3,444,025	3,499,749	3,556,584	3,610,000	3,673,700
110-0147	PEG FUNDS TIME WARNER/CHARTER	92,798	102,988	118,777	100,000	120,000
110-0148	PEG FUNDS VERIZON/FRONTIER	97,856	87,155	60,864	90,000	60,000
110-0160	BUSINESS LICENSE RENEWALS	328,136	321,329	250,568	350,000	300,000
110-0162	DEL PENALTY ON BUSINESS LICENSE RENEWALS	6,564	6,126	18,614	6,000	7,000
110-0163	NEW BUSINESS LICENSES	54,399	42,911	96,254	50,000	55,000
110-0164	DEL PENALTY ON NEW BUS LICENSE	244	272	37,479	1,000	1,000
110-0165	PROPERTY TRANSFER TAXES	223,609	232,236	288,085	225,000	275,000
110-0169	SB1186 BUS LIC ADMIN FEE	322	303	401	350	1,200
	Sub-Total Taxes	23,636,113	24,890,857	27,107,911	36,462,350	37,784,900
110-0210	ANIMAL LICENSE	0	0	0	0	0
110-0212	BICYCLE & OTHER LICENSES	14	0	0	0	0
110-0245	FIRE CODE PERMITS	30	15	0	0	0
110-0292	REFUSE SELF-HAUL PERMIT	0	0	0	0	0
110-0262	DEVELOPMENT AGREEMENT FEE	0	66,500	67,498	68,510	69,537
110-0293	REFUSE VACANCY CERTIFICATION	0	0	0	0	0
	Sub-Total Licenses & Permits	44	66,515	67,498	68,510	69,537
110-0310	VEHICLE CODE FINES	81,247	96,269	61,779	75,000	50,000

**CITY OF HEMET REVENUES ALL FUNDS
FY 2014-2015 TO FY 2018-2019 PROJECTIONS**

FUND	REVENUE TITLE	FY 2014-15 Actuals	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Amended	FY 2018-2019 Adopted
110-0320	OTHER CODE FINES	14,835	22,515	14,330	15,000	10,000
110-0325	CITY PARKING CITATIONS	12,132	15,207	18,319	15,000	17,500
110-0330	FORFEITURES AND PENALTIES	190	85	71	100	100
	Sub-Total Fines & Forfeitures	108,404	134,076	94,499	105,100	77,600
110-0410	INTEREST EARNINGS	222,680	168,903	211,578	165,000	200,000
110-0413	GASB31 FAIR MARKET VAL INCOME	(7,484)	247,090	(162,955)	0	0
110-0420	RENTS/SIMPSON CENTER	0	0	0	0	0
110-0421	RENT/2ND FLOOR LIBRARY	6,198	5,858	3,624	7,500	7,500
110-0425	RENTS/OTHER	21,043	21,788	19,306	15,000	34,000
110-0426	RDA RENT/PARKING LOT LEASE	0	0	0	0	0
110-0427	LEASE REVENUE	45,000	45,000	41,250	45,000	45,000
	Sub-Total Use of Money & Property	287,437	488,639	112,803	232,500	286,500
110-0505	STATE MOTOR VEH IN LIEU TAX	5,397,799	5,715,291	6,060,924	6,335,300	6,500,000
110-0509	STATE OFF HWY MOTOR VEH FEES	0	0	0	0	0
110-0510	COUNTY HOMEOWNERS EXEMPTION	61,860	60,085	60,978	60,000	60,000
110-0519	STATE BOOKING FEE REVENUE	10	0	0	0	0
110-0520	STATE P.O.S.T. REIMBURSEMENTS	30,924	38,865	16,930	30,000	35,000
110-0521	MUTUAL AID REIMBURSEMENTS		239,166	180,947	300,000	300,000
110-0530	AB109 PACT PROGRAM	218,556	250,829	270,882	220,000	265,000
110-0533	RESTITUTION/DUI	10,512	18,227	16,039	17,000	17,500
110-0565	CFFC PROP 10	0	0	0	0	0
110-0566	LIBRARY GRANTS	0	7,500	(260)	2,000	10,000
110-0568	STATE PUBLIC LIBRARY FUND	0	0	0	0	0
110-0569	STATE LIBRARY LITERACY GRANT	21,676	23,844	24,981	15,000	15,000
110-0593	ARRA STIMULUS COPS GRANT	0	0	0	0	0
110-0594	OTS TRAFFIC GRANT	0	0	0	0	0
110-0595	ABC SRO GRANT	0	0	0	0	0
110-0596	GUN VIOLENCE REDUCTION GRANT	0	0	0	0	0
110-0597	EMPG FIRE GRANT	0	0	0	0	0
	Sub-Total Intergovernmental Revenues	5,741,337	6,353,807	6,631,422	6,979,300	7,202,500
110-0603	PASSPORT REVENUE/SIMPSON CTR	18,950	21,235	18,775	18,000	13,000
110-0607	OTHER FILING FEES	0	0	0	0	0
110-0610	SALE OF MAPS/PUBLICATIONS/ETC	207	3,092	762	2,000	2,000
110-0611	LIBRARY SALE OF COPIES	11,269	10,558	12,171	12,000	12,000
110-0613	CITY CLERK PUBLICATION SALES	171	282	403	200	300
110-0614	SKILLED NURSING FEE	0	0	0	0	0
110-0615	SPECIAL POLICE DEPT SERVICES	55,323	88,223	87,861	75,000	143,000
110-0625	SPECIAL FIRE DEPT SERVICES	807	3,156	5,024	2,000	2,000
110-0631	FIRE PLAN CHECK FEE	39,007	32,909	19,376	20,000	20,000
110-0632	FIRE INSPECTION SERVICE	112,901	65,430	27,954	150,000	150,000
110-0633	FIRE INVESTIGATION SERVICES	0	0	0	0	0
110-0641	RTA BUS PASS 5% ADMIN FEE	145	571	666	500	600
110-0643	FIRE SPECIAL HAZARD SERVICES FEES	0	0	0	0	0
110-0652	FIRE - STATE MANDATED FEES	1,269	2,420	1,018	2,900	2,900
110-0653	FIRE - AMBULANCE PENALTY FEE	54,959	80,799	63,072	150,000	150,000
110-0660	WEED AND LOT CLEANING	73,403	36,860	10,795	40,000	40,000
110-0661	PARAMEDIC SERVICE (Not Active)	0	0	0	0	0
110-0680	LIBRARY FEES AND FINES	32,709	33,815	32,265	30,000	29,000

**CITY OF HEMET REVENUES ALL FUNDS
FY 2014-2015 TO FY 2018-2019 PROJECTIONS**

FUND	REVENUE TITLE	FY 2014-15 Actuals	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Amended	FY 2018-2019 Adopted
110-0697	FIRE INCIDENT RECOVERY	33,762	85,402	57,042	40,000	40,000
110-0698	ALARM PERMITS/FEES	141,152	155,826	85,538	125,000	80,000
110-0699	POLICE ADMIN CITATIONS	45	814	1,443	2,000	1,000
	Sub-Total Charges for Services	576,078	621,392	424,166	669,600	685,800
110-0701	SALE OF REAL PROPERTY	0	10,913	0	0	0
110-0702	UNCLAIMED PROPERTY REVENUE	22,850	17,478	14,429	2,000	2,000
110-0706	STREET SIGN REVENUE	0	0	0	0	0
110-0713	INSURANCE CLAIM REIMBURSEMENTS		32,415	0	0	0
110-0744	LIBRARY PROGRAM DONATIONS	0	15,000	14,000	20,000	0
110-0745	CONTRIB FR NON-GOVMTL SOURCES	0	0	0	0	0
110-0746	HUSD CONTRIB FOR SRO OFFICERS	513,737	533,225	553,434	553,400	575,500
110-0747	UTILITY BUILDING RENTAL FEE	377,796	380,412	582,600	594,400	612,200
110-0748	UTILITY LAND RENTAL FEE	574,908	574,908	884,496	906,600	928,700
110-0749	UTILITY STREET IMPACT FEE	0	0	0	0	0
110-0756	FRANCHISE FEE PAYMENTS	0	0	0	0	0
110-0783	REIMB FROM BOND PROCEEDS-ADMIN	8,469	0	0	0	0
110-0785	STATE MANDATED COST	191,313	204,891	7	100,000	100,000
110-0790	OTHER REVENUE	13,056	195,955	56,951	50,000	50,000
110-0835	BL: UNAPPLIED CREDITS		0			
110-0835	BL: UNAPPLIED CREDITS	2,980	1,382	7,282	0	0
110-0886	COLLECTION AGENCY RECEIPTS	786	150	0	0	0
110-0899	CASH OVER/SHORT	(1,615)	843	(96)	0	0
	Sub-Total Miscellaneous	1,704,280	1,967,572	2,113,104	2,226,400	2,268,400
120-0161	GARAGE SALE PERMITS	19,180	17,140	16,680	15,000	16,000
120-0168	SB1186 BUSINESS LICENSE FEE	4,179	3,954	4,617	5,000	15,000
120-0221	BUILDING PERMITS	816,461	672,742	629,681	650,000	650,000
120-0222	PLUMBING PERMITS	48,479	3,315	0	0	0
120-0223	BUILDING - TRAINING FOR RESIDENTIAL/COMM	1,620	7,194	5,612	6,000	8,000
120-0224	PLANNING - PLAN CHECK & INSPECTION	8,331	21,813	19,462	20,000	22,000
120-0226	SHOPPING CART IMPOUND FEE	0	0	0	0	0
120-0233	ELECTRICAL PERMITS	48,511	0	0	0	0
120-0235	MECHANICAL PERMITS	55,488	490	0	0	0
120-0236	ENGINEERING INSPECTION	308,609	155,076	53,909	200,000	100,000
120-0237	TRANSPORTATION PERMITS	10,582	15,541	11,565	10,000	8,500
120-0238	ENGINEERING ENCROACHMENT PERMIT	0	124,939	127,321	100,000	125,000
120-0239	ENGINEERING PLANS STORAGE/SCANNING	(67)	8,977	12,031	10,000	10,000
120-0240	PRE-INSPECTION	18,672	29,695	24,568	25,000	25,000
120-0241	PRELIMINARY ENGINEERING FEES	0	6,797	8,695	10,000	10,000
120-0250	CERTIFICATE OF OCCUPANCY	24,201	32,674	34,807	34,000	35,000
120-0290	OTHER LICENSES & PERMITS	75,706	75,309	78,874	75,000	75,000
120-0291	LICENSE VALIDITY FEE	17,764	14,551	15,044	16,000	15,000
120-0335	CODE ENF/ADMINISTRATIVE CITATIONS	83,845	97,273	108,301	90,000	98,000
120-0336	CODE COST RECOVERY	112,779	100,348	147,027	110,000	100,000
120-0340	FORECLOSED PROPERTY REG	30,380	27,883	43,052	25,000	30,000
120-0345	RENTAL REGISTRATION	29,632	37,924	100,872	45,000	65,000
120-0601	PLANNING APPLICATIONS	90,612	175,596	86,962	100,000	100,000
120-0602	MISCELLANEOUS PLANNING FEES	10,266	18,597	21,686	20,000	20,000
120-0605	SUBDIVISION FEES	34,091	32,333	0	20,000	20,000
120-0608	PERMANENT SIGN PERMIT FEES	300	0	0	0	0

**CITY OF HEMET REVENUES ALL FUNDS
FY 2014-2015 TO FY 2018-2019 PROJECTIONS**

FUND	REVENUE TITLE	FY 2014-15 Actuals	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Amended	FY 2018-2019 Adopted
120-0609	ENVIRONMENTAL REVIEW	5,310	1,985	8,103	10,000	10,000
120-0610	SALE OF MAPS/PUBLICATIONS/ETC	10	0	14	0	0
120-0627	PLUMBING PLAN CHECK FEE	0	0	0	0	0
120-0628	ELECTRICAL PLAN CHECK FEE	0	0	0	0	0
120-0629	MECHANICAL PLAN CHECK FEE	0	0	0	0	0
120-0630	BUILDING PLAN CHECK FEE	199,981	148,951	143,579	150,000	150,000
120-0635	PLAN STORAGE FEE	18,611	9,131	4,354	5,000	7,000
120-0636	MICROFILM REPRO	20,774	25,469	34,622	32,000	32,000
120-0644	GRADING IMPORT FEE	424	2,498	12,643	5,000	2,000
120-0645	ENGINEERING PLAN CHECK ON/OFF SITE	1,240	101,466	57,323	50,000	40,000
120-0646	GRADING PLAN CHECK	3,814	84,781	157,025	100,000	85,000
120-0647	ENGINEER MAP PLAN CHECK	152,373	35,378	84,687	35,000	60,000
120-0661	BUILDING CODE	0	0	0	0	0
120-0663	HAZARD ABATEMENT	0	0	0	0	0
120-0664	VEHICLE ABATEMENT	62,263	55,846	47,865	55,000	50,000
120-0668	BUILDING INSPECTION SERVICES	0	0	0	0	0
120-0691	DEV SERV PROCESSING FEE	36,422	23,913	2,265	3,500	12,000
120-0693	TUMF 1% ADMIN FEE	11,595	7,491	877	1,500	5,000
120-0694	MSHCP 1% ADMIN FEE	1,918	1,187	122	500	1,000
120-0695	PLANNING TRI-PARTY ADMIN FEE	0	0	0	0	0
120-0696	SB 1473 10% ADMIN CHARGE	747	337	233	300	400
120-0790	MISC COMMUNITY DEV. REV	50,448	87,097	0	0	0
Sub-Total Community Development Revenue		2,415,551	2,265,691	2,104,475	2,033,800	2,001,900

OPERATING TRANSFERS IN

234,656 188,308 559,000 395,000

GENERAL FUND TOTAL REVENUES	37,415,648	37,858,601	39,609,008	50,359,660	51,648,537
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PUBLIC SAFETY TOWING (130)

130-0410	INVESTMENT EARNINGS	773	296	538	300	600
130-0616	PD/VEHICLE STORAGE	49,291	55,617	59,537	58,000	50,000
PUBLIC SAFETY TOWING TOTAL		50,064	55,913	60,075	58,300	50,600

INVESTMENT EARNINGS (140)

140-0410	INVESTMENT EARNINGS	(42,852)	296,414	114,074	400,000	400,000
140-0411	OTHER INTEREST	0	(12,242)	(80)	0	0
140-0413	GASB31 FAIR MARKET VALUE INCOME	0	0	0	0	0
INVESTMENT EARNINGS TOTAL		(42,852)	284,172	113,995	400,000	400,000

GAS TAX (221)

221-0410	INTEREST EARNINGS	31,736	17,454	18,912	10,000	10,000
221-0413	GASB31 FAIR MARKET VALUE INCOME	(8,674)	31,243	(23,676)	0	0
221-0503	GAS TAX 2103	839,794	375,441	202,503	320,600	313,100
221-0506	GAS TAX 2106	302,489	282,388	280,561	285,900	286,100
221-0507	STATE GAS TAX 2107	619,800	562,654	595,759	692,800	584,800
221-0508	STATE GAS TAX 2107.5	15,000	7,500	7,500	7,500	7,500
221-0511	GAS TAX 2105	481,990	460,030	451,646	465,400	471,000
221-0514	SB1- ROAD MAINT & REHAB ACCOUNT	0			461,700	1,452,600
221-0516	TRAFFIC CONG RELIEF or in lieu	0	0	0	0	0
221-0713	INSURANCE CLAIM REIMBURSEMENTS	12,202	13,338	17,095	0	0
221-0790	OTHER REVENUE (refuse impact)	579	867	21,216	0	0

**CITY OF HEMET REVENUES ALL FUNDS
FY 2014-2015 TO FY 2018-2019 PROJECTIONS**

FUND	REVENUE TITLE	FY 2014-15 Actuals	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Amended	FY 2018-2019 Adopted
GAS TAX TOTAL		2,294,916	1,750,915	1,571,516	2,243,900	3,125,100
OPERATING TRANSFERS IN		20,004	20,004	-	20,000	20,000
MEASURE A (222)						
222-0121	SALES TAX MEASURE A	1,567,685	1,619,495	1,636,832	1,854,300	1,775,000
222-0410	INVESTMENT EARNINGS	27,318	23,096	48,701	25,000	25,000
222-0413	GASB31 FAIR MARKET VAL INCOME	(9,704)	41,340	(60,969)	0	0
222-0638	SALE OF BID PACKAGES	350	45	0	0	0
MEASURE A TOTAL		1,585,649	1,683,976	1,624,564	1,879,300	1,800,000
ARTICLE 3/SB821 (223)						
223-0504	BICYCLE-PEDESTRIAN	0	0	62,500	0	0
ARTICLE 3/SB821 TOTAL (223)		0	0	62,500	0	0
AIR POLLUTION REDUCTION (224)						
224-0410	INVESTMENT EARNINGS	2,319	3,423	8,341	2,000	2,000
224-0505	AB 2766 DMV AIR QUALITY FEES	101,164	76,299	130,391	100,000	125,000
224-0790	OTHER REVENUE	11,985	249,841	0	0	0
AIR POLLUTION REDUCTION TOTAL		115,468	477,670	138,732	102,000	127,000
I&LMD PRE - 218 (225)						
I&LMD PRE - 218 TOTAL (225)		1,980,944	1,924,688	1,941,961	1,900,561	1,925,144
POST PROP-218 LIGHTING FUND (227)						
POST PROP-218 LIGHTING FUND TOTAL (227)		312,484	295,580	315,438	342,144	392,413
POST PROP - 218 LANDSCAPE FUND (228)						
POST PROP - 218 LANDSCAPE TOTAL (228)		1,260,847	1,459,779	1,646,781	1,737,745	1,745,436
ASSET SEIZURE - 231						
231-0410	INVESTMENT EARNINGS	1,452	959	1,151	700	1,000
231-0534	ASSET SEIZURE-FEDERAL FORFEIT	0	0	0	0	0
231-0536	ASSET SEIZURE (PATROL)-OTHER	1,190	24,983	0	10,000	15,000
ASSET SEIZURE TOTAL		2,642	25,942	1,151	10,700	16,000
PUBLIC SAFETY GRANTS (232)						
232-0410	INVESTMENT EARNINGS	2,715	603	815	0	0
232-0582	PUBLIC SAFETY GRANT	355,797	520,278	227,096	0	0
PUBLIC SAFETY GRANTS TOTAL		358,512	520,881	227,911	0	0
PUBLIC SAFETY CFD (234)						
234-0113	SPECIAL PROPERTY TAX ASSESSMENT	500,453	511,818	496,032	550,000	555,000
PUBLIC SAFETY CFD TOTAL		500,453	511,818	496,032	550,000	555,000
COPS FUNDING/AB 3229 (236)						
236-0410	INVESTMENT EARNINGS	1,100	1,258	3,007	1,100	2,000
236-0526	STATE-COPS FUNDING AB3229	147,259	139,254	166,270	150,000	145,000
236-0582	PUBLIC SAFETY GRANT	0	0	0	0	0
COPS FUNDING/AB 3229 TOTAL		148,359	140,512	169,277	151,100	147,000
LOCAL LAW ENFORCE BLOCK GRANT (237)						

CITY OF HEMET REVENUES ALL FUNDS
FY 2014-2015 TO FY 2018-2019 PROJECTIONS

FUND	REVENUE TITLE	FY 2014-15 Actuals	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Amended	FY 2018-2019 Adopted
237-0410	INVESTMENT EARNINGS	0	0	0	0	0
237-0582	PUBLIC SAFETY GRANT	0	44,932	80,625	0	91,100
LOCAL LAW ENFORCE BLOCK GRANT TOTAL		0	44,932	80,625	0	91,100

COMMUNITY DEVELOPMENT (CDBG) (240)						
CDBG TOTAL (240)		580,771	990,478	714,356	811,476	880,464

GENERAL PLAN (241)						
241-0410	INVESTMENT EARNINGS	429	477	854	500	500
241-0604	GENERAL PLAN FEE	36,600	23,100	600	2,400	20,000
GENERAL PLAN TOTAL		37,029	23,577	1,454	2,900	20,500

HOME - PROGRAM INCOME (242)						
242-0395	HOUSING LOAN LATE FEE	0	0	58	0	0
242-0410	INVESTMENT EARNINGS	2,748	2,859	5,113	2,500	0
HOME - PROGRAM INCOME TOTAL		2,748	2,859	5,171	2,500	0

HOUSING AUTHORITY (244)						
244-0410	INVESTMENT EARNINGS	241	329	1,236	300	300
244-0590	GRANT REVENUE	0	0	0	0	0
HOUSING AUTHORITY TOTAL		241	329	1,236	300	300

CALHOME GRANT (245)						
245-0410	INVESTMENT EARNINGS	0	0	0	0	0
245-0590	CalHome Grant & Program Income	0	93,722	226,117	0	0
CALHOME GRANT TOTAL		0	93,722	226,117	0	0

HOME PROGRAM (246)						
246-0410	INVESTMENT EARNINGS	5,985	4,100	6,588	3,500	3,500
246-0590	H.O.M.E. PROGRAM GRANT	0	0	0	0	0
246-0591	H.O.M.E. PROGRAM INCOME	0	0	0	0	0
HOME PROGRAM TOTAL		5,985	4,100	6,588	3,500	3,500

NEIGHBORHOOD STABILIZ. (NSP) (247)						
247-0410	INVESTMENT EARNINGS	0	0	0	0	0
247-0412	INTEREST ON NOTE RECEIVABLE	4,000	2,750	3,162	0	0
247-0551	NSP ADMIN PROJECTS	29,193	49,308	0	0	0
247-0552	NSP ACQUISITION PROJECTS	216,286	454,768	0	0	0
247-0589	NSP PROGRAM INCOME	(85,059)	(5,750)	0	0	0
247-0598	NSP3 PROGRAM INCOME		0	0	0	0
NSP TOTAL		164,420	501,076	3,162	0	0

SEWER & STORM DRAIN (254)						
254-0113	SPECIAL PROPERTY TAX ASSESSMENT	0	0	0	0	0
254-0410	INVESTMENT EARNINGS	48,831	36,699	74,982	32,000	32,000
254-0413	GASB31 FAIR MARKET VAL INCOME	(13,347)	65,692	(93,873)	0	0
254-0638	SALE OF BID PACKAGES	0	0	0	0	0
254-0657	EMWD-BILLED STORM DRAIN MTNCE	520,088	521,998	544,656	510,000	510,000
254-0658	EMWD-BILLED SEWER MAINTENANCE	709,205	944,977	1,073,620	1,010,700	1,010,700
254-0659	LHMWD-BILLED STORM DRAIN MTNCE	214,010	197,767	176,400	193,000	193,000
254-0676	STREET SWEEPING FEES		0	0	0	0

**CITY OF HEMET REVENUES ALL FUNDS
FY 2014-2015 TO FY 2018-2019 PROJECTIONS**

FUND	REVENUE TITLE	FY 2014-15 Actuals	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Amended	FY 2018-2019 Adopted
254-0713	INSURANCE CLAIM REIMB	5,926	7,840	3,452	0	0
254-0720	SEWER CONNECTION FEES	(227)	0	0	0	0
254-0721	UM: CITY SEWER/STORM MAINT	1,421,565	1,739,708	2,045,319	2,007,000	2,007,000
254-0725	UM: CITY COMM STORM MAINT	2,145	2,400	1,884	7,000	7,000
254-0790	OTHER REVENUE	65	0	1,632	0	0
254-0889	UNBILLED UTILITY ACCRUAL	7,730	5,492	75,720	0	0
SEWER & STORM DRAIN TOTAL		2,915,991	3,522,573	3,903,791	3,759,700	3,759,700

PUBLIC MEETING FACILITIES (315)						
315-0410	INVESTMENT EARNINGS	6,000	3,785	6,030	3,800	2,000
315-0681	PUBLIC MEETING FACILITIES FEES	(36,100)	0	0	0	0
PUBLIC MEETING FACILITIES TOTAL		(30,100)	3,785	6,030	3,800	2,000

GENERAL FACILITIES (316)						
316-0410	INVESTMENT EARNINGS	18,048	12,194	19,498	10,000	10,000
316-0413	GASB31 FAIR MARKET VAL INCOME	(4,933)	21,827	(24,410)	0	0
316-0425	RENTS/OTHER	0	0	0	0	0
316-0685	GENERAL FACILITIES FEE	97,127	60,872	4,201	5,000	50,000
GENERAL FACILITIES TOTAL		110,242	94,893	(711)	15,000	60,000

FLOOD CONTROL (326)						
326-0410	INVESTMENT EARNINGS	30,912	20,533	33,159	20,000	25,000
326-0413	GASB31 FAIR MARKET VAL INCOME	(8,449)	36,753	(41,512)	0	0
326-0620	STORM DRAINAGE FACILITIES FEE	178,228	110,999	11,819	19,000	90,000
326-0621	RETENTION BASIN FEE	66,168	41,534	6,568	3,800	30,000
326-0790	OTHER REVENUE	0	0	0	0	0
FLOOD CONTROL TOTAL		266,859	209,819	10,034	42,800	145,000

CITY OF HEMET REVENUES ALL FUNDS
FY 2014-2015 TO FY 2018-2019 PROJECTIONS

FUND	REVENUE TITLE	FY 2014-15 Actuals	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Amended	FY 2018-2019 Adopted
BRIDGES/STREETS/TRAFFIC FAC. (329)						
329-0410	INVESTMENT EARNINGS	39,478	26,872	46,684	25,000	25,000
329-0413	GASB31 FAIR MARKET VAL INCOME	(10,785)	48,063	(58,445)	0	0
329-0504	SB 821 BICYCLE/PEDESTRIAN	0	0	0	0	0
329-0584	GRANT REIMBURSEMENT	0	0	0	0	0
329-0586	STATE TRANSPORTATION	0	0	0	0	0
329-0638	SALE OF BID PACKAGES	0	0	0	0	0
329-0639	STATE GRANT FUNDING	0	0	0	0	0
329-0692	BRIDGES/STREETS/TRAFFIC FACILITY FEES	283,202	241,066	51,670	50,000	200,000
329-0790	OTHER REVENUE	346,184	1,038,329	2,574	0	0
BRIDGES/STREETS/TRAFFIC FAC TOTAL		658,079	1,354,330	42,483	75,000	225,000

LAW ENFORCEMENT FACILITIES (331)						
331-0410	INVESTMENT EARNINGS	2,849	200	506	0	0
331-0682	LAW ENFORCEMENT FACILITIES FEE	61,244	37,828	6,020	8,000	32,000
LAW ENFORCEMENT FACILITIES TOTAL		64,093	38,028	6,526	8,000	32,000

FIRE FACILITIES (332)						
332-0410	INVESTMENT EARNINGS	39,986	25,670	40,940	20,000	25,000
332-0413	GASB31 FAIR MARKET VAL INCOME	(10,929)	45,947	(51,254)	0	0
332-0638	SALE OF BID PACKAGES	1,025	0	0	0	0
332-0683	FIRE FACILITIES FEES	108,490	44,800	6,585	10,000	38,000
332-0790	OTHER REVENUE	0	0	0	0	0
FIRE FACILITIES TOTAL		138,572	116,417	(3,729)	30,000	63,000

PARK DEVELOPMENT (361)						
361-0410	INVESTMENT EARNINGS	14,210	10,100	16,472	10,000	12,000
361-0413	GASB31 FAIR MARKET VAL INCOME	(3,884)	18,078	(20,621)	0	0
361-0563	STATE DEPT OF PARKS/REC GRANT	0	0	0	0	0
361-0670	PARK/RECREATION FACILITIES FEE	170,001	111,881	2,906	12,000	83,000
361-0790	OTHER REVENUE	0	0	0	0	0
PARK DEVELOPMENT TOTAL		180,327	140,059	(1,243)	22,000	95,000

VALLEY WIDE DVL PARK (362)						
362-0410	INVESTMENT EARNINGS	1,325	825	1,404	500	1,000
362-0670	PARK/RECREATION FACILITIES FEE	(96,889)	21,791	566	2,500	15,000
VALLEY WIDE DVL PARK TOTAL		(95,564)	22,616	1,970	3,000	16,000

LIBRARY FACILITIES (363)						
363-0410	INVESTMENT EARNINGS	13,839	8,419	11,221	5,000	6,000
363-0413	GASB31 FAIR MARKET VAL INCOME	(3,782)	15,070	(14,047)	0	0
363-0744	DONATION	0	0	0	0	0
363-0686	LIBRARY FACILITIES FEES	89,670	56,595	1,470	10,000	45,000
LIBRARY FACILITIES TOTAL		99,727	80,084	(1,356)	15,000	51,000

CAPITAL PROJECTS FUND (370) TOTAL		753,312	475,303	(1,356)	0	0
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PUBLIC WATER UTILITY (571)						
571-0410	INTEREST EARNINGS	84,045	53,158	132,428	50,000	50,000
571-0411	FISCAL AGENT INTEREST EARNINGS	0	0	0	0	0
571-0413	GASB31 FAIR MARKET VAL INCOME	(25,287)	113,078	(157,904)	0	0

**CITY OF HEMET REVENUES ALL FUNDS
FY 2014-2015 TO FY 2018-2019 PROJECTIONS**

FUND	REVENUE TITLE	FY 2014-15 Actuals	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Amended	FY 2018-2019 Adopted
571-0576	STATE GRANTS	0	0	0	0	0
571-0579	ENERGY CAPACITY PAYMENTS	17,453	563	15,738	10,000	10,000
571-0638	SALE OF BID PACKAGES	505	0	0	0	0
571-0678	WATER FACILITIES FEES	1,464	0	821	10,000	10,000
571-0713	INSURANCE CLAIM REIMBURSEMENTS	12,132	11,070	4,204	0	0
571-0730	UM: BACKFLOW FEE	70,815	74,839	74,032	66,300	66,300
571-0790	OTHER REVENUE	47,960	72,461	41,106	20,000	20,000
571-0805	PREPAID WATER SERVICES	96,612	(39,979)	306,354	85,000	85,000
571-0820	UM: WATER CONSUMPTION CHARGES	4,225,225	6,516,420	7,280,945	7,270,000	7,270,000
571-0821	UM: WATER BASE CHARGES	2,677,695	3,029,780	3,299,963	3,320,000	3,320,000
571-0825	UM: OTHER WATER CHARGES	144,687	276,328	234,755	137,000	137,000
571-0835	UM: UNAPPLIED CREDIT	(29,258)	184,577	(159,819)	0	0
571-0845	WATER WASTE FINE	0	12,669	0	0	0
571-0886	COLLECTION AGENCY RECEIPTS	16,357	15,061	3,426	15,000	15,000
571-0889	UNBILLED UTILITY ACCRUAL	(114,191)	236,065	419,855	0	0
PUBLIC WATER UTILITY TOTAL		7,226,214	10,556,090	11,495,903	10,983,300	10,983,300

OPERATING TRANSFERS IN

114,673

ADMINISTRATIVE SERVICES (680)						
680-0291	LICENSE VALIDITY FEE	99	268	0	16,000	-
680-0787	CITY ATTORNEY ALLOCATION	1,010,100	0	(See Fund 691)	(See Fund 691)	(See Fund 691)
680-0789	EMERGENCY SERVICES ALLOCATION	78,984	70,488	0	0	0
680-0792	INFORMATION TECHNOLOGY ALLOCATION	1,371,996	2,144,304	1,869,804	1,818,400	2,430,000
680-0945	CONTRIBUTED CAPITAL	0	0	0	0	0
680-0960	RESIDUAL EQUITY TRANSFER	0	18,140	36,595	0	0
ADMINISTRATIVE SERVICES TOTAL		2,461,179	2,233,200	1,906,399	1,818,400	2,430,000

OPERATING TRANSFERS IN

805,106

WORKERS COMPENSATION ADMIN (681)						
681-0780	WORKERS COMPENSATION REFUNDS	0	0	0	0	0
681-0790	OTHER REVENUE	0	0	0	0	0
681-0795	DUE FROM OTHER FUNDS	1,834,225	2,115,900	2,065,104	2,446,600	2,423,800
WORKERS COMPENSATION TOTAL		1,834,225	2,115,900	2,065,104	2,446,600	2,423,800

DENTAL & VISION INSURANCE (682)						
682-0790	OTHER REVENUE	0	0	21,475	0	0
682-0795	DUE FROM OTHER FUNDS	269,910	279,715	263,880	377,300	374,000
DENTAL & VISION INSURANCE TOTAL		269,910	279,715	285,355	377,300	374,000

LIABILITY INSURANCE (683)						
683-0713	INSURANCE CLAIM REIMBURSEMENTS	234,974	952,723	16,046	0	0
683-0790	OTHER REVENUE/REIMBURSE	592	11,574	863	0	0
683-0795	DUE FROM OTHER FUNDS	859,200	915,900	1,384,800	1,099,000	462,200
LIABILITY INSURANCE TOTAL		1,094,766	1,880,197	1,401,709	1,099,000	462,200

VEHICLE MAINTENANCE (684)						
684-0713	INSURANCE CLAIM REIMB	4,771	24,886	3,494	0	0
684-0790	OTHER REVENUE	1,957	3,734	2,916	0	0
684-0791	CENTRAL GARAGE ALLOCATION	1,373,328	1,360,476	1,340,304	1,559,700	1,637,700

**CITY OF HEMET REVENUES ALL FUNDS
FY 2014-2015 TO FY 2018-2019 PROJECTIONS**

FUND	REVENUE TITLE	FY 2014-15 Actuals	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Amended	FY 2018-2019 Adopted
	VEHICLE MAINTENANCE TOTAL	1,380,056	1,389,096	1,346,714	1,559,700	1,637,700

EQUIPMENT REPLACEMENT (380)						
380-0410	INVESTMENT EARNINGS	32,973	24,944	42,318	20,000	20,000
380-0413	GASB31 FAIR MARKET VAL INCOME	(11,713)	44,650	(52,978)	0	0
380-0701	SALE OF REAL PROPERTY	7,524	0	50	0	0
380-0758	DUE FROM OTHER FUNDS	193,704	660,912	677,700	798,300	363,400
380-0790	OTHER REVENUE	35,200	851	44,101	0	0
	EQUIPMENT REPLACEMENT TOTAL	257,688	731,357	711,190	818,300	383,400

FACILITY MAINTENANCE (685)						
685-0596	EECBG GRANT	0	0	0	0	0
685-0599	ELECTRIC VEHICLE CHARGING STATION	259	697	568	0	0
685-0638	SALE OF BID PACKAGES	0	0	0	0	0
685-0713	INSURANCE CLAIM REIMB	0	0	0	0	0
685-0788	FACILITY MAINTENANCE ALLOCATION	1,560,000	1,559,900	1,651,300	1,701,700	1,247,600
685-0790	OTHER REVENUE	0	0	51,760	0	0
	FACILITY MAINTENANCE TOTAL	1,560,259	1,560,597	1,703,628	1,701,700	1,247,600

OPERATING TRANSFERS IN **400,737**

PW ADMINISTRATION (686)						
686-0454	MISC RECYCLABLES	0	21,662	21,032	0	20,200
686-0793	CORP YARD ADMIN SERVICES	908,100	966,192	817,704	840,100	1,012,600
686-0790	OTHER REVENUE	0	88,000	88,000	88,000	88,000
	PW ADMINISTRATION TOTAL	908,100	1,075,854	926,736	928,100	1,120,800

OPEB (687 & 689)						
689-0790	OTHER REVENUE	97	211	0	0	0
689-0795	DUE FROM OTHER FUNDS	3,592,981	3,667,060	3,429,075	3,830,700	3,609,200
	OPEB TOTAL	3,593,078	3,667,271	3,429,075	3,830,700	3,609,200

UNEMPLOYMENT						
690-0795	DUE FROM OTHER FUNDS	0	0	35,004	50,000	50,000
	UNEMPLOYMENT TOTAL	0	0	35,004	50,000	50,000

CITY ATTORNEY (691)						
691-0714	ATTORNEY FEE REIMBURSEMENTS	0	160,167	106,289	0	0
691-0787	CITY ATTORNEY ALLOCATION	0	1,199,988	1,280,004	1,000,000	1,150,000
691-0950	OPERATING TRANSFER IN	0	0	1,233,197		
	CITY ATTORNEY TOTAL	0	1,360,155	2,619,490	1,000,000	1,150,000

EMERGENCY SERVICES (692)						
692-0789	EMERGENCY SERVICES ALLOCATION	0	0	69,600	71,000	85,700
	EMERGENCY SERVICES TOTAL	0	0	69,600	71,000	85,700

HEARTLAND 2006 REFUNDING (788)						
788-0113	SPECIAL PROPERTY TAX ASSESSMENT	782,965	761,450	751,156	850,000	800,000
788-0410	INVESTMENT EARNINGS	0	0	0	0	0
788-0411	FISCAL AGENT INTEREST EARNINGS	0	3	1,114	0	0
788-0790	OTHER REVENUE	0	0	0	0	0

**CITY OF HEMET REVENUES ALL FUNDS
FY 2014-2015 TO FY 2018-2019 PROJECTIONS**

FUND	REVENUE TITLE	FY 2014-15 Actuals	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Amended	FY 2018-2019 Adopted
788-0905	BOND PROCEEDS	0	0	0	0	0
788-0960	RESIDUAL EQUITY TRANSFER	0	0	0	0	0
HEARTLAND 2006 REFUNDING TOTAL		782,965	761,453	752,270	850,000	800,000
GRAND TOTAL ALL FUNDS		73,204,305	82,320,312	81,728,267	92,064,486	94,154,494

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CITY OF HEMET
FUNDED POSITIONS
PRELIMINARY ANNUAL OPERATING BUDGET
Fiscal Year 2018-19

	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
GENERAL FUND					
1100 City Council					
City Council	5.00	5.00	5.00	5.00	5.00
City Council Total	5.00	5.00	5.00	5.00	5.00
1200 City Manager					
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	0.00	0.00	0.00	1.00	0.00
Deputy City Manager	0.00	0.00	0.00	0.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Executive Analyst	0.00	0.00	1.00	0.00	0.00
Office Specialist Confidential	0.00	0.00	0.00	0.00	1.00
City Manager Total	2.00	2.00	3.00	3.00	4.00
1300 City Clerk					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	0.00	0.00	0.00	0.00	0.00
City Clerk Total	1.00	1.00	1.00	1.00	1.00
1400 Finance					
Deputy City Manager/Admin Services Director	1.00	1.00	1.00	0.00	0.00
Finance Director	0.00	0.00	0.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Principal Accountant	1.00	1.00	1.00	1.00	1.00
Procurement Administrator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
CDBG Coordinator	1.00	1.00	0.00	1.00	1.00
Housing Specialist	1.00	1.00	0.00	0.00	0.00
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00
Accounting Tech III	3.00	3.00	3.00	3.00	3.00
Accounting Tech II	1.00	1.00	1.00	2.00	2.00
Accounting Tech I	0.00	0.00	1.00	0.00	0.00
Finance Department Total	14.00	14.00	13.00	14.00	14.00
1500 Treasurer					
Treasurer	1.00	1.00	1.00	1.00	1.00
Treasurer Total	1.00	1.00	1.00	1.00	1.00
1800 Human Resources					
Director of Human Resources	0.00	0.00	0.00	0.00	0.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Senior Human Resources Technician	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Human Resources Technician	1.00	2.00	2.00	2.00	2.00
Office Specialist Confidential	0.00	0.00	1.00	1.00	1.00
Human Resources Total	3.00	3.00	4.00	4.00	4.00
TOTAL GENERAL ADMINISTRATION	26.00	26.00	27.00	28.00	29.00
3100 Police					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police	1.00	1.00	1.00	1.00	0.00

CITY OF HEMET
FUNDED POSITIONS
PRELIMINARY ANNUAL OPERATING BUDGET
Fiscal Year 2018-19

	2014-15	2015-16	2016-17	2017-18	2018-19
	Budgeted	Budgeted	Budgeted	Budgeted	Proposed
Police Captain	0.00	0.00	0.00	0.00	2.00
Lieutenant	3.00	3.00	3.00	3.00	2.00
Sergeant	10.00	10.00	10.00	10.00	10.00
Sergeant - Limited Term Program	0.50	0.50	0.00	0.00	0.00
Corporal	5.00	5.00	5.00	5.00	5.00
Investigator	3.00	3.00	3.00	3.00	3.00
Investigator - Limited Term Program	2.00	2.00	0.00	0.00	0.00
Police Officer	46.00	46.00	46.00	46.00	46.00
Sworn total	71.50	71.50	69.00	69.00	69.00
Management Assistant	2.00	2.00	2.00	2.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Personnel Training Coordinator	0.00	0.00	0.00	0.00	1.00
Office Specialist Confidential	0.00	0.00	0.50	0.00	0.00
Office Specialist I	0.50	0.50	0.00	0.00	0.00
Media & Intelligence Analyst	n/a	1.00	1.00	1.00	1.00
Crime Scene Technician	1.00	1.00	1.00	1.00	1.00
Public Safety Dispatch Supervisor	0.00	0.00	0.00	0.00	0.00
Public Safety Dispatcher	12.00	12.00	12.00	12.00	12.00
Public Safety Dispatcher OC/TPT	0.70	0.70	0.70	0.70	0.70
Property/Evidence Technician	1.50	1.50	1.50	1.50	1.50
Community Service Officer	3.00	7.00	7.00	7.00	7.00
Public Safety Office Specialist	5.00	5.00	5.00	5.00	5.00
Non-sworn total	25.70	30.70	30.70	30.20	30.20
Police Department Total	97.20	102.20	99.70	99.20	99.20
3101 Police - Measure U					
Police Captain	n/a	n/a	0.00	0.00	0.00
Lieutenant	n/a	n/a	1.00	1.00	1.00
Sergeant	n/a	n/a	0.00	2.00	2.00
Corporal	n/a	n/a	0.00	0.00	1.00
Investigator	n/a	n/a	0.00	2.00	2.00
Police Officer	n/a	n/a	8.00	12.00	15.00
Sworn total	0.00	0.00	9.00	17.00	21.00
Management Assistant	n/a	n/a	0.00	0.00	0.00
Administrative Assistant	n/a	n/a	1.00	1.00	1.00
Office Specialist Confidential	n/a	n/a	0.00	1.00	1.00
Communication / Technology Manager	n/a	n/a	1.00	1.00	0.00
Police Cadet	n/a	n/a	2.00	2.00	2.00
Crime Scene Technician	n/a	n/a	0.00	0.00	0.00
Public Safety Support Services Manager	n/a	n/a	0.00	0.00	1.00
Public Safety Dispatcher Supervisor	n/a	n/a	0.00	1.00	0.00
Public Safety Dispatcher	n/a	n/a	0.00	1.00	2.00
Property/Evidence Technician	n/a	n/a	0.00	0.00	0.00
Community Service Officer	n/a	n/a	2.00	2.00	2.00
Public Safety Office Specialist	n/a	n/a	0.00	0.00	1.00
Public Safety IT Specialist I	n/a	n/a	0.00	1.00	0.00
Maintenance Worker II	n/a	n/a	0.00	0.00	1.00
Non-sworn total	0.00	0.00	6.00	10.00	11.00
Police Dept. Measure U Total	0.00	0.00	15.00	27.00	32.00
3200 Fire					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	0.00	0.00	0.00	0.00	0.00
Battalion Chief	0.00	0.00	0.00	3.00	3.00

CITY OF HEMET
FUNDED POSITIONS
PRELIMINARY ANNUAL OPERATING BUDGET
Fiscal Year 2018-19

	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Emergency Services Coordinator	0.50	0.50	0.50	0.50	0.50
Admin Captain	3.00	3.00	3.00	0.00	0.00
Fire Captain	12.00	12.00	12.00	12.00	12.00
Fire Engineer	15.00	15.00	15.00	15.00	15.00
Firefighter	15.00	15.00	15.00	15.00	15.00
Fire Prevention Officer	0.00	0.00	0.00	0.00	0.00
Fire Department Total	47.50	47.50	47.50	47.50	47.50
3240 Fire - Measure U					
Administrative Assistant	n/a	n/a	0.00	0.00	0.00
Office Specialist I	n/a	n/a	0.50	0.50	0.50
Emergency Services Coordinator	n/a	n/a	0.50	0.50	0.50
Fire Captain	n/a	n/a	3.00	3.00	3.00
Fire Engineer	n/a	n/a	0.00	0.00	0.00
Firefighter	n/a	n/a	0.00	0.00	6.00
Public Safety Dispatcher	n/a	n/a	2.00	2.00	3.00
Fire Dept. Measure U Total	0.00	0.00	6.00	6.00	13.00
TOTAL POLICE & FIRE	144.70	149.70	168.20	179.70	191.70
4250 Parks					
Park Ranger	0.00	0.00	0.00	0.00	0.00
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	2.00	2.00	2.00	2.00	2.00
Maintenance Worker I	0.00	0.00	0.00	0.00	0.00
Parks Total	3.00	3.00	3.00	3.00	3.00
6100 Library					
Library Director	0.00	0.00	0.00	0.00	0.00
Senior Librarian	1.00	1.00	1.00	1.00	1.00
Librarian	1.00	1.00	1.00	1.00	1.00
Library Resource Coordinator	0.00	0.00	0.00	0.00	0.00
Literacy Coordinator	0.50	0.50	0.50	0.50	0.50
Library Associate II	1.00	1.00	1.00	1.00	1.00
Library Associate I	1.00	1.00	1.00	1.00	1.00
Library Assistant II	2.00	2.00	2.00	2.50	2.50
Library Assistant I	0.50	0.50	1.00	1.00	1.00
Library Page	1.00	1.00	1.00	1.00	1.00
Library Total	8.00	8.00	8.50	9.00	9.00
7400 Simpson Center					
Community Center Supervisor	0.00	0.00	0.00	0.00	0.00
Community Center Tech	0.00	0.00	0.00	0.00	0.00
Facility Services Aide	0.00	0.00	0.00	0.00	0.00
Simpson Center Total	0.00	0.00	0.00	0.00	0.00
TOTAL COMMUNITY SERVICES	155.70	160.70	179.70	191.70	203.70
1700 Planning					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	1.00
Senior Planner	0.00	0.00	0.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Planner	0.00	0.00	0.00	0.00	0.00

CITY OF HEMET
FUNDED POSITIONS
PRELIMINARY ANNUAL OPERATING BUDGET
Fiscal Year 2018-19

	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Planning Tech	1.00	1.00	1.00	1.00	1.00
Community Development Specialist	1.00	1.00	1.00	1.00	1.00
Office Specialist I	0.00	0.00	0.00	0.00	0.00
Planning Total	6.00	6.00	6.00	6.00	6.00
3300 Building					
Building Official	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Plans Examiner	0.00	0.00	0.00	0.00	0.00
Senior Building Inspector	1.00	1.00	1.00	1.00	1.00
Building Inspector II	0.00	0.00	0.00	1.00	1.00
Building Inspector I	2.00	2.00	2.00	1.00	1.00
Building Technician II	1.00	1.00	0.00	1.00	1.00
Building Technician I	0.00	0.00	1.00	0.00	0.00
Inspector Trainee	0.00	0.00	0.00	0.00	0.00
Office Specialist III	0.00	0.00	0.00	0.00	0.00
Office Specialist II	0.00	0.00	0.00	0.00	0.00
Office Specialist I	0.50	0.50	0.50	0.50	0.50
Building Total	6.50	6.50	6.50	6.50	6.50
3350 Code Enforcement					
Code Compliance Manager	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	0.00	0.00	0.00	0.00	0.00
Code Enforcement Officer II	4.00	4.00	4.00	4.00	4.00
Code Enforcement Officer I	0.00	0.00	0.00	0.00	0.00
Office Specialist III	0.00	0.00	0.00	0.00	1.00
Office Specialist II	1.00	1.00	1.00	1.00	0.00
Office Specialist I	1.00	1.00	1.00	1.00	1.00
Community Development Specialist	0.00	0.00	0.00	0.00	1.00
Code Enforcement Total	7.00	7.00	7.00	7.00	8.00
4100 Development Engineering					
Engineering Director / City Engineer	1.00	1.00	1.00	1.00	1.00
Principal Engineer	0.00	0.00	0.00	0.00	0.00
Sr Public Works Inspector	1.00	1.00	1.00	1.00	1.00
Public Works Inspector II	1.00	1.00	1.00	1.00	1.00
Public Works Inspector I	0.00	0.00	0.00	0.00	0.00
Engineering Tech II	2.00	2.00	1.00	1.00	1.00
Engineering Tech I	0.00	0.00	1.00	0.00	0.00
Office Specialist I	0.00	0.00	0.00	0.50	0.50
Development Engineering Total	5.00	5.00	5.00	4.50	4.50
4125 Capital Engineering					
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Traffic Engineer	0.00	0.00	0.00	0.00	0.00
Assistant Civil Engineer	1.00	1.00	1.00	2.00	2.00
Management Assistant	0.00	0.00	0.00	1.00	1.00
GIS Specialist	0.00	0.00	0.00	0.00	0.00
Engineering Technician II	1.00	1.00	1.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Capital Engineering Total	4.00	4.00	4.00	5.00	5.00
Engineering Total	9.00	9.00	9.00	9.50	9.50
8500 Economic Development					
Economic Development Director	1.00	1.00	0.00	0.00	0.00

CITY OF HEMET
FUNDED POSITIONS
PRELIMINARY ANNUAL OPERATING BUDGET
Fiscal Year 2018-19

	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Housing Manager	0.00	0.00	0.00	0.00	0.00
CDBG Coordinator	0.00	0.00	1.00	0.00	0.00
Special Projects Manager	0.00	0.00	0.00	0.00	0.00
Housing Specialist	0.00	0.00	0.00	0.00	0.00
Office Specialist I	0.00	0.00	0.00	0.00	0.00
Economic Development Total	1.00	1.00	1.00	0.00	0.00
TOTAL COMMUNITY DEVELOPMENT	29.50	29.50	29.50	29.00	30.00
GRAND TOTAL, GENERAL FUND	211.20	216.20	236.20	248.70	262.70
NON-GENERAL FUND					
SPECIAL REVENUE FUNDS					
4200 Streets					
Streets Superintendent	0.00	0.00	0.00	0.00	0.00
Streets Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Maintenance Worker	4.00	4.00	4.00	4.00	4.00
Maintenance Worker II	10.00	11.00	11.00	11.00	10.00
Maintenance Worker I	2.00	1.00	1.00	0.00	0.00
Streets total (221-4200)	17.00	17.00	17.00	16.00	15.00
4600 Sewer Maintenance					
Lead Waste Water Coll	2.00	2.00	2.00	2.00	2.00
Waste Water Coll Sys II	1.00	1.00	1.00	1.00	1.00
Waste Water Coll Sys I	1.00	1.00	1.00	1.00	1.00
Sewer Maintenance total (254-4600)	4.00	4.00	4.00	4.00	4.00
4650 Storm Drain Maintenance					
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	3.00	3.00	3.00	4.00	4.00
Maintenance Worker I	0.00	0.00	0.00	0.00	0.00
Storm Drain Maintenance total (254-4650)	4.00	4.00	4.00	5.00	5.00
4400 Sweeping					
Sweeper Operator	0.00	0.00	0.00	0.00	0.00
Sweeping total (254-4400)	0.00	0.00	0.00	0.00	0.00
Streets, Sewer, Sweeping Total	25.00	25.00	25.00	25.00	24.00
Landscape Maintenance Districts					
Parks Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Tree Trimmer	1.00	1.00	1.00	1.00	1.00
Tree Trimmer	1.00	1.00	1.00	2.00	1.00
Maintenance Worker II	1.00	1.00	1.00	0.00	2.00
Maintenance Worker I	1.00	1.00	1.00	1.00	0.00
L&LMD total (225-8250)	5.00	5.00	5.00	5.00	5.00
Lead Tree Trimmer	0.00	0.00	0.00	0.00	0.00
Tree Trimmer	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	1.00	1.00	1.00	0.00	2.00
Maintenance Worker I	0.33	0.33	0.33	2.00	0.00
L&LMD total (228-8250)	2.33	2.33	2.33	3.00	3.00

CITY OF HEMET
FUNDED POSITIONS
PRELIMINARY ANNUAL OPERATING BUDGET
Fiscal Year 2018-19

	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	2.00	2.00	2.00	1.00	2.00
Maintenance Worker I	1.00	1.00	1.00	1.00	0.00
Heartland total (228-8265)	4.00	4.00	4.00	3.00	3.00
Landscape Maintenance Districts Total	11.33	11.33	11.33	11.00	11.00
TOTAL SPECIAL REVENUE	36.33	36.33	36.33	36.00	35.00
ENTERPRISE FUNDS					
4500 Refuse					
Refuse Superintendent	0.00	0.00	0.00	0.00	0.00
Refuse Supervisor	0.00	0.00	0.00	0.00	0.00
Lead SW Equipment Operator	0.00	0.00	0.00	0.00	0.00
SW Equipment Operator II	0.00	0.00	0.00	0.00	0.00
Maintenance Worker II	0.00	0.00	0.00	0.00	0.00
Office Specialist III	0.00	0.00	0.00	0.00	0.00
Office Specialist II	0.00	0.00	0.00	0.00	0.00
Refuse Total	0.00	0.00	0.00	0.00	0.00
9000 Water					
Water/Waste Water Superintendent	1.00	1.00	1.00	1.00	1.00
Water/Waste Water Supervisor	1.00	1.00	1.00	1.00	1.00
Management Assistant	0.00	0.00	0.00	0.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	0.00
Executive Analyst	0.00	0.00	1.00	0.00	0.00
IT Tech II	0.35	0.35	0.00	0.00	0.00
Water Quality Conservationist	1.00	1.00	1.00	1.00	1.00
Water Production Systems Operator II	2.00	2.00	2.00	2.00	2.00
Lead Water Distribution Systems Operator	2.00	2.00	2.00	2.00	2.00
Water Distribution Systems Operator II	3.00	3.00	4.00	2.00	4.00
Water Distribution Systems Operator I	3.00	3.00	2.00	4.00	2.00
Cross Connection Specialist	1.00	1.00	1.00	1.00	1.00
Customer Service Representative	3.00	3.00	4.00	4.00	4.00
Water Total	18.35	18.35	20.00	19.00	19.00
TOTAL ENTERPRISE FUNDS	18.35	18.35	20.00	19.00	19.00
INTERNAL SERVICE FUNDS					
1930 Information Technology					
Information Systems Manager	0.00	0.00	0.00	0.00	0.00
Network Systems Admin & Operations Supervisor	1.00	1.00	1.00	1.00	1.00
IT Tech II	0.00	0.00	1.00	1.00	1.00
IT Tech I	1.00	1.00	1.00	1.00	1.00
Network Systems Administrator	0.00	0.00	0.00	0.00	0.00
GIS Specialist	1.00	1.00	1.00	1.00	1.00
Information Technology Total	3.00	3.00	4.00	4.00	4.00
4550 Public Works - Equipment Maintenance					
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	3.00	3.00	4.00	4.00	4.00
Public Works - Equipment Maintenance Total	5.00	5.00	6.00	6.00	6.00
4560 Public Works - Facilities Maintenance					

CITY OF HEMET
FUNDED POSITIONS
PRELIMINARY ANNUAL OPERATING BUDGET
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	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Facilities Maintenance Manager	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	0.00	0.00	0.00	0.00	0.00
Facilities Maintenance Technician	4.00	4.00	4.00	4.00	4.00
Facilities Services Aide	1.00	1.00	1.00	1.00	1.00
Public Works - Facilities Maintenance Total	6.00	6.00	6.00	6.00	6.00
4150 Public Works - Administration					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Environmental Services Manager	1.00	1.00	1.00	0.00	0.00
Refuse Superintendent	1.00	1.00	1.00	1.00	1.00
Management Assistant	0.00	0.00	0.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	2.00
Executive Analyst	0.00	0.00	0.00	1.00	1.00
Office Specialist Confidential	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	1.00	1.00	0.00	0.00	0.00
IT Technician II	0.65	0.65	0.00	0.00	0.00
Clean City Youth Maintenance Aide	0.00	0.00	0.00	0.00	0.00
Public Works - Administration Total	6.65	6.65	5.00	6.00	6.00
TOTAL INTERNAL SERVICES (600'S)	20.65	20.65	21.00	22.00	22.00
TOTAL NON-GENERAL FUND (200,500,600)	75.33	75.33	77.33	77.00	76.00
SUMMARY					
TOTAL NON-GENERAL FUND	75.33	75.33	77.33	77.00	76.00
TOTAL GENERAL FUND	211.20	216.20	236.20	248.70	262.70
GRAND TOTAL	286.53	291.53	313.53	325.70	338.70

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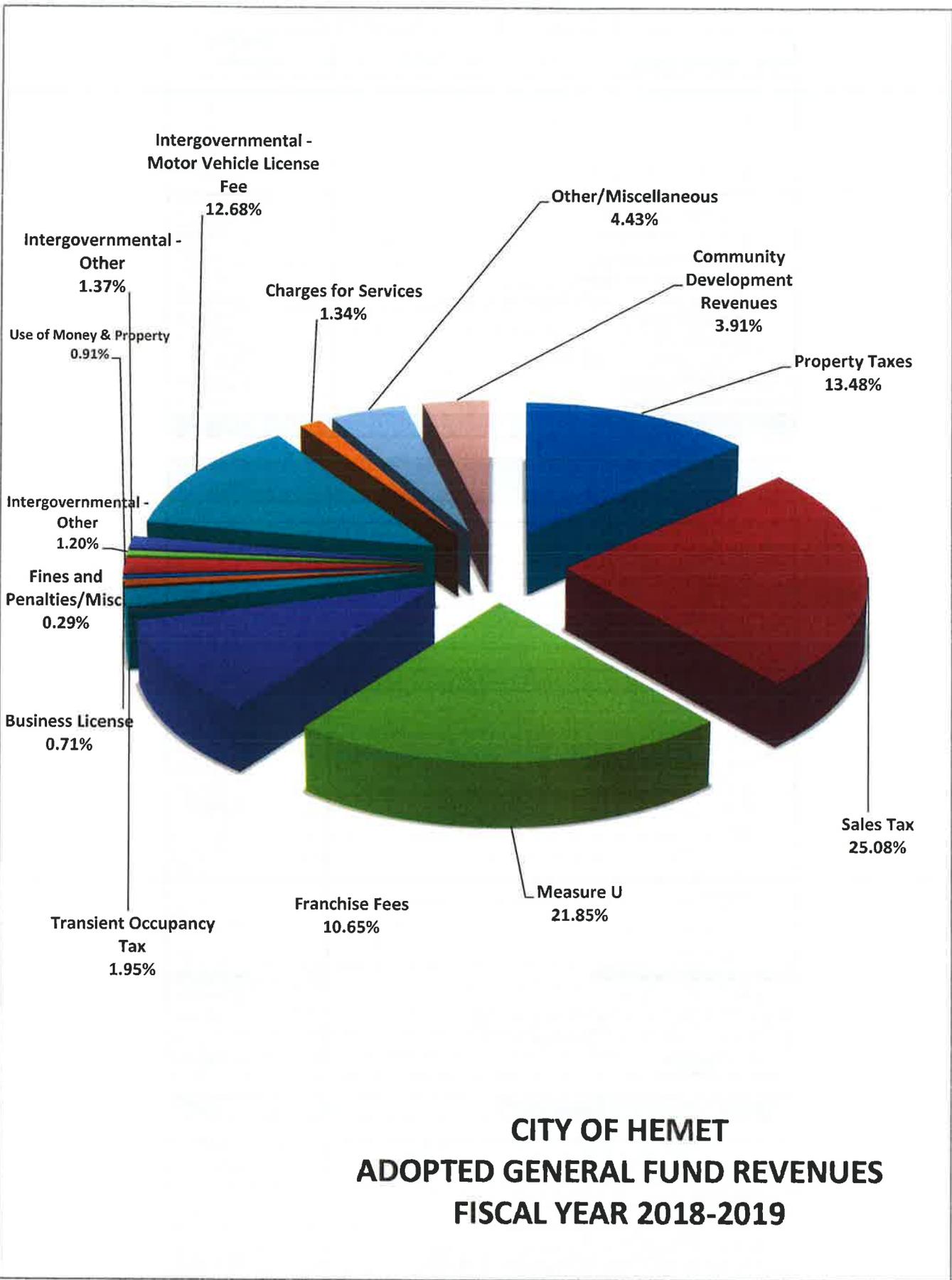
CITY OF HEMET
REVENUES AND EXPENDITURES
FY 2018-2019 GENERAL FUND ADOPTED BUDGET

ESTIMATED RESOURCES	FY 2018-2019 ADOPTED
Property Taxes	\$ 6,907,000
Sales Tax	12,855,000
Measure U	11,200,000
Franchise Fees	5,458,700
Transient Occupancy Tax	1,000,000
Business License	364,200
Fines and Penalties/Misc.	147,100
General Administration	876,400
Use of Money & Property	286,500
Intergovernmental - Other	702,500
Intergovernmental - Motor Vehicle License Fee	6,500,000
Charges for Services	685,800
Other/Miscellaneous	2,268,400
Community Development Revenues	2,001,937
Total Estimated Revenues	51,253,537
Total Interfund Transfers	395,000
TOTAL ESTIMATED RESOURCES	\$ 51,648,537

ESTIMATED USES	FY 2018-2019 ADOPTED
City Council	\$ 178,100
City Manager	641,600
City Clerk	244,850
Economic Development	225,350
Finance	1,010,780
Treasurer	29,200
Human Resources	462,675
Police	17,774,605
Police - Measure U	5,876,200
Animal Regulation	377,800
Fire	9,002,800
Fire Prevention/Weed Abatement	158,350
Fire - Measure U	2,152,000
Fire Paramedic	333,200
Parks	1,068,535
Library	1,230,365
Simpson Center	157,000
Planning	920,950
Housing	-
Building	987,800
Code Enforcement	846,650
Engineering	1,207,150
Total Estimated Expenditures	\$ 44,885,960
Total Interfund Transfers	\$ 3,187,000
Reserved - PEG Funds and Ambulance Penalty Fees	\$ 330,000
Reserved for Future Measure U Expenditures	\$ 3,171,800
TOTAL ESTIMATED USES	\$ 51,574,760
VARIANCE RESOURCES TO REQUIREMENTS	\$ 73,777

	FY 2018-2019 ADOPTED
Estimated Beginning General Fund Resources 7/1/18	\$ 8,874,632
Surplus added to Reserve	\$ 73,777
Use of Reserve for Capital Projects	\$ -
Estimated Ending Available Resources as of 6/30/2019	\$ 8,948,409
Percentage of Proposed General Fund Expenditures	22.34%

Note: Per City Council Ordinance No. 1880, the General Fund Reserve Requirement is 20%



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CITY COUNCIL

DEPARTMENT: 1100

FUND: GENERAL

ABOUT THE DEPARTMENT

The City Council serves as the legislative and policy making body of the City and appoints the City Manager, City Attorney and members of the various boards and commissions. The Council is tasked with establishing City policies, adopting all ordinances and resolutions, and adopting the City's annual operating budget. The Council consists of five members, elected at-large, who annually appoint two members of their body to serve in the capacity of Mayor and Mayor Pro Tem.

The City Council develops and maintains communication with Hemet residents and other governmental agencies to provide and obtain the necessary information for the operation of the City and to ensure the general welfare of all its citizens and visitors.

The City Council will provide policy direction regarding implementation of the Strategic Plan.

<i>EXPENDITURES BY CATEGORY</i>				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	123,450	118,000	118,900	107,500
OPERATING EXPENSES	37,219	65,000	108,000	41,400
INTERNAL SERVICE CHARGES	109,500	71,000	42,100	29,200
CAPITAL OUTLAY	-	-	-	
DEBT SERVICE	-	-	-	
DUE FROM OTHER FUNDS	(97,000)	(64,600)	-	
NET DEPARTMENT COST	173,169	189,400	269,000	178,100

**City of Hemet
2018/2019 ANNUAL BUDGET**

**100 GENERAL ADMINISTRATION FUND
1100 CITY COUNCIL**

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
1100 SALARIES AND WAGES	31,163	28,803	28,400	28,300
1200 SALARIES PART TIME	39,038	37,667	38,800	38,400
1300 SALARIES OVERTIME	0	763	0	0
1305 COMP TIME USED	699	729	0	0
1310 COMP TIME PAID	1,271	811	0	0
1400 OTHER FRINGE BENEFITS	4,861	4,981	3,100	3,000
1405 PERS Pension	18,297	13,397	19,000	21,000
1410 HEALTH PLANS	5,460	5,415	5,400	5,400
1415 WORKERS COMP CONTRIBUTION	7,300	7,200	7,800	6,500
1420 Special Pay	242	241	3,000	2,800
1425 PTO + Holiday	2,289	1,417	1,500	2,100
1450 RETIREE MEDICAL PREMIUMS	12,830	12,100	11,900	0
Total SALARIES & FRINGE BENEFITS	123,450	113,524	118,900	107,500
2200 TELEPHONE/COMMUNICATIONS	4,733	4,497	7,600	7,600
2220 ADVERTISING AND PUBLICATIONS	3,813	2,535	40,300	8,300
2250 OFFICE SUPPLIES AND MATERIALS	4,657	4,376	9,500	9,500
2400 CONTRACTS, LEASES, RENTS, & TAXES	0	0	400	400
2550 CONFERENCES	9,464	6,594	7,800	3,900
2560 TRAINING & EDUCATION	7,013	7,440	21,400	10,700
2565 CREDIT CARD FINANCE CHARGES	0	1,669	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	7,539	40,223	21,000	1,000
Total OPERATING SUPPLIES & SERVICES	37,219	63,996	108,000	41,400
3612 CITY ATTORNEY	70,596	34,800	3,300	0
3613 IT/COMPUTERS-TELEPHONES	20,304	16,596	17,800	19,200
3616 LIABILITY INSURANCE	4,300	4,800	3,500	100
3617 EMERGENCY SERVICES	300	204	300	300
3680 FACILITY MAINTENANCE	14,000	14,800	15,700	9,600
Total INTERNAL SERVICE CHARGES	109,500	71,200	40,600	29,200
Total CAPITAL OUTLAY	0	0	0	0
Total CITY COUNCIL	270,169	248,720	267,500	178,100

City of Hemet

Departmental Budget Detail

100 GENERAL ADMINISTRATION FUND
 1100 CITY COUNCIL

100-1100-2200 TELEPHONE/COMMUNICATIONS

Cell Phones and Communication Charges	\$6,300	
Ipad Monthly service	\$1,300	
	\$7,600	TOTAL:

100-1100-2220 ADVERTISING AND PUBLICATIONS

Legislative Packets	\$200	
Valley Chronicle	\$100	
Newsletter	\$8,000	
	\$8,300	TOTAL:

100-1100-2250 OFFICE SUPPLIES AND MATERIALS

Central Copy Machine	\$1,700	
Postage	\$1,400	
Office Supplies	\$5,100	
Flowers, plaques, etc.	\$1,300	
	\$9,500	TOTAL:

100-1100-2400 CONTRACTS,LEASES,RENTS,& TAXES

Other Contracts	\$400	
	\$400	TOTAL:

100-1100-2550 CONFERENCES

(5) League Conference - Sacramento, CA	\$650	
(3) League Committees - 4 Times	\$500	
League Conference - San Diego	\$1,250	
ICSC - Las Vegas	\$1,500	
	\$3,900	TOTAL:

City of Hemet

Departmental Budget Detail

100-1100-2560 TRAINING & EDUCATION

91 and 10 fwys Express Lane	\$250
Misc. - Workshops	\$450
Council travel for lobbying efforts	\$10,000
TOTAL:	\$10,700

100-1100-2710 PROFESSIONAL/SPECIALIZED SERV

Student of the Month	\$1,000
TOTAL:	\$1,000

City Council

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
City Council	5.00	5.00	5.00	5.00	5.00
City Council Total	5.00	5.00	5.00	5.00	5.00

NOTES:

Department Positions by General Ledger Distribution

Department Positions by General Ledger Distribution						Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
PT	COUNCIL	100%	100	1100	Council Member	7,748	200	-	319	-		8,267
PT	COUNCIL	100%	100	1100	Council Member	7,748	200	3,667	319	-		11,934
PT	COUNCIL	100%	100	1100	Council Member	7,748	200	3,546	319	-		11,813
PT	COUNCIL	100%	100	1100	Council Member	7,748	200	3,546	319	-		11,813
PT	COUNCIL	100%	100	1100	Council Member	7,748	781	-	319	-		8,848
Personnel Totals		5.00			Salary & Benefits Totals	\$ 38,740	\$ 1,581	\$ 10,758	\$ 1,596	\$ -	\$ -	\$ 52,676



CITY MANAGER

DEPARTMENT: 1200

FUND: GENERAL

MISSION STATEMENT

To ensure all City services are provided as efficiently and effectively as possible and maintain the highest level of customer satisfaction.

ABOUT THE DEPARTMENT

The Administrative Offices are directed by the City Manager, with support from the Deputy City Manager. Appointed by the City Council, the City Manager serves as the administrative head of the City. The City Manager is responsible for the implementation of the policies of the City Council, ensuring that all laws and ordinances of the City are enforced, and is responsible for the appointment and removal of all City employees (with the exception of the City Attorney). One of the most important duties of the City Manager is the preparation and administration of the City's Annual Operating Budget.

EXPENDITURES BY CATEGORY

	2015-16	2016-17	2017-18	2018-19
CATEGORY	ACTUAL	ACTUAL	AMENDED	PROPOSED
PERSONNEL	421,838	436,322	512,800	510,700
OPERATING EXPENSES	119,675	109,074	75,100	69,200
INTERNAL SERVICE CHARGES	148,292	76,696	77,200	61,700
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	(301,400)	-	-	-
NET DEPARTMENT COST	388,405	622,092	665,100	641,600

CITY MANAGER

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Filled the Deputy City Manager position, the Police Chief and Finance Director positions with employees possessing the knowledge, skills and abilities to manage and lead the organization.
- ✓ Continues to be the lead department for ensuring the financial stability of the City by controlling expenses and instituting new means of generating revenue.
- ✓ Initiated Strategic Planning sessions with the City Council based on rebranding the City with emphasis on the abundance of outdoor resources that exist in our area.

2018-2019 KEY GOALS

- Continue implementation of the Hemet ROCS program, a core goal and objective of the City Council, focusing on the revitalization of our community through property based compliance mechanisms and ordinances.
- Continue to focus on economic development through business attraction, business retention, expansion and entrepreneurship programs.
- Evaluate service delivery, enhance customer service, improve efficiency and analyze the feasibility of providing core services in a more efficient and cost effective manner, while preserving the current delivery of core services.
- Oversee development and implementation of the Strategic Plan.
- Support development of a community newsletter as well as increasing its community engagement efforts through the use of various platforms.

