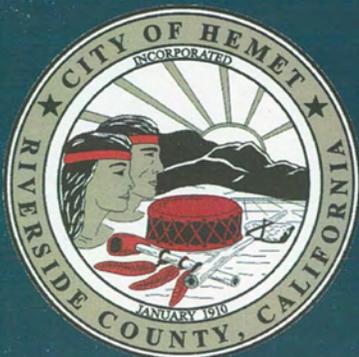


City of Hemet

ANNUAL OPERATING BUDGET
FISCAL YEAR 2019-2020

ADOPTED JUNE 25, 2019 - RESOLUTION NO. 4877





ADOPTED ANNUAL OPERATING BUDGET

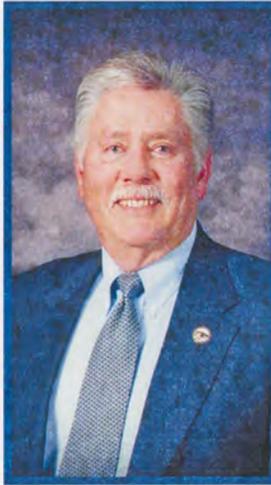
FISCAL YEAR 2019-2020

City Council



Mayor

Bonnie Wright



Mayor Pro Tem

Russ Brown



Councilmember

Linda Krupa



Councilmember

Karlee Meyer



Councilmember

Michael Perciful

Executive Team

Christopher Lopez, *Interim City Manager*

Sarah McComas, *City Clerk*

Eric Vail, *City Attorney*

Judith Oltman, *City Treasurer*

Lorena Rocha, *Finance Director*

Rob Webb, *Chief of Police*

Scott Brown, *Fire Chief*

Vacant, *Community Development Director*

Kristen Jensen, *Public Works Director*

Steve Loriso, *Acting Engineering Director/City Engineer*

City of Hemet
Annual Operating Budget
FY 2019-2020
Table of Contents

	Description	Page Number
Budget Overview		
	City Manager Transmittal	i-v
	Appropriations Limit	vi-vii
	The City in Brief	1-3
	Understanding the Budget Document	5-6
	Budgetary Fund Structure	7-14
	Budget Process	15
Summaries/Charts		
	All Funds Summary	17
	Expenditure History	18
	Expenditures by Category	19
	Revenues - All Funds	21-34
	Summary of Interfund Transfers	35
	Funded Positions	37-43
General Fund		
	Revenues and Expenditures Summary	47-51
	City Council	53-58
	City Manager & Economic Development	59-66
	City Clerk	67-72
	Finance & CDBG	73-93
	City Treasurer	95-99
	Human Resources	101-107
	Police	109-127
	Police Measure U	129-137
	Animal Regulation	138-139
	Fire	141-148
	Fire Prevention & Weed Abatement	149-154
	Fire - Paramedic Program	155-163
	Fire Measure U	165-171
	Parks	173-179
	Library	181-193
	Simpson Center	195-197
	Planning	199-205
	Building	207-215
	Code Enforcement	217-223
	Engineering - Development	225-232
	Engineering - Capital	233-240
Special Revenue Funds		
	Public Safety Towing	243-245
	Gas Tax/Streets Fund	247-254
	AQMD Administration Fund	255-257
	Pre-Prop 218 Lighting & Landscape Mntnce Fund	259-261
	Post Prop 218 Lighting Maintenance Districts Fund	263-304
	Post Prop 218 Landscape Maintenance Districts Fund	305-343
	Public Safety CFD Fund	345-348
	General Plan	349-350

City of Hemet
Annual Operating Budget
FY 2019-2020
Table of Contents

Description	Page Number
Sewer Maintenance	351-357
Storm Drain Maintenance	359-366
Redevelopment Obligation Redevelopment Fund	367-370
<i>Enterprise Fund</i>	
Water Fund	371-383
<i>Internal Service Funds</i>	
Information Technology	387-396
Workers Compensation	397-399
Dental/Vision	401-403
Liability Fund	404-407
Equipment Maintenance	409-417
Facilities Maintenance	419-426
Public Works Administration	427-433
OPEB - Other Post Employment Benefits	435-437
Unemployment Benefits	439-441
City Attorney	443-446
Emergency Services	447-451
<i>Heartland Refunding Bond</i>	Heartland Refunding Bond 453-454
<i>Appendix</i>	Budget Resolution 455-458
	Reserve Requirement Resolution 459-464
	Glossary of Terms 465-469
	Glossary of Acronyms 470-472



City of Hemet

June 25, 2019

Honorable Mayor and Members of the City Council:

I am pleased to present the fiscal year 2019/20 budget document. This document provides vital information to help in prioritizing the strategic direction for the City of Hemet. Included in the budget you will find the cost for providing services and programs to the community. The document also provides the estimated funding available to operate those programs while considering the economic outlook, mandatory obligations, and various funding sources available for our programs and operations.

The budget does not include an expansion of services—while we have seen economic growth over the past few years, cost increases related to pensions, labor agreements with bargaining groups, and increases to various non personnel line items continue to limit the City's ability to allocate significant funding to new programs and initiatives.

It should be noted that the FY 2019/20 Budget allocates the largest proportion of Hemet's general fund revenues to public safety; one of the highest priorities in our community. With the significant investments in public safety, the budget also includes a 20 percent emergency reserve.

Factors Affecting the Budget

The deficit for FY 19/20 was initially projected at \$5.2 million. This number was the result of a comprehensive review of all departmental budgets. Many of the increases in our budget are largely out of our control and include PERS, OPEB, and MOU increases. During discussions with management staff, numerous items were reduced including allocations for materials and supplies, contracts, and various other operational costs. Where needed, additional appropriations were included in order to more accurately budget for specific line items including overtime and contractual obligations that will see contract increases for the upcoming fiscal year. Examples of these items include operational costs of the Simpson Center and necessary software. All operations were involved in this process, and the Budget Ad-Hoc Committee was updated during every step of this process.

Items Included in the FY 2019/20 Budget

Items incorporated in the FY 2019/20 Budget:

1. Facilitator for strategic planning sessions with the City Council
2. Recruitment costs for a permanent City Manager
3. Budget allocation for Measure Z implementation
4. Classification and compensation study required as stated in public safety MOU's
5. Cost increases for PERS
6. Increases for contracts for software maintenance

7. Increases in contract costs for the operation of the Simpson Center
8. New positions including a Deputy City Clerk, HR Analyst, and Management Analyst—the HR Analyst position was made possible by the consolidation of two positions in the Division to form one. There is no net impact to the General Fund for this position. The Management Analyst position is made possible through the deletion of the CDBG Coordinator and its funding applied to this position.
9. Increase of overtime for Public Safety--\$400K for Police, and \$200K for Fire
10. Budget allocation of \$325K for compensatory time in PD
11. \$1.2M in Measure U funding for Police and Fire costs in the General Fund
12. Cost increases as a result of the Public Safety MOUs
13. A 20percent emergency reserve—on 5/14/2019, Council directed staff not to explore the use of reserve funding to close the deficit.
14. Education and training budget levels restored after reductions in FY 18/19
15. Elimination of Executive Assistant position in the City Manager's Office and the addition of an Executive Analyst position.

Unfunded Needs for FY 2019/20

There are a number of items that have not been included in this year's FY 2019/20 Budget. Some of those items are listed here:

1. Cost of living adjustments for non-safety personnel
2. Classification and compensation studies for non-safety personnel
3. Replacement of telephone system
4. Purchase of agenda management system
5. Private security for library or city hall
6. Consolidated grant management
7. Proactive mobile home inspection staff
8. Economic development program
9. Additional capacity in code enforcement
10. Additional contract capacity in Human Resources to assist with Public Safety recruitments

Closing the Deficit

In order to close the \$5.2M budget gap we have utilized the following measures.

1. Elimination of five non-safety vacant positions. These include an Assistant Civil Engineer, Part Time Office Specialist in Engineering, Human Resources Technician, Office Specialist Technician in Human Resources, and a Facilities Technician.
2. Utilization of \$891K of fund balance from equipment replacement for Public Safety
3. Utilization of \$315K of fund balance from facilities maintenance
4. Utilization of \$500K of fund balance from the Workers' Compensation Fund
5. Utilization of \$200K from the Liability Fund
6. A 5% vacancy savings factor across non safety departments
7. Vacancy savings factor in PD—currently, we have 19 vacancies in the General Fund for the Police Department. These are non-Measure U positions. It is anticipated that we will be able to hire 10 officers, resulting in 9 positions that will not be filled this year. This number is a realistic and honest view as to the number of individuals we can reasonably hire this year. The nine positions that will not be filled is used as a vacancy savings factor for the Police Department. However, should the Police Department be able to fill

more than 10 officers, we will need to monitor the impact to the general fund. It should also be noted that, although we may be able to hire 10 officers, any officers that leave the agency due to retirements, laterals to other agencies, or as a result of failing to meet probation, will have an impact on the net positions we add.

8. Elimination of \$530K for equipment replacement allocations in FY 19/20—no funding is allocated for equipment replacement outside of Measure U. This means that future equipment replacement needs will need to be delayed.
9. The use of \$1.2M of Measure U funding to offset costs in the General Fund. The bulk of cost increases for the MOUs and PERS increases have been absorbed by the General Fund. Additionally, increases in overtime and other personnel costs in Public Safety have also been absorbed primarily by the General Fund. This allocation will help offset the impacts of those increased costs.

Investments in Public Safety through Measure U

The voters of the City of Hemet approved Measure U which was a 1% transaction and use tax to be used for general municipal services for the City of Hemet in 2016. Once approved, a one cent per dollar tax was levied on the sale of all tangible personal property purchased from any retailers within the City of Hemet. Proceeds of the tax were to be deposited in the City’s general fund and subject to the same independent annual audit as other general fund revenue. The Oversight Committee, established by Ordinance 1918, stipulates that the Committee will independently review and advise upon the City’s expenditure of proceeds generated by the transaction and use tax.

The tables below illustrate the ongoing and planned expenditures for Measure U for FY 19/20 which the Measure U Committee reviewed, and provided a letter to the City Council stating the planned expenditures were in line with stipulations from adopted Council resolutions.

FY 19/20 Police Department Expense	Amount
Ongoing costs from previous years	\$6,001,578
(2) Community Service Officers	\$163,330
(3) New Vehicle Requests	\$198,000
(2) Public Safety Operators	\$157,424
IT Technician	\$124,235
TOTAL	\$6,644,567

FY 19/20 Police Department Fund Balance Expense	Amount
Software Upgrade	\$134,000
Radio System Replacement	\$1,333,333
TOTAL	\$1,467,333

Total Measure U expenditures for the Police Department are **\$8,111,900.**

FY 19/20 Fire Department Expense	Amount
Ongoing costs from previous years	\$2,202,200
West Covina CAD/RMS Maintenance Agreement	\$60,000
(1) Public Safety Call Taker	\$78,712
(1) Fire Apparatus Type 1 Engine Company	\$200,000

Personal Protective Equipment (PPE)	\$60,000
Self-Contained Breathing Apparatus	\$400,000
TOTAL	\$3,000,912

<u>FY 19/20 Fire Department Fund Balance Expense</u>	<u>Amount</u>
Radio System	\$600,000
TOTAL	\$600,000

Total Measure U expenditures for the Fire Department total **\$3,600,912**.