City of Hemet
2018/2019 ANNUAL BUDGET

100 GENERAL ADMINISTRATION FUND
1200 CITY MANAGER

Account Number	2016 Actuals	2017 Actuals	2018 Council Approved	2019 CM Recommended
1100 SALARIES & WAGES	123.549	180.367	258.400	302.400
1200 SALARIES PART TIME	94.947	7.045	0	0
1300 SALARIES OVERTIME	0	953	1.000	1.000
1305 COMP TIME USED	874	911	0	0
1310 COMP TIME PAID	1.588	1.013	0	0
1400 OTHER FRINGE BENEFITS	8.765	9.798	12.600	14.000
1405 PERS Pension	96.198	98.052	77.500	109.200
1410 HEALTH PLANS	12.700	16.889	21.100	36.400
1415 WORKERS COMP CONTRIBUTION	28.100	42.500	38.800	37.300
1420 Soecial Pav	3.130	5.123	10.100	12.100
1425 PTO + Holidav	2.861	1.771	25.700	22.900
1430 UNEMPLOYMENT BENEFITS	0	800	900	800
1450 RETIREE MEDICAL PREMIUMS	49.126	71.100	66.700	0
1499 PERSONNEL SAVINGS	0	0	0	18.900-
Total SALARIES & FRINGE BENEFITS	421,838	436,322	512,800	517,200
2200 TELEPHONE/COMMUNICATION	1.919	2.193	2.200	2.200
2220 ADVERTISING AND PUBLICATIONS	7.295	698	6.500	3.700
2250 OFFICE SUPPLIES AND MATERIALS	4.514	1.985	7.000	7.000
2400 CONTRACTS.LEASES.RENTS.& TAXES	4.295	10.412	5.200	5.200
2500 INSURANCE. BONDS	100	100	100	100
2550 CONFERENCES	250	25	0	0
2560 TRAINING & EDUCATION	2.323	8.633	6.000	6.000
2623 VEHICLE FUEL	4-	53	400	300
2710 PROFESSIONAL/SPECIALIZED SERV	98.289	84.975	47.700	47.700
2800 MISCELLANEOUS	694	0	0	0
Total OPERATING SUPPLIES & SERVICES	119,675	109,074	75,100	72,200
3612 CITY ATTORNEY	84.300	7.404	10.500	0
3613 IT/COMPUTERS-TELEPHONES	39.396	30.300	36.200	48.400
3616 LIABILITY INSURANCE	9.600	20.800	12.900	6.500
3617 EMERGENCY SERVICES	696	996	1.000	1.100
3622 VEHICLE MAINT & REPAIRS	1.200	3.396	2.500	2.800
3680 FACILITY MAINTENANCE	13.100	13.800	14.100	14.500
Total INTERNAL SERVICE CHARGES	148,292	76,696	77,200	73,300
Total CAPITAL OUTLAY	0	0	0	0
Total CITY MANAGER	689,805	622,092	665,100	662,700

City of Hemet
2018/2019 ANNUAL BUDGET

100 GENERAL ADMINISTRATION FUND
1200 CITY MANAGER

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	123,549	180,367	316,800	302,400
1200 SALARIES PART TIME	94,947	7,045	0	0
1300 SALARIES OVERTIME	0	953	1,000	1,000
1305 COMP TIME USED	874	911	0	0
1310 COMP TIME PAID	1,588	1,013	0	0
1400 OTHER FRINGE BENEFITS	8,765	9,798	15,400	14,000
1405 PERS Pension	96,198	98,052	96,600	109,200
1410 HEALTH PLANS	12,700	16,889	26,100	36,400
1415 WORKERS COMP CONTRIBUTION	28,100	42,500	38,800	30,800
1420 Special Pav	3,130	5,123	12,900	12,100
1425 PTO + Holiday	2,861	1,771	32,000	22,900
1430 UNEMPLOYMENT BENEFITS	0	800	900	800
1450 RETIREE MEDICAL PREMIUMS	49,126	71,100	66,700	0
1499 PERSONNEL SAVINGS	0	0	0	18,900-
Total SALARIES & FRINGE BENEFITS	421,838	436,322	607,200	510,700
2200 TELEPHONE/COMMUNICATION	1,919	2,193	2,200	2,200
2220 ADVERTISING AND PUBLICATIONS	7,295	698	6,500	3,700
2250 OFFICE SUPPLIES AND MATERIALS	4,514	1,985	7,000	7,000
2400 CONTRACTS.LEASES.RENTS.& TAXES	4,295	10,412	5,200	5,200
2500 INSURANCE. BONDS	100	100	100	100
2550 CONFERENCES	250	25	0	0
2560 TRAINING & EDUCATION	2,323	8,633	6,000	3,000
2623 VEHICLE FUEL	4-	53	400	300
2710 PROFESSIONAL/SPECIALIZED SERV	98,289	84,975	104,700	47,700
2800 MISCELLANEOUS	694	0	0	0
Total OPERATING SUPPLIES & SERVICES	119,675	109,074	132,100	69,200
3612 CITY ATTORNEY	84,300	7,404	10,500	0
3613 IT/COMPUTERS-TELEPHONES	39,396	30,300	36,200	48,400
3616 LIABILITY INSURANCE	9,600	20,800	12,900	600
3617 EMERGENCY SERVICES	696	996	1,000	1,100
3622 VEHICLE MAINT & REPAIRS	1,200	3,396	2,500	2,800
3680 FACILITY MAINTENANCE	13,100	13,800	14,100	8,800
Total INTERNAL SERVICE CHARGES	148,292	76,696	77,200	61,700
Total CAPITAL OUTLAY	0	0	0	0
Total CITY MANAGER	689,805	622,092	816,500	641,600

City of Hemet

Departmental Budget Detail

100 GENERAL ADMINISTRATION FUND
1200 CITY MANAGER

100-1200-2200 TELEPHONE/COMMUNICATION

Cellular Phones (CM and ACM)		\$2,200
	TOTAL:	\$2,200

100-1200-2220 ADVERTISING AND PUBLICATIONS

Subscriptions		\$300
Sister City Activity		\$500
Plaques, Awards, Memorials		\$1,000
Chamber business directory		\$900
Veterans Day Activities		\$1,000
Ramona Pageant Ads		\$2,800
	TOTAL:	\$6,500

100-1200-2250 OFFICE SUPPLIES AND MATERIALS

IBM Copier/Supplies		\$500
Postage		\$800
Office/Janitorial Supplies		\$2,500
Xerox Copies Supplies		\$700
Express Mail		\$2,500
	TOTAL:	\$7,000

100-1200-2400 CONTRACTS,LEASES,RENTS,& TAXES

Computer/Printer Repair		\$400
Canon Lease and maintenance agreement		\$3,800
Miscellaneous		\$1,000
	TOTAL:	\$5,200

100-1200-2500 INSURANCE, BONDS

City Manager's Surety Bond		\$100
	TOTAL:	\$100

City of Hemet

Departmental Budget Detail

100-1200-2560 TRAINING & EDUCATION

ICMA Workshop	\$350
ICMA Membership Dues (1 member)	\$700
Conferences, Training Tapes, Etc.	\$500
Staff training	\$250
CA City Manager's Association (CCMF) Dues	\$200
Misc Meetings, 1 goal setting	\$500
League of California Cities Conference	\$500
TOTAL:	\$3,000

100-1200-2623 VEHICLE FUEL

2017/2018 Fuel Allocation	\$400
TOTAL:	\$400

100-1200-2710 PROFESSIONAL/SPECIALIZED SERV

Riverside Division Dues	\$100
League of CA Cities Dues	\$19,000
Chamber of Commerce Dues	\$1,000
Sister City International	\$500
Government Groups	\$1,000
SCAG Dues	\$7,500
WRCOG Dues	\$10,400
LAFCO dues	\$8,200
TOTAL:	\$47,700

**City of Hemet
2018/2019 ANNUAL BUDGET**

**120 COMMUNITY DEVELOPMENT
8500 ECONOMIC DEVELOPMENT**

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	24,218	7,275	20,700	77,600
1200 SALARIES PART TIME	700	250	0	0
1300 SALARIES OVERTIME	0	7,322	8,500	8,500
1305 COMP TIME USED	175	182	0	0
1310 COMP TIME PAID	318	203	0	0
1400 OTHER FRINGE BENEFITS	1,691	635	1,100	3,600
1405 PERS Pension	5,983	2,164	5,000	30,700
1410 HEALTH PLANS	1,612	1,354	1,400	7,600
1415 WORKERS COMP CONTRIBUTION	12,200	800	9,400	6,300
1420 Special Pav	476	60	400	3,900
1425 PTO + Holiday	23,470	354	1,800	6,200
1430 UNEMPLOYMENT BENEFITS	0	0	200	200
1450 RETIREE MEDICAL PREMIUMS	21,359	1,300	16,200	0
1499 PERSONNEL SAVINGS	0	0	0	5,000-
Total SALARIES & FRINGE BENEFITS	92,202	21,899	64,700	139,600
2200 TELEPHONE/COMMUNICATIONS	1,149	59	2,400	2,400
2220 ADVERTISING AND PUBLICATIONS	52,957	41,087	41,500	41,500
2250 OFFICE SUPPLIES AND MATERIALS	2,194	1,685	2,000	2,000
2400 CONTRACTS & LEASES	0	5,702	1,800	1,800
2550 CONFERENCES	9,377	7,846	12,000	6,000
2560 TRAINING & EDUCATION	1,061	1,014	2,500	1,250
2623 VEHICLE FUEL	19	0	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	114,979	22,841	30,142	18,000
2800 MISCELLANEOUS	0	73-	0	0
Total OPERATING SUPPLIES & SERVICES	181,736	80,161	92,342	72,950
3612 CITY ATTORNEY	0	1,404	1,500	0
3613 IT/COMPUTERS-TELEPHONE	13,104	11,196	12,100	12,200
3616 LIABILITY INSURANCE	8,200	3,900	5,500	200
3617 EMERGENCY SERVICES	600	204	400	400
Total INTERNAL SERVICE CHARGES	21,904	16,704	19,500	12,800
Total CAPITAL OUTLAY	0	0	0	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total ECONOMIC DEVELOPMENT	295,842	118,764	176,542	225,350

City of Hemet

Departmental Budget Detail

120 COMMUNITY DEVELOPMENT
8500 ECONOMIC DEVELOPMENT

120-8500-2200 TELEPHONE/COMMUNICATIONS

Cellular, data/internet

\$2,400
TOTAL: \$2,400

120-8500-2220 ADVERTISING AND PUBLICATIONS

Special City Events (In-kind costs reflected in
 120-8500-1300 for a total Special Events budget
 of \$50,000)

\$41,500
TOTAL: \$41,500

120-8500-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies

\$2,000
TOTAL: \$2,000

120-8500-2400 CONTRACTS & LEASES

Contracts and Leases

\$1,800
TOTAL: \$1,800

120-8500-2550 CONFERENCES

Conferences to include ICSC

\$6,000
TOTAL: \$6,000

120-8500-2560 TRAINING & EDUCATION

Training and Education

\$1,250
TOTAL: \$1,250

120-8500-2710 PROFESSIONAL/SPECIALIZED SERV

Other Professional Services as needed
 Tourism Program
 Property Appraisals

\$1,000
 \$12,000
 \$5,000
TOTAL: \$18,000

City Manager

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	0.00	0.00	0.00	1.00	0.00
Deputy City Manager	0.00	0.00	0.00	0.00	1.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Executive Analyst	0.00	0.00	1.00	0.00	0.00
Office Specialist - Confidential	0.00	0.00	0.00	0.00	1.00
City Manager Total	2.00	2.00	3.00	3.00	4.00

NOTES:

FY 2018-2018: Elimination of Asst. City Manager and addition of Deputy City Manager & Conf. Office Spec.

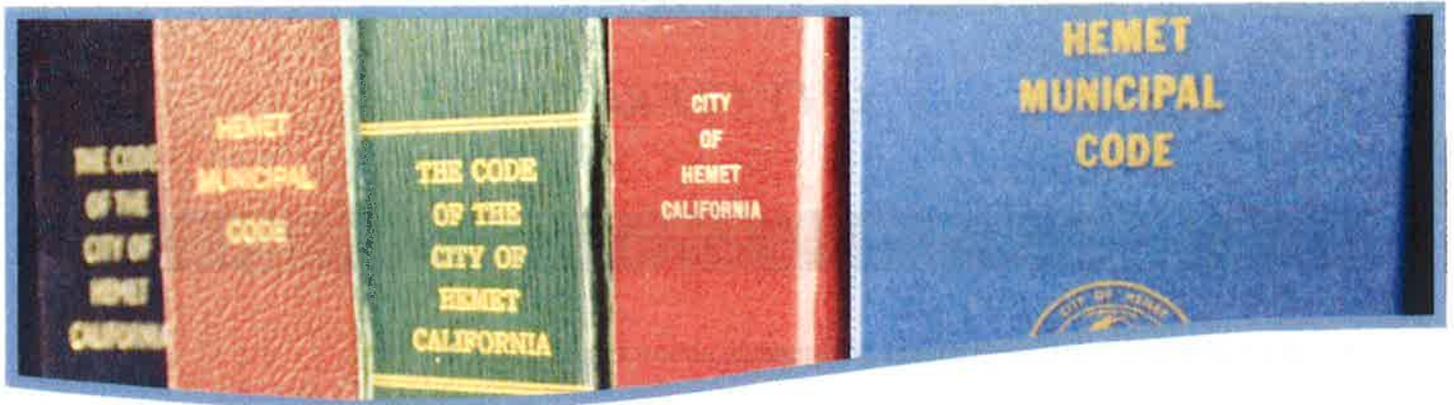
FY 2017-2018: Elimination of Executive Analyst position and addition of Assistant City Manager

FY 2016-2017: Addition of Executive Analyst position

FY 2014-2015: Vacant Deputy City Manager position eliminated

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal						TOTAL GRAND TOTAL Salary & Benefits by G/L
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	
FT	CM	10%	120	8500	Executive Assistant	7,085	300	2,575	358	1,343	518	12,178
FT	CM	40%	100	1100	Executive Assistant	28,340	1,200	10,299	1,430	5,370	2,072	48,711
FT	CM	50%	100	1200	Executive Assistant	35,425	1,500	12,874	1,788	6,713	2,590	60,889
FT	CM	50%	100	1200	Deputy City Manager	70,530	3,600	28,097	3,231	6,263	5,678	117,398
FT	CM	50%	120	8500	Deputy City Manager	70,530	3,600	28,097	3,231	6,263	5,678	117,398
FT	CM	5%	254	4600	City Manager	10,000	360	3,433	456	626	805	15,680
FT	CM	15%	571	9000	City Manager	30,000	1,080	10,298	1,368	1,879	2,415	47,040
FT	CM	80%	100	1200	City Manager	160,000	5,760	54,925	7,294	10,021	12,880	250,880
FT	CM	100%	100	1200	Office Specialist CONF	36,463	1,200	13,399	1,676	13,426	1,725	67,889
Personnel Totals		4.00			Salary & Benefits Totals	\$ 448,372	\$ 18,600	\$ 163,997	\$ 20,831	\$ 51,903	\$ 34,359	\$ 738,062



CITY CLERK

DEPARTMENT: 1300

FUND: GENERAL

MISSION STATEMENT

To serve the residents, staff, and City Council of the City in an efficient, courteous, and professional manner, while performing the functions and duties of the Office in accordance with State, and municipal laws.

ABOUT THE DEPARTMENT

The office of the City Clerk is a service department within the municipal government upon which the City Council, all City departments, and the general public rely on for information regarding the operations and legislative history of the City. California statute prescribes the basic functions and duties of the City Clerk, and the Government Code and Election Code provide precise and specific responsibilities and procedures to follow.

The City Clerk is the local official for elections and ensures all Federal, State, and Local procedures are properly executed, recorded, and archived. As the key staff for Council meetings, the City Clerk prepares the agenda, verifies legal actions have been posted or published, and completes the necessary arrangements to ensure an effective meeting.

As Records Manager, the City Clerk oversees the preservation and protection of the public record. By statute the City Clerk is required to maintain and index the Minutes, Ordinances, and Resolutions adopted by the City, and ensures municipal records are readily accessible to the public.

CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	179,771	178,857	189,000	168,200
OPERATING EXPENSES	10,134	42,260	59,400	59,150
INTERNAL SERVICE CHARGES	40,800	26,396	26,100	17,500
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	(83,400)	-	-	-
NET DEPARTMENT COST	147,305	247,513	274,500	244,850

CITY CLERK

2017-2018 KEY ACCOMPLISHMENTS

- ✓ The City Clerk's Office prepared 36 agendas, action agendas and minutes.
- ✓ As the Custodian of Record, the City Clerk's Office responded to over 260 complex Public Records Requests.
- ✓ The City Clerk's Office conducted recruitments for 18 volunteer positions on City Boards, Commissions and Committees.

2018-2019 KEY GOALS

- Continue to meet the California Public Records Act requirement to respond to all Public Records Response in 10 days.
- Maintain and Index all original documents in accordance with the City's record retention policy.
- Meet all Ralph M. Brown Act requirements for posting and publication of Agendas.
- Successfully administered the November 2018 General Election.

**City of Hemet
2018/2019 ANNUAL BUDGET**

**100 GENERAL ADMINISTRATION FUND
1300 CITY CLERK**

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
1100 SALARIES & WAGES	94.025	94.781	95.300	95.300
1200 SALARIES PART TIME	0	756	0	0
1300 SALARIES OVERTIME	8.772	9.747	8.000	8.000
1310 COMP TIME PAID	3.413	0	0	0
1400 OTHER FRINGE BENEFITS	4.966	6.203	4.900	4.800
1405 PERS Pension	26.359	26.332	30.800	34.600
1410 HEALTH PLANS	13.650	13.538	13.400	13.400
1415 WORKERS COMP CONTRIBUTION	10.400	10.200	10.900	9.300
1420 Special Pav	0	0	1.800	1.800
1425 PTO + Holiday	0	0	4.900	7.000
1430 UNEMPLOYMENT BENEFITS	0	200	300	200
1450 RETIREE MEDICAL PREMIUMS	18.186	17.100	18.700	0
1499 PERSONNEL SAVINGS	0	0	0	6.200-
Total SALARIES & FRINGE BENEFITS	179,771	178,857	189,000	168,200
2200 TELEPHONE/COMMUNICATIONS	679	643	700	700
2220 ADVERTISING AND PUBLICATIONS	2.482	8.326	6.000	6.000
2250 OFFICE SUPPLIES AND MATERIALS	616	1	700	700
2400 CONTRACTS.LEASES.RENTS.& TAXES	0	0	1.400	1.400
2500 INSURANCE. BONDS	0	0	100	100
2560 TRAINING & EDUCATION	195	215	500	250
2710 PROFESSIONAL/SPECIALIZED SERV	6.162	33.075	157.562	50.000
Total OPERATING SUPPLIES & SERVICES	10,134	42,260	166,962	59,150
3612 CITY ATTORNEY	14.904	2.100	3.100	0
3613 IT/COMPUTERS-TELEPHONES	13.896	9.396	9.200	11.300
3616 LIABILITY INSURANCE	3.500	6.000	4.300	100
3617 EMERGENCY SERVICES	300	300	300	400
3680 FACILITY MAINTENANCE	8.200	8.600	9.200	5.700
Total INTERNAL SERVICE CHARGES	40,800	26,396	26,100	17,500
Total CAPITAL OUTLAY	0	0	0	0
Total CITY CLERK	230,705	247,513	382,062	244,850

City of Hemet

Departmental Budget Detail

100 GENERAL ADMINISTRATION FUND
1300 CITY CLERK

100-1300-2200 TELEPHONE/COMMUNICATIONS

Cell Phone		\$700
	TOTAL:	\$700

100-1300-2220 ADVERTISING AND PUBLICATIONS

Public Notices, ETC. - Boards/Commissions		\$2,000
Public Notices, ETC. - City Council		\$4,000
	TOTAL:	\$6,000

100-1300-2250 OFFICE SUPPLIES AND MATERIALS

Postage, Paper, Envelopes, Etc.		\$700
	TOTAL:	\$700

100-1300-2400 CONTRACTS, LEASES, RENTS, & TAXES

Ricoh Printer Lease		\$1,400
	TOTAL:	\$1,400

100-1300-2500 INSURANCE, BONDS

City Clerk Surety Bond		\$100
	TOTAL:	\$100

100-1300-2560 TRAINING & EDUCATION

League of California Memberships		\$50
IIMC Memberships		\$100
CCAC Memberships		\$100
	TOTAL:	\$250

100-1300-2710 PROFESSIONAL/SPECIALIZED SERV

Codification		\$10,000
Half of estimated Bi-Annual Election cost		\$40,000
	TOTAL:	\$50,000

City Clerk

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	0.00	0.00	0.00	0.00	0.00
City Clerk Total	1.00	1.00	1.00	1.00	1.00

NOTES:

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	CLK	100%	100	1300	City Clerk	95,284	20,857	34,619	5,053	13,426	6,965	176,204
Personnel Totals		1.00			Salary & Benefits Totals	\$ 95,284	\$ 20,857	\$ 34,619	\$ 5,053	\$ 13,426	\$ 6,965	\$ 176,204



ADMINISTRATIVE SERVICES

Finance Division

DEPARTMENT: 1400

FUND: GENERAL

MISSION STATEMENT

The Finance Division will implement and administer sound fiscal policies, safeguard City assets and provide timely, accurate, clear and complete financial information and support to the public, the City Council, the City Manager, and all City Departments.



ABOUT THE DIVISION

The Finance Division is responsible for the City's financial planning (budgeting); accounting for the City's resources; accurate reporting of the City's financial position; and management and control of all the City's financial activities. Additionally, the Finance Division provides data and analysis to assist the City Manager, Mayor, and Council in formulating financial policies.

The Finance Division provides the following support services to City Departments: general accounting, accounts payable, payroll, purchasing, budgeting, and cash management. The Finance Division also administers utility billing for water, sewer and storm drain funds, and is responsible for the administration and collection of business license fees.



EXPENDITURES BY CATEGORY				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	769,155	795,764	847,700	721,200
OPERATING EXPENSES	156,356	241,863	151,330	146,380
INTERNAL SERVICE CHARGES	171,400	179,388	155,300	143,200
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	(344,400)	-	-	-
NET DEPARTMENT COST	752,511	1,217,015	1,154,330	1,010,780

FINANCE

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Worked with our auditors, the Pun Group, to complete the City's Annual Audit in addition to the City's Single Audit of all programs and expenditures that have been funded through Federal assistance.
- ✓ Completed and filed the City's Comprehensive Annual Financial Report (CAFR).
- ✓ Implemented Planet Bids an online bidding platform that allows for a more streamlined bidding process and equal opportunity to all vendors interested in available procurement projects within the City.
- ✓ Automated the Purchase Order Requisition process to provide a more efficient and paperless manner to submit PO requests.
- ✓ Implemented Paymentus into our services offered to our Utility Billing customer's. This offers an automated option to pay their utility bills by phone, avoiding extended wait times due to staffing constraints.

2018-2019 KEY GOALS

- Further implement Paymentus as our online utility bill payment processor.
- Work collectively with the City's Information Technology Department to identify a new enterprise resource planning system (ERP) that will replace the existing, soon-to-be unsupported software that assists in managing the City's Accounting, Budgeting, Purchasing, Payroll, Business License, Utility Billing, and Human Resource aspects in day-to-day operations.
- Continue working on formal Accounting Policies and Procedures which are to be approved by the City Council to provide detailed guidance to the employees and management of the City as recommended by our auditors.
- Update and implement a citywide purchasing policy.
- Continue to look for efficiencies in the overall department's operations that will ensure the City's stability and re-enforce the City's solidarity.

City of Hemet
2018/2019 ANNUAL BUDGET

100 GENERAL ADMINISTRATION FUND
1400 FINANCE DEPARTMENT

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
1100 SALARIES & WAGES	393,423	411,340	350,100	415,000
1200 SALARIES PART TIME	630	0	0	0
1250 TEMPORARY AGENCY STAFF	0	10,231	28,800	0
1300 SALARIES OVERTIME	349	12	2,000	2,000
1305 COMP TIME USED	113	192	0	0
1310 COMP TIME PAID	16	0	0	0
1400 OTHER FRINGE BENEFITS	27,140	25,836	19,600	18,000
1405 PERS Pension	120,766	118,014	145,400	158,000
1410 HEALTH PLANS	68,279	66,987	70,300	72,000
1415 WORKERS COMP CONTRIBUTION	49,300	47,400	53,000	42,900
1420 Special Pav	4,855	3,390	13,300	13,500
1425 PTO + Holiday	18,252	32,362	22,900	25,400
1430 UNEMPLOYMENT BENEFITS	0	800	1,200	1,100
1450 RETIREE MEDICAL PREMIUMS	86,032	79,200	91,100	0
1499 PERSONNEL SAVINGS	0	0	0	26,700
Total SALARIES & FRINGE BENEFITS	769,155	795,764	797,700	721,200
2200 TELEPHONE/COMMUNICATION	1,579	1,754	1,800	1,800
2220 ADVERTISING AND PUBLICATIONS	1,242	810	1,000	1,000
2250 OFFICE SUPPLIES AND MATERIALS	20,949	18,924	22,530	19,530
2260 SOFTWARE PURCHASES	11,755	0	4,000	4,000
2400 CONTRACTS.LEASES.RENTS.& TAXES	12,830	9,385	9,400	9,400
2500 INSURANCE. BONDS	0	0	100	100
2550 CONFERENCES	2,862	2,737	2,500	2,850
2560 TRAINING & EDUCATION	4,718	4,299	4,400	2,100
2565 CREDIT CARD FINANCE CHARGES	0	0	100	100
2710 PROFESSIONAL/SPECIALIZED SERV	98,425	200,484	126,938	100,500
2714 PRINTING SERVICES	1,996	3,470	5,000	5,000
Total OPERATING SUPPLIES & SERVICES	156,356	241,863	177,768	146,380
3612 CITY ATTORNEY	15,804	25,896	12,100	0
3613 IT/COMPUTERS-TELEPHONES	112,704	99,696	95,800	123,900
3616 LIABILITY INSURANCE	17,000	26,400	18,400	800
3617 EMERGENCY SERVICES	1,296	1,296	1,400	1,600
3680 FACILITY MAINTENANCE	24,600	26,100	27,600	16,900
Total INTERNAL SERVICE CHARGES	171,404	179,388	155,300	143,200
Total CAPITAL OUTLAY	0	0	0	0
Total FINANCE DEPARTMENT	1,096,915	1,217,015	1,130,768	1,010,780

City of Hemet

Departmental Budget Detail

100 GENERAL ADMINISTRATION FUND

1400 FINANCE

100-1400-2200 TELEPHONE/COMMUNICATION

Cell Phone monthly cost		\$1,800
	TOTAL:	\$1,800

100-1400-2220 ADVERTISING AND PUBLICATIONS

Subscriptions		\$800
Legal Ads		\$200
	TOTAL:	\$1,000

100-1400-2250 OFFICE SUPPLIES AND MATERIALS

Postage (including business license)		\$11,400
Envelopes/letterhead/labels		\$2,500
Office products and supplies		\$5,030
Shred obsolete documents service		\$600
	TOTAL:	\$19,530

100-1400-2260 SOFTWARE PURCHASES

Revenue Cost Specialists - Cost Allocation Software		\$4,000
	TOTAL:	\$4,000

100-1400-2400 CONTRACTS,LEASES,RENTS,& TAXES

Maint Agree-Ricoh copier		\$2,300
Fax, Printer, and Misc office equip maintenance		\$3,100
Check Endorser		\$500
EDEN Credit Card Interface		\$1,000
Pitney Bowes Postage system		\$2,500
	TOTAL:	\$9,400

100-1400-2500 INSURANCE, BONDS

Finance Director's surety bond		\$100
	TOTAL:	\$100

City of Hemet

Departmental Budget Detail

100-1400-2550 CONFERENCES

Misc Seminars	\$650
CAPCO Conference, January 2019, Sacramento	\$1,550
CalPERS Educational Forum - Payroll	\$650
TOTAL:	\$2,850

100-1400-2560 TRAINING & EDUCATION

CAPPO dues/seminars	\$300
GFOA reporting award	\$600
CSMFO membership	\$400
GFOA membership	\$600
P/R- APA dues	\$200
P/R - APA Local Chapter training meetings	\$0
CMRTA	\$0
Misc Training & Education	\$0
TOTAL:	\$2,100

100-1400-2565 CREDIT CARD FINANCE CHARGES

Credit card finance charges	\$100
TOTAL:	\$100

100-1400-2710 PROFESSIONAL/SPECIALIZED SERV

CA Municipal Statistical Debt Stmt fees	\$500
Sales tax review/monthly-HDL	\$20,000
Annual Audit - with GASB 34	\$40,000
State Mandated SB90 Claims processing	\$4,000
GASB 68 reports from CalPERS 4 @ \$2,500 each	\$10,000
Property Tax and Audit Services - HDL	\$16,000
Pun Group Audits - Payroll/IRS Audit and State	\$10,000
Controller's Internal Control Guidelines Audit	\$10,000
TOTAL:	\$100,500

100-1400-2714 PRINTING SERVICES

Outside printing services	\$100
Budget printing	\$1,700
Payroll checks	\$700
Accounts payable checks	\$1,000
Business License forms (rnwls, b/l, delinq)	\$1,500
TOTAL:	\$5,000

Community Development Block Grant (CDBG)

2017-18 KEY ACCOMPLISHMENTS

- ✓ Following the plan detailed in the 2015-2020 Consolidated Plan to provide Decent Housing, a Suitable Living Environment, and Expanded Economic Opportunities for low and moderate income persons the City allocated Federal CDBG funds to:
 - ✓ Provide home rehabilitation to qualifying low income senior and /or disabled homeowners;
 - ✓ Transportation through Care-A-Van Transit;
 - ✓ Emergency assistance through Community Pantry;
 - ✓ Daily meals through Family Services Association; and
 - ✓ Entering homeless persons into the County data system through Valley Restart Shelter personnel to provide resources to aid their particular situation.

2018-19 KEY GOALS

- This year is the 4th year of the five (5) year 2015-2020 Consolidated Plan. The City will continue to provide funding for Decent Housing, a Suitable Living Environment, and Expanded Economic Opportunities for low and moderate income persons by providing:
 - Expanded funding for the Senior or Disabled Home Repair Program for decent housing for low to moderate income persons;
 - Funding for Park Improvements and ADA rehabilitation and upgrades for accessibility to the disabled, seniors, and all other park users;
 - Funding for missing link sidewalks and ADA ramps to provide safe routes for seniors, the disabled, and all other pedestrians;
 - Funding for Valley Restart Shelter to continue entering homeless persons into the County system to efficiently provide resources to the homeless to quickly and efficiently provide resources to alleviate homelessness through various County agencies.

City of Hemet
2018/2019 ANNUAL BUDGET

240 COMMUNITY DEVELOPMENT (CDBG)
1925 HOUSING DIVISION

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	57,199	52,485	69,900	59,800
1300 SALARIES OVERTIME	227	105	0	0
1305 COMP TIME USED	896	1,503	0	0
1310 COMP TIME PAID	139	0	0	0
1400 OTHER FRINGE BENEFITS	1,956	1,936	2,100	1,700
1405 PERS Pension	16,863	15,372	20,700	21,700
1410 HEALTH PLANS	12,385	10,069	13,800	13,400
1415 WORKERS COMP CONTRIBUTION	7,000	6,200	6,900	7,600
1420 Special Pav	1,639	1,348	1,000	800
1425 PTO + Holiday	0	12,334	1,700	2,300
Total SALARIES & FRINGE BENEFITS	98,304	101,352	116,100	107,300
2220 ADVERTISING AND PUBLICATIONS	2,190	2,630	5,000	5,000
2250 OFFICE SUPPLIES AND MATERIALS	0	0	1,400	1,400
2560 TRAINING & EDUCATION	1,346	421	2,500	2,500
2710 PROFESSIONAL/SPECIALIZED SERV	27,490	0	25,000	25,000
Total OPERATING SUPPLIES & SERVICES	31,026	3,051	33,900	33,900
Total HOUSING DIVISION	129,330	104,403	150,000	141,200

City of Hemet

Departmental Budget Detail

240 COMMUNITY DEVELOPMENT (CDBG)
1925 HOUSING DIVISION

240-1925-2220 ADVERTISING AND PUBLICATIONS

Advertising and Legal ads

TOTAL: \$5,000
\$5,000

240-1925-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies

TOTAL: \$1,400
\$1,400

240-1925-2560 TRAINING & EDUCATION

Training

TOTAL: \$2,500
\$2,500

240-1925-2710 PROFESSIONAL/SPECIALIZED SERV

Single Audit

TOTAL: \$25,000
\$25,000

City of Hemet
2018/2019 ANNUAL BUDGET

240 **COMMUNITY DEVELOPMENT (CDBG)**
3468 **SENIOR CODE ENF OFFICER**

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	140.727	125.189	110.000	122.700
1400 OTHER FRINGE BENEFITS	2.146	717	3.000	3.500
1405 PERS Pension	17.676	7.043	35.600	43.000
1410 HEALTH PLANS	0	0	16.500	0
1415 WORKERS COMP CONTRIBUTION	12.100	12.100	10.500	11.600
1420 Special Pav	0	0	2.400	0
1425 PTO + Holiday	0	0	2.000	0
Total SALARIES & FRINGE BENEFITS	172,649	145,049	180,000	180,800
Total OPERATING SUPPLIES & SERVICES	0	0	0	0
Total SENIOR CODE ENF OFFICER	172,649	145,049	180,000	180,800

**City of Hemet
2018/2019 ANNUAL BUDGET**

**240 COMMUNITY DEVELOPMENT (CDBG)
3901 PARK ADA REHAB UPGRADES**

<i>Account Number</i>	<i>2016 Actuals</i>	<i>2017 Actuals</i>	<i>2018 Amended</i>	<i>2019 Council Approved</i>
2400 CONTRACTS & LEASES	0	0	0	74,000
Total OPERATING SUPPLIES & SERVICES	0	0	0	74,000
Total PARK ADA REHAB UPGRADES	0	0	0	74,000

**City of Hemet
2018/2019 ANNUAL BUDGET**

**240 COMMUNITY DEVELOPMENT (CDBG)
3902 1819 MISSING LINK SIDEWALKS ADA RAMPS**

<i>Account Number</i>	<i>2016 Actuals</i>	<i>2017 Actuals</i>	<i>2018 Amended</i>	<i>2019 Council Approved</i>
2400 CONTRACTS & LEASES	0	0	0	145,000
Total OPERATING SUPPLIES & SERVICES	0	0	0	145,000
Total 1819 MISSING LINK SIDEWALKS ADA	0	0	0	145,000

**City of Hemet
2018/2019 ANNUAL BUDGET**

**240 COMMUNITY DEVELOPMENT (CDBG)
3903 LONG TERM CARE OMBUDSMAN**

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
2400 CONTRACTS & LEASES	0	0	0	15,000
Total OPERATING SUPPLIES & SERVICES	0	0	0	15,000
Total LONG TERM CARE OMBUDSMAN	0	0	0	15,000

**City of Hemet
2018/2019 ANNUAL BUDGET**

**240 COMMUNITY DEVELOPMENT (CDBG)
3905 VALLEY WIDE YOUTH SCHOLARSHIP PROGRAM**

<i>Account Number</i>	<i>2016 Actuals</i>	<i>2017 Actuals</i>	<i>2018 Amended</i>	<i>2019 Council Approved</i>
2400 CONTRACTS & LEASES	0	0	0	6,000
Total OPERATING SUPPLIES & SERVICES	0	0	0	6,000
Total VALLEY WIDE YOUTH SCHOLARSHIP	0	0	0	6,000

**City of Hemet
2018/2019 ANNUAL BUDGET**

**240 COMMUNITY DEVELOPMENT (CDBG)
3906 POLICE EXPLORERS YOUTH PROGRAM**

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
2400 CONTRACTS & LEASES	0	0	0	8,000
Total OPERATING SUPPLIES & SERVICES	0	0	0	8,000
Total POLICE EXPLORERS YOUTH PROGR	0	0	0	8,000

**City of Hemet
2018/2019 ANNUAL BUDGET**

**240 COMMUNITY DEVELOPMENT (CDBG)
3979 Care-A-Van Transit Inc.**

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
2400 CONTRACTS & LEASES	11,367	10,000	26,800	15,000
Total OPERATING SUPPLIES & SERVICES	11,367	10,000	26,800	15,000
Total Care-A-Van Transit Inc.	11,367	10,000	26,800	15,000

**City of Hemet
2018/2019 ANNUAL BUDGET**

**240 COMMUNITY DEVELOPMENT (CDBG)
3981 Fair Housing Council**

<i>Account Number</i>	<i>2016 Actuals</i>	<i>2017 Actuals</i>	<i>2018 Amended</i>	<i>2019 Council Approved</i>
2400 CONTRACTS & LEASES	29,967	28,392	17,000	35,100
Total OPERATING SUPPLIES & SERVICES	29,967	28,392	17,000	35,100
Total Fair Housing Council	29,967	28,392	17,000	35,100

**City of Hemet
2018/2019 ANNUAL BUDGET**

**240 COMMUNITY DEVELOPMENT (CDBG)
3985 Valley Restart Shelter**

<i>Account Number</i>	<i>2016 Actuals</i>	<i>2017 Actuals</i>	<i>2018 Amended</i>	<i>2019 Council Approved</i>
2400 CONTRACTS & LEASES	0	0	15,000	15,000
Total OPERATING SUPPLIES & SERVICES	0	0	15,000	15,000
Total Valley Restart Shelter	0	0	15,000	15,000

**City of Hemet
2018/2019 ANNUAL BUDGET**

**240 COMMUNITY DEVELOPMENT (CDBG)
3988 COH Senior/Disabled Home Repair**

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	8,735	2,482	0	0
1400 OTHER FRINGE BENEFITS	156	67	0	0
1405 PERS Pension	1,423	741	0	0
Total SALARIES & FRINGE BENEFITS	10,314	3,290	0	0
2400 CONTRACTS & LEASES	136,940	170,468	160,000	173,300
Total OPERATING SUPPLIES & SERVICES	136,940	170,468	160,000	173,300
Total COH Senior/Disabled Home Repair	147,254	173,758	160,000	173,300

**City of Hemet
2018/2019 ANNUAL BUDGET**

**240 COMMUNITY DEVELOPMENT (CDBG)
3990 COH Crime Free Multi Family Housing Prog**

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
2400 CONTRACTS & LEASES	38,739	50,063	42,000	30,000
Total OPERATING SUPPLIES & SERVICES	38,739	50,063	42,000	30,000
Total COH Crime Free Multi Family Housing P	38,739	50,063	42,000	30,000

**City of Hemet
2018/2019 ANNUAL BUDGET**

**240 COMMUNITY DEVELOPMENT (CDBG)
3997 CDBG-FAMILY SERVICES ASSOCIATION**

<i>Account Number</i>	<i>2016 Actuals</i>	<i>2017 Actuals</i>	<i>2018 Amended</i>	<i>2019 Council Approved</i>
2400 CONTRACTS & LEASES	0	0	10,000	8,000
Total OPERATING SUPPLIES & SERVICES	0	0	10,000	8,000
Total CDBG-FAMILY SERVICES ASSOCIATIC	0	0	10,000	8,000

City of Hemet

Departmental Budget Detail

240 COMMUNITY DEVELOPMENT (CDBG)
 VARIOUS PROJECTS

240-3901-2400 CONTRACTS & LEASES

FY1819 CDBG PARK IMPROVEMENTS ADA REHAB UPGRADES	\$74,000
TOTAL:	\$74,000

240-3902-2400 CONTRACTS & LEASES

FY1819 CDBG MISSING LINK SIDEWALKS ADA RAMPS	\$145,000
TOTAL:	\$145,000

240-3903-2400 CONTRACTS & LEASES

FY1819 CDBG LONG TERM OMBUDSMAN	\$15,000
TOTAL:	\$15,000

240-3905-2400 CONTRACTS & LEASES

FY1819 CDBG VALLEY WIDE YOUTH SCHOLARSHIP PROGRAM	\$6,000
TOTAL:	\$6,000

240-3906-2400 CONTRACTS & LEASES

FY1819 CDBG POLICE EXPLORERS YOUTH PROGRAM	\$8,000
TOTAL:	\$8,000

240-3979-2400 CONTRACTS & LEASES

FY1819 CDBG CARE-A-VAN TRANSIT	\$15,000
TOTAL:	\$15,000

240-3981-2400 CONTRACTS & LEASES

FY1819 CDBG FAIR HOUSING LANDLORD/TENANT COUNSELING	\$35,100
TOTAL:	\$35,100

240-3985-2400 CONTRACTS & LEASES

FY1819 CDBG VALLEY RESTART OUTREACH	\$15,000
TOTAL:	\$15,000

City of Hemet

Departmental Budget Detail

240-3988-2400 CONTRACTS & LEASES

FY1819 CDBG SENIOR OR DISABLED HOME REPAIR PROGRAM	<u>\$173,300</u>
TOTAL:	\$173,300

240-3990-2400 CONTRACTS & LEASES

FY1819 CDBG CRIME FREE HOUSING PROGRAM	<u>\$30,000</u>
TOTAL:	\$30,000

240-3997-2400 CONTRACTS & LEASES

FY1819 CDBG FSA MORE THAN A MEAL	<u>\$8,000</u>
TOTAL:	\$8,000

Finance

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Deputy City Manager/Admin Services Director	1.00	1.00	1.00	0.00	0.00
Finance Director	0.00	0.00	0.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Principal Accountant	1.00	1.00	1.00	1.00	1.00
Procurement Administrator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
CDBG Coordinator	1.00	1.00	0.00	1.00	1.00
Housing Specialist	1.00	1.00	0.00	0.00	0.00
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00
Accounting Tech III	3.00	3.00	3.00	3.00	3.00
Accounting Tech II	1.00	1.00	1.00	2.00	2.00
Accounting Tech I	0.00	0.00	1.00	0.00	0.00
Finance Department Total	14.00	14.00	13.00	14.00	14.00

NOTES:

FY 2017-2018: Elimination of Deputy City Manager/Admin Svc. Director and addition of Finance Director

FY 2017-2018: CDBG position transferred from Economic Development back to Finance

FY 2016-2017: Addition of Accounting Tech I/II position (Non-General Fund in Utility Billing)

FY 2016-2017: CDBG & Housing positions transferred from Finance to Economic Development

FY 2014-2015: Accounting Tech III position eliminated (Non-General Fund in Utility Billing)

FY 2014-2015: CDBG & Housing positions transferred from Economic Development to Finance

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	FIN	5%	254	4650	Accounting Manager	4,530	150	1,646	228	671	331	7,557
FT	FIN	10.0%	240	1925	Accounting Manager	9,060	300	3,292	456	1,343	662	15,113
FT	FIN	15%	571	9000	Accounting Manager	13,590	450	4,938	684	2,014	993	22,670
FT	FIN	70.0%	100	1400	Accounting Manager	63,421	2,100	23,043	3,193	9,398	4,636	105,792
FT	FIN	100%	100	1400	Acctg Tech III (Accounts Payable)	54,980	325	20,104	1,365	13,426	1,721	91,920
FT	FIN	100%	100	1400	Payroll Specialist	64,186	3,000	23,328	3,244	13,426	4,692	111,875
FT	FIN	15%	254	4650	Acctg Tech III (Utilities)	7,538	360	2,839	192	2,014	236	13,178
FT	FIN	15%	254	4600	Acctg Tech III (Utilities)	7,538	360	2,839	192	2,014	236	13,178
FT	FIN	70%	571	9000	Acctg Tech III (Utilities)	35,178	1,680	13,246	895	9,398	1,101	61,498
FT	FIN	15%	254	4650	Acctg Tech II (Utilities)	6,722	90	2,444	168	2,014	210	11,648
FT	FIN	15%	254	4600	Acctg Tech II (Utilities)	6,722	90	2,444	168	2,014	210	11,648
FT	FIN	70%	571	9000	Acctg Tech II (Utilities)	31,368	420	11,406	782	9,398	982	54,355
FT	FIN	15%	254	4650	Acctg Tech III (Utilities)	8,247	98	3,001	206	2,014	258	13,823
FT	FIN	15%	254	4600	Acctg Tech III (Utilities)	8,247	98	3,001	206	2,014	258	13,823
FT	FIN	70%	571	9000	Acctg Tech III (Utilities)	38,486	455	14,003	959	9,398	1,205	64,505
FT	FIN	5%	228	8250	Administrative Assistant	3,057	60	1,111	142	671	145	5,186
FT	FIN	10%	254	4650	Administrative Assistant	6,113	120	2,222	284	1,343	289	10,372
FT	FIN	30%	100	1400	Administrative Assistant	18,340	360	6,666	853	4,028	867	31,115

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL GRAND TOTAL Salary & Benefits by G/L
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	
FT	FIN	55%	683	2200	Administrative Assistant	33,624	660	12,221	1,565	7,384	1,590	57,044
FT	FIN	5%	254	4600	Procurement Administrator	3,917	60	1,424	182	671	185	6,440
FT	FIN	5%	254	4650	Procurement Administrator	3,917	60	1,424	182	671	185	6,440
FT	FIN	30%	571	9000	Procurement Administrator	23,505	360	8,541	1,092	4,028	1,112	38,638
FT	FIN	60%	100	1400	Procurement Administrator	47,010	720	17,082	2,184	8,055	2,224	77,276
FT	FIN	10%	254	4600	Finance Director	13,860	720	6,197	635	1,253	1,116	23,780
FT	FIN	15%	683	2200	Finance Director	20,790	1,080	9,296	953	1,879	1,674	35,671
FT	FIN	15%	571	9000	Finance Director	20,790	1,080	9,296	953	1,879	1,674	35,671
FT	FIN	60%	100	1400	Finance Director	83,160	4,320	37,183	3,810	7,515	6,694	142,683
FT	FIN	5%	571	9000	Principal Accountant	4,316	150	1,568	217	671	316	7,239
FT	FIN	10%	225	8250	Principal Accountant	8,632	300	3,137	435	1,343	631	14,477
FT	FIN	15%	228	8250	Principal Accountant	12,948	450	4,705	652	2,014	947	21,716
FT	FIN	15%	227	8250	Principal Accountant	12,948	450	4,705	652	2,014	947	21,716
FT	FIN	55.0%	100	1400	Principal Accountant	47,478	1,650	17,251	2,391	7,384	3,471	79,624
FT	FIN	5%	100	1400	Acctg Tech II (Utilities)	2,553	30	928	64	671	80	4,326
FT	FIN	95%	571	9000	Acctg Tech II (Utilities)	48,501	570	17,632	1,209	12,754	1,518	82,185
FT	FIN	50%	100	1400	Accountant	28,211	900	10,472	711	6,713	883	47,890
FT	FIN	50%	571	9000	Accountant	28,211	900	10,472	711	6,713	883	47,890

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	FIN	10%	100	1400	CDBG Coordinator	5,642	60	2,051	141	1,343	177	9,413
FT	FIN	90%	240	1925	CDBG Coordinator	50,779	540	18,458	1,265	12,083	1,589	84,714
FT	FIN	15%	254	4600	Customer Service Supervisor	8,962	180	3,258	417	2,014	424	15,255
FT	FIN	85%	571	9000	Customer Service Supervisor	50,787	1,020	18,460	2,364	11,412	2,402	86,444
Personnel Totals		14.00			Salary & Benefits Totals	\$ 947,865	\$ 26,775	\$ 357,331	\$ 37,000	\$ 187,060	\$ 49,753	\$ 1,605,785

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CITY TREASURER

DEPARTMENT: 1500

FUND: GENERAL

MISSION STATEMENT

As an elected official of the City of Hemet, and with authority delegated by the City Council, the City Treasurer is charged with prudent investment of City funds and to comply with the investment policy of the City of Hemet to protect, preserve and maintain cash and investments placed in his or her trust on behalf of the citizens of the City of Hemet.

ABOUT THE DEPARTMENT

The City Treasurer is responsible for the City's treasury investment management and reporting.

The City Treasurer monitors State level investment activity to determine continued feasibility of investment in the Local Agency Investment Fund should the Legislature indicate plans to tap the fund in order to solve the State's financial crisis. The City Treasurer explores potential fund investment with local financial institutions where reinvestment of such funds is determinable to be in compliance with the Community Redevelopment Act.

EXPENDITURES BY CATEGORY

CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	12,058	12,143	12,200	12,400
OPERATING EXPENSES	4,326	6,808	6,500	5,600
INTERNAL SERVICE CHARGES	12,496	12,408	13,100	11,200
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	(9,100)	-	-	-
NET DEPARTMENT COST	19,780	31,359	31,800	29,200

**City of Hemet
2018/2019 ANNUAL BUDGET**

**100 GENERAL ADMINISTRATION FUND
1500 CITY TREASURER**

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1200 SALARIES PART TIME	7.808	7.778	7.800	7.700
1400 OTHER FRINGE BENEFITS	339	337	300	300
1405 PERS Pension	3.111	3.228	3.200	3.600
1415 WORKERS COMP CONTRIBUTION	800	800	900	800
Total SALARIES & FRINGE BENEFITS	12,058	12,143	12,200	12,400
2200 TELEPHONE/COMMUNICATIONS	0	793	800	800
2250 OFFICE SUPPLIES AND MATERIALS	0	197	100	100
2500 INSURANCE. BONDS	0	0	300	300
2550 CONFERENCES	1.778	1.288	1.800	900
2710 PROFESSIONAL/SPECIALIZED SERV	2.548	4.530	3.500	3.500
Total OPERATING SUPPLIES & SERVICES	4,326	6,808	6,500	5,600
3612 CITY ATTORNEY	0	204	300	0
3613 IT/COMPUTERS-TELEPHONES	7.896	7.104	7.700	8.300
3616 LIABILITY INSURANCE	400	700	400	0
3680 FACILITY MAINTENANCE	4.200	4.400	4.700	2.900
Total INTERNAL SERVICE CHARGES	12,496	12,408	13,100	11,200
Total CAPITAL OUTLAY	0	0	0	0
Total CITY TREASURER	28,880	31,359	31,800	29,200

City of Hemet

Departmental Budget Detail

100 GENERAL ADMINISTRATION FUND
1500 CITY TREASURER

100-1500-2200 TELEPHONE/COMMUNICATIONS

Telephone at approx \$60 per month

TOTAL: \$800
\$800

100-1500-2250 OFFICE SUPPLIES AND MATERIALS

Operating supplies

TOTAL: \$100
\$100

100-1500-2500 INSURANCE, BONDS

Treasurer's Surety Bond

TOTAL: \$300
\$300

100-1500-2550 CONFERENCES

CMTA Annual Conference (CA)

TOTAL: \$900
\$900

100-1500-2710 PROFESSIONAL/SPECIALIZED SERV

Safekeeping fees

TOTAL: \$3,500
\$3,500

Treasurer

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Treasurer	1.00	1.00	1.00	1.00	1.00
Treasurer Total	1.00	1.00	1.00	1.00	1.00

NOTES:

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
PT	TREAS	100%	100	1500	Treasurer	7,748	-	3,575	316	-	-	11,639
Personnel Totals		1.00			Salary & Benefits Totals	\$ 7,748	\$ -	\$ 3,575	\$ 316	\$ -	\$ -	\$ 11,639

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HUMAN RESOURCES

ADMINISTRATIVE SERVICES

Human Resources

DEPARTMENT: 1800

FUND: GENERAL ADMINISTRATION

MISSION STATEMENT

It is the mission of the Human Resources Division to attract and retain highly qualified candidates and maximize the potential of the City's greatest asset – its employees.

ABOUT THE DIVISION

The Human Resources Division provides services for active employees, retirees, and the public. Programs and activities include recruitment and selection; classification and compensation; benefits administration; labor relations; employee relations; and safety and workers' compensation services. Human Resources is responsible for the administration of employee related areas regulated by state and federal law, including COBRA, FMLA/CFRA/PDL, EEO, HIPPA, Medicare, and OSHA. Human Resources is also responsible for compliance and implementation of PEPRA (Pension Reform) and PPACA (Health Care Reform).

<i>EXPENDITURES BY CATEGORY</i>				
	2015-16	2016-17	2017-18	2018-19
CATEGORY	ACTUAL	ACTUAL	AMENDED	PROPOSED
PERSONNEL	290,126	312,141	406,300	344,100
OPERATING EXPENSES	53,759	131,258	74,300	71,075
INTERNAL SERVICE CHARGES	348,992	173,900	66,100	47,500
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	(197,700)	-	-	-
NET DEPARTMENT COST	495,177	617,299	546,700	462,675

HUMAN RESOURCES

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Coordinated mandated Harassment Prevention training for supervisors, managers, and department heads.
- ✓ Introduced TargetSolutions online training to Department Heads; successfully coordinated leadership training for new supervisor and manager.
- ✓ Utilized various CSAC EIA benefits that reduced the cost to the City and have created a plan to continue to maximize the available services as needed, i.e. training, discount programs, online resources, employment related legal counsel, etc.
- ✓ Updated the Employee Portal to include all current benefits information, resources available to employees, Human Resources forms, instructions on how to apply for protected leaves, i.e. FMLA/CFRA, Workers' Compensation, etc.
- ✓ Successfully collaborated with the Information Technology Department to provide the Employee Portal access to all regular employees.
- ✓ Successfully launched 35 recruitments (completed 27) in NEOGOV.
- ✓ Successfully coordinated regular meetings with the Benefits Committee to discuss health care options for the 18/19 Plan Year.
- ✓ Created an Employee Benefits Guide as well as a Retiree Benefits Guide.
- ✓ In collaboration with HUB, coordinated Health & Wellness Fair from a biennial event to an annual event.
- ✓ In collaboration with HUB, coordinated the processing of retiree billing to enhance efficiency and reduce internal workload.

2018-2019 KEY GOALS

- Successfully complete negotiations with various labor groups.
- Coordinate the annual Employee Service Awards.
- Continue implementation of the NEOGOV system and continue training management staff on the online application review/selection process.
- Continue research and evaluation of new employee performance evaluation software/tools.
- Continue to provide various training to supervisors, managers, and department heads to ensure compliance with State and Federal regulations.
- Formalize the Return to Work program.

City of Hemet
2018/2019 ANNUAL BUDGET

100 GENERAL ADMINISTRATION FUND
1800 HUMAN RESOURCES

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	150.492	150.212	212.200	195.400
1200 SALARIES PART TIME	0	13.095	0	0
1300 SALARIES OVERTIME	4.053	2.172	5.000	5.000
1305 COMP TIME USED	8.110	1.274	0	0
1310 COMP TIME PAID	18	0	0	0
1400 OTHER FRINGE BENEFITS	12.208	14.472	10.800	9.700
1405 PERS Pension	43.319	45.661	66.800	71.100
1410 HEALTH PLANS	22.913	23.256	39.500	37.600
1415 WORKERS COMP CONTRIBUTION	15.600	16.400	19.300	16.700
1420 Special Pav	302	338	7.100	7.400
1425 PTO + Holiday	5.873	17.461	11.900	13.500
1430 UNEMPLOYMENT BENEFITS	0	300	400	400
1450 RETIREE MEDICAL PREMIUMS	27.238	27.500	33.300	0
1499 PERSONNEL SAVINGS	0	0	0	12.700-
Total SALARIES & FRINGE BENEFITS	290,126	312,141	406,300	344,100
2200 TELEPHONE/COMMUNICATIONS	1.232	1.099	1.300	1.400
2220 ADVERTISING AND PUBLICATIONS	17.256	19.617	23.300	23.300
2250 OFFICE SUPPLIES AND MATERIALS	7.770	8.384	6.543	7.635
2400 CONTRACTS.LEASES.RENTS.& TAXES	1.161	4.505	5.000	5.700
2550 CONFERENCES	2.500	1.640	4.657	1.725
2560 TRAINING & EDUCATION	789	374	3.641	1.500
2710 PROFESSIONAL/SPECIALIZED SERV	22.817	94.377	30.798	28.215
2714 PRINTING SERVICES	234	1.262	959	1.600
Total OPERATING SUPPLIES & SERVICES	53,759	131,258	76,198	71,075
3612 CITY ATTORNEY	300.096	113.796	11.100	0
3613 IT/COMPUTERS-TELEPHONES	31.200	35.604	34.300	38.400
3616 LIABILITY INSURANCE	5.800	11.700	7.300	400
3617 EMERGENCY SERVICES	396	600	500	700
3680 FACILITY MAINTENANCE	11.500	12.200	12.900	8.000
Total INTERNAL SERVICE CHARGES	348,992	173,900	66,100	47,500
Total CAPITAL OUTLAY	0	0	0	0
Total HUMAN RESOURCES	692,877	617,299	548,598	462,675

City of Hemet

Departmental Budget Detail

100 GENERAL ADMINISTRATION FUND
1800 HUMAN RESOURCES

100-1800-2200 TELEPHONE/COMMUNICATIONS

Cellphone		\$1,400
	TOTAL:	\$1,400

100-1800-2220 ADVERTISING AND PUBLICATIONS

Recruitment Advertising		\$22,000
Subscriptions		\$500
Trade Journals/Magazines		\$800
	TOTAL:	\$23,300

100-1800-2250 OFFICE SUPPLIES AND MATERIALS

Postage		\$1,400
Office Supplies		\$4,485
New Employee Orientation Program Supplies		\$1,000
Annual CA Labor Law Posters		\$750
	TOTAL:	\$7,635

100-1800-2400 CONTRACTS, LEASES, RENTS, & TAXES

Annual Copier Lease Agreement		\$5,700
	TOTAL:	\$5,700

100-1800-2550 CONFERENCES

CALPELRA		\$1,250
CalPERS Educational Forum		\$475
	TOTAL:	\$1,725

100-1800-2560 TRAINING & EDUCATION

Various Regulatory Training (i.e. FMLA, ADA, COBRA)		\$1,500
	TOTAL:	\$1,500

City of Hemet

Departmental Budget Detail

100-1800-2710 PROFESSIONAL/SPECIALIZED SERV

Recruitment Testing	\$3,000
DOJ Fingerprint Processing Fees w/FBI	\$1,500
Arbitration Fees	\$2,000
Service Awards	\$2,000
Employee Investigations	\$10,000
NeoGov Annual Subscription (price increase)	\$9,215
ACA E-Filing (required for filing IRS Form 1095 related to medical insurance)	\$500
TOTAL:	\$28,215

100-1800-2714 PRINTING SERVICES

Outside Printing Services	\$1,600
TOTAL:	\$1,600

Human Resources

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Director of Human Resources	0.00	0.00	0.00	0.00	0.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Senior Human Resources Technician	1.00	0.00	0.00	0.00	0.00
Human Resources Technician	1.00	2.00	2.00	2.00	2.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Office Specialist - Confidential	0.00	0.00	0.00	1.00	1.00
Human Resources Total	3.00	3.00	3.00	4.00	4.00

NOTES:

FY 2017-2018: Addition of FT Office Specialist - Confidential

FY 2015-2016: Eliminated Sr. HR Tech position and replaced with HR Tech position

FY 2014-2015: Added Human Resources Technician position, eliminated Administrative Assistant position

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	HR	50%	100	1800	Human Resources Technician	29,994	1,500	10,902	1,517	6,713	2,193	52,819
FT	HR	50%	681	2350	Human Resources Technician	29,994	1,500	10,902	1,517	6,713	2,193	52,819
FT	HR	30%	681	2350	Human Resources Manager	33,999	1,080	12,417	1,711	4,028	2,485	55,720
FT	HR	70%	100	1800	Human Resources Manager	79,331	2,520	28,972	3,992	9,398	5,799	130,013
FT	HR	20%	681	2350	Human Resources Technician	14,170	600	5,149	715	2,685	1,036	24,355
FT	HR	80%	100	1800	Human Resources Technician	56,679	2,400	20,598	2,861	10,741	4,143	97,422
FT	HR	20%	681	2350	Office Specialist CONF	7,352	240	2,674	343	2,685	348	13,642
FT	HR	80%	100	1800	Office Specialist CONF	29,408	960	10,696	1,374	10,741	1,391	54,570
Personnel Totals		4.00			Salary & Benefits Totals	\$ 280,927	\$ 10,800	\$ 102,311	\$ 14,031	\$ 53,703	\$ 19,587	\$ 481,359

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POLICE DEPARTMENT

DEPARTMENT: 3100

FUND: GENERAL

Mission Statement

The mission of the Hemet Police Department is to enhance quality of life and public safety through partnership with our community and service that is delivered with honor, integrity, and innovation.



ABOUT THE DEPARTMENT

The police department is committed to providing superior service and protection to the City of Hemet's residents, visitors and workforce. We have adopted a five-year strategic plan (2015-2019) aimed at achieving that goal. Our intention is to fulfill our vision for community safety and pride and see "Hemet on the R.I.S.E." The police budget supports this on-going effort by funding the patrol division, traffic bureau, crime suppression unit, detective division, community services bureau and the Police/Fire-9-1-1 Emergency Communications Center.

The Hemet police department is committed to accomplishing its mission by:

- Reducing crime and the fear of crime to improve the quality of life and safety for community members, businesses, and visitors
- Inspire staff - We will recruit, develop and retain a workforce of community-focused professionals
- Smart Policing -- Identify, develop and implement innovative and strategic technology, partnerships and funding to carry out our mission efficiently and effectively
- Expand partnerships with the community and its leaders to strengthen the public's role in community safety and create long-term, collaborative solutions

<i>EXPENDITURES BY CATEGORY</i>				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	15,750,846	16,337,690	16,937,377	14,906,400
OPERATING EXPENSES	882,784	1,139,574	1,033,405	994,605
INTERNAL SERVICE CHARGES	2,410,008	2,628,912	2,563,900	1,873,600
GRANT CREDITS	(207,820)	(49,940)	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(1,487,384)	(1,126,626)	(1,127,500)	(1,194,600)
NET DEPARTMENT COST	17,348,434	18,929,610	19,407,182	16,580,005

POLICE DEPARTMENT

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Successfully recruited and hired a Media and Intelligence Analyst to better utilize media, social media, and available data in crime fighting efforts
- ✓ Administered and/or was awarded over \$387,000 worth of grants in an effort to relieve pressure from the General Fund
- ✓ Upgraded software package in our “state of the art” local 911 emergency dispatch center
- ✓ Added 10 Police Officers and 3 Community Services Officer positions to our Table of Organization
- ✓ Fully deployed our Crime Suppression Unit and our ROCS (Restoring Our Community Strategy) Teams
- ✓ Identified 14 nuisance properties and utilized the provisions of the Chronic Nuisance Ordinance to mitigate the problem

2018-2019 KEY GOALS

- Upgrade our existing radio system from analog to digital in an effort to increase officer safety and meet best practices in law enforcement communications
- Implement Measure U FY 2018-19 staffing plan.
- With funds donated from the public and civic groups, purchase and train a K9 that is trained in gun detection
- Re-organize our command staff structure allowing more span of coverage at a lower cost to the General Fund
- Evaluate both short and long term staffing needs in non-patrol assignments
- Kick off the building project that will update our jail and patrol side of the department to meet current building standards
- Enter into a MOU with the Riverside County District Attorney’s Office to participate in a marijuana task force in an effort to bring new resources to the Valley
- Establish a non-profit Hemet Police Foundation to provide avenue for direct community funding of special police projects and services

City of Hemet
2018/2019 ANNUAL BUDGET

110 GENERAL
3100 POLICE DEPARTMENT

<u>Account Number</u>	<u>2016</u> <u>Actuals</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Amended</u>	<u>2019 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	6,781,056	7,084,113	8,544,800	7,684,900
1200 SALARIES PART TIME	239,272	88,860	61,700	65,200
1300 SALARIES OVERTIME	975,838	1,229,162	450,000	450,000
1305 COMP TIME USED	109,727	111,734	0	0
1310 COMP TIME PAID	133,171	164,046	0	0
1400 OTHER FRINGE BENEFITS	306,536	390,259	213,600	210,700
1405 PERS Pension	3,225,341	3,470,822	3,388,177	3,848,600
1410 HEALTH PLANS	1,183,082	1,176,197	1,253,900	1,297,600
1415 WORKERS COMP CONTRIBUTION	798,300	774,600	815,500	708,900
1420 Special Pay	314,203	312,325	417,900	764,300
1425 PTO + Holiday	247,117	227,172	371,500	356,200
1430 UNEMPLOYMENT BENEFITS	0	13,300	18,300	19,000
1450 RETIREE MEDICAL PREMIUMS	1,437,203	1,295,100	1,402,000	0
1499 PERSONNEL SAVINGS	0	0	0	499,000-
Total SALARIES & FRINGE BENEFITS	15,750,846	16,337,690	16,937,377	14,906,400
2201 TELEPHONE/COMMUNICATION-PD/OPERATIONS	5,001	3,033	5,000	5,000
2202 TELEPHONE/COMMUNICATION-PD/SERVICES	35,494	37,323	45,100	45,100
2203 TELEPHONE/COMMUNICATION-PD/ADMIN	38,932	37,855	32,100	32,100
2221 ADVERTISING & PUB-PD/OPERATIONS	0	810	850	850
2222 ADVERTISING & PUB-PD/SERVICES	339	450	450	450
2223 ADVERTISING & PUB-PD/ADMIN	1,414	2,200	2,200	2,200
2252 OFFICE SUPPLIES AND MATERIALS-PD/SERVICE	470	2,134	1,900	1,900
2253 OFFICE SUPPLIES AND MATERIALS-PD/ADMIN	45,297	38,400	35,000	35,000
2260 SOFTWARE PURCHASES	0	49,453	0	0
2351 VEHICLE SUPPLIES & MAINT-PD/OPERATIONS	1,424	1,290	2,900	2,900
2352 VEHICLE SUPPLIES & MAINT-PD/SERVICES	0	0	300	300
2401 CONTRACTS-PD/OPERATIONS	83,142	82,253	83,305	83,305
2402 CONTRACTS-PD/SERVICES	1,677	1,805	1,800	1,800
2403 CONTRACTS-PD/ADMIN	85,742	76,663	90,400	90,400
2451 MAINT & OPS/PARTS & SUPP-PD/OPERATIONS	0	0	1,300	1,300
2452 MAINT & OPS/PARTS & SUPP-PD/SERVICES	4,600	2,275	4,600	4,600
2453 MAINT & OPS/PARTS & SUPP-PD/ADMIN	0	0	900	900
2551 CONFERENCES-PD/OPERATIONS	0	0	1,200	600
2552 CONFERENCES-PD/SERVICES	4,273	4,632	4,400	2,200
2553 CONFERENCES-PD/ADMIN	8,024	8,755	10,000	5,000
2561 TRAINING & EDUCATION-PD/OPERATIONS	7,739	30,053	35,300	35,300
2562 TRAINING & EDUCATION-PD/SERVICES	818	306	5,500	5,500
2563 TRAINING & EDUCATION-PD/ADMIN	47,078	53,415	57,200	57,200
2623 VEHICLE FUEL	146,049	184,455	232,700	201,700
2700 UNIFORMS AND SAFETY EQUIPMENT	0	44	0	0
2701 UNIFORMS & SAFETY EQUIP-PD/OPERATIONS	37,972	108,317	107,906	107,000
2702 UNIFORMS & SAFETY EQUIP-PD/SERVICES	3,850	19,018	20,500	20,500
2703 UNIFORMS & SAFETY EQUIP-PD/ADMIN	7,637	7,207	5,500	5,500
2710 PROFESSIONAL/SPECIALIZED SERV	0	245	0	0
2711 PROFESSIONAL SERVICES-PD/OPERATIONS	89,184	67,858	60,800	60,800
2712 PROFESSIONAL SERVICES-PD-SERVICES	57,258	70,603	57,800	57,800
2713 PROFESSIONAL SERVICES-PD/ADMIN	90,184	224,468	124,000	114,000
2717 PRINTING SERVICES-PD/ADMIN	5,012	13,097	5,000	5,000
2801 MISCELLANEOUS-PD/OPERATIONS	52,885	6,810	0	0
2802 MISCELLANEOUS-PD/SERVICES	15,874	59	0	0

**City of Hemet
2018/2019 ANNUAL BUDGET**

**110 GENERAL
3100 POLICE DEPARTMENT**

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
2803 MISCELLANEOUS-PD/AMIN	1.152	0	0	0
2805 POLICE VOLUNTEER COSTS	4.241	4.263	7.900	7.900
2850 SMALL TOOLS	0	0	300	300
2852 SMALL TOOLS-PD/SERVICES	22	0	100	100
2853 SMALL TOOLS-PD/ADMIN	0	25	100	100
Total OPERATING SUPPLIES & SERVICES	882,784	1,139,574	1,044,311	994,605
3600 EQUIPMENT REPLACEMENT	198.600	204.000	175.900	0
3612 CITY ATTORNEY	72.300	157.404	199.700	0
3613 IT/COMPUTERS-TELEPHONES	811.404	679.704	660.300	767.500
3616 LIABILITY INSURANCE	292.100	442.300	295.900	13.600
3617 EMERGENCY SERVICES	22.500	22.200	21.800	27.000
3622 VEHICLE MAINT & REPAIRS	623.304	710.604	791.900	802.500
3680 FACILITY MAINTENANCE	389.800	412.700	418.400	263.000
Total INTERNAL SERVICE CHARGES	2,410,008	2,628,912	2,563,900	1,873,600
Total DEBT SERVICE	0	0	0	0
5405 GANG TASK FORCE SEED FUNDS	0	693	1.194	0
5410 PACT PROGRAM MACHINERY AND EQUIPMENT	0	0	150.000	0
5903 VETS TO COPS HIRING GRANT	50.346-	0	0	0
5904 GUN VIOLENCE REDUCTION HIRING GRANT	157.474-	50.633-	0	0
Total CAPITAL OUTLAY	207,820-	49,940-	151,194	0
Total POLICE DEPARTMENT	18,835,818	20,056,236	20,696,782	17,774,605

City of Hemet

Departmental Budget Detail

110 GENERAL

3100 POLICE DEPARTMENT

110-3100-2201 TELEPHONE/COMMUNICATION-PD/OPERATIONS

CNT phone monthly fee	\$500	
LiveScan Communication Fee	\$4,500	
	TOTAL:	\$5,000

110-3100-2202 TELEPHONE/COMMUNICATION-PD/SERVICES

Frame Relay for MDB's	\$2,400	
Mobile Data Charges	\$36,200	
Air Cards/MDC	\$4,300	
GTF phone line	\$600	
3Si Cash Tracker	\$1,600	
	TOTAL:	\$45,100

110-3100-2203 TELEPHONE/COMMUNICATION-PD/ADMIN

Cellular Phone Charges	\$31,200	
Batteries & Equipment / cellular phones	\$500	
PD payphone (Pacific Telemangement Services)	\$400	
	TOTAL:	\$32,100

110-3100-2221 ADVERTISING & PUB-PD/OPERATIONS

Thomas Bros. Maps	\$75	
Golden West College Legal Updates	\$775	
	TOTAL:	\$850

110-3100-2222 ADVERTISING & PUB-PD/SERVICES

Thomas Bros. Maps	\$100	
Haines Directory	\$350	
	TOTAL:	\$450

110-3100-2223 ADVERTISING & PUB-PD/ADMIN

Penal/Vehicle Codes	\$700	
Legal Sourcebook/Codes CDROM	\$1,500	
	TOTAL:	\$2,200

City of Hemet

Departmental Budget Detail

110-3100-2252 OFFICE SUPPLIES AND MATERIALS-PD/SERVICE

Printers for Dispatch	\$700
Business Watch CFMH Program Supplies	\$400
Recruiting Supplies	\$800
TOTAL:	\$1,900

110-3100-2253 OFFICE SUPPLIES AND MATERIALS-PD/ADMIN

Business Machines/Supplies	\$1,000
Postage	\$8,000
Cartridges for Printers	\$7,000
Office Supplies	\$16,000
External Hard Drives for Investigations	\$1,000
CD's / Flash / Memory / Storage devices	\$2,000
TOTAL:	\$35,000

110-3100-2351 VEHICLE SUPPLIES & MAINT-PD/OPERATIONS

Command Trailer Supplies	\$400
Fire Extinguishers/Units/Recharging	\$200
First Aid Kits & Other Safety Supplies	\$900
Lock & Key	\$400
Rola Tapes for Units	\$200
Bike OPS Maintenance	\$300
Patrol Unit Equip Boxes	\$500
TOTAL:	\$2,900

110-3100-2352 VEHICLE SUPPLIES & MAINT-PD/SERVICES

Volunteer Vehicle Maintenance & Supplies	\$300
TOTAL:	\$300

110-3100-2401 CONTRACTS-PD/OPERATIONS

CAL-ID System	\$83,305
TOTAL:	\$83,305

110-3100-2402 CONTRACTS-PD/SERVICES

CSU undercover rental car program	\$500
Directv (Dispatch/Command Trailer)	\$1,300
TOTAL:	\$1,800

City of Hemet

Departmental Budget Detail

110-3100-2403 CONTRACTS-PD/ADMIN

GTF Data Line	\$2,000
Lease/Maint/Copier/Traffic	\$5,000
Lease/Maint/Copier/Records Bureau	\$5,000
Lease/Copier/Admin/GTF	\$5,000
Lease/Maint Platt Ridge Repeater	\$2,500
Dataticket-Revenue Experts (Admin Citation Fees)	\$6,000
Time Warner Internet	\$11,400
Immix/Telestaff (timekeeping/scheduling)	\$4,500
Phoenix Group (Parking Citation fees)	\$4,000
PMAM (False Alarm Program Management fees)	\$45,000
TOTAL:	\$90,400

110-3100-2451 MAINT& OPS/PARTS & SUPP-PD/OPERATIONS

Jail Video Recorder Maintenance	\$800
Repairs CAL-ID System	\$500
TOTAL:	\$1,300

110-3100-2452 MAINT & OPS/PARTS & SUPP-PD/SERVICES

Custom Molded Earpieces for Disp. Headsets	\$900
Dispatcher Headset Replacement	\$1,500
Dispatcher Headset Repairs	\$400
Computer Cables, Cords & Connectors	\$300
Lock & Key	\$300
HT Radio Repairs/Parts	\$1,000
Camera Repairs	\$200
TOTAL:	\$4,600

110-3100-2453 MAINT & OPS/PARTS & SUPP-PD/ADMIN

Alarm System Repairs	\$400
Office Machine Repairs	\$500
TOTAL:	\$900

110-3100-2551 CONFERENCES-PD/OPERATIONS

Natn'l Assoc. Field Training Off. Conf.	\$400
Misc. Professional Assoc. Dues	\$200
TOTAL:	\$600

City of Hemet

Departmental Budget Detail

110-3100-2552 CONFERENCES-PD/SERVICES

CA Assoc./ Property/Evid. Conf	\$500
Volunteer Awards Banquet	\$1,110
CA Property Officers Assoc. Dues	\$25
Chamber of Commerce Dues	\$65
CLETS Comm User Group Dues	\$50
Property Evidence Training	\$250
Misc. Professional Assoc. Dues	\$200
TOTAL:	\$2,200

110-3100-2553 CONFERENCES-PD/ADMIN

Riverside County Law Enf. Admin Assoc	\$200
Cal Police Officer's Assn Meeting	\$200
Law Enforcement Awards Ceremony	\$2,000
Volunteer, employee, citizen recognition	\$1,050
R/S Co. Law Enf. Administrators Dues/ Chief	\$100
Misc. Professional Assoc. Dues	\$100
Int'l Chiefs of Police Dues	\$100
CA Police Chiefs' Assoc. Dues	\$750
Professional / Meeting Host Supplies	\$500
TOTAL:	\$5,000

110-3100-2561 TRAINING & EDUCATION-PD/OPERATIONS

K-9 Annual Recertification	\$600
K-9 Monthly Training	\$3,000
K-9 Narcotics Recertification	\$200
CNT: Basic & Advanced Training	\$1,500
SOU: Advanced Tactical Training	\$15,000
Academy Training Expenses	\$15,000
TOTAL:	\$35,300

110-3100-2562 TRAINING & EDUCATION-PD/SERVICES

Volunteer Mgt. Training Seminars	\$500
Dispatch Misc. Training	\$5,000
TOTAL:	\$5,500

City of Hemet

Departmental Budget Detail

110-3100-2563 TRAINING & EDUCATION-PD/ADMIN

POST Certified Training	\$50,000
Non-Post Training Courses/Miscellaneous	\$4,000
CPR Training for Officers (required)	\$2,500
Administration seminars/training	\$700
TOTAL:	\$57,200

110-3100-2623 VEHICLE FUEL

FY1819 FUEL ALLOCATION	\$201,700
TOTAL:	\$201,700

110-3100-2701 UNIFORMS & SAFETY EQUIP-PD/OPERATIONS

SOU: Ordinance (LSDD,Smoke,Stingers)	\$800
SOU: Vest Replacement	\$3,000
SOU: Tear Gas/Flashbangs	\$1,000
SOU: 3volt Lithium Batteries Weapon Lights	\$300
SOU: Gun Cleaning Supplies	\$500
SOU: Equipment Repair/Maint	\$1,500
SOU: Replacement Uniforms	\$500
SOU: Weapons repair/replacement	\$2,500
Range: safety supplies	\$700
Range: training supplies	\$400
Range: gun cleaning supplies	\$400
CNT: callout gear	\$500
K-9 Equipment & Supplies	\$1,500
OPS: gear bags	\$300
Body Armor/Replacement/New	\$7,000
Duty Leather and Equipment	\$3,000
Duty Weapons	\$4,000
Laser 6 volt Lithium Batteries/Shotguns	\$1,000
Mace / Pepper Spray	\$500
Emergency Road Flares	\$3,000
Colt AR-15 Parts	\$300
Misc.Pistol Parts	\$300
Arm & Ankle Restraints	\$500
Tactical Helmets	\$700
Remington 870 Shotguns	\$1,500
Repair / Maintain Tasers (X-26 model)	\$3,000
Digital Recorders	\$300
Replacement Uniforms & Safety Equipment	\$6,000
Camera Equipment & Supplies	\$1,000
Field Drug Testing Supplies	\$1,000

City of Hemet

Departmental Budget Detail

Care & Feed of Prisoners	\$3,000
Laundry of Bedding for Prisoners	\$5,000
DS23 Drag Stabilized Bean Bags	\$500
Taser Cartridges/Duty	\$3,000
Taser Simulation Cartridges	\$1,000
Taser Cartridges/ Training	\$2,000
SOU: training ammo	\$5,000
SOU: Targets	\$800
SOU: Range Supplies	\$500
SOU: less lethal/ gas program	\$3,500
Range: ammunition (duty)	\$10,000
Range: ammunition (training)	\$20,000
Range: targets & training props	\$650
Range: maintenance & repair costs	\$650
Mouthpieces for Intoximeter	\$400
Board-ups	\$4,000
TOTAL:	\$107,000

110-3100-2702 UNIFORMS & SAFETY EQUIP-PD/SERVICES

Replacement Uniforms & Equipment	\$500
Chargers for HT Radios	\$500
Police Explorer Uniforms & Equipment	\$200
DET: tactical vest cover	\$250
DET: tactical gear	\$350
Duty Badges: new/refinish/repair	\$1,500
Portable Radio Batteries	\$1,000
Volunteer Uniforms & Equipment	\$500
Gunshot Residue Analysis Kits	\$500
Investigation Expenses/Travel	\$3,500
Barricade Tape	\$200
Fingerprint Pads	\$1,000
CST: crime scene investigation supplies	\$2,500
Field Evidence Collection Supplies	\$2,000
Evidence Packaging Material	\$3,000
Camera Equipment & Supplies	\$1,000
Field Drug Testing Supplies	\$2,000
TOTAL:	\$20,500

City of Hemet

Departmental Budget Detail

110-3100-2703 UNIFORMS & SAFETY EQUIP-PD/ADMIN

Uniform Patches	\$700
Flashlight Batteries	\$500
SL-20X Flashlights	\$600
SL-20X Replacement Parts/Repairs	\$400
Hobble H-100	\$100
Safety Gloves / Hand Cleaner	\$1,500
Employee ID Cards	\$200
Batteries (AA/AAA/C/D)	\$300
First Aid Supplies	\$800
Barricade Rental/Parades/Special Events	\$400
TOTAL:	\$5,500

110-3100-2711 PROFESSIONAL SERVICES-PD/OPERATIONS

DOJ Intoxilizer / EPAS Services	\$5,000
Narcotic Testing	\$27,000
Riverside County Health Jail Inspection	\$800
Blood / Urine Draws/Rape/Child Abuse Exam	\$25,000
K-9 Medical Expenses	\$3,000
TOTAL:	\$60,800

110-3100-2712 PROFESSIONAL SERVICES/PD-SERVICES

Gunshot Residue Testing	\$3,000
Background Investigation Expenses	\$12,000
Hospital Services / Rape Exams	\$15,000
Polygraph Exams	\$5,000
Psychological Services / Testing	\$5,000
Explorer Registration / Insurance/ Fees	\$400
Tape Transcription	\$1,500
Shredding	\$400
Sex Offender (290) Registrant Services	\$15,000
Hiring/Promotional Testing Expenses	\$500
TOTAL:	\$57,800

110-3100-2713 PROFESSIONAL SERVICES-PD/ADMIN

DOJ/FBI Fingerprint Processing	\$40,000
Interstate T1 Line	\$11,000
Hazardous Material Disposal Services	\$5,000
Translation Services/Language Line	\$200
Riverside Co Booking Fees	\$57,800
TOTAL:	\$114,000

City of Hemet

Departmental Budget Detail

110-3100-2717 PRINTING SERVICES-PD/ADMIN

Outside Printing Services	\$5,000
TOTAL:	\$5,000

110-3100-2805 POLICE VOLUNTEER COSTS

Utilities	\$3,200
Telephone	\$700
Office Supplies and Materials	\$1,700
Contracts, leases, Rents & Taxes	\$1,500
Training & Education	\$800
TOTAL:	\$7,900

110-3100-2850 SMALL TOOLS

Miscellaneous Small Tools/Cleaning Suppls	\$300
TOTAL:	\$300

110-3100-2852 SMALL TOOLS-PD/SERVICES

Miscellaneous Small Tools	\$100
TOTAL:	\$100

110-3100-2853 SMALL TOOLS-PD/ADMIN

Miscellaneous Small Tools	\$100
TOTAL:	\$100

City of Hemet
2018/2019 ANNUAL BUDGET

110	GENERAL				
3400	ANIMAL REGULATION				
<u>Account Number</u>		<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019 Council</u>
		<u>Actuals</u>	<u>Actuals</u>	<u>Amended</u>	<u>Approved</u>
2400	CONTRACTS.LEASES.RENTS.& TAXES	220,535	241,957	377,783	377,800
Total	OPERATING SUPPLIES & SERVICES	220,535	241,957	377,783	377,800
Total	INTERNAL SERVICE CHARGES	0	0	0	0
Total	CAPITAL OUTLAY	0	0	0	0
Total	ANIMAL REGULATION	220,535	241,957	377,783	377,800

City of Hemet

Departmental Budget Detail

110 GENERAL
3400 ANIMAL REGULATION

110-3400-2400 CONTRACTS,LEASES,RENTS,& TAXES

Ramona Humane Society contract for Animal Control

TOTAL: \$377,800
\$377,800

Police

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Chief of Police	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police	1.00	1.00	1.00	1.00	0.00
Police Captain	0.00	0.00	0.00	0.00	2.00
Lieutenant	3.00	3.00	3.00	3.00	2.00
Sergeant	10.00	10.00	10.00	10.00	10.00
Sergeant-Limited Term Program	0.50	0.50	0.00	0.00	0.00
Corporal	5.00	5.00	5.00	5.00	5.00
Investigator	3.00	3.00	3.00	3.00	3.00
Investigator-Limited Term Program	2.00	2.00	0.00	0.00	0.00
Police Officer	46.00	46.00	46.00	46.00	46.00
Sworn total	71.50	71.50	69.00	69.00	69.00
Management Assistant	2.00	2.00	2.00	2.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Personnel Training Coordinator	0.00	0.00	0.00	0.00	1.00
Office Specialist Confidential	0.00	0.00	0.50	0.00	0.00
Office Specialist I	0.50	0.50	0.00	0.00	0.00
Media & Intelligence Analyst	n/a	1.00	1.00	1.00	1.00
Crime Scene Technician	1.00	1.00	1.00	1.00	1.00
Public Safety Dispatch Supervisor	0.00	0.00	0.00	0.00	0.00
Public Safety Dispatcher	12.00	12.00	12.00	12.00	12.00
Public Safety Dispatcher OC/TPT	0.70	0.70	0.70	0.70	0.70
Property/Evidence Technician	1.50	1.50	1.50	1.50	1.50
Community Service Officer	3.00	7.00	7.00	7.00	7.00
Public Safety Office Specialist	5.00	5.00	5.00	5.00	5.00
Non-sworn total	25.70	30.70	30.70	30.20	30.20
Police Department Total	97.20	102.20	99.70	99.20	99.20

NOTES:

FY 2018-2019: Eliminated Deputy Chief & added 2 Captains

FY 2018-2019: Eliminated 1 Management Assistant & added 1 Personnel Training Coordinator

FY 2016-2017: Deleted 2.5 Limited Term positions

FY 2015-2016: 4 additional CSO positions funded; 1 new Media & Intelligence Analyst position funded

FY 2014-2015: Police Captain position unfunded

FY 2014-2015: Added Deputy Chief of Police position

FY 2014-2015: Added 2 Police Officer position due to Stop Gun Violence 2013 Grant; Two Officers funded for 3 years

FY 2014-2015: Included Part-time positions in Department position total

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL GRAND TOTAL Salary & Benefits by G/L
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	
FT	PD	100%	110	3100	Community Service Officer	40,290	1,650	14,407	1,020	13,426	2,059	72,853
FT	PD	100%	110	3100	Public Safety Office Specialist	41,789	2,030	15,116	1,063	13,426	2,135	75,559
FT	PD	100%	110	3100	Police Officer	87,015	18,683	49,007	2,381	13,426	2,811	173,322
FT	PD	100%	110	3100	Community Service Officer	43,168	1,650	15,434	1,092	13,426	2,206	76,976
FT	PD	100%	110	3100	Community Service Officer	43,168	1,650	15,434	1,092	13,426	2,206	76,976
FT	PD	100%	110	3100	Police Corporal	94,031	11,348	48,790	2,445	13,426	3,037	173,077
FT	PD	100%	110	3100	Police Officer	87,015	7,805	44,531	2,223	13,426	2,811	157,811
FT	PD	100%	110	3100	Police Officer	87,015	5,861	43,745	2,195	13,426	2,811	155,052
FT	PD	100%	110	3100	Public Safety Dispatcher	52,856	11,878	21,226	1,480	13,426	2,701	103,567
FT	PD	100%	110	3100	Public Safety Office Specialist	35,239	1,550	12,604	894	13,426	1,801	65,514
FT	PD	100%	110	3100	Crime Scene Tech	55,939	3,930	21,202	1,441	13,426	2,858	98,795
FT	PD	100%	234	3100	Police Officer CFD	81,885	3,583	42,103	2,038	13,426	2,645	145,679
FT	PD	100%	234	3100	Police Officer CFD	87,015	16,507	46,621	2,349	13,426	2,811	168,729
FT	PD	100%	110	3100	Police Officer	76,420	1,945	38,525	1,881	13,426	2,468	134,665
FT	PD	100%	110	3100	Police Officer	80,898	6,813	43,234	2,060	13,426	2,613	149,044
FT	PD	100%	110	3100	Police Officer	83,562	3,616	42,965	2,079	13,426	2,699	148,347
FT	PD	100%	110	3100	Public Safety Dispatcher	44,934	10,090	17,483	1,258	13,426	2,296	89,487
FT	PD	100%	110	3100	Police Sergeant	107,473	14,143	54,652	3,018	13,426	7,899	200,612

Department Positions by General Ledger Distribution

Department Positions by General Ledger Distribution						Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PD	100%	110	3100	Community Service Officer	42,305	1,650	15,126	1,070	13,426	2,162	75,739
FT	PD	100%	110	3100	Community Service Officer	47,974	2,850	17,967	1,228	13,426	2,451	85,896
FT	PD	100%	110	3100	Police Officer	69,883	4,041	36,179	1,753	13,426	2,257	127,540
FT	PD	100%	110	3100	Police Lieutenant	145,068	30,457	80,412	4,238	13,426	10,662	284,264
FT	PD	100%	110	3100	Police Lieutenant	145,068	30,457	80,412	4,238	13,426	10,662	284,264
FT	PD	100%	110	3100	Media & Intelligence Analyst	70,157	1,200	25,496	3,262	13,426	3,318	116,859
FT	PD	100%	110	3100	Police Officer	83,907	6,873	44,780	2,134	13,426	2,710	153,831
FT	PD	100%	110	3100	Police Sergeant	120,888	21,261	64,255	3,472	13,426	8,885	232,187
FT	PD	100%	110	3100	Police Sergeant	120,888	26,105	67,119	3,542	13,426	8,885	239,966
FT	PD	100%	110	3100	Police Officer	81,556	4,392	42,896	2,041	13,426	2,634	146,945
FT	PD	100%	110	3100	Community Service Officer	45,327	1,650	16,205	1,145	13,426	2,316	80,069
FT	PD	100%	110	3100	Police Officer	86,324	6,921	43,920	2,194	13,426	2,788	155,574
FT	PD	100%	110	3100	Police Officer	87,015	3,685	42,714	2,163	13,426	2,811	151,814
PT	PD	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	-	2,493	99	-		9,392
FT	PD	100%	110	3100	Police Sergeant	120,888	26,105	67,119	3,542	13,426	8,885	239,966
FT	PD	100%	110	3100	Police Sergeant	120,888	21,261	64,255	3,472	13,426	8,885	232,187
FT	PD	100%	110	3100	Police Officer	87,015	12,156	46,592	2,286	13,426	2,811	164,286
FT	PD	100%	110	3100	Police Corporal	100,731	12,018	53,004	2,617	13,426	3,254	185,049

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PD	100%	110	3100	Police Officer	87,015	3,685	42,714	2,163	13,426	2,811	151,814
FT	PD	100%	110	3100	Police Officer	87,015	12,156	48,872	2,286	13,426	2,811	166,566
FT	PD	100%	110	3100	Police Corporal	100,731	18,290	55,191	2,708	13,426	3,254	193,599
FT	PD	100%	110	3100	Police Officer	83,907	8,658	44,895	2,160	13,426	2,710	155,756
FT	PD	100%	110	3100	Police Officer	82,872	14,376	47,264	2,218	13,426	2,677	162,831
FT	PD	100%	110	3100	Police Officer	69,883	1,945	35,232	1,723	13,426	2,257	124,465
FT	PD	100%	110	3100	Public Safety Dispatcher	52,856	11,278	20,790	1,471	13,426	2,701	102,522
FT	PD	100%	110	3100	Police Officer	87,015	6,935	44,254	2,211	13,426	2,811	156,651
FT	PD	100%	110	3100	Public Safety Dispatcher	52,856	15,121	22,169	1,527	13,426	2,701	107,800
FT	PD	100%	110	3100	Public Safety Dispatcher	52,856	11,758	20,964	1,478	13,426	2,701	103,183
FT	PD	100%	110	3100	Management Assistant	72,669	1,200	26,408	3,378	13,426	3,437	120,518
FT	PD	100%	110	3100	Police Investigator	95,717	17,638	52,553	2,577	13,426	3,092	185,002
FT	PD	100%	110	3100	Public Safety Dispatcher	52,856	11,878	21,226	1,480	13,426	2,701	103,567
FT	PD	100%	110	3100	Public Safety Dispatcher	52,856	12,478	21,226	1,488	13,426	2,701	104,175
FT	PD	100%	110	3100	Police Officer	71,588	1,945	36,090	1,764	13,426	2,312	127,125
FT	PD	100%	110	3100	Police Officer	69,883	1,945	35,232	1,723	13,426	2,257	124,465
FT	PD	100%	110	3100	Police Sergeant	116,571	20,699	61,984	3,351	13,426	8,568	224,599
FT	PD	100%	110	3100	Police Officer	78,925	8,259	42,231	2,034	13,426	2,549	147,423

Department Positions by General Ledger Distribution

Department Positions by General Ledger Distribution						Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PD	100%	110	3100	Police Officer	87,015	10,647	45,877	2,264	13,426	2,811	162,039
FT	PD	100%	110	3100	Public Safety Office Specialist	41,789	2,750	15,723	1,073	13,426	2,135	76,896
FT	PD	100%	110	3100	Police Sergeant	120,888	26,105	67,119	3,542	13,426	8,885	239,966
FT	PD	100%	110	3100	Property/Evidence Tech	45,660	1,650	16,324	1,153	13,426	2,333	80,545
FT	PD	100%	110	3100	Public Safety Dispatcher	52,856	13,921	21,734	1,509	13,426	2,701	106,147
FT	PD	100%	110	3100	Police Sergeant	120,888	27,305	67,119	3,560	13,426	8,885	241,183
FT	PD	100%	110	3100	Police Officer	79,583	3,935	41,121	1,987	13,426	2,571	142,621
FT	PD	100%	110	3100	Police Officer	78,925	3,524	40,582	1,965	13,426	2,549	140,971
FT	PD	100%	110	3100	Public Safety Dispatcher	52,856	11,278	20,790	1,471	13,426	2,701	102,522
FT	PD	100%	110	3100	Police Officer	87,015	7,805	44,531	2,223	13,426	2,811	157,811
FT	PD	100%	110	3100	Police Investigator	95,717	17,638	52,553	2,577	13,426	3,092	185,002
FT	PD	100%	110	3100	Police Officer	86,670	10,612	45,023	2,256	13,426	2,799	160,785
FT	PD	100%	110	3100	Community Service Officer	46,070	1,650	16,470	1,163	13,426	2,354	81,134
FT	PD	100%	110	3100	Police Sergeant	120,888	26,105	67,119	3,542	13,426	8,885	239,966
PT	PD	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	255	-	99	-		7,154
FT	PD	100%	110	3100	Police Officer	71,588	1,945	36,090	1,764	13,426	2,312	127,125
FT	PD	100%	110	3100	Police Officer	79,912	9,936	43,563	2,082	13,426	2,581	151,500
PT	PD	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	-	2,493	99			9,392

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PD	100%	110	3100	Police Corporal	95,173	16,221	51,629	2,543	13,426	3,074	182,066
FT	PD	100%	110	3100	Police Officer	77,986	1,945	39,314	1,919	13,426	2,519	137,108
FT	PD	100%	110	3100	Police Officer	75,167	1,945	37,894	1,851	13,426	2,428	132,710
FT	PD	100%	110	3100	Police Officer	87,015	5,195	43,429	2,185	13,426	2,811	154,061
FT	PD	100%	110	3100	Public Safety Dispatcher	52,856	11,278	22,722	1,471	13,426	2,701	104,454
FT	PD	100%	110	3100	Police Officer	84,943	16,810	47,157	2,304	13,426	2,744	167,384
FT	PD	100%	110	3100	Public Safety Dispatcher	52,856	11,278	20,790	1,471	13,426	2,701	102,522
FT	PD	100%	110	3100	Police Officer	87,015	3,685	44,740	2,163	13,426	2,811	153,840
FT	PD	100%	110	3100	Public Safety Office Specialist	41,789	2,750	15,723	1,073	13,426	2,135	76,896
FT	PD	100%	110	3100	Public Safety Dispatcher	52,856	11,278	20,445	1,471	13,426	2,701	102,177
FT	PD	100%	110	3100	Police Officer	84,253	4,473	41,647	2,108	13,426	2,721	148,627
FT	PD	100%	110	3100	Police Personnel Training Coordinator	52,837	3,000	19,208	2,678	13,426	3,862	95,011
FT	PD	100%	110	3100	Police Investigator	80,715	1,945	38,905	1,985	13,426	2,607	139,583
FT	PD	100%	110	3100	Police Officer	73,377	1,945	35,428	1,808	13,426	2,370	128,353
FT	PD	100%	110	3100	Police Officer	73,377	1,945	35,428	1,808	13,426	2,370	128,353
FT	PD	100%	110	3100	Police Officer	73,377	1,945	35,428	1,808	13,426	2,370	128,353
FT	PD	100%	110	3100	Police Officer (Trainee)	66,555	1,945	33,555	1,642	13,426	2,150	119,273
FT	PD	100%	110	3100	Police Captain	151,976	31,701	84,210	4,437	13,426	11,170	296,920

Department Positions by General Ledger Distribution

Department Positions by General Ledger Distribution						Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PD	100%	110	3100	Police Captain	151,976	31,701	84,210	4,437	13,426	11,170	296,920
PT	PD	50%	110	3100	Property/Evidence Tech	17,602	810	-	296	6,713	-	25,422
PT	PD	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	255	-	99	-	-	7,154
PT	PD	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	255	-	99	-	-	7,154
PT	PD	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	255	-	99	-	-	7,154
FT	PD	100%	110	3100	Police Corporal	100,731	17,055	54,606	2,690	13,426	3,254	191,761
FT	PD	100%	110	3100	Police Officer	82,214	10,577	45,025	2,147	13,426	2,656	156,044
PT	PD	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	-	2,493	108	-	-	9,401
FT	PD	100%	110	3100	Police Officer	71,588	4,093	37,061	1,795	13,426	2,312	130,274
FT	PD	100%	110	3100	Police Chief	178,008	42,742	133,274	8,642	13,426	14,330	390,422
FT	PD	100%	110	3100	Public Safety Office Specialist	41,789	2,750	15,723	1,073	13,426	2,135	76,896
FT	PD	100%	110	3100	Police Officer	74,570	1,945	37,593	1,836	13,426	2,409	131,779
FT	PD	100%	110	3100	Police Officer	83,562	8,630	44,710	2,151	13,426	2,699	155,179
FT	PD	100%	110	3100	Police Officer	76,106	1,945	38,367	1,874	13,426	2,458	134,176
FT	PD	100%	110	3100	Police Officer	84,943	11,990	45,535	2,234	13,426	2,744	160,872
FT	PD	100%	110	3100	Police Sergeant	120,888	26,105	67,119	3,542	13,426	8,885	239,966
Personnel Totals		99.20			Salary & Benefits Totals	\$ 7,937,687	\$ 987,517	\$ 3,994,917	\$ 218,422	\$ 1,322,434	\$ 363,998	\$ 14,824,975



POLICE DEPARTMENT

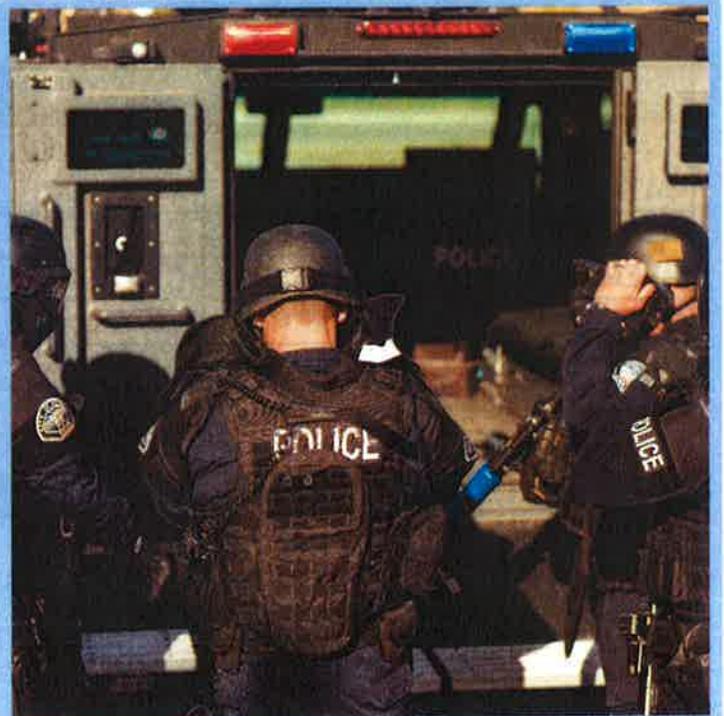
Measure U Funded

DEPARTMENT: 3101

FUND: GENERAL FUND

MISSION STATEMENT

The mission of the Hemet Police Department is to enhance quality of life and public safety through partnership with our community and service that is delivered with honor, integrity, and innovation.



ABOUT THE DEPARTMENT

The police department is committed to providing superior service and protection to the City of Hemet's residents, visitors and workforce. We have adopted a five-year strategic plan (2015-2019) aimed at achieving that goal. Our intention is to fulfill our vision for community safety and pride and see "Hemet on the R.I.S.E." The police budget supports this on-going effort by funding the patrol division, traffic bureau, crime suppression unit, detective division, community services bureau and the Police/Fire-9-1-1 Emergency Communications Center.

The Hemet police department is committed to accomplishing its mission by:

- Reducing crime and the fear of crime to improve the quality of life and safety for community members, businesses, and visitors
- Inspire staff - We will recruit, develop and retain a workforce of community-focused professionals
- Smart Policing -- Identify, develop and implement innovative and strategic technology, partnerships and funding to carry out our mission efficiently and effectively
- Expand partnerships with the community and its leaders to strengthen the public's role in community

EXPENDITURES BY CATEGORY				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	-	337,490	4,247,700	4,555,800
OPERATING EXPENSES	-	148,899	555,600	580,200
INTERNAL SERVICE CHARGES	-	-	302,600	149,200
CAPITAL OUTLAY	-	6,551	591,000	591,000
DEBT SERVICE	-	-	-	
DEPARTMENT REVENUES	-	(1,243,734)	(6,650,000)	(7,448,000)
NET DEPARTMENT COST	-	(750,794)	(953,100)	(1,571,800)

***POLICE DEPARTMENT
Measure U Funded***

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Met with the Measure U Oversight Committee twice, to review budget and set priorities
- ✓ Added 10 Police Officers and 3 Community Services Officer positions to our Table of Organization
- ✓ Fully deployed our Crime Suppression Unit and our ROCS (Restoring Our Community Strategy) Teams
- ✓ Identified 14 nuisance properties and utilized the provisions of the Chronic Nuisance Ordinance to mitigate the problem

2018-2019 KEY GOALS

- Meet the recruitment goals set forth in Measure U
- Hire 2 entry level police officers
- Hire 1 lateral police officer
- Promote 1 corporal with the possibility of assignment to our Professional Standards Bureau
- Fund 2 Public Works Maintenance Workers at 50% to assist our ROCS Team with homeless encampment clean-ups
- Continue to work with the City Prosecutor to aggressively prosecute quality of life issue violations and nuisance properties

City of Hemet
2018/2019 ANNUAL BUDGET

110 GENERAL
3101 POLICE DEPARTMENT - MEASURE U

<u>Account Number</u>	<u>2016</u> <u>Actuals</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Amended</u>	<u>2019 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	0	178,008	2,073,100	2,230,800
1200 SALARIES PART TIME	0	0	46,400	46,900
1300 SALARIES OVERTIME	0	5,202	158,800	158,800
1305 COMP TIME USED	0	542	0	0
1310 COMP TIME PAID	0	1,843	0	0
1400 OTHER FRINGE BENEFITS	0	12,554	55,800	60,100
1405 PERS Pension	0	88,633	860,600	1,092,000
1410 HEALTH PLANS	0	36,978	349,100	443,000
1415 WORKERS COMP CONTRIBUTION	0	0	522,400	283,000
1420 Special Pav	0	8,256	94,500	144,600
1425 PTO + Holiday	0	5,474	87,000	96,600
Total SALARIES & FRINGE BENEFITS	0	337,490	4,247,700	4,555,800
2200 TELEPHONE/COMMUNICATIONS	0	0	20,000	20,000
2250 OFFICE SUPPLIES AND MATERIALS	0	0	15,000	15,000
2400 CONTRACTS & LEASES	0	0	5,000	5,000
2560 TRAINING & EDUCATION	0	7,660	132,340	120,000
2623 VEHICLE FUEL	0	0	54,000	78,600
2700 UNIFORMS AND SAFETY EQUIPMENT	0	127,780	106,737	89,600
2710 PROFESSIONAL/SPECIALIZED SERV	0	13,459	267,713	252,000
Total OPERATING SUPPLIES & SERVICES	0	148,899	600,790	580,200
3600 EQUIPMENT REPLACEMENT	0	0	66,000	48,600
3612 CITY ATTORNEY	0	0	138,100	0
3616 LIABILITY INSURANCE	0	0	98,500	92,900
3622 VEHICLE MAINT & REPAIRS	0	0	0	7,700
Total INTERNAL SERVICE CHARGES	0	0	302,600	149,200
5400 MAJOR MACHINERY AND EQUIPMENT	0	6,551	1,070,277	591,000
Total CAPITAL OUTLAY	0	6,551	1,070,277	591,000
Total POLICE DEPARTMENT - MEASURE U	0	492,940	6,221,367	5,876,200

City of Hemet

Departmental Budget Detail

110 GENERAL

3101 POLICE DEPARTMENT - MEASURE U

110-3101-2200 TELEPHONE/COMMUNICATIONS

Mobile Data Charges	\$8,000
Cellular Phone Charges	\$12,000
TOTAL:	\$20,000

110-3101-2250 OFFICE SUPPLIES AND MATERIALS

Recruiting & Marketing Materials	\$15,000
TOTAL:	\$15,000

110-3101-2400 CONTRACTS & LEASES

Undercover Rental Car Program	\$5,000
TOTAL:	\$5,000

110-3101-2560 TRAINING & EDUCATION

Academy Training (\$5,000 each)	\$20,000
Specialized Training - Patrol/ROCS/Homeless	\$25,000
Specialized Training- Investigations	\$25,000
Communications/EMD Training/Certification	\$18,000
Tactical Training	\$8,000
Task Force Management Training	\$8,000
CA Narcotics Officers Assn Conference	\$8,000
CA Gang Investigators Assn Conference	\$8,000
TOTAL:	\$120,000

110-3101-2623 VEHICLE FUEL

FY1819 FUEL ALLOCATION	\$78,600
TOTAL:	\$78,600

110-3101-2700 UNIFORMS AND SAFETY EQUIPMENT

Safety & Communications Equipment (\$11,200 each)	\$89,600
TOTAL:	\$89,600

City of Hemet

Departmental Budget Detail

110-3101-2710 PROFESSIONAL/SPECIALIZED SERV

Quality of Life Prosecution Unit (Contract City Prosecutor)	\$80,000
Booking Fees	\$172,000
TOTAL:	\$252,000

110-3101-5400 MAJOR MACHINERY AND EQUIPMENT

Enforcement Vehicles (\$62,000 each)	\$496,000
Technology Upgrades	\$95,000
TOTAL:	\$591,000

Police - Measure U
Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Police Captain	n/a	n/a	n/a	0.00	0.00
Lieutenant	n/a	n/a	1.00	1.00	1.00
Sergeant	n/a	n/a	0.00	2.00	2.00
Corporal	n/a	n/a	0.00	0.00	1.00
Investigator	n/a	n/a	0.00	2.00	2.00
Police Officer	n/a	n/a	8.00	12.00	15.00
Sworn total	0.00	0.00	9.00	17.00	21.00
Management Assistant	n/a	n/a	0.00	0.00	0.00
Administrative Assistant	n/a	n/a	1.00	1.00	1.00
Office Specialist Confidential	n/a	n/a	0.00	1.00	1.00
Communication / Tech. Manager	n/a	n/a	1.00	1.00	0.00
Police Cadet	n/a	n/a	2.00	2.00	2.00
Crime Scene Technician	n/a	n/a	0.00	0.00	0.00
Public Safety Support Svc. Mgr.	n/a	n/a	0.00	0.00	1.00
Public Safety Dispatcher Supervisor	n/a	n/a	0.00	1.00	0.00
Public Safety Dispatcher	n/a	n/a	0.00	1.00	2.00
Property/Evidence Technician	n/a	n/a	0.00	0.00	0.00
Community Service Officer	n/a	n/a	2.00	2.00	2.00
Public Safety Office Specialist	n/a	n/a	0.00	0.00	1.00
Public Safety IT Specialist I	n/a	n/a	0.00	1.00	0.00
Maintenance Worker II	n/a	n/a	0.00	0.00	1.00
Non-sworn total	0.00	0.00	6.00	10.00	11.00
Police Department Total	0.00	0.00	15.00	27.00	32.00

NOTES:

FY 2018-2019: Addition of 4 sworn positions (1 corporal, 2 entry officers, 1 lateral officer)

FY 2018-2019: 50% of 2 Maint. Worker II are being funded by Police Measure U

FY 2017-2018: Creation of newly funded Measure U employees

Department Positions by General Ledger Distribution

Department Positions by General Ledger Distribution						Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	66,014	1,945	33,282	1,629	13,426	2,132	118,429
FT	PDMU	100%	110	3101	Police Sergeant - ROCS/CSU (Measure U)	107,473	27,577	64,943	3,213	13,426	7,899	224,531
FT	PDMU	100%	110	3101	Police Lieutenant (Measure U - Spec Enf Unit)	145,068	31,657	78,153	4,256	13,426	10,662	283,222
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Lateral	78,925	4,313	40,857	1,976	13,426	2,549	142,046
FT	PDMU	100%	110	3101	Administrative Assistant (Measure U)	61,134	1,200	22,220	2,845	13,426	2,892	103,716
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	66,285	1,945	33,419	1,636	13,426	2,141	118,851
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	67,096	1,945	33,828	1,655	13,426	2,167	120,117
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Lateral	78,299	8,209	39,996	2,018	13,426	2,529	144,476
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	67,096	1,945	33,828	1,655	13,426	2,167	120,117
FT	PDMU	100%	110	3101	Police Sergeant - ROCS/CSU (Measure U)	120,888	27,305	67,119	3,560	13,426	8,885	241,183
FT	PDMU	100%	110	3101	Community Service Officer (Measure U)	39,468	1,650	14,114	1,000	13,426	2,017	71,675
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	64,932	1,945	32,737	1,603	13,426	2,097	116,740
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Lateral	81,227	8,443	44,139	2,092	13,426	2,624	151,951
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Lateral	70,451	3,706	36,405	1,762	13,426	2,276	128,026
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Lateral	81,227	6,413	43,749	2,063	13,426	2,624	149,500
FT	PDMU	100%	110	3101	Office Specialist-CONF (Measure U)	40,201	5,220	14,620	1,935	13,426	1,901	77,303
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	67,908	1,945	34,237	1,675	13,426	2,193	121,384
FT	PDMU	100%	110	3101	Community Service Officer (Measure U)	42,478	1,650	15,188	1,075	13,426	2,171	75,987

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL GRAND TOTAL Salary & Benefits by G/L
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	
PT	PDMU	50%	110	3101	Police Cadet (Measure U)	12,021	400	4,303	303	6,713	614	24,355
PT	PDMU	50%	110	3101	Police Cadet (Measure U)	12,021	400	4,303	303	6,713	614	24,355
PT	PDMU	50%	110	3101	Police Cadet (Measure U)	12,021	400	4,303	303	6,713	614	24,355
PT	PDMU	50%	110	3101	Police Cadet (Measure U)	12,021	400	4,303	303	6,713	614	24,355
FT	PDMU	100%	110	3101	Police Corporal (Measure U)	93,650	1,945	45,131	1,531	13,426	3,025	158,707
FT	PDMU	100%	110	3101	Police Investigator (Measure U)	80,715	1,945	38,267	1,985	13,426	2,607	138,945
FT	PDMU	100%	110	3101	Police Investigator (Measure U)	80,715	1,945	38,267	1,985	13,426	2,607	138,945
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	66,555	1,945	33,929	1,614	13,426	2,150	119,619
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	66,555	1,945	33,929	1,614	13,426	2,150	119,619
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Lateral	73,377	1,945	35,525	1,200	13,426	2,370	127,843
FT	PDMU	100%	110	3101	Public Safety Dispatcher (Measure U)	46,801	8,570	17,527	1,282	13,426	2,392	89,997
FT	PDMU	100%	110	3101	Public Safety Dispatcher (Measure U)	46,801	11,570	18,961	1,325	13,426	2,392	94,474
FT	PDMU	100%	110	3101	Public Safety Office Specialist (Measure U)	37,001	1,550	13,578	938	13,426	1,891	68,383
FT	PDMU	100%	110	3101	Public Safety Support Svcs Mgr (Measure U)	95,518	1,200	34,704	4,435	13,426	4,518	153,801
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Lateral	82,543	8,136	44,728	2,120	13,426	2,666	153,618
Personnel Totals		31.00			Salary & Benefits Totals	\$ 2,164,488	\$ 183,309	\$ 1,054,594	\$ 58,887	\$ 416,197	\$ 93,151	\$ 3,970,626

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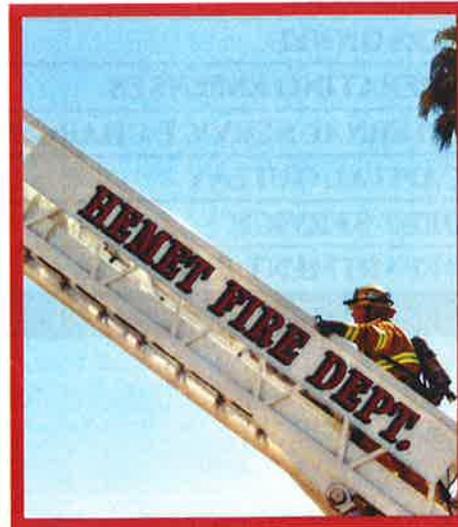
FIRE DEPARTMENT ***Fire/Emergency Response Services***

DEPARTMENT: 3200

FUND: GENERAL FUND

MISSION STATEMENT

The City of Hemet Fire/EMS Department is dedicated to Community Safety and the Preservation of Life, Property and the Environment.



ABOUT THE DEPARTMENT

The Hemet Fire/EMS Department will continue to place emphasis on the following Organizational “Core Values” *Firefighter Safety, Operational Readiness* and positioning the Department to *Meet* and *Sustain* increasing demand for Emergency Services to our residents. With the community’s support, through the passing of Measure U - Public Safety tax, the Hemet Fire/EMS Department is able to re-establish the industry standard; key operational and administrative best practices. Advancements in Technology/ Data will continue to play a critical role towards ensuring the future and sustainability of our Hemet Fire/EMS Department. We must continue to look within and around our department, in order to maintain efficiency; both operationally and budgetary.

These steps, coupled with strong fiscal oversight, will ensure for a sound and efficient Fire and EMS response system. This system maintains a dedicated mission of protecting lives and property from the harmful effects emergencies often have. This system also includes providing Advanced Life Support/ Paramedic services to those in need.

Your Hemet Fire/EMS Department stands ready to serve you!

EXPENDITURES BY CATEGORY				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	8,811,570	8,517,982	8,884,023	8,008,300
OPERATING EXPENSES	176,178	341,514	349,700	286,900
INTERNAL SERVICE CHARGES	1,060,900	1,133,700	1,288,100	707,600
CAPITAL OUTLAY	-	54,000	-	
DEBT SERVICE	-	-	-	
DEPARTMENT REVENUES	(509,297)	(577,500)	(664,900)	(704,900)
NET DEPARTMENT COST	9,539,351	9,469,696	9,856,923	8,297,900

FIRE OPERATIONS

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Establish Command Structure-promoted (3) Battalion Chiefs
- ✓ Conducted Firefighter, Engineer and Captain Recruitments and Promotional Testing Processes
- ✓ Hired 2 Dispatchers
- ✓ Established Engine 5 in East Hemet
- ✓ Established Peak Demand EMS response unit
- ✓ Established ALS (Paramedic Services) West Hemet
- ✓ Hired Full Time Emergency Service Coordinator
- ✓ Hired Part Time Office Specialist
- ✓ Increased Emergency Medical Services contract from 32 to 96 hours
- ✓ Purchased Command Vehicle
- ✓ Purchased New State of the Art Portable Radios
- ✓ Purchase New Personal Protective Equipment (PPE) for all firefighters
- ✓ Purchased Thermal Imaging Cameras
- ✓ Purchased 40 Air Bottles as part of the Self Contained Breathing Apparatus
- ✓ Enhanced Cost Recovery efforts, increasing Administrative reimbursement rate from 11-19%
- ✓ Established internal controls including procedures to capture Ambulance Late Fee Penalty funds; developed and implemented process to use fees to offset cost of EMS related equipment and supplies.
- ✓ Increased CERT and related volunteer training opportunities through improved administrative support
- ✓ Initiated Facility related improvements to Stations 1, 2 and 3.

2018-2019 KEY GOALS

Budgetary focus will place emphasis and set the stage for Emergency Service improvements for the Hemet Fire/EMS Department, addressing key Operational needs, Administrative and Department structure.

Fire, Emergency Medical response services are provided through a network of 5 strategically located Fire Stations in the City of Hemet. The Department is considered an "All-Risk" Department, responding to Fires, Emergency Medical calls for service, including a wide variety of related emergencies; Rescues, Hazardous Material related spills, vehicle accidents, vegetation fires including calls for service, public assist.

- Establish Formal Command Structure
- Complete Standards of Coverage, Community Risk Assessment study
- Continue Operational enhancements to include development of Measurable performance outcomes
- Implement Emergency Medical Dispatch
- Continued focus on Fiscal efficiencies, reduction of overtime
- Fill all open/vacant budgeted positions through aggressive recruitment, identify succession needs (all ranks)

City of Hemet
2018/2019 ANNUAL BUDGET

110 GENERAL
3200 FIRE DEPARTMENT

<u>Account Number</u>	<u>2016</u> <u>Actuals</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Amended</u>	<u>2019 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	3,059,278	3,116,191	4,139,900	3,820,000
1250 TEMPORARY AGENCY STAFF	24,671	0	0	0
1300 SALARIES OVERTIME	1,969,834	2,088,214	400,000	400,000
1310 COMP TIME PAID	2,444	0	0	0
1325 MUTUAL AID OVERTIME-FIRE	195,384	130,309	300,000	300,000
1400 OTHER FRINGE BENEFITS	127,927	236,276	112,200	110,000
1405 PERS Pension	1,567,167	1,700,776	1,687,223	2,116,400
1410 HEALTH PLANS	501,571	522,861	605,300	616,700
1415 WORKERS COMP CONTRIBUTION	396,100	385,900	433,000	360,300
1420 Special Pav	176,738	179,516	312,700	463,100
1425 PTO + Holiday	98,284	73,215	134,200	94,100
1430 UNEMPLOYMENT BENEFITS	0	6,600	9,800	9,700
1450 RETIREE MEDICAL PREMIUMS	692,172	645,200	749,700	0
1499 PERSONNEL SAVINGS	0	0	0	282,000-
Total SALARIES & FRINGE BENEFITS	8,811,570	9,085,058	8,884,023	8,008,300
2200 TELEPHONE/COMMUNICATION	8,531	9,355	12,000	12,000
2220 ADVERTISING AND PUBLICATIONS	200	2,675	1,400	1,400
2250 OFFICE SUPPLIES AND MATERIALS	10,537	10,015	14,300	12,800
2270 COMPUTER HARDWARE PURCHASES	4,321	7,004	0	0
2400 CONTRACTS,LEASES.RENTS.& TAXES	6,994	7,651	16,744	25,000
2450 MAINT & OPERATIONS/PARTS & SUP	34,052	36,267	43,700	40,100
2452 MEDICAL AID SUPPLIES	16,371	19,285	17,509	0
2453 SCBA PARTS & SUPPLIES	16,306	2,410	20,000	20,000
2550 CONFERENCES	66	0	2,500	1,250
2560 TRAINING & EDUCATION	15,408	14,210	32,270	21,050
2623 VEHICLE FUEL	31,124	43,363	51,100	44,700
2700 UNIFORMS AND SAFETY EQUIPMENT	15,155	24,065	63,200	32,800
2710 PROFESSIONAL/SPECIALIZED SERV	8,685	19,571	46,500	42,800
2714 PRINTING SERVICES	243	1,763	2,800	2,000
2800 MISCELLANEOUS	3,160	1,455	4,700	4,700
2850 SMALL TOOLS	5,025	17,442	21,300	26,300
Total OPERATING SUPPLIES & SERVICES	176,178	216,531	350,023	286,900
3600 EQUIPMENT REPLACEMENT	174,204	174,204	243,600	0
3612 CITY ATTORNEY	30,996	92,904	101,500	0
3613 IT/COMPUTERS-TELEPHONES	198,900	179,796	172,500	222,900
3616 LIABILITY INSURANCE	158,100	230,300	171,300	7,500
3617 EMERGENCY SERVICES	12,204	11,496	12,600	14,900
3622 VEHICLE MAINT & REPAIRS	251,796	199,104	283,800	301,600
3680 FACILITY MAINTENANCE	234,700	248,500	259,700	160,700
Total INTERNAL SERVICE CHARGES	1,060,900	1,136,304	1,245,000	707,600
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	36,720	0
Total CAPITAL OUTLAY	0	0	36,720	0
Total FIRE DEPARTMENT	10,048,648	10,437,893	10,515,766	9,002,800

City of Hemet

Departmental Budget Detail

110 GENERAL
3200 FIRE DEPARTMENT

110-3200-2200 TELEPHONE/COMMUNICATION

Cellular Telephones	\$6,500
MDB / Maintenance	\$900
Staff Pagers / Radios	\$1,600
Verizon Charges for Mobile Data Computers /Air Cards	\$3,000
TOTAL:	\$12,000

110-3200-2220 ADVERTISING AND PUBLICATIONS

Journal of EMS	\$100
Fire Engineering	\$100
Fire Rescue Magazine	\$0
American Fire Journal	\$100
Fire Chief Magazine	\$0
Press Enterprise	\$200
Valley Chronicle	\$100
Misc. Manuals & Legal Updates	\$100
Wildland Firefighter	\$100
911 Magazine	\$100
Thomas Map Guides	\$300
EMS Insider Magazine	\$200
TOTAL:	\$1,400

110-3200-2250 OFFICE SUPPLIES AND MATERIALS

General Office Supplies	\$7,100
Postage/Meter Usage	\$1,500
Office Equipment Repair	\$1,400
Computer/Parts & Supplies	\$1,700
Cards/Flowers/Awards	\$1,100
TOTAL:	\$12,800

110-3200-2400 CONTRACTS,LEASES,RENTS,& TAXES

Ricoh Copier Lease Share	\$3,700
Fire Hose Testing - Annual	\$9,500
TeleStaff Maintenance	\$11,800
TOTAL:	\$25,000

City of Hemet

Departmental Budget Detail

110-3200-2450 MAINT & OPERATIONS/PARTS & SUP

Station Supplies	\$2,500
Appliance Repair / Replacement	\$2,500
Fire Fighting Foam (50 Containers)	\$3,200
Hose Maintenance Parts / Supplies	\$200
Radio / Electronics / Parts / Repair	\$4,000
Equipment Maint. Parts & Supplies	\$1,600
Exhaust Extractor Parts / Repair	\$1,300
Radio / Flashlight /Cordless Power Tool Batteries	\$2,000
Small Motor Parts / Repairs	\$1,600
Station Maintenance Parts / Supplies	\$10,000
Emergency Equipment & Supplies	\$1,800
Safety / Station First Aid Supplies	\$2,400
Explorer Post Supplies	\$2,500
Water/Gatoraid - Suppression	\$2,500
Maintenance and repairs of AED equipment located throughout City facilities	\$2,000
TOTAL:	\$40,100

110-3200-2453 SCBA PARTS & SUPPLIES

Replacement Cylinders	\$6,000
Masks - Replacement	\$5,000
SCBA Parts/Repairs/Replacements	\$5,000
Voice Amplifiers for SCBA's	\$4,000
TOTAL:	\$20,000

110-3200-2550 CONFERENCES

SAFER-Membership & Meetings	\$250
CAL-JAC Conference -Calif. (2)	\$500
Telestaff User Conference	\$500
TOTAL:	\$1,250

110-3200-2560 TRAINING & EDUCATION

Outside Instructors - Valley Health Sys.	\$700
Meeting Expense Reimbursements	\$1,050
Training Aids	\$1,000
Class B Drive's License Certs./etc.	\$1,600
Audio Visual & Electronic Repair/Replacement	\$1,250
FD Reference Books for Training Library	\$800
Recruitment / Orientation Expense	\$1,300
Training Center Maintenance Parts/Supplies	\$550

City of Hemet

Departmental Budget Detail

State Fire Certifications	\$550
HazMat Training / Certifications	\$1,800
CPR/EMT/EMTD Certifications	\$1,750
USAR Training / Drills	\$800
Specialized / Mandated Training	\$1,850
Truck Academy (4 personnel)	\$1,050
Membership Dues - Various Associations	\$1,250
Explorer Program	\$2,000
OES - Mandated Training	\$1,750
TOTAL:	\$21,050

110-3200-2623 VEHICLE FUEL

FY1819 FUEL ALLOCATION	\$44,700
TOTAL:	\$44,700

110-3200-2700 UNIFORMS AND SAFETY EQUIPMENT

Protective Clothing Purchases	\$7,700
Turnout Replacement (20 Sets @ \$1600 ea)	\$15,000
Turnout Boots (20 pair)	\$4,400
3643Helmets/Liners/Shields	\$3,000
Patches, Badges	\$1,500
Swift Water Rescue Equipment	\$2,000
Wildland Protective Gear	\$5,000
Fire Shelter Replacement - (15 @ \$300 ea)	\$3,000
HazMat Chemical Protective Clothing	\$3,000
Gloves / Hoods	\$2,300
Fire Department Shirts (Non-Safety)	\$1,300
Miscellaneous Adjustments / Allocations	\$0
Explorer Program - Uniforms	\$4,000
TOTAL:	\$52,200

110-3200-2710 PROFESSIONAL/SPECIALIZED SERV

Medical Exams (HazMat-RT)	\$5,800
Medical Exams (F/F Physicals)	\$7,200
Crisis Intervention/Counseling	\$1,700
Painting, Lettering, Decals	\$1,000
Aerial/Ground Ladder Testing	\$5,700
SCBA Quantative Fit Testing	\$2,200
Hydro/ FlowTest SCBA (Outside)	\$2,500
HazMat Device Calibrations	\$10,000
SCBA Compressor Maint. / Repair	\$5,000
SCBA Repairs (Outside Contractor)	\$1,700
TOTAL:	\$42,800

City of Hemet

Departmental Budget Detail

110-3200-2714 PRINTING SERVICES

Business Cards	\$800	
Misc. Outside Printing	\$1,200	
		TOTAL: <u>\$2,000</u>

110-3200-2800 MISCELLANEOUS

Beds & Spreads	\$1,200	
Furniture Repair/Replacement	\$2,500	
Misc. Replacements -	\$1,000	
		TOTAL: <u>\$4,700</u>

110-3200-2850 SMALL TOOLS

Portable Lighting Equipment/Replacement	\$2,500	
Hand Tools - Repair/ Replacement	\$1,400	
Salvage Covers - Repair/Replacement	\$1,800	
Fire Hose	\$100	
Saw Chains & Blades	\$1,500	
HazMat Tools & Chemical Replacement	\$4,600	
Nozzles / Brass / Fittings	\$6,000	
Rescue Equip. \ Hardware Replacement	\$1,000	
Rope, Webbing, Bags, etc. - Replacement	\$2,500	
Electronic Equip. Repair/Replacement	\$1,200	
Strike Team Supplies	\$1,500	
Power Tool Replacement	\$1,000	
Electronic Equipment Calibrations	\$1,200	
		TOTAL: <u>\$26,300</u>



FIRE DEPARTMENT

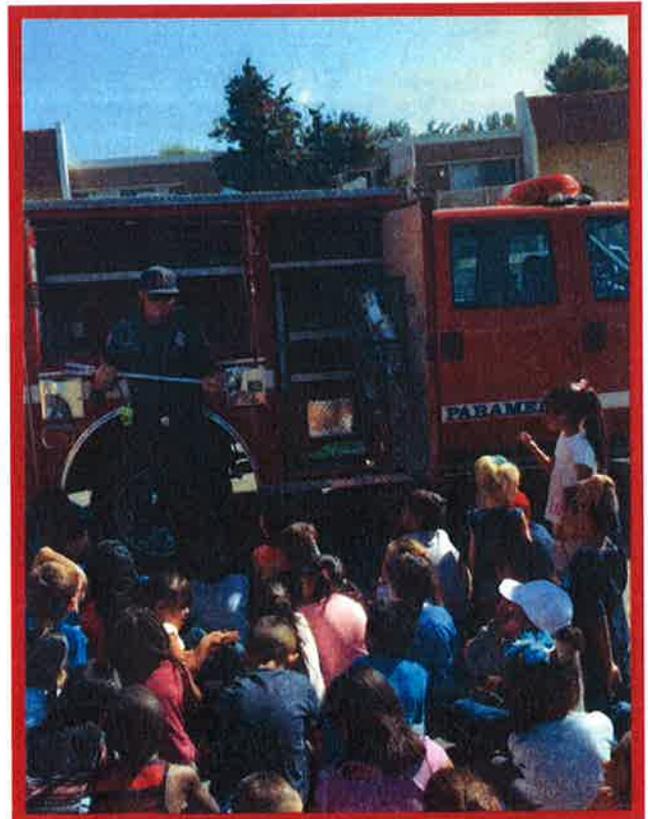
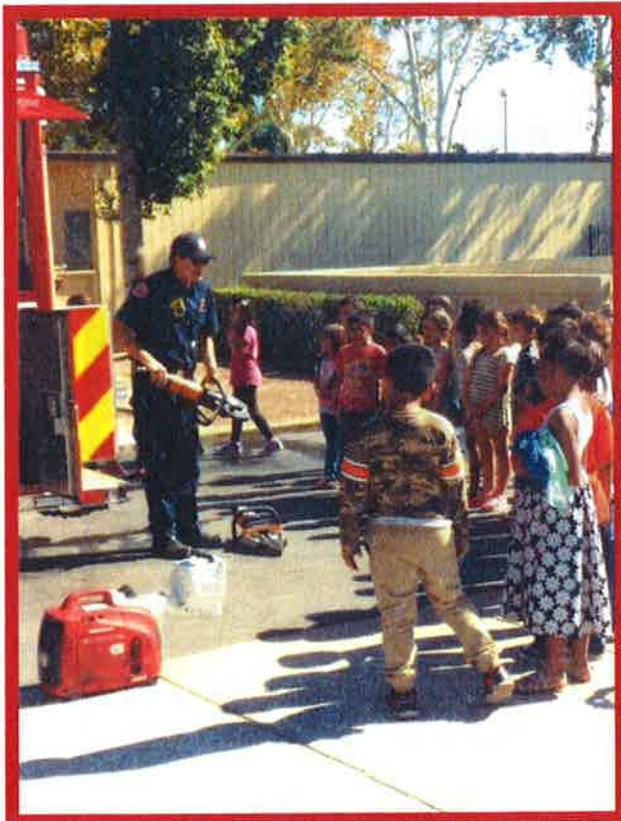
Community Risk Reduction/ Fire Prevention

DEPARTMENT: 3225

FUND: GENERAL FUND

MISSION STATEMENT

The City of Hemet Fire Department is dedicated to community safety and the preservation of life, property, and the environment.



ABOUT THE DEPARTMENT

The Fire Prevention Bureau provides the single most important non-emergency activity performed by the Fire Department. The traditional focus of the Prevention Bureau has expanded to include an all hazards approach through a comprehensive Community Risk Reduction (CRR) Model. This integrated risk reduction effort provides prevention and mitigation efforts through education and community engagement.

Through our contract fire prevention partners the Fire Prevention – Community Risk Reduction division of the Fire Department continues to expand and increase services to the community. Currently, this division is staffed two days a week with additional capacity added as needed to address specific projects and problems.

EXPENDITURES BY CATEGORY

CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	7,330	-	3,100	-
OPERATING EXPENSES	95,041	63,778	159,600	154,950
INTERNAL SERVICE CHARGES	5,000	6,088	7,600	3,400
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(36,860)	(10,795)	(40,000)	(40,000)
NET DEPARTMENT COST	70,511	59,071	130,300	118,350



FIRE PREVENTION

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Improve turnaround times; plan check process
- ✓ Participate in the Hemet ROCS task force to promote city wide safety.
- ✓ Balanced the 2017-2018 Fire Prevention budget.

2018-2019 KEY GOALS

Minimize fire related injury/ losses through comprehensive community risk reduction strategy; community based education, fire code compliance (inspections, plan review, development and new construction) and related targeted risk reduction strategies to mitigate seasonal fire related threats (city-wide weed abatement program)

The Hemet Fire Prevention Bureau provides the single most important nonemergency activity performed by the department. The Prevention Bureau has expanded to include an all hazards approach through a comprehensive Community Risk Reduction (CRR) Model. This integrated risk reduction effort provides prevention and mitigation efforts through education and community engagement.

Through our contract fire prevention partners, the Fire Prevention – Community Risk Reduction division of the Fire Department continues to expand and increase services to the community. The staffing model will be expanding from two-days a week to four-days a week to incorporate the annual inspection program. This additional staffing capacity is made possible through the assignment of a Fire Safety Specialist to the City.

Programs will now include:

- Annual Fire Inspections
- Vegetation Management
- Developmental Services
- Citizen Fire Safety Concerns

**City of Hemet
2018/2019 ANNUAL BUDGET**

**110 GENERAL
3225 FIRE PREVENTION & WEED ABATEMT**

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	700	0	0	0
1300 SALARIES OVERTIME	6,417	0	0	0
1400 OTHER FRINGE BENEFITS	13	0	0	0
1405 PERS Pension	200	0	0	0
1415 WORKERS COMP CONTRIBUTION	0	0	3,100	0
Total SALARIES & FRINGE BENEFITS	7,330	0	3,100	0
2200 TELEPHONE/COMMUNICATION	776	643	1,200	1,200
2220 ADVERTISING AND PUBLICATIONS	0	0	2,700	2,700
2250 OFFICE SUPPLIES AND MATERIALS	622	546	2,400	1,500
2400 CONTRACTS.LEASES.RENTS.& TAXES	92,203	60,470	169,138	146,100
2560 TRAINING & EDUCATION	1,440	1,688	4,500	750
2700 UNIFORMS AND SAFETY EQUIPMENT	0	0	700	700
2714 PRINTING SERVICES	0	431	2,000	2,000
Total OPERATING SUPPLIES & SERVICES	95,041	63,778	182,638	154,950
3612 CITY ATTORNEY	0	996	2,000	0
3613 IT/COMPUTERS-TELEPHONES	2,196	2,196	2,200	2,900
3616 LIABILITY INSURANCE	2,600	2,800	3,200	200
3617 EMERGENCY SERVICES	204	96	200	300
Total INTERNAL SERVICE CHARGES	5,000	6,088	7,600	3,400
Total CAPITAL OUTLAY	0	0	0	0
Total FIRE PREVENTION & WEED ABATEMT	107,371	69,866	193,338	158,350

City of Hemet

Departmental Budget Detail

110 GENERAL

3225 FIRE PREVENTION & WEED ABATEMENT

110-3225-2200 TELEPHONE/COMMUNICATION

Cellular Telephone/IPad		\$1,200
	TOTAL:	\$1,200

110-3225-2220 ADVERTISING AND PUBLICATIONS

National Fire Codes		\$1,100
NFPA Fire Prevention Code/Handbook		\$1,000
Advertising-Hemet News/Press Enterprise		\$600
	TOTAL:	\$2,700

110-3225-2250 OFFICE SUPPLIES AND MATERIALS

Postage/Meter Usage		\$800
Photo Supplies		\$300
Parcel Map Books		\$400
	TOTAL:	\$1,500

110-3225-2400 CONTRACTS,LEASES,RENTS,& TAXES

TRW Parcel Information Contract (FARES)		\$3,800
Abatement Contract for Private Parcels (match revenue 110-0660)		\$42,300
Fire Prevention Contract Services		\$100,000
	TOTAL:	\$146,100

110-3225-2560 TRAINING & EDUCATION

Education Materials		\$150
Open House Materials & Supplies		\$500
Cleaning/Repair "SPARKY"		\$100
	TOTAL:	\$750

110-3225-2700 UNIFORMS AND SAFETY EQUIPMENT

Safety Equipment for Investigators		\$700
	TOTAL:	\$700

City of Hemet

Departmental Budget Detail

110-3225-2714 PRINTING SERVICES

Inspection Forms (NCR 4)	\$500
Weed Abatement Notices (Cardstock)	\$200
Public Ed. Handouts/Brochures	\$500
Weed Abatement Supplies	\$100
Permits, Citations, Letterhead	\$700
TOTAL:	\$2,000



FIRE DEPARTMENT

Emergency Medical Services

DEPARTMENT: 3275

FUND: GENERAL

MISSION STATEMENT

The City of Hemet Emergency Medical Services (EMS) is dedicated to Community safety and the preservation of life, property, and the environment.



ABOUT THE DEPARTMENT

In Fiscal Year 2017/ 2018, the Hemet Fire/EMS Department responded to over 17,000 calls for service. The continued increase in calls is placing significant demands on Hemet’s ability to sustain this effort over the long term. In response to this trend, HFD has undertaken a phased/incremental approach to addressing this through advanced planning.

Important operational changes have occurred this Fiscal Year that placed focus on improving emergency services delivery for our residents. Service enhancements include the staffing of Engine 5, a fully staffed Paramedic Engine company serving residents in East Hemet as well as establishing Paramedic services for our residents in West Hemet. A recently completed Standards of Coverage Community Risk Assessment study, completed in the 2nd Quarter of 2018, will serve as the foundation for future policy discussions & will serve as the baseline for decisions regarding future fire stations, apparatus and future staffing needs.

A continued focus on addressing advancements in Technology, Data & emergency response trends will play a pivotal role towards ensuring the future of the Hemet Fire Department. We must continue to identify efficiencies, both operationally & budgetary, based on following three Core Principles:

1- Firefighter Safety 2- Operational Readiness 3- Fiscal Sustainability

These important steps, coupled with strong fiscal oversight will ensure for a sound and effective Emergency Response system for our residents. Your Hemet Fire/EMS Department stands committed and dedicated to a Mission of protecting lives and property – The Men and Women of the HFD stand ready to serve you!

EXPENDITURES BY CATEGORY				
	2015-16	2016-17	2017-18	2018-19
CATEGORY	ACTUAL	ACTUAL	AMENDED	PROPOSED
PERSONNEL	29,866	49,615	66,400	211,300
OPERATING EXPENSES	104,029	79,216	106,300	121,900
INTERNAL SERVICE CHARGES	30,804	30,804	30,800	-
CAPITAL OUILAY	-	30,951	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUES	-	-	-	-
NET DEPARTMENT COST	164,699	190,586	203,500	333,200

**City of Hemet
2018/2019 ANNUAL BUDGET**

**110 GENERAL
3275 FIRE DEPARTMENT - PARAMEDIC PROGRAM**

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1420 Special Pav	29,866	49,615	66,400	211,300
Total SALARIES & FRINGE BENEFITS	29,866	49,615	66,400	211,300
2200 TELEPHONE/COMMUNICATIONS	4,872	8,648	2,400	2,400
2260 SOFTWARE PURCHASES	0	0	82,260	0
2400 CONTRACTS & LEASES	52,023	46,094	63,600	58,600
2450 MAINT & OPERATIONS/PARTS & SUP	12	5,743	6,700	1,700
2452 MEDICAL AID SUPPLIES	41,669	16,122	25,400	43,000
2453 SCBA PARTS & SUPPLIES	0	0	5,000	5,000
2550 CONFERENCES	0	0	1,000	500
2560 TRAINING & EDUCATION	0	300	0	2,500
2710 PROFESSIONAL/SPECIALIZED SERV	3,432	2,309	7,200	7,200
2714 PRINTING SERVICES	2,021	0	0	1,000
Total OPERATING SUPPLIES & SERVICES	104,029	79,216	193,560	121,900
3600 EQUIPMENT REPLACEMENT	30,804	30,804	30,800	0
Total INTERNAL SERVICE CHARGES	30,804	30,804	30,800	0
5400 MAJOR MACHINERY AND EQUIPMENT	0	30,951	0	0
Total CAPITAL OUTLAY	0	30,951	0	0
Total FIRE DEPARTMENT - PARAMEDIC PR	164,699	190,586	290,760	333,200

City of Hemet

Departmental Budget Detail

110 GENERAL
3275 FIRE DEPARTMENT - PARAMEDIC PROGRAM

110-3275-2200 TELEPHONE/COMMUNICATIONS

Air Cards for Defibrillators		\$2,400
	TOTAL:	\$2,400

110-3275-2400 CONTRACTS & LEASES

EMS Coordinator contract		\$28,800
Target Solutions (Paramedic CE)		\$3,600
Medi Pro (Medical Waste)		\$1,200
Medical Director (Medical Oversight)		\$25,000
	TOTAL:	\$58,600

110-3275-2450 MAINT & OPERATIONS/PARTS & SUP

Defib smart battery replacements (Zoll)		\$1,700
	TOTAL:	\$1,700

110-3275-2452 MEDICAL AID SUPPLIES

BLS Supplies		\$8,400
ALS Paramedic Supplies		\$19,900
AED		\$2,600
Defibrillator Parts & Supplies		\$5,000
Oxygen Resuscitator Parts & Supplies		\$700
Oxygen & Cylinder Rental		\$6,400
	TOTAL:	\$43,000

110-3275-2453 SCBA PARTS & SUPPLIES

Protective Equipment (Ebola/ Blood Borne Pathogens)		\$5,000
	TOTAL:	\$5,000

110-3275-2550 CONFERENCES

Professional Development EMS		\$500
	TOTAL:	\$500

City of Hemet

Departmental Budget Detail

110-3275-2560 TRAINING & EDUCATION

Certifications/Training	\$2,500
TOTAL:	<u>\$2,500</u>

110-3275-2710 PROFESSIONAL/SPECIALIZED SERV

Annual Maintenance Defibs	\$1,200
EMS Committee	\$1,000
EMS Special Studies Consultant	\$5,000
TOTAL:	<u>\$7,200</u>

110-3275-2714 PRINTING SERVICES

Patient Care Reports	\$1,000
TOTAL:	<u>\$1,000</u>

Fire

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Fire Chief	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	0.00	0.00	0.00	0.00	0.00
Battalion Fire Chief	0.00	0.00	0.00	3.00	3.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Emergency Services Coordinator	0.50	0.50	1.00	0.50	0.50
Admin Captain	3.00	3.00	3.00	0.00	0.00
Fire Captain	12.00	12.00	12.00	12.00	12.00
Fire Engineer	15.00	15.00	15.00	15.00	15.00
Firefighter	15.00	15.00	15.00	15.00	15.00
Fire Prevention Officer	0.00	0.00	0.00	0.00	0.00
Fire Department Total	47.50	47.50	48.00	47.50	47.50

NOTES:

FY 2017-2018: Transferred 50% of Emergency Service Coordinator to Measure U

FY 2014-2015: Included Part-time positions to Department position total

FY 2013-2014 Proposed Budget: 2 floater position added to offset increasing overtime costs

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	FD	100%	110	3200	Fire Engineer	81,018	9,125	42,450	2,160	13,426	1,944	150,124
FT	FD	100%	110	3200	Fire Fighter / Paramedic	64,234	17,364	39,780	1,860	13,426	1,542	138,205
FT	FD	100%	110	3200	Fire Engineer / Paramedic	81,018	11,150	43,410	2,190	13,426	1,944	153,138
FT	FD	100%	110	3200	Fire Engineer	81,018	11,062	42,134	2,188	13,426	1,944	151,772
FT	FD	100%	110	3200	Fire Chief	161,508	1,200	78,345	7,296	12,526	13,001	273,877
FT	FD	100%	110	3200	Fire Captain	93,132	8,711	47,994	2,458	13,426	2,235	167,956
FT	FD	100%	110	3200	Fire Engineer / Paramedic	81,018	11,150	43,410	2,190	13,426	1,944	153,138
FT	FD	100%	110	3200	Fire Engineer	81,018	11,662	43,652	2,197	13,426	1,944	153,899
FT	FD	100%	110	3200	Fire Engineer	85,069	10,465	45,289	2,281	13,426	2,042	158,572
FT	FD	100%	110	3200	Fire Engineer / Paramedic	85,069	9,091	44,353	2,261	13,426	2,042	156,242
FT	FD	100%	110	3200	Fire Captain	96,625	15,594	52,639	2,645	13,426	2,319	183,246
FT	FD	100%	110	3200	Fire Captain	88,697	14,769	48,616	2,434	13,426	2,129	170,071
FT	FD	100%	110	3200	Fire Fighter / Paramedic	60,933	13,156	36,371	1,716	13,426	1,462	127,064
FT	FD	50%	692	3500	Emergency Service Coordinator	29,999	600	10,904	1,396	6,713	1,419	51,031
FT	FD	100%	110	3200	Administrative Assistant	60,164	1,200	21,868	2,800	13,426	2,846	102,303
FT	FD	100%	110	3200	Fire Captain	102,678	14,170	54,738	2,776	13,426	2,464	190,251
FT	FD	100%	110	3200	Fire Captain	102,678	16,223	55,711	2,806	13,426	2,464	193,308
FT	FD	100%	110	3200	Fire Fighter / Paramedic	61,176	15,601	36,117	1,758	13,426	1,468	129,545

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	FD	100%	110	3200	Battalion Chief	117,147	5,683	57,937	3,041	13,426	-	197,233
FT	FD	100%	110	3200	Fire Captain	96,625	18,009	53,783	2,680	13,426	2,319	186,842
FT	FD	100%	110	3200	Fire Captain / Paramedic	93,132	15,230	50,502	2,552	13,426	2,235	177,078
FT	FD	100%	110	3200	Fire Fighter / Paramedic	67,727	16,807	41,633	1,939	13,426	1,625	143,157
FT	FD	100%	110	3200	Battalion Chief	117,147	5,683	57,937	3,041	13,426	-	197,233
FT	FD	100%	110	3200	Fire Engineer / Paramedic	71,736	11,571	39,211	1,964	13,426	1,722	139,629
FT	FD	100%	110	3200	Fire Fighter / Paramedic	70,818	16,175	40,958	2,007	13,426	1,700	145,084
FT	FD	100%	110	3200	Fire Captain / Paramedic	96,625	7,646	50,122	2,530	13,426	2,319	172,667
FT	FD	100%	110	3200	Fire Captain	96,625	10,762	50,620	2,575	13,426	2,319	176,327
FT	FD	100%	110	3200	Fire Captain	102,678	16,223	55,711	2,806	13,426	2,464	193,308
FT	FD	100%	110	3200	Fire Engineer	85,069	13,192	46,206	2,321	13,426	2,042	162,255
FT	FD	100%	110	3200	Fire Fighter / Paramedic	61,176	14,401	37,120	1,740	13,426	1,468	129,331
FT	FD	100%	110	3200	Fire Captain	102,678	18,790	56,927	2,843	13,426	2,464	197,128
FT	FD	100%	110	3200	Fire Engineer	77,160	5,768	38,395	2,015	13,426	1,852	138,616
FT	FD	100%	110	3200	Fire Engineer / Paramedic	85,069	12,691	46,059	2,314	13,426	2,042	161,600
FT	FD	100%	110	3200	Fire Fighter / Paramedic	59,719	14,426	35,934	1,704	13,426	1,433	126,642
FT	FD	100%	110	3200	Fire Fighter / Paramedic	60,933	13,156	36,371	1,716	13,426	1,462	127,064
FT	FD	100%	110	3200	Fire Engineer	85,069	11,665	45,857	2,299	13,426	2,042	160,358

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	FD	100%	110	3200	Fire Fighter / Paramedic	60,933	13,156	36,371	1,716	13,426	1,462	127,064
FT	FD	100%	110	3200	Fire Fighter / Paramedic	69,132	13,080	42,616	1,920	13,426	1,659	141,834
FT	FD	100%	110	3200	Fire Captain	95,460	13,563	51,143	2,586	13,426	2,291	178,470
FT	FD	100%	110	3200	Fire Fighter / Paramedic	61,176	13,201	36,516	1,723	13,426	1,468	127,509
FT	FD	100%	110	3200	Battalion Chief	105,399	5,528	52,298	2,742	13,426	-	179,392
FT	FD	100%	110	3200	Fire Engineer	71,736	4,384	37,394	1,859	13,426	1,722	130,521
FT	FD	100%	234	3200	Fire Engineer CFD	84,394	4,814	44,665	2,182	13,426	2,025	151,507
FT	FD	100%	110	3200	Fire Fighter / Paramedic	62,705	7,212	34,269	1,674	13,426	1,505	120,791
FT	FD	100%	110	3200	Fire Fighter / Paramedic	62,705	7,212	34,269	1,674	13,426	1,505	120,791
FT	FD	100%	110	3200	Fire Fighter / Paramedic	62,705	7,212	34,269	1,674	13,426	1,505	120,791
FT	FD	100%	110	3200	Fire Fighter / Paramedic	62,705	7,212	34,269	1,674	13,426	1,505	120,791
FT	FD	100%	110	3200	Fire Engineer / Paramedic	85,069	19,998	49,521	2,419	13,426	2,042	172,475
Personnel Totals		47.50			Salary & Benefits Totals	\$ 3,928,305	\$ 536,745	\$ 2,116,661	\$ 111,341	\$ 636,823	\$ 97,353	\$ 7,427,228

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FIRE DEPARTMENT

Measure U Funded

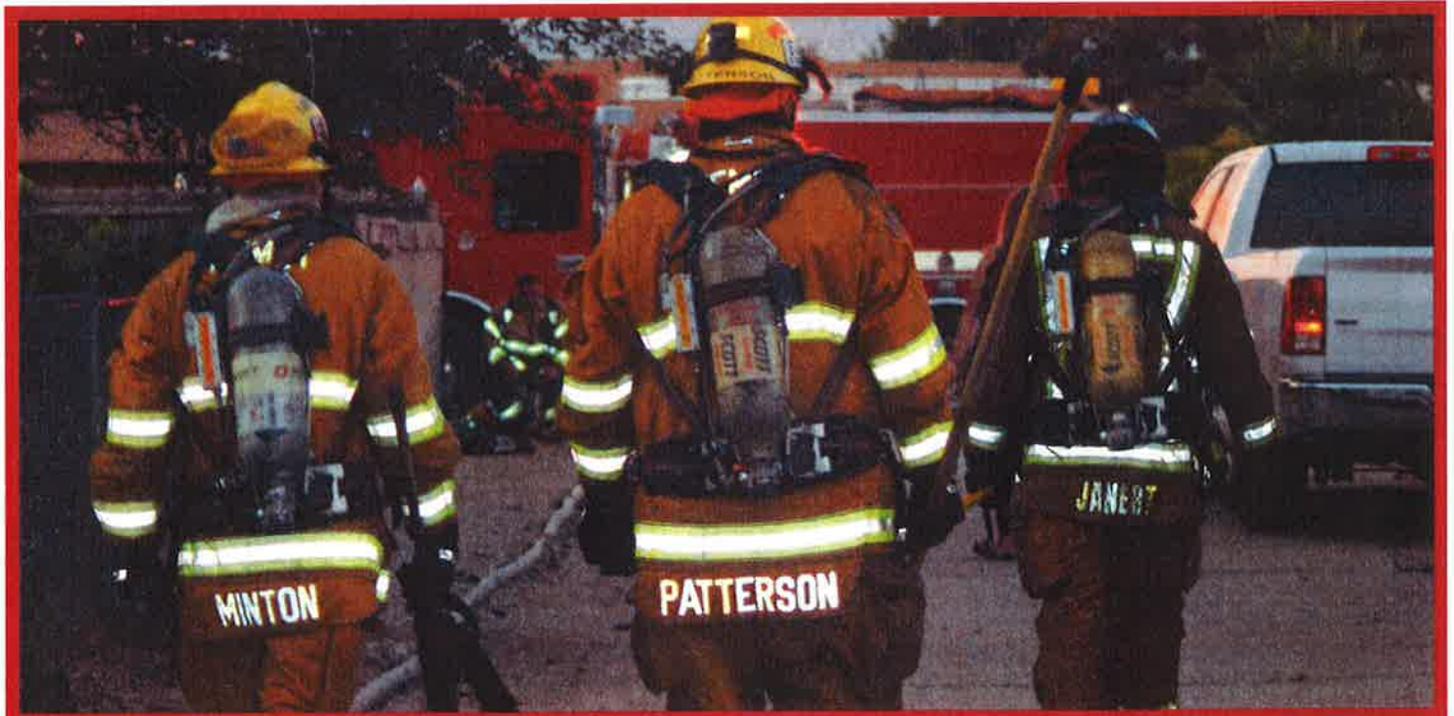
Fire/Emergency Response Services

DEPARTMENT: 3240

FUND: GENERAL FUND

MISSION STATEMENT

The City of Hemet Fire/EMS Department is dedicated to Community Safety and the Preservation of Life, Property and the Environment.





Fire Department-Measure U

DEPARTMENT:

FUND: Measure U Funding

ABOUT THE DEPARTMENT

The Measure U Action Plan continues to place emphasis and sets the foundation for Emergency Service improvements for the Hemet Fire/EMS Department. Budgetary focus will place continued emphasis on addressing key Operational needs, Administrative and Departmental structure.

The spending plan is fiscally responsible, outcomes will be measured, those “outcomes” reported to the Measure U committee, the City Council and our Community.

EXPENDITURES BY CATEGORY

CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 PROJECTED	2018-19 PROPOSED
PERSONNEL	1,162,591	1,328,131	1,476,100	2,010,000
MAINTENANCE & OPERATION	35,022	39,776	46,200	56,800
INTERNAL SERVICE CHARGES	233,489	270,024	183,700	41,000
CAPITAL OUTLAY	2,073	0	0	0
DEBT SERVICE	0	0	0	0
DEPARTMENT REVENUES	0	(626,543)	(3,350,000)	(3,752,000)
TOTAL	1,433,176	1,011,387	(1,644,000)	(1,644,200)

FIRE OPERATIONS-Measure U

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Re-established the rank of Battalion Chief – Re-establishing formal command structure
- ✓ Added 3 Fire Captains
- ✓ Establish Engine 5 (Paramedic Engine)
- ✓ Staff Peak Demand EMS Response Unit – Over 1000 hours of increased EMS Operational capacity
- ✓ Established ALS/Paramedic Service Citywide
- ✓ Replaced aging breathing apparatus for Fire fighters
- ✓ Added 2 Dispatchers
- ✓ Emergency Service Coordinator to full time
- ✓ Emergency Medical Services Coordinator hours increased to 96 hours monthly
- ✓ Office Specialist – Part time

2018-2019 KEY GOALS

- The Measure U Action plan continues to place emphasis on Emergency Service improvements for the Hemet Fire/EMS Department. Budgetary focus will place continue to address key Operational needs, Administrative and Departmental structure.
- The spending plan is fiscally responsible, contains measured outcomes, and regular reports to the Measure U Committee, City Council and community.
- We will continue to share this information with our community via Social Media-Facebook, NextDoor and periodic newsletters.