Total Measure U expenditures for ongoing items, and additional requests for FY 19/20 including fund balance expenditures total **\$11,712,812** for public safety.

The table below details the estimated fund balance for Measure U. This incorporates projected revenues for the remainder of FY 18/19, and the projected expenditures to end out FY 18/19.

<u>Measure U Estimated Fund Balance at the end of FY 18/19</u>
\$10,500,000

The table below details the total revenues and expenditures for FY 17/18 and the year to date revenues and expenditures for FY 18/19.

<u>Actual Revenues FY 17/18</u>	<u>Actual Expenditures FY 17/18</u>
\$11,096,607	\$5,345,209

<u>Actual Revenues FY 18/19 Year to Date</u>	<u>Actual Expenditures FY 18/19 Year to Date</u>
\$7,984,359	\$6,090,981

As shown above, expenditures for Measure U are lower than our revenues resulting in an increase fund balance for Measure U over the last two years.

In addition to the planned expenditures shown above, the FY 19/20 Budget includes an allocation of \$1.2M to support the Police and Fire Departments in the General Fund based on direction provided by the City Council on 5/14/2019. The \$1.2M allocation will be utilized to fund costs including PERS increases, employee retention expenses, operation and maintenance costs, and overtime expenses that have grown over the course of the last few years.

If Police and Fire expend 100 percent of the Measure U items for FY 19/20 shown above, and with the use of \$1.2M for Public Safety costs in the general fund, we anticipate a fund balance of approximately \$8.8M for the end of FY 19/20.

Concluding Remarks

With the use of the abovementioned items, we have been able to close the deficit and prepare a **balanced budget and maintain a 20% reserve** for the Mayor and City Council. For FY 19/20, the bulk of our revenues are projected to remain relatively flat with some very slight increases across specific line items. It is absolutely imperative that the management team continue to monitor the economic trends throughout the region and also at a broader level.

Additionally, given the information related to mostly flat revenues for this fiscal year, it is of the utmost importance to develop a financial model to project expenditures for the next few years. This is necessary for the General Fund including Measure U. Cost increases for personnel were not factored into the original expenditures for the Measure U Plans, yet the personnel costs must be absorbed. This is also necessary to place emphasis on the financial solvency of the Measure U Plan. It should also be noted that the bulk of one time revenues utilized to balance the budget will no longer be available for future years. In particular, the use of funding from equipment replacement from the Public Safety Departments has been put off for a number of years. Unfortunately, the City has depleted almost all of its funding above the 20% reserve, and utilized funding allocated to facilities maintenance projects forcing these difficult discussions.

It should be noted that much of the City's financial hardships can largely be solved by the use of Measure U for Public Safety expenditures in the General Fund. When the FY 16/17 budget was adopted by the City, which was prior to the approval of Measure U by the voters, the City utilized reserve funding to maintain service levels. That budget, which is available online, balanced the budget using its reserves. The very fact that reserves were needed to maintain service levels in 2016 illustrates that the City could not afford the level of services that it maintained in 2016. This is the first year we have incorporated the use of Measure U to fund existing Public Safety operations to maintain service levels in Public Safety.

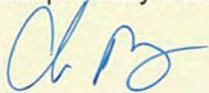
Acknowledgements

The preparation of the FY 2019/20 budget has been a collaborative effort that involved all aspects of our operations. The City is fortunate to have a dedicated Finance Department under the leadership of Lorena Rocha that committed countless hours to ensure that the City's budget was prepared and reviewed in such a professional and responsive manner.

I would like to especially thank the City's management team for working together to compile and provide needed input on all aspects of the budget document.

Finally, I would like to thank Mayor Wright and members of the City Council for their leadership, input, and commitment in addressing the challenges we face. It is an honor to serve you and the residents of our community.

Respectfully Submitted,



Christopher Lopez
Interim City Manager

City of Hemet

FY 2019-2020 Appropriations Limit

Article XIII B of the California Constitution (enacted with the passage of *Proposition 4* in 1979 and modified with the passage of *Proposition 111* in 1990) restricts the appropriations growth rate for cities and other local jurisdictions. The growth rate is tied to changes in the population and the change in *California Per Capita Personal Income*. On May 1, 2019 the State Department of Finance notified each city of the population changes and per capita personal income factor to be used in determining appropriation limits. Effective January 1, 2019, the change in the *California Per Capita Personal Income* is 1.0385% and the change in the City of Hemet's population is 1.0039%. Attached is the City's calculation for the permitted appropriations growth based on the above information from the State.

In accordance with state law, the FY 1986-87 appropriation limit is to be used as the base year in calculating annual appropriation limits thereafter. The City of Hemet's FY 2019-2020 Appropriation Limit is 1.04255 times the prior year limit of \$109,122,450 which equals \$113,765,627.

Total appropriations for FY 2019-2020, subject to the limitation (see attached) equal \$53,500,254 which is \$60,265,373 below the City's FY 2019-2020 Appropriations limit of \$113,765,627.