**City of Hemet
2018/2019 ANNUAL BUDGET**

**110 GENERAL
3240 FIRE DEPARTMENT - MEASURE U**

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
1100 SALARIES & WAGES	0	35,297	543,400	822,400
1200 SALARIES PART TIME	0	4,993	15,200	15,200
1300 SALARIES OVERTIME	0	2,082	229,300	229,300
1340 FIRE PEAK DEMAND OVERTIME	0	0	100,000	0
1400 OTHER FRINGE BENEFITS	0	2,044	12,600	19,100
1405 PERS Pension	0	10,216	191,700	464,400
1410 HEALTH PLANS	0	11,047	67,700	167,800
1415 WORKERS COMP CONTRIBUTION	0	0	184,200	83,400
1420 Special Pay	0	1,900	37,700	184,600
1425 PTO + Holiday	0	0	15,800	23,800
Total SALARIES & FRINGE BENEFITS	0	67,579	1,397,600	2,010,000
2220 ADVERTISING AND PUBLICATIONS	0	867	0	0
2700 UNIFORMS AND SAFETY EQUIPMENT	0	5,642	15,492	52,000
2710 PROFESSIONAL/SPECIALIZED SERV	0	37,440	62,400	37,400
Total OPERATING SUPPLIES & SERVICES	0	43,949	77,892	89,400
3600 EQUIPMENT REPLACEMENT	0	0	0	10,000
3612 CITY ATTORNEY	0	0	46,500	0
3616 LIABILITY INSURANCE	0	0	33,200	31,000
Total INTERNAL SERVICE CHARGES	0	0	79,700	41,000
5400 MAJOR MACHINERY AND EQUIPMENT	0	57,093	269,907	11,600
Total CAPITAL OUTLAY	0	57,093	269,907	11,600
Total FIRE DEPARTMENT - MEASURE U	0	168,621	1,825,099	2,152,000

City of Hemet

Departmental Budget Detail

110 GENERAL

3240 FIRE DEPARTMENT - MEASURE U

110-3240-2700 UNIFORMS AND SAFETY EQUIPMENT

Turnout Replacement (9 set at approx \$1,600 each)	\$15,000
Turnout Boots (20 pair)	\$4,400
PPE/Structural	\$28,000
PPE/Wildland	\$2,400
Structural/Helmets	\$2,200
TOTAL:	\$52,000

110-3240-2710 PROFESSIONAL/SPECIALIZED SERV

Emergency Medical Services Coordinator (increase to 96 hrs/month)	\$37,400
TOTAL:	\$37,400

Fire - Measure U
Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Administrative Assistant	n/a	n/a	0.00	0.00	0.00
Office Specialist I	n/a	n/a	0.50	0.50	0.50
Emergency Services Coordinator	n/a	n/a	0.50	0.50	0.50
Fire Captain	n/a	n/a	3.00	3.00	3.00
Fire Engineer	n/a	n/a	n/a	0.00	0.00
Firefighter	n/a	n/a	n/a	0.00	6.00
Public Safety Dispatcher	n/a	n/a	2.00	2.00	3.00
Fire Department Total	0.00	0.00	6.00	6.00	13.00

NOTES:

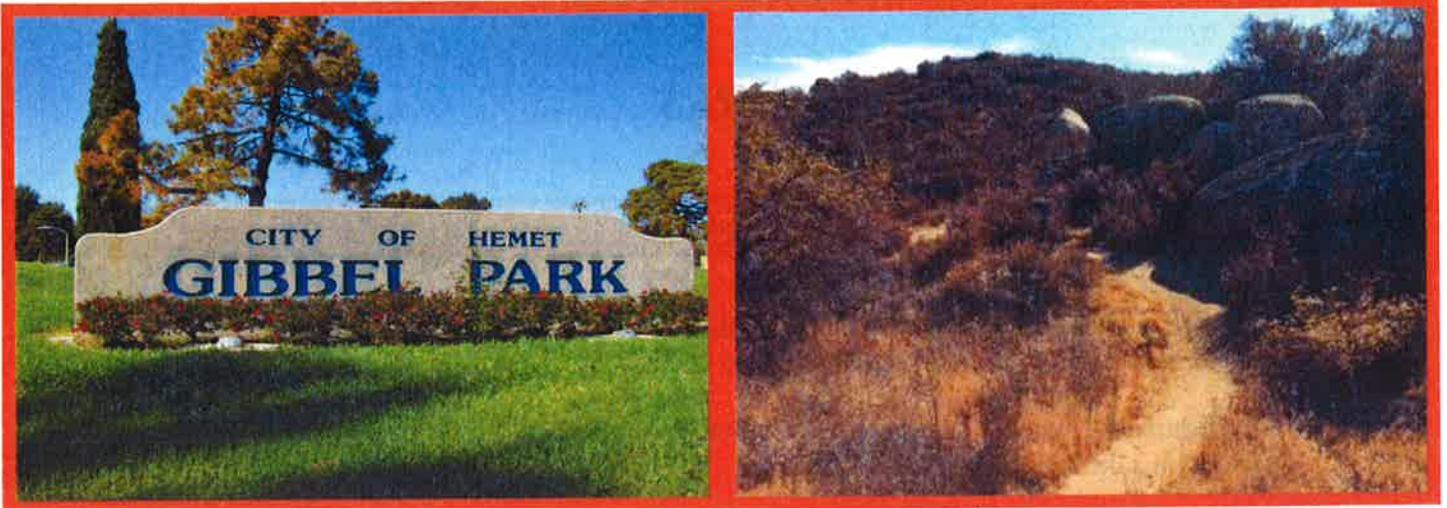
FY 2018-2019: Addition of 6 Firefighter/Paramedics and 1 Public Safety Dispatcher

FY 2017-2018: Creation of newly funded Measure U employees

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	FDMU	100%	110	3240	Fire Captain (Measure U)	102,678	20,244	56,927	2,864	13,426	2,464	198,603
FT	FDMU	100%	110	3240	Public Safety Dispatcher (Measure U) - Fire Funded	42,449	7,917	15,900	1,165	13,426	2,169	83,026
FT	FDMU	100%	110	3240	Public Safety Dispatcher (Measure U) - Fire Funded	42,449	7,917	15,900	1,165	13,426	2,169	83,026
FT	FDMU	50%	110	3240	Emergency Service Coordinator (MEASURE U)	29,999	600	10,904	1,396	6,713	1,419	51,031
FT	FDMU	100%	110	3240	Fire Captain (Measure U)	102,678	17,504	56,967	2,824	13,426	2,464	195,863
FT	FDMU	100%	110	3240	Public Safety Dispatcher (Measure U) - Fire Funded	42,449	7,917	16,076	1,050	13,426	2,169	83,087
FT	FDMU	100%	110	3240	Fire Fighter / Paramedic (Measure U)	62,705	13,483	37,802	1,074	13,426	1,505	129,994
FT	FDMU	100%	110	3240	Fire Fighter / Paramedic (Measure U)	62,705	13,483	37,802	1,074	13,426	1,505	129,994
FT	FDMU	100%	110	3240	Fire Fighter / Paramedic (Measure U)	62,705	13,483	37,802	1,074	13,426	1,505	129,994
FT	FDMU	100%	110	3240	Fire Fighter / Paramedic (Measure U)	62,705	13,483	37,802	1,074	13,426	1,505	129,994
FT	FDMU	100%	110	3240	Fire Fighter / Paramedic (Measure U)	62,705	13,483	37,802	1,074	13,426	1,505	129,994
FT	FDMU	100%	110	3240	Fire Captain (Measure U)	96,625	10,061	45,332	2,565	13,426	2,319	170,327
PT	FDMU	50%	110	3240	Office Specialist (Measure U)	15,215	571	-	221	-		16,006
Personnel Totals		13.00			Salary & Benefits Totals	\$ 850,773	\$ 153,627	\$ 444,817	\$ 19,695	\$ 167,822	\$ 24,204	\$ 1,660,936

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PUBLIC WORKS

Parks Division

DEPARTMENT: 4250

FUND: GENERAL

MISSION STATEMENT

To preserve, protect and enhance our open spaces to enrich the Hemet community's quality of life and encourage enjoyment of natural resources.

ABOUT THE DIVISION

The Parks Division is responsible for all aspects of maintenance for 8 City Parks including Gibbel, Mary Henley, Brubaker, Simpson, Cawston Community, Weston, Oltman, and Griffith Neighborhood Community. Crews perform mowing, edging, weeding, trash clean-up, playground equipment inspection, irrigation repairs and administer fertilization and aeration schedules for the turf. At Gibbel and Weston Parks, crews also perform cleaning and restocking of restrooms, perform daily opening of parks/restrooms, and administer the park security contract. The division is also responsible for performing weekly landscape services at the Corporation Yard, and administering the park patrol services contract.

The Parks Division also supports the Parks Commission and Council by enforcing the parks reservation system, preparing the parks for special community events, coordinating volunteer cleanup events, performing work to update and improve park facilities, and supporting large City-sponsored special events.

EXPENDITURES BY CATEGORY				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	443,973	455,075	469,400	395,800
OPERATING EXPENSES	337,949	422,816	542,485	538,435
INTERNAL SERVICE CHARGES	181,388	170,588	167,700	135,600
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	-	-
NET DEPARTMENT COST	963,310	1,048,479	1,179,585	1,069,835

PARKS

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Funded part-time temporary staff through grant opportunities to assist crews with litter abatement in City parks with no impact to General Fund budgets.
- ✓ Performed all weekly regular park maintenance and equipment inspection of eight City parks on schedule.
- ✓ Prepared for, and assisted in, administering major events held in the parks including the Annual Easter Egg Hunt, Veterans Day, and Christmas in the Park.
- ✓ Performed weekly banner installation on Florida Avenue and administered the seasonal changing of streetlight banners for Holidays, Ramona Pageant and Armed Forces Banner Program.
- ✓ Installed six smart irrigation controllers to increase water efficiency at Mary Henley Park, Gibbel Park and Weston Park.
- ✓ Installed new fencing at Gibbel Park to prevent loitering and vandalism adjacent to the Hemet Lawn Bowl.

2018-2019 KEY GOALS

- Begin work on comprehensive park planning that will provide vision and direction for construction of recreational areas into the future.
- Continue to work with the Hemet Police Department to deter vandalism and loitering in City Parks.
- Partner with local volunteer organizations to develop park designs and amenities that encouraged more families to visit Weston Park and Welch Memorial Green Park.
- Research and apply for grant opportunities related to parks, water conservation and energy use reduction that can improve our existing parks system.
- Rehabilitate the turf at city parks, by returning to a normal schedule for fertilizing, dethatching, and aerating to promote healthy turf and improve aesthetics in our open spaces.
- Partner with Eastern Municipal Water District to transition the irrigation system at Brubaker Park from potable water to recycled water.

City of Hemet
2018/2019 ANNUAL BUDGET

110 GENERAL
4250 PARKS

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
1100 SALARIES & WAGES	220.579	240.168	236.000	224.400
1300 SALARIES OVERTIME	4.201	7.452	3.500	2.500
1305 COMP TIME USED	0	222	0	0
1310 COMP TIME PAID	4	0	0	0
1400 OTHER FRINGE BENEFITS	9.830	9.835	6.900	5.900
1405 PERS Pension	63.897	73.427	76.500	81.600
1410 HEALTH PLANS	63.157	69.859	67.100	63.100
1415 WORKERS COMP CONTRIBUTION	26.300	17.400	26.000	21.400
1420 Special Pav	758	745	3.900	3.600
1425 PTO + Holiday	9.376	6.567	5.200	7.300
1430 UNEMPLOYMENT BENEFITS	0	300	600	600
1450 RETIREE MEDICAL PREMIUMS	45.871	29.100	44.700	0
1499 PERSONNEL SAVINGS	0	0	0	14.600-
Total SALARIES & FRINGE BENEFITS	443,973	455,075	470,400	395,800
2105 UTILITIES - ELECTRIC	14.715	12.917	16.000	16.000
2110 UTILITIES-WATER	197.993	297.200	397.000	397.000
2200 TELEPHONE/COMMUNICATIONS	1.103	1.157	2.160	2.160
2250 OFFICE SUPPLIES AND MATERIALS	152	91	200	200
2270 COMPUTER HARDWARE PURCHASES	545	0	0	0
2400 CONTRACTS.LEASES.RENTS.& TAXES	19.732	37.395	46.000	52.000
2450 MAINT & OPERATIONS/PARTS & SUP	97.240	59.794	68.801	56.500
2560 TRAINING & EDUCATION	330	985	1.900	950
2623 VEHICLE FUEL	1.667	7.758	11.400	8.300
2700 UNIFORMS AND SAFETY EQUIPMENT	3.210	3.174	3.575	3.575
2710 PROFESSIONAL/SPECIALIZED SERV	460	475	550	550
2850 SMALL TOOLS	802	1.870	1.200	1.200
Total OPERATING SUPPLIES & SERVICES	337,949	422,816	548,786	538,435
3600 EQUIPMENT REPLACEMENT	10.500	18.900	17.500	0
3612 CITY ATTORNEY	1.296	6.996	10.500	0
3613 IT/COMPUTERS-TELEPHONES	8.196	16.104	10.500	13.800
3616 LIABILITY INSURANCE	15.800	19.600	14.800	700
3617 EMERGENCY SERVICES	1.200	996	1.100	1.400
3622 VEHICLE MAINT & REPAIRS	41.196	36.996	45.000	47.200
3680 FACILITY MAINTENANCE	27.900	29.500	29.500	18.700
3690 PUBLIC WORKS-ADMINISTRATION	75.300	41.496	38.800	53.800
Total INTERNAL SERVICE CHARGES	181,388	170,588	167,700	135,600
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	9.783	0
Total CAPITAL OUTLAY	0	0	9,783	0
Total PARKS	963,310	1,048,479	1,196,669	1,069,835

City of Hemet

Departmental Budget Detail

110 GENERAL

4250 PARKS DEPARTMENT

110-4250-2105 UTILITIES - ELECTRIC

Electricity		\$16,000
	TOTAL:	\$16,000

110-4250-2110 UTILITIES-WATER

Non-City Water		\$12,000
Parks Irrigation		\$385,000
	TOTAL:	\$397,000

110-4250-2200 TELEPHONE/COMMUNICATIONS

Cell Phone 2 @ \$50/mo.		\$1,200
Wireless I-pad 2 @ \$40/mo.		\$960
	TOTAL:	\$2,160

110-4250-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies		\$200
	TOTAL:	\$200

110-4250-2400 CONTRACTS,LEASES,RENTS,& TAXES

Property Taxes - Various Parks		\$2,500
Port-o-Let Rental & Service		\$12,500
Florida Avenue Landscape		\$2,000
Park Patrol Services		\$35,000
	TOTAL:	\$52,000

110-4250-2450 MAINT & OPERATIONS/PARTS & SUP

Fence Repair		\$3,300
Parts & Supplies		\$6,200
Equipment Rental		\$400
Equip Parts & Repairs (Blades, Sharpening, etc..)		\$7,000
Fertilizer		\$7,000
Herbicide		\$2,000
Irrigation/Plumbing Supplies)		\$10,000

City of Hemet

Departmental Budget Detail

Janitorial Supplies	\$4,500
Plants & Supplies	\$800
Playground Equipment	\$9,000
Woodchips	\$6,300
TOTAL:	\$56,500
110-4250-2560 TRAINING & EDUCATION	
Specialized Training	\$475
Safety Training	\$475
TOTAL:	\$950
110-4250-2623 VEHICLE FUEL	
FY1819 FUEL ALLOCATION	\$8,300
TOTAL:	\$8,300
110-4250-2700 UNIFORMS AND SAFETY EQUIPMENT	
Uniforms for 3 Employees	\$1,100
Safety Shoes for 3 Employees @ \$175 ea.	\$525
Safety Jacket Replacement	\$500
Safety Equipment	\$1,250
T-shirts for 3 Employees	\$200
TOTAL:	\$3,575
110-4250-2710 PROFESSIONAL/SPECIALIZED SERV	
Park Commission - (Stipends)	\$250
Park Commission Support	\$300
TOTAL:	\$550
110-4250-2850 SMALL TOOLS	
Small Tools	\$1,200
TOTAL:	\$1,200

Parks

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Park Ranger	0.00	0.00	0.00	0.00	0.00
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	2.00	2.00	2.00	2.00	2.00
Maintenance Worker I	0.00	0.00	0.00	0.00	0.00
Parks Department Total	3.00	3.00	3.00	3.00	3.00

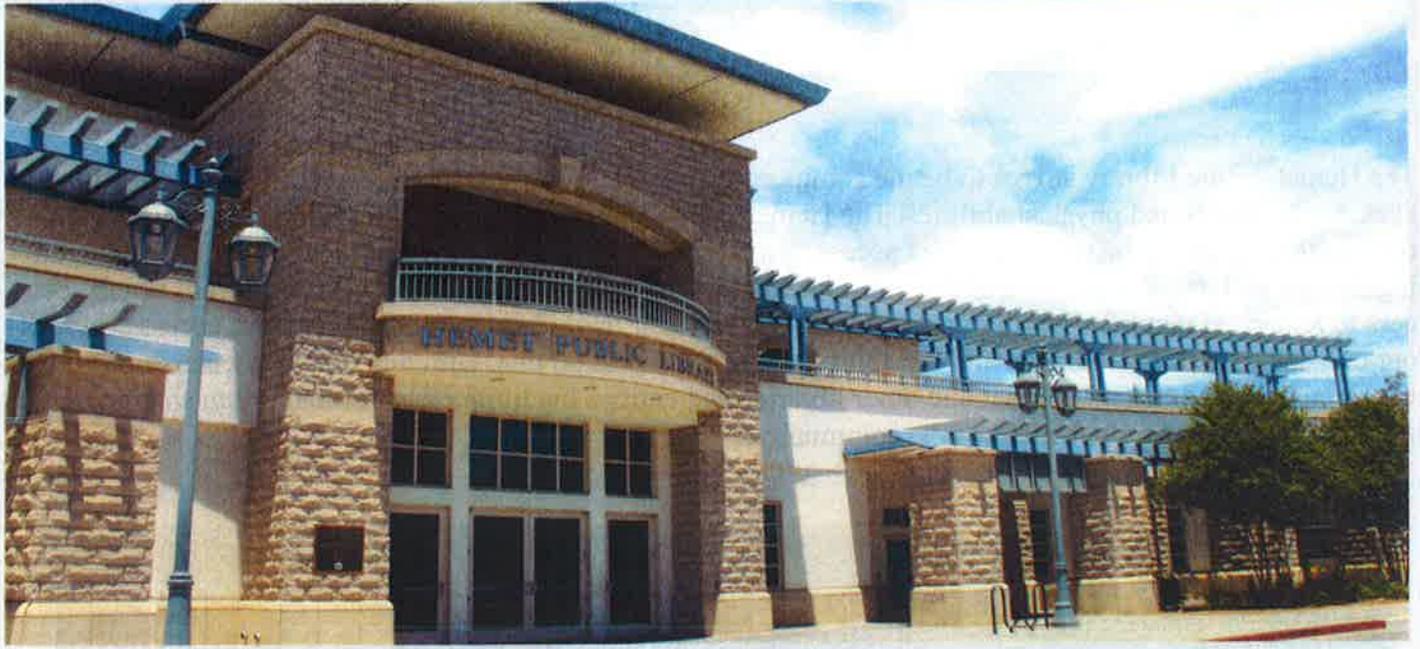
NOTES:

FY 2016-2017: 25% of Tree Trimming positions funded by Gas Tax Fund 221 to more accurately reflect daily activity
30% of Tree Trimming positions included in salary and benefits but listed in LLMD (Home Department)

Home Department	Percent	G/L Fund	G/L Department	TITLE	1100	1420	1405	1400	1410	1425	TOTAL Grand Total Salary & Benefits by G/L
					Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	
					TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	
PWPK	100%	110	4250	Lead Maintenance Worker	49,809	1,200	18,326	1,250	13,426	1,559	85,570
PWPK	100%	228	8265	Maint Wkr II	46,253	3,038	16,863	1,189	13,426	1,448	82,215
PWPK	100%	228	8265	Maint Wkr II	46,253	675	16,844	1,154	13,426	1,448	79,800
Personnel Total	3.00			Salary & Benefits Totals	\$ 142,314	\$ 4,913	\$ 52,033	\$ 3,593	\$ 40,277	\$ 4,454	\$ 247,585

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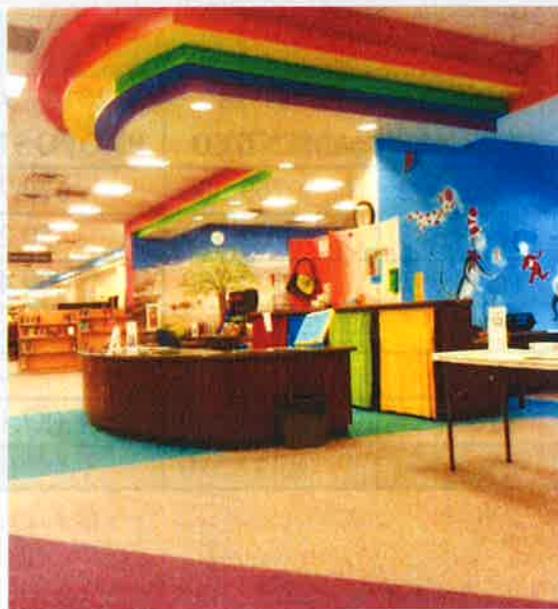
LIBRARY

DEPARTMENT: 6100

FUND: GENERAL

MISSION STATEMENT

Welcome to the Hemet Public Library. We are here to provide our community with the materials and services necessary for self-education, informed decision-making, and recreation. Whether you're in our library, or online, the **Hemet Public Library is the place to be.**



ABOUT THE DEPARTMENT

The Hemet Public Library strives to be the community's premiere life-long learning center for people of all ages, backgrounds and physical abilities. The Hemet Public Library focuses on providing innovative solutions with technology by providing 24/7 access to material by offering free streaming digital material including movies and music regardless of the time and day with Hoopla and Cloud Library. The library offers access to requested items 24/7 with our new Library Kiosk. Our upgraded internet and wireless access provides our citizens with fast connection and the ability to join the world on line. Utilizing unique partnerships with the Hemet Unified School District and other libraries and entities the library ensures maximum sharing of available materials for the benefit of the community.



<i>EXPENDITURES BY CATEGORY</i>				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	716,055	783,902	769,500	670,700
OPERATING EXPENSES	30,590	98,385	50,390	50,265
INTERNAL SERVICE CHARGES	616,992	620,692	632,700	509,400
CAPITAL OUTLAY	304	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(118,381)	(106,223)	(105,000)	(87,100)
NET DEPARTMENT COST	1,245,560	1,396,756	1,347,590	1,143,265

LIBRARY

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Circulation of over 700,000 items both physical and digital this past year.
- ✓ Joined with the Southern California Cloud Consortium and added over 78,000 titles of e books and e audio books for patron access. This service enables of the Hemet Public Library additional access library material regardless of time of time of day or night.
- ✓ Free genealogy and computer classes provided instruction for 350 learners in the Library.
- ✓ Over 17,000 volunteer hours were donated to the Library at a value of \$20.00 per hour for a savings of \$34,000 to the Library and City.
- ✓ Partnered with the Hemet Unified School District for summer lunch and reading activities. Issued over 1500 digital library cards to students in the Hemet Unified School District for digital access to online research.
- ✓ Added additional staff for processing passports. Over 600 were processed by Library staff.
- ✓ Added an additional decade of the Historic Hemet News to our digital Library providing access anywhere and anytime with a Hemet Public Library Card. This provides access from 1897-1940 and provides access to The Press Enterprise from 1992 to the present with daily editions being added.
- ✓ Turned on CENIC which enhances patron's internet experience by becoming a one gigabyte Library through participation with CENIC, (Corporation for Education Network Initiatives in California,) and CalREN (California Research and Educational Network.
- ✓ Partnered with Riverside First Five for early childhood literacy.
- ✓ Literacy services are provided to 85 adult learners through a continuing grant from the California State Library.

2018-2019 KEY GOALS

- Update the second floor user policy, making it more user friendly and add additional meeting rooms for the community.
- Replace the fence on the east side of the Library so that we may continue hosting outdoor programs and activities.
- Explore with Public Works the funding solutions for adding solar panels to the Library as a cost saving effort.
- Continue partnering with Hemet Unified School District and other local agencies for Library programs and community events.
- Continue to find ways to enhance the Hemet Public Library experience for our patrons.

City of Hemet
2018/2019 ANNUAL BUDGET

110 GENERAL
6100 LIBRARY SERVICES

<u>Account Number</u>	<u>2016</u> <u>Actuals</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Amended</u>	<u>2019 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	323,582	323,760	319,300	321,100
1200 SALARIES PART TIME	74,461	123,653	124,367	101,000
1300 SALARIES OVERTIME	808	2,647	0	0
1400 OTHER FRINGE BENEFITS	20,050	21,101	13,200	12,300
1405 PERS Pension	91,919	94,772	103,500	117,100
1410 HEALTH PLANS	87,072	86,662	81,100	81,100
1415 WORKERS COMP CONTRIBUTION	40,200	42,700	47,800	40,200
1420 Special Pav	1,209	1,205	8,700	9,500
1425 PTO + Holiday	6,530	15,202	8,500	12,100
1430 UNEMPLOYMENT BENEFITS	0	700	1,100	1,100
1450 RETIREE MEDICAL PREMIUMS	70,224	71,500	82,100	0
1499 PERSONNEL SAVINGS	0	0	0	24,800-
Total SALARIES & FRINGE BENEFITS	716,055	783,902	789,667	670,700
2200 TELEPHONE/COMMUNICATION	1,741	59,708	22,075	1,900
2227 BOOKS-JUVENILE REFERENCE	5,311	0	0	0
2250 OFFICE SUPPLIES AND MATERIALS	734	2,488	1,000	1,000
2400 CONTRACTS,LEASES.RENTS.& TAXES	19,646	34,817	47,890	42,140
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	500	500
2550 CONFERENCES	0	0	600	25
2560 TRAINING & EDUCATION	71	172	200	100
2710 PROFESSIONAL/SPECIALIZED SERV	3,087	1,200	4,400	4,600
Total OPERATING SUPPLIES & SERVICES	30,590	98,385	76,665	50,265
3612 CITY ATTORNEY	96	10,896	11,700	0
3613 IT/COMPUTERS-TELEPHONES	270,900	225,996	227,000	277,000
3616 LIABILITY INSURANCE	12,600	30,500	16,800	800
3617 EMERGENCY SERVICES	996	1,500	1,200	1,500
3680 FACILITY MAINTENANCE	332,400	351,800	376,000	230,100
Total INTERNAL SERVICE CHARGES	616,992	620,692	632,700	509,400
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	304	0	0	0
Total CAPITAL OUTLAY	304	0	0	0
Total LIBRARY SERVICES	1,363,941	1,502,979	1,499,032	1,230,365

City of Hemet

Departmental Budget Detail

110 GENERAL

6100 LIBRARY SERVICES

110-6100-2200 TELEPHONE/COMMUNICATION

Cell phone and Mifi		\$1,900
	TOTAL:	\$1,900

110-6100-2250 OFFICE SUPPLIES AND MATERIALS

Volunteer Recognition Program		\$1,000
	TOTAL:	\$1,000

110-6100-2400 CONTRACTS,LEASES,RENTS,& TAXES

ELM USA Eco Pro DVD Cleaner Maintainance		\$1,090
Postage Meter (Service & Rental)		\$1,050
Copier Maintenance ~		\$6,700
Ricoh 3300.00~		
Canon 3400.00		
Bibliotecha-3M hardware and software maintenance		\$24,000
for sorter, self checkout machines, RFID pads		
LAT DVD dispenser maintenance for 4 machines		\$9,000
PCS (Computer Time Management)		\$300
	TOTAL:	\$42,140

110-6100-2450 MAINT & OPERATIONS/PARTS & SUP

Small Equipment Repair/Replacement		\$500
	TOTAL:	\$500

110-6100-2550 CONFERENCES

Performers Showcase registration for 1 at 25.00 each		\$25
	TOTAL:	\$25

110-6100-2560 TRAINING & EDUCATION

Training		\$200
	TOTAL:	\$200

City of Hemet

Departmental Budget Detail

110-6100-2710 PROFESSIONAL/SPECIALIZED SERV

Inland Library System Membership	\$1,000
Library Board Stipends	\$3,000
Customer of Dynix Int'l (CODI) Membership	\$100
CALIFA	\$400
CALTAC Membership for Library Board	\$100
TOTAL:	\$4,600

**City of Hemet
2018/2019 ANNUAL BUDGET**

**160 LASALLE ENDOWMENT
6100 LIBRARY SERVICES**

<i>Account Number</i>	<i>2016 Actuals</i>	<i>2017 Actuals</i>	<i>2018 Amended</i>	<i>2019 Council Approved</i>
2250 OFFICE SUPPLIES AND MATERIALS	23,924	29,496	30,000	30,000
Total OPERATING SUPPLIES & SERVICES	23,924	29,496	30,000	30,000
Total LIBRARY SERVICES	23,924	29,496	30,000	30,000
Total LASALLE ENDOWMENT	23,924	29,496	30,000	30,000

City of Hemet

Departmental Budget Detail

160 LASALLE ENDOWMENT
6100 LIBRARY SERVICES

160-6100-2250 OFFICE SUPPLIES AND MATERIALS

Library office supplies

TOTAL: \$30,000
\$30,000

City of Hemet
2018/2019 ANNUAL BUDGET

363 LIBRARY FACILITIES
6100 LIBRARY SERVICES

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
2220 BOOKS-ADULT	25,711	32,463	32,000	32,300
2221 BOOKS-ADULT REFERENCE	1,698	1,347	2,000	2,000
2222 BOOKS-JUVENILE	9,427	11,216	13,000	14,000
2223 BOOKS-YOUNG ADULT	4,392	4,886	5,000	6,000
2224 BOOKS-FOREIGN LANGUAGE	1,651	2,947	2,500	2,500
2225 BOOKS-PERIODICALS	366	4,392	9,000	9,500
2226 BOOKS-AUDIO/VISUAL	27,128	17,477	44,000	44,000
2228 BOOKS-BESTSELLERS	17,075	17,987	25,000	25,000
2229 DATABASES - PATRON USE	12,973	8,290	10,500	7,700
2230 Books & Materials - Literacy Program	0	0	4,000	4,000
2250 OFFICE SUPPLIES AND MATERIALS	515	24	5,000	5,000
2260 SOFTWARE PURCHASES	17,257	7,025	12,000	12,000
2710 PROFESSIONAL/SPECIALIZED SERV	345	1,337	500	500
Total OPERATING SUPPLIES & SERVICES	118,538	109,391	164,500	164,500
Total DEBT SERVICE	0	0	0	0
5300 OTHER IMPROVEMENTS	0	221,694	49,413	0
5400 MAJOR MACHINERY AND EQUIPMENT	70,256	0	0	0
Total CAPITAL OUTLAY	70,256	221,694	49,413	0
Total LIBRARY SERVICES	188,794	331,085	213,913	164,500
Total LIBRARY FACILITIES	188,794	331,085	363,913	164,500

City of Hemet

Departmental Budget Detail

363 LIBRARY FACILITIES
6100 LIBRARY SERVICES

363-6100-2220 BOOKS-ADULT

Adult books		\$32,300
	TOTAL:	\$32,300

363-6100-2221 BOOKS-ADULT REFERENCE

Adult reference - standing orders		\$2,000
	TOTAL:	\$2,000

363-6100-2222 BOOKS-JUVENILE

Juvenile		\$14,000
	TOTAL:	\$14,000

363-6100-2223 BOOKS-YOUNG ADULT

Young Adult		\$6,000
	TOTAL:	\$6,000

363-6100-2224 BOOKS-FOREIGN LANGUAGE

Foreign Language		\$2,500
	TOTAL:	\$2,500

363-6100-2225 BOOKS-PERIODICALS

Ebsco Magazine supscription		\$5,000
Ebsco Online Magazines		\$4,500
	TOTAL:	\$9,500

363-6100-2226 BOOKS-AUDIO/VISUAL

Audio/visual Amazon		\$25,000
Hoopla Digital Media		\$12,000
e-books~		\$7,000
Cloud Library; One Click; Penguin- Random House		
	TOTAL:	\$44,000

City of Hemet

Departmental Budget Detail

363-6100-2228 BOOKS-BESTSELLERS

Best sellers	\$25,000
TOTAL:	\$25,000

363-6100-2229 DATABASES - PATRON USE

BrainFuse	\$6,500
Library Elf patron self monitoring Database	\$1,200
TOTAL:	\$1,200

363-6100-2230 Books & Materials - Literacy Program

Books and Material for Literacy and Reading Horizon	\$4,000
TOTAL:	\$4,000

363-6100-2250 OFFICE SUPPLIES AND MATERIALS

Rfid tags for New Items	\$5,000
TOTAL:	\$5,000

363-6100-2260 SOFTWARE PURCHASES

News Bank Digital Hemet News 1950-1958 and hosting fees	\$12,000
TOTAL:	\$12,000

363-6100-2710 PROFESSIONAL/SPECIALIZED SERV

Professional services~ Unique Management Collection Services for late material 9600 annually	\$500
TOTAL:	\$500

Library

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Library Director	0.00	0.00	0.00	0.00	0.00
Senior Librarian	1.00	1.00	1.00	1.00	1.00
Librarian	1.00	1.00	1.00	1.00	1.00
Library Resource Coordinator	0.00	0.00	0.00	0.00	0.00
Literacy Coordinator	0.50	0.50	0.50	0.50	0.50
Library Associate II	1.00	1.00	1.00	1.00	1.00
Library Associate I	1.00	1.00	1.00	1.00	1.00
Library Assistant II	2.00	2.00	2.00	2.50	2.50
Library Assistant I	0.50	0.50	1.00	1.00	1.00
Library Page	1.00	1.00	1.00	1.00	1.00
Library Total	8.00	8.00	8.50	9.00	9.00

NOTES:

FY 2015-2016: Reinstated 1 PT Library Assistant I position

FY 2014-2015: Included Part-time positions in Department total.

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal						TOTAL GRAND TOTAL Salary & Benefits by G/L
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	
PT	LIBRARY	50%	110	6100	Library Assistant II	21,139	943	-	307	90		22,478
PT	LIBRARY	50%	110	6100	Literacy Coordinator	21,678	963	-	314	90		23,046
FT	LIBRARY	100%	110	6100	Librarian	61,134	1,200	22,220	2,845	13,426	2,892	103,716
FT	LIBRARY	100%	110	6100	Senior Librarian	69,167	1,200	25,137	3,216	13,426	3,272	115,418
FT	LIBRARY	100%	110	6100	Library Associate I	49,505	-	17,998	1,225	13,426	1,550	83,704
FT	LIBRARY	100%	110	6100	Library Assistant II	45,124	600	16,408	1,125	13,426	1,412	78,096
FT	LIBRARY	100%	110	6100	Library Associate II	51,054	1,800	18,996	1,290	13,426	1,598	88,164
PT	LIBRARY	50%	110	6100	Library Page	13,354	651	-	194	90	-	14,288
PT	LIBRARY	50%	110	6100	Library Page	13,354	651	-	194	90	-	14,288
PT	LIBRARY	50%	110	6100	Library Assistant I	15,365	726	-	223	90		16,404
FT	LIBRARY	100%	110	6100	Library Assistant II	45,124	600	16,408	1,125	13,426	1,412	78,096
PT	LIBRARY	50%	110	6100	Library Assistant I	16,134	150	-	234	90		16,608
Personnel Totals		9.00			Salary & Benefits Totals	\$ 422,133	\$ 9,483	\$ 117,166	\$ 12,291	\$ 81,094	\$ 12,136	\$ 654,304

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SIMPSON CENTER

DEPARTMENT: 7400

FUND: GENERAL

ABOUT THE DEPARTMENT

Through services provided by Valley Wide Parks and Recreation, the Simpson Center provides a safe and central location for the community to enjoy leisure activities, social interaction and lifelong learning to enhance the quality of life. The Simpson Center currently services an estimated 18,000 Hemet residents monthly. Programs and activities include, but are not limited to, Facility Rentals for the Simpson Center, Senior Referral Services, Senior Nutrition Program, entertainment, activities, classes, senior/youth programs, social group meetings, and special events.

EXPENDITURES BY CATEGORY

CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	-	-	-	-
OPERATING EXPENSES	157,000	157,000	157,000	157,000
INTERNAL SERVICE CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	-	-
NET DEPARTMENT COST	157,000	157,000	157,000	157,000

**City of Hemet
2018/2019 ANNUAL BUDGET**

**110 GENERAL
7400 SIMPSON MEMORIAL CENTER**

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	157,000	157,000	157,000	157,000
Total OPERATING SUPPLIES & SERVICES	157,000	157,000	157,000	157,000
Total INTERNAL SERVICE CHARGES	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total SIMPSON MEMORIAL CENTER	157,000	157,000	157,000	157,000

City of Hemet

Departmental Budget Detail

110 GENERAL
7400 SIMPSON CENTER

110-7400-2710 PROFESSIONAL/SPECIALIZED SERV

Valley Wide Contract

	<u>\$157,000</u>
TOTAL:	\$157,000

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EXPENDITURES BY CATEGORY				
CATEGORY	2015-16	2016-17	2017-18	2018-19
ACTUAL	ACTUAL	AMENDED	PROPOSED	
PERS ONNEL	738,909	724,868	792,900	721,900
OPERATING EXPENSES	195,778	329,734	126,900	125,550
INTERNAL SERVICE CHARGES	219,804	133,600	106,600	73,500
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(545,037)	(426,521)	(383,510)	(411,537)
NET DEPARTMENT COST	609,454	761,681	642,890	509,413

The Planning Division of the Community Development Department objective is to protect and enhance the natural and built environment of the City through the application of orderly and responsible growth. The Planning Division provides two primary functions: Current Planning and Advance Planning. Current Planning is responsible for the review and processing of proposed development projects to ensure conformity with the City's codes and policies; conducting environmental assessments, issuing entitlements, performing plan checks, assisting the general public with zoning and demographic information, and issuing permits. Advance Planning is responsible for maintaining and updating the General Plan and zoning ordinances, processing annexations and special projects, and participating in regional planning activities. Planning staff also provides professional planning support to the City Council and Planning Commission.

ABOUT THE DEPARTMENT

To preserve and enhance the quality of life for all citizens in Hemet by ensuring orderly and responsible growth, promoting exemplary project development, preserving the City's unique natural resources and historic character, stabilizing and improving existing neighborhoods and business districts, and effectively engaging the community in the implementation of General Plan goals and policies to achieve a balanced, attractive, and enjoyable place to live, work, and visit.

MISSION STATEMENT

DEPARTMENT: 1700

FUND: GENERAL

Planning Division

COMMUNITY DEVELOPMENT DEPARTMENT



Community Development Department
PLANNING DIVISION

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Reviewed and processed entitlements for 33 new projects, issued 284 administrative permits, prepared agendas, minutes, and staff reports for 15 Planning Commission hearings, and 25 Development Review Committee (DRC) Meetings. Prepared Zoning Consistency program to update based on General Plan Goals.
- ✓ Continued efforts to streamline and improve the development review process by: implementing a Pre-Application review process, adopting new application procedures and code amendments, developing better systems for recordkeeping of project data, and enhanced cost recovery of staff time and resources.
- ✓ Participated in the review and preparation of documents in response to SCAG's RTP/SCS Update, RCTC's Hwy 79 Realignment Project Design Team, WROG's update to the TUMF program, and the Diamond Valley Lake Ad-Hoc Committee.

2018-19 KEY GOALS

- Complete the final phase of the General Plan Consistency Zoning Project, including citywide zoning map amendments to ensure consistency with the General Plan for Residential, Commercial, and Industrial zoned areas.
- Continue to process major new projects to adoption, including the Rancho Diamante Specific Plan Amendment, Phase 2 and 3 of McSweeny Farms Specific Plan, Peppertree Specific Plan, new and revitalized commercial centers, and the expansion and remodel of dealerships at the Hemet Auto Mall.
- Prepare and process amendments to the City's General Plan to reflect the recently adopted Highway 79 alignment by RCTC, the Hemet Ryan Airport Land Use Plan by the Riverside County Airport Land Use Commission.
- Participate in the Technical Advisory Committee for the planning and design of an RTA Mobility Hub in Downtown Hemet.
- Continue to implement new planning procedures including the use of on-line tools in DRC meetings and at the front counter, implement user-friendly processes for both applicants and staff, and increase the planning and development information on the city's website to enhance customer service and satisfaction.
- Prepare a new drought tolerant landscape ordinance to address landscape standards and maintenance requirements for new and existing development within the City.
- Prepared an updated fencing ordinance to meet the needs of the public safety without sacrificing the beauty of the neighborhood characters of the City.
- Prepared a Climate Action Plan for the City of Hemet based on the WRCOG Sub-Regional Plan that meets State requirements and allows for CEQA streamlining of development projects.

City of Hemet
2018/2019 ANNUAL BUDGET

120 COMMUNITY DEVELOPMENT
1700 PLANNING DIVISION

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	384.281	393.451	372.593	423.200
1200 SALARIES PART TIME	2.153	0	0	0
1250 TEMPORARY AGENCY STAFF	14.023	0	0	0
1300 SALARIES OVERTIME	18	329	3.175	1.000
1305 COMP TIME USED	120	764	0	0
1400 OTHER FRINGE BENEFITS	21.231	21.454	18.000	17.600
1405 PERS Pension	115.130	117.150	136.100	160.900
1410 HEALTH PLANS	74.217	71.796	73.400	73.400
1415 WORKERS COMP CONTRIBUTION	43.000	42.400	45.800	38.900
1420 Special Pav	5.325	6.024	11.500	11.600
1425 PTO + Holiday	4.357	0	18.300	20.900
1430 UNEMPLOYMENT BENEFITS	0	700	1.000	1.000
1450 RETIREE MEDICAL PREMIUMS	75.054	70.800	78.800	0
1499 PERSONNEL SAVINGS	0	0	0	26.600-
Total SALARIES & FRINGE BENEFITS	738,909	724,868	758,668	721,900
2200 TELEPHONE/COMMUNICATION	1.566	1.770	1.700	1.700
2220 ADVERTISING AND PUBLICATIONS	3.893	5.561	6.000	6.000
2250 OFFICE SUPPLIES AND MATERIALS	10.240	11.201	10.000	10.000
2260 SOFTWARE PURCHASES	0	0	1.000	1.000
2270 COMPUTER HARDWARE PURCHASES	2.347	0	3.651	2.000
2400 CONTRACTS.LEASES.RENTS.& TAXES	3.686	6.873	7.600	8.000
2450 MAINT & OPERATIONS/PARTS & SUP	893	1.000	1.200	0
2560 TRAINING & EDUCATION	684	2.488	2.700	1.350
2706 Downtown Specific Plan	59.615	162.898	56.761	0
2710 PROFESSIONAL/SPECIALIZED SERV	111.931	137.031	144.915	94.500
2714 PRINTING SERVICES	923	912	1.000	1.000
Total OPERATING SUPPLIES & SERVICES	195,778	329,734	236,527	125,550
3612 CITY ATTORNEY	109.404	41.400	13.500	0
3613 IT/COMPUTERS-TELEPHONES	77.904	48.096	54.900	60.200
3616 LIABILITY INSURANCE	16.800	27.400	18.100	700
3617 EMERGENCY SERVICES	1.296	1.404	1.300	1.600
3680 FACILITY MAINTENANCE	14.400	15.300	18.800	11.000
Total INTERNAL SERVICE CHARGES	219,804	133,600	106,600	73,500
Total CAPITAL OUTLAY	0	0	0	0
Total PLANNING DIVISION	1,154,491	1,188,202	1,101,795	920,950

City of Hemet

Departmental Budget Detail

120 COMMUNITY DEVELOPMENT
1700 PLANNING

120-1700-2200 TELEPHONE/COMMUNICATION

Cellular Phones		\$1,700
	TOTAL:	\$1,700

120-1700-2220 ADVERTISING AND PUBLICATIONS

Press Enterprise		\$200
Valley Chronicle		\$100
Public Notices, Etc.		\$5,700
	TOTAL:	\$6,000

120-1700-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies		\$5,700
Postage (Misc. and PH Noticing)		\$4,000
Mileage Reimbursement		\$300
	TOTAL:	\$10,000

120-1700-2260 SOFTWARE PURCHASES

Adobe Professional		\$1,000
	TOTAL:	\$1,000

120-1700-2270 COMPUTER HARDWARE PURCHASES

Computer Replacement / Upgrades		\$2,000
	TOTAL:	\$2,000

120-1700-2400 CONTRACTS,LEASES,RENTS,& TAXES

Canon Copier - Lease Agreement		\$3,200
Canon Copier - Annual Service Agreement		\$1,800
Color/Additional Copies		\$3,000
	TOTAL:	\$8,000

City of Hemet

Departmental Budget Detail

120-1700-2560 TRAINING & EDUCATION

Planning Seminars / APA Conference	\$750
APA Membership and Publications	\$600
TOTAL:	\$1,350

120-1700-2710 PROFESSIONAL/SPECIALIZED SERV

Planning Commission Stipend	\$6,000
Professional services for special projects consulting	\$63,500
General Plan / Zoning	\$25,000
TOTAL:	\$94,500

120-1700-2714 PRINTING SERVICES

Outside Printing/Agendas, Spec Plans, Letterhead, Bus Cards, Forms, Brochures, etc.	\$1,000
TOTAL:	\$1,000

Planning

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Community Development Director	1.00	1.00	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	1.00
Senior Planner	0.00	0.00	0.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Planner	0.00	0.00	0.00	0.00	0.00
Planning Tech	1.00	1.00	1.00	1.00	1.00
Community Development Specialist	1.00	1.00	1.00	1.00	1.00
Office Specialist I	0.00	0.00	0.00	0.00	0.00
Planning Total	6.00	6.00	6.00	6.00	6.00

NOTES:

FY 2014-2015: Community Development Specialist position moved from Code to Planning

FY 2014-2015: Office Specialist I position eliminated

FY 2014-2015: Associate Planner position added, Assistant Planner eliminated

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PLAN	100%	120	1700	Planning Tech	54,980	1,975	20,485	1,389	13,426	1,721	93,976
FT	PLAN	25%	120	3300	Community Development Director	37,032	1,800	16,513	1,695	3,131	2,981	63,152
FT	PLAN	25%	120	3350	Community Development Director	37,032	1,800	16,513	1,695	3,131	2,981	63,152
FT	PLAN	50%	120	1700	Community Development Director	74,064	3,600	33,026	3,390	6,263	5,962	126,305
FT	PLAN	100%	120	1700	Administrative Assistant	61,134	1,800	22,438	2,853	13,426	2,892	104,543
FT	PLAN	100%	120	1700	Community Dev. Specialist	40,880	1,200	15,085	1,029	13,426	1,280	72,899
FT	PLAN	100%	120	1700	Principal Planner	103,597	1,800	37,855	4,817	13,426	4,900	166,395
FT	PLAN	100%	120	1700	Senior Planner	88,540	1,200	32,171	4,112	13,426	4,188	143,636
Personnel Totals		6.00			Salary & Benefits Totals	\$ 497,259	\$ 15,175	\$ 194,085	\$ 20,981	\$ 79,654	\$ 26,904	\$ 834,058

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COMMUNITY DEVELOPMENT DEPARTMENT

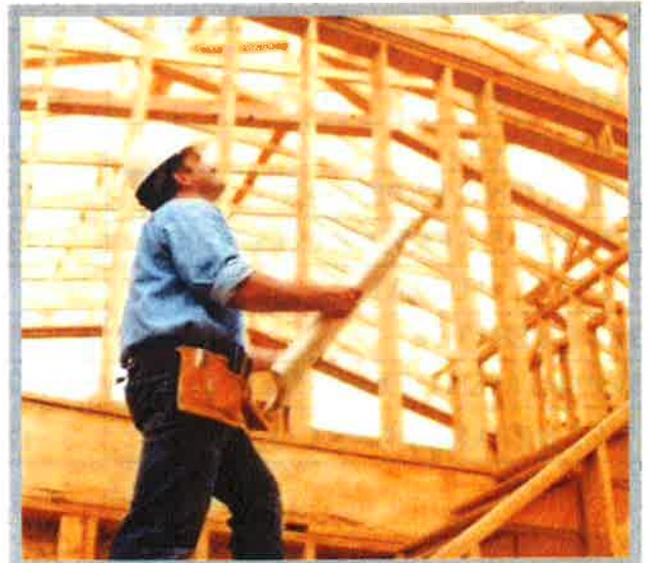
Building Division

DEPARTMENT: 3300

FUND: GENERAL

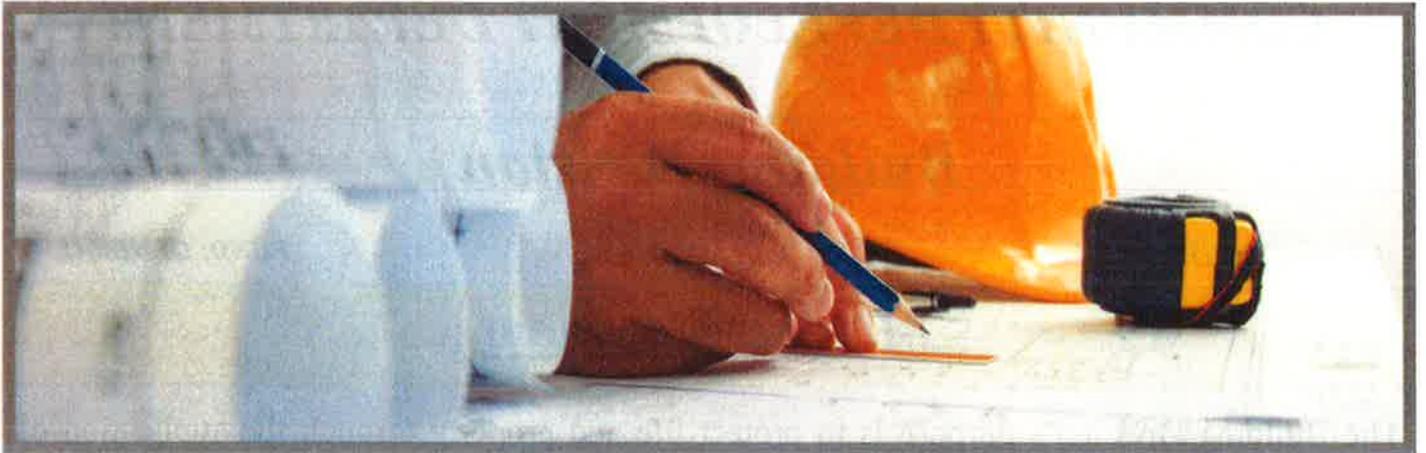
Mission Statement

The Building Division's purpose is to protect life and property through the application of adopted Building and Housing Codes in a manner that is effective, knowledgeable, efficient, and responsive to all residents and businesses within the community.



ABOUT THE DEPARTMENT

The Building Division of the Community Development Department issues building permits for all types of construction taking place within the city limits. The Building Division also coordinates and performs building plan check services, inspection services, and the administration of Certificates of Occupancy. The Building Division is responsible for determining whether structures are safe to occupy in the event of a fire or other damage, or in the case of substandard housing conditions. The Division is also responsible for the implementation and enforcement of the Americans with Disabilities Act (ADA) for new and remodeled properties open to the public. The Building Division's goal is to deliver the utmost in helpful, accurate, and timely customer service to the citizens, contractors, developers, and other agencies that interact with the City of Hemet.



EXPENDITURES BY CATEGORY

CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	829,230	621,519	854,900	738,200
OPERATING EXPENSES	128,356	172,648	108,100	141,200
INTERNAL SERVICE CHARGES	136,608	135,204	140,500	108,400
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(977,140)	(895,762)	(923,800)	(940,400)
NET DEPARTMENT COST	117,054	33,609	179,700	47,400

Community Development Department
BUILDING DIVISION

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Issued and performed inspections on over 5,381 building permits: including 5 new commercial buildings, 121 tenant improvements, 27 new single family residences and 3 multi-family residences with a total valuation of \$41,343,102.
- ✓ Issued and inspected Certificates of Occupancy for 156 new businesses within the City.
- ✓ Processed and approved 616 plan checks for new construction, coordinating the review process with Planning, Engineering, Fire and Public Works departments.
- ✓ Assisted 5,511 customers at the Building counter, and continued to provide responsive, friendly service to the public, businesses, and developers who sought to invest in the community.
- ✓ Upgraded the Building Division's on-line permitting software that will increase customer service to our customers. When fully implemented, the upgrade will allow for on-line inspection requests, plan check status and plan check submittals.

2018-2019 KEY GOALS

- Continue to provide excellent building plan check, permitting, and inspection services for all of the City's residential, commercial and industrial customers. Enhance customer service delivery at the public counter and provide solution-based assistance in a timely manner.
- Increase inspection activity and compliance for the Residential Rental Registration Program.
- Conduct pro-active inspection efforts at Mobile Home Parks as resources allow or park conditions demand.
- Continue efforts with other City Departments to streamline the plan review process to provide complete and quick turn-around for building plan checks. Expand the types of projects that can be reviewed and approved "over the counter".
- Continue to update the Building Division procedures, handouts, and policies to better inform and advise the public of new and existing code requirements; and to provide more efficient, effective, and user friendly service for the public.
- Monitor disabled accessibility upgrades to City facilities and perform annual update to the ADA Self Evaluation & Transition Plan database.
- Open to customers on-line inspection request, plan check status and plan submittal for some projects.

City of Hemet
2018/2019 ANNUAL BUDGET

120 COMMUNITY DEVELOPMENT
3300 BUILDING DIVISION

<u>Account Number</u>	<u>2016</u> <u>Actuals</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Amended</u>	<u>2019 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	413,328	300,373	414,200	420,000
1200 SALARIES PART TIME	9,211	23,506	24,600	13,300
1300 SALARIES OVERTIME	5,460	82	8,500	8,500
1305 COMP TIME USED	2,684	2,928	0	0
1310 COMP TIME PAID	1,887	302	0	0
1400 OTHER FRINGE BENEFITS	19,258	15,420	16,300	15,100
1405 PERS Pension	121,506	88,368	140,400	156,300
1410 HEALTH PLANS	82,629	57,402	83,700	83,700
1415 WORKERS COMP CONTRIBUTION	50,300	47,700	53,100	43,000
1420 Special Pav	3,704	3,581	7,200	6,800
1425 PTO + Holiday	31,385	1,357	14,400	17,700
1430 UNEMPLOYMENT BENEFITS	0	800	1,200	1,100
1450 RETIREE MEDICAL PREMIUMS	87,878	79,700	91,300	0
1499 PERSONNEL SAVINGS	0	0	0	27,300-
Total SALARIES & FRINGE BENEFITS	829,230	621,519	854,900	738,200
2200 TELEPHONE/COMMUNICATION	5,421	4,560	7,000	7,000
2220 ADVERTISING AND PUBLICATIONS	2,695	3,921	4,000	4,000
2250 OFFICE SUPPLIES AND MATERIALS	5,355	7,668	10,000	10,000
2260 SOFTWARE PURCHASES	2,347	0	2,676	1,200
2270 COMPUTER HARDWARE PURCHASES	0	0	2,000	2,000
2400 CONTRACTS.LEASES.RENTS.& TAXES	3,192	1,331	4,169	3,500
2560 TRAINING & EDUCATION	16,152	7,007	12,000	6,000
2610 CONTRACT INSP/PLAN CHECK SERV	42,579	121,002	80,700	80,700
2623 VEHICLE FUEL	2,669	3,221	5,500	4,600
2700 UNIFORMS AND SAFETY EQUIPMENT	1,325	1,197	1,500	1,500
2710 PROFESSIONAL/SPECIALIZED SERV	45,920	21,558	25,800	19,000
2714 PRINTING SERVICES	515	508	1,000	1,000
2850 SMALL TOOLS	186	675	700	700
Total OPERATING SUPPLIES & SERVICES	128,356	172,648	157,045	141,200
3612 CITY ATTORNEY	5,700	9,804	11,000	0
3613 IT/COMPUTERS-TELEPHONES	86,304	63,204	74,300	80,300
3616 LIABILITY INSURANCE	17,700	24,300	18,000	800
3617 EMERGENCY SERVICES	1,404	1,200	1,300	1,600
3622 VEHICLE MAINT & REPAIRS	8,100	18,096	16,400	13,700
3680 FACILITY MAINTENANCE	17,400	18,600	19,500	12,000
Total INTERNAL SERVICE CHARGES	136,608	135,204	140,500	108,400
Total DEBT SERVICE	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total BUILDING DIVISION	1,094,194	929,371	1,152,445	987,800

City of Hemet

Departmental Budget Detail

120 COMMUNITY DEVELOPMENT
3300 BUILDING

120-3300-2200 TELEPHONE/COMMUNICATION

Cellular Phone Monthly Service	\$6,000
Cell Phone Replacement	\$1,000
TOTAL:	\$7,000

120-3300-2220 ADVERTISING AND PUBLICATIONS

Electrical Trade Publications	\$400
Plumbing Trade Publications	\$400
Mechanical Trade Publications	\$400
Electronic Codes for iPads	\$1,000
Code Update Handbooks	\$600
Title 25 and Title 19 Code Books and Updates	\$600
American With Disabilities Handbooks	\$600
TOTAL:	\$4,000

120-3300-2250 OFFICE SUPPLIES AND MATERIALS

Computer Supplies	\$1,000
General Supplies and Equipment	\$6,000
Postage	\$3,000
TOTAL:	\$10,000

120-3300-2260 SOFTWARE PURCHASES

CRW and Plan Review Software	\$1,200
TOTAL:	\$1,200

120-3300-2270 COMPUTER HARDWARE PURCHASES

Computer Hardware	\$2,000
TOTAL:	\$2,000

120-3300-2400 CONTRACTS, LEASES, RENTS, & TAXES

1 Ricoh Copier Annual Maintenance Agreement and copies	\$3,500
TOTAL:	\$3,500

City of Hemet

Departmental Budget Detail

120-3300-2560 TRAINING & EDUCATION

Int'l Code Council Class A Annual Membership	\$300
Int'l Assn of Plumbing & Mechanical Officials Class A Annual Membership	\$300
Inspector Certification Tests	\$600
Int'l Code Council/Calif. Bldg. Officials	\$1,500
Education Week Dues (CALBO)	
California Building Officials Annual Business Meeting (ABM) March 2019	\$1,500
ICC Code Training	\$1,800
TOTAL:	<u>\$6,000</u>

120-3300-2610 CONTRACT INSP/PLAN CHECK SERV

Contract Plan Check Services	\$65,700
Contract Inspection Services	\$15,000
TOTAL:	<u>\$80,700</u>

120-3300-2623 VEHICLE FUEL

FY1819 FUEL ALLOCATION	\$4,600
TOTAL:	<u>\$4,600</u>

120-3300-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniform and Safety Equipment Replacement	\$1,500
TOTAL:	<u>\$1,500</u>

120-3300-2710 PROFESSIONAL/SPECIALIZED SERV

Document Imaging	\$10,000
Solar and Electrical Training	\$3,000
Consultant Services	\$6,000
TOTAL:	<u>\$19,000</u>

120-3300-2714 PRINTING SERVICES

Outside Printing Services - Brochures, Citations, Forms, Etc	\$1,000
TOTAL:	<u>\$1,000</u>

Building

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Building Official	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Plans Examiner	0.00	0.00	0.00	0.00	0.00
Senior Building Inspector	1.00	1.00	1.00	1.00	1.00
Building Inspector II	0.00	0.00	0.00	1.00	1.00
Building Inspector I	2.00	2.00	2.00	1.00	1.00
Building Technician II	1.00	1.00	0.00	1.00	1.00
Building Technician I	0.00	0.00	1.00	0.00	0.00
Inspector Trainee	0.00	0.00	0.00	0.00	0.00
Office Specialist III	0.00	0.00	0.00	0.00	0.00
Office Specialist II	0.00	0.00	0.00	0.00	0.00
Office Specialist I	0.50	0.50	0.50	0.50	0.50
Building Total	6.50	6.50	6.50	6.50	6.50

NOTES:

FY 2014-2015: Plans Examiner and 1 Building Inspector II positions eliminated

FY 2014-2015: Added 1 Senior Building Inspector position; Part-time positions included in Department total

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL GRAND TOTAL Salary & Benefits by G/L
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	
PT	BUILD	50%	120	3300	Office Specialist I	13,256	797	-	192	-		14,245
FT	BUILD	100%	120	3300	Building Inspector I	47,494	1,200	17,486	1,193	13,426	1,487	82,284
FT	BUILD	100%	120	3300	Building Tech II	49,839	1,200	18,337	1,251	13,426	1,560	85,612
FT	BUILD	100%	120	3300	Administrative Assistant	61,134	-	22,220	2,827	13,426	2,892	102,499
FT	BUILD	100%	120	3300	Senior Building Inspector	61,809	600	22,465	1,538	13,426	1,935	101,773
FT	BUILD	100%	120	3300	Building Official	107,695	600	39,343	4,989	13,426	5,094	171,147
FT	BUILD	100%	120	3300	Building Inspector II	55,045	600	20,010	1,371	13,426	1,723	92,174
Personnel Totals		6.50			Salary & Benefits Totals	\$ 396,271	\$ 4,997	\$ 139,860	\$ 13,362	\$ 80,554	\$ 14,690	\$ 649,735

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COMMUNITY DEVELOPMENT DEPARTMENT

Code Compliance Division

DEPARTMENT: 3350

FUND: GENERAL FUND & CDBG

MISSION STATEMENT

The purpose of the Code Compliance Division is to assist in protecting the health, safety, and welfare of the community by ensuring compliance with adopted City codes through notification, education, and enforcement of the laws in a fair and impartial manner for the overall benefit of the citizenry and the business community.

ABOUT THE DEPARTMENT

The Code Compliance Division of the Community Development Department is responsible for the inspection and compliance of the City's adopted codes primarily related to zoning, property maintenance, nuisance abatement, Uniform Building Codes, and Health and Safety codes related to housing conditions, in order to enhance the livability of Hemet's neighborhoods and business districts. The Code Compliance Division is also an essential part of the City's Hemet ROCS Task Force to combat neighborhood blight and substandard housing conditions through the Residential Rental Registration & Crime Free Inspection Program along with the Abandoned Vehicle Abatement Program.

<i>EXPENDITURES BY CATEGORY</i>				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	581,978	619,965	628,300	642,200
OPERATING EXPENSES	82,433	83,692	133,700	125,350
INTERNAL SERVICE CHARGES	109,696	103,292	104,800	79,100
CAPITAL OUTLAY	-	-	-	
DEBT SERVICE	-	-	-	
DEPARTMENT REVENUE	(270,607)	(319,873)	(270,000)	(264,000)
NET DEPARTMENT COST	503,500	487,076	596,800	582,650

Community Development ***CODE ENFORCEMENT DIVISION***

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Participated in Hemet ROCS Task Force to target problem properties throughout the City and initiated proactive Code Enforcement efforts to address blighted neighborhoods and boarded buildings.
- ✓ Performed Rental Registration Program inspections of 711 properties and registered 202 new properties with 920 Units.
- ✓ Issued 248 Abandoned Vehicle Notices, completed 225 abandoned vehicle abatements within the city limits, towed 20 Vehicles and collected \$53,456.87 in staff time reimbursement from the State Abandoned Vehicle Abatement Program.
- ✓ Addressed 1,635 new code enforcement cases in FY 17-18, obtained compliance and closed 1,624 cases, and actively working 1,770 active cases. Issued 809 Administrative Citations and 86 Parking Citations.
- ✓ Inspected 9 and shut down 3 Medical Marijuana Dispensaries and 3 illegal Grow Operations in conjunction with the City Attorney's office.
- ✓ Assisted 6,412 members of the public on the phone or at the public counter regarding code complaints, yard sale permits, or requests for information.

2018-2019 KEY GOALS

- Continue to participate with Police and other City Departments in the Hemet ROCS Task Force inspection programs in target areas and conduct special enforcement sweeps in neglected neighborhoods and business districts.
- Continue to coordinate and participate in the Rental Registration and Crime Free Inspection Program as part of the Hemet ROCS program to improve substandard housing conditions and the appearance of residential neighborhoods.
- Continue to work closely with city attorney's office in preparing documents and court appearances to successfully shut down illegal Medical Marijuana Dispensary's and Grow Operations.
- Continue to implement an updated Policy and Procedures Manual for the standard enforcement of various code complaints and nuisance abatements, and continue regular training sessions on the implementation of the various codes and procedures.
- Continue to implement and educate the community of the benefits of utilizing the Abandoned Vehicle Abatement program within their community.
- Continue to coordinate with the Hemet Police Department on Officer Safety in TASERS, De-Escalation and Self-Defense training.

City of Hemet
2018/2019 ANNUAL BUDGET

120 COMMUNITY DEVELOPMENT
3350 CODE ENFORCEMENT DIVISION

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
1100 SALARIES & WAGES	289.626	312.921	321.000	342.200
1200 SALARIES PART TIME	0	4.983	13.900	0
1300 SALARIES OVERTIME	3.631	9.959	10.000	6.000
1305 COMP TIME USED	1.179	291	0	0
1310 COMP TIME PAID	5.094	1.957	0	0
1400 OTHER FRINGE BENEFITS	13.537	14.924	11.000	11.100
1405 PERS Pension	86.315	91.878	100.700	130.200
1410 HEALTH PLANS	86.179	85.472	70.300	110.600
1415 WORKERS COMP CONTRIBUTION	32.400	32.500	36.900	31.900
1420 Special Pav	5.276	6.426	9.800	12.900
1425 PTO + Holiday	2.052	3.754	10.700	17.300
1430 UNEMPLOYMENT BENEFITS	0	600	800	800
1450 RETIREE MEDICAL PREMIUMS	56.689	54.300	63.400	0
1499 PERSONNEL SAVINGS	0	0	0	20.800-
Total SALARIES & FRINGE BENEFITS	581,978	619,965	648,500	642,200
2200 TELEPHONE/COMMUNICATIONS	6.979	6.512	7.000	7.000
2250 OFFICE SUPPLIES AND MATERIALS	7.389	8.913	10.000	10.000
2260 SOFTWARE PURCHASES	0	0	13.150	2.000
2270 COMPUTER HARDWARE PURCHASES	2.347	460	13.527	5.700
2400 CONTRACTS.LEASES.RENTS.& TAXES	18.662	6.466	3.800	3.800
2560 TRAINING & EDUCATION	4.350	3.379	4.800	2.150
2623 VEHICLE FUEL	9.223	9.453	12.400	10.700
2700 UNIFORMS AND SAFETY EQUIPMENT	7.691	5.628	4.000	2.000
2710 PROFESSIONAL/SPECIALIZED SERV	21.907	37.387	85.043	78.000
2714 PRINTING SERVICES	2.349	2.556	2.500	2.500
2850 SMALL TOOLS	1.536	2.938	2.500	1.500
Total OPERATING SUPPLIES & SERVICES	82,433	83,692	158,720	125,350
3600 EQUIPMENT REPLACEMENT	10.500	10.500	10.500	0
3612 CITY ATTORNEY	11.004	6.996	10.600	0
3613 IT/COMPUTERS-TELEPHONES	47.100	46.596	41.500	48.500
3616 LIABILITY INSURANCE	13.600	19.600	14.900	700
3617 EMERGENCY SERVICES	996	996	1.100	1.300
3622 VEHICLE MAINT & REPAIRS	18.696	10.404	18.200	23.500
3680 FACILITY MAINTENANCE	7.800	8.200	8.000	5.100
Total INTERNAL SERVICE CHARGES	109,696	103,292	104,800	79,100
Total CAPITAL OUTLAY	0	0	0	0
Total CODE ENFORCEMENT DIVISION	774,107	806,949	912,020	846,650

City of Hemet

Departmental Budget Detail

120 COMMUNITY DEVELOPMENT
3350 CODE ENFORCEMENT

120-3350-2200 TELEPHONE/COMMUNICATIONS

Cellular Phones	\$7,000
	TOTAL: \$7,000

120-3350-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies	\$4,000
Postage - Certified Mail	\$6,000
	TOTAL: \$10,000

120-3350-2260 SOFTWARE PURCHASES

CRW & RealQuest Pro Upgrades	\$2,000
	TOTAL: \$2,000

120-3350-2270 COMPUTER HARDWARE PURCHASES

Surface Pro / Replacement iPads	\$5,700
	TOTAL: \$5,700

120-3350-2400 CONTRACTS,LEASES,RENTS,& TAXES

Annual Canon Copier Lease / Color Copies	\$3,000
Annual Canon Copier Service Agreement	\$800
	TOTAL: \$3,800

120-3350-2560 TRAINING & EDUCATION

CACEO Training & Certification	\$925
CACEO Annual Dues	\$425
ICC Certifications	\$800
	TOTAL: \$2,150

City of Hemet

Departmental Budget Detail

120-3350-2623 VEHICLE FUEL

FY1819 FUEL ALLOCATION		\$10,700
	TOTAL:	\$10,700

120-3350-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms (pants, shirts, hats, belts, safety boots)		\$1,000
Replacement of Safety Equipment		\$1,000
	TOTAL:	\$2,000

120-3350-2710 PROFESSIONAL/SPECIALIZED SERV

Towing Services		\$12,000
Data Ticket/Revenue Experts (Citation Processing)		\$22,000
Pendency Release Recording Fees		\$4,000
Abatement Contracts & Expenses		\$40,000
	TOTAL:	\$78,000

120-3350-2714 PRINTING SERVICES

Administrative Citations		\$1,000
Miscellaneous Forms		\$400
Outside Printing Services - Brochures & Notices		\$1,100
	TOTAL:	\$2,500

120-3350-2850 SMALL TOOLS

Misc. Tools / Supplies for Field Officers		\$500
Board-Up Equipment and Hardware		\$1,000
	TOTAL:	\$1,500

Code Enforcement
Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Code Compliance Manager	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	0.00	0.00	0.00	0.00	0.00
Code Enforcement Officer II	4.00	4.00	4.00	4.00	4.00
Code Enforcement Officer I	0.00	0.00	0.00	0.00	0.00
Office Specialist III	0.00	0.00	0.00	0.00	1.00
Office Specialist II	1.00	1.00	1.00	1.00	0.00
Office Specialist I	1.00	1.00	1.00	1.00	1.00
Community Development Specialist	0.00	0.00	0.00	0.00	1.00
Code Enforcement Total	7.00	7.00	7.00	7.00	8.00

NOTES:

FY 2018-2019: Addition of Community Development Specialist

FY 2014-2015: Community Development Specialist position transferred from Code to Planning

Home Department	Percent	G/L Fund	G/L Department	TITLE	1100	1420	1405	1400	1410	1425	TOTAL
					Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	
					TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
CODE	100%	120	3350	Code Enforcement Officer II	57,763	1,350	21,269	1,449	13,426	1,808	97,064
CODE	100%	120	3350	Code Enforcement Officer II	57,763	2,500	21,686	1,466	13,426	1,808	98,649
CODE	100%	240	3468	Code Enforcement Officer II	56,472	600	20,527	1,406	13,426	1,768	94,199
CODE	100%	120	3350	Community Dev. Specialist	33,632	600	14,240	832	13,426	1,053	63,784
CODE	100%	120	3350	Office Specialist I	34,391	600	12,511	860	13,426	1,076	62,864
CODE	100%	120	3350	Code Comp Manager	80,213	1,800	29,365	3,736	13,426	3,794	132,334
CODE	100%	120	3350	Office Specialist III	41,391	1,800	14,632	1,050	13,426	1,296	73,595
CODE	100%	240	3468	Code Enforcement Officer II	54,980	1,800	20,421	1,387	13,426	1,721	93,734
Personnel Tot	8.00			Salary & Benefits Totals	\$ 416,606	\$ 11,050	\$ 154,651	\$ 12,186	\$ 107,406	\$ 14,323	\$ 716,222

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DEVELOPMENT ENGINEERING

DEPARTMENT: 4100

FUND: GENERAL

MISSION STATEMENT

To implement quality and cost-effective infrastructure, to meet and exceed the City Council's strategic goals and policies, and provide technical support to all other City departments.

ABOUT THE DEPARTMENT

The Development Engineering Division provides coordination, plan checking, inspection services, and permits issuance for private development projects. The Division interacts with developers, consultants, and the public, for the successful completion of every project.

In-house personnel review a variety of improvement plans, subdivision maps, studies such as: hydrology/hydraulics, traffic impact, water quality management, and manage all agreements and bonding requirements for residential and commercial projects.

Development Engineering also provides support to the Planning Department during project review and conditioning and to the Building Department during construction.

EXPENDITURES BY CATEGORY				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	474,938	412,237	323,100	434,900
OPERATING EXPENSES	142,786	266,006	81,750	79,500
INTERNAL SERVICE CHARGES	165,200	103,600	66,100	43,000
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUES	(535,453)	(525,199)	(520,000)	(440,500)
NET DEPARTMENT COST	247,471	256,644	(49,050)	116,900

DEVELOPMENT ENGINEERING

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Provided inspection services for Capital Improvement projects and private development projects.
- ✓ Started closing out lingering projects and final inspections.
- ✓ Assisted in night inspections as requested by utility companies.
- ✓ Coordinated with XG Communities (formerly Five Bars) regarding locations, pole types, and new pole installations.
- ✓ Managed the City's Traffic Commission and addressed requests from residents.
- ✓ Participated in DRC meetings and wrote final conditions of approval.
- ✓ Continued re-organizing mylars to coordinate with index.

2018-2019 KEY GOALS

- Staff to attend training sessions and events for updates in programs, water quality regulations, inspection activities, environmental issues for construction and post-construction activities.
- Update the City's Engineering Fee schedule for a more accurate cost base for replenishing department costs.
- Expand the use of available tools and technologies for tracking projects, efficiencies and costs.
- Maintain or improve current service levels provided to the public, consultants and developers.
- Continue organizing mylars to coordinate with index.
- Continue working closely with Planning and Building Department to accomplish plan checks, share information and project continuity.

**City of Hemet
2018/2019 ANNUAL BUDGET**

**120 COMMUNITY DEVELOPMENT
4100 ENGINEERING DIVISION**

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	253,389	227,907	106,500	247,900
1200 SALARIES PART TIME	0	1,818	14,600	13,900
1300 SALARIES OVERTIME	2,220	1,209	2,000	2,000
1305 COMP TIME USED	2,539	875	0	0
1310 COMP TIME PAID	172	0	0	0
1400 OTHER FRINGE BENEFITS	16,100	13,448	3,000	8,400
1405 PERS Pension	77,115	65,147	62,200	91,700
1410 HEALTH PLANS	52,156	48,041	52,800	46,600
1415 WORKERS COMP CONTRIBUTION	23,200	14,500	23,300	21,100
1420 Special Pav	3,674	3,118	7,900	7,800
1425 PTO + Holiday	3,950	11,774	10,200	10,900
1430 UNEMPLOYMENT BENEFITS	0	200	500	600
1450 RETIREE MEDICAL PREMIUMS	40,423	24,200	40,100	0
1499 PERSONNEL SAVINGS	0	0	0	16,000-
Total SALARIES & FRINGE BENEFITS	474,938	412,237	323,100	434,900
2200 TELEPHONE/COMMUNICATIONS	5,010	3,686	3,000	2,600
2220 ADVERTISING AND PUBLICATIONS	0	0	250	250
2250 OFFICE SUPPLIES AND MATERIALS	5,413	5,429	6,000	6,000
2400 CONTRACTS & LEASES	2,987	3,024	3,600	3,600
2560 TRAINING & EDUCATION	1,161	255	4,500	2,250
2700 UNIFORMS AND SAFETY EQUIPMENT	237	232	400	400
2710 PROFESSIONAL/SPECIALIZED SERV	127,854	253,288	204,270	63,800
2714 PRINTING SERVICES	124	0	100	100
2850 SMALL TOOLS	0	92	500	500
Total OPERATING SUPPLIES & SERVICES	142,786	266,006	222,620	79,500
3612 CITY ATTORNEY	120,396	52,800	8,700	0
3613 IT/COMPUTERS-TELEPHONES	30,204	32,904	34,300	28,300
3616 LIABILITY INSURANCE	7,800	10,800	8,800	400
3617 EMERGENCY SERVICES	600	600	700	800
3622 VEHICLE MAINT & REPAIRS	0	0	2,800	4,000
3680 FACILITY MAINTENANCE	6,200	6,500	10,800	9,500
Total INTERNAL SERVICE CHARGES	165,200	103,604	66,100	43,000
Total CAPITAL OUTLAY	0	0	0	0
Total ENGINEERING DIVISION	782,924	781,847	611,820	557,400

City of Hemet

Departmental Budget Detail

120 COMMUNITY DEVELOPMENT
4100 DEVELOPMENT ENGINEERING

120-4100-2200 TELEPHONE/COMMUNICATIONS

Data/Internet - PW Inspector Ipad, City Engineer	\$1,100
MiFi (Notebook)	
Celluar Telephones - PW Inspector, City Engineer	\$1,500
TOTAL:	\$2,600

120-4100-2220 ADVERTISING AND PUBLICATIONS

Legal advertising/Floodplain Rev-Street Closure	\$250
TOTAL:	\$250

120-4100-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies	\$4,950
Postage	\$650
ACEC Publications	\$400
TOTAL:	\$6,000

120-4100-2400 CONTRACTS & LEASES

Service Contracts (Ricoh copier)	\$1,000
Ricoh Copier/Supplies for copier	\$2,600
TOTAL:	\$3,600

120-4100-2560 TRAINING & EDUCATION

APWA Dues - City Engineer	\$125
Misc Training - (CRW/Permit Tracking Software, Inspector Training)	\$2,125
TOTAL:	\$2,250

120-4100-2700 UNIFORMS AND SAFETY EQUIPMENT

Admin Misc. Safety Equipment (Hard Hats, Vests, Steel Toe Boots, shirts)	\$400
TOTAL:	\$400

City of Hemet

Departmental Budget Detail

120-4100-2710 PROFESSIONAL/SPECIALIZED SERV

Plan check services

TOTAL: \$63,800
\$63,800

120-4100-2714 PRINTING SERVICES

Misc. Prints (External)

TOTAL: \$100
\$100

120-4100-2850 SMALL TOOLS

Misc Small Tools and Inspection Supplies

TOTAL: \$500
\$500

Development Engineering

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Engineering Director / City Engineer	1.00	1.00	1.00	1.00	1.00
Principal Engineer	0.00	0.00	0.00	0.00	0.00
Sr Public Works Inspector	1.00	1.00	1.00	1.00	1.00
Public Works Inspector II	1.00	1.00	1.00	1.00	1.00
Public Works Inspector I	0.00	0.00	0.00	0.00	0.00
Engineering Tech II	2.00	2.00	1.00	1.00	1.00
Engineering Tech I	0.00	0.00	1.00	0.00	0.00
Office Specialist I	0.00	0.00	0.00	0.50	0.50
Development Engineering Total	5.00	5.00	5.00	4.50	4.50

NOTES:

FY 2017-2018: Eliminated Eng. Tech. I (Dev) and added PT Office Specialist I (Cap) and 1 FT Asst. Civil Eng. (Dev)

FY 2016-2017: Engineering Tech I position hired at level I to promote into level II

FY 2014-2015: Public Works Inspector II position eliminated

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	ENGDEV	100%	120	4100	Engineering Tech II	60,687	1,900	22,530	1,529	13,426	1,900	101,972
FT	ENGDEV	-2.5%	254	4600	Sr. Public Works Inspector	(1,759)	(30)	(202)	(44)	(336)	(55)	(2,426)
FT	ENGDEV	-2.5%	571	9000	Sr. Public Works Inspector	(1,759)	(30)	(202)	(44)	(336)	(55)	(2,426)
FT	ENGDEV	-15%	222		Sr. Public Works Inspector	(10,557)	(180)	(1,211)	(264)	(2,014)	(330)	(14,556)
FT	ENGDEV	-5%	326	4650	Sr. Public Works Inspector	(3,519)	(60)	(404)	(88)	(671)	(110)	(4,852)
FT 221	ENGDEV	-5%	329	4130	Sr. Public Works Inspector	(3,519)	(60)	(404)	(88)	(671)	(110)	(4,852)
FT	ENGDEV	5%	254	4600	Sr. Public Works Inspector	3,519	60	1,290	88	671	110	5,738
FT	ENGDEV	10%	571	9000	Sr. Public Works Inspector	7,038	120	2,579	176	1,343	220	11,476
FT	ENGDEV	35%	120	4100	Sr. Public Works Inspector	24,633	420	9,028	616	4,699	771	40,166
FT	ENGDEV	50%	120	4125	Sr. Public Works Inspector	35,189	600	12,897	880	6,713	1,101	57,380
PT	ENGDEV	50%	120	4100	Office Specialist I	13,919	522	-	202	-		14,642
FT	ENGDEV	-5%	222		Engineering Director/City Engineer	(6,390)	(360)	(760)	(293)	(626)	(514)	(8,944)
FT	ENGDEV	-10%	326	4650	Engineering Director/City Engineer	(12,780)	(720)	(1,519)	(586)	(1,253)	(1,029)	(17,887)
FT	ENGDEV	-5%	329	4130	Engineering Director/City Engineer	(6,390)	(360)	(760)	(293)	(626)	(514)	(8,944)
FT	ENGDEV	5%	221	4200	Engineering Director/City Engineer	6,390	360	2,430	293	626	514	10,614
FT	ENGDEV	10%	254	4600	Engineering Director/City Engineer	12,780	720	4,860	586	1,253	1,029	21,228
FT	ENGDEV	10%	571	9000	Engineering Director/City Engineer	12,780	720	4,860	586	1,253	1,029	21,228
FT	ENGDEV	35%	120	4125	Engineering Director/City Engineer	44,730	2,520	17,011	2,052	4,384	3,601	74,298

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	
FT	ENGDEV	40%	120	4100	Engineering Director/City Engineer	51,120	2,880	19,441	2,346	5,010	4,115	84,912
FT	ENGDEV	-25%	222		Public Works Inspector II	(14,742)	(150)	(1,677)	(367)	(3,356)	(461)	(20,754)
FT	ENGDEV	-5%	326	4650	Public Works Inspector II	(2,948)	(30)	(335)	(73)	(671)	(92)	(4,151)
FT	ENGDEV	-5%	329	4130	Public Works Inspector II	(2,948)	(30)	(335)	(73)	(671)	(92)	(4,151)
FT	ENGDEV	-2.5%	254	4600	Public Works Inspector II	(1,474)	(15)	(168)	(37)	(336)	(46)	(2,075)
222 FT	ENGDEV	-2.5%	571	9000	Public Works Inspector II	(1,474)	(30)	(169)	(37)	(336)	(46)	(2,092)
FT	ENGDEV	5%	221	4200	Public Works Inspector II	2,948	30	1,072	73	671	92	4,887
FT	ENGDEV	5%	571	9000	Public Works Inspector II	2,948	60	1,083	74	671	92	4,928
FT	ENGDEV	10%	254	4600	Public Works Inspector II	5,897	120	2,165	148	1,343	185	9,857
FT	ENGDEV	25%	120	4125	Public Works Inspector II	14,742	150	5,358	367	3,356	461	24,435
FT	ENGDEV	55%	120	4100	Public Works Inspector II	32,432	330	11,788	807	7,384	1,015	53,756
Personnel Totals		3.60			Salary & Benefits Totals	\$ 261,491	\$ 9,457	\$ 110,247	\$ 8,536	\$ 40,900	\$ 12,779	\$ 443,410



CAPITAL ENGINEERING

DEPARTMENT: 4125

FUND: GENERAL

MISSION STATEMENT

To implement quality and cost-effective infrastructure, to meet and exceed the City Council’s strategic goals and policies, and provide technical support to all other City departments.

ABOUT THE DEPARTMENT

The Capital Engineering Division is responsible for the City’s capital improvement program including; in-house and outsourced civil engineering designs, utility relocations, construction management, accurate monitoring of funded projects, grant procurement, (competitions and presentations), grant monitoring and accounting. Additionally, the division provides assistance to all City departments for any civil engineering needs relating to City facilities.

The Capital Engineering Division provides support services to the following City Departments: Water and Sewer, Facilities Maintenance, Streets and Flood Control, and other miscellaneous projects as requested by City departments.

<i>EXPENDITURES BY CATEGORY</i>				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	275,991	248,598	285,000	527,800
OPERATING EXPENSES	38,038	9,092	45,400	43,250
INTERNAL SERVICE CHARGES	109,500	124,900	119,600	78,700
CAPITAL OUTLAY	-	-	-	
DEBT SERVICE	-	-	-	
DEPARTMENT REVENUES	-	-	-	
NET DEPARTMENT COST	423,529	382,590	450,000	649,750

CAPITAL ENGINEERING

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Bid, awarded and completed the federally funded grant project of Gilbert Street Rehabilitation from Stetson Avenue to Acacia Avenue.
- ✓ Continued engineering and planning work on the Master Drainage Plan.
- ✓ Coordinated a joint project with the City of San Jacinto to rehabilitate Esplanade Avenue from State Street to Palm Avenue using Measure A funds.
- ✓ Successfully applied for and received grant funding for a Sidewalk and ADA Ramps project through C.D.B.G. allocations.
- ✓ Successfully bid and awarded an SB821 funded project for the 2017/18 Sidewalk and ADA Ramps Project.
- ✓ Completed a grant application for a street rehabilitation through RCTC.
- ✓ Developed FY18/19 – FY22/23 Capital Improvement Plan projects.
- ✓ Secured SB1 funds and designed slurry seal projects for FY18/19.
- ✓ Worked closely with Public Works on the design of water and sewer projects.

2018-2019 KEY GOALS

- Design, administer and construction of two City wide Slurry Seal projects of \$1.2 Million each with Measure A and SB1.
- Develop the FY19/20 – FY23/24 Capital Improvement Plan, identify specific projects and implement projects in practical manner.
- Apply for grant funding of C.D.B.G. allocations and compete for federal funding grant opportunities as they arise.
- In-house design of Citywide Pavement Rehabilitation Projects for FY18/19 with Measure A and SB1.
- Perform utility coordination meetings for City projects on a quarterly basis.
- Continue engineering and planning work on the Master Drainage Plan.
- Install building security measures to ensure a safe work environment at the Covell Building.

City of Hemet
2018/2019 ANNUAL BUDGET

120 COMMUNITY DEVELOPMENT
4125 CAPITAL ENGINEERING DEPARTMENT

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	150.424	134.936	147.200	319.300
1300 SALARIES OVERTIME	464	1.395	2.100	2.100
1305 COMP TIME USED	342	190	0	0
1400 OTHER FRINGE BENEFITS	6.516	7.038	6.600	12.200
1405 PERS Pension	45.705	46.299	42.800	117.300
1410 HEALTH PLANS	40.499	35.096	27.300	54.600
1415 WORKERS COMP CONTRIBUTION	9.700	6.200	15.700	17.700
1420 Special Pav	3.362	2.311	4.500	8.900
1425 PTO + Holiday	2.195	4.733	6.400	14.600
1430 UNEMPLOYMENT BENEFITS	0	100	400	500
1450 RETIREE MEDICAL PREMIUMS	16.784	10.300	27.000	0
1499 PERSONNEL SAVINGS	0	0	0	19.400-
Total SALARIES & FRINGE BENEFITS	275,991	248,598	280,000	527,800
2200 TELEPHONE/COMMUNICATIONS	1.016	643	1.500	1.900
2220 ADVERTISING AND PUBLICATIONS	0	0	1.500	1.500
2250 OFFICE SUPPLIES AND MATERIALS	3.610	4.934	5.000	5.000
2260 SOFTWARE PURCHASES	4.006	0	0	0
2560 TRAINING & EDUCATION	345	0	2.000	1.000
2623 VEHICLE FUEL	3.708	1.210	4.000	2.700
2700 UNIFORMS AND SAFETY EQUIPMENT	93	75	400	400
2710 PROFESSIONAL/SPECIALIZED SERV	23.991	2.230	225.308	30.500
2714 PRINTING SERVICES	6	0	100	250
2850 SMALL TOOLS	1.263	0	0	0
Total OPERATING SUPPLIES & SERVICES	38,038	9,092	239,808	43,250
3612 CITY ATTORNEY	3.096	2.304	5.100	0
3613 IT/COMPUTERS-TELEPHONE	26.904	39.000	35.500	31.900
3616 LIABILITY INSURANCE	4.300	6.400	6.100	400
3617 EMERGENCY SERVICES	300	300	400	700
3622 VEHICLE MAINT & REPAIRS	27.300	26.496	19.700	17.600
3680 FACILITY MAINTENANCE	47.600	50.400	52.800	28.100
Total INTERNAL SERVICE CHARGES	109,500	124,900	119,600	78,700
Total CAPITAL OUTLAY	0	0	0	0
Total CAPITAL ENGINEERING DEPARTMENT	423,529	382,590	639,408	649,750

City of Hemet

Departmental Budget Detail

120 COMMUNITY DEVELOPMENT

4125 CAPITAL ENGINEERING

120-4125-2200 TELEPHONE/COMMUNICATIONS

Data/Internet for Principal Engineer MiFi (Notebook)~	\$500
Data/Internet for Sr. PW Inspector I-Pad	
Cellular Telephones - Principal Civil Engineer, Sr PW Inspector	\$1,400
TOTAL:	\$1,400

120-4125-2220 ADVERTISING AND PUBLICATIONS

Advertising Bids/Public Notices	\$1,500
TOTAL:	\$1,500

120-4125-2250 OFFICE SUPPLIES AND MATERIALS

Misc. Office Supplies	\$5,000
TOTAL:	\$5,000

120-4125-2560 TRAINING & EDUCATION

ASCE Dues - Principal Engineer	\$150
Civil Engineering Registration - City Engineer	\$100
Misc Training	\$750
TOTAL:	\$1,000

120-4125-2623 VEHICLE FUEL

FY1819 FUEL ALLOCATION	\$2,700
TOTAL:	\$2,700

120-4125-2700 UNIFORMS AND SAFETY EQUIPMENT

Administration - Misc. Safety Equipment (Hard Hats, Vests, etc)	\$400
TOTAL:	\$400

120-4125-2710 PROFESSIONAL/SPECIALIZED SERV

Traffic Counts	\$5,000
Outside Engineering Services (Soils, Survey, Traffic Engineering, Structural, etc)	\$25,500
TOTAL:	\$30,500

City of Hemet

Departmental Budget Detail

120-4125-2714 PRINTING SERVICES

Misc. Prints (external)

TOTAL: \$250
 \$250

Capital Engineering
Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Traffic Engineer	0.00	0.00	0.00	0.00	0.00
Assistant Civil Engineer	1.00	1.00	1.00	2.00	2.00
Management Assistant	0.00	0.00	0.00	1.00	1.00
GIS Specialist	0.00	0.00	0.00	0.00	0.00
Engineering Technician II	1.00	1.00	1.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Capital Engineering Total	4.00	4.00	4.00	5.00	5.00

NOTES:

FY 2017-2018: Eliminated Eng. Tech. I (Dev) and added PT Office Specialist I (Cap) and 1 FT Asst. Civil Eng. (Dev)

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	
FT	ENGCAP	-2.5%	571	9000	Management Assistant	(1,817)	(75)	(207)	(85)	(336)	(86)	(2,605)
FT	ENGCAP	-2.5%	254	4600	Management Assistant	(1,817)	(75)	(207)	(85)	(336)	(86)	(2,605)
FT	ENGCAP	5%	221	4200	Management Assistant	3,633	151	413	170	671	172	5,211
FT	ENGCAP	-10%	222		Management Assistant	(7,267)	(302)	(826)	(340)	(1,343)	(344)	(10,422)
FT	ENGCAP	-5%	326	4650	Management Assistant	(3,633)	(151)	(413)	(170)	(671)	(172)	(5,211)
FT	ENGCAP	-5%	329	4130	Management Assistant	(3,633)	(151)	(413)	(170)	(671)	(172)	(5,211)
FT	ENGCAP	10%	571	9000	Management Assistant	7,267	302	2,641	340	1,343	344	12,236
FT	ENGCAP	10%	254	4600	Management Assistant	7,267	302	2,641	340	1,343	344	12,236
FT	ENGCAP	75%	120	4125	Management Assistant	54,502	2,263	19,806	2,553	10,069	2,578	91,771
FT	ENGCAP	-5%	254	4600	Asst Civil Engineer	(3,519)	(90)	(407)	(88)	(671)	(110)	(4,886)
FT	ENGCAP	-33%	222		Asst Civil Engineer	(23,225)	(594)	(2,686)	(583)	(4,430)	(727)	(32,246)
FT	ENGCAP	-5%	326	4650	Asst Civil Engineer	(3,519)	(90)	(407)	(88)	(671)	(110)	(4,886)
FT	ENGCAP	-15%	329	4130	Asst Civil Engineer	(10,557)	(270)	(1,221)	(265)	(2,014)	(330)	(14,657)
FT	ENGCAP	-5%	571	9000	Asst Civil Engineer	(3,519)	(90)	(407)	(88)	(671)	(110)	(4,886)
FT	ENGCAP	5%	221	4200	Asst Civil Engineer	3,519	90	1,301	88	671	110	5,779
FT	ENGCAP	10%	120	4100	Asst Civil Engineer	7,038	180	2,601	177	1,343	220	11,559
FT	ENGCAP	13%	254	4600	Asst Civil Engineer	9,149	234	3,382	230	1,745	286	15,026
FT	ENGCAP	13%	571	9000	Asst Civil Engineer	9,149	234	3,382	230	1,745	286	15,026

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	ENGCAP	59%	120	4125	Asst Civil Engineer	41,523	1,062	15,347	1,043	7,921	1,300	68,197
FT	ENGCAP	50%	120	4100	Administrative Assistant	30,567	600	11,110	1,422	6,713	1,446	51,858
FT	ENGCAP	50%	120	4125	Administrative Assistant	30,567	600	11,110	1,422	6,713	1,446	51,858
FT	ENGCAP	50%	120	4100	Asst Civil Engineer	31,139	900	11,536	784	6,713	975	52,046
FT	ENGCAP	50%	120	4125	Asst Civil Engineer	31,139	900	11,536	784	6,713	975	52,046
FT ²³⁰	ENGCAP	-10%	571	9000	Principal Engineer	(10,286)	(120)	(1,169)	(477)	(1,343)	(487)	(13,882)
FT	ENGCAP	-5%	254	4600	Principal Engineer	(5,143)	(60)	(584)	(239)	(671)	(243)	(6,941)
FT	ENGCAP	-25%	222		Principal Engineer	(25,716)	(300)	(2,922)	(1,194)	(3,356)	(1,216)	(34,704)
FT	ENGCAP	-7.5%	326	4650	Principal Engineer	(7,715)	(90)	(877)	(358)	(1,007)	(365)	(10,411)
FT	ENGCAP	-5%	329	4130	Principal Engineer	(5,143)	(60)	(584)	(239)	(671)	(243)	(6,941)
FT	ENGCAP	5%	221	4200	Principal Engineer	5,143	60	1,869	239	671	243	8,225
FT	ENGCAP	10%	254	4600	Principal Engineer	10,286	120	3,737	477	1,343	487	16,450
FT	ENGCAP	10%	120	4100	Principal Engineer	10,286	120	3,737	477	1,343	487	16,450
FT	ENGCAP	10%	571	9000	Principal Engineer	10,286	120	3,737	477	1,343	487	16,450
FT	ENGCAP	65%	120	4125	Principal Engineer	66,861	780	24,291	3,103	8,727	3,163	106,925
Personnel Totals		3.60			Salary & Benefits Totals	\$ 252,814	\$ 6,499	\$ 120,846	\$ 9,887	\$ 48,265	\$ 10,545	\$ 448,857



PUBLIC SAFETY TOWING

**City of Hemet
2018/2019 ANNUAL BUDGET**

**130 PUBLIC SAFETY/TOWING
3100 POLICE DEPARTMENT**

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1300 SALARIES OVERTIME	23,676	29,526	30,000	30,000
1330 GRANT REIMBURSABLE OVERTIME	22,972	2,111	0	0
1400 OTHER FRINGE BENEFITS	0	344	0	0
Total SALARIES & FRINGE BENEFITS	46,648	31,981	30,000	30,000
2250 OFFICE SUPPLIES AND MATERIALS	2,400	594	5,000	5,000
2350 VEHICLE SUPPLIES & MAINTENANCE	4,550	6,727	9,000	9,000
2560 TRAINING & EDUCATION	1,352	2,866	3,900	3,900
2700 UNIFORMS AND SAFETY EQUIPMENT	1,395	3,053	4,200	4,200
Total OPERATING SUPPLIES & SERVICES	9,697	13,240	22,100	22,100
5400 MAJOR MACHINERY AND EQUIPMENT	14,262	0	0	0
Total CAPITAL OUTLAY	14,262	0	0	0
Total POLICE DEPARTMENT	70,607	45,221	52,100	52,100

City of Hemet

Departmental Budget Detail

130 PUBLIC SAFETY/TOWING

3100 POLICE

130-3100-2250 OFFICE SUPPLIES AND MATERIALS

TOTAL: \$5,000
\$5,000

130-3100-2350 VEHICLE SUPPLIES & MAINTENANCE

TOTAL: \$9,000
\$9,000

130-3100-2560 TRAINING & EDUCATION

TOTAL: \$3,900
\$3,900

130-3100-2700 UNIFORMS AND SAFETY EQUIPMENT

TOTAL: \$4,200
\$4,200

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PUBLIC WORKS

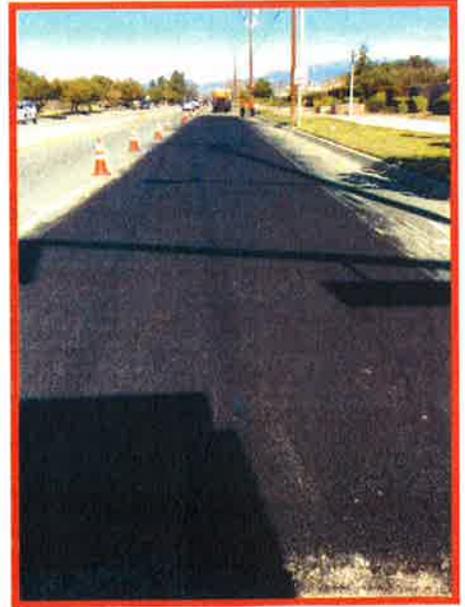
Streets Division

DEPARTMENT: 4200

FUND: GAS TAX

MISSION STATEMENT

To provide high quality, cost effective preventative maintenance on City streets, sidewalks, traffic markings, signs, and traffic signals to ensure safe vehicle and pedestrian travel on public roads and right-of-ways.



ABOUT THE DIVISION

The Streets Division provides safe and well maintained facilities upon which General Public will travel. Performing work cost effectively and being proactive in the services the division provides is paramount to division staff. The division is responsible for the daily maintenance and repair of the City's approximately 330 centerline miles. Roadway maintenance and repair includes paint striping, legends and signage, asphalt replacement and minor overlays, spot removal and pothole repairs and crack sealing. The division is also responsible for all of the repairs and maintenance to the City's sidewalks, curbs, gutters, cross gutters, spanrels and handicap ramps. Maintenance including 56 miles of road shoulder grading, roadside ditch grading, and debris removal in public right-of-ways are also the division's responsibility.



EXPENDITURES BY CATEGORY				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	1,611,783	1,512,453	1,596,200	1,403,700
OPERATING EXPENSES	496,838	404,459	726,720	718,020
INTERNAL SERVICE CHARGES	389,796	497,196	471,200	421,200
CAPITAL OUTLAY	-	6,565	-	-
OPERATING TRANSFERS	-	-	-	252,300
DEPARTMENT REVENUE	(1,750,915)	(1,571,516)	(2,243,900)	(3,125,100)
NET DEPARTMENT COST	747,502	849,157	550,220	(329,880)

STREETS

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Performed maintenance activities such as mowing, grading, debris removal, and spraying of jurisdictional road shoulders within the requirements of our current Programmatic Maintenance Permit.
- ✓ Assisted Police Department and Code Enforcement on a daily basis with quality of life issues and vagrant camp clean ups in public right-of-way throughout the City and City parks.
- ✓ Utilize new asphalt truck and paving equipment to improve the amount of asphalt repairs and improved the finished product.

2018-2019 KEY GOALS

- Respond to reported road hazards and minor road repair requests within 24 hours of receiving request.
- Establish defined project areas to perform crack sealing in residential developments to preserve streets until time of scheduled slurry seals.
- Establish alternative funding for the right-of-way crew and ROCS 200 support of public safety departments.
- Complete City wide striping of double yellow, yellow and white skip, lane channels, bike lanes and edge line totaling approximately 1 million linear feet.
- Respond to graffiti and illegal dumping reports within one working day.
- Evaluate Streets Division programs of work to categorize maintenance efforts into projects that may be supported by the Road Maintenance and Recovery Act (RMRA) funding provided through SB1.
- Develop a vegetation control program for specific road shoulders and road side ditches to reduce herbicide application.

**City of Hemet
2018/2019 ANNUAL BUDGET**

**221 GAS TAX
4200 STREETS MAINTENANCE**

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	805.101	727.613	784.600	741.900
1300 SALARIES OVERTIME	17.837	19.003	19.200	19.200
1305 COMP TIME USED	539	558	0	0
1310 COMP TIME PAID	1.013	889	0	0
1400 OTHER FRINGE BENEFITS	30.380	28.345	23.700	20.400
1405 PERS Pension	233.945	207.721	249.700	270.500
1410 HEALTH PLANS	227.223	197.071	218.100	204.700
1415 WORKERS COMP CONTRIBUTION	97.000	101.500	97.600	106.400
1420 Special Pav	6.333	6.533	15.200	13.700
1425 PTO + Holiday	22.974	51.820	18.100	24.800
1430 UNEMPLOYMENT BENEFITS	0	1.700	2.200	2.100
1450 RETIREE MEDICAL PREMIUMS	169.438	169.700	167.800	0
Total SALARIES & FRINGE BENEFITS	1,611,783	1,512,453	1,596,200	1,403,700
2105 UTILITIES - ELECTRIC	47.902	47.422	50.000	50.000
2200 TELEPHONE/COMMUNICATIONS	4.914	5.546	7.320	7.320
2250 OFFICE SUPPLIES AND MATERIALS	96	316	1.000	1.000
2270 COMPUTER HARDWARE PURCHASES	2.723	0	0	0
2400 CONTRACTS.LEASES.RENTS.& TAXES	159.829	114.072	310.500	207.500
2450 MAINT & OPERATIONS/PARTS & SUP	215.206	176.061	327.627	357.000
2560 TRAINING & EDUCATION	3.268	4.677	11.500	11.500
2623 VEHICLE FUEL	34.976	37.943	59.900	51.200
2700 UNIFORMS AND SAFETY EQUIPMENT	13.248	13.609	18.200	18.200
2710 PROFESSIONAL/SPECIALIZED SERV	13.137	725	20.888	9.300
2850 SMALL TOOLS	1.539	4.088	5.000	5.000
Total OPERATING SUPPLIES & SERVICES	496,838	404,459	811,935	718,020
3612 CITY ATTORNEY	55.800	26.100	56.500	0
3613 IT/COMPUTERS-TELEPHONES	19.596	29.796	27.100	30.300
3616 LIABILITY INSURANCE	50.400	73.500	49.800	45.200
3617 EMERGENCY SERVICES	3.900	3.696	3.500	4.200
3640 GENERAL FUND OVERHEAD	225.800	195.900	170.600	152.700
3680 FACILITY MAINTENANCE	34.300	36.300	37.400	38.300
3690 PUBLIC WORKS-OVERHEAD	0	131.904	126.300	150.500
Total INTERNAL SERVICE CHARGES	389,796	497,196	471,200	421,200
5400 MAJOR MACHINERY AND EQUIPMENT	0	6.565	47.808	0
Total CAPITAL OUTLAY	0	6,565	47,808	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total STREETS MAINTENANCE	2,498,417	2,420,673	2,927,143	2,542,920

City of Hemet

Departmental Budget Detail

221 GAS TAX
4200 STREETS MAINTENANCE

221-4200-2105 UTILITIES - ELECTRIC

Traffic Signals	\$50,000
TOTAL:	\$50,000

221-4200-2200 TELEPHONE/COMMUNICATIONS

Celluar Phones 5 Emp @ \$50 avg mo.	\$3,000
Wireliss I-pads 9 Emp @ \$40 avg mo.	\$4,320
TOTAL:	\$7,320

221-4200-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies	\$1,000
TOTAL:	\$1,000

221-4200-2400 CONTRACTS,LEASES,RENTS,& TAXES

Equipment Rentals	\$3,000
Signal Maintenance	\$130,000
WRCOG Clean Cities Coalition Dues	\$1,500
Drainage/Reach Permit Fees (CDFW)	\$3,000
Annual LED Relamp 20% of Intersections	\$55,000
Riverside County TLMA Traffic Light Maintenance	\$15,000
TOTAL:	\$207,500

221-4200-2450 MAINT & OPERATIONS/PARTS & SUP

Base Material/Asphalt	\$150,000
Tack Oil	\$5,000
Crack Sealing Compound	\$12,000
Concrete	\$75,000
Building Materials	\$25,000
Paint, sign blanks, & Misc. Materials	\$80,000
Traffic Signal Equipment	\$10,000
TOTAL:	\$357,000

City of Hemet

Departmental Budget Detail

221-4200-2560 TRAINING & EDUCATION

Safety Training	\$11,500
TOTAL:	\$11,500

221-4200-2623 VEHICLE FUEL

FY1819 FUEL ALLOCATION	\$51,200
TOTAL:	\$51,200

221-4200-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms 15 Employees	\$4,900
Safety Equipment	\$6,000
Safety Shoes 15 @ \$175 ea.	\$2,800
Safety Jackets/Raingear/Reflective Jackets & Vests	\$2,800
Class A Driver's Test	\$700
T-Shirts 15 Employees	\$1,000
TOTAL:	\$18,200

221-4200-2710 PROFESSIONAL/SPECIALIZED SERV

Annual Street Report/Controller's Office	\$2,800
Traffic & Parking Commission Stipends	\$1,500
Biological Surveys - Roadshoulder Drainage	\$5,000
TOTAL:	\$9,300

221-4200-2850 SMALL TOOLS

Small Tools	\$5,000
TOTAL:	\$5,000

Streets Maintenance

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Streets Superintendent	0.00	0.00	0.00	0.00	0.00
Streets Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Maintenance Worker	4.00	4.00	4.00	4.00	4.00
Maintenance Worker II	10.00	11.00	11.00	11.00	10.00
Maintenance Worker I	2.00	1.00	1.00	0.00	0.00
Streets Maintenance Total	17.00	17.00	17.00	16.00	15.00

NOTES:

FY 2018-2019: 50% of 2 Maint. Worker II are being funded by Police Measure U

FY 2017-2018: Transferred 1 Maintenance Worker II from Streets to Storm Drain Maintenance

Department Positions by General Ledger Distribution

Department Positions by General Ledger Distribution						Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWSTS	100%	221	4200	Lead Maintenance Worker	48,594	1,200	17,885	1,220	13,426	1,521	83,846
FT	PWSTS	50%	221	4200	Maint Wkr II	23,126	663	8,540	582	6,713	724	40,348
FT	PWSTS	50%	110	3101	Maint Wkr II (Measure U)	23,126	663	8,574	390	6,713	724	40,189
FT	PWSTS	50%	221	4200	Maint Wkr II - ROW	23,126	375	8,436	578	6,713	724	39,952
FT	PWSTS	50%	110	3101	Maint Wkr II - ROW (Measure U)	23,126	375	8,470	390	6,713	724	39,797
FT ²⁴²	PWSTS	100%	221	4200	Lead Maintenance Worker	51,054	775	18,842	1,275	13,426	1,598	86,969
FT	PWSTS	100%	221	4200	Lead Maintenance Worker	51,054	800	18,633	1,275	13,426	1,598	86,786
FT	PWSTS	100%	221	4200	Streets Supervisor	72,756	1,200	26,440	3,382	13,426	3,441	120,644
FT	PWSTS	100%	221	4200	Maint Wkr II	46,253	700	16,853	1,155	13,426	1,448	79,834
FT	PWSTS	100%	221	4200	Maint Wkr II	46,253	300	16,926	1,149	13,426	1,448	79,501
FT	PWSTS	100%	221	4200	Maint Wkr II	44,024	600	16,008	1,098	13,426	1,378	76,534
FT	PWSTS	100%	221	4200	Maint Wkr II	46,253	700	16,853	1,155	13,426	1,448	79,834
FT	PWSTS	100%	221	4200	Maint Wkr II	46,253	1,350	17,089	1,164	13,426	1,448	80,730
FT	PWSTS	100%	221	4200	Maint Wkr II	44,024	1,200	16,226	1,107	13,426	1,378	77,360
FT	PWSTS	100%	221	4200	Maint Wkr II	46,253	1,350	17,089	1,164	13,426	1,448	80,730
FT	PWSTS	100%	221	4200	Lead Maintenance Worker	45,178	600	16,427	1,127	13,426	1,414	78,172
FT	PWSTS	100%	221	4200	Maint Wkr II	40,929	600	14,884	1,022	13,426	1,281	72,142
FT	PWSTS	100%	221	4200	Maint Wkr II - ROW	45,178	600	16,427	1,127	13,426	1,414	78,172

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
Personnel Totals		16.00			Salary & Benefits Totals	\$ 766,559	\$ 14,050	\$ 280,604	\$ 20,359	\$ 214,812	\$ 25,157	\$ 1,321,540
						TOTAL Annual Base Pay -by G/L (1100)		TOTAL Annual Special Pay -by G/L (1420)		TOTAL Other Fringe -by G/L (1400)		TOTAL PTO + HOLIDAY S/IB -by G/L (1425)
								TOTAL PERS (1405)		TOTAL Health & Dental -by G/L (1410)		TOTAL GRAND TOTAL Salary & Benefits by G/L

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AQMD ADMINISTRATION

**City of Hemet
2018/2019 ANNUAL BUDGET**

**224 AIR POLLUTION REDUCTION
8240 AQMD ADMINISTRATION**

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
2400 CONTRACTS.LEASES.RENTS.& TAXES	0	5,000	5,000	5,000
Total OPERATING SUPPLIES & SERVICES	0	5,000	5,000	5,000
5400 MAJOR MACHINERY AND EQUIPMENT	19,574	50,473	469,234	0
Total CAPITAL OUTLAY	19,574	50,473	469,234	0
Total AQMD ADMINISTRATION	19,574	55,473	474,234	5,000
Total AIR POLLUTION REDUCTION	19,574	55,473	474,234	5,000

City of Hemet

Departmental Budget Detail

224 AIR POLLUTION REDUCTION
8240 AQMD ADMINISTRATION

224-8240-2400 CONTRACTS,LEASES,RENTS,& TAXES

FY17/18 CLEAN CITIES COALITION

	<u>\$5,000</u>
TOTAL:	\$5,000

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Lighting and Landscape Maintenance District Pre-Proposition 218 Division

Division: 225

FUND: SPECIAL REVENUE

MISSION STATEMENT

To provide prompt, high quality, cost effective maintenance that ensures a safe and aesthetically pleasing physical environment which promotes community pride in neighborhoods and business districts.

ABOUT THE DIVISION

The Lighting and Landscape Maintenance District Pre-Proposition 218 Division is responsible for maintaining streetscapes in Pre-Prop 218 areas. This includes street lighting and landscape maintenance, streetlight and landscape utility costs for the district, street tree trimming, and replacement tree planting in public right-of-ways, removal of dead/diseased trees, and weed abatement and spraying in public rights-of way.

The L&LMD Division also supports the City of Hemet Park Commission and City Council by performing work to complete approved tree trimming and tree removal requests.

EXPENDITURES BY CATEGORY				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	308,416	310,642	318,000	279,900
OPERATING EXPENSES	954,405	927,566	1,043,067	1,143,431
INTERNAL SERVICE CHARGES	434,104	291,400	267,200	267,500
OPERATING TRANSFERS	-	-	-	59,100
DEBT SERVICE	-	14,432	-	
DEPARTMENT REVENUES	(1,924,688)	(1,900,562)	(1,900,561)	(1,925,144)
NET DEPARTMENT COST	(227,763)	(356,522)	(272,294)	(175,213)

Lighting Maintenance Districts Post-Proposition 218 Division

Division: 227

FUND: SPECIAL REVENUE

MISSION STATEMENT

To provide improvements, operation, maintenance and services within each Lighting Maintenance District, to administer the annual levy, submit an annual Engineer's Report for City Council review pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (commencing with section 22500) (hereafter referred to as the "Act") that provides for the levy and collection of assessments by the County of Riverside for the City of Hemet to pay the maintenance and other special benefit services of all improvements and facilities related to the Lighting Maintenance Districts.

ABOUT THE DIVISION

The Post-Proposition 218 Lighting Maintenance Districts Division is responsible for maintaining safe and aesthetically pleasing streetscapes city wide. This includes maintenance of street lighting and streetlight utility costs for the districts.

EXPENDITURES BY CATEGORY

CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	84,347	84,284	82,700	79,000
OPERATING EXPENSES	121,241	89,956	177,538	185,040
INTERNAL SERVICE CHARGES	18,992	12,496	12,100	13,400
CAPITAL OUTLAY	-	-	30,000	
DEBT SERVICE	-	6,785	11,120	12,166
DEPARTMENT REVENUE	(295,580)	(317,273)	(342,146)	(392,413)
NET DEPARTMENT COST	(71,000)	(123,752)	(28,688)	(102,807)

Landscape Maintenance Districts Post-Proposition 218 Division

Division: 228

FUND: SPECIAL REVENUE

MISSION STATEMENT

To provide improvements, operation, maintenance and services within each Landscape Maintenance District, to administer the annual levy, submit an annual Engineer's Report for City Council review pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (commencing with section 22500) (hereafter referred to as the "Act") that provides for the levy and collection of assessments by the County of Riverside for the City of Hemet to pay the maintenance and other special benefit services of all improvements and facilities related to the Landscape Maintenance Districts.

ABOUT THE DIVISION

The Landscape Maintenance Districts Post-Proposition 218 Division is responsible for maintaining safe and aesthetically pleasing streetscapes city wide. This includes landscape maintenance, landscape utility costs for the districts, street tree trimming, replacement tree planting in public right-of-ways, spraying of street trees for fruit reduction and disease control, weed abatement and spraying also in public rights-of way.

The Landscape Maintenance Districts Division also supports the City of Hemet Park Commission and City Council by performing work to complete approved tree trimming and tree removal requests.

EXPENDITURES BY CATEGORY

CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	625,874	648,003	795,800	790,200
OPERATING EXPENSES	518,214	559,096	769,662	745,962
INTERNAL SERVICE CHARGES	146,216	83,404	131,200	125,100
CAPITAL OUTLAY	-	-	399,172	
DEBT SERVICE	-	6,504	-	11,126
DEPARTMENT REVENUES	(1,459,779)	(1,646,781)	(1,737,745)	(1,745,436)
NET DEPARTMENT COST	(169,475)	(349,774)	358,089	(73,048)

LIGHTING & LANDSCAPE MAINTENANCE

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Converted 489,500 sq. ft. of landscaped area from potable water irrigation to recycled water irrigation at the Heartland/Four Seasons Landscape Maintenance District.
- ✓ Converted 75,000 square feet of turf to drought tolerant plants and spray irrigation to drip irrigation.
- ✓ Administered landscape maintenance contract for over 90 separate lighting and landscape assessment districts.
- ✓ Performed annual evaluation of lighting and landscape district capital reserve and operational budget and completed audit of each districts parcels to insure accuracy of property tax assessments.
- ✓ Adjusted contract landscape service levels to meet the funding capacity of each respective district.
- ✓ Replaced over 2500 plants and shrubs that were lost due to age, drought or disease.

2018-2019 KEY GOALS

- Maintain status as Tree City USA by minimizing tree removals and increasing number of trees planted throughout the City.
- Evaluate and implement conversion of City-owned street lighting and walkway lighting from high pressure sodium lights to LED for energy cost savings and reduced maintenance
- Complete the evaluation for the cost/benefit of acquiring utility-owned standalone street lights to gain control of maintenance costs, improve repair response for customer, and conduct a conversion to LED lighting for long term cost savings and improved public safety.
- Develop a comprehensive project list for each landscape and lighting maintenance district to identify needed improvements/replacement and future project opportunities.
- Convert 50,000 square feet of non-functional turf to drought tolerant planters.
- Complete the acquisition and transition of current utility owned street lights to City owned, and retrofit to LED lighting fixtures.

DISTRICT DESCRIPTION DISTRICT NO. COUNTY FUND NO. CITY ACCOUNT NO.	ORIGINAL DISTRICTS	STONEY MTN	HEARTLAND	PARKHILL
	68-2405 ⁽¹⁾⁽³⁾ & 68-2407 ⁽²⁾⁽³⁾ 225-8250, 0113	19-4 68-2393 227-8266, 0108	19-5 68-2391 227-8265, 0107	19-PHR 68-2408 227-8260, 0101
TRACT/PARCEL MAP NO.	MULTIPLE	TR 29129	TR 28286-9, -10, & -11	
2018 District Funds Ending Balance				
	\$44,305	\$6,892	\$28,919	\$29,617
Fiscal Year 2018-2019:				
DIRECT EXPENSES				
Street Lighting - Utilities	\$410,000	\$5,400	\$2,600	\$19,800
Labor Costs	40,954	3,305	12,186	5,876
Maintenance and Operations (Total)	118,700	8,495	13,512	5,658
Maintenance and Operations (Allocated)		1,495	5,512	2,658
Maintenance and Operations (District Specific)	118,700	7,000	8,000	3,000
Direct Expenses Subtotal	\$569,654	\$17,200	\$28,299	\$31,334
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$76,852	\$1,882	\$6,939	\$3,346
Professional Fees (Net of Estimated Interest)	9,550	\$443	\$1,635	\$788
Miscellaneous/County Fees	9,359	\$420	\$1,076	\$645
Administration Expenses Subtotal	\$95,761	\$2,745	\$9,650	\$4,780
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$665,415	\$19,946	\$37,949	\$36,114
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	316,923	0	0	21,441
Operating Reserve Funds Collection/(Transfer)	0	0	0	0
Other Revenue / General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	\$316,923	\$0	\$0	\$21,441
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$982,338	\$19,946	\$37,949	\$57,555
DISTRICT STATISTICS				
Total Parcels	16,062	320	1,600	704
Total Parcels Levied	15,992	308	1,460	704
Total Units	1,002,386.41	396.00	1,460.00	704.00
2018-2019: Levy Rate per Unit	\$0.98	\$50.37	\$25.99	\$81.75
2018-2019: Maximum Levy Rate per Unit (6)	\$0.98	\$91.78	\$99.27	\$81.86
Total Assessment Allowable	\$982,339	\$36,345	\$144,934	\$57,629
2017-2018: Levy Rate per Unit	\$0.98	\$39.86	\$24.79	\$78.71
2017-2018: Total Levy	\$982,338.00	\$15,784.69	\$36,197.60	\$55,413.86
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$444,305	\$14,876	\$28,919	\$29,617
2018-2019: Reserve Fund Adjustments	0	0	0	0
Anticipated Reserve Balance 6/30/2019	\$444,305	\$14,876	\$28,919	\$29,617
Beginning CIP Fund Balance 7/1/2018	\$0	\$21,806	\$170,297	\$25,993
2018-2019: CIP Fund Adjustments	316,923	0	0	21,441
Anticipated CIP Balance 6/30/2019	\$316,923	\$21,806	\$170,297	\$47,434
Estimated Percentage of Improvements Maintained	100%	100%	100%	100%
HISTORICAL RATES:	0.98	38.68	26.60	51.33
Fiscal Year 2016-2017	0.98	38.68	26.60	51.33
Fiscal Year 2015-2016	0.98	38.68	26.60	51.33
Fiscal Year 2014-2015	0.98	37.49	27.27	50.90
Fiscal Year 2013-2014	\$0.98	\$0.00	\$0.00	\$44.00
Fiscal Year 2012-2013	\$0.98	N/A	N/A	\$54.36
Fiscal Year 2011-2012	\$0.98	N/A	N/A	\$48.94
Fiscal Year 2010-2011	\$0.98	N/A	N/A	\$9.12
Fiscal Year 2009-2010	\$0.98	N/A	N/A	N/A
Fiscal Year 2008-2009	\$0.98	\$59.61	\$59.61	\$53.18
Fiscal Year 2007-2008	\$0.98	\$57.32	\$57.32	\$51.13
Fiscal Year 2006-2007	\$0.98	\$55.12	\$55.12	\$49.16
Fiscal Year 2005-2006	\$0.98	\$53.00	\$53.00	\$49.69

DISTRICT DESCRIPTION	PACIFIC GREEN	ORCHARD	N. ANNEXATION	COTTONWOOD
DISTRICT NO.	20A	20B	21	22
COUNTY FUND NO.	68-8613	68-8606	68-2412	68-8608
CITY ACCOUNT NO.	227-8263, 0104	227-8262, 0103	227-8261, 0102	227-8272, 0135
TRACT/PARCEL MAP NO.	TR 28555	TR 25168		TR 30558, -1 & -2
6/30/18 District Funds Ending Balance	\$1,380	\$4,107	\$8,524	\$5,815
Fiscal Year 2018-2019:				
DIRECT EXPENSES				
Street Lighting - Utilities	\$1,600	\$1,500	\$7,100	\$7,300
Labor Costs	1,344	1,811	2,212	3,105
Maintenance and Operations (Total)	2,108	2,319	3,001	9,905
Maintenance and Operations (Allocated)	608	819	1,001	1,405
Maintenance and Operations (District Specific)	1,500	1,500	2,000	8,500
Direct Expenses Subtotal	\$5,052	\$5,631	\$12,312	\$20,310
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$765	\$1,031	\$1,260	\$1,768
Professional Fees (Net of Estimated Interest)	\$180	\$243	\$297	\$417
Miscellaneous/County Fees	\$336	\$368	\$395	\$456
Administration Expenses Subtotal	\$1,281	\$1,642	\$1,951	\$2,641
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$6,333	\$7,273	\$14,264	\$22,950
Capital Reserve Collection ⁽⁵⁾ /(Transfer) - Proposed.	1,000	1,500	8,000	5,000
Operating Reserve Funds Collection/(Transfer)	0	0	0	0
Other Revenue / General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	\$1,000	\$1,500	\$8,000	\$5,000
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$7,333	\$8,773	\$22,264	\$27,950
DISTRICT STATISTICS				
Total Parcels	161	220	266	378
Total Parcels Levied	161	217	265	372
Total Units	161.00	217.00	265.00	372.00
2018-2019: Levy Rate per Unit	\$45.55	\$40.43	\$84.01	\$75.13
2018-2019: Maximum Levy Rate per Unit (6)	\$99.27	\$99.27	\$97.24	\$119.49
Total Assessment Allowable	\$15,982	\$21,542	\$25,769	\$44,450
2017-2018: Levy Rate per Unit	\$39.31	\$32.92	\$74.24	\$64.10
2017-2018: Total Levy	\$6,328.56	\$7,143.60	\$19,672.55	\$23,845.80
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$4,855	\$5,563	\$11,476	\$17,685
2018-2019: Reserve Fund Adjustments	0	0	0	0
Anticipated Reserve Balance 6/30/2019	\$4,855	\$5,563	\$11,476	\$17,685
Beginning CIP Fund Balance 7/1/2018	\$16,526	\$28,544	\$16,947	\$39,130
2018-2019: CIP Fund Adjustments	1,000	1,500	8,000	5,000
Anticipated CIP Balance 6/30/2019	\$17,526	\$30,044	\$24,947	\$44,130
Estimated Percentage of Improvements Maintained	100%	100%	100%	100%
HISTORICAL RATES:				
Fiscal Year 2016-2017	39.97	34.02	55.65	64.15
Fiscal Year 2015-2016	39.97	34.02	55.65	64.15
Fiscal Year 2014-2015	39.97	34.02	55.65	64.15
Fiscal Year 2013-2014	38.56	34.06	55.10	63.23
Fiscal Year 2012-2013	\$0.00	\$0.00	\$44.42	\$49.26
Fiscal Year 2011-2012	N/A	N/A	\$50.16	\$49.56
Fiscal Year 2010-2011	N/A	N/A	\$42.40	\$56.84
Fiscal Year 2009-2010	N/A	N/A	\$18.97	\$7.74
Fiscal Year 2008-2009	N/A	N/A	N/A	N/A
Fiscal Year 2008-2009	\$57.32	\$57.32	\$56.14	\$74.63
Fiscal Year 2007-2008	\$55.12	\$55.12	\$54.00	\$71.76
Fiscal Year 2006-2007	\$53.00	\$53.00	\$51.92	\$69.00
Fiscal Year 2005-2006	N/A	N/A	\$51.92	\$71.76

DISTRICT DESCRIPTION	CREAN	MONTANA	WOODCREST	COVENANT
DISTRICT NO.	23	23-1	23-2B	23-3
COUNTY FUND NO.	68-2395	68-2397	68-8602	68-8599
CITY ACCOUNT NO.	227-8264, 0106	227-8267, 0109	227-8270, 0133	227-8268, 0131
TRACT/PARCEL MAP NO.	TR 28581	TR 29674	TR 30689, 30689-1	TR 29581
8/30/18 District Funds Ending Balance	17,323	8,102	19,442	10,589
Fiscal Year 2018-2019:				
DIRECT EXPENSES				
Street Lighting - Utilities	\$2,000	\$1,500	\$5,000	\$1,000
Labor Costs	1,102	568	1,419	459
Maintenance and Operations (Total)	2,998	1,757	2,642	1,708
Maintenance and Operations (Allocated)	498	257	642	208
Maintenance and Operations (District Specific)	2,500	1,500	2,000	1,500
Direct Expenses Subtotal	\$6,100	\$3,824	\$9,061	\$3,167
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$627	\$323	\$808	\$261
Professional Fees (Net of Estimated Interest)	\$148	\$76	\$190	\$62
Miscellaneous/County Fees	\$319	\$283	\$341	\$275
Administration Expenses Subtotal	\$1,094	\$682	\$1,339	\$598
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$7,195	\$4,506	\$10,400	\$3,765
Capital Reserve Collection ⁽⁵⁾ /(Transfer) - Proposed	1,000	500	4,000	500
Operating Reserve Funds Collection/(Transfer)	0	0	0	0
Other Revenue / General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	\$1,000	\$500	\$4,000	\$500
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$8,195	\$5,006	\$14,400	\$4,265
DISTRICT STATISTICS				
Total Parcels	137	69	182	56
Total Parcels Levied	132	68	170	55
Total Units	132.00	68.00	170.00	55.00
2018-2019: Levy Rate per Unit	\$62.08	\$73.62	\$84.71	\$77.55
2018-2019: Maximum Levy Rate per Unit (6)	\$94.73	\$91.78	\$135.07	\$120.66
Total Assessment Allowable	\$12,504	\$6,241	\$22,962	\$6,636
2017-2018: Levy Rate per Unit	\$56.11	\$60.85	\$81.21	\$71.34
2017-2018: Total Levy	\$7,406.88	\$4,137.49	\$13,806.02	\$3,923.70
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$5,537	\$3,418	\$8,314	\$2,902
2018-2019: Reserve Fund Adjustments	0	0	0	0
Anticipated Reserve Balance 6/30/2019	\$5,537	\$3,418	\$8,314	\$2,902
Beginning CIP Fund Balance 7/1/2018	\$11,786	\$4,684	\$31,128	\$7,665
2018-2019: CIP Fund Adjustments	1,000	500	4,000	500
Anticipated CIP Balance 6/30/2019	\$12,786	\$5,184	\$35,128	\$8,165
Estimated Percentage of Improvements Maintained	100%	100%	100%	100%
HISTORICAL RATES:				
Fiscal Year 2016-2017	55.91	59.65	78.73	69.32
Fiscal Year 2015-2016	55.91	59.65	78.73	69.32
Fiscal Year 2014-2015	55.91	59.65	78.73	69.32
Fiscal Year 2014-2015	53.05	57.77	78.73	63.34
Fiscal Year 2013-2014	\$60.64	\$47.14	\$62.38	\$18.62
Fiscal Year 2012-2013	\$9.00	\$15.38	\$47.84	\$10.88
Fiscal Year 2011-2012	N/A	N/A	\$62.90	\$58.30
Fiscal Year 2010-2011	N/A	N/A	\$20.29	N/A
Fiscal Year 2009-2010	N/A	N/A	\$47.78	N/A
Fiscal Year 2008-2009	\$59.16	\$62.00	\$87.73	\$78.37
Fiscal Year 2007-2008	\$56.89	\$57.32	\$84.36	\$75.36
Fiscal Year 2006-2007	\$54.70	\$55.12	\$81.12	\$72.47
Fiscal Year 2005-2006	\$52.60	\$53.00	\$81.12	\$69.68

DISTRICT DESCRIPTION	AUTUMN RIDGE I	AUTUMN RIDGE II	MENLO ESTATES	MENLO ESTATES II
DISTRICT NO.	23-4	44	23-5	23-5B
COUNTY FUND NO.	68-8615	68-2447	68-8617	68-8619
CITY ACCOUNT NO.	227-8276, 0138	227-0182, 227-8290	227-8277, 0139	227-8278, 0140
TRACT/PARCEL MAP NO.	TR 30506	TR 33075	TR 28558	TR 31295
Fiscal Year 2018-2019:				
DIRECT EXPENSES				
Street Lighting - Utilities	\$4,400	\$600	\$600	\$1,000
Labor Costs	1,636	267	634	626
Maintenance and Operations (Total)	3,240	636	1,787	1,783
Maintenance and Operations (Allocated)	740	136	287	283
Maintenance and Operations (District Specific)	2,500	500	1,500	1,500
Direct Expenses Subtotal	\$9,276	\$1,503	\$3,021	\$3,409
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$932	\$181	\$361	\$356
Professional Fees (Net of Estimated Interest)	\$219	\$43	\$85	\$84
Miscellaneous/County Fees	\$356	\$266	\$287	\$287
Administration Expenses Subtotal	\$1,507	\$489	\$734	\$727
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$10,783	\$1,992	\$3,755	\$4,136
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	2,000	1,500	700	700
Operating Reserve Funds Collection/(Transfer)	0	0	0	0
Other Revenue / General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	\$2,000	\$1,500	\$700	\$700
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$12,783	\$3,492	\$4,455	\$4,836
DISTRICT STATISTICS				
Total Parcels	209	38	79	76
Total Parcels Levied	196	38	76	75
Total Units	196.00	38.00	76.00	75.00
2018-2019: Levy Rate per Unit	\$65.22	\$91.89	\$58.62	\$64.48
2018-2019: Maximum Levy Rate per Unit (6)	\$103.90	\$152.58	\$121.22	\$93.61
Total Assessment Allowable	\$20,364	\$5,798	\$9,213	\$7,021
2017-2018: Levy Rate per Unit	\$55.71	\$79.25	\$51.51	\$56.70
2017-2018: Total Levy	\$10,919.07	\$3,011.64	\$3,915.00	\$4,252.61
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$8,280	\$1,629	\$2,895	\$3,183
2018-2019: Reserve Fund Adjustments	0	0	0	0
Anticipated Reserve Balance 6/30/2019	\$8,280	\$1,629	\$2,895	\$3,183
Beginning CIP Fund Balance 7/1/2018	\$20,286	\$1,265	\$10,377	\$9,817
2018-2019: CIP Fund Adjustments	2,000	1,500	700	700
Anticipated CIP Balance 6/30/2019	\$22,286	\$2,765	\$11,077	\$10,517
Estimated Percentage of Improvements Maintained	100%	100%	100%	100%
HISTORICAL RATES:				
Fiscal Year 2016-2017	47.47	47.47	49.79	51.59
Fiscal Year 2015-2016	47.47	47.47	49.79	51.59
Fiscal Year 2014-2015	47.47	47.47	49.79	51.59
Fiscal Year 2013-2014	47.47	-	49.88	51.98
Fiscal Year 2012-2013	\$21.50	\$0.00	\$26.04	\$9.28
Fiscal Year 2011-2012	\$17.22	\$0.00	\$36.72	N/A
Fiscal Year 2010-2011	\$36.18	\$0.00	\$69.76	\$34.26
Fiscal Year 2009-2010	\$3.28	\$0.00	\$49.49	\$64.92
Fiscal Year 2008-2009	N/A	\$0.00	\$37.95	N/A
Fiscal Year 2007-2008	\$64.90	\$0.00	\$75.71	\$60.81
Fiscal Year 2006-2007	\$62.40	\$0.00	\$72.80	\$56.22
Fiscal Year 2005-2006	\$60.00	\$0.00	\$70.00	\$54.06
Fiscal Year 2004-2005	N/A	\$0.00	N/A	N/A

DISTRICT DESCRIPTION	KALPESH A&B	FLOWERWOOD	WILLOWALK	DURANGO
DISTRICT NO.	24	25	26	27
COUNTY FUND NO.	68-8610	68-8621	68-8623	68-8625
CITY ACCOUNT NO.	227-8273, 0136	227-8279, 0150	227-8280, 0151	227-8281, 0152
TRACT/PARCEL MAP NO.	TR 30869, 30969	TR 30158	TR 30041	TR 31576
6/30/18 District Funds Ending Balance	7,885	14,436	73,457	1,204
Fiscal Year 2018-2019:				
DIRECT EXPENSES				
Street Lighting - Utilities	\$1,300	\$1,000	\$7,000	\$100
Labor Costs	409	593	3,564	125
Maintenance and Operations (Total)	1,685	1,768	6,612	357
Maintenance and Operations (Allocated)	185	268	1,612	57
Maintenance and Operations (District Specific)	1,500	1,500	5,000	300
Direct Expenses Subtotal	\$3,394	\$3,361	\$17,176	\$582
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$233	\$337	\$2,030	\$71
Professional Fees (Net of Estimated Interest)	\$55	\$80	\$478	\$17
Miscellaneous/County Fees	\$272	\$284	\$487	\$253
Administration Expenses Subtotal	\$560	\$701	\$2,995	\$341
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$3,954	\$4,062	\$20,171	\$922
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	900	2,000	1,000	0
Operating Reserve Funds Collection/(Transfer)	0	0	0	0
Other Revenue / General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	\$900	\$2,000	\$1,000	\$0
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$4,854	\$6,062	\$21,171	\$922
DISTRICT STATISTICS				
Total Parcels	53	77	452	15
Total Parcels Levied	49	71	427	15
Total Units	49.00	71.00	427.00	15.00
2018-2019: Levy Rate per Unit	\$99.05	\$85.38	\$49.58	\$61.50
2018-2019: Maximum Levy Rate per Unit (6)	\$159.31	\$133.21	\$133.21	\$110.84
Total Assessment Allowable	\$7,806	\$9,458	\$56,881	\$1,663
2017-2018: Levy Rate per Unit	\$71.39	\$80.21	\$48.20	\$54.40
2017-2018: Total Levy	\$3,498.06	\$5,694.56	\$20,579.32	\$815.96
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$2,986	\$3,278	\$15,505	\$697
2018-2019: Reserve Fund Adjustments	0	0	0	0
Anticipated Reserve Balance 6/30/2019	\$2,986	\$3,278	\$15,505	\$697
Beginning CIP Fund Balance 7/1/2018	\$4,900	\$11,159	\$57,952	\$3,198
2018-2019: CIP Fund Adjustments	900	2,000	1,000	0
Anticipated CIP Balance 6/30/2019	\$5,800	\$13,159	\$58,952	\$3,198
Estimated Percentage of Improvements Maintained	100%	100%	100%	100%
HISTORICAL RATES:				
Fiscal Year 2016-2017	69.07	57.98	48.90	55.67
Fiscal Year 2015-2016	69.07	57.98	48.90	55.67
Fiscal Year 2014-2015	67.87	53.41	62.56	49.78
Fiscal Year 2013-2014	\$0.00	\$0.00	\$0.00	\$0.00
Fiscal Year 2012-2013	\$23.64	N/A	N/A	N/A
Fiscal Year 2011-2012	N/A	\$11.84	N/A	N/A
Fiscal Year 2010-2011	N/A	N/A	N/A	N/A
Fiscal Year 2009-2010	N/A	\$30.51	N/A	\$28.90
Fiscal Year 2008-2009	\$107.62	\$86.53	\$86.53	\$71.99
Fiscal Year 2007-2008	\$103.48	\$83.20	\$83.20	\$69.22
Fiscal Year 2006-2007	\$99.51	\$80.00	\$80.00	\$66.57
Fiscal Year 2005-2006	\$95.68	N/A	N/A	N/A

DISTRICT DESCRIPTION	PEPPERTREE	HORSESHOE	HIDEAWAY	ENCLAVE
DISTRICT NO.	29	31	33	35
COUNTY FUND NO.	68-8633	68-8626	68-8635	68-8627
CITY ACCOUNT NO.	227-8286, 0157	227-8282, 0153	227-8287, 0158	227-8283, 0159
TRACT/PARCEL MAP NO.	TR 29843	TR 32131	TR 24147-1, 31796	TR 30724
8/31/19 District Funds Ending Balance				
	10,301	537	17,597	1,701
Fiscal Year 2018-2019:				
DIRECT EXPENSES				
Street Lighting - Utilities	\$500	\$205	\$0	\$800
Labor Costs	3,806	33	403	134
Maintenance and Operations (Total)	2,222	15	182	560
Maintenance and Operations (Allocated)	1,722	15	182	60
Maintenance and Operations (District Specific)	500	0	0	500
Direct Expenses Subtotal	\$6,528	\$253	\$585	\$1,494
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$2,167	\$19	\$229	\$76
Professional Fees (Net of Estimated Interest)	\$511	\$4	\$54	\$18
Miscellaneous/County Fees	\$356	\$246	\$354	\$253
Administration Expenses Subtotal	\$3,034	\$270	\$637	\$347
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$9,562	\$523	\$1,222	\$1,841
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	(2,834)	16	0	250
Operating Reserve Funds Collection/(Transfer)	0	0	0	0
Other Revenue / General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	(\$2,834)	\$16	\$0	\$250
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$6,728	\$539	\$1,222	\$2,091
DISTRICT STATISTICS				
Total Parcels	226	4	196	16
Total Parcels Levied	197	4	193	16
Total Units	456.00	4.00	193.00	16.00
2018-2019: Levy Rate per Unit	\$14.75	\$134.81	\$6.33	\$130.69
2018-2019: Maximum Levy Rate per Unit (6)	\$14.86	\$134.94	\$105.14	\$203.97
Total Assessment Allowable	\$6,776	\$540	\$20,292	\$3,264
2017-2018: Levy Rate per Unit	\$12.64	\$129.47	\$0.00	\$122.15
2017-2018: Total Levy	\$5,764.53	\$517.90	\$0.00	\$1,954.37
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$6,951	\$401	\$815	\$1,423
2018-2019: Reserve Fund Adjustments	0	0	0	0
Anticipated Reserve Balance 6/30/2019	\$6,951	\$401	\$815	\$1,423
Beginning CIP Fund Balance 7/1/2018	\$3,350	\$136	\$11,782	\$2,337
2018-2019: CIP Fund Adjustments	(2,834)	16	0	250
Anticipated CIP Balance 6/30/2019	\$516	\$152	\$11,782	\$2,587
Estimated Percentage of Improvements Maintained	100%	100%	25%	100%
HISTORICAL RATES:				
Fiscal Year 2016-2017	13.74	124.76	-	114.28
Fiscal Year 2015-2016	13.74	124.76	-	114.28
Fiscal Year 2014-2015	13.74	124.76	-	114.28
Fiscal Year 2013-2014	5.64	115.35	-	104.94
Fiscal Year 2012-2013	\$0.00	\$110.90	\$0.00	\$46.84
Fiscal Year 2011-2012	\$8.24	N/A	N/A	N/A
Fiscal Year 2010-2011	\$11.28	N/A	N/A	\$62.96
Fiscal Year 2009-2010	\$10.86	N/A	N/A	N/A
Fiscal Year 2008-2009	\$10.44	N/A	N/A	N/A
Fiscal Year 2007-2008	\$10.04	\$91.16	\$65.67	\$132.50
Fiscal Year 2006-2007	N/A	\$84.28	N/A	\$127.40
Fiscal Year 2005-2006	N/A	\$81.04	N/A	N/A
Fiscal Year 2004-2005	N/A	N/A	N/A	N/A

DISTRICT DESCRIPTION	McSWEENEY	MONTERO	SV INVESTMENTS	EMERSON
DISTRICT NO.	36	37	39	42
COUNTY FUND NO.	68-8637	68-8604	68-8631	68-8639
CITY ACCOUNT NO.	227-8288, 0159	227-8271, 0134	227-8284, 0155	227-8289, 0170
TRACT/PARCEL MAP NO.	TR 32717, 32717-1, -2, -3, -4, -5, -6, & 32529	TR 31146	TR 32359	TR 31970
6/30/18 District Funds Ending Balance	\$7,825	\$2,971	\$345	\$3,349
Fiscal Year 2018-2019:				
DIRECT EXPENSES				
Street Lighting - Utilities	\$3,200	\$1,700	\$400	\$3,000
Labor Costs	2,587	709	58	835
Maintenance and Operations (Total)	5,170	2,821	206	1,878
Maintenance and Operations (Allocated)	1,170	321	26	378
Maintenance and Operations (District Specific)	4,000	2,500	180	1,500
Direct Expenses Subtotal	\$10,958	\$5,230	\$665	\$5,712
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$1,473	\$404	\$33	\$475
Professional Fees (Net of Estimated Interest)	\$347	\$95	\$8	\$112
Miscellaneous/County Fees	\$421	\$292	\$248	\$301
Administration Expenses Subtotal	\$2,241	\$792	\$289	\$888
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$13,199	\$6,022	\$954	\$6,600
Capital Reserve Collection ⁽⁵⁾ /(Transfer) - Proposed	3,000	1,000	157	1,000
Operating Reserve Funds Collection/(Transfer)	0	0	0	0
Other Revenue / General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	\$3,000	\$1,000	\$157	\$1,000
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$16,199	\$7,022	\$1,111	\$7,600
DISTRICT STATISTICS				
Total Parcels	334	90	7	104
Total Parcels Levied	310	85	7	100
Total Units	310.00	85.00	7.00	100.00
2018-2019: Levy Rate per Unit	\$52.26	\$82.61	\$158.70	\$76.00
2018-2019: Maximum Levy Rate per Unit (6)	\$128.56	\$106.26	\$158.84	\$126.39
Total Assessment Allowable	\$39,854	\$9,032	\$1,112	\$12,639
2017-2018: Levy Rate per Unit	\$47.51	\$74.15	\$152.73	\$68.79
2017-2018: Total Levy	\$14,726.91	\$6,302.35	\$1,069.36	\$6,879.09
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$10,272	\$4,645	\$743	\$5,088
2018-2019: Reserve Fund Adjustments	0	0	0	0
Anticipated Reserve Balance 6/30/2019	\$10,272	\$4,645	\$743	\$5,088
Beginning CIP Fund Balance 7/1/2018	\$37,553	\$8,276	\$1,202	\$8,581
2018-2019: CIP Fund Adjustments	3,000	1,000	157	1,000
Anticipated CIP Balance 6/30/2019	\$40,553	\$9,276	\$1,359	\$9,581
Estimated Percentage of Improvements Maintained	100%	100%	100%	100%
HISTORICAL RATES:	46.58	72.72	116.25	67.79
Fiscal Year 2016-2017	46.58	72.72	116.25	67.79
Fiscal Year 2015-2016	46.58	72.72	116.25	67.79
Fiscal Year 2014-2015	46.58	71.72	111.53	63.68
Fiscal Year 2013-2014	\$19.24	\$82.98	\$25.66	\$36.62
Fiscal Year 2012-2013	N/A	\$8.36	\$52.84	N/A
Fiscal Year 2011-2012	N/A	\$3.34	\$120.70	N/A
Fiscal Year 2010-2011	N/A	N/A	\$64.71	\$10.58
Fiscal Year 2009-2010	\$35.16	N/A	\$111.60	\$58.13
Fiscal Year 2008-2009	\$80.30	\$66.37	\$107.31	\$78.94
Fiscal Year 2007-2008	N/A	\$63.82	\$99.21	N/A
Fiscal Year 2006-2007	N/A	N/A	N/A	N/A
Fiscal Year 2005-2006	N/A	N/A	N/A	N/A

DISTRICT DESCRIPTION	PALOMINO		VILLA DE MADRID		RANCHO DIAMONTE		CLEAN STREAK & ESPLANADE			
	DISTRICT NO.	43	46	47	49	COUNTY FUND NO.	68-8629	68-8644	68-8645	68-8647
CITY ACCOUNT NO.	227-8285, 0156	227-8291, 0172	227-8292, 0173	227-8293, 0174						
TRACT/PARCEL MAP NO.	TR 31280	TR 33707	TR 31807, 31807-1, 31808, 31808-1, & 31808-2	Clean Streak Car Wash & Esplanade Commercial Site ⁽⁷⁾						
2018 District Funds Ending Balance										
	2,280	(1,843)	43,734	1,207						
Fiscal Year 2018-2019:										
DIRECT EXPENSES										
Street Lighting - Utilities										
Labor Costs	\$300	\$492	\$11,300	\$0						
Maintenance and Operations (Total)	109	71	4,783	0						
Maintenance and Operations (Allocated)	349	832	3,163	0						
Maintenance and Operations (District Specific)	49	32	2,163	0						
Maintenance and Operations (District Specific)	300	800	1,000	0						
Direct Expenses Subtotal	\$758	\$1,395	\$19,246	\$0						
ADMINISTRATION EXPENSES										
Personnel/Overhead (Net of Estimated Interest)	\$62	\$40	\$2,723	\$0						
Professional Fees (Net of Estimated Interest)	\$15	\$10	\$642	\$0						
Miscellaneous/County Fees	\$251	\$254	\$571	\$0						
Administration Expenses Subtotal	\$328	\$304	\$3,936	\$0						
COLLECTIONS/(CREDITS) APPLIED TO LEVY										
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$1,085	\$1,699	\$23,182	\$0						
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	0		0	0						
Operating Reserve Funds Collection/(Transfer)	0	127	0	0						
Other Revenue / General Fund Collection/(Transfer)	0	0	0	0						
Total Adjustments	\$0	\$127	\$0	\$0						
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$1,085	\$1,826	\$23,182	\$0						
DISTRICT STATISTICS										
Total Parcels	14	21	599	3						
Total Parcels Levied	13	17	573	3						
Total Units	13.00	17.00	573.00	1,158.29						
2018-2019: Levy Rate per Unit	\$83.49	\$107.39	\$40.46	\$0.00						
2018-2019: Maximum Levy Rate per Unit (6)	\$99.26	\$107.48	\$119.86	\$2.26						
Total Assessment Allowable	\$1,290	\$1,827	\$68,680	\$2,623						
2017-2018: Levy Rate per Unit	\$77.36	\$103.28	\$9.62	\$0.00						
2017-2018: Total Levy	\$1,005.69	\$1,755.83	\$5,514.86	\$0.00						
DISTRICT FUNDS:										
Estimated Reserve Fund Beginning Balance 7/1/2018	\$824	(\$1,843)	\$16,006	\$1,207						
2018-2019: Reserve Fund Adjustments	0	127	0	0						
Anticipated Reserve Balance 6/30/2019	\$824	(\$1,716)	\$16,006	\$1,207						
Beginning CIP Fund Balance 7/1/2018	\$1,456	\$0	\$27,698	\$0						
2018-2019: CIP Fund Adjustments	0	0	0	0						
Anticipated CIP Balance 6/30/2019	\$1,456	\$0	\$27,698	\$0						
Estimated Percentage of Improvements Maintained	100%	50%	100%	0%						
HISTORICAL RATES:										
Fiscal Year 2016-2017	71.20	99.37	9.24	-						
Fiscal Year 2015-2016	71.20	99.37	9.24	-						
Fiscal Year 2014-2015	71.20	99.37	9.24	-						
Fiscal Year 2013-2014	71.92	16.87	9.24	-						
Fiscal Year 2012-2013	\$42.00	\$16.22	\$0.00	\$0.00						
Fiscal Year 2011-2012	N/A	\$15.60	N/A	N/A						
Fiscal Year 2010-2011	\$75.42	\$8.34	N/A	N/A						
Fiscal Year 2009-2010	\$33.20	N/A	N/A	\$1.65						
Fiscal Year 2008-2009	N/A	N/A	N/A	N/A						
Fiscal Year 2007-2008	\$67.06	\$13.34	\$77.86	N/A						
Fiscal Year 2006-2007	\$62.00	N/A	N/A	N/A						
Fiscal Year 2005-2006	N/A	N/A	N/A	N/A						