CITY OF HEMET
 19/20 EXPENDITURE LIMITATION
 CALCULATION

Preliminary

2019/2020

All funds Budgeted Expenditures 19/20	95,289,916
Less:	
Fee Supported:	
Fund 225/LLMD	-1,982,347
Fund 227/Post Prop-218 Lighting Dist	-313,458
Fund 228/Post Prop-218 Landscape Dist	-2,095,833
Fund 254/Sewer	-2,859,200
Fund 571/Water	-10,842,650
Rev - General User Fees (110-0601 - 110-0790)	-2,637,896
Rev - Licenses & Permits (fund 110 & 120)	-2,222,480
Rev - Fines & Forfeits	-140,100
Rev - Literacy Grants	0
Internal Service Funds:	
Fund 680/Internal Service	-2,564,250
Fund 681/Worker's Comp	-2,797,600
Fund 682/Medical Insurance	-320,000
Fund 683/Liability Insurance	-1,247,400
Fund 684/Vehicle Maintenance	-1,590,400
Fund 685/Facility Maintenance	-1,597,400
Fund 686/PW Admin	-1,211,700
Fund 687/ Dental/Vision	0
Fund 689/ Retiree Medical	-4,303,600
Fund 690/ Unemployment Benefits	-15,000
Fund 691/ City Attorney	-1,300,000
Fund 692/ Emergency Services	-91,900
Debt Service:	
All 400 Funds	0
Heartland 2006 Refunding	-762,900
Grants:	
Fund 240/CDBG	-893,548
Major Capital (over \$100,000)	0
Expenditures Subject to Limit	53,500,254
	=====
2019/20 Gann Expenditure Limit	113,765,627
PY Gann x CY Cost of living change x CY Population change	
Prior Year Gann Limit	109,122,450
Current Year Per Capita Cost of Living Change	1.0385
Current Year Population Change	1.0039
Variance Below Gann Limit	60,265,373

ABOUT THE CITY OF HEMET

The City in Brief



CLIMATE

Mediterranean climate with mild winters and hot summers.

GOVERNMENT

The City of Hemet is a General Law City with a Council-Manager form of government. The City has a rotating mayor and Council members are elected by district. The first district elections were held in November 2016.

COUNTY

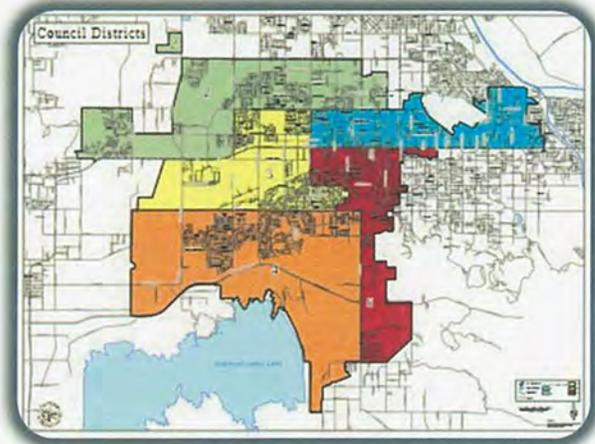
County of Riverside, established May 4, 1886

POPULATION

84,854 (January 1, 2019; California Department of Finance)

AREA AND LOCATION

27.8 sq. miles occupying about half of the San Jacinto Valley. Hemet is home to Diamond Valley Lake and the Ramona Bowl, home of Ramona, the longest running outdoor play in the United States.



ABOUT THE CITY OF HEMET

SCHOOL DISTRICT

Hemet Unified School District

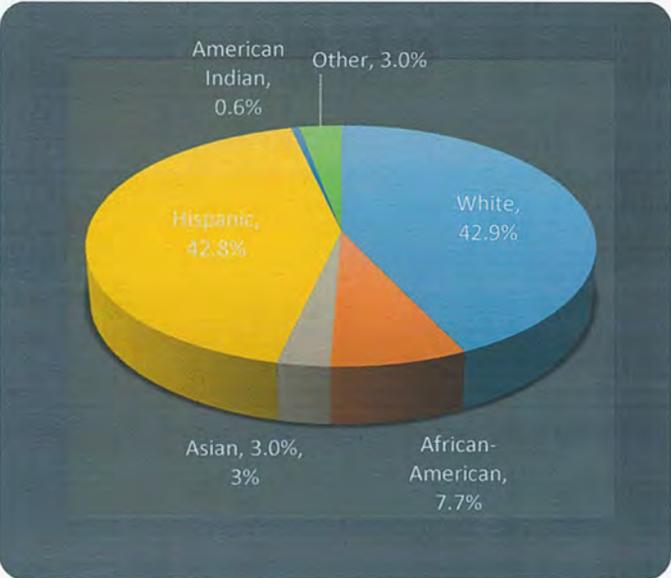
www.hemetusd.org



DEMOGRAPHIC PROFILE

The City is home to 30,545 households. The average household size is 2.7 persons each and the median household income is \$37,171.

The following chart outlines the City's ethnic diversity:



HOUSING

Hemet has 36,000 housing units available with 62 permits issued for single family homes in 2018. In the same year, the median sales price of existing single family homes was \$260,000, an increase of 8.3% over 2017.

According to the American Community Survey, 57.6% of homes are owner occupied.



The median age of the City's population is 38.3. An estimated 26.2% of the population is under 18 years, 30.2% are between the ages of 18 and 44, 21.5% are 45 to 64 years old, and 21.9% of the population is 65 years or older.

ABOUT THE CITY OF HEMET

PARKS & PUBLIC FACILITIES

Description	Count
City Parks	10
Community Centers	1
Libraries	1
Number of volumes in library	92,680
Number of library cardholders	128,209



POLICE

Description	Count
Police Stations	1
Sworn Police Personnel	90
Calls for Service	81,566
Arrests	3,339



FIRE

Description	Count
Fire Stations	5
Sworn Fire Personnel	55
Calls for Service	16,918
Fire/Explosion (included in total above)	333
Medical Aid (included in total above)	13,958



INFRASTRUCTURE

Description	Count
Miles of Streets	360
Number of Street Lights	5,479
Miles of Water Mains	130
Number of Active Water Accounts	9,226
Water introduced into System (acre ft)	3,847



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UNDERSTANDING THE BUDGET DOCUMENT

This budget document provides the public with information about City government and displays the objectives and budget of the City of Hemet for the Fiscal Year 2019-2020. The budget document is divided into the following sections:

INTRODUCTION

The budget document begins with the transmittal letter by the City Manager, which provides an overview of the Fiscal Year 2019-20 Operating Budget by highlighting programs, major projects and changes in revenue and expenditure allocations for the upcoming fiscal year. There is an analysis of the impact of legislation on the City budget as well as recent economic indicators. The Long Term Goals and Objectives provide further detail into the policies and the goals and objectives which drive the budget process. These are linked to each Department's long term goals and objectives.

GUIDE TO THE BUDGET DOCUMENT

In addition to this document, the Guide to the Budget Document Section contains the Budgetary Fund Structure, which provides a quick graphic overview of the City's budgetary fund structure and includes all funds that are subject to appropriation. The Description of Funds provides a narrative description of these funds.

FINANCIAL SUMMARIES

The Financial Summaries section provides an overview and analysis of the total resources budgeted by the organization. This section includes summaries of revenues and expenditures for all appropriated Operating Budget funds. Fund balance, revenue and expenditure changes are explained in this section as well. Historical and categorical data are provided for comparative purposes.

DEPARTMENTAL INFORMATION

The Department Information Section includes the department/program description, mission statements, and quantifiable short term objectives and performance measures for each operating program in the General Fund, Special Revenue Funds, Enterprise Fund, and Internal Service Funds. Budget information is organized by department and/or cost center and a short narrative is provided as well as a summary of expenditures for the last 3 years.

APPENDIX

This section provides supplemental financial statistical information such as, property tax information, and comparative City information. There is also a glossary of acronyms and terms to guide the reviewer in



understanding this document. The Resolution adopting the budget, an Ordinance for fund balance reserve requirements, and the City's financial policies are also included.

For further information, please contact the Hemet Finance Department at (951) 765-2330.



Budgetary Fund Structure

General Funds

- Administrative Fund (100)
- Public Service Fund (110)
- Community Development Fund (120)

Special Revenue Funds

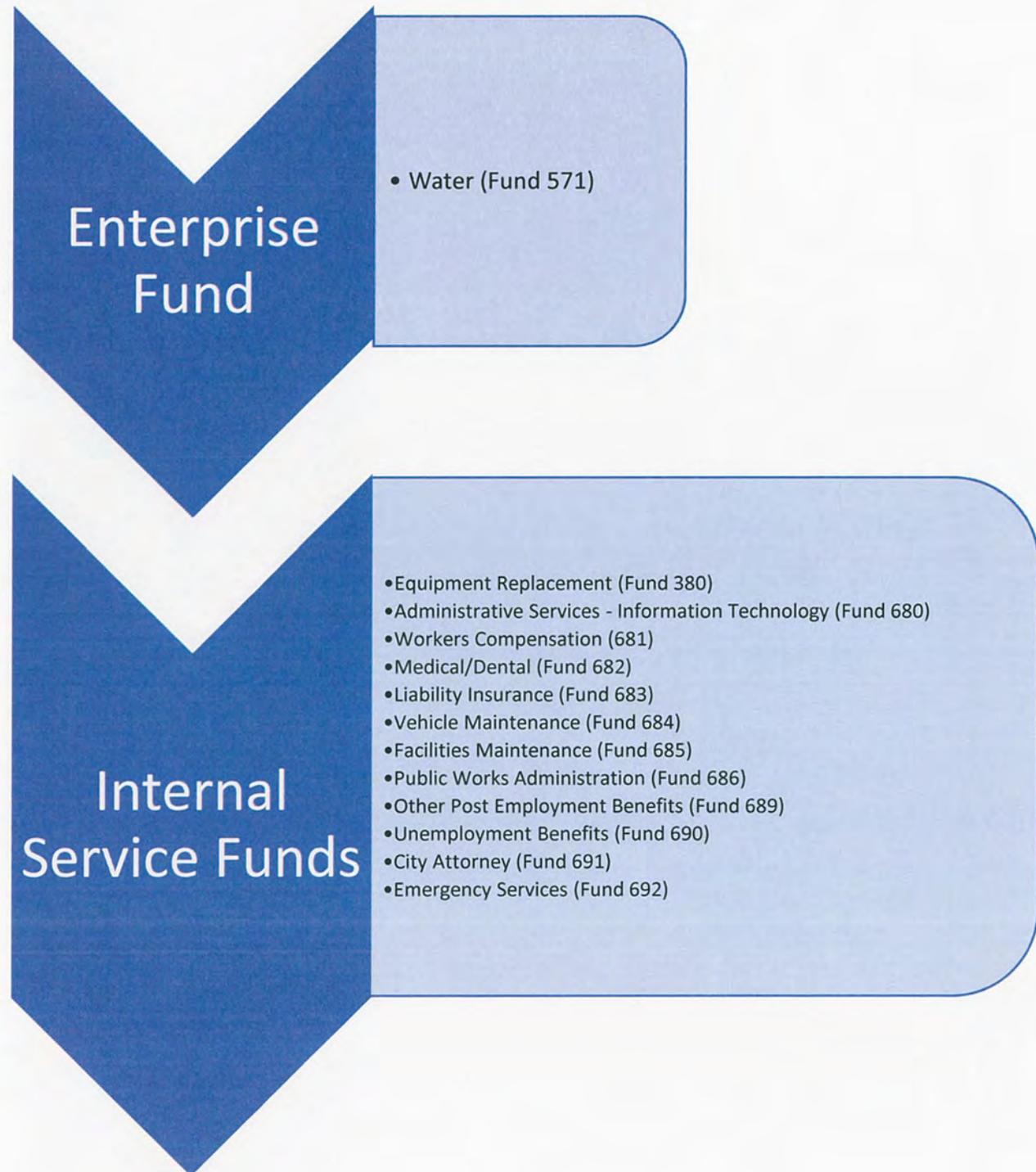
- Public Safety Towing (Fund 130)
- Gas Tax (Fund 221)
- Measure A (Fund 222)
- AQMD (Fund 224)
- L&LMD (Fund 225)
- Lighting Districts Post Prop 218
- Landscape Districts Post Prop 218
- Asset Forfeiture (Fund 231)
- Public Safety Grants (Fund 232)
- Public Safety CFD (Fund 234)
- COPS/AB3229 (Fund 236)
- Local Law Enforcement Block Grant (Fund 237)
- Community Development Block Grant - CDBG (Fund 240)
- General Plan (Fund 241)
- Sewer/Storm Drain (Fund 254)
- Heartland Bond (Fund 788)