DISTRICT DESCRIPTION DISTRICT NO. COUNTY FUND NO. CITY ACCOUNT NO.	GUARANTY, PROMENADE, SANDERSON & DEVONSHIRE				SALVATION ARMY	SEVEN HILLS	HABITAT FOR HUMANITY
	50	51	52	54			
	68-8648 227-8294, 0175	68-8649 227-8295, 0176	68-8651 227-0180, 8299	68-8656 227-8297, 0178			
TRACT/PARCEL MAP NO.	Commercial Development ⁽⁴⁾	Commercial Development	Senior Apts.				
6/30/18 District Funds Ending Balance	18,953	18,029	22,817	(45,531)			
Fiscal Year 2018-2019:							
DIRECT EXPENSES							
Street Lighting - Utilities	\$1,000	\$700	\$500	\$400			
Labor Costs	4,996	212	1,591	9			
Maintenance and Operations (Total)	5,260	1,096	1,220	104			
Maintenance and Operations (Allocated)	2,260	96	720	4			
Maintenance and Operations (District Specific)	3,000	1,000	500	100			
Direct Expenses Subtotal	\$11,256	\$2,008	\$3,311	\$513			
ADMINISTRATION EXPENSES							
Personnel/Overhead (Net of Estimated Interest)	\$2,845	\$121	\$906	\$5			
Professional Fees (Net of Estimated Interest)	\$670	\$28	\$213	\$1			
Miscellaneous/County Fees	\$258	\$245	\$246	\$247			
Administration Expenses Subtotal	\$3,773	\$394	\$1,366	\$253			
COLLECTIONS/(CREDITS) APPLIED TO LEVY							
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$15,029	\$2,401	\$4,676	\$766			
Capital Reserve Collection ⁽⁵⁾ /(Transfer) - Proposed	10,000	0	(501)	0			
Operating Reserve Funds Collection/(Transfer)	0	0	0	414			
Other Revenue / General Fund Collection/(Transfer)	0	0	0	0			
Total Adjustments	\$10,000	\$0	(\$501)	\$414			
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$25,029	\$2,401	\$4,175	\$1,180			
DISTRICT STATISTICS							
Total Parcels	27	1	4	6			
Total Parcels Levied	25	1	4	6			
Total Units	13,145.05	1,870.46	2,073.82	586.21			
2018-2019: Levy Rate per Unit	\$1.90	\$1.28	\$2.01	\$2.01			
2018-2019: Maximum Levy Rate per Unit (6)	\$2.26	\$2.01	\$2.01	\$2.01			
Total Assessment Allowable	\$29,771	\$3,766	\$4,175	\$1,180			
2017-2018: Levy Rate per Unit	\$1.47	\$1.81	\$1.89	\$1.94			
2017-2018: Total Levy	\$19,337.54	\$3,381.62	\$3,924.31	\$1,136.40			
DISTRICT FUNDS:							
Estimated Reserve Fund Beginning Balance 7/1/2018	\$11,953	\$1,939	\$3,510	(\$45,531)			
2018-2019: Reserve Fund Adjustments	0	0	0	414			
Anticipated Reserve Balance 6/30/2019	\$11,953	\$1,939	\$3,510	(\$45,117)			
Beginning CIP Fund Balance 7/1/2018	\$8,010	\$16,090	\$20,127	\$0			
2018-2019: CIP Fund Adjustments	10,000	0	(501)	0			
Anticipated CIP Balance 6/30/2019	\$18,010	\$16,090	\$19,626	\$0			
Estimated Percentage of Improvements Maintained	100%	100%	100%	100%			
HISTORICAL RATES:							
Fiscal Year 2016-2017	1.94	1.74	1.86	1.86			
Fiscal Year 2015-2016	1.94	1.74	1.86	1.86			
Fiscal Year 2014-2015	1.94	1.74	1.86	1.86			
Fiscal Year 2013-2014	1.94	1.44	1.07	1.72			
Fiscal Year 2012-2013	\$1.86	\$0.00	\$0.68	\$1.64			
Fiscal Year 2011-2012	\$0.70	N/A	\$1.53	\$1.06			
Fiscal Year 2010-2011	N/A	N/A	N/A	N/A			
Fiscal Year 2009-2010	\$1.26	N/A	N/A	N/A			
Fiscal Year 2008-2009	N/A	N/A	N/A	N/A			
Fiscal Year 2007-2008	N/A	N/A	N/A	N/A			
Fiscal Year 2006-2007	N/A	N/A	N/A	N/A			
Fiscal Year 2005-2006	N/A	N/A	N/A	N/A			

DISTRICT DESCRIPTION DISTRICT NO. COUNTY FUND NO. CITY ACCOUNT NO. TRACT/PARCEL MAP NO.	SAHARA / OASIS	AP NORTH LAKE	Tractor Supply	
	SENIOR VILLAS	SOLAR	Oak Tree	Company
	55	101	102	104
	68-8658 227-8298, 0179	68-2402 227-0183, 8301	68-0015 227-8302, 0184	68-0025 227-8304, 0186
	Commercial Development	Commercial Development ⁽⁸⁾	Commercial Development ⁽⁹⁾⁽¹⁰⁾	Commercial Development ⁽¹⁰⁾
6/30/18 District Funds Ending Balance				
	11,137	13,455		1,860
Fiscal Year 2018-2019:				
DIRECT EXPENSES				
Street Lighting - Utilities	\$200	\$3,000		\$750
Labor Costs	208	6,894	0	42
Maintenance and Operations (Total)	594	4,119	0	519
Maintenance and Operations (Allocated)	94	3,119	0	19
Maintenance and Operations (District Specific)	500	1,000		500
Direct Expenses Subtotal	\$1,002	\$14,013	\$0	\$1,311
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$118	\$3,926	\$0	\$24
Professional Fees (Net of Estimated Interest)	\$28	\$925	\$0	\$6
Miscellaneous/County Fees	\$245	\$245	\$0	\$245
Administration Expenses Subtotal	\$391	\$5,095	\$0	\$274
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$1,393	\$19,108	\$0	\$1,585
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	0	0	0	0
Operating Reserve Funds Collection/(Transfer)	835	(5,572)	0	0
Other Revenue / General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	\$835	(\$5,572)	\$0	\$0
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$2,229	\$13,536	\$0	\$1,585
DISTRICT STATISTICS				
Total Parcels	2	1	1	1
Total Parcels Levied	2	1	1	1
Total Units	1,780.08	3,600.00	2.79	7.20
2018-2019: Levy Rate per Unit	\$1.25	\$3.76	\$0.00	\$220.17
2018-2019: Maximum Levy Rate per Unit (6)	\$2.01	\$3.76	\$250.95	\$268.72
Total Assessment Allowable	\$3,584	\$13,536	\$700	\$1,935
2017-2018: Levy Rate per Unit	\$1.25	\$3.62	\$0.00	\$258.38
2017-2018: Total Levy	\$2,228.49	\$13,031.70	\$0.00	\$1,860.34
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$1,152	\$13,455	\$0	\$1,243
2018-2019: Reserve Fund Adjustments	835	(5,572)	0	0
Anticipated Reserve Balance 6/30/2019	\$1,987	\$7,883	\$0	\$1,243
Beginning CIP Fund Balance 7/1/2018	\$9,985	\$0	\$0	\$617
2018-2019: CIP Fund Adjustments	0	0	0	0
Anticipated CIP Balance 6/30/2019	\$9,985	\$0	\$0	\$617
Estimated Percentage of Improvements Maintained	100%	100%	100%	100%
HISTORICAL RATES:				
Fiscal Year 2016-2017	1.18	3.48	-	-
Fiscal Year 2015-2016	1.18	3.48	N/A	N/A
Fiscal Year 2014-2015	1.18	3.48	N/A	N/A
Fiscal Year 2013-2014	0.90	N/A	N/A	N/A
Fiscal Year 2012-2013	\$1.44	N/A	N/A	N/A
Fiscal Year 2011-2012	N/A	N/A	N/A	N/A
Fiscal Year 2010-2011	N/A	N/A	N/A	N/A
Fiscal Year 2009-2010	N/A	N/A	N/A	N/A
Fiscal Year 2008-2009	N/A	N/A	N/A	N/A
Fiscal Year 2007-2008	N/A	N/A	N/A	N/A
Fiscal Year 2006-2007	N/A	N/A	N/A	N/A
Fiscal Year 2005-2006	N/A	N/A	N/A	N/A

DISTRICT DESCRIPTION DISTRICT NO. COUNTY FUND NO. CITY ACCOUNT NO.	Hemet Valley Baptist Church		TOTAL
	Les Schwab Tires 105 68-0027 227-8305, 0187		
TRACT/PARCEL MAP NO.	Commercial Development ⁽⁶⁰⁾		
2018 District Funds Ending Balance			
	1,405		1,402,238
Fiscal Year 2018-2019:			
DIRECT EXPENSES			
Street Lighting - Utilities	\$750	\$600	\$510,597
Labor Costs	140	0	\$109,814
Maintenance and Operations (Total)	563	0	\$221,545
Maintenance and Operations (Allocated)	63	0	\$31,165
Maintenance and Operations (District Specific)	500	0	\$190,380
Direct Expenses Subtotal	\$1,453	\$600	\$841,955
ADMINISTRATION EXPENSES			
Personnel/Overhead (Net of Estimated Interest)	\$80	\$0	\$116,093
Professional Fees (Net of Estimated Interest)	\$19	0	\$18,795
Miscellaneous/County Fees	\$245	\$0	\$22,286
Administration Expenses Subtotal	\$343	\$0	\$157,174
COLLECTIONS/(CREDITS) APPLIED TO LEVY			
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$1,796	\$600	\$999,130
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	0	0	\$380,752
Operating Reserve Funds Collection/(Transfer)	(335)	0	(\$4,531)
Other Revenue / General Fund Collection/(Transfer)	0	0	\$0
Total Adjustments	(\$335)	\$0	\$376,221
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$1,461	\$0	\$1,374,751
DISTRICT STATISTICS			
Total Parcels	1	-	22,813
Total Parcels Levied	1	-	22,412
Total Units	2.92	-	1,035,193.95
2018-2019: Levy Rate per Unit	\$500.26	#DIV/0!	
2018-2019: Maximum Levy Rate per Unit (6)	\$500.39	\$0.00	
Total Assessment Allowable	\$1,461	\$0	\$1,727,318
2017-2018: Levy Rate per Unit	\$481.14	\$0.00	
2017-2018: Total Levy	\$1,405.33	\$0.00	\$1,320,482
DISTRICT FUNDS:			
Estimated Reserve Fund Beginning Balance 7/1/2018	\$1,338	\$0	
2018-2019: Reserve Fund Adjustments	(335)	0	
Anticipated Reserve Balance 6/30/2019	\$1,003	\$0	
Beginning CIP Fund Balance 7/1/2018	\$67	\$0	
2018-2019: CIP Fund Adjustments	0	0	
Anticipated CIP Balance 6/30/2019	\$67	\$0	
Estimated Percentage of Improvements Maintained	100%	100%	
HISTORICAL RATES:			
Fiscal Year 2016-2017	N/A	N/A	
Fiscal Year 2015-2016	N/A	N/A	
Fiscal Year 2014-2015	N/A	N/A	
Fiscal Year 2013-2014	N/A	N/A	
Fiscal Year 2012-2013	N/A	N/A	
Fiscal Year 2011-2012	N/A	N/A	
Fiscal Year 2010-2011	N/A	N/A	
Fiscal Year 2009-2010	N/A	N/A	
Fiscal Year 2008-2009	N/A	N/A	
Fiscal Year 2007-2008	N/A	N/A	
Fiscal Year 2006-2007	N/A	N/A	
Fiscal Year 2005-2006	N/A	N/A	

DISTRICT DESCRIPTION DISTRICT NO.	ORIGINAL DISTRICTS	STONEY MTN	HEARTLAND	PACIFIC GREEN
COUNTY FUND NO. CITY ACCOUNT NO.	68-2406 ⁽¹⁾⁽³⁾ & 68-2410 ⁽²⁾⁽³⁾ 225-8250	19-4 68-2394 228-8266, 0108	19-5 68-2392 228-8265, 0107	20A 68-8614 228-8263, 0104
TRACT/PARCEL MAP NO.	MULTIPLE	TR 29129	TR 28286-9, -10, & -11	TR 28555
2018 District Funds Excess Revenue				
DIRECT EXPENSES				
Landscape Maintenance (Contracts or Specific District Labor)	272,635	71,500.00	360,448.00	-
Street Tree Trimming (Net of Estimated Interest)	365,557	22,355	0	9,089
Utilities	290,000	30,000	33,000	0
Graffiti Removal	40,000	0	0	0
Direct Expenses Subtotal	\$968,192	\$123,855	\$393,448	\$9,089
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$115,278	\$15,495	\$123,700	\$6,300
Professional Fees (Net of Estimated Interest)	9,800	585	2,157	238
Miscellaneous/County Fees	8,922	420	1,076	336
Administration Expenses Subtotal	\$134,000	\$16,499	\$126,934	\$6,873
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$1,102,192	\$140,354	\$520,382	\$15,962
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	0	20,000	0	(5,524)
Operating Reserve Funds Collection/(Transfer)	(183,969)	0	0	0
Other Revenue/General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	(\$183,969)	\$20,000	\$0	(\$5,524)
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$918,223	\$160,354	\$520,382	\$10,438
DISTRICT STATISTICS				
Total Parcels	15,304	320	1,600	161
Total Parcels Levied	15,225	308	1,460	161
Total Units	969,806.96	396.00	1,460.00	161.00
2018-2019: Levy Rate per UNIT	Varies	\$404.93	\$356.43	\$64.83
2018-2019: Maximum Levy Rate per UNIT with HOA Credit (7)(8)	N/A	N/A	\$867.19	N/A
2018-2019: Maximum Levy Rate per UNIT without HOA Credit (7)(8)	N/A	\$564.44	\$958.97	\$64.83
Total Assessment Allowable	\$918,223	\$223,518	\$1,266,097	\$10,438
2017-2018: Levy Rate per EBU	Varies	\$385.13	\$405.72	\$62.33
2017-2018: Total Levy	\$918,223	\$152,513	\$592,348	\$10,035
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$826,617	\$71,734	\$337,118	\$8,121
2018-2019: Reserve Fund Adjustments	(183,969)	0	0	0
Anticipated Reserve Balance 6/30/2019	\$642,648	\$71,734	\$337,118	\$8,121
Beginning CIP Fund Balance 7/1/2018	\$111,688	\$192,339	\$503,461	\$13,628
2018-2019: CIP Fund Adjustments	0	20,000	0	(5,524)
Anticipated CIP Balance 6/30/2019	\$111,688	\$212,339	\$503,461	\$8,104
Estimated Percentage of Improvements Maintained	100%	100%	100%	100%
HISTORICAL RATES:				
Fiscal Year 2016-2017	Varies	360.85	388.64	59.94
Fiscal Year 2015-2016	Varies	248.18	355.17	57.63
Fiscal Year 2014-2015	Varies	219.48	307.23	55.41
Fiscal Year 2013-2014	Varies	\$203.06	\$281.06	\$0.00
Fiscal Year 2012-2013	Varies	\$129.68	\$113.00	N/A
Fiscal Year 2011-2012	Varies	\$248.30	\$290.08	N/A
Fiscal Year 2010-2011	Varies	\$345.42	\$509.30	\$47.36
Fiscal Year 2009-2010	Varies	\$93.06	\$624.76	N/A
Fiscal Year 2008-2009	Varies	\$371.08	\$598.84	\$38.94
Fiscal Year 2007-2008	Varies	\$356.80	\$573.93	\$37.44
Fiscal Year 2006-2007	Varies	\$343.08	\$522.94	\$36.00
Fiscal Year 2005-2006	Varies	\$317.20	\$532.48	\$33.28

DISTRICT DESCRIPTION	ORCHARD	COTTONWOOD	CREAN	MONTANA
DISTRICT NO.	20B	22	23	23-1
COUNTY FUND NO.	68-2403	68-8609	68-2396	68-2398
CITY ACCOUNT NO.	228-8262, 0103	228-8272, 0135	228-8264, 0106	228-8267, 0109
TRACT/PARCEL MAP NO.	TR 25168	TR 30558, -1 & -2	TR 28581	TR 29674
2018 District Funds Ending Balances				
DIRECT EXPENSES				
Landscape Maintenance (Contracts or Specific District Labor)	-	61,400.00	7,700.00	1,250.00
Street Tree Trimming (Net of Estimated Interest)	6,125	21,000	7,452	3,839
Utilities	0	76,100	6,167	2,100
Graffiti Removal	0	0	0	0
Direct Expenses Subtotal	\$6,125	\$158,500	\$21,319	\$7,189
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$4,245	\$14,556	\$5,165	\$2,661
Professional Fees (Net of Estimated Interest)	160	550	195	100
Miscellaneous/County Fees	368	456	319	283
Administration Expenses Subtotal	\$4,773	\$15,561	\$5,679	\$3,044
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$10,898	\$174,061	\$26,998	\$10,233
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	3,163	0	0	
Operating Reserve Funds Collection/(Transfer)		0	0	(1,318)
Other Revenue/General Fund Collection/(Transfer)		0	0	0
Total Adjustments	\$3,163	\$0	\$0	(\$1,318)
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$14,062	\$174,061	\$26,998	\$8,915
DISTRICT STATISTICS				
Total Parcels	220	378	137	69
Total Parcels Levied	217	372	132	68
Total Units	217.00	372.00	132.00	68.00
2018-2019: Levy Rate per UNIT	\$64.80	\$467.91	\$204.53	\$131.10
2018-2019: Maximum Levy Rate per UNIT with HOA Credit (7)(8)	N/A	N/A	N/A	N/A
2018-2019: Maximum Levy Rate per UNIT without HOA Credit (7)(8)	\$64.83	\$580.11	\$204.53	\$131.11
Total Assessment Allowable	\$14,068	\$215,801	\$26,998	\$8,915
2017-2018: Levy Rate per EBU	\$59.79	\$442.34	\$196.66	\$125.32
2017-2018: Total Levy	\$12,974	\$164,551	\$25,959	\$8,522
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$8,563	\$8,766	(\$39,034)	\$6,539
2018-2019: Reserve Fund Adjustments	0	0	0	(1,318)
Anticipated Reserve Balance 6/30/2019	\$8,563	\$8,766	(\$39,034)	\$5,221
Beginning CIP Fund Balance 7/1/2018	\$13,996	\$0	\$0	\$0
2018-2019: CIP Fund Adjustments	3,163	0	0	0
Anticipated CIP Balance 6/30/2019	\$17,160	\$0	\$0	\$0
Estimated Percentage of Improvements Maintained	50%	100%	100%	100%
HISTORICAL RATES:				
Fiscal Year 2016-2017	59.94	398.14	189.10	121.22
Fiscal Year 2015-2016	\$0.00	398.14	181.83	121.22
Fiscal Year 2014-2015	N/A	371.05	174.83	116.56
Fiscal Year 2013-2014	N/A	\$316.94	\$168.10	\$112.06
Fiscal Year 2012-2013	N/A	\$242.80	\$161.64	\$107.76
Fiscal Year 2011-2012	N/A	\$404.44	\$155.42	\$103.60
Fiscal Year 2010-2011	N/A	\$423.88	\$149.44	\$149.44
Fiscal Year 2009-2010	N/A	\$25.55	\$143.70	N/A
Fiscal Year 2008-2009	N/A	\$362.34	\$138.17	\$92.12
Fiscal Year 2007-2008	N/A	\$348.40	\$118.10	\$81.89
Fiscal Year 2006-2007	N/A	\$335.00	\$113.56	\$78.74
Fiscal Year 2005-2006	N/A	N/A	\$258.11	\$72.80

DISTRICT DESCRIPTION	WILDFLOWER	WOODCREST	COVENANT	AUTUMN RIDGE I
DISTRICT NO.	23-2A	23-2B	23-3	23-4
COUNTY FUND NO.	68-8601	68-8603	68-8600	68-8616
CITY ACCOUNT NO.	228-8269, 0132	228-8270, 0133	228-8268, 0131	228-8276, 0138
TRACT/PARCEL MAP NO.	TR 25405	TR 30689, 30689-1	TR 29581	TR 30560
DIRECT EXPENSES	(26,061)	45,495	29,120	20,924
Landscape Maintenance (Contracts or Specific District Labor)	200.00	24,000.00	9,400.00	78,696.00
Street Tree Trimming (Net of Estimated Interest)	4,858	9,597	3,105	11,065
Utilities	223	9,900	2,350	37,500
Graffiti Removal	0	0	0	0
Direct Expenses Subtotal	\$5,281	\$43,497	\$14,855	\$127,261
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$7,004	\$6,652	\$2,152	\$7,669
Professional Fees (Net of Estimated Interest)	265	251	81	290
Miscellaneous/County Fees	346	341	275	356
Administration Expenses Subtotal	\$7,614	\$7,244	\$2,509	\$8,314
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$12,895	\$50,741	\$17,363	\$135,575
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	0	(5,000)	0	10,000
Operating Reserve Funds Collection/(Transfer)	0	0	0	0
Other Revenue/General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	\$0	(\$5,000)	\$0	\$10,000
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$12,895	\$45,741	\$17,363	\$145,575
DISTRICT STATISTICS				
Total Parcels	180	182	56	209
Total Parcels Levied	179	170	55	196
Total Units	179.00	170.00	55.00	196.00
2018-2019: Levy Rate per UNIT	\$72.04	\$269.06	\$315.70	\$742.73
2018-2019: Maximum Levy Rate per UNIT with HOA Credit (7)(8)	N/A	N/A	N/A	N/A
2018-2019: Maximum Levy Rate per UNIT without HOA Credit (7)(8)	\$72.04	\$381.80	\$327.77	\$767.13
Total Assessment Allowable	\$12,895	\$64,906	\$18,027	\$150,357
2017-2018: Levy Rate per EBU	\$69.27	\$232.05	\$306.25	\$737.63
2017-2018: Total Levy	\$12,399	\$39,448	\$16,844	\$144,575
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	(\$26,060)	\$37,772	\$13,260	\$20,024
2018-2019: Reserve Fund Adjustments	0	0	0	0
Anticipated Reserve Balance 6/30/2019	(\$26,060)	\$37,772	\$13,260	\$20,024
Beginning CIP Fund Balance 7/1/2018	\$0	\$27,714	\$6,920	\$0
2018-2019: CIP Fund Adjustments	0	(5,000)	0	10,000
Anticipated CIP Balance 6/30/2019	\$0	\$22,714	\$6,920	\$10,000
Estimated Percentage of Improvements Maintained	100%	100%	100%	100%
HISTORICAL RATES:				
Fiscal Year 2016-2017	66.60	209.76	303.04	709.26
Fiscal Year 2015-2016	64.04	208.56	291.39	681.98
Fiscal Year 2014-2015	61.58	208.56	280.18	655.75
Fiscal Year 2013-2014	\$59.20	\$0.00	\$269.40	\$630.52
Fiscal Year 2012-2013	\$56.92	\$77.84	\$259.04	\$606.26
Fiscal Year 2011-2012	\$54.74	\$92.12	\$249.06	\$582.94
Fiscal Year 2010-2011	\$52.64	\$226.82	\$239.50	\$560.54
Fiscal Year 2009-2010	\$50.61	\$94.30	N/A	\$536.98
Fiscal Year 2008-2009	\$48.65	\$248.00	\$212.91	\$479.15
Fiscal Year 2007-2008	\$46.79	\$238.47	\$204.71	\$460.72
Fiscal Year 2006-2007	\$43.26	\$229.30	\$196.85	\$443.00
Fiscal Year 2005-2006	\$40.00	\$212.00	\$182.00	N/A

DISTRICT DESCRIPTION	AUTUMN RIDGE II	MENLO ESTATES	MENLO ESTATES II	KALPESH A
DISTRICT NO.	44	23-5	23-5B	24
COUNTY FUND NO.	68-2415	68-8618	68-8620	68-8611
CITY ACCOUNT NO.	228-0182, 228-8290	228-8277, 0139	228-8278, 0140	228-8273, 0136
TRACT/PARCEL MAP NO.	TR 33075	TR 28558	TR 31295	TR 30869
DIRECT EXPENSES				
Landscape Maintenance (Contracts or Specific District Labor)	7,700.00	5,300.00	4,400.00	2,089.00
Street Tree Trimming (Net of Estimated Interest)	2,145	4,290	4,234	960
Utilities	2,050	2,900	2,320	4,750
Graffiti Removal	0	0	0	0
Direct Expenses Subtotal	\$11,895	\$12,490	\$10,954	\$7,799
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$1,487	\$2,974	\$2,935	\$665
Professional Fees (Net of Estimated Interest)	56	112	111	25
Miscellaneous/County Fees	266	287	287	254
Administration Expenses Subtotal	\$1,809	\$3,373	\$3,332	\$944
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$13,704	\$15,864	\$14,286	\$8,743
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	0	(1,388)	0	0
Operating Reserve Funds Collection/(Transfer)	0	0	0	0
Other Revenue/General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	\$0	(\$1,388)	\$0	\$0
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$13,704	\$14,476	\$14,286	\$8,743
DISTRICT STATISTICS				
Total Parcels	38	79	76	20
Total Parcels Levied	38	76	75	17
Total Units	38.00	76.00	75.00	17.00
2018-2019: Levy Rate per UNIT	\$360.63	\$190.47	\$190.48	\$514.27
2018-2019: Maximum Levy Rate per UNIT with HOA Credit 7)(8)	N/A	N/A	N/A	N/A
2018-2019: Maximum Levy Rate per UNIT without HOA Credit 7)(8)	\$436.65	\$190.48	\$190.48	\$514.31
Total Assessment Allowable	\$16,593	\$14,476	\$14,286	\$8,743
2017-2018: Levy Rate per EBU	\$342.58	\$182.55	\$177.58	\$494.51
2017-2018: Total Levy	\$13,018	\$13,874	\$13,319	\$8,407
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$10,438	\$11,963	\$10,856	\$5,487
2018-2019: Reserve Fund Adjustments	0	0	0	0
Anticipated Reserve Balance 6/30/2019	\$10,438	\$11,963	\$10,856	\$5,487
Beginning CIP Fund Balance 7/1/2018	\$7,697	\$3,635	\$6,919	\$0
2018-2019: CIP Fund Adjustments	0	(1,388)	0	0
Anticipated CIP Balance 6/30/2019	\$7,697	\$2,247	\$6,919	\$0
Estimated Percentage of Improvements Maintained	100%	100%	100%	100%
HISTORICAL RATES:				
Fiscal Year 2016-2017	403.71	170.54	170.54	436.61
Fiscal Year 2015-2016	-	169.34	169.34	435.41
Fiscal Year 2014-2015	655.75	162.83	158.54	435.41
Fiscal Year 2013-2014	\$630.52	\$96.00	\$63.98	\$377.28
Fiscal Year 2012-2013	\$606.26	\$118.60	\$143.44	\$329.28
Fiscal Year 2011-2012	\$582.94	\$114.24	\$95.14	\$390.82
Fiscal Year 2010-2011	\$560.54	\$84.44	\$69.89	\$375.80
Fiscal Year 2009-2010	\$538.98	\$133.83	\$61.13	\$227.39
Fiscal Year 2008-2009	\$479.15	\$118.98	\$123.74	\$347.44
Fiscal Year 2007-2008	\$460.72	\$114.40	\$118.98	\$334.08
Fiscal Year 2006-2007	\$443.00	\$110.00	\$114.40	\$321.23
Fiscal Year 2005-2006	N/A	\$8,360.00	N/A	\$2,524.00

DISTRICT DESCRIPTION	KALPESH B	FLORIDA AVE	WILLOWALK	FLOWERWOOD
DISTRICT NO.	24	25	26	27
COUNTY FUND NO.	68-8611	68-8612 ⁽³⁾	68-8624	68-8622
CITY ACCOUNT NO.	228-8273, 0136	228-8274, 0137	228-8280, 0151	228-8279, 0150
TRACT/PARCEL MAP NO.	TR 30969	Commercial Development	TR 30041	TR 30158
DIRECT EXPENSES				
Landscape Maintenance (Contracts or Specific District Labor)	757.00	90.00	27,600.00	20,000.00
Street Tree Trimming (Net of Estimated Interest)	1,806	1,860	24,105	4,008
Utilities	1,250	2,000	4,900	9,200
Graffiti Removal	0	0	0	0
Direct Expenses Subtotal	\$3,813	\$3,950	\$56,605	\$33,208
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$1,252	\$1,289	\$16,708	\$2,778
Professional Fees (Net of Estimated Interest)	47	49	631	105
Miscellaneous/County Fees	262	248	487	284
Administration Expenses Subtotal	\$1,562	\$1,585	\$17,826	\$3,167
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$5,375	\$5,535	\$74,431	\$36,375
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	0	0	0	0
Operating Reserve Funds Collection/(Transfer)	0	(2,391)	0	0
Other Revenue/General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	\$0	(\$2,391)	\$0	\$0
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$5,375	\$3,144	\$74,431	\$36,375
DISTRICT STATISTICS				
Total Parcels	33	7	452	77
Total Parcels Levied	32	7	427	71
Total Units	32.00	1,681.50	427.00	71.00
2018-2019: Levy Rate per UNIT	\$167.97	\$1.87	\$174.31	\$512.33
2018-2019: Maximum Levy Rate per UNIT with HOA Credit (7)(8)	N/A	N/A	\$241.44	N/A
2018-2019: Maximum Levy Rate per UNIT without HOA Credit (7)(8)	\$167.97	\$1.87	\$462.89	\$784.25
Total Assessment Allowable	\$5,375	\$3,144	\$103,095	\$55,682
2017-2018: Levy Rate per EBU	\$161.33	\$1.80	\$173.51	\$490.11
2017-2018: Total Levy	\$5,163	\$3,027	\$74,090	\$34,798
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$3,730	(\$92,222)	\$57,030	\$27,730
2018-2019: Reserve Fund Adjustments	0	(2,391)	0	0
Anticipated Reserve Balance 6/30/2019	\$3,730	(\$94,613)	\$57,030	\$27,730
Beginning CIP Fund Balance 7/1/2018	\$0	\$0	\$64,566	\$24,240
2018-2019: CIP Fund Adjustments	0	0	0	0
Anticipated CIP Balance 6/30/2019	\$0	\$0	\$64,566	\$24,240
Estimated Percentage of Improvements Maintained	100%	100%	100%	100%
HISTORICAL RATES:				
Fiscal Year 2016-2017	150.53	1.73	158.37	458.80
Fiscal Year 2015-2016	149.33	1.66	157.17	457.60
Fiscal Year 2014-2015	143.58	1.60	174.76	414.51
Fiscal Year 2013-2014	\$138.06	\$1.52	\$18.00	\$0.00
Fiscal Year 2012-2013	\$132.74	\$1.46	N/A	\$490.04
Fiscal Year 2011-2012	\$127.66	\$1.42	N/A	\$437.88
Fiscal Year 2010-2011	\$122.74	\$1.37	\$22.75	\$573.04
Fiscal Year 2009-2010	\$101.90	\$1.31	N/A	\$551.00
Fiscal Year 2008-2009	\$113.46	\$1.26	\$156.83	\$509.43
Fiscal Year 2007-2008	\$109.11	\$1.21	\$150.80	\$489.84
Fiscal Year 2006-2007	\$104.91	\$1.17	\$145.00	\$471.00
Fiscal Year 2005-2006	\$3,104.00	N/A	N/A	N/A

DISTRICT DESCRIPTION	PEPPERTREE	HIDEAWAY	ENCLAVE	McSWEENEY
DISTRICT NO.	29	33	35	36
COUNTY FUND NO.	68-8634	68-8636	68-8628	68-8638
CITY ACCOUNT NO.	228-8286, 0157	228-8287, 0158	228-8283, 0154	228-8288, 0159
TRACT/PARCEL MAP NO.	TR 29843	TR 24147-1, 31796 ⁽⁴⁾	TR 30724	TR 32717, 32717-1, -2, -3, -4, -5, -6, & 32529
DIRECT EXPENSES				
Landscape Maintenance (Contracts or Specific District Labor)	-	-	600.00	56,832.00
Street Tree Trimming (Net of Estimated Interest)	25,742	0	903	17,500
Utilities	0	0	1,590	12,000
Graffiti Removal	0	0	0	0
Direct Expenses Subtotal	\$25,742	\$0	\$3,093	\$86,332
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$17,842	\$0	\$626	\$12,130
Professional Fees (Net of Estimated Interest)	674	0	24	458
Miscellaneous/County Fees	356	0	253	421
Administration Expenses Subtotal	\$18,872	\$0	\$903	\$13,008
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$44,614	\$0	\$3,996	\$99,340
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	0	0	0	0
Operating Reserve Funds Collection/(Transfer)	0	0	0	0
Other Revenue/General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	\$0	\$0	\$0	\$0
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$44,614	\$0	\$3,996	\$99,340
DISTRICT STATISTICS				
Total Parcels	226	196	16	334
Total Parcels Levied	197	193	16	310
Total Units	456.00	193.00	16.00	310.00
2018-2019: Levy Rate per UNIT	\$97.84	\$0.00	\$249.75	\$320.45
2018-2019: Maximum Levy Rate per UNIT with HOA Credit (7)(8)	\$107.67	N/A	N/A	\$1,066.29
2018-2019: Maximum Levy Rate per UNIT without HOA Credit (7)(8)	\$2,270.66	\$518.73	\$249.76	\$2,872.25
Total Assessment Allowable	\$49,098	\$100,115	\$3,996	\$330,550
2017-2018: Levy Rate per EBU	\$84.30	\$0.00	\$239.90	\$318.01
2017-2018: Total Levy	\$38,443	\$0	\$3,838	\$98,585
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$33,587	\$62,374	(\$426)	\$76,085
2018-2019: Reserve Fund Adjustments	0	0	0	0
Anticipated Reserve Balance 6/30/2019	\$33,587	\$62,374	(\$426)	\$76,085
Beginning CIP Fund Balance 7/1/2018	\$13,920	\$0	\$0	\$48,375
2018-2019: CIP Fund Adjustments	0	0	0	0
Anticipated CIP Balance 6/30/2019	\$13,920	\$0	\$0	\$48,375
Estimated Percentage of Improvements Maintained	100%	0%	100%	100%
HISTORICAL RATES:				
Fiscal Year 2016-2017	96.92	0	230.92	313.80
Fiscal Year 2015-2016	95.72	0	222.04	313.80
Fiscal Year 2014-2015	-	0	213.50	219.92
Fiscal Year 2013-2014	\$0.00	\$0.00	\$0.00	\$0.00
Fiscal Year 2012-2013	N/A	N/A	\$188.74	N/A
Fiscal Year 2011-2012	\$19.10	N/A	\$159.30	\$19.52
Fiscal Year 2010-2011	\$8.13	N/A	\$182.50	\$302.65
Fiscal Year 2009-2010	N/A	N/A	\$172.53	\$29.28
Fiscal Year 2008-2009	\$72.74	324.00	\$162.24	\$666.00
Fiscal Year 2007-2008	N/A	N/A	\$156.00	N/A
Fiscal Year 2006-2007	N/A	N/A	\$150.00	N/A
Fiscal Year 2005-2006	N/A	N/A	N/A	N/A

DISTRICT DESCRIPTION	MONTERO	SV INVESTMENTS	EMERSON	PALOMINO
DISTRICT NO.	37	39	42	43
COUNTY FUND NO.	68-8605	68-8632	68-8640	68-8630
CITY ACCOUNT NO.	228-8271, 0134	228-8284, 0155	228-8289, 0170	228-8285, 0156
TRACT/PARCEL MAP NO.	TR 31146	TR 32359	TR 31970	TR 31280
2018 District Funded Balance				
	(774)	12,454	36,453	14,332
DIRECT EXPENSES				
Landscape Maintenance (Contracts or Specific District Labor)	23,970.00	-	9,500.00	568.00
Street Tree Trimming (Net of Estimated Interest)	4,798	395	5,645	734
Utilities	7,400	0	5,200	1,350
Graffiti Removal	0	0	0	0
Direct Expenses Subtotal	\$36,168	\$395	\$20,345	\$2,652
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$3,326	\$274	\$3,913	\$509
Professional Fees (Net of Estimated Interest)	126	10	148	19
Miscellaneous/County Fees	292	248	301	251
Administration Expenses Subtotal	\$3,744	\$532	\$4,362	\$779
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$39,912	\$927	\$24,707	\$3,431
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	0	0	(1,500)	0
Operating Reserve Funds Collection/(Transfer)	0	(703)	0	(501)
Other Revenue/General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	\$0	(\$703)	(\$1,500)	(\$501)
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$39,912	\$224	\$23,207	\$2,930
DISTRICT STATISTICS				
Total Parcels	90	7	104	14
Total Parcels Levied	85	7	100	13
Total Units	85.00	7.00	100.00	13.00
2018-2019: Levy Rate per UNIT	\$469.55	\$32.02	\$232.07	\$225.39
2018-2019: Maximum Levy Rate per UNIT with HOA Credit (7)(8)	N/A	N/A	N/A	N/A
2018-2019: Maximum Levy Rate per UNIT without HOA Credit (7)(8)	\$469.55	\$32.02	\$278.58	\$225.39
Total Assessment Allowable	\$39,912	\$224	\$27,858	\$2,930
2017-2018: Levy Rate per EBU	\$450.02	\$30.79	\$214.80	\$216.59
2017-2018: Total Levy	\$38,251	\$216	\$21,480	\$2,816
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$16,774	(\$2,454)	\$18,619	(\$4,832)
2018-2019: Reserve Fund Adjustments	0	(703)	0	(501)
Anticipated Reserve Balance 6/30/2019	\$16,774	(\$3,157)	\$18,619	(\$5,333)
Beginning CIP Fund Balance 7/1/2018	\$0	\$0	\$9,834	\$0
2018-2019: CIP Fund Adjustments	0	0	(1,500)	0
Anticipated CIP Balance 6/30/2019	\$0	\$0	\$8,334	\$0
Estimated Percentage of Improvements Maintained	100%	100%	100%	100%
HISTORICAL RATES:				
Fiscal Year 2016-2017	418.63	29.60	181.12	200.37
Fiscal Year 2015-2016	417.43	28.47	179.92	200.37
Fiscal Year 2014-2015	401.37	27.37	191.44	192.67
Fiscal Year 2013-2014	\$385.94	\$26.30	\$31.86	\$185.24
Fiscal Year 2012-2013	\$67.90	\$25.30	N/A	\$178.12
Fiscal Year 2011-2012	N/A	\$24.30	\$27.20	\$171.28
Fiscal Year 2010-2011	\$37.73	\$23.40	\$98.44	\$164.69
Fiscal Year 2009-2010	\$32.73	\$22.48	\$175.84	\$73.20
Fiscal Year 2008-2009	\$293.28	\$21.63	\$174.00	\$152.27
Fiscal Year 2007-2008	\$282.00	\$20.00	N/A	\$140.78
Fiscal Year 2006-2007	N/A	N/A	N/A	N/A
Fiscal Year 2005-2006	N/A	N/A	N/A	N/A

DISTRICT DESCRIPTION	PRINCE OF PEACE	HABITAT FOR HUMANITY	SAHARA / OASIS SENIOR VILLAS	AP North Lake Solar
DISTRICT NO.	53	54	55	101
COUNTY FUND NO.	68-8653	68-8655	68-8657	68-2436
CITY ACCOUNT NO.	228-0177,8296	228-0178, 8297	228-0179, 8298	228-0183, 228-8301
TRACT/PARCEL MAP NO.	Dormant District		Commercial Development	Commercial Development ^{(3),(10)}
DIRECT EXPENSES				
Landscape Maintenance (Contracts or Specific District Labor)	-	-	-	16,000.00
Street Tree Trimming (Net of Estimated Interest)	0	59	703	46,627
Utilities	0	0	0	18,000
Graffiti Removal	0	0	0	0
Direct Expenses Subtotal	\$0	\$59	\$703	\$80,627
ADMINISTRATION EXPENSES				
Personnel/Overhead (Net of Estimated Interest)	\$0	\$41	\$487	\$32,318
Professional Fees (Net of Estimated Interest)	0	2	18	1,220
Miscellaneous/County Fees	0	247	245	245
Administration Expenses Subtotal	\$0	\$290	\$751	\$33,783
COLLECTIONS/(CREDITS) APPLIED TO LEVY				
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$0	\$348	\$1,453	\$114,410
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	0	0	0	0
Operating Reserve Funds Collection/(Transfer)	0	0	0	(25,778)
Other Revenue/General Fund Collection/(Transfer)	0	0	0	0
Total Adjustments	\$0	\$0	\$0	(\$25,778)
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$0	\$348	\$1,453	\$88,632
DISTRICT STATISTICS				
Total Parcels	1	6	2	1
Total Parcels Levied	1	6	2	1
Total Units	8.46	1.04	4.15	3,600.00
2018-2019: Levy Rate per UNIT	\$0.00	\$334.92	\$350.23	\$24.62
2018-2019: Maximum Levy Rate per UNIT with HOA Credit (7)(8)	N/A	N/A	N/A	N/A
2018-2019: Maximum Levy Rate per UNIT without HOA Credit (7)(8)	\$2,067.69	\$5,427.94	\$2,186.99	\$24.62
Total Assessment Allowable	\$17,493	\$5,645	\$9,076	\$88,632
2017-2018: Levy Rate per EBU	\$0.00	\$1,668.30	\$719.53	\$17.14
2017-2018: Total Levy	\$0	\$1,735	\$2,986	\$61,707
DISTRICT FUNDS:				
Estimated Reserve Fund Beginning Balance 7/1/2018	\$0	\$406	\$1,268	\$82,444
2018-2019: Reserve Fund Adjustments	0	0	0	(25,778)
Anticipated Reserve Balance 6/30/2019	\$0	\$406	\$1,268	\$56,666
Beginning CIP Fund Balance 7/1/2018	\$0	\$8,956	\$31,853	\$27,060
2018-2019: CIP Fund Adjustments	0	0	0	0
Anticipated CIP Balance 6/30/2019	\$0	\$8,956	\$31,853	\$27,060
Estimated Percentage of Improvements Maintained	0%	100%	50%	100%
HISTORICAL RATES:				
Fiscal Year 2016-2017	-	1,568.26	730.03	22.76
Fiscal Year 2015-2016	\$0.00	1,458.09	726.42	N/A
Fiscal Year 2014-2015	\$0.00	2,620.82	1,869.45	N/A
Fiscal Year 2013-2014	\$0.00	\$2,150.12	\$1,797.54	N/A
Fiscal Year 2012-2013	N/A	N/A	\$1,607.42	N/A
Fiscal Year 2011-2012	\$4,124.79	\$1,661.93	\$1,661.93	N/A
Fiscal Year 2010-2011	N/A	N/A	N/A	N/A
Fiscal Year 2009-2010	N/A	N/A	N/A	N/A
Fiscal Year 2008-2009	N/A	N/A	N/A	N/A
Fiscal Year 2007-2008	N/A	N/A	N/A	N/A
Fiscal Year 2006-2007	N/A	N/A	N/A	N/A
Fiscal Year 2005-2006	N/A	N/A	N/A	N/A

DISTRICT DESCRIPTION DISTRICT NO. COUNTY FUND NO. CITY ACCOUNT NO. TRACT/PARCEL MAP NO.	Oak Tree	Redline Express Car Wash	Tractor Supply Company	Les Schwab Tires	TOTAL
	102 68-0014 228-8302, 0184 Commercial Development ⁽¹¹⁾⁽¹²⁾	103 68-0016 228-8303,0185 Commercial Development ⁽¹²⁾	104 68-0026 228-8304, 0186 Dormant District ⁽¹²⁾	105 68-0028 228-8305, 0187 Dormant District ⁽¹²⁾	
2018-2019 District Funds Available for Direct Expenses	1,468	1,097			2,946,223
DIRECT EXPENSES					
Landscape Maintenance (Contracts or Specific District Labor)	-	2,007.01	-	-	\$1,112,882
Street Tree Trimming (Net of Estimated Interest)	0	285	0	0	\$644,858
Utilities	0	0	0	0	\$595,170
Graffiti Removal	0	0	0	0	\$40,000
Direct Expenses Subtotal	\$0	\$2,292	\$0	\$0	\$2,392,910
ADMINISTRATION EXPENSES					
Personnel/Overhead (Net of Estimated Interest)	\$0	\$197	\$0	\$0	\$436,204
Professional Fees (Net of Estimated Interest)	\$0	7	\$0	\$0	\$19,406
Miscellaneous/County Fees	0	245	0	0	20,046.69
Administration Expenses Subtotal	\$0	\$449	\$0	\$0	\$475,657
COLLECTIONS/(CREDITS) APPLIED TO LEVY					
Total Fiscal Year 2018-2019 Direct and Administrative Expenses	\$0	\$2,741	\$0	\$0	\$2,868,567
Capital Reserve Collection ⁽⁶⁾ /(Transfer) - Proposed	0	0	0	0	\$9,751
Operating Reserve Funds Collection/(Transfer)	0	0	0	0	(\$214,660)
Other Revenue/General Fund Collection/(Transfer)	0	0	0	0	\$0
Total Adjustments	\$0	\$0	\$0	\$0	(\$204,908)
BALANCE TO LEVY FISCAL YEAR 2018-2019:	\$0	\$2,741	\$0	\$0	\$2,663,659
DISTRICT STATISTICS					
Total Parcels	1	1	1	1	21,227
Total Parcels Levied	1	1	1	1	20,816
Total Units	2.79	2.17	7.20	2.92	981,065
2018-2019: Levy Rate per UNIT	\$0.00	\$1,263.00	\$0.00	\$0.00	
2018-2019: Maximum Levy Rate per UNIT with HOA Credit (7)(8)	N/A	N/A	N/A	N/A	
2018-2019: Maximum Levy Rate per UNIT without HOA Credit (7)(8)	\$1,733.34	\$1,271.73	\$2,182.23	\$2,514.49	
Total Assessment Allowable	\$4,836	\$2,760	\$15,712	\$7,342	\$4,468,427
2017-2018: Levy Rate per EBU	\$0.00	\$1,222.82	\$0.00	\$0.00	
2017-2018: Total Levy	\$0	\$2,654	\$0	\$0	\$2,650,968
DISTRICT FUNDS:					
Estimated Reserve Fund Beginning Balance 7/1/2018	(\$1,468)	\$1,097	\$0	\$0	
2018-2019: Reserve Fund Adjustments	0	0	0	0	
Anticipated Reserve Balance 6/30/2019	(\$1,468)	\$1,097	\$0	\$0	
Beginning CIP Fund Balance 7/1/2018	\$0	\$0	\$0	\$0	
2018-2019: CIP Fund Adjustments	0	0	0	0	
Anticipated CIP Balance 6/30/2019	\$0	\$0	\$0	\$0	
Estimated Percentage of Improvements Maintained	50%	100%	100%	100%	
HISTORICAL RATES:					
Fiscal Year 2016-2017	-	-	-	-	
Fiscal Year 2015-2016	N/A	N/A	N/A	N/A	
Fiscal Year 2014-2015	N/A	N/A	N/A	N/A	
Fiscal Year 2013-2014	N/A	N/A	N/A	N/A	
Fiscal Year 2012-2013	N/A	N/A	N/A	N/A	
Fiscal Year 2011-2012	N/A	N/A	N/A	N/A	
Fiscal Year 2010-2011	N/A	N/A	N/A	N/A	
Fiscal Year 2009-2010	N/A	N/A	N/A	N/A	
Fiscal Year 2008-2009	N/A	N/A	N/A	N/A	
Fiscal Year 2007-2008	N/A	N/A	N/A	N/A	
Fiscal Year 2006-2007	N/A	N/A	N/A	N/A	
Fiscal Year 2005-2006	N/A	N/A	N/A	N/A	

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PUBLIC SAFETY CFD

DEPARTMENT: 3100 & 3200

FUND: SPECIAL REVENUE

MISSION STATEMENT

Community Facilities District No. 2005-1 was created pursuant to the Mello-Roos Community Facilities District Act of 1985 to enhance quality of life and public safety by providing police and fire protection and fire suppression services for the land and citizens within the boundaries of the District.

ABOUT THE DEPARTMENT

The Public Safety Community Facilities District (CFD) was established to aid in funding Public Safety. This enables the City to maintain adequate levels of safety personnel on staff.

The Public Safety CFD's sole source of funding is through Assessment Districts.

EXPENDITURES BY CATEGORY

CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	378,550	376,424	545,500	546,400
OPERATING EXPENSES	13,784	12,370	13,000	13,000
INTERNAL SERVICE CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
OPERATING TRANSFERS	-	785	800	48,300
DEPARTMENT REVENUE	(511,818)	(496,032)	(550,000)	(555,000)
NET DEPARTMENT COST	(119,484)	(106,453)	9,300	52,700

Note: Police and Fire Positions listed in Home Department.

**City of Hemet
2018/2019 ANNUAL BUDGET**

**234 PUBLIC SAFETY CFD
3100 POLICE DEPARTMENT**

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	116.200	109.033	156.900	168.900
1300 SALARIES OVERTIME	0	34.897	30.000	30.000
1305 COMP TIME USED	0	1.376	0	0
1310 COMP TIME PAID	0	4.254	0	0
1400 OTHER FRINGE BENEFITS	3.000	4.140	4.300	4.300
1405 PERS Pension	55.600	57.528	78.700	86.800
1410 HEALTH PLANS	20.100	17.589	26.900	26.900
1415 WORKERS COMP CONTRIBUTION	21.400	12.700	18.400	19.200
1420 Special Pav	2.004	3.154	3.500	13.100
1425 PTO + Holiday	4.337	9.608	5.900	5.500
1430 UNEMPLOYMENT BENEFITS	0	200	400	400
1450 RETIREE MEDICAL PREMIUMS	5.147-	21.200	31.600	0
Total SALARIES & FRINGE BENEFITS	217,494	275,679	356,600	355,100
2710 PROFESSIONAL/SPECIALIZED SERV	6.892	6.185	6.815	6.500
Total OPERATING SUPPLIES & SERVICES	6,892	6,185	6,815	6,500
4250 OTHER FISCL FEES	0	785	800	0
Total DEBT SERVICE	0	785	800	0
Total POLICE DEPARTMENT	224,386	282,649	364,215	361,600

**City of Hemet
2018/2019 ANNUAL BUDGET**

**234 PUBLIC SAFETY CFD
3200 FIRE DEPARTMENT**

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
1100 SALARIES & WAGES	77,200	28,698	71,700	84,400
1300 SALARIES OVERTIME	0	25,774	30,000	30,000
1400 OTHER FRINGE BENEFITS	104	35	2,100	2,200
1405 PERS Pension	42,200	16,475	38,000	44,300
1410 HEALTH PLANS	13,400	4,587	13,400	13,400
1415 WORKERS COMP CONTRIBUTION	8,500	8,300	9,800	10,000
1420 Special Pav	4,889	1,786	4,100	4,800
1425 PTO + Holiday	0	1,090	2,700	2,000
1430 UNEMPLOYMENT BENEFITS	0	100	200	200
1450 RETIREE MEDICAL PREMIUMS	14,763	13,900	16,900	0
Total SALARIES & FRINGE BENEFITS	161,056	100,745	188,900	191,300
2710 PROFESSIONAL/SPECIALIZED SERV	6,892	6,185	6,815	6,500
Total OPERATING SUPPLIES & SERVICES	6,892	6,185	6,815	6,500
Total DEBT SERVICE	0	0	0	0
Total FIRE DEPARTMENT	167,948	106,930	195,715	197,800
Total PUBLIC SAFETY CFD	392,334	389,579	559,930	559,400

City of Hemet

Departmental Budget Detail

234 PUBLIC SAFETY CFD
POLICE AND FIRE DEPARTMENTS

234-3100-2710 PROFESSIONAL/SPECIALIZED SERV
District Administration fees

TOTAL: \$6,500
\$6,500

234-3200-2710 PROFESSIONAL/SPECIALIZED SERV
District Administration

TOTAL: \$6,500
\$6,500



PUBLIC WORKS

Sewer Maintenance Division

DEPARTMENT: 4600

FUND: ENTERPRISE

MISSION STATEMENT

To provide timely, safe and cost effective maintenance that preserves reliable wastewater collection infrastructure to protect public health, the environment and meet all local, state and federal regulations.

ABOUT THE DIVISION

The Waste Water Division is responsible for maintaining the City's waste water system including 140 miles of sewer main lines and 1,812 manholes within the City's service areas. The division also performs weekly monitoring (videoing and jetting) of areas of the system that necessitate more frequent cleaning. During the spring and summer months an aggressive pest control program is conducted along with frequent cleaning of debris to maintain flow in the lines. This division is responsible for implementing the requirements of the City's Sewer System Management Plan in compliance with State of California regulations.

EXPENDITURES BY CATEGORY

CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	513,080	493,211	599,800	523,300
OPERATING EXPENSES	123,649	50,419	344,660	343,460
INTERNAL SERVICE CHARGES	443,400	414,496	435,500	363,900
CAPITAL OUTLAY	110,000	187,330	55,000	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(1,872,693)	(2,127,237)	(2,030,200)	(2,030,200)
NET DEPARTMENT COST	(682,564)	(981,781)	(595,240)	(799,540)

SEWER

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Completed the upgrade of the Gilbert Street sewer main line from eight to ten inch pipe to improve collection and flow.
- ✓ Increased the annual amount of sewer main line videoed by over 10%, from 25 miles in FY16/17 to 32 miles in FY17/18.
- ✓ Obtained a 100% staffing level of this two-crew division, allowing dedication of one crew to cleaning of sewer mains and one crew to focus on infrastructure videoing and inspection and customer requests.
- ✓ Responded to 100% of calls from residents on sewer concerns.
- ✓ Completed design of Sewer Main Reline/Replacement CIP # 5653.
- ✓ Completed 95% Sewer Master Plan update.

2018-2019 KEY GOALS

- Complete replacement of sewer mains planned in FY 18/19 operating budgets.
- Pursue Green Project Reserve grant funding to offset a portion of costs related to annual replacement and relining of aged sewer main lines.
- Begin construction phase 2 of preventative maintenance work to repair/replace a minimum of one mile of sewer main line annually (CIP 5653).
- Continue design work to reline wastewater collection main lines that identified for repair.
- Continue to increase the distance of sewer main line videoed annually by 5%.
- Maintain compliance with all Federal, State and local environmental and system maintenance requirements.
- Purchase additional combination vacuor/jetter to allow crews to work more efficiently.
- Spray half of sewer man holes for rodent control.

City of Hemet
2018/2019 ANNUAL BUDGET

254 SEWER & STORM DRAIN
4600 SEWER MAINTENANCE

<u>Account Number</u>	<u>2016</u> <u>Actuals</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Amended</u>	<u>2019 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	263.811	256.658	303.100	279.800
1250 TEMPORARY AGENCY STAFF	0	330	0	0
1300 SALARIES OVERTIME	2.408	2.084	4.200	4.200
1305 COMP TIME USED	673	632	0	0
1400 OTHER FRINGE BENEFITS	9.083	8.822	10.100	8.300
1405 PERS Pension	77.257	70.475	97.600	106.900
1410 HEALTH PLANS	70.967	62.830	73.700	69.700
1415 WORKERS COMP CONTRIBUTION	31.000	32.100	34.700	37.200
1420 Soecial Pav	3.479	2.405	6.000	5.600
1425 PTO + Holiday	175	2.675	10.100	10.900
1430 UNEMPLOYMENT BENEFITS	0	600	800	700
1450 RETIREE MEDICAL PREMIUMS	54.227	53.600	59.500	0
Total SALARIES & FRINGE BENEFITS	513,080	493,211	599,800	523,300
2200 TELEPHONE/COMMUNICATIONS	1.299	1.393	2.160	2.160
2220 ADVERTISING AND PUBLICATIONS	0	35	1.400	1.400
2250 OFFICE SUPPLIES AND MATERIALS	4.437	5.012	18.500	18.500
2255 UTILITY BILLING POSTAGE	16.515	12.924	66.000	66.000
2270 COMPUTER HARDWARE PURCHASES	1.089	0	10.000	5.000
2400 CONTRACTS.LEASES.RENTS.& TAXES	42.484	0	16.500	16.500
2450 MAINT & OPERATIONS/PARTS & SUP	27.680	15.617	369.747	176.400
2500 INSURANCE. BONDS	977	0	0	0
2560 TRAINING & EDUCATION	3.200	4.975	5.300	5.300
2623 VEHICLE FUEL	2.246	4.300	8.700	7.500
2700 UNIFORMS AND SAFETY EQUIPMENT	1.627	1.770	5.400	5.400
2710 PROFESSIONAL/SPECIALIZED SERV	11.549	3.458	26.700-	33.300
2850 SMALL TOOLS	10.546	935	6.000	6.000
Total OPERATING SUPPLIES & SERVICES	123,649	50,419	483,007	343,460
3600 EQUIPMENT REPLACEMENT	112.104	154.896	146.000	98.900
3612 CITY ATTORNEY	16.800	10.404	17.600	0
3613 IT/COMPUTERS-TELEPHONES	17.700	17.700	23.000	23.400
3616 LIABILITY INSURANCE	15.200	29.300	16.900	15.500
3617 EMERGENCY SERVICES	1.296	1.500	1.500	1.800
3622 VEHICLE MAINT & REPAIRS	115.896	45.696	75.500	64.800
3640 GENERAL FUND OVERHEAD	68.200	78.096	75.200	66.100
3647 UTILITY BUILDING RENTAL FEE	14.004	21.504	21.900	22.700
3648 UTILITY LAND RENTAL FEE	1.404	2.196	2.200	2.300
3680 FACILITY MAINTENANCE	8.100	8.600	9.100	9.200
3690 PUBLIC WORKS-OVERHEAD	72.696	44.604	46.600	59.200
Total INTERNAL SERVICE CHARGES	443,400	414,496	435,500	363,900
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	110.000	187.330	1.495.000	0
Total CAPITAL OUTLAY	110,000	187,330	1,495,000	0
Total SEWER MAINTENANCE	1,190,129	1,145,456	3,013,307	1,230,660

City of Hemet

Departmental Budget Detail

254 SEWER & STORM DRAIN
4600 HOUSING DIVISION

254-4600-2200 TELEPHONE/COMMUNICATIONS

Air Card 2 Emp @ \$40 mo.	\$960
Cellular Phone 2 Emp @ \$50 mo.	\$1,200
TOTAL:	\$2,160

254-4600-2220 ADVERTISING AND PUBLICATIONS

Advertising (bids)	\$200
Advertising (positions)	\$1,200
TOTAL:	\$1,400

254-4600-2250 OFFICE SUPPLIES AND MATERIALS

Misc Office Supplies	\$1,700
Misc Office Supplies - Utility Billing	\$16,800
TOTAL:	\$18,500

254-4600-2255 UTILITY BILLING POSTAGE

Postage Utility Billing (22%) - (Monthly Billing)	\$22,000
Infosend - Data Processing - Print & Mail Water	\$22,000
Bills (12 months)	
Paymentus - eBilling & Payment Platform (12 months)	\$22,000
TOTAL:	\$66,000

254-4600-2270 COMPUTER HARDWARE PURCHASES

Laptop/Tablet	\$5,000
TOTAL:	\$5,000

254-4600-2400 CONTRACTS,LEASES,RENTS,& TAXES

Dump Fees - EMWD	\$5,900
Gas Detector Maintenance	\$3,000
Sanitary Sewer System Waste Discharge Requirements	\$1,200
Grease Trap Pumping	\$5,100
SWRCB	\$1,300
TOTAL:	\$16,500

City of Hemet

Departmental Budget Detail

254-4600-2450 MAINT & OPERATIONS/PARTS & SUP

Parts & Supplies	\$13,000
Automated Grease Management	\$9,800
Grade Rings - Manholes	\$600
Cleaning Nozzles	\$2,500
Bulk Water, Jetting (650,000 gallons) Water Cost = \$2.88 per 1,000 gallons	\$2,500
Sewer Manhole Rehab/Maintenance	\$80,000
Manhole Pest Control Materials	\$18,000
Misc Parts and Supplies As Needed	\$50,000
TOTAL:	\$176,400

254-4600-2560 TRAINING & EDUCATION

Waste Water Recertification Training	\$1,500
Tri-State - Las Vegas, NV~	\$2,000
Waste Water CEU Requirements (2 emp)	
Misc Sewer Industry Training	\$1,800
TOTAL:	\$5,300

254-4600-2623 VEHICLE FUEL

FY1819 FUEL ALLOCATION	\$7,500
TOTAL:	\$7,500

254-4600-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms for 4 Employees	\$1,000
Safety Shoes for 4 Employees @ \$175 ea.	\$700
Safety Jacket / Rain Gear	\$500
T-Shirts for 4 Employees	\$200
Safety Equipment	\$3,000
TOTAL:	\$5,400

254-4600-2710 PROFESSIONAL/SPECIALIZED SERV

Hazardous Waste Sampling Services	\$1,200
CWEA Membership (4 employees @ \$260 ea.)	\$1,100
OPEB Actuarial/Consultant Costs (Bi-Annual GASB 34 Requirement)	\$1,000
Cartegraph Onsite Training	\$30,000
TOTAL:	\$33,300

254-4600-2850 SMALL TOOLS

Small Tools	\$6,000
TOTAL:	\$6,000

Sewer Maintenance
Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Lead Waste Water Coll	2.00	2.00	2.00	2.00	2.00
Waste Water Coll Sys II	1.00	1.00	1.00	1.00	0.00
Waste Water Coll Sys I	1.00	1.00	1.00	1.00	2.00
Sewer Maintenance Total	4.00	4.00	4.00	4.00	4.00

NOTES:

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWSM	100%	254	4600	Waste Water Coll Sys I	41,903	-	15,238	1,037	13,426	1,312	72,915
FT	PWSM	100%	254	4600	Lead Waste Water Collector	51,054	600	18,778	1,272	13,426	1,598	86,728
FT	PWSM	100%	254	4600	Lead Waste Water Collector	52,330	1,200	19,242	1,313	13,426	1,638	89,148
FT	PWSM	100%	254	4600	Waste Water Coll Sys I	40,069	600	14,572	1,000	13,426	1,254	70,922
Personnel Totals		4.00			Salary & Benefits Totals	\$ 185,356	\$ 2,400	\$ 67,830	\$ 4,622	\$ 53,703	\$ 5,802	\$ 319,713

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PUBLIC WORKS

Storm Drain Maintenance Division

DEPARTMENT: 4650

FUND: ENTERPRISE

MISSION STATEMENT

To cost effectively maintain storm water conveyance facilities to maximize capacity and safe flow during storm events which meeting the regulations of the EPA’s National Pollutant Discharge Elimination System, and the City’s Programmatic Maintenance Permit.

ABOUT THE DIVISION

The Public Works Storm Drain and Retention Basin Maintenance Division, provides efficient maintenance of the City’s retention basins and storm drain systems. This division fulfills the standards required by the Environmental Protection Agency’s National Pollutant Elimination System (NPDES) and eases flooding on City streets during storm season. Included are the repairs and maintenance of approximately 30 retention basins and the maintenance and cleaning of approximately 50 miles combining storm drain lines, 17 “V” Channels and 30 Alley Channels.

EXPENDITURES BY CATEGORY

	2015-16	2016-17	2017-18	2018-19
CATEGORY	ACTUAL	ACTUAL	AMENDED	PROPOSED
PERSONNEL	581,827	583,280	653,800	577,000
OPERATING EXPENSES	269,985	246,144	511,878	512,603
INTERNAL SERVICE CHARGES	257,388	202,192	231,500	222,000
CAPITAL OUTLAY	135,585	50,126	55,000	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(1,649,881)	(1,776,557)	(1,729,500)	(1,729,500)
NET DEPARTMENT COST	(405,096)	(694,815)	(277,322)	(417,897)

STORM DRAIN

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Continued to work with various environmental agencies related to storm drain and basin maintenance in order to improve maintenance work scheduling to better match the needs of our area.
- ✓ Completed installation of discharge pipes under Cawston Ave and concrete pad for portable trash pumps to allow for preemptive pumping of Seattle Basin without a need for road closures or interference with pedestrian traffic.
- ✓ Completed work at Little California Basin that included regrading of slopes and dredging out the bottom to remove excess sediment. Installation of a new submersible pump and phase controller was also completed.
- ✓ Improved use of asset management tools for work performed in maintaining all storm drain facilities, basins and reaches, by working with CarteGraph to customize additional data fields for use specifically by the Storm Drain Division.
- ✓ Performed all basin and storm drain maintenance activities effectively, resulting in minimal blockages occurring during heavy storm events, and promoting free flow of storm water runoff through City storm drain facilities.

2018-2019 KEY GOALS

- Finalize requirements to complete renewal of Programmatic Maintenance Permit with Department of Fish and Wildlife related to storm drain and basin maintenance periods and categorical designations.
- Continue to meet environmental law and guidelines by staff attendance of training related to the identification of various sensitive plants and wildlife, monthly review of allowable programs of work, and daily reporting of work performed.
- Purchase of a second dual function combination vector/jetter unit for the City fleet that provides more functionality and increases efficiency for both Storm and Sewer divisions.
- Determine installation locations and associated costs in meeting compliance with MS4 Permit trash mandates related to preventing trash and debris from entering storm drain facilities.
- Develop a Standard Operation Procedures (SOP) for each of the Cities storm pump facilities in regards to maintenance cycles and pump operations.

City of Hemet
2018/2019 ANNUAL BUDGET

254 SEWER & STORM DRAIN
4650 STORM DRAIN MAINTENANCE

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	303.407	288.465	330.300	307.700
1250 TEMPORARY AGENCY STAFF	0	330	0	0
1300 SALARIES OVERTIME	7.142	11.417	7.300	7.300
1305 COMP TIME USED	50	3	0	0
1400 OTHER FRINGE BENEFITS	13.323	14.050	10.800	8.700
1405 PERS Pension	87.074	81.759	107.500	112.400
1410 HEALTH PLANS	72.788	71.027	87.600	82.600
1415 WORKERS COMP CONTRIBUTION	32.600	31.900	35.000	39.400
1420 Soecial Pav	2.057	1.545	6.300	7.600
1425 PTO + Holiday	6.350	28.884	8.000	10.500
1430 UNEMPLOYMENT BENEFITS	0	500	800	800
1450 RETIREE MEDICAL PREMIUMS	57.036	53.400	60.200	0
Total SALARIES & FRINGE BENEFITS	581,827	583,280	653,800	577,000
2105 UTILITIES - ELECTRIC	2.770	2.115	5.000	5.000
2200 TELEPHONE/COMMUNICATIONS	961	1.143	3.440	3.440
2220 ADVERTISING AND PUBLICATIONS	0	0	1.700	1.700
2250 OFFICE SUPPLIES AND MATERIALS	4.866	4.947	17.800	17.800
2255 UTILITY BILLING POSTAGE	10.788	12.243	66.000	66.000
2270 COMPUTER HARDWARE PURCHASES	1.089	398	10.000	5.000
2400 CONTRACTS.LEASES.RENTS.& TAXES	200.975	126.471	205.226	201.363
2450 MAINT & OPERATIONS/PARTS & SUP	17.671	54.530	97.800	67.800
2560 TRAINING & EDUCATION	1.667	3.150	5.800	8.025
2623 VEHICLE FUEL	381	3.998	7.300	5.800
2700 UNIFORMS AND SAFETY EQUIPMENT	1.911	2.467	5.175	5.175
2710 PROFESSIONAL/SPECIALIZED SERV	26.429	34.585	192.958	120.500
2850 SMALL TOOLS	477	97	5.000	5.000
Total OPERATING SUPPLIES & SERVICES	269,985	246,144	623,199	512,603
3600 EQUIPMENT REPLACEMENT	4.500	4.500	4.500	4.500
3612 CITY ATTORNEY	18.696	9.204	23.200	0
3613 IT/COMPUTERS-TELEPHONES	17.196	17.196	22.000	22.700
3616 LIABILITY INSURANCE	16.900	25.900	17.700	17.400
3617 EMERGENCY SERVICES	8.496	1.296	2.800	3.500
3622 VEHICLE MAINT & REPAIRS	20.196	3.696	14.500	15.100
3640 GENERAL FUND OVERHEAD	75.500	69.000	73.500	67.000
3647 UTILITY BUILDING RENTAL FEE	14.004	21.504	21.900	22.700
3648 UTILITY LAND RENTAL FEE	1.404	2.196	2.200	2.300
3690 PUBLIC WORKS-OVERHEAD	80.496	47.700	49.200	66.800
Total INTERNAL SERVICE CHARGES	257,388	202,192	231,500	222,000
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	135.585	50.126	55.000	0
Total CAPITAL OUTLAY	135,585	50,126	55,000	0
Total STORM DRAIN MAINTENANCE	1,244,785	1,081,742	1,563,499	1,311,603

City of Hemet

Departmental Budget Detail

254 SEWER & STORM DRAIN
4650 STORM DRAIN MAINTENANCE

254-4650-2105 UTILITIES - ELECTRIC

Pumping Plant - 2 Retention Basins		\$5,000
	TOTAL:	\$5,000

254-4650-2200 TELEPHONE/COMMUNICATIONS

Cellular Phone (3 Emp @ \$50/mo ea)		\$2,000
Wireless Ipads/Air Cards (3 emp @ \$40/mo ea)		\$1,440
	TOTAL:	\$3,440

254-4650-2220 ADVERTISING AND PUBLICATIONS

NPDES Advertising		\$1,700
	TOTAL:	\$1,700

254-4650-2250 OFFICE SUPPLIES AND MATERIALS

Misc Office Supplies		\$1,000
Misc Office Supplies - Utility Billing		\$16,800
	TOTAL:	\$17,800

254-4650-2255 UTILITY BILLING POSTAGE

Utility Billing Postage		\$22,000
Infosend - Data Processing - Print & Mail Water Bills (12 months)		\$22,000
Paymentus - eBilling & Payment Platform (12 months)		\$22,000
	TOTAL:	\$66,000

254-4650-2270 COMPUTER HARDWARE PURCHASES

Laptop Purchase		\$5,000
	TOTAL:	\$5,000

City of Hemet

Departmental Budget Detail

254-4650-2400 CONTRACTS, LEASES, RENTS, & TAXES

NPDES Municipal Annual Permit Fee	\$32,000
Riverside Vector Control	\$35,000
NPDES Municipal Permit Cost Share (RCFC)	\$30,000
Lake Elsinore/Canyon Lake Total Maximum Daily Load (TMDL) Task Force	\$41,162
CDFW Permit Base Fee	\$2,937
CDFW Basin Maintenance Fee (5 X \$122.75)	\$614
Fence Repairs	\$17,000
Biological Surveys	\$7,650
Programmatic Maintenance Permit Renewal Fees	\$35,000
TOTAL:	\$201,363

254-4650-2450 MAINT & OPERATIONS/PARTS & SUP

Parts & Supplies	\$7,900
Bulk Water, Storm Drain Jetting	\$2,400
Bulk Water, Street Sweeping	\$500
Herbicide	\$27,000
Basin Pump/Motor Repair	\$30,000
TOTAL:	\$67,800

254-4650-2560 TRAINING & EDUCATION

CA Water Pollution Control Association	\$300
Waste Water Safety Seminar	\$600
Safety Training	\$2,200
NPDES Training	\$1,200
Sensitive Habit Training	\$1,500
CASQA Annual Conference	\$2,225
TOTAL:	\$8,025

254-4650-2623 VEHICLE FUEL

FY1819 FUEL ALLOCATION	\$5,800
TOTAL:	\$5,800

City of Hemet

Departmental Budget Detail

254-4650-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms for 5 Employees	\$1,000
Safety Shoes for Employees 5 @ \$175 ea.	\$875
Safety Jacket / Raingear	\$1,200
T-shirts for 5 Employees	\$300
Safety Equipment	\$1,800
TOTAL:	\$5,175

254-4650-2710 PROFESSIONAL/SPECIALIZED SERV

OPEB Actuarial/Consultant Costs (Bi-Annual GASB 34 Requirement)	\$500
Comm/Ind Facilities Inspection Program - Contract Consultant	\$20,000
Contract Technical Support for NPDES program	\$50,000
Storm Drain Rate Fee Study - One Time	\$50,000
TOTAL:	\$120,500

254-4650-2850 SMALL TOOLS

Small Tools	\$5,000
TOTAL:	\$5,000

Storm Drain Maintenance

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	3.00	3.00	3.00	4.00	4.00
Maintenance Worker I	0.00	0.00	0.00	0.00	0.00
Storm Drain Maintenance Total	4.00	4.00	4.00	5.00	5.00

NOTES:

FY 2017-2018: Transferred 1 Maintenance Worker II from Streets to Storm Drain Maintenance

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWSD	100%	254	4650	Maint Wkr II	49,809	600	18,326	1,241	13,426	1,559	84,961
FT	PWSD	100%	254	4650	Maint Wkr II	46,253	1,350	17,089	1,164	13,426	1,448	80,730
FT	PWSD	100%	254	4650	Maint Wkr II	45,124	2,856	16,408	1,158	13,426	1,412	80,384
FT	PWSD	100%	254	4650	Lead Maint Wkr (Ret. Basin)	51,054	600	18,560	1,272	13,426	1,598	86,511
FT	PWSD	100%	254	4650	Maint Wkr II	46,253	675	16,844	1,154	13,426	1,448	79,800
Personnel Totals		5.00			Salary & Benefits Totals	\$ 238,492	\$ 6,081	\$ 87,228	\$ 5,991	\$ 67,129	\$ 7,465	\$ 412,386

RDA RETIREMENT SUCCESSOR AGENCY BOND ADMINISTRATION

DEPARTMENT: 8000, 8005

FUND: REDEVELOPMENT RETIREMENT

MISSION STATEMENT

The City serves as the Successor Agency to the former Redevelopment Agency to administer and unwind the Hemet Redevelopment Agency as required by State law.

ABOUT THE DEPARTMENT

As of February 1, 2012, the Hemet Redevelopment Agency (Agency) was dissolved pursuant to the requirements of Assembly Bill x1 26, effective June 27, 2011, amended by Assembly Bill 1484, effective June 27, 2012 (together, the "Dissolution Act"). The Successor Agency administers the enforceable obligations of the former Redevelopment Agency subject to review and approval by (1) a seven-member oversight board ("Oversight Board") and (2) the California Department of Finance as required by State law. Enforceable obligations are paid by property tax increment distributed by the County Auditor Controller as defined in State law.

EXPENDITURES BY CATEGORY

CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	-	-	-	
OPERATING EXPENSES	3,266	7,805	6,000	6,000
INTERNAL SERVICE CHARGES	-	-	-	
CAPITAL OUTLAY	-	-	-	
DEBT SERVICE	1,203,159	887,200	885,500	886,300
DEPARTMENT REVENUE	-	-	-	
NET DEPARTMENT COST	1,206,425	895,005	891,500	892,300

City of Hemet
2018/2019 ANNUAL BUDGET

496 REDEVELOPMENT OBLIGATION RETIREMENT FUND
8005 HEMET PROJECT AREA 2014 REFUNDING BOND

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
2710 PROFESSIONAL/SPECIALIZED SERV	3,266	2,285	6,000	6,000
Total OPERATING SUPPLIES & SERVICES	3,266	2,285	6,000	6,000
4100 DEBT SERVICE PRINCIPAL PAYMENT	572,101	470,000	485,000	485,000
4200 DEBT SERVICE INTEREST PAYMENT	426,944	411,194	394,500	395,000
4300 FISCAL AGENT ADMINISTRATION	0	3,610	6,000	6,300
Total DEBT SERVICE	999,045	884,804	885,500	886,300
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total HEMET PROJECT AREA 2014 REFUND	1,002,311	887,089	891,500	892,300
Total REDEVELOPMENT OBLIGATION RETII	1,206,425	945,266	891,500	892,300

City of Hemet

Departmental Budget Detail

496 REDEVELOPMENT RETIREMENT OBLIGATION FUND
8005 HEMET PROJECT AREA 2014 REFUNDING BOND

496-8005-2710 PROFESSIONAL/SPECIALIZED SERV

Adminstration costs

	\$6,000
TOTAL:	<u>\$6,000</u>

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PUBLIC WORKS

Water Department

DEPARTMENT: 9000

FUND: ENTERPRISE

MISSION STATEMENT

To provide City of Hemet Water customers reliable and cost effective delivery of safe drinking water that is



ABOUT THE DEPARTMENT

The Water Department operates and maintains 130 miles of water lines serving over 9,700 residential and commercial water customers. The department operates nine City owned wells and four reservoirs in order to supply water of the highest quality to our customers.