Development Impact Fee Funds

- Public Meetings Facilities (Fund 315)
- General Facilities (Fund 316)
- Flood Control (Fund 326)
- Bridges/Streets (Fund 329)
- Law Enforcement (Fund 331)
- Fire Facilities (Fund 332)
- Park Development (Fund 361)
- Valley Wide DVL (Fund 362)
- Library Facilities (Fund 363)
- Capital Projects (Fund 370)



Budgetary Fund Structure (continued)





DESCRIPTION OF FUNDS

The City of Hemet's revenues and expenditures are accounted for in a series of funds. Each fund is an autonomous accounting entity, established in accordance with legal and professional accounting standards. Funds are used to segregate the various financial activities of a governmental entity and to demonstrate compliance with specific regulations, restrictions or limitations, (i.e., demonstrating that restricted revenues are spent only for allowed purposes).

Funds used in government are classified into three broad categories: governmental, proprietary and fiduciary. Governmental funds include activities usually associated with the operations of a typical state or local government (public safety, general government activities, etc.). Proprietary funds are used in government to account for activities often found in the private sector (the City's water utility is a prime example). Fiduciary funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or agent. The appropriated funds utilized by the City of Hemet are detailed below. The City of Hemet details the Capital Improvement Projects in a separate document, although the funds are listed below for informational purposes.

ACCOUNTING BASIS

All governmental funds are accounted for and budgeted using the modified accrual basis of accounting. Their revenues are recognized when they become "measurable" and "available." Revenues are considered measurable when they are reasonably estimable. Revenues are considered available when they will be collected either during the current period or soon enough after the end of the period to pay current year liabilities. The primary revenue sources susceptible to accrual are property and sales taxes, franchise fees, transient occupancy taxes, investment income, fines and forfeitures collected by County courts, and motor vehicle-in-lieu subventions.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest due on general long term debt which is recognized when due.

Proprietary and Fiduciary funds are accounted for and budgeted using the full accrual basis of accounting, i.e., revenues are recognized in the period earned and expenses are recognized in the period incurred.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in the governmental funds. Outstanding encumbrances at the end of the fiscal year are recorded as reservation of fund balance since the commitments will be paid in the subsequent year. Encumbrances do not constitute expenditures or liabilities.



DESCRIPTION OF FUNDS (continued)

GOVERNMENTAL FUNDS

Governmental Funds:

Governmental Funds are used to account for most governmental functions and focus on the near-term inflows and outflows of spendable resources.

General Fund (100) - This is part of the general operating fund for the City, utilized to account for all resources not required to be accounted for in another fund. Fund 100 houses the administrative functions of the General fund and includes departments such as City Council, City Manager's Office, City Clerk, Finance, City Treasurer, and Human Resources

General Fund (110) - This is the second part of the general operating fund for the City, utilized to account for all resources not required to be accounted for in another fund. Fund 110 houses public service functions of the General fund and includes departments such as Police, Fire, Parks, Library, and Simpson Center. Measure U is also housed under this fund and tracked as a separate department.

General Fund (120) - This is the third and final part of the general operating fund for the City, utilized to account for all resources not required to be accounted for in another fund. Fund 120 houses the community development functions of the General fund and includes departments such as Building, Planning, Code Enforcement, and Engineering

Special Revenue Funds:

Special Revenue Funds are used to account for specific resources that are legally restricted to expenditure for particular purposes.

Public Safety/Towing (130)- This fund accounts for the financial transactions involving the use of monies collected for towing service as related to public safety.

Gas Tax (221) – Accounts for transactions as prescribed by the State of California statute on California Streets and Highways; including receipts under Streets and Highways Code Section 2105, 2106, 2107, 2107.5 and SB1.

Measure A (222) – Accounts for the use of Measure A tax monies for transit purposes.

Article 3 (223) – Accounts for the use of the Transportation Development Act Article 3 funds.

AQMD/Air Pollution Reduction (224) – Accounts for the financial transactions per Regulation 15 of the South Coast Air Quality Management District.



DESCRIPTION OF FUNDS (continued)

Lighting/Landscape Maintenance District (225) – Accounts for the financial transactions of the pre-prop 218 City-wide lighting and landscaping district established by City Council.

Post Proposition 218 Lighting District (227) – Accounts for the financial transactions of lighting districts voted by the citizens of those specified areas.

Post Proposition 218 Landscape District (228) – Accounts for the financial transactions of landscape districts voted in by the citizens of those specified areas.

Asset Seizure (231) – Accounts for the financial transactions associated with assets seized in narcotics investigations to be used for law enforcement purposes.

Public Safety Grants (232) – Accounts for the financial transactions as prescribed by various State and Federal Public Safety Grants.

Public Safety CFD (234) – Accounts for the proceeds from the Public Safety Community Facilities District voted in by the citizens of those specific areas to be used specifically for public Safety.

Citizen Option for Public Safety Programs (COPS) (236) – Accounts for the financial transactions as prescribed by the State of California Grant under AB 3229.

Local Law Enforcement Block Grant (LLEBG) (237) – Accounts for the financial transactions as prescribed by the U.S. Department of Justice Grant for the Local Law.

Community Development Block Grant (CDBG) (240) – Accounts for the financial transactions as prescribed by the Federal Department of Housing and Urban Development for Community Development Block Grant Programs

General Plan (241) – Account for the financial resources received related to updating and maintaining the City's general plan.

Home Investment Partnership (HOME) Program (242) – Accounts for the financial transactions of the federally funded HOME program as administered by the State of California's Department of Housing and Community Development.

Housing Authority (244) – This fund accounts for the revenue received from the City's affordable housing programs which facilitate housing development and affordable housing opportunities.

CAL HOME Program (245) – Accounts for the financial transactions of the State funded program to replace and rehabilitate mobile homes.

2001-2008 HOME Program (246) – Accounts for the financial transactions of the federally funded HOME program as administered by the State of California Department of Housing and Community Development.

Neighborhood Stabilization Program Grant (247) – Accounts for the financial transactions as prescribed by the Federal Department of Housing and Urban Development for Neighborhood Stabilization Program Grants.

Sewer/Storm Drain (254) – This fund accounts for the sewer and storm drain fees for the City-wide program to maintain storm drains and sewer transmission lines. Revenues are intended to cover the maintenance costs for these lines



DESCRIPTION OF FUNDS (continued)

Capital Projects Funds:

Public Meeting Facilities (315) – Accounts for the financial transactions for the public meeting facilities identified in the development impact fee report and funded through developer contributions.

General Facilities (316) – Accounts for the financial transactions for general facilities identified in the development impact fee report and funded through developer contributions.

Flood Control (326) – Accounts for the financial transactions for flood control improvements identified in the development impact fee report and funded through developer contributions.

Bridges/Streets/Traffic Facilities (329) – Accounts for the financial transactions for general facilities identified in the development impact fee report and funded through developer contributions.

Law Enforcement Facilities (331) – Accounts for the financial transactions for the purchase of equipment identified in the development impact fee report and funded through developer contributions.

Fire Facilities (332) – Accounts for the financial transactions for the purchase of equipment identified in the development impact fee report and funded through developer contributions.

Park Development (361) – Accounts for the financial transactions for park acquisitions and development identified in the development impact fee report and funded through developer contributions.

Valle Wide DVL Park (362) – Accounts for the financial transactions for development identified in the development impact fee report and funded through developer contributions.

Library Facilities (363) – Accounts for the financial transactions for expansion of library facilities identified in the development impact fee report and funded through developer contributions.

Capital Projects (370) – Accounts for the financial transactions for Capital Projects related to the General Fund or General Fund departments.

Equipment Replacement (380) – Accounts for accumulation of reserves for future replacement of rolling stock vehicles from other funds.

Permanent Funds:

LaSalle Library Endowment (160) – Accounts for an endowment given to the City of Hemet for the benefit of the Library. Only interest earned on the principal amount of \$1,000,000 can be used for non-operating costs of the Library.



DESCRIPTION OF FUNDS (continued)

Fiduciary Funds:

Private Purpose Trust Fund (396 and 496) – These funds are used to account for the balances and transactions of the Successor Agency to the former Hemet Redevelopment Agency.

Agency Funds (Various) – These funds account for resources held by the City in a trustee capacity as an agent for individuals, private organizations, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. These funds consist of pass through fees collected for the County, payroll deposits, and a developer CFD. streetlights from Southern California Edison.

PROPRIETARY FUNDS

Water Fund (571) - This fund accounts for the financial transactions of the City's Water Utility Service, including water production, transmission, and distribution system

Internal Service Funds:

Information Technology (680) - This fund was established to account for the City's Information Technology activities. All software maintenance costs are housed under this fund and charged directly to the department who uses it. All other general IT costs, such as staffing, Internet, Telephone, etc, are charged to departments using a cost allocation method. Departments are charged based on the percentage of total computers, printers, telephones, and voicemail lines within each department.

Workers' Compensation (681) - This fund was established to manage workers compensation insurance, claims, and administration. Annual cost of workers compensation is charged to departments as a percentage of payroll.

Dental & Vision Insurance (682) - This fund was established to manage the City's self-funded Dental and Vision plan available to employees.

Liability Insurance (683) - This fund was established manage liability insurance, claims and administration of the program. The City is self-insured for first \$200,000 per incident. Coverage is provided through a joint powers authority. Annual cost is charged to departments a proportionate share of the Liability budget to fund the program.

Equipment Maintenance (684) - This fund was established to manage the equipment maintenance program which provides all City departments with cost effective preventative maintenance and repair services of all City fleet vehicles and equipment.



DESCRIPTION OF FUNDS (continued)

Facilities Maintenance (685) - This fund was established to manage the cost of maintenance for all City buildings including building repairs, janitorial services, elevator maintenance, underground tank maintenance and repairs, and traffic signal maintenance. Departments are charged a proportionate share of the cost to run the program and shares are based on each department's square feet occupied.