Program of Work:

- Operate, maintain, and perform water quality testing of nine production wells.
- Operation and maintenance of 4 reservoirs including seismic protection system.
- Provide approximately 4,000 acre feet of water annually to the City system from production wells to maintain system pressure and provide fire flows.
- Monitor all wells and reservoirs through City's SCADA system 24/7 to assure water quality and production continues at the highest efficiency possible
- Monthly reading of over 9,700 water meters.
- Annual maintenance (exercising) of 1,000 water valves (total of 4,200 owned).
- Maintain an ongoing water quality monitoring program to meet state/federal standards.
- Maintain a state mandated Cross Connection Control Program for over 1,307 assemblies.
- Administer annual water meter replacement and testing program.
- Maintain a leak detection program to evaluate 130 miles of water mains.
- Maintain a fire hydrant repair and replacement program.
- Provide employee safety and technical training to enhance system operation.
- Promote water conservation through public education and community programs.
- Administer participation in the Ground Water Management Plan and Watermaster Board meetings.
- Ensure updated water meters to provide accurate, automated read capabilities in real time.

EXPENDITURES BY CATEGORY

	2015-16	2016-17	2017-18	2018-19
CATEGORY	ACTUAL	ACTUAL	AMENDED	PROPOSED
PERSONNEL	2,654,226	2,915,628	2,992,200	2,761,500
OPERATING EXPENSES	1,968,455	3,542,499	3,128,090	3,467,960
INTERNAL SERVICE CHARGES	2,690,200	3,056,896	3,055,300	3,033,300
CAPITAL OUTLAY	9,424	13,830	-	-
OPERATING TRANSFERS	-	-	-	904,400
DEPRECIATION, NON-OPERATING	437,320	494,551	450,000	500,000
DEPARTMENT REVENUE	(10,556,090)	(11,495,903)	(10,983,300)	(10,983,300)
NET DEPARTMENT COST	(2,796,465)	(1,472,499)	(1,357,710)	(316,140)

WATER

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Maintained a 17% water use reduction for the year 2017 compared to water use in 2013.
- ✓ Completed drilling well 10A and completed performance of test pumping.
- ✓ Successfully completed a nitrate treatment pilot study using biological media to remove nitrates from ground water. Pilot program will provide foundational development of a permanent nitrate treatment facility in the future.
- ✓ Secured professional services assistance for grant administration and engineering services to support the submission of water projects for alternative funding opportunities.
- ✓ Completed design of 14 inch water distribution main retrofit.
- ✓ Completed design of Stetson Ave water distribution main design.
- ✓ Installed an additional inter-tie with EMWD to ensure available water during periods of user high demand.

2018-2019 KEY GOALS

- Complete analysis and implementation of Water Conservation Rates that will equitably encourage conservation, and eliminate flat rate water consumption rates.
- Complete the request for proposal and design for equipment for Well 10A, to bring it into operation again.
- Secure State grant, loan, or bond funding to support Capital Improvement Plan (CIP) projects related to the maintenance, upgrade and expansion of the water distribution system.
- Complete the update of the City's current Water Master Plan.
- Begin construction phase of CIP project to replace a portion of main distribution line from Park Hill (Well 12) to Florida Avenue.
- Begin main line improvement project to upgrade 4 inch water mains to 8 inch.
- Perform test hole drilling at Gibbel Park site to determine feasibility for the construction of an additional City well site.
- Complete evaluation and planned purchases of equipment that have exceeded their useful life time frame, or will no longer meet AQMD clean air fleet restrictions.

City of Hemet
2018/2019 ANNUAL BUDGET

571 PUBLIC WATER UTILITY
9000 WATER ADMINISTRATION

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	1,338,138	1,453,751	1,484,100	1,447,100
1200 SALARIES PART TIME	12,896	33,712	31,243	0
1250 TEMPORARY AGENCY STAFF	0	1,542	0	0
1300 SALARIES OVERTIME	40,726	50,252	80,000	80,000
1305 COMP TIME USED	8,708	7,156	0	0
1310 COMP TIME PAID	279	1,902	0	0
1400 OTHER FRINGE BENEFITS	63,105	70,089	52,000	45,800
1405 PERS Pension	391,217	414,156	475,700	530,900
1410 HEALTH PLANS	325,316	340,828	352,500	345,800
1415 WORKERS COMP CONTRIBUTION	156,700	165,700	171,000	188,100
1420 Special Pav	15,395	18,804	36,200	34,800
1425 PTO + Holiday	27,990	77,832	42,900	85,200
1430 UNEMPLOYMENT BENEFITS	0	2,904	3,800	3,800
1450 RETIREE MEDICAL PREMIUMS	273,756	277,000	294,000	0
Total SALARIES & FRINGE BENEFITS	2,654,226	2,915,628	3,023,443	2,761,500
2105 UTILITIES - ELECTRIC	376,724	332,188	343,910	419,500
2160 DOMESTIC WATER	0	0	0	250,000
2200 TELEPHONE/COMMUNICATION	14,754	17,292	17,280	17,280
2220 ADVERTISING AND PUBLICATIONS	2,461	1,612	4,500	4,500
2250 OFFICE SUPPLIES AND MATERIALS	11,055	9,847	27,900	27,900
2255 UTILITY BILLING POSTAGE	38,267	42,180	84,000	84,000
2270 COMPUTER HARDWARE PURCHASES	5,991	5,233	60,000	60,000
2400 CONTRACTS.LEASES.RENTS.& TAXES	32,053	4,046	79,000	7,000
2410 GROUND WATER MANAGEMENT	546,245	2,501,747	3,264,009	1,753,980
2450 MAINT & OPERATIONS/PARTS & SUP	751,965	423,251	840,586	508,000
2560 TRAINING & EDUCATION	7,890	13,285	20,000	20,000
2623 VEHICLE FUEL	18,828	26,385	33,500	28,600
2700 UNIFORMS AND SAFETY EQUIPMENT	9,867	13,318	19,300	19,300
2710 PROFESSIONAL/SPECIALIZED SERV	106,703	110,907	238,462	163,400
2714 PRINTING SERVICES	6,718	2,602	10,000	10,000
2720 WATER TESTING/SAMPLING	34,793	31,821	74,500	84,500
2850 SMALL TOOLS	4,141	6,785	10,000	10,000
Total OPERATING SUPPLIES & SERVICES	1,968,455	3,542,499	5,126,947	3,467,960
3600 EQUIPMENT REPLACEMENT	84,504	61,500	85,100	116,000
3612 CITY ATTORNEY	122,400	129,996	147,200	0
3613 IT/COMPUTERS-TELEPHONES	189,000	167,904	153,200	179,100
3616 LIABILITY INSURANCE	110,700	202,700	131,000	111,900
3617 EMERGENCY SERVICES	2,196	10,200	8,500	9,500
3622 VEHICLE MAINT & REPAIRS	130,800	106,200	131,700	173,300
3640 GENERAL FUND OVERHEAD	495,500	540,600	514,700	459,300
3647 UTILITY BUILDING RENTAL FEE	352,404	539,592	550,600	570,800
3648 UTILITY LAND RENTAL FEE	572,100	880,104	902,100	924,100
3680 FACILITY MAINTENANCE	102,200	108,200	114,300	115,500
3690 PUBLIC WORKS-OVERHEAD	528,396	309,900	316,900	373,800
Total INTERNAL SERVICE CHARGES	2,690,200	3,056,896	3,055,300	3,033,300
Total DEBT SERVICE	0	0	0	0

**City of Hemet
2018/2019 ANNUAL BUDGET**

**571 PUBLIC WATER UTILITY
9000 WATER ADMINISTRATION**

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
5400 MAJOR MACHINERY AND EQUIPMENT	9,424	13,830	1,723,870	0
Total CAPITAL OUTLAY	9,424	13,830	1,723,870	0
9990 DEPRECIATION EXPENSE	434,670	492,287	450,000	500,000
9992 COMPENSATED ABSENCES EXPENSE	2,650	2,264	0	0
Total OTHER NON-OPERATING EXPEND	437,320	494,551	450,000	500,000
Total WATER ADMINISTRATION	7,759,625	10,023,404	13,379,560	9,762,760
Total PUBLIC WATER UTILITY	7,774,648	10,180,280	20,174,504	9,762,760

City of Hemet

Departmental Budget Detail

571 PUBLIC WATER UTILITY
9000 WATER ADMINISTRATION

571-9000-2105 UTILITIES - ELECTRIC

1000 AF Well #2 (\$93 a.f.)	\$93,000
300 AF Well #4 (\$101 a.f.)	\$10,000
475 AF Well #10 (\$98 a.f.)	\$5,000
400 AF Well #12 (\$122 a.f.)	\$50,000
600 AF Well #13 (\$95 a.f.)	\$0
400 AF Well #14 (\$81 a.f.)	\$5,000
500 AF Well#15 (\$93 a.f.)	\$75,000
750 AF Well #16 (\$110 a.f.)	\$75,000
Stand-by for Wells @ 1585 HP x 12 @ 1/HP	\$36,500
Fruitvale Booster	\$20,000
Bottletree Booster	\$25,000
Palm Avenue Booster	\$25,000
TOTAL:	\$419,500

571-9000-2160 DOMESTIC WATER

Wheeling Fees for Delivery of Recharge Water Through Agency Interties	\$250,000
TOTAL:	\$250,000

571-9000-2200 TELEPHONE/COMMUNICATION

Air Cards (16 emp @ \$40 mo)	\$7,680
Cellular Phone (16 emp @ \$50 mo)	\$9,600
TOTAL:	\$17,280

571-9000-2220 ADVERTISING AND PUBLICATIONS

Advertising (Bids)	\$3,000
Advertising (Positions)	\$1,500
TOTAL:	\$4,500

571-9000-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies - Operations	\$1,500
Misc Office Supplies - Utility Billing	\$26,400
TOTAL:	\$27,900

City of Hemet

Departmental Budget Detail

571-9000-2255 UTILITY BILLING POSTAGE

Postage Utility Billing (56%) - (Monthly Billing)	\$56,000
Infosend - Data Processing print & mail water bills - 6 months	\$28,000
TOTAL:	\$84,000

571-9000-2270 COMPUTER HARDWARE PURCHASES

Replacement of 2 SCADA servers at \$30,000 each	\$60,000
TOTAL:	\$60,000

571-9000-2400 CONTRACTS,LEASES,RENTS,& TAXES

Dump Fees	\$1,000
Logicon Hand Held Hardware/Software Maintenance	\$1,500
Discharge Permit Fee (Well Start Up - SWRCB)	\$2,000
SCAQMD P.T.O. Annual Permit Fee	\$2,500
TOTAL:	\$7,000

571-9000-2410 GROUND WATER MANAGEMENT

IRRP Phase 1 - Annual Payment	\$268,800
Remaining CY 2019 Recharge Water Purchase (\$570 AF X \$576/af)	\$328,320
Remaining CY 2019 Recharge Water Delivery Fee (570 af X \$80/af)	\$45,600
CY 2020 Predelivery Recharge Water Delivery Fee (1470 af X \$576/af)	\$846,720
CY 2019 Predelivery Recharge Water Delivery Fee (1470 afX \$80/af)	\$117,600
Admin Fee Charged on Actual BPR amount pumped (2018 - 4898* af X \$30/af)~	\$146,940
*Maximum amount included in budget	
TOTAL:	\$1,753,980

City of Hemet

Departmental Budget Detail

571-9000-2450 MAINT & OPERATIONS/PARTS & SUP

Parts / Supplies / Valves	\$235,000
Supplies - Chlorine	\$20,000
Well Rehabilitation	\$0
Emergency Well Repairs	\$0
Bulk Water, Annual System Flushing	\$3,000
Material for Water Related Street Repairs (QPR)	\$40,000
Fire Hydrant Maintenance Program	\$50,000
Water Conservation Program (Toilets/Rebates)	\$50,000
SCADA System Upgrades	\$10,000
Radio Read Meter Replacement	\$100,000
TOTAL:	\$508,000

571-9000-2560 TRAINING & EDUCATION

Water Recertification/Training	\$10,000
Tri-State Seminar - Las Vegas, NV~ for Water CEU Requirements (5 emp)	\$10,000
TOTAL:	\$20,000

571-9000-2623 VEHICLE FUEL

FY1819 FUEL ALLOCATION	\$28,600
TOTAL:	\$28,600

571-9000-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms for 18 Employees	\$4,250
Safety Shoes for 18 Employees @ \$175 ea.	\$3,150
Safety Jacket / Raingear / Rainboots	\$2,000
T-Shirts	\$1,100
Fire Extinguisher Maintenance	\$800
Safety Equipment	\$8,000
TOTAL:	\$19,300

City of Hemet

Departmental Budget Detail

571-9000-2710 PROFESSIONAL/SPECIALIZED SERV

AWWA Dues/Gold Menu	\$3,500
Annual Calibration Backflow Gauge	\$200
USC Foundation Research Cross-Connection Dues	\$2,100
Underground Service Alert	\$10,000
Water Association Dues	\$700
California Dept. of Health Services Fees	\$40,000
AWWA Standards Revision	\$500
California Rural Water Association	\$800
Water Foundation	\$600
OPEB Actuarial / Increased consultant costs	\$1,500
SCAQMD Annual Fees - 3 Generators	\$3,500
Grant Preparation Services/Consultant	\$50,000
Annual Contract Engineering Services	\$50,000
TOTAL:	\$163,400

571-9000-2714 PRINTING SERVICES

Outside Printing Services	\$6,200
Annual Water Quality Notification	\$3,800
TOTAL:	\$10,000

571-9000-2720 WATER TESTING/SAMPLING

Well Samples: DHS - Title 22 and EPA (annual)	\$14,700
Well Samples: Radioactivity (quarterly)	\$2,700
Well Samples: Bacteriological (monthly)	\$3,400
Well Samples: Bacteriological (weekly)	\$5,800
Well Samples: Nitrate (monthly)	\$3,100
System Samples: Bacteriological (12/week)	\$9,900
System Samples: General Physical (4/week)	\$4,300
System Samples: Trihalomethanes (annual)	\$600
Additional Well and System Sampling (New Regulations - UCMR4 effective 1/1/2018)	\$40,000
TOTAL:	\$84,500

571-9000-2850 SMALL TOOLS

Small Tools	\$10,000
TOTAL:	\$10,000

Water

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Water/Waste Water Superintendent	1.00	1.00	1.00	1.00	1.00
Water/Waste Water Supervisor	1.00	1.00	1.00	1.00	1.00
Management Assistant	0.00	0.00	0.00	0.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	0.00
Executive Analyst	0.00	0.00	1.00	0.00	0.00
IT Tech II	0.35	0.35	0.00	0.00	0.00
Water Quality Conservationist	1.00	1.00	1.00	1.00	1.00
Water Production Systems Operator II	2.00	2.00	2.00	2.00	2.00
Lead Water Distribution Systems Operator	2.00	2.00	2.00	2.00	2.00
Water Distribution Systems Operator II	3.00	3.00	4.00	2.00	4.00
Water Distribution Systems Operator I	3.00	3.00	2.00	4.00	2.00
Cross Connection Specialist	1.00	1.00	1.00	1.00	1.00
Customer Service Representative	3.00	3.00	4.00	4.00	4.00
Water Total	18.35	18.35	20.00	19.00	19.00

NOTES:

FY 2018-2019: Moved Mgmt. Asst. from PW Admin. To Water; Moved Admin. Asst. from Water to PW Admin.

FY 2017-2018: Transfer Executive Analyst from Water to PW Admin

FY 2016-2017: Addition of 1 Executive Analyst approved through rate study adopted 2015

FY 2016-2017: Addition of 1 Customer Service Representative position (conversion to monthly billing)

FY 2016-2017: Transfer IT Tech II position from PWWater 35% / PWAdmin 65% to IT Department

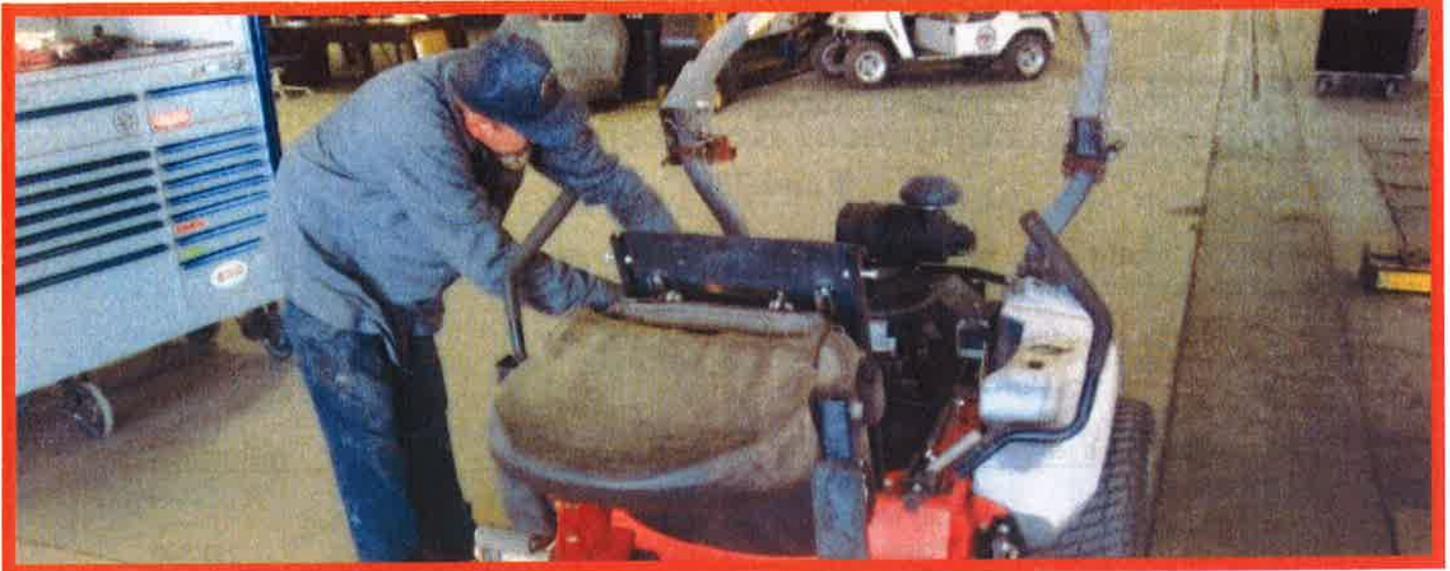
FY 2014-2015: Transfer IT Tech II position from IT Department to PWWater 35% / PWAdmin 65%

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWWTR	100%	571	9000	Lead Wtr Dist Sys Opr	53,639	875	19,817	1,340	13,426	1,679	90,775
FT	PWWTR	100%	571	9000	Lead Wtr Dist Sys Opr	53,639	1,375	19,780	1,347	13,426	1,679	91,246
FT	PWWTR	100%	571	9000	Cust Serv Rep	46,831	600	17,027	1,168	13,426	1,466	80,517
FT	PWWTR	100%	571	9000	Cust Serv Rep	46,253	600	16,817	1,153	13,426	1,448	79,696
FT	PWWTR	100%	571	9000	Wtr Dist Sys Opr II	48,199	1,200	17,742	1,210	13,426	1,509	83,285
FT	PWWTR	100%	571	9000	Cross Connect/Customer Svc. Rep	57,763	1,200	21,214	1,447	13,426	1,808	96,858
FT	PWWTR	100%	571	9000	WWW Supervisor	78,257	1,200	28,437	3,637	13,426	3,702	128,657
FT	PWWTR	100%	571	9000	Water Production Sys Operator II	57,763	5,288	21,650	1,506	13,426	1,808	101,441
FT	PWWTR	100%	571	9000	Wtr Dist Sys Opr II	41,952	1,200	15,474	1,056	13,426	1,313	74,421
FT	PWWTR	100%	571	9000	Cust Serv Rep	48,594	750	17,722	1,214	13,426	1,521	83,226
FT	PWWTR	100%	571	9000	Cust Serv Rep	46,069	600	16,750	1,149	13,426	1,442	79,436
FT	PWWTR	100%	571	9000	Wtr Dist Sys Opr II	40,954	600	14,893	1,022	13,426	1,282	72,177
FT	PWWTR	100%	571	9000	Water Quality Conservationist	56,354	600	20,485	1,403	13,426	1,764	94,032
FT	PWWTR	100%	571	9000	Water/Waste Water Superintend.	105,246	1,200	38,236	4,885	13,426	4,978	167,971
FT	PWWTR	100%	571	9000	Water Production Sys Operator II	55,667	1,200	20,453	1,395	13,426	1,742	93,883
FT	PWWTR	50%	254	4650	Management Assistant	32,172	600	11,693	1,497	6,713	1,522	54,196
FT	PWWTR	50%	571	9000	Management Assistant	32,172	600	11,693	1,497	6,713	1,522	54,196
FT	PWWTR	100%	571	9000	Wtr Dist Sys Opr I	38,007	3,000	14,695	984	13,426	1,190	71,301

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWWTR	100%	571	9000	Wtr Dist Sys Opr II	43,001	600	15,637	1,073	13,426	1,346	75,082
FT	PWWTR	100%	571	9000	Wtr Dist Sys Opr I	36,491	600	13,273	912	13,426	1,142	65,844
Personnel Totals		19.00			Salary & Benefits Totals	\$ 1,019,022	\$ 23,888	\$ 373,487	\$ 30,894	\$ 255,089	\$ 35,861	\$ 1,738,240



EQUIPMENT REPLACEMENT

Division: 380-various

FUND: CAPITAL RESERVE

ABOUT THE DIVISION

The Major Machinery and Equipment Capital Replacement fund contributions are from various Departments for equipment purchase and/or replacement of City assets as needed or when useful life has been expended.

EXPENDITURES BY CATEGORY				
	2015-16	2016-17	2017-18	2018-19
DEPARTMENT CONTRIBUTION	ACTUAL	ACTUAL	AMENDED	PROPOSED
CITY MANAGER	-	-	-	-
POLICE DEPARTMENT	-	170,846	-	-
POLICE DEPARTMENT - MEASURE U	-	-	-	-
FIRE DEPARTMENT	780,692	128,681	-	-
FIRE DEPARTMENT - MEASURE U	-	-	-	-
PARKS	-	-	-	-
BUILDING	-	-	-	-
CODE ENFORCEMENT	-	-	-	65,580
ENGINEERING	-	-	-	-
STREETS MAINTENANCE	-	244,959	120,000	70,000
PARKWAY MAINTENANCE	-	78,484	70,000	400,000
SEWER MAINTENANCE	100,000	-	-	-
STORM DRAIN MAINTENANCE	100,000	9,650	-	-
WATER ADMINISTRATION	28,869	-	40,000	-
IT/COMPUTERS - TELEPHONES	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
FACILITIES MAINTENANCE	-	36,575	-	-
PUBLIC WORKS ADMINISTRATION	-	-	-	-
TOTAL	1,009,561	669,195	230,000	535,580

Equipment Replacement

Fund 380

The Liability Fund is used to manage the City's Liability Insurance Policies and claims received and funded by all departments based on their percentage of the total budget.

Funding Sources

Account Number Charged	Department	Amount
100-1100-3600	City Council	\$ -
100-1200-3600	City Manager	\$ -
110-3100-3600	Police	\$ 251,900
110-3101-3600	Police - Measure U	\$ 48,600
110-3200-3600	Fire	\$ 194,400
110-3240-3600	Fire - Measure U	\$ 10,000
110-3275-3600	Fire - Paramedics (Defibrillators only)	\$ 49,100
110-4250-3600	Parks	\$ 21,600
120-3300-3600	Building	\$ -
120-3350-3600	Code Enforcement	\$ -
120-4100-3600	Development Engineering	\$ -
120-4125-3600	Capital Engineering	\$ -
221-4200-3600	Streets *	\$ -
225-8250-3600	L&LMD	\$ 7,800
227-8250-3600	Post-218 Lighting	\$ -
228-8250-3600	Post-218 Landscape	\$ -
228-8265-3600	Heartland	\$ -
254-4400-3600	Street Sweeper	\$ -
254-4600-3600	Sewer	\$ 98,900
254-4650-3600	Storm Drain Maintenance	\$ 4,500
553-4500-3600	Refuse	\$ -
571-9000-3600	Water	\$ 116,000
680-1930-3600	IT/Computers-Telephones	\$ 69,200
680-1960-3600	Pool Cars	\$ -
684-4550-3600	Equipment Maintenance	\$ 1,600
685-4560-3600	Facility Maintenance	\$ 6,800
686-4150-3600	PW Admin	\$ -
Total Funding Sources:		\$ 880,400

Uses

(Amounts used come from Fund Balance for each Department)

Account Number	Description	Amount
380-3350-5400	Code Enforcement - 2 F150 Trucks	\$ 65,580
380-4200-5400	Streets Ford F350	\$ 70,000
380-8250-5400	Other Fringe Benefits	\$ 400,000
Total Uses:		\$ 535,580

**City of Hemet
2018/2019 ANNUAL BUDGET**

**380 EQUIPMENT REPLACEMENT
3350 CODE ENFORCEMENT DIVISION**

<i>Account Number</i>	<i>2016 Actuals</i>	<i>2017 Actuals</i>	<i>2018 Amended</i>	<i>2019 Council Approved</i>
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	0	65,580
Total CAPITAL OUTLAY	0	0	0	65,580
Total CODE ENFORCEMENT DIVISION	0	0	0	65,580

**City of Hemet
2018/2019 ANNUAL BUDGET**

**380 EQUIPMENT REPLACEMENT
4200 STREETS MAINTENANCE**

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
5400 MAJOR MACHINERY AND EQUIPMENT	0	244,959	358,534	70,000
Total CAPITAL OUTLAY	0	244,959	358,534	70,000
Total STREETS MAINTENANCE	0	244,959	358,534	70,000

**City of Hemet
2018/2019 ANNUAL BUDGET**

**380 EQUIPMENT REPLACEMENT
8250 PARKWAY MAINTENANCE**

<i>Account Number</i>	<i>2016 Actuals</i>	<i>2017 Actuals</i>	<i>2018 Amended</i>	<i>2019 Council Approved</i>
5400 MAJOR MACHINERY AND EQUIPMENT	0	78,484	70,000	400,000
Total CAPITAL OUTLAY	0	78,484	70,000	400,000
Total PARKWAY MAINTENANCE	0	78,484	70,000	400,000

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ADMINISTRATIVE SERVICES

Information Technology

DEPARTMENT: 1930

FUND: ADMINISTRATIVE SERVICES

MISSION STATEMENT

To work together with other departments and organizations for the delivery and support of innovative, reliable and secure technology solutions that align with current and future business needs.

ABOUT THE DIVISION

The Information Technology Division is responsible for the citywide installation, operation and maintenance of computers, telephones, networking systems, and software. The Information Technology Division provides leadership and vision concerning the implementation and use of technology throughout the City. Information Technology establishes citywide standards and policies for the procurement and use of technology. The Information Technology Division is also responsible for the planning, implementation and management of citywide enterprise applications and systems.

<i>EXPENDITURES BY CATEGORY</i>				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	438,540	555,399	585,500	531,900
OPERATING EXPENSES	1,023,802	1,008,317	1,150,900	1,461,400
INTERNAL SERVICE CHARGES	73,004	81,008	89,200	121,200
CAPITAL OUTLAY	5,500	740	-	-
OPERATING TRANSFERS	-	-	-	112,800
OTHER NON-OPERATING EXPENSES	131,874	135,262	140,000	200,000
DEPARTMENT REVENUES	(2,144,304)	(1,869,900)	(1,818,400)	(2,430,000)
NET DEPARTMENT COST	(471,584)	(89,174)	147,200	(2,700)

INFORMATION TECHNOLOGY

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Completion of server hardware consolidation at City Hall.
- ✓ Implementation of Virtual Desktop Infrastructure for Police Department and City Hall.
- ✓ Upgrade Internet connectivity speed at City Hall to 1 Gigabit.
- ✓ Implementation of 1 Gigabit CENIC Internet connectivity at the Public Library.
- ✓ Hardware replacement and structural redesign of Hemet Library network.
- ✓ Assist the Fire Department with deployment of Apple iPads for electronic patient care reporting.

2018-2019 KEY GOALS

- Complete replacement of City Hall Blade Server, Storage Area Network and data backup systems.
- Citywide migration to Microsoft Office 2016 & Microsoft Office 365 government cloud e-mail.
- Assist the Finance Department with enterprise resource planning (ERP) system replacement.
- Replacement of City Microwave network and Water Department SCADA server hardware.
- Complete the installation of PEG TV infrastructure to televise and stream public meetings and events.
- Continue citywide telephone system and network firewall replacement planning.
- Complete annual desktop and laptop hardware refreshment.
- Enhance citywide geographic information system (GIS) capabilities through continued software integration and Internet application deployment.
- Continued enhancement of network security by implementing new technology and training.
- Continue work on strategic planning and succession planning for Information Technology.
- Review Information Technology policies and recommend adjustments to ensure they remain relevant with current standards and regulations.

IT/Computers-Telephones Fund 680

Computers are worth 50% of cost
 Printers are worth 25% of cost
 Phones and voice mail are worth 12.5% of cost each
 Dispatch is split 2/3 PD and 1/3 Fire

Funding Sources

Account Number Charged	Department	Amount
100-1100-3613	City Council	\$ 22,300
100-1200-3613	City Manager	\$ 56,400
100-1300-3613	City Clerk	\$ 13,200
100-1400-3613	Finance	\$ 139,500
100-1500-3613	City Treasurer	\$ 9,000
100-1800-3613	Human Resources	\$ 42,500
110-3100-3613	Police	\$ 863,000
110-3200-3613	Fire	\$ 254,300
110-3225-3613	Fire Prevention	\$ 2,900
110-4250-3613	Parks	\$ 15,300
110-6100-3613	Library	\$ 313,500
110-7400-3613	Simpson Center	\$ -
120-1700-3613	Planning	\$ 69,700
120-3300-3613	Building	\$ 91,400
120-3350-3613	Code Enforcement	\$ 56,000
120-4100-3613	Development Engineering	\$ 32,700
120-4125-3613	Capital Engineering	\$ 35,600
120-8500-3613	Economic Development	\$ 13,700
221-4200-3613	Streets	\$ 33,400
225-8250-3613	L&LMD	\$ 6,100
227-8250-3613	Post Prop 218 Lighting	\$ 2,700
228-8250-3613	Post Prop 218 Landscape	\$ 2,700
254-4600-3613	Sewer	\$ 23,400
254-4650-3613	Storm Drain	\$ 22,700
571-9000-3613	Water	\$ 195,900
684-4550-3613	Equipment Maintenance	\$ 1,500
685-4560-3613	Facility Maintenance	\$ 10,000
686-4150-3613	PW Admin	\$ 100,600
Total Funding Sources:		\$ 2,430,000

Uses

Account Number	Description	Amount
680-1930-1100	Salaries and Wages	\$ 293,600
680-1930-1300	Salaries Overtime	\$ 10,000
680-1930-1400	Other Fringe Benefits	\$ 12,200
680-1930-1405	PERS Pension	\$ 107,100
680-1930-1410	Health Plans	\$ 53,700
680-1930-1415	Workers Compensation Contribution	\$ 37,600
680-1930-1420	Special Pay	\$ 4,200
680-1930-1425	PTO + Holiday	\$ 12,800
680-1930-1430	Unemployment Benefits	\$ 800
680-1930-2200	Telephone/Communication	\$ 210,400
680-1930-2250	Office Supplies and Materials	\$ 4,100
680-1930-2260	Software Purchases	\$ 19,500
680-1930-2265	Software Maintenance	\$ 896,300
680-1930-2270	Computer Hardware Purchases	\$ 1,000
680-1930-2400	Contracts, Leases, Rents & Taxes	\$ 50,700
680-1930-2450	Maintenance & Operations/Parts & Supplies	\$ 40,300
680-1930-2560	Training and Education	\$ 19,200
680-1930-2623	Vehicle Fuel	\$ 400
680-1930-2710	Professional/Specialized Services	\$ 154,000
680-1930-2800	Computer Replacement Parts	\$ 63,300
680-1930-2850	Small Tools	\$ 2,200
680-1930-3600	Equipment Replacement	\$ 69,200
680-1930-3616	Liability Insurance	\$ 31,200
680-1930-3617	Emergency Services	\$ 2,600
680-1930-3622	Vehicle Maint & Repairs	\$ 7,000
680-1930-3680	Facilities Maintenance	\$ 11,100
680-1930-9990	Depreciation	\$ 200,000
680-9900-9950	Operating Transfers Out	\$ 115,500
Total Uses:		\$ 2,430,000

City of Hemet
2018/2019 ANNUAL BUDGET

680 ADMINISTRATIVE SERVICES
1930 INFORMATION SYSTEMS

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	240.967	308.090	311.600	293.600
1300 SALARIES OVERTIME	881	3.052	10.000	10.000
1305 COMP TIME USED	33	25	0	0
1400 OTHER FRINGE BENEFITS	11.515	14.265	13.800	12.200
1405 PERS Pension	69.606	87.352	98.800	107.100
1410 HEALTH PLANS	28.815	41.663	42.600	53.700
1415 WORKERS COMP CONTRIBUTION	25.900	33.204	34.200	37.500
1420 Special Pay	1.839	1.600	3.800	4.200
1425 PTO + Holiday	13.720	9.948	11.200	12.800
1430 UNEMPLOYMENT BENEFITS	0	600	800	800
1450 RETIREE MEDICAL PREMIUMS	45.264	55.600	58.700	0
Total SALARIES & FRINGE BENEFITS	438,540	555,399	585,500	531,900
2200 TELEPHONE/COMMUNICATION	181.363	174.176	195.600	210.400
2250 OFFICE SUPPLIES AND MATERIALS	3.921	3.418	4.100	4.100
2260 SOFTWARE PURCHASES	298	17.425	206.400	19.500
2265 SOFTWARE MAINTENANCE	581.072	643.196	762.900	896.300
2270 COMPUTER HARDWARE PURCHASES	152.492	27.928	23.007	1.000
2400 CONTRACTS.LEASES.RENTS.& TAXES	31.228	29.626	41.000	50.700
2450 MAINT & OPERATIONS/PARTS & SUP	33.793	39.638	40.100	40.300
2560 TRAINING & EDUCATION	9.317	4.368	15.600	19.200
2623 VEHICLE FUEL	316	313	500	400
2710 PROFESSIONAL/SPECIALIZED SERV	8.197	53.549	113.938	154.000
2800 COMPUTER REPLACEMENT PARTS	17.567	13.369	20.800	63.300
2850 SMALL TOOLS	4.238	1.311	2.200	2.200
Total OPERATING SUPPLIES & SERVICES	1,023,802	1,008,317	1,426,145	1,461,400
3600 EQUIPMENT REPLACEMENT	0	0	0	69.200
3612 CITY ATTORNEY	31.104	17.100	37.600	0
3616 LIABILITY INSURANCE	28.200	48.000	32.100	31.200
3617 EMERGENCY SERVICES	96	2.400	2.000	2.600
3622 VEHICLE MAINT & REPAIRS	3.804	3.108	6.500	7.100
3680 FACILITY MAINTENANCE	9.800	10.400	11.000	11.100
Total INTERNAL SERVICE CHARGES	73,004	81,008	89,200	121,200
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	5.500	740	105.373	0
Total CAPITAL OUTLAY	5,500	740	105,373	0
9990 DEPRECIATION EXPENSE	131.874	135.262	140.000	200.000
Total OTHER NON-OPERATING EXPEND	131,874	135,262	140,000	200,000
Total INFORMATION SYSTEMS	1,672,720	1,780,726	2,346,218	2,314,500

City of Hemet

Departmental Budget Detail

680 ADMINISTRATIVE SERVICES
1930 INFORMATION SYSTEMS

680-1930-2200 TELEPHONE/COMMUNICATION

Internet Access	\$73,500
TelcoTelephone Charges	\$77,600
Time Warner Return Video Feed	\$8,100
City I-Net (Institutional Network) \$120,000 over 5 years	\$24,000
Library Internet Access	\$22,000
Spectrum Cable TV Service	\$5,200
TOTAL:	\$210,400

680-1930-2250 OFFICE SUPPLIES AND MATERIALS

Misc Office Supplies	\$1,100
GIS Plotter Supplies	\$3,000
TOTAL:	\$4,100

680-1930-2260 SOFTWARE PURCHASES

WASP Inventory Control System	\$6,400
Solarwinds Virutalization Mgmt (IT)	\$13,100
TOTAL:	\$19,500

680-1930-2265 SOFTWARE MAINTENANCE

Coplogic (PD)	\$5,500
Identi-Kit Solutions (PD)	\$500
Training Innovations, Inc (TMS Software Support) (PD)	\$900
West/Thomson Reuters - Investigative Research Database (PD)	\$12,100
Netmotion Wireless (PD)	\$6,800
West Covina Service Group (PD)	\$117,500
Lexipol Service (PD)	\$18,600
RSA Support/Maintenance (PD)	\$1,800
Firewall Annual Maintenance (PD)	\$19,000
Copware (PD)	\$1,500
Sympro Maintenance (Treasurer)	\$4,100

City of Hemet

Departmental Budget Detail

AutoCAD Software Maintenance (PW Admin)	\$500
Signtrack (Streets)	\$1,700
Tokay Software Support (Water)	\$500
Radio Read Meter Software support (Water)	\$1,200
Vehicle Maintenance Diagnostic Software Update (Equip Maint)	\$1,500
SCADA System (Water)	\$5,000
Cartegraph Licensing (Parks)	\$5,000
Cartegraph Licensing (Streets)	\$10,000
Cartegraph Licensing (L&LMD 225)	\$6,100
Cartegraph Licensing (L&LMD 227)	\$2,700
Cartegraph Licensing (L&LMD 228)	\$2,700
Cartegraph Licensing (Sewer)	\$10,000
Cartegraph Licensing (Storm Drain)	\$10,000
Cartegraph Licensing (Water)	\$10,000
Cartegraph Licensing (Fac Maint)	\$10,000
Cartegraph Licensing (PW Admin)	\$5,000
Netmotion Wireless (Water)	\$6,800
Firewall Annual Maintenance (Water)	\$19,000
Autocad Software Maintenance (Cap Engineering)	\$1,500
Netmotion Service Charge (Fire)	\$6,800
Biokey - Fire Reporting (Fire)	\$5,600
Telestaff - PDSI (Fire)	\$4,000
Automated Library System maintenance (Dynix) (Library)	\$28,000
Baker & Taylor TS3 Software (Library)	\$2,200
Faronics/Deep Freeze (Library)	\$600
PC Cop Internet Booking (Library)	\$1,400
Envisionware Wireless Printing (Library)	\$800
CRW Annual Maintenance (Fire Prevention)	\$2,900
CRW Annual Maintenance (Planning)	\$3,300
CRW Annual Maintenance (Building)	\$6,000
CRW Annual Maintenance (Building)	\$7,400
CRW Annual Maintenance (Code Enforcement)	\$3,200
CRW Annual Maintenance (Capital Engineering)	\$1,900
CRW Annual Maintenance (Dev. Engineering)	\$1,900
CRW Annual Maintenance (Comm. Investment - Housing)	\$3,400
Progressive Cashiering (Finance)	\$2,500
Progressive Cashiering (Sewer)	\$5,350
Progressive Cashiering (Storm Drain)	\$5,350
Progressive Cashiering (Water)	\$9,500
Progressive Cashiering (Police)	\$1,200
Progressive Cashiering (Library)	\$1,200
Eden Accounting Package Support (Finance)	\$14,400
Eden Work Order System (Water)	\$12,400

City of Hemet

Departmental Budget Detail

Eden Support (HR Module)	\$4,500
Eden Support Maintenance (Water)	\$13,500
Eden Support Maintenance (Sewer)	\$8,000
Eden Support Maintenance (Storm Drain)	\$7,300
Eden Support (Intranet Payroll)	\$2,500
FireWall Annual Licensing	\$19,200
Secured Web Server Certificate (Telestaff)	\$3,000
Anti-Virus Annual Maintenance	\$13,200
Veritas Annual Maintenance	\$2,200
Work Order Software Maintenance	\$2,500
RealQuest Pro Annual Maintenance	\$10,000
TAPIT Call Accounting Software Annual Maintenance	\$2,000
Remote Access Annual Fee	\$2,500
Wireless System Annual Licensing	\$4,500
Annual Maintenance for Contract Web Services	\$11,900
Microsoft Enterprise Agreement	\$153,000
Adobe Acrobat Pro/Creative Cloud Licensing	\$10,000
Aerial Photograph Software Upgrade	\$14,000
Barracuda Spam & Virus Maintenance	\$12,000
Laserfiche Annual Maintenance	\$4,200
ESRI (GIS) Small Government Enterprise Agreement	\$50,000
Musak (Phone System On-Hold Music)	\$1,000
Citrix Sharefile	\$20,000
Network Mapping Software Annual Maintenance	\$1,300
Solarwinds Software Licensing	\$12,100
NeoGov Annual Subscription	\$9,200
Virtual Project Manager (Capital Engineering)	\$6,000
Cellebrite (PD)	\$4,300
3M Annual Maintenance / ALPR System	\$3,300
Bibliotheca - 3M Automation (Library)	\$23,000
Dameware (Library)	\$200
Planetbids (Finance)	\$10,600
Siteimprove Website Monitoring	\$9,000
Workforce Telestaff (Fire)	\$17,500
TOTAL:	\$896,300

680-1930-2270 COMPUTER HARDWARE PURCHASES

Laser printer replacement	\$1,000
TOTAL:	\$1,000

City of Hemet

Departmental Budget Detail

680-1930-2400 CONTRACTS, LEASES, RENTS, & TAXES

Plotter Annual Maintenance Agreement	\$7,700
Telephone System Maintenance	\$17,000
Platt Ridge Repeater Permit (PD)	\$5,000
Platt Ridge Repeater Permit (Fire)	\$5,000
Platt Ridge Repeater Permit (PW Admin)	\$7,000
Fire Dept Annual Radio Reprogramming (Fire)	\$9,000
TOTAL:	\$50,700

680-1930-2450 MAINT & OPERATIONS/PARTS & SUP

Cabling	\$2,300
Utility/Programming Software	\$3,000
Domain Name Annual Licensing	\$1,000
Wall Jacks, Conduit, Misc Termination Parts	\$2,000
Tape Backup Annual Maintenance	\$5,000
Backup Tape Replacement	\$5,000
Network Maintenance	\$17,000
Security Upgrade for Primary Telco Demarcation Point	\$5,000
TOTAL:	\$40,300

680-1930-2560 TRAINING & EDUCATION

New Horizons Training Classes	\$8,400
MISAC (Municipal Information Systems Assoc of CA) membership (3 members)	\$4,000
Security Awareness Training	\$3,000
CISSP Bootcamp	\$3,800
TOTAL:	\$19,200

680-1930-2623 VEHICLE FUEL

FY1819 FUEL ALLOCATION	\$400
TOTAL:	\$400

City of Hemet

Departmental Budget Detail

680-1930-2710 PROFESSIONAL/SPECIALIZED SERV

Time/Materials Technical Help - Computers	\$28,000
Time/Materials Technical Help - Telephones	\$500
Info-Tech Research Group	\$12,000
Laserfiche Virtualization Server Move	\$5,000
Time/Materials Technical Help - Networking	\$22,000
Time/Materials Technical Help - GIS	\$35,000
Time/Materials Technical Help - Microsoft Office 365	\$30,000
Circle Delivers - Printer Mgmt Services	\$20,000
Data Storage Device Secure Destruction	\$1,500
TOTAL:	\$154,000

680-1930-2800 COMPUTER REPLACEMENT PARTS

Computer Workstation Parts	\$8,300
Laser Printer Repair Parts	\$1,000
Misc Telephone Parts	\$500
Backup Battery Units/Battery Replacements	\$51,000
Backup Hard Drives	\$2,500
TOTAL:	\$63,300

680-1930-2850 SMALL TOOLS

Misc Tools	\$2,200
TOTAL:	\$2,200

Information Technology

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Information Systems Manager	0.00	0.00	0.00	0.00	0.00
Network Systems Admin & Operations Supervisor	1.00	1.00	1.00	1.00	1.00
IT Tech II	0.00	0.00	1.00	1.00	1.00
IT Tech I	1.00	1.00	1.00	1.00	1.00
Network Systems Administrator	0.00	0.00	0.00	0.00	0.00
GIS Specialist	1.00	1.00	1.00	1.00	1.00
Information Technology Total	3.00	3.00	4.00	4.00	4.00

NOTES:

FY 2016-2017: Transfer IT Tech II position from PWWater 35% / PWAdmin 65% to 100% IT Department

FY 2014-2015: Transfer IT Tech II position from IT Department to PWWater 35% / PWAdmin 65%

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	IT	100%	680	1930	IT Technician I	69,167	1,200	25,137	3,216	13,426	3,272	115,418
FT	IT	100%	680	1930	GIS Specialist	65,354	1,900	24,224	1,645	13,426	2,046	108,594
FT	IT	100%	680	1930	Network & Systems Supervisor	86,381	1,080	31,387	4,010	13,426	4,086	140,369
FT	IT	100%	680	1930	IT Technician II	72,669	-	26,408	3,361	13,426	3,437	119,301
Personnel Totals		4.00			Salary & Benefits Totals	\$ 293,571	\$ 4,180	\$ 107,156	\$ 12,232	\$ 53,703	\$ 12,840	\$ 483,682

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WORKERS' COMPENSATION

DEPARTMENT: 2350

FUND: WORKERS' COMPENSATION

MISSION STATEMENT

It is the mission of the Workers' Compensation Division to ensure that injured workers receive prompt and effective medical care to promote a full recovery and return to work.

ABOUT THE DIVISION

Human Resources administers the Workers' Compensation program by serving as a liaison between the employee, supervisor, and the City's third party administrator, York Insurance Services Group, Inc. The Safety Committee is an important component of the Workers' Compensation program whose purpose is to review all injury reports, make recommendations to prevent future injuries, and identify department specific training needs based on injury trends. Through the Workers' Compensation program, the Human Resources Division also administers the Employee Assistance and Wellness programs, and annual hearing and quarterly Department of Transportation drug testing.

EXPENDITURES BY CATEGORY

CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	176,572	162,596	139,300	113,500
OPERATING EXPENSES	1,775,026	2,192,428	2,112,300	2,760,300
INTERNAL SERVICE CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(2,115,900)	(2,065,104)	(2,446,600)	(2,423,800)
NET DEPARTMENT COST	(164,302)	289,920	(195,000)	450,000

WORKERS' COMPENSATION

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Coordinated quarterly DOT Drug and Alcohol Testing for commercial drivers.
- ✓ Coordinated and facilitated quarterly Workers' Compensation Claims Review.
- ✓ Conducted OSHA required annual employee hearing testing.
- ✓ Completed and distributed the required annual CalOSHA Form 300A Report (summary of work-related injuries and illness).
- ✓ Introduced the risk management CSAC EIA resources available to Department Heads.
- ✓ Established improved customer service from third party administrator to the City, and in collaboration with the third party administrator, improved communication with employees.

2018-2019 KEY GOALS

- Coordinate quarterly DOT Drug and Alcohol Testing for commercial drivers.
- Coordinate and facilitate quarterly Workers' Compensation Claims Review.
- Conduct OSHA required annual employee hearing testing.
- Complete and distribute the required annual CalOSHA Form 300A Report (summary of work-related injuries and illness).
- Create and distribute Workers' Compensation Guide for Employees.
- Update and distribute Workers' Compensation Guide for Supervisors/Managers.

**City of Hemet
2018/2019 ANNUAL BUDGET**

**681 WORKERS COMPENSATION ADMIN
2350 WORKERS COMPENSATION**

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	95.230	97.681	80.900	64.000
1300 SALARIES OVERTIME	1.255	930	5.000	5.000
1305 COMP TIME USED	900	1.274	0	0
1310 COMP TIME PAID	18	0	0	0
1400 OTHER FRINGE BENEFITS	8.049	7.900	4.200	3.200
1405 PERS Pension	27.084	29.462	26.100	23.300
1410 HEALTH PLANS	17.371	17.648	16.100	10.700
1420 Soecial Pav	0	44	3.000	2.600
1425 PTO + Holidav	5.593	7.657	4.000	4.700
1500 CLAIMS & JUDGEMENTS	21.072	0	0	0
Total SALARIES & FRINGE BENEFITS	176,572	162,596	139,300	113,500
2500 INSURANCE. BONDS	1.811.937	1.922.765	2.050.000	2.698.000
2501 W/COMP TAIL CLAIMS	64.668-	247.044	20.000	20.000
2560 TRAINING & EDUCATION	1.500	375-	1.500	1.500
2710 PROFESSIONAL/SPECIALIZED SERV	26.257	22.994	40.800	40.800
Total OPERATING SUPPLIES & SERVICES	1,775,026	2,192,428	2,112,300	2,760,300
Total INTERNAL SERVICE CHARGES	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total WORKERS COMPENSATION	1,951,598	2,355,024	2,251,600	2,873,800

City of Hemet

Departmental Budget Detail

681 WORKERS COMPENSATION ADMIN
2350 ADMINISTRATION

681-2350-2500 INSURANCE, BONDS

Primary Workers Compensation Insurance	\$1,961,000
Excess Workers Compensation Insurance	\$737,000
TOTAL:	\$2,698,000

681-2350-2501 W/COMP TAIL CLAIMS

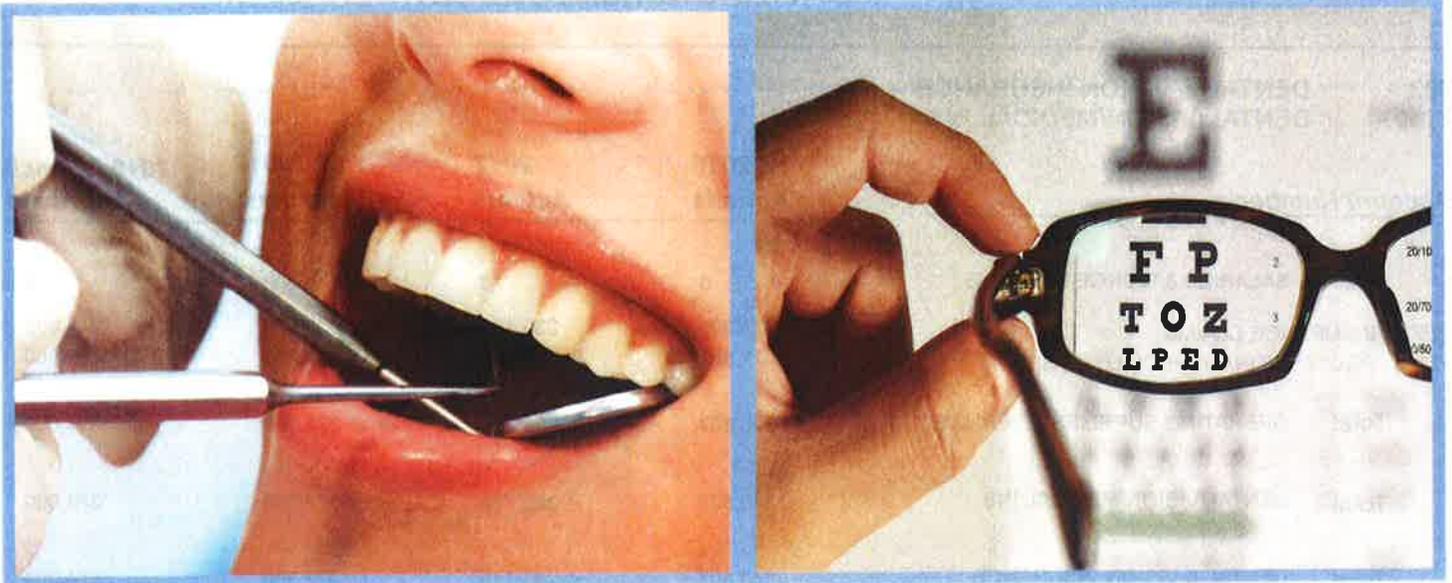
Tail Claims	\$20,000
TOTAL:	\$20,000

681-2350-2560 TRAINING & EDUCATION

Various Training Seminars	\$1,500
TOTAL:	\$1,500

681-2350-2710 PROFESSIONAL/SPECIALIZED SERV

Quarterly D.O.T. Drug & Alcohol Testing	\$4,000
Annual Employee Hearing Testing	\$4,700
EAP Program	\$14,000
Hepatitis A & B Vaccinations	\$600
Employee Wellness Program	\$10,000
Worker's Comp Actuarial (s/b budgeted every other year)	\$7,500
TOTAL:	\$40,800



DENTAL/VISION

DEPARTMENT: 2150

FUND: DENTAL/VISION

ABOUT THE FUND

This Internal Service Fund is used to track payment for dental/vision benefits. Departments are charged a proportionate share of the Dental/Vision budget based on the number of budgeted staff to fund the program.

<i>EXPENDITURES BY CATEGORY</i>				
	2015-16	2016-17	2017-18	2018-19
CATEGORY	ACTUAL	ACTUAL	AMENDED	PROPOSED
PERSONNEL	-	-	-	
OPERATING EXPENSES	340,807	265,779	377,300	374,000
INTERNAL SERVICE CHARGES	-	-	-	
CAPITAL OUTLAY	-	-	-	
DEBT SERVICE	-	-	-	
DEPARTMENTAL REVENUE	(279,715)	(285,355)	(377,300)	(374,000)
TOTAL	61,092	(19,576)	-	-

**City of Hemet
2018/2019 ANNUAL BUDGET**

**682 DENTAL & VISION INSURANCE
2150 DENTAL/VISION/MEDICAL INS**

<u>Account Number</u>		<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
Total	SALARIES & FRINGE BENEFITS	0	0	0	0
2500	INSURANCE CLAIMS	323.226	239.182	350.000	345.000
2710	PROFESSIONAL/SPECIALIZED SERV	17.581	26.597	27.300	29.000
Total	OPERATING SUPPLIES & SERVICES	340,807	265,779	377,300	374,000
Total	DENTAL/VISION/MEDICAL INS	340,807	265,779	377,300	374,000
Total	DENTAL & VISION INSURANCE	340,807	265,779	377,300	374,000

City of Hemet

Departmental Budget Detail

682 DENTAL/VISION INSURANCE
2150 ADMINISTRATION

682-2150-2500 INSURANCE CLAIMS

Dental/Vision Insurance claims

TOTAL: \$345,000
\$345,000

682-2150-2710 PROFESSIONAL/SPECIALIZED SERV

Admin Fees - Group Management

TOTAL: \$29,000
\$29,000

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LIABILITY FUND

DEPARTMENT: 2200

FUND: LIABILITY

ABOUT THE FUND

The Liability Fund is an internal service fund used to track payment of excess and liability insurance premiums. The City is self-insured for first \$200,000 per incident. Coverage is provided through CSAC-EIA, a joint powers authority. Departments are charged a proportionate share of the Liability budget to fund the program.

<i>EXPENDITURES BY CATEGORY</i>				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	74,232	(205,549)	111,300	100,000
OPERATING EXPENSES	1,568,658	774,141	815,300	884,600
INTERNAL SERVICE CHARGES	-	468,804	12,200	-
CAPITAL OUTLAY	-	-	-	-
OPERATING TRANSFERS	-	-	-	27,600
DEPARTMENT REVENUE	(1,880,197)	(1,401,709)	(1,099,000)	(462,200)
NET DEPARTMENT COST	(237,307)	(364,313)	(160,200)	550,000

Liability Insurance Fund 683

The Liability Fund is used to manage the City's Liability Insurance Policies and claims received and funded by all departments based on their percentage of the total budget.

Funding Sources

Account Number Charged	Department	Amount
100-1100-3616	City Council	\$ 1,900
100-1200-3616	City Manager	\$ 6,500
100-1300-3616	City Clerk	\$ 2,200
100-1400-3616	Finance	\$ 9,400
100-1500-3616	City Treasurer	\$ 200
100-1800-3616	Human Resources	\$ 4,000
110-3100-3616	Police	\$ 159,700
110-3101-3616	Police - Measure U	\$ 92,900
110-3200-3616	Fire	\$ 88,000
110-3225-3616	Fire Prevention	\$ 1,600
110-3240-3616	Fire - Measure U	\$ 31,000
110-4250-3616	Parks	\$ 8,400
110-6100-3616	Library	\$ 8,700
110-7400-3616	Simpson Center	\$ -
120-1700-3616	Planning	\$ 9,200
120-3300-3616	Building	\$ 9,200
120-3350-3616	Code Enforcement	\$ 7,700
120-4100-3616	Development Engineering	\$ 4,900
120-4125-3616	Capital Engineering	\$ 3,900
120-8500-3616	Community Investment	\$ 2,400
221-4200-3616	Streets	\$ 45,200
225-8250-3616	L&LMD	\$ 18,600
228-8250-3616	L&LMD - Post 218	\$ 7,400
254-4600-3616	Sewer	\$ 15,500
254-4650-3616	Storm Drain Maintenance	\$ 17,400
571-9000-3616	Water	\$ 111,900
680-1930-3616	IT/Computers-Telephones	\$ 31,200
692-3500-3616	Emergency Services	\$ 1,300
684-4550-3616	Equipment Maintenance	\$ 21,700
685-4560-3616	Facility Maintenance	\$ 27,000
686-4150-3616	PW Admin	\$ 13,200
	Use of Fund Balance	\$ 250,000
Total Funding Sources:		\$ 1,012,200

Uses

Account Number	Description	Amount
683-2200-1100	Salaries and Wages	\$ 54,400
683-2200-1305	Comp Time Used	\$ -
683-2200-1400	Other Fringe Benefits	\$ 2,500
683-2200-1405	PERS Pension	\$ 21,500
683-2200-1410	Health Plans	\$ 9,300
683-2200-1415	Workers Compensation Contribution	\$ 6,700
683-2200-1420	Special Pay	\$ 1,700
683-2200-1425	PTO + Holiday	\$ 3,300
683-2200-1430	Unemployment Benefits	\$ 100
683-2200-2250	Office Supplies and Materials	\$ -
683-2200-2400	Contracts and Leases	\$ 40,000
683-2200-2500	Insurance, Bonds	\$ 444,600
683-2200-2710	Professional/Specialized Services	\$ -
683-2200-2722	Liability Claims Costs	\$ 400,000
683-9900-9950	Operating Transfers Out	\$ 28,100
Total Uses:		\$ 1,012,200

City of Hemet
2018/2019 ANNUAL BUDGET

683 **LIABILITY INSURANCE**
2200 **LIABILITY INSURANCE**

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	57,570	49,844	56,900	54,400
1305 COMP TIME USED	24	18	0	0
1400 RETIREMENT AND INSURANCES	3,397	3,050	2,800	2,500
1405 PERS Pension	17,788	15,802	20,100	21,500
1410 HEALTH PLANS	7,672	7,555	9,300	9,300
1415 WORKERS COMP CONTRIBUTION	6,200	6,100	6,600	7,200
1420 Special Pav	907	592	1,700	1,700
1425 PTO + Holiday	2,293	5,252	3,700	3,300
1430 UNEMPLOYMENT BENEFITS	0	100	0	100
1450 RETIREE MEDICAL PREMIUMS	10,899	10,200	10,200	0
1500 CLAIMS & JUDGEMENTS	32,518-	304,062-	0	0
Total SALARIES & FRINGE BENEFITS	74,232	205,549-	111,300	100,000
2250 OFFICE SUPPLIES AND MATERIALS	25	13	0	0
2400 CONTRACTS & LEASES	335,324	33,473	40,000	40,000
2500 INSURANCE, BONDS	361,004	358,336	375,300	444,600
2710 PROFESSIONAL/SPECIALIZED SERV	0	9,306	5,694	0
2722 LIABILITY CLAIMS COSTS	872,305	373,013	400,000	400,000
Total OPERATING SUPPLIES & SERVICES	1,568,658	774,141	820,994	884,600
3612 CITY ATTORNEY	0	468,804	12,200	0
Total INTERNAL SERVICE CHARGES	0	468,804	12,200	0
Total CAPITAL OUTLAY	0	0	0	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total LIABILITY INSURANCE	1,642,890	1,037,396	944,494	984,600
Total LIABILITY INSURANCE	1,642,890	1,037,396	944,494	984,600

City of Hemet

Departmental Budget Detail

683 LIABILITY INSURANCE
2200 ADMINISTRATION

683-2200-2400 CONTRACTS & LEASES

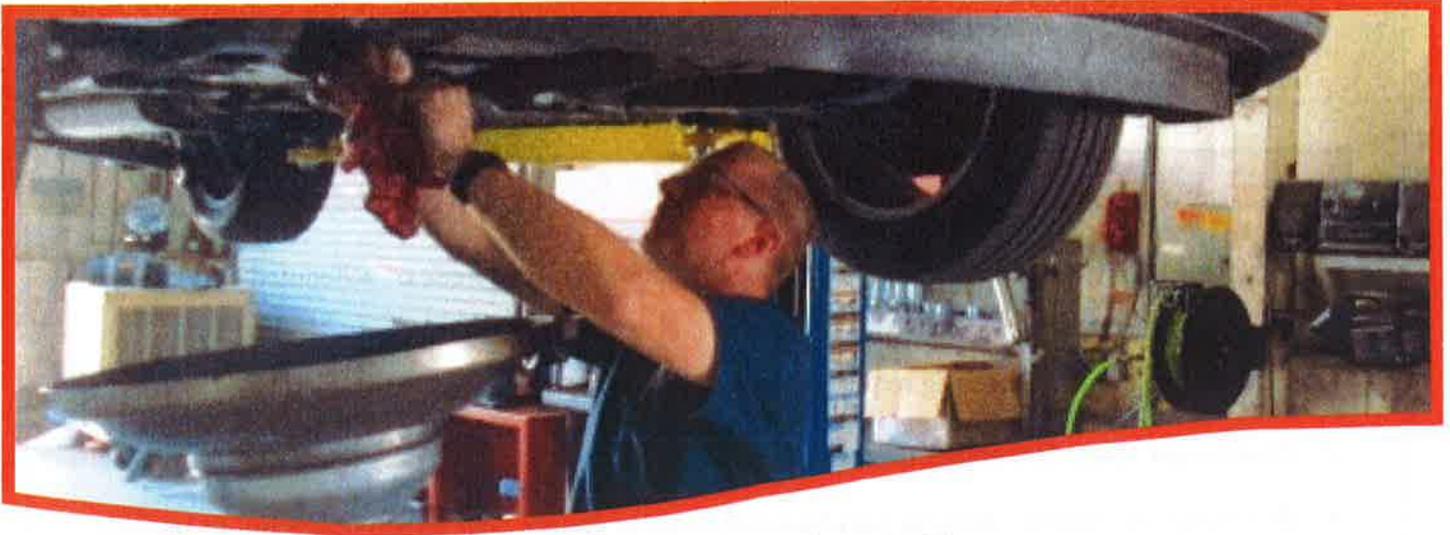
Third Party Administrator (Carl Warren)	\$40,000
TOTAL:	\$40,000

683-2200-2500 INSURANCE, BONDS

Excess Liability Insurance (General Liability CSAC)	\$280,000
CSAC Property Insurance	\$163,000
Cyber Liability Program	\$1,600
TOTAL:	\$444,600

683-2200-2722 LIABILITY CLAIMS COSTS

Other Liability Claims	\$400,000
TOTAL:	\$400,000



PUBLIC WORKS

Equipment Maintenance Division

DEPARTMENT: 4550

FUND: INTERNAL SERVICE

MISSION STATEMENT

To protect the public's investment by providing all City departments with cost effective preventative maintenance and repair services, resulting in safe and dependable City fleet vehicles and equipment.

ABOUT THE DIVISION

The Equipment Maintenance Department is responsible for the repair and maintenance services for all City-owned equipment consisting of over 335 mobile units, as well as, all hand tools (including chain saws, lawn mowers, edgers, etc). In addition to servicing vehicles, the Equipment Maintenance Department is responsible for maintaining all vehicle records, performing mandated reporting, and insuring compliance with clean air regulations.

The Equipment Maintenance Department provides the following support services to City Departments: preventative vehicle maintenance, emergency breakdown response, performance of major and minor vehicle repairs, scheduling of routine maintenance and participation in vehicle bid specification development.

EXPENDITURES BY CATEGORY

CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	576,218	648,151	679,400	634,400
OPERATING EXPENSES	511,898	495,905	549,000	548,800
INTERNAL SERVICE CHARGES	268,100	342,496	361,100	347,300
OPERATING TRANS FERS	-	-	20,000	110,100
DEBT S SERVICE	-	-	-	-
DEPARTMENT REVENUE	(1,389,096)	(1,346,714)	(1,559,700)	(1,637,700)
NET DEPARTMENT COST	(32,880)	139,838	49,800	2,900

EQUIPMENT MAINTENANCE

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Performed 80% of preventative maintenance tasks within one week of scheduled service due dates.
- ✓ Completed on-time reporting required by all Local, State and Federal agencies.
- ✓ Maintained injury free status for the division.
- ✓ Reviewed all existing material purchase contracts to ensure cost effective pricing to provide all divisions with lowest possible maintenance charges.
- ✓ Filled Equipment Mechanic vacancy to return division to full staffing.
- ✓ Replaced two outdated vehicle lifts with new lifts equipped with current safety standard technology, improving the staff work environment and employee safety.
- ✓ Reviewed all department fleet replacement needs for five year budget range planning and proactive pursuit of alternative vehicle retrofit/replacement funding.
- ✓ Completed purchase of DAD smog equipment and certification training for shop personnel to provide in house smog check capabilities, reducing down time of vehicles and resulting in operational efficiencies for all City Departments

2018-2019 KEY GOALS

- Perform all preventative maintenance within one week of scheduled service due dates.
- Continue to seek additional staff training opportunities to ensure the latest equipment and diagnostic technologies are incorporated for division efficiency.
- Complete surplus of end-of-life vehicles and miscellaneous equipment throughout vehicle fleet.
- Replace heavy-duty off-road equipment that fall outside of normal use restrictions for current AQMD requirements.
- Maintain high level of service and quick turn around times to all departments.
- Seek out grant opportunities for replacing, retrofitting or re-powering of old off-road equipment, and purchase of additional alternative fuel vehicles.
- Add clean passenger vehicles (electric, hybrids) to fleet as older vehicles are replaced.
- Work with Facility Maintenance Division to determine shop upgrades to meet requirements for overnight storage of compressed natural gas vehicles in the shop during maintenance activities.

Equipment Maintenance

Fund 684

The Equipment Maintenance Fund houses all vehicle and heavy equipment services and allocated to departments as a percentage of total repair costs from prior year

Funding Sources

Account Number Charged	Department	Amount
100-1100-3622	City Council	-
100-1200-3622	City Manager	2,800
110-3100-3622	Police	802,500
110-3101-3622	Police - Measure U	7,700
110-3200-3622	Fire	301,600
110-3240-3622	Fire - Measure U	-
110-4250-3622	Parks	47,200
120-3300-3622	Building	13,700
120-3350-3622	Code Enforcement	23,500
120-4100-3622	Development Engineering	4,000
120-4125-3622	Capital Engineering	17,600
221-4200-3622	Streets	-
225-8250-3622	L&LMD	107,000
227-8250-3622	Post-218 Lighting	-
228-8250-3622	Post-218 Landscape	18,400
228-8265-3622	Heartland	24,400
254-4600-3622	Sewer	64,800
254-4650-3622	Storm Drain	15,100
571-9000-3622	Water	179,500
680-1930-3622	IT/Computers-Telephones	7,100
684-4550-3622	Equipment Maintenance	-
685-4560-3622	Facility Maintenance	-
686-4150-3622	PW Admin	7,000
Total Funding Sources:		1,643,900

Uses

Account Number	Description	Amount
684-4550-1100	Salaries and Wages	351,700
684-4550-1300	Salaries Overtime	-
684-4550-1400	Other Fringe Benefits	10,500
684-4550-1405	PERS Pension	128,300
684-4550-1410	Health Plans	80,600
684-4550-1415	Workers Compensation Contribution	44,300
684-4550-1420	Special Pay	5,800
684-4550-1425	PTO + Holiday	12,300
684-4550-1430	Unemployment Benefits	900
684-4550-2200	Telephone/Communication	1,200
684-4550-2270	Computer Hardware Purchases	5,000
684-4550-2350	Vehicle Supplies & Maintenance	492,500
684-4550-2400	Contracts and Leases	3,000
684-4550-2450	Maintenance & Operations/Parts & Supplies	25,000
684-4550-2560	Training & Education	2,400
684-4550-2623	Vehicle Fuel	2,600
684-4550-2700	Uniforms and Safety Equipment	6,600
684-4550-2710	Professional/Specialized Services	3,200
684-4550-2850	Small Tools	7,300
684-4550-3600	Equipment Replacement	1,600
684-4550-3613	IT/Computers-Telephones	1,500
684-4550-3616	Liability Insurance	21,700
684-4550-3617	Emergency Services	1,700
684-4550-3680	Facilities Maintenance	242,400
684-4550-3690	Public Works - Administration	78,400
684-9900-9950	Operating Transfers Out	113,400
Total Uses:		1,643,900

City of Hemet
2018/2019 ANNUAL BUDGET

684 VEHICLE MAINTENANCE
4550 EQUIPMENT MAINTENANCE

<u>Account Number</u>	<u>2016</u> <u>Actuals</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Amended</u>	<u>2019 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	302.683	337.356	349.500	351.700
1300 SALARIES OVERTIME	1.641	983	0	0
1400 OTHER FRINGE BENEFITS	12.699	14.586	11.400	10.500
1405 PERS Pension	86.698	95.571	113.400	128.300
1410 HEALTH PLANS	68.695	78.712	80.600	80.600
1415 WORKERS COMP CONTRIBUTION	33.100	38.600	40.300	44.300
1420 Special Pav	605	1.559	5.700	5.800
1425 PTO + Holiday	12.361	15.584	8.400	12.300
1430 UNEMPLOYMENT BENEFITS	0	700	900	900
1450 RETIREE MEDICAL PREMIUMS	57.736	64.500	69.200	0
Total SALARIES & FRINGE BENEFITS	576,218	648,151	679,400	634,400
2200 TELEPHONE/COMMUNICATION	3.614	9.234	1.200	1.200
2270 COMPUTER HARDWARE PURCHASES	0	5.233	5.000	5.000
2350 VEHICLE SUPPLIES & MAINTENANCE	471.112	441.467	491.375	492.500
2400 CONTRACTS & LEASES	1.885	2.716	3.000	3.000
2450 MAINT & OPERATIONS/PARTS & SUP	19.243	23.763	25.000	25.000
2560 TRAINING & EDUCATION	0	0	2.400	2.400
2623 VEHICLE FUEL	1.877	2.430	2.800	2.600
2700 UNIFORMS AND SAFETY EQUIPMENT	4.950	6.513	6.600	6.600
2710 PROFESSIONAL/SPECIALIZED SERV	2.070	0	3.200	3.200
2850 SMALL TOOLS	7.147	4.549	9.300	7.300
Total OPERATING SUPPLIES & SERVICES	511,898	495,905	549,875	548,800
3600 EQUIPMENT REPLACEMENT	5.100	5.100	5.100	1.600
3612 CITY ATTORNEY	23.796	12.396	27.300	0
3613 IT/COMPUTERS-TELEPHONES	1.500	0	0	1.500
3616 LIABILITY INSURANCE	21.500	34.800	24.200	21.700
3617 EMERGENCY SERVICES	1.704	1.704	1.500	1.700
3680 FACILITY MAINTENANCE	214.600	227.200	239.900	242.400
3690 PUBLIC WORKS-ADMINISTRATION	0	61.296	63.100	78.400
Total INTERNAL SERVICE CHARGES	268,200	342,496	361,100	347,300
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	20.000	0
Total CAPITAL OUTLAY	0	0	20,000	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total EQUIPMENT MAINTENANCE	1,356,316	1,486,552	1,610,375	1,530,500
Total VEHICLE MAINTENANCE	1,356,316	1,486,552	1,610,375	1,530,500

City of Hemet

Departmental Budget Detail

684 VEHICLE MAINTENANCE
4550 EQUIPMENT MAINTENANCE

684-4550-2200 TELEPHONE/COMMUNICATION

2 Cellular Phones @\$50/mo		\$1,200
	TOTAL:	\$1,200

684-4550-2270 COMPUTER HARDWARE PURCHASES

Laptop		\$5,000
	TOTAL:	\$5,000

684-4550-2350 VEHICLE SUPPLIES & MAINTENANCE

Preventative Maintenance & Repair Supplies		\$175,000
Vehicle paint/body repairs (sublet)		\$30,000
Auto Parts		\$140,000
Major Sublet Equipment Repairs		\$11,000
Diesel Particulate Trap Cleaning		\$1,500
Tires		\$100,000
Oils, Fluids, and Lubricants		\$35,000
	TOTAL:	\$492,500

684-4550-2400 CONTRACTS & LEASES

Towing Contract		\$3,000
	TOTAL:	\$3,000

684-4550-2450 MAINT & OPERATIONS/PARTS & SUP

Parts & Supplies		\$25,000
	TOTAL:	\$25,000

684-4550-2560 TRAINING & EDUCATION

Safety Training		\$600
Air Conditioning/AQMD Regulations		\$300
CNG Engine Training		\$1,500
	TOTAL:	\$2,400

City of Hemet

Departmental Budget Detail

684-4550-2623 VEHICLE FUEL

FY1819 FUEL ALLOCATION

TOTAL: \$2,600
\$2,600

684-4550-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms for 5 Employees	\$3,000
Safety Shoes for 5 Employees a \$175 ea.	\$900
Gloves, Eye Protection, Etc..	\$1,100
T-shirts for 6 Employees	\$400
Safety Equipment/Jackets	\$1,200
TOTAL:	<u>\$6,600</u> \$6,600

684-4550-2710 PROFESSIONAL/SPECIALIZED SERV

Annual Crane Testing

TOTAL: \$3,200
\$3,200

684-4550-2850 SMALL TOOLS

Small Tools

TOTAL: \$7,300
\$7,300

Equipment Maintenance

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	3.00	3.00	4.00	4.00	4.00
Equipment Maintenance Total	5.00	5.00	6.00	6.00	6.00

NOTES:

FY 2016-2017: Equipment Mechanic position transferred from PW Admint to PW Equipment Maintenance

FY 2014-2015: Equipment Mechanic position transferred from Equipment Maintenance to Public Works Administration

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWEM	100%	684	4550	Equip Mechanic	47,861	1,200	17,619	1,202	13,426	1,498	82,805
FT	PWEM	100%	684	4550	Lead Equipment Mechanic	60,687	750	22,112	1,513	13,426	1,900	100,388
FT	PWEM	100%	684	4550	Equip Maint Supervisor	78,257	1,200	28,437	3,637	13,426	3,702	128,657
FT	PWEM	100%	684	4550	Equip Mechanic	54,980	725	20,031	1,371	13,426	1,721	92,254
FT	PWEM	100%	684	4550	Equip Mechanic	54,980	1,275	20,231	1,379	13,426	1,721	93,011
FT	PWEM	100%	684	4550	Equip Mechanic	54,980	675	20,013	1,370	13,426	1,721	92,185
Personnel Totals		6.00			Salary & Benefits Totals	\$ 351,744	\$ 5,825	\$ 128,443	\$ 10,472	\$ 80,554	\$ 12,262	\$ 589,300



PUBLIC WORKS

Facilities Maintenance Division

DEPARTMENT: 4560

FUND: INTERNAL SERVICE

MISSION STATEMENT

To protect the public's investment by providing all City Departments with prompt, high quality, cost effective structural and physical maintenance that also preserves the life and functionality of all facility assets.

ABOUT THE DEPARTMENT

The Facilities Maintenance Division is responsible for the daily maintenance and repair of the City's 56 buildings and provides electrical maintenance on street lights, basins and well sites. The Division prepares specifications for Capital Improvements Projects at City facilities such as roof replacements, air conditioning/heating replacements, contracted exterior painting projects, interior building remodels and specifications for the City's radio communications systems for Police, Fire and Public Works. Facilities staff also administers the street-light maintenance program.

The Facilities Maintenance Division provides support services to all City Departments. The division also administers janitorial maintenance, traffic signal maintenance, elevator maintenance, underground tank maintenance and repairs, pest control, fuel dispensing system maintenance and fuel ordering City-wide.

EXPENDITURES BY CATEGORY

CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	505,365	527,069	548,800	496,600
OPERATING EXPENSES	1,267,291	950,342	1,011,160	1,008,560
INTERNAL SERVICE CHARGES	84,004	143,096	161,800	147,100
CAPITAL OUTLAY	274,716	19,720	-	-
OPERATING TRANSFERS	-	-	-	102,500
DEPARTMENT REVENUE	(1,560,597)	(1,703,628)	(1,701,700)	(1,247,600)
NET DEPARTMENT COST	570,779	(63,401)	20,060	507,160

FACILITIES MAINTENANCE

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Completed a Human Resources area remodel, creating a public friendly office space through a planned reconfiguration of a cubicle, and addressed ADA compliance items through the project.
- ✓ Completed internal project of retrofitting the downtown decorative pedestrian lighting with energy saving LED fixtures.
- ✓ Completed the update and retrofit of 12 city buildings with energy efficiency lighting.
- ✓ Planned and completed the installation of a regional LED street lighting demonstration area through a partnership with WRCOG.
- ✓ Assisted in the initial evaluation of City facilities for ADA compliance improvements.
- ✓ Completed plans for the Police Department renovation and Fire Station Facility Upgrade CIP projects, which support of the operation and additional staffing from implementation of Measure U Action Plan.

2018-2019 KEY GOALS

- ✓ Complete the acquisition of utility-owned streetlights and conversion from high pressure sodium lights to energy efficient light emitting diode (LED) lighting for all City-owned streetlights.
- ✓ Complete the replacement of 26 older air conditioning and heating units throughout the City and pursue the offset of a portion of the project costs with various utility program rebates and possible grant funding.
- ✓ Complete the evaluation and review all current internal service contract service agreements.
- ✓ Complete the Fire Facility Kitchen Remodel project approved through Community Development Block Grant (CDBG) funding.
- ✓ Continue to refine CarteGraph Facilities asset management tool to address building maintenance and establish a comprehensive preventative maintenance schedule for all municipal facilities.
- ✓ Identify required upgrades to Equipment Maintenance shop area for safe over-night storage of compressed natural gas (CNG) vehicles during maintenance periods.

Facility Maintenance Fund 685

The Facilities Maintenance fund houses all employees and services related to the maintenance of all City owned property and is charged based on the square footage occupied by each department

Funding Sources

Account Number Charged	Department		Amount
100-1100-3680	City Council	\$	15,800
100-1200-3680	City Manager	\$	14,500
100-1300-3680	City Clerk	\$	9,300
100-1400-3680	Finance	\$	27,800
100-1500-3680	City Treasurer	\$	4,800
100-1800-3680	Human Resources	\$	13,100
110-3100-3680	Police	\$	431,100
110-3200-3680	Fire	\$	263,300
110-4250-3680	Parks	\$	30,600
110-6100-3680	Library	\$	377,100
110-7400-3680	Simpson Center	\$	-
120-1700-3680	Planning	\$	18,000
120-3300-3680	Building	\$	19,700
120-3350-3680	Code Enforcement	\$	8,400
120-4100-3680	Development Engineering	\$	15,600
120-4125-3680	Capital Engineering	\$	46,100
221-4200-3680	Streets	\$	38,300
254-4600-3680	Sewer	\$	9,200
553-4500-3680	Refuse	\$	-
571-9000-3680	Water	\$	115,500
680-1930-3680	IT/Computers-Telephones	\$	11,100
684-4550-3680	Equipment Maintenance	\$	242,400
685-4560-3680	Facility Maintenance	\$	-
686-4150-3680	PW Admin	\$	41,800
	Use of Fund Balance	\$	1,700
Total Funding Sources:		\$	1,755,200

Uses

Account Number	Description		Amount
685-4560-1100	Salaries and Wages	\$	266,000
685-4560-1300	Salaries Overtime	\$	20,000
685-4560-1400	Other Fringe Benefits	\$	8,800
685-4560-1405	PERS Pension	\$	97,300
685-4560-1410	Health Plans	\$	55,700
685-4560-1415	Workers Compensation Contribution	\$	32,240
685-4560-1420	Special Pay	\$	3,800
685-4560-1425	PTO + Holiday	\$	9,900
685-4560-1430	Unemployment Benefits	\$	700
685-4560-2105	Utilities - Electric	\$	425,300
685-4560-2110	Utilities - Water	\$	60,000
685-4560-2115	Utilities - Gas	\$	30,000
685-4560-2200	Telephone/Communication	\$	9,360
685-4560-2250	Office Supplies and Materials	\$	500
685-4560-2400	Contracts and Leases	\$	241,000
685-4560-2450	Maintenance & Operations/ Parts & Supplies	\$	135,000
685-4560-2460	Building Maintenance/Repairs	\$	77,600
685-4560-2560	Training & Education	\$	2,500
685-4560-2623	Vehicle Fuel	\$	9,100
685-4560-2700	Uniforms and Safety Equipment	\$	6,700
685-4560-2710	Professional/Specialized Services	\$	6,500
685-4560-2850	Small Tools	\$	5,000
685-4560-3600	Equipment Replacement	\$	6,800
685-4560-3613	IT/Computers/Telephones	\$	10,000
685-4560-3616	Liability Insurance	\$	27,000
685-4560-3617	Emergency Services	\$	2,500
685-4560-3690	Public Works - Administration	\$	100,800
685-9900-9950	Operating Transfers Out	\$	105,100
Total Uses:		\$	1,755,200

City of Hemet
2018/2019 ANNUAL BUDGET

685 FACILITY MAINTENANCE
4560 FACILITIES (BLDG) MAINTENANCE

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	258,240	270,321	272,500	266,000
1300 SALARIES OVERTIME	13,232	15,647	20,000	20,000
1305 COMP TIME USED	86	420	0	0
1310 COMP TIME PAID	887	2,204	0	0
1400 OTHER FRINGE BENEFITS	10,429	10,995	9,700	8,800
1405 PERS Pension	74,266	77,293	88,600	97,300
1410 HEALTH PLANS	55,918	56,181	55,700	55,700
1415 WORKERS COMP CONTRIBUTION	28,500	28,800	33,300	34,400
1420 Special Pav	1,609	2,123	3,800	3,800
1425 PTO + Holiday	12,367	14,385	7,100	9,900
1430 UNEMPLOYMENT BENEFITS	0	500	900	700
1450 RETIREE MEDICAL PREMIUMS	49,831	48,200	57,200	0
Total SALARIES & FRINGE BENEFITS	505,365	527,069	548,800	496,600
2105 UTILITIES - ELECTRIC	389,900	392,046	425,300	425,300
2110 UTILITIES-WATER	55,389	56,021	60,000	60,000
2115 UTILITIES- GAS	30,702	36,059	30,000	30,000
2200 TELEPHONE/COMMUNICATION	8,693	8,273	9,360	9,360
2250 OFFICE SUPPLIES AND MATERIALS	40	64	500	500
2270 COMPUTER HARDWARE PURCHASES	2,723	1,098	0	0
2400 CONTRACTS.LEASES.RENTS.& TAXES	144,033	169,583	416,000	241,000
2450 MAINT & OPERATIONS/PARTS & SUP	151,914	215,871	136,410	135,000
2460 BUILDING MAINTENANCE/REPAIRS	69,839	60,333	292,310	77,600
2560 TRAINING & EDUCATION	307	0	2,500	2,500
2623 VEHICLE FUEL	6,510	6,727	11,700	9,100
2700 UNIFORMS AND SAFETY EQUIPMENT	3,379	3,374	6,700	6,700
2710 PROFESSIONAL/SPECIALIZED SERV	401,837	300	6,500	6,500
2850 SMALL TOOLS	2,025	593	5,000	5,000
Total OPERATING SUPPLIES & SERVICES	1,267,291	950,342	1,402,280	1,008,560
3600 EQUIPMENT REPLACEMENT	13,296	13,296	13,300	6,800
3612 CITY ATTORNEY	32,604	13,296	33,800	0
3613 IT/COMPUTERS-TELEPHONES	6,300	0	0	10,000
3616 LIABILITY INSURANCE	29,500	37,400	31,000	27,000
3617 EMERGENCY SERVICES	2,304	1,896	2,200	2,500
3690 PUBLIC WORKS-ADMINISTRATION	0	77,208	81,500	100,800
Total INTERNAL SERVICE CHARGES	84,004	143,096	161,800	147,100
Total DEBT SERVICE	0	0	0	0
5300 OTHER IMPROVEMENTS	26,515	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	248,201	19,720	487,140	0
Total CAPITAL OUTLAY	274,716	19,720	487,140	0
Total FACILITIES (BLDG) MAINTENANCE	2,131,376	1,640,227	2,600,020	1,652,260

City of Hemet

Departmental Budget Detail

685 FACILITIES MAINTENANCE
4560 FACILITIES MAINTENANCE

685-4560-2105 UTILITIES - ELECTRIC

City building Utilities (SCE)	\$405,300
CNG Energy	\$20,000
TOTAL:	\$425,300

685-4560-2110 UTILITIES-WATER

City Building Utilities Water/Sewer	\$60,000
TOTAL:	\$60,000

685-4560-2115 UTILITIES- GAS

City Building Utilities (Gas)	\$30,000
TOTAL:	\$30,000

685-4560-2200 TELEPHONE/COMMUNICATION

6 Cellular Phones @ \$50/mo.	\$3,000
Wireless - iPads 7@ \$40/mo	\$3,360
Wireless Other - Cameras/Trackers	\$3,000
TOTAL:	\$9,360

685-4560-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies	\$500
TOTAL:	\$500

City of Hemet

Departmental Budget Detail

685-4560-2400 CONTRACTS, LEASES, RENTS, & TAXES

CNG Station Warranty Contract	\$8,000
Contract (Wash Rack/Grease Traps)	\$8,000
Janitorial Contracts	\$90,000
Pest Control	\$20,000
Elevator Service/Inspection	\$10,000
Fire Extinguisher Service	\$6,000
Floor Mat Rental Service	\$10,000
PROCHEM Services	\$4,000
Riverside County Health Dept. (Fuel tank Permits)	\$7,300
Alarm Services	\$16,500
AQMD Permits/Emission Fees for Generators	\$16,700
Underground Tank Inspections/Repairs	\$9,500
City Buildings Landscape Maintenance Contract	\$27,000
Hazardous Waste Disposal	\$8,000
TOTAL:	\$241,000

685-4560-2450 MAINT & OPERATIONS/PARTS & SUP

Building Parts & Services	\$100,000
Building Materials	\$17,000
Painting Supplies	\$18,000
TOTAL:	\$135,000

685-4560-2460 BUILDING MAINTENANCE/REPAIRS

Repair Costs	\$47,600
City Hall Time/Temperature Marquee	\$30,000
TOTAL:	\$77,600

685-4560-2560 TRAINING & EDUCATION

Safety Training	\$2,500
TOTAL:	\$2,500

685-4560-2623 VEHICLE FUEL

FY1819 FUEL ALLOCATION	\$9,100
TOTAL:	\$9,100

City of Hemet

Departmental Budget Detail

685-4560-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms 5 Employees	\$1,250
Safety Shoes 5 employees @ \$150.00 ea.	\$750
Safety Jacket Replacement/Rain Gear/Rain Boots	\$1,600
T-shirts for 5 employees	\$500
Gloves, Towels, etc...	\$600
Misc Safety Equipment	\$2,000
TOTAL:	\$6,700

685-4560-2710 PROFESSIONAL/SPECIALIZED SERV

Annual Underground Tank Certification - All Tanks	\$6,500
TOTAL:	\$6,500

685-4560-2850 SMALL TOOLS

Small Tools	\$5,000
TOTAL:	\$5,000

Facilities Maintenance

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Facilities Maintenance Manager	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	0.00	0.00	0.00	0.00	0.00
Facilities Maintenance Technician	4.00	4.00	4.00	4.00	4.00
Facilities Services Aide	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Total	6.00	6.00	6.00	6.00	6.00

NOTES:

FY 2014-2015: 1 Facilities Services Aide position eliminated

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWFM	100%	685	4560	Facilities Services Aide	37,962	600	13,807	948	13,426	1,188	67,931
FT	PWFM	10%	571	9000	Facilities Technician	6,376	128	2,342	160	1,343	200	10,547
FT	PWFM	30%	225	8250	Facilities Technician	19,128	383	7,026	479	4,028	599	31,641
FT	PWFM	30%	227	8250	Facilities Technician	19,128	383	7,026	479	4,028	599	31,641
FT	PWFM	30%	685	4560	Facilities Technician	19,128	383	7,026	479	4,028	599	31,641
FT	PWFM	25%	685	4560	Facilities Technician	15,940	319	5,855	399	3,356	499	26,368
FT	PWFM	35%	228	8250	Facilities Technician	22,316	446	8,196	559	4,699	698	36,915
FT	PWFM	40%	571	9000	Facilities Technician	25,504	510	9,367	639	5,370	798	42,188
FT	PWFM	20%	225	8250	Facilities Technician	12,137	360	4,499	306	2,685	380	20,367
FT	PWFM	20%	227	8250	Facilities Technician	12,137	360	4,499	306	2,685	380	20,367
FT	PWFM	60%	685	4560	Facilities Technician	36,412	1,080	13,496	917	8,055	1,140	61,101
FT	PWFM	100%	685	4560	Facilities Technician	56,421	1,425	20,809	1,417	13,426	1,766	95,264
FT	PWFM	100%	685	4560	Facilities Manager	100,175	-	36,395	4,633	13,426	4,738	159,367
Personnel Totals		6.00			Salary & Benefits Totals	\$ 382,765	\$ 6,375	\$ 140,341	\$ 11,719	\$ 80,554	\$ 13,583	\$ 635,337

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PUBLIC WORKS

Administration

DEPARTMENT: 4150

FUND: INTERNAL SERVICES

MISSION STATEMENT

The mission of the Public Works Operations Department is to provide, support, and maintain safe, reliable and cost effective services that promote pride in the City and its staff.

The mission of Public Works Administration is to provide professional administrative support, grant administration, budget administration and policy direction to all Public Works' Department divisions.

ABOUT THE DIVISION

The Public Works Administration Department is dedicated to delivering operational services that provide the City of Hemet community with pride in their City and its work force. The Administration Division provides executive and administrative support and oversight to all other divisions within the Public Works Department. The division manages a total budget of approximately \$20M and provides direction and support for over 75 employees that make up the divisions of Water, Waste Water, Streets, Parks, Lighting and Landscape Maintenance Districts, Storm Drain Maintenance, Fleet Maintenance, Facilities Maintenance and Administration.

Public Works Administration coordinates departmental budget and accounting issues with the City's Finance Department and manages the ongoing federal and state mandated programs. Public Works Administration conducts analysis on projects for both the operations and engineering functions and performs writing and administration of grants. Administration staff coordinates the Park Commission, and serve as liaisons to other agencies such as MSRC, the Watermaster, and WRCOG. Regulatory compliance for environmental permits and programs, and development of various plans, policies, and procedures for the Public Works Departments are also responsibilities of the Administration Division.

<i>EXPENDITURES BY CATEGORY</i>				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	850,641	679,337	713,900	768,500
OPERATING EXPENSES	86,261	100,801	79,700	80,000
INTERNAL SERVICE CHARGES	159,088	161,444	146,000	150,500
CAPITAL OUTLAY	-	13,996	-	-
OPERATING TRANSFERS	-	-	-	99,100
DEPARTMENT REVENUE	(1,075,854)	(926,736)	(948,301)	(1,120,800)
NET DEPARTMENT COST	20,136	28,842	(8,701)	(22,700)

PUBLIC WORKS ADMINISTRATION

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Implemented CarteGraph OMS Facilities Module and moved OMS database to a cloud-hosted platform, increasing efficiency in receiving software version updates and response to troubleshooting requests.
- ✓ Worked with all divisions to review capital needs, future project planning and updates and incorporated them into the City's five year capital improvement plan (CIP) for inclusion in future CIP budgets.
- ✓ Transitioned CarteGraph work order system from in-house hosted database to "cloud" hosted platform, saving time in IT internal services related to system updates, and ensuring that we are always working with the new release and latest features in the work order software.
- ✓ Reorganized Administrative Support personnel functions to assist with critical administrative staff coverage in other departments as necessary.
- ✓ Continued to update our centralized Public Works reference library with the latest policy documents and standard operating procedures updates.
- ✓ Completed review, update and award of several service contracts including landscape maintenance, uniform services, park patrol services, and hazardous waste removal.

2018-2019 KEY GOALS

- Continue to research and pursue alternative funding opportunities for all divisions of Public Works.
- Continue to customize the CarteGraph work order system to meet the reporting needs of all divisions and provide additional administrative cross-training to ensure program use consistency and support succession planning in administration of the system.
- Complete the fiscal feasibility evaluation for the purchase of utility-owned street lights and provide City Council with recommendations.
- Continue monthly monitoring of operations and operational budgets, evaluating for areas of cost savings, and/or revenue generation.
- Complete the update/review of remaining service contracts throughout Public Works divisions not updated in FY17/18.
- Continue to administratively support public education and project management for the implementation of allocation budget-based water rates.

Public Works Administration Fund 686

Allocation Method: Proportionate share of 5 Year average of Expenditure Budget

Funding Sources

Account Number Charged	Department		Amount
110-4250-3690	Parks	\$	53,700
221-4200-3690	Streets	\$	150,400
225-8250-3690	L&LMD	\$	75,200
227-8250-3690 *	Post Prop 218-lighting	\$	5,300
228-8250-3690 *	Post Prop 218-landscape	\$	24,700
228-8265-3690	Heartland	\$	24,900
254-4600-3690	Sewer	\$	59,200
254-4650-3690	Storm Drain	\$	66,700
571-9000-3690	Water	\$	373,500
684-4550-3690	Equipment Maintenance	\$	78,300
685-4560-3690	Facilities Maintenance	\$	100,700
685-0790	CR&R Contract Reimbursement	\$	88,000
Total Funding Sources:		\$	1,100,600

Uses

Account Number	Description		Amount
686-4150-1100	Salaries and Wages	\$	416,700
686-4150-1300	Salaries Overtime	\$	18,400
686-4150-1400	Other Fringe Benefits	\$	19,300
686-4150-1405	PERS Pension	\$	163,200
686-4150-1410	Health Plans	\$	66,200
686-4150-1415	Workers Compensation Contribution	\$	46,800
686-4150-1420	Special Pay	\$	12,600
686-4150-1425	PTO + Holiday	\$	24,300
686-4150-1430	Unemployment Benefits	\$	900
686-4150-2200	Telephone/Communication	\$	4,500
686-4150-2220	Advertising and Publications	\$	800
686-4150-2250	Office Supplies and Materials	\$	18,000
686-4150-2270	Computer Hardware Purchases	\$	2,000
686-4150-2400	Contracts, Leases, Rents & Taxes	\$	28,800
686-4150-2450	Maintenance & Operations/ Parts & Supplies	\$	900
686-4150-2560	Training & Education	\$	22,100
686-4150-2623	Vehicle Fuel	\$	1,400
686-4150-2700	Uniforms and Safety Equipment	\$	500
686-4150-2710	Professional/Specialized Services	\$	-
686-4150-2801	CA Beverage Container Recycle	\$	-
686-4150-2850	Small Tools	\$	1,000
686-4150-3613	IT/Computers/Telephones	\$	86,800
686-4150-3616	Liability Insurance	\$	12,800
686-4150-3617	Emergency Services	\$	1,300
686-4150-3622	Vehicle Maintenance	\$	6,900
686-4150-3680	Facilities Maintenance	\$	41,800
686-9900-9950	Operating Transfers Out	\$	102,600
Total Uses:		\$	1,100,600

City of Hemet
2018/2019 ANNUAL BUDGET

686 PW ADMINISTRATION
4150 PUBLIC WORKS ADMINISTRATION

<u>Account Number</u>	<u>2016</u> <u>Actuals</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Amended</u>	<u>2019 Council</u> <u>Approved</u>
1100 SALARIES & WAGES	443,068	351,721	337,400	416,700
1200 SALARIES PART TIME	0	0	34,357	0
1300 SALARIES OVERTIME	8,790	18,643	18,400	18,400
1400 OTHER FRINGE BENEFITS	24,386	20,776	17,000	19,300
1405 PERS Pension	135,191	108,580	123,200	163,200
1410 HEALTH PLANS	74,750	53,428	52,800	66,200
1415 WORKERS COMP CONTRIBUTION	48,200	36,800	47,700	46,800
1420 Special Pav	6,651	6,626	11,400	12,600
1425 PTO + Holiday	25,323	20,563	22,200	24,300
1430 UNEMPLOYMENT BENEFITS	0	600	900	1,000
1450 RETIREE MEDICAL PREMIUMS	84,282	61,600	81,900	0
Total SALARIES & FRINGE BENEFITS	850,641	679,337	747,257	768,500
2200 TELEPHONE/COMMUNICATION	3,597	3,240	4,500	4,500
2220 ADVERTISING AND PUBLICATIONS	147	55	800	800
2250 OFFICE SUPPLIES AND MATERIALS	12,331	16,545	18,000	18,000
2270 COMPUTER HARDWARE PURCHASES	545	2,325	2,000	2,000
2400 CONTRACTS.LEASES.RENTS.& TAXES	24,502	9,443	28,300	28,800
2450 MAINT & OPERATIONS/PARTS & SUP	721	3-	900	900
2560 TRAINING & EDUCATION	209	27,625	32,291	22,100
2623 VEHICLE FUEL	476	1,899	1,100	1,400
2700 UNIFORMS AND SAFETY EQUIPMENT	120	0	500	500
2710 PROFESSIONAL/SPECIALIZED SERV	14,304	33,741	6,675	0
2801 CA BEVERAGE CONTAINER RECYCLE	29,309	5,931	31,675	0
2850 SMALL TOOLS	0	0	1,000	1,000
Total OPERATING SUPPLIES & SERVICES	86,261	100,801	127,741	80,000
3612 CITY ATTORNEY	17,796	15,996	16,200	0
3613 IT/COMPUTERS-TELEPHONES	82,296	81,516	68,100	87,200
3616 LIABILITY INSURANCE	16,100	20,700	13,900	13,200
3617 EMERGENCY SERVICES	1,200	1,032	1,000	1,300
3622 VEHICLE MAINT & REPAIRS	4,596	3,000	5,700	7,000
3680 FACILITY MAINTENANCE	37,100	39,200	41,100	41,800
Total INTERNAL SERVICE CHARGES	159,088	161,444	146,000	150,500
5300 OTHER IMPROVEMENTS	0	13,996	85,768	0
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	18,707	0
Total CAPITAL OUTLAY	0	13,996	104,475	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total PUBLIC WORKS ADMINISTRATION	1,095,990	955,578	1,125,473	999,000

City of Hemet

Departmental Budget Detail

686 PW ADMINISTRATION
 4150 PUBLIC WORKS ADMINISTRATION

686-4150-2200 TELEPHONE/COMMUNICATION

Cellular Telephones and Wireless	\$3,400
Cellular Phone/Pager for Call-Out Vehicle	\$1,100
TOTAL:	\$4,500

686-4150-2220 ADVERTISING AND PUBLICATIONS

Advertising - Bids	\$800
TOTAL:	\$800

686-4150-2250 OFFICE SUPPLIES AND MATERIALS

Stamps	\$1,200
Direct Purchase	\$13,800
Plotter Supplies	\$3,000
TOTAL:	\$18,000

686-4150-2270 COMPUTER HARDWARE PURCHASES

Tablet Purchase - CarteGraph OMS	\$2,000
TOTAL:	\$2,000

686-4150-2400 CONTRACTS,LEASES,RENTS,& TAXES

Ricoh Aficio Copier Lease & Maintenance - Yard	\$5,300
Pitnew Bowes - Postage Machine Lease	\$800
Pitney Bowes Meter and Scale Maintenance	\$400
Platt Ridge Repeater Permit	\$3,800
CarteGraph - Additional Licensing (GIS/ESRI)	\$8,500
HHW from various divisions	\$10,000
TOTAL:	\$28,800

686-4150-2450 MAINT & OPERATIONS/PARTS & SUP

Misc Parts and Supplies	\$400
Microsoft Project License	\$500
TOTAL:	\$900

City of Hemet

Departmental Budget Detail

686-4150-2560 TRAINING & EDUCATION

APWA Dues	\$600
Training Workshops (Traffic, Microsoft, Etc...)	\$1,500
Cartegraph OMS training/follow up & customization	\$20,000
TOTAL:	\$22,100

686-4150-2623 VEHICLE FUEL

FY1819 FUEL ALLOCATION	\$1,400
TOTAL:	\$1,400

686-4150-2700 UNIFORMS AND SAFETY EQUIPMENT

Office Safety Items	\$500
TOTAL:	\$500

686-4150-2850 SMALL TOOLS

Miscellaneous	\$1,000
TOTAL:	\$1,000

Public Works Administration

Budgeted Positions by Home Department

Department Personnel	2014-15 Budgeted	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed
Public Works Director	1.00	1.00	1.00	1.00	1.00
Environmental Services Manager	1.00	1.00	1.00	0.00	0.00
Refuse Superintendent	1.00	1.00	1.00	1.00	1.00
Management Assistant	0.00	0.00	0.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	2.00
Executive Analyst	0.00	0.00	0.00	1.00	1.00
Equipment Mechanic	1.00	1.00	0.00	0.00	0.00
IT Tech II	0.65	0.65	0.00	0.00	0.00
Office Specialist Confidential	1.00	1.00	1.00	1.00	1.00
Clean City Youth Maint. Aide	0.00	0.00	0.00	0.00	0.00
Public Works Administration Total	6.65	6.65	5.00	6.00	6.00

NOTES:

FY 2018-2019: Moved Mgmt. Asst. from PW Admin. To Water; Moved Admin. Asst. from Water to PW Admin.

FY 2017-2018: Eliminated Environmental Svcs. Mgr. and added Management Asst.

FY 2017-2018: Transfer Executive Analyst from Water to PW Admin

FY 2016-2017: Transfer IT Tech II position from PWWater 35% / PWAdmin 65% to IT Department

FY 2016-2017: Transfer Equipment Mechanic position from PW Admin to PW Equipment Maintenance

FY 2014-2015: Transfer IT Tech II position from IT Department to PWWater 35% / PWAdmin 65%

FY 2014-2015: Equipment Mechanic position transferred from Equipment Maintenance to Public Works Administration

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWADM	100%	686	4150	Executive Analyst	69,291	1,200	25,182	3,222	13,426	3,277	115,598
FT	PWADM	100%	686	4150	Administrative Assistant	61,134	1,800	22,438	2,853	13,426	2,892	104,543
FT	PWADM	100%	686	4150	Office Specialist CONF	41,181	1,200	14,976	1,922	13,426	1,948	74,653
FT	PWADM	100%	686	4150	PW Director Operations	139,800	7,200	62,485	6,405	12,526	11,254	239,669
FT	PWADM	100%	686	4150	Refuse Superintendent	105,246	1,200	38,236	4,885	13,426	4,978	167,971
FT	PWADM	100%	571	9000	Administrative Assistant	54,130	1,200	19,677	2,521	13,426	2,560	93,514
Personnel Totals		6.00			Salary & Benefits Totals	\$ 470,783	\$ 13,800	\$ 182,994	\$ 21,807	\$ 79,654	\$ 26,909	\$ 795,948

OPEB

(Other Post-Employment Benefits)

DEPARTMENT: 2150

FUND: 689

ABOUT THE DEPARTMENT

The OPEB (Other Post Employment Benefits) fund was created to track the ongoing expenses of retiree health insurance, and when feasible, accumulate reserves for future costs.

EXPENDITURES BY CATEGORY				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	5,266	-	-	-
OPERATING EXPENSES	3,642,613	4,069,351	3,831,100	4,294,100
INTERNAL SERVICE CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TOTAL	3,647,879	4,069,351	3,831,100	4,294,100

Retiree Medical (OPEB) Fund 689

Allocation Method: Retainer based on percentage of total budget. Litigation based on historical use related to each department

Funding Sources

All Accounts listed below are operating transfers from each contributing fund

Account Number Charged	Department	Amount
100-9900-9950	General Fund Administration	\$ 217,500
110-9900-9950	General Fund	\$ 2,313,900
120-9900-9950	Community Development	\$ 324,800
221-9900-9950	Gas Tax/Streets Fund	\$ 176,000
225-9900-9950	Pre-Prop 218 L&LMD	\$ 32,900
227-9900-9950	Post Prop 218 Lighting Fund	\$ 8,800
228-9900-9950	Post Prop 218 Landscape Fund	\$ 69,100
234-9900-9950	Public Safety CFD	\$ 48,300
254-9900-9950	Sewer and Storm Drain Fund	\$ 126,800
571-9900-9950	Water Fund	\$ 310,900
680-9900-9950	Administrative Services/ I.T.	\$ 62,000
683-9900-9950	Liability Insurance Fund	\$ 10,700
684-9900-9950	Vehicle Maintenance Fund	\$ 73,200
685-9900-9950	Facilities Maintenance Fund	\$ 56,900
686-9900-9950	PW Administration Fund	\$ 77,400
	Use of Fund Balance	\$ 384,800
Total Funding Sources:		\$ 4,294,000

Uses

Account Number	Description	Amount
689-2150-2400	Retiree Medical Premiums	\$ 4,012,000
689-2150-2500	Dental/Vision Insurance Claims	\$ 210,000
689-2150-2501	Retiree Medical Gap Plan	\$ 25,000
689-2150-2710	Professional/Specialized Services	\$ 47,000
Total Uses:		\$ 4,294,000

City of Hemet
2018/2019 ANNUAL BUDGET

689 OPEB-OTHER POST EMPLOYMENT BENEFITS
2150 DENTAL/VISION/MEDICAL INS

<u>Account Number</u>	<u>2016</u> <u>Actuals</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Amended</u>	<u>2019 Council</u> <u>Approved</u>
1250 TEMPORARY AGENCY STAFF	5,266	0	0	0
Total SALARIES & FRINGE BENEFITS	5,266	0	0	0
2400 RETIREE MEDICAL PREMIUMS	3,405,324	3,784,924	3,756,200	4,012,100
2500 DENTAL/VISION INSURANCE CLAIMS	199,713	204,807	210,000	210,000
2501 RETIREE MEDICAL GAP PLAN	16,647	22,862	22,000	25,000
2710 PROFESSIONAL/SPECIALIZED SERV	20,929	56,758	56,097	47,000
Total OPERATING SUPPLIES & SERVICES	3,642,613	4,069,351	4,044,297	4,294,100
Total DENTAL/VISION/MEDICAL INS	3,647,879	4,069,351	4,044,297	4,294,100
Total OPEB-OTHER POST EMPLOYMENT BI	3,647,879	4,069,351	4,044,297	4,294,100

City of Hemet

Departmental Budget Detail

689 OPEB-OTHER POST EMPLOYMENT BENEFITS
2150 DENTAL/VISION/MEDICAL INS

689-2150-2400 RETIREE MEDICAL PREMIUMS

Kaiser Retiree medical premiums	\$733,600
Aetna Retiree Medical premiums	\$2,813,400
Other Retiree Medical Premiums	\$38,100
OPEB Trust Contribution	\$200,000
Payment in lieu of medical insurance	\$227,000
TOTAL:	\$4,012,100

689-2150-2500 DENTAL/VISION INSURANCE CLAIMS

Dental/Vision insurance claims.	\$210,000
TOTAL:	\$210,000

689-2150-2501 RETIREE MEDICAL GAP PLAN

Medical Gap Plan	\$25,000
TOTAL:	\$25,000

689-2150-2710 PROFESSIONAL/SPECIALIZED SERV

Admin Fees for Dental/Vision Plans	\$47,000
TOTAL:	\$47,000



UNEMPLOYMENT BENEFITS

**City of Hemet
2018/2019 ANNUAL BUDGET**

690 2375	UNEMPLOYMENT BENEFITS UNEMPLOYMENT BENEFITS				
<i>Account Number</i>		<i>2016 Actuals</i>	<i>2017 Actuals</i>	<i>2018 Amended</i>	<i>2019 Council Approved</i>
2600	UNEMPLOYMENT CLAIMS	48,513	41,787	50,000	50,000
Total	OPERATING SUPPLIES & SERVICES	48,513	41,787	50,000	50,000
Total	UNEMPLOYMENT BENEFITS	48,513	41,787	50,000	50,000
Total	UNEMPLOYMENT BENEFITS	48,513	41,787	50,000	50,000

City of Hemet

Departmental Budget Detail

690 UNEMPLOYMENT BENEFITS

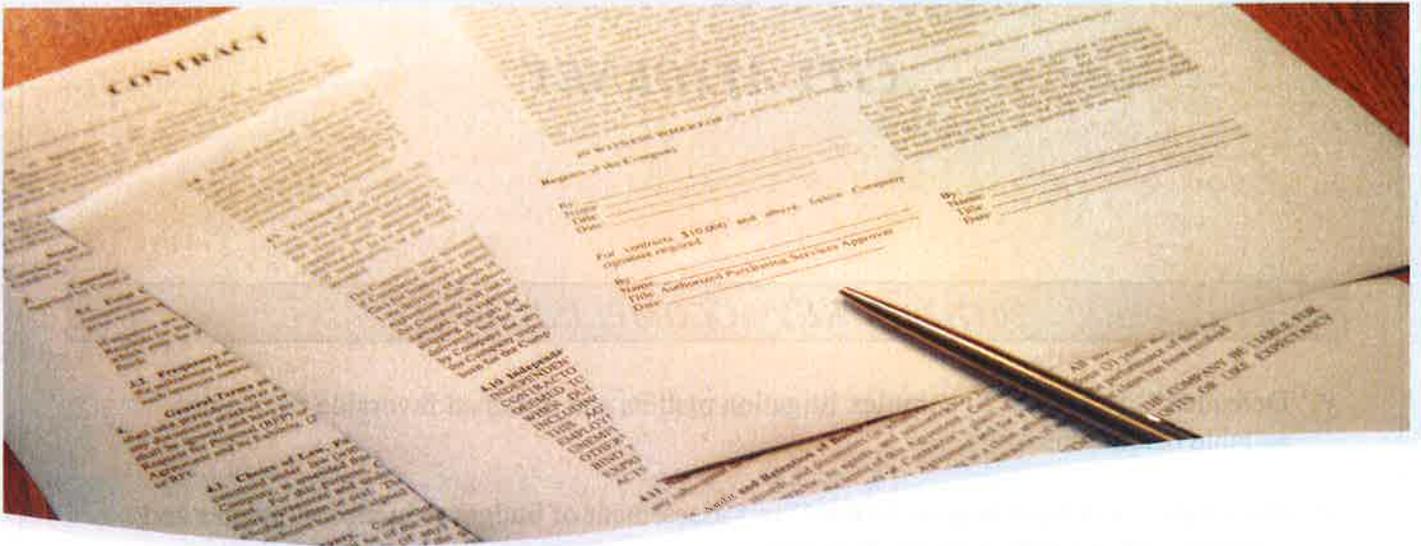
2375 UNEMPLOYMENT BENEFITS

690-2375-2600 UNEMPLOYMENT CLAIMS

Unemployment Insurance Claims

	\$50,000
TOTAL:	<u>\$50,000</u>

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CITY ATTORNEY

DEPARTMENT: 1600

FUND: GENERAL

MISSION STATEMENT

To serve the legal needs of the City in a timely, effective and efficient manner and to protect the legal interests of the City in accordance with adopted Council policies and directives.

ABOUT THE DEPARTMENT

The Office of the City Attorney provides comprehensive legal services for the City Council, City Manager, and City Departments, handling general legal advice, the review and drafting of contracts, ordinances and resolutions, and legal research. As needed, the City Attorney's Office represents the City in litigation, contract negotiations, and before administrative bodies, and assists with the handling of personnel matters and labor negotiations. At present, the law firm of Burke Williams & Sorensen, LLP contracts with the City to provide City Attorney services. Eric S. Vail, a partner Burke, Williams & Sorensen, LLP serves as the City Attorney. The City Attorney and his Office report directly to the City Council.

<i>EXPENDITURES BY CATEGORY</i>				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERSONNEL	-	-	-	-
OPERATING EXPENSES	1,788,247	1,533,749	1,000,000	1,150,000
INTERNAL SERVICE CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	-	(1,150,000)
NET DEPARTMENT COST	1,788,247	1,533,749	1,000,000	-

CITY ATTORNEY

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Defended City in over 20 complex litigation matters and obtained favorable results or suitable resolutions.
- ✓ Provided critical legal support to the City's assessment of budget reduction strategies and potential revenue enhancement measures.
- ✓ Provided support to Code Enforcement and Restore Our Community Strategy team resulting in removal of several illegal medical marijuana dispensaries and other chronic code violation properties.
- ✓ Represented the City in complex negotiations with many of its collective bargaining groups through a time of financial difficulty.
- ✓ Managed overall legal services for the City within Council approved budget parameters.

2018-2019 KEY GOALS

- Provide efficient, high quality and responsive legal services to the City Council, City Manager, and City Departments.
- Assist the City in reducing its liability and monetary exposure through proactive risk management and litigation result based training.
- Act in a supporting role to the City's lead labor negotiator and to the Administrative Services Director on personnel issues.
- Help the City Manager and Executive Team to find creative and innovative solutions to cost constraint and revenue enhancement.

City Attorney Fund 691

Allocation Method: Retainer based on percentage of total budget. Litigation based on historical use related to each department

Funding Sources

All Accounts listed below are operating transfers from each contributing fund

Account Number Charged	Department	Amount
100-9900-9950	General Fund Administration	\$ 51,700
110-9900-9950	General Fund	\$ 490,200
120-9900-9950	Community Development	\$ 68,900
221-9900-9950	Gas Tax/Streets Fund	\$ 76,300
225-9900-9950	Pre-Prop 218 L&LMD	\$ 24,700
228-9900-9950	Post Prop 218 Landscape Fund	\$ 10,400
254-9900-9950	Sewer and Storm Drain Fund	\$ 55,200
571-9900-9950	Water Fund	\$ 198,500
680-9900-9950	Administrative Services/ I.T.	\$ 50,800
683-9900-9950	Liability Insurance Fund	\$ 16,900
684-9900-9950	Vehicle Maintenance Fund	\$ 36,900
685-9900-9950	Facilities Maintenance Fund	\$ 45,600
686-9900-9950	PW Administration Fund	\$ 21,700
692-9900-9950	Emergency Services Fund	\$ 2,200
Total Funding Sources:		\$ 1,150,000

Uses

Account Number	Description	Amount
691-1600-2710	Professional/Specialized Services	\$ 408,000
691-1600-2755	Litigation/Special Projects	\$ 742,000
Total Uses:		\$ 1,150,000

**City of Hemet
2018/2019 ANNUAL BUDGET**

691 1600	CITY ATTORNEY CITY ATTORNEY				
<i>Account Number</i>		<i>2016 Actuals</i>	<i>2017 Actuals</i>	<i>2018 Amended</i>	<i>2019 Council Approved</i>
2710	PROFESSIONAL/SPECIALIZED SERV	396.313	395.183	500.000	408.000
2721	OUTSIDE ATTORNEY FEES	51.547	0	0	0
2755	LITIGATION/SPECIAL PROJECTS	1.340.387	1.138.566	500.000	742.000
Total	OPERATING SUPPLIES & SERVICES	1,788,247	1,533,749	1,000,000	1,150,000
Total	CITY ATTORNEY	1,788,247	1,533,749	1,000,000	1,150,000
Total	CITY ATTORNEY	1,788,247	1,533,749	1,000,000	1,150,000

City of Hemet

Departmental Budget Detail

691 CITY ATTORNEY
1600 CITY ATTORNEY

691-1600-2710 PROFESSIONAL/SPECIALIZED SERV

Retainer and Reimbursable fees

\$408,000
TOTAL: \$408,000

691-1600-2755 LITIGATION/SPECIAL PROJECTS

Litigation

\$742,000
TOTAL: \$742,000

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FIRE/EMS SERVICES DEPARTMENT

Emergency Management Services

DEPARTMENT: 3500

FUND: ADMINISTRATIVE SERVICES

MISSION STATEMENT

The City of Hemet Emergency Management Services Mission is to provide a comprehensive and integrated emergency management system that coordinates city and community resources to protect lives, property and the environment through mitigation, preparedness, response and recovery from all natural and man-made hazards that may impact our City.

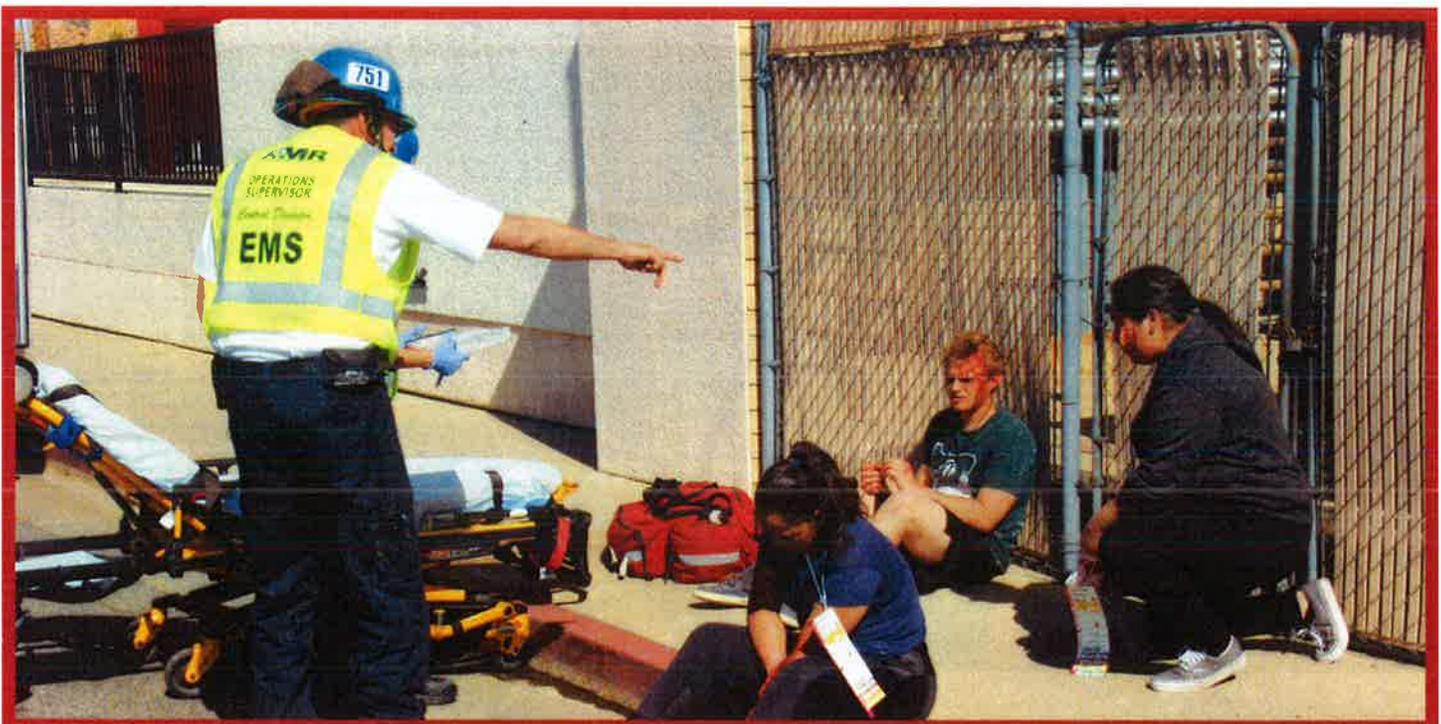


ABOUT THE DEPARTMENT

The goals and objectives of Emergency Management are to develop, implement and maintain disaster preparedness, risk reduction and emergency operations within the city. Emergency Management is responsible for coordinating with community partners, the Riverside County Operational Area, California Office of Emergency Services and the Department of Homeland Security Federal Emergency Management Agency in all mutual aid and emergency response needs. Emergency Management ensures that the city's Emergency Operations Center (EOC) is able to provide uninterrupted communication with outside jurisdictions and agencies at all times. The Emergency Services Department continues to maintain, enhance and grow our volunteer base under various programs, including FIRECORPS and Community Emergency Response Team (CERT). CERT consists of over 600 volunteers trained in emergency preparedness, fire suppression, first aid and shelter management. The CERT program trains between 60-100 residents throughout the year by certified and skilled instructors.

Emergency Management maintains the City of Hemet's EOP, LHMP, Terrorism Annex, and is responsible for any grants under the Emergency Services Department, including the State Homeland Security Program (SHSP) and Emergency Management Performance Grant (EMPG).

<i>EXPENDITURES BY CATEGORY</i>				
CATEGORY	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 AMENDED	2018-19 PROPOSED
PERS ONNEL	33,281	37,766	44,300	53,000
OPERATING EXPENSES	13,621	13,742	30,000	30,000
INTERNAL SERVICE CHARGES	2,900	2,300	3,400	1,300
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	-	-
NET DEPARTMENT COST	49,802	53,808	77,700	84,300



EMERGENCY SERVICES

2017-2018 KEY ACCOMPLISHMENTS

- ✓ Obtained a variety of grants to fund our Emergency Operations Center (EOC).
- ✓ Obtained grant funding for Community Emergency Response Teams (CERT) and provided classes to the community to enhance the safety and security of our residents. We currently have over three hundred members (300+) trained in CERT in our city
- ✓ Provided presentations to the local communities and businesses in the use of fire extinguishers, smoke detectors, fire safety, evacuation or shelter in place instructions, and the function of C.E.R.T. within the communities.
- ✓ Maintain the Emergency Operations Center (EOC) in a ready condition.
- ✓ Revised Emergency Operation Center Standard Operation Guide
- ✓ Improved storage and material organization in the EOC
- ✓ Full Scale Fire Evacuation Exercise at Hemet Valley Medical Center

2018-2019 KEY GOALS

The Emergency Services Department is responsible for ensuring that the City of Hemet employees and citizens are prepared for and able to recovery from any disaster. The goals are as follows:

- Hold a minimum of (3) CERT classes a year
- Reestablish CERT teams in the city
- Revise Emergency Plans (LHMP, EOP, and Mass Notification SOG)
- Apply for and maintain any grants that would enhance the capabilities of department and city, as a whole to respond to and recovery from natural or man made disasters
- Attend all Operational Area meetings, training, and exercises
- Hold all EOC specific training and make available to all essential employees (Position Training, WEB EOC Training, Incident Action Plan training, and Senior Official Workshop).
- Hold a minimum of (1) TTX for the City of Hemet employees
- Hold a minimum of (1) Full Scale Exercise

Emergency Services Fund 692

Allocation Method: Based on 5 Year average of proportionate share of total budget
These budgets do not include any ISF or capital but do include Op Trans (in) out

Funding Sources

Account Number Charged	Department	Amount
100-1100-3617	City Council	\$ 300
100-1200-3617	City Manager	\$ 1,100
100-1300-3617	City Clerk	\$ 400
100-1400-3617	Finance	\$ 1,600
100-1500-3617	City Treasurer	\$ -
100-1800-3617	Human Resources	\$ 700
110-3100-3617	Police	\$ 27,000
110-3200-3617	Fire	\$ 14,900
110-3225-3617	Fire Prevention	\$ 300
110-4250-3617	Parks	\$ 1,400
110-6100-3617	Library	\$ 1,500
110-7400-3617	Simpson Center	\$ -
120-1700-3617	Planning	\$ 1,600
120-3300-3617	Building	\$ 1,600
120-3350-3617	Code Enforcement	\$ 1,300
120-4100-3617	Development Engineering	\$ 800
120-4125-3617	Capital Engineering	\$ 700
120-8500-3617	Economic Development	\$ 400
221-4200-3617	Streets	\$ 4,200
225-8250-3617	L&LMD	\$ 1,500
228-8250-3617	L&LMD - Post 218	\$ 700
228-8265-3617	L&LMD Heartland	\$ 800
254-4600-3617	Sewer	\$ 1,800
254-4650-3617	Storm Drain Maintenance	\$ 3,500
571-9000-3617	Water	\$ 9,400
680-1930-3617	IT/Computers-Telephones	\$ 2,600
684-4550-3617	Equipment Maintenance	\$ 1,700
685-4560-3617	Facility Maintenance	\$ 2,500
686-4150-3617	PW Admin	\$ 1,300
Total Funding Sources:		\$ 85,600

Uses

Account Number	Description	Amount
692-3500-1100	Salaries and Wages	\$ 30,000
692-3500-1300	Salaries Overtime	\$ -
692-3500-1400	Other Fringe Benefits	\$ 1,400
692-3500-1405	PERS Pension	\$ 9,000
692-3500-1410	Health Plans	\$ 6,700
692-3500-1415	Workers Compensation Contribution	\$ 3,600
692-3500-1420	Special Pay	\$ 600
692-3500-1425	PTO + Holiday	\$ 1,400
692-3500-2450	Maintenance & Operations/Parts & Supplies	\$ 30,000
692-3500-3616	Liability Insurance	\$ 1,300
692-9900-9950	Operating Transfers Out	\$ 1,600
Total Uses:		\$ 85,600

City of Hemet
2018/2019 ANNUAL BUDGET

692 EMERGENCY SERVICES
3500 EMERGENCY SERVICES

Account Number	2016 Actuals	2017 Actuals	2018 Amended	2019 Council Approved
1100 SALARIES & WAGES	0	13,287	28,500	30,000
1200 SALARIES PART TIME	0	14,849	0	0
1400 OTHER FRINGE BENEFITS	0	1,983	1,400	1,400
1405 PERS Pension	0	3,822	9,000	9,000
1410 HEALTH PLANS	0	225	500	6,700
1415 WORKERS COMP CONTRIBUTION	0	3,600	3,300	3,900
1420 Special Pav	0	0	600	600
1425 PTO + Holiday	0	0	1,000	1,400
Total SALARIES & FRINGE BENEFITS	0	37,766	44,300	53,000
2450 MAINT & OPERATIONS/PARTS & SUP	0	13,742	30,000	30,000
Total OPERATING SUPPLIES & SERVICES	0	13,742	30,000	30,000
3612 CITY ATTORNEY	0	600	1,600	0
3616 LIABILITY INSURANCE	0	1,700	1,800	1,300
Total INTERNAL SERVICE CHARGES	0	2,300	3,400	1,300
Total CAPITAL OUTLAY	0	0	0	0
Total EMERGENCY SERVICES	0	53,808	77,700	84,300
Total EMERGENCY SERVICES	0	53,808	77,700	84,300

City of Hemet

Departmental Budget Detail

692 EMERGENCY SERVICES
3500 EMERGENCY SERVICES

692-3500-2450 MAINT & OPERATIONS/PARTS & SUP

Satellite Internet Service	\$3,000
Reverse 911 Annual maint/data	\$8,500
Web EOC Software Annual Maintenance	\$9,000
WatchGuard Firewall Annual Maint	\$1,000
Deep Freez Annual Maintenance	\$300
Satellite Telephone Annual Service	\$2,400
EOP Parts and Supplies	\$4,000
Direct TV/EOC	\$900
Time Warner Cable	\$900
TOTAL:	\$30,000



HEARTLAND 2006 REFUNDING BOND

**City of Hemet
2018/2019 ANNUAL BUDGET**

**788 HEARTLAND 2006 REFUNDING
8860 1999-1 Heartland CFD**

<u>Account Number</u>	<u>2016 Actuals</u>	<u>2017 Actuals</u>	<u>2018 Amended</u>	<u>2019 Council Approved</u>
2710 PROFESSIONAL/SPECIALIZED SERV	19,673	16,349	20,655	20,000
Total OPERATING SUPPLIES & SERVICES	19,673	16,349	20,655	20,000
4100 DEBT SERVICE PRINCIPAL PAYMENT	345,000	360,000	375,000	395,000
4200 DEBT SERVICE INTEREST PAYMENT	389,325	373,988	357,800	340,900
4300 FISCAL AGENT ADMINISTRATION	2,650	3,281	5,000	5,000
Total DEBT SERVICE	736,975	737,269	737,800	740,900
Total 1999-1 Heartland CFD	756,648	753,618	758,455	760,900
Total HEARTLAND 2006 REFUNDING	756,648	753,618	758,455	760,900



**CITY OF HEMET
Hemet, California
RESOLUTION NO. 4819**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HEMET, CALIFORNIA, ADOPTING THE BUDGET AND
APPROVING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2018, AND ENDING JUNE 30, 2019**

The City Council of the City of Hemet does resolve as follows:

SECTION 1. The budget for the City of Hemet ("BUDGET") for the fiscal year commencing July 1, 2018, and ending June 30, 2019 as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved and adopted as the budget of the City of Hemet for said fiscal year. A copy of said budget is hereby ordered filed in the office of the City Clerk and shall be certified by the City Clerk as having been adopted by this resolution.

SECTION 2. From the effective date of said budget, the total amount as stated therein for each departmental activity account in the operating budget shall be, and is appropriated subject to expenditure pursuant to all applicable ordinances of the City and the statutes of the State. The budget may be reallocated by the City Manager providing there is no change in the total appropriations within any fund as authorized by the City Council.

SECTION 3. At the close of the fiscal year unexpended appropriations in the operating budget will be encumbered as necessary to underwrite the expense of outstanding purchase commitments. Unexpended appropriations for authorized but uncompleted projects as approved by the City Council may be carried forward to the next succeeding budget upon approval of the City Manager.

SECTION 4. Total appropriations within funds will be increased only by amendment of the budget by motion of the City Council.

SECTION 5. The City Manager may reduce expenditure appropriations within funds as a method of fiscal control, and the Finance Director may decrease revenue estimates to reflect economic change during the fiscal period.

SECTION 6. The Finance Director is hereby authorized to transfer monies in accordance with the interfund transfers listed in said budget, and to transfer monies to cover operational expenditures of the City through transfers of funds in such amounts, and at such times during the fiscal year as may be determined necessary to the competent operation and control of City business or to provide for adequate cash flow, except that no such transfer shall be made in contravention of State law or City ordinances.

1
2 SECTION 7. The following operating budget amounts are hereby authorized for Fiscal Year
3 2018-19 within the departments by fund. (Attachment A)
4

5 SECTION 8. Section 7910 of the California Government Code provides for a formal spending
6 limit. The spending limitation for the fiscal year 2018-19 totals \$104,259,080 based on
7 population growth and change in California per capita personal income. The option of using the
8 percentage change in the local assessment roll due to the addition of local non-residential new
9 constructing has not been used. The 2018-19 budget subject to the spending limit is
10 \$42,034,660 and, therefore, below the limit. (Attachment B)
11

12 SECTION 9. The City Manager is hereby authorized to appropriate budget in the HOME Funds
13 as program income is paid to the City in order for the City to re-loan these funds to qualified
14 homeowners.
15

16 SECTION 10. Adjustments made by the City Council during the budget hearing and
17 documented in the minutes for this action will be incorporated within the final printed budget
18 document. The City Manager is hereby authorized to approve any corrections in the budget
19 document that are clerical in nature.
20

21 SECTION 11. The City Clerk shall certify to the adoption of this resolution.
22
23
24

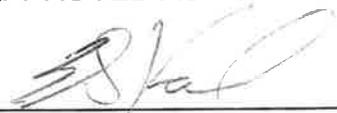
25 PASSED, APPROVED, AND ADOPTED this 26th day of June, 2018.
26
27

28
29
30 
31 Michael Perciful, Mayor
32

33
34 ATTEST:

35
36 
37 Sarah McComas, City Clerk
38
39
40

APPROVED AS TO FORM:


Eric S. Vail, City Attorney

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State of California)
County of Riverside)
City of Hemet)

I, Sarah McComas, City Clerk of the City of Hemet, do hereby certify that the foregoing Resolution is the actual Resolution adopted by the City Council of the City of Hemet and was passed at a regular meeting of the City Council on the 26th day of June, 2018 by the following vote:

AYES: **Council Members Brown, Krupa and Wright**
NOES: **Mayor Pro Tem Meyer and Mayor Perciful**
ABSTAIN:
ABSENT:


Sarah McComas, City Clerk



**CITY OF HEMET
Hemet, California
ORDINANCE NO. 1880**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEMET, CALIFORNIA, AMENDING DIVISION 7 "RESERVE FUND BALANCE REQUIREMENTS" TO ARTICLE V "FINANCE" OF CHAPTER 2 "ADMINISTRATION" OF THE HEMET MUNICIPAL CODE.

WHEREAS, to ensure adequate fiscal resources and stable delivery of City services during emergency events or severe economic downturns the City desires to establish a General Fund reserve requirements and,

WHEREAS, to ensure fiscal prudence and responsibility the City desires to also establish criteria for use of General Fund reserves, and,

WHEREAS, the City adopted Ordinance No. 1848 incorporating these requirements and criteria in the City of Hemet Municipal Code.

WHEREAS, the City has reviewed these requirements and intends to make amendments to establish more appropriate requirements and criteria.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HEMET HEREBY ORDAINS AS FOLLOWS:

SECTION 1: Amend Division 7 "Reserve Fund Balance Requirements" to Article V "Finance" of Chapter 2 "Administration" of the Hemet Municipal Code.

The City Council hereby amends Division 7 "Reserve Fund Balance Requirements" which shall read as follows:

"Division 7"

RESERVE FUND BALANCE REQUIREMENTS

24-50: PURPOSE

24-51: DEFINITIONS

1 24-52: RESERVE FUNDS

2 24-53 to 24-59 Reserved

3 **24-50: PURPOSE**

4
5 The purpose of this Division 7 is to enable the City to engage in realistic long-
6 term planning, assist in development of annual budgets, and to guide the city in prudent
7 use of resources and to maintain sound fiscal management policies. This Division
8 7 aims to assist the City in achieving the following objectives:
9

- 10
11 1. Build adequate reserves.
12 2. Establish sound fiscal reserve policies.
13 3. Help the City to reach its short-term and long-term financial obligations.
14 4. Establish a periodic review of the City's fund balances and reserves.
15 5. Enhance the City's credit rating.
16

17 To achieve these purposes and objectives, the City will establish a reserve fund
18 balance account that will allow for funding of emergencies, contingencies, liabilities
19 and planned major capital projects. The goal is to maintain adequate financial
20 reserves so that in times of economic downturns and annual revenue fluctuations,
21 the City can continue to provide essential city services and meet expenditure
22 obligations.
23

24 **24-51: DEFINITIONS**

25
26 For the purposes of this Division 7, the following terms shall have the following
27 meanings:
28

29 **(a) "Emergency"** shall mean, in accordance with Section 26-2, the actual or
30 threatened existence of conditions of disaster or of extreme peril to the safety of
31 persons and property within the city caused by such conditions as air pollution, fire,
32 flood, storm, epidemic, riot or earthquake, or other conditions, including conditions
33 resulting from a labor controversy, which conditions are or are likely to be beyond the
34 control of the services, personnel, equipment and facilities of the city, requiring the
35 combined forces of other political subdivisions to combat.
36

37 **(b) "Fiscal Emergency"** shall mean the occurrence of any one or more of the
38 following:
39

40 (1) the existence of a default on a debt obligation for more than thirty days;
41

42 (2) the existence of a failure for lack of funds to make payment of all payroll to
43 employees of the municipal corporation for more than thirty days or beyond an agreed
44 period of extension;
45

1 (3) an increase in the minimum levy of the municipal corporation that results in a
2 reduction in the minimum levies for one or more other subdivisions or taxing districts;

3
4 (4) the existence of a condition in which accounts due and payable at the end
5 of the preceding fiscal year, less the year-end balance, exceeded one-twelfth of the
6 available revenues during the preceding fiscal year;

7
8 (5) the existence of a condition in which the aggregate of deficit amounts of all
9 deficit funds at the end of the preceding fiscal year, less the year-end balance,
10 exceeded one-twelfth of the total of the general fund budget for that year and the
11 receipts to those deficit funds other than from transfers from the general fund;

12
13 (6) the existence of a condition in which, at the end of the preceding fiscal year,
14 moneys and marketable investments in or held for the unsegregated treasury of the
15 municipal corporation, minus outstanding checks and warrants, were less than the
16 aggregate of the positive balances of the general fund and those special funds whose
17 purposes the unsegregated treasury meets, and such deficiency exceeded one-twelfth
18 of the total amount received into the unsegregated treasury during the preceding fiscal
19 year.

20
21 (c) **“Economic Stabilization”** shall mean the stabilizing of the delivery of city
22 services during periods of operational deficits resulting from deferral of federal, state, or
23 county remittance; the imposition of unexpected unfunded mandates; or unexpected
24 and drastic downturns in the economy. Stabilization is regarded as a specified purpose
25 only if the circumstances or conditions that signal the need for stabilization (a) are
26 identified in sufficient detail and (b) are not expected to occur routinely.

27
28 **24-52: GENERAL FUND RESERVES**

29
30 The City will maintain spendable and unrestricted General Fund reserves equaling
31 at least 20% of current expenditures. Use of these reserves is allowable only when one
32 of more of the following conditions exist:

33
34 (a) The City Council has declared the existence of either an “Emergency” or
35 “Fiscal Emergency” ;

36
37 (b) Funds are to be set aside for the purpose of stabilizing the delivery of City
38 services during periods of operational budget deficits resulting from the
39 conditions as described in the definition above “Economic Stabilization”

40
41 (c) Other Reserve Designations. The City Council may at any time designate
42 specific fund balance levels for future development of one-time projects which it
43 has determined to be in the best long-term interests of the City.

1 **SECTION 2: SEVERABILITY.**

2 If any section, subsection, subdivision, sentence, clause, phrase, or portion of
3 this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of
4 any court of competent jurisdiction, such decision shall not affect the validity of the
5 remaining portions of this Ordinance. The City Council hereby declares that it would
6 have adopted this Ordinance, and each section, subsection, subdivision, sentence,
7 clause, phrase, or portion thereof, irrespective of the fact that any one or more sections,
8 subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared
9 invalid or unconstitutional.

10
11 **SECTION 3: EFFECTIVE DATE.**

12 This Ordinance shall take effect thirty (30) days from its passage by the City
13 Council of the City of Hemet.

14
15 **SECTION 4: PUBLICATION.**

16 The City Clerk is authorized and directed to cause this Ordinance to be published
17 within fifteen (15) days after its passage in a newspaper of general circulation and
18 circulated within the City in accordance with Government Code Section 36933(a) or, to
19 cause this Ordinance to be published in the manner required by law using the
20 alternative summary and posting procedure authorized under Government Code
21 Section 39633(c).

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INTRODUCED at the regular meeting of Hemet City Council on this 8th day of April, 2014.

APPROVED AND ADOPTED this 22nd day of April, 2014


Larry Smith, Mayor

ATTEST:


Sarah McComas, City Clerk

APPROVED AS TO FORM:


Eric S. Vail, City Attorney

1 **State of California**)
2 **County of Riverside**)
3 **City of Hemet**)
4

5 I, Sarah McComas, City Clerk of the City of Hemet, do hereby certify that the foregoing
6 Ordinance was introduced and first read on the 8th day of April, 2014, and had its
7 second reading at the regular meeting of the Hemet City Council on the 22nd day of
8 April, 2014, and was passed by the following vote:
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AYES: Council Members Krupa, Wright and Mayor Pro Tem Milne
NOES: Mayor Smith
ABSTAIN:
ABSENT: Council Member Youssef


Sarah McComas, City Clerk



**CITY OF HEMET
Hemet, California
RESOLUTION NO. 4498**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HEMET, CALIFORNIA, APPROVING FINANCIAL POLICIES FOR THE CITY OF HEMET AND ADOPTING THE GUIDELINES FOR CLASSIFYING THE VARIOUS COMPONENTS OF FUND BALANCE AS DEFINED IN GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) STATEMENT NO. 54.

WHEREAS, the City desires to provide a stable environment for the City's operations that allow the City to provide quality services to its residents in a fiscally responsible manner;

WHEREAS, to ensure fiscal prudence and responsibility, the City desires to establish financial policies to govern financial decision making;

WHEREAS, the City desires comply with Governmental Accounting Standards Board (GASB) Statement No. 54 regarding classification of fund balances;

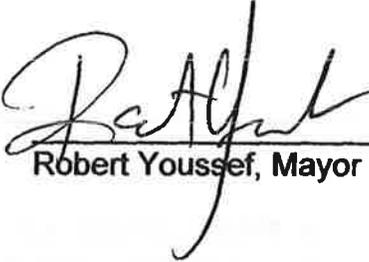
The City Council of the City of Hemet does resolve as follows:

SECTION 1. That the attached "Hemet Financial Policies" are approved.

SECTION 2. The City Clerk shall certify to the adoption of this resolution.

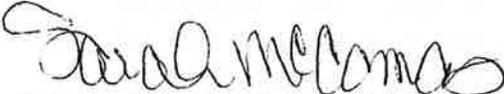
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PASSED, APPROVED, AND ADOPTED this 24th day of April, 2012.



Robert Youssef, Mayor

ATTEST:



Sarah McComas, City Clerk

APPROVED AS TO FORM:



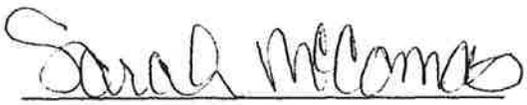
Eric S. Vail, City Attorney

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State of California)
County of Riverside)
City of Hemet)

I, Sarah McComas, City Clerk of the City of Hemet, do hereby certify that the foregoing Resolution is the actual Resolution adopted by the City Council of the City of Hemet and was passed at a regular meeting of the City Council on the 24th day of April, 2012 by the following vote:

- AYES: Council Members Franchville, Krupa, Smith and Mayor Youssef**
- NOES:**
- ABSTAIN:**
- ABSENT: Mayor Pro Tem Foreman**


Sarah McComas, City Clerk

City of Hemet Financial Policies

The City Council of the City of Hemet has established a comprehensive set of financial policies for the City that will serve as a guideline for operational and strategic decision-making related to financial matters. The goal is to maintain the City's financial stability in order to sustain and enhance a sound fiscal condition.

A. Fund Balance Reporting Policies (GASB 54)

Reporting of Fund Balance (defined as the excess of assets over liabilities) in the City's Financial Statements is guided by the following policies:

NOTE: This section is for Financial Reporting purposes only, does not change budgetary/spending authority.

1. The City will comply with Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental *Fund Type Definitions*. GASB 54 defines five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent:
 - a) Nonspendable fund balance (not in spendable form such as inventories, prepaids, long-term receivables or non-financial assets held for resale).
 - b) Restricted fund balance (externally enforceable limitations on use such as debt covenants, grantors, contributors, or laws and regulations of other governments).
 - c) Committed fund balance (constrained to specific purposes by a formal action of the City Council such as an ordinance, resolution or Council Policy).
 - d) Assigned fund balance (limited to the Council's intent to be used for a specific purpose, but not restricted or committed such as economic stabilization or continuing appropriations).
 - e) Unassigned fund balance (residual net resources, either positive or negative, in excess of the other four fund balance components). Unassigned amounts are available for any purposes with City Council approval.

2. GASB 54 recommendations for purposes of financial reporting, when expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) fund balances are available, the City's policy is to first apply restricted fund balance. When expenditures are incurred for purposes for which committed, assigned, or unassigned fund balances are available, the City's policy is to first apply committed fund balance, then assigned fund balances, and finally unassigned fund balance.
3. This policy delegates to the City Manager (or his/her designee) the authority to assign unrestricted fund balance amounts (residual amounts after all reserve requirements are met) where the City's intent is for those amounts to be used for specific purposes. This delegation of authority is for the sole purpose of reporting these amounts in the annual financial statements.

B. General Operating Budget Policies

Preparation of the City's operating budget is guided by the following policies:

1. All budgetary procedures will conform to any legal requirements and generally accepted accounting principles (GAAP).
2. The City Council shall adopt an annual operating budget by June 30. The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council. The City Manager has the authority to transfer monies appropriated within the same fund for the same department provided the total amount within a fund has not changed. Budget transfers in excess of \$50,000 will be presented to the City Council for approval.
3. It is the intent of this policy that the budget be structurally balanced (a) at the time of adoption, (b) throughout the budget year, and (c) at year-end. A structurally balanced budget requires that operating revenues must fully cover operating expenditures, including debt service. Beginning fund balance (i.e., "reserves") can only be used to fund capital assets or projects, or other "one-time" non-recurring expenditures.
4. The City will take corrective actions on a quarterly basis during the fiscal year if expenditure and revenue estimates are such that an operating deficit is projected at year-end. Corrective actions can include a hiring freeze, expenditure reductions, fee increases, or use of reserves (upon City Council approval).

5. In the event a balanced budget is not attainable, and the cause of the imbalance is expected to last for no more than one year, the planned use of fund balance (i.e., reserves) to balance the budget is permitted (upon Council approval). In the event that a budget shortfall is projected to continue beyond one year, the planned use of fund balance must be developed as part of a corresponding strategic financial plan to close the gap through revenue increases and/or expenditure decreases.

6. If, during the annual budget process, it is determined that there will be ongoing projected revenues for the General Fund which will exceed proposed budgeted expenditures, at least 50% of the excess revenues will be budgeted to reduce long-term unfunded liabilities (examples include: capital needs, OPEB, Liability Reserves, etc.).

Should a portion of any unrestricted fund balance (i.e., committed, assigned and unassigned combined) of the General Fund ever exceed an excess of requirements for each category, the City Council will consider such one-time fund balance surpluses to be used to retire existing debt and/or fund future liabilities (such as OPEB).

7. The annual budget review process should include an assessment to determine if funds are available to operate and maintain proposed capital facilities and other public improvements. If funding is not available for operations and maintenance costs, the City will delay construction of new projects. Funding for new programs and services in operating funds should be limited to the extent that they can be reasonably funded over the near- to-long-term given the current revenue. Positions funded via grants will terminate when the grant expires unless alternative on-going funding sources are identified to retain positions and approved by Council.

8. The City will use "prudent revenue and expenditure assumptions" in the development of the operating budget. Revenue estimates will be prepared on a conservative basis to minimize the economic fluctuations that could imperil ongoing service programs during the upcoming budget cycle. Debt financing will not be used for operating expenses.

C. Expenditure Policies

Expenditures of available resources are guided by the following policies:

1. Expenditures may not exceed appropriations at the department and fund level. Primary responsibility and authority for the expenditure of monies according to the adopted budget will be vested by the City Manager in the department heads. The Finance Department has secondary responsibility to review and audit all expenditures to confirm the mathematical accuracy along with verification that all expenditures are for a City of Hemet public purpose and are supported by complete and accurate documentation.

2. The City's goal is to maintain annual expenditure increases at a conservative growth rate, and to limit expenditures to anticipated revenues.
3. Long-term debt or bond financing shall not be used to finance operating expenditures.
4. The City shall avoid budgetary procedures which rely on financial strategies that defer payment of current operating expenses to future years.
5. All compensation planning and collective bargaining will focus on the total cost of compensation, which includes direct salary, health care benefits, pension contributions, and other benefits of a non-salary nature which are a cost to the City.
6. Capital expenditures may be funded from special revenues (i.e., developer impact fees, grants, bond financing, etc.), one-time operating revenues or fund balances.
7. The City will, if current resources allow, budget for contributions to on-going capital replacement needs, future liability costs, and OPEB (retiree medical liability) costs.

D. Revenue Policies

A revenue system to assure reliable and sufficient revenue stream to support desired City services will be guided by the following policies:

1. Strive to maintain a diversified and stable revenue system to shelter the City from short-term fluctuations or legislative shifts in any one revenue source.
2. Systematically review user fees and rates and consider adjustments as necessary to take into account the effects of additional service costs and inflation. User fees should recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is in the public interest. Enterprise and Internal Service fees will be on a 100 percent cost-recovery basis with no General Fund subsidy. The City will maintain a comprehensive schedule of all fees and charges.
3. All non-restricted revenues will be deposited into the General Fund and appropriated by the budget process. Program revenues will be deposited in the corresponding business unit to offset program expenditures. Specific revenue sources will not be dedicated for specific purposes unless required by law or generally accepted accounting principles (GAAP). This will preserve the ability of the Council to determine the best use of available revenues to meet changing service requirements.

4. One-time revenues will be used only for one-time expenditures, debt reduction or reserve enhancement since they cannot be relied on in future budget periods. Examples of one-time revenues are: sale of government assets, bond refunding savings, litigation settlement, other unexpected revenues; examples of one-time expenditures are: startup costs of new program, rate stabilization fund, early debt retirement, capital purchases. If revenues from one time or limited duration sources are used to balance the City's annual operating budget, it is to be fully disclosed and explained at the time the budget is presented.

E. General Fund Reserve Requirements

General Fund Reserve rules have been established by the City Council as set forth in Ordinance No. 12-031 codified in Sections 2-458 et seq., of Division 7 "General Fund Reserve Requirements" of Article V "Finance" of Chapter 2 "Administration" of the Hemet Municipal Code."