Public Works Administration (686) - This fund was established to manage the cost of providing administrative support to all Public Works Divisions. Divisions are charged a proportionate share of the cost to fund the program

Other Post Employment Benefits OPEB (689) - This fund was established to manage the cost of Other Post Employment Benefits (OPEB) for retirees. Costs include retiree medical, dental, and vision benefits as well administration costs. Departments Citywide are charged a proportionate share of the cost of the program.

Unemployment Benefits (690) - This fund was established to manage the cost of unemployment claims and is self funded. The City does not pay into unemployment insurance.

City Attorney (691) - This fund was established to manage the cost of providing legal services to all City Departments and their Divisions. Annual cost is charged to departments as a proportionate share of the cost of the program.

Emergency Services (692) - This fund was established to manage the cost of running the Emergency Operating Center (EOC) and the Emergency preparedness program for the City. Annual cost is charged to departments as a proportionate share of the cost of the program.



BUDGET PROCESS

The annual budget process begins in February of each year. The budget team, which includes the City Manager, Assistant City Manager, Finance Director, and all Department Heads, reviews the needs of the City and available funding. The budget team uses this information to develop spending priorities and department expenditure targets for the upcoming fiscal year.

In February, a Budget Memo is sent out to all Department Heads by the City Manager with instructions on how to proceed with the initial budget. For Fiscal Year 2019-2020, the City Manager instructed all departments to work with a status quo budget. Budget could be moved from one line item to another, but the total department cost was to remain the same.

The Finance Department works on updating Salary and Benefit costs that include any MOU increases, CalPERS increases, and any merit increases due to individual employees.

The Finance Department also updates cost allocation information for use with Internal Service Fund allocations.

Department revenue estimates are compiled from projections of activity for the upcoming fiscal year. The Finance Director and the City Manager meet shortly after requests are submitted to analyze the City's ability to fund all programs and review any requests for additions. These additions include the following:

- Expenditure requests above the established department target;
- Personnel requests, including temporary personnel, and any proposed reclassifications.

The budget team holds meetings with each department to discuss their budget requests and to obtain additional information to assist in the resolution of the requests. Following this review, department staff performs a final adjustment to their line item submissions.

In May, a public City Council budget workshop is held to receive public comment and to review the components of the Proposed Budget and any modifications to fiscal policies, prior to formal consideration for adoption. Any changes based on this review are incorporated prior to adoption at a subsequent City Council meeting, which should occur in June.

All appropriations lapse at year-end, except for those relating to encumbrances approved for carryover to the following fiscal year. The City Council has the legal authority to amend the budget at any time during the fiscal year. Budgetary controls are maintained to ensure compliance with the budget as approved by the City Council. Adjustments between funds or requests for additional funding require the approval of the City Council. As referenced in the Budget Resolution, the City Manager has the authority to make changes within departmental budgets. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is at the department level.

The City has a formalized midyear budget review process which is used to update the appropriations and revenue projections halfway through the fiscal year. The City begins this process in December by analyzing revenue projections, service contracts, new City Council priorities, and the impacts of legislation from the State and Federal Government. In January, departments review their individual budgets to identify any savings or to request additional funds to meet the needs of new programs or spending priorities. The result is a Mid-Year budget document that ensures that sufficient funding is available to meet the updated objectives and priorities for the remainder of the fiscal year. This document is taken to the City Council for adoption in February.

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CITY OF HEMET FY 2019-2020
SUMMARY OF REVENUES, EXPENDITURES, AND TRANSFERS

FUND / TITLE	ESTIMATED AVAILABLE 7/1/2019	ADDITIONS		TOTAL AVAILABLE	DEDUCTIONS		TOTAL DEDUCT	ESTIMATED BALANCE 6/30/2020
		REVENUES	TRANSFER		EXPENSES	TRANSFER		
001 GENERAL FUND - Excluding Measure U	8,435,810	40,111,876	2,666,874	51,214,560	42,161,310	20,000	42,181,310	9,033,250
GENERAL FUND - Measure U	10,521,075	11,200,000	0	21,721,075	11,551,333	1,200,000	12,751,333	8,969,742
TOTAL GENERAL FUND BALANCE	18,956,886	51,311,876	2,666,874	72,935,636	53,712,643	1,220,000	54,932,643	18,002,993
SPECIAL REVENUE FUNDS:								
130 PUBLIC SAFETY TOWING	52,894	50,600	0	103,494	22,100	0	22,100	81,394
221 GAS TAX	1,543,053	3,549,500	20,000	5,112,553	2,418,300	0	2,418,300	2,694,253
222 MEASURE A	1,412,886	1,800,000	0	3,212,886	0	0	0	3,212,886
224 AQMD	570,870	127,000	0	697,870	5,000	0	5,000	692,870
231 ASSET FOREITURE	30,563	21,000	0	51,563	0	0	0	51,563
234 PUBLIC SAFETY CFD	(67,554)	550,000	0	482,446	649,400	0	649,400	(166,954)
241 GENERAL PLAN	79,126	25,700	0	104,826	60,000	0	60,000	44,826
254 STORM DRAIN/SEWER	7,051,890	3,759,700	0	10,811,590	2,647,100	0	2,647,100	8,164,490
788 HEARTLAND BOND	599,740	800,000	0	1,399,740	762,900	0	762,900	636,840
TOTAL SPECIAL REVENUES	11,273,467	10,683,500	20,000	21,976,967	6,564,800	0	6,564,800	15,412,167
DEVELOPMENT IMPACT FEE FUNDS:								
315 PUBLIC MEETINGS FACILITIES	14,836	2,000	0	16,836	0	0	0	16,836
316 GENERAL FACILITIES	404,294	60,000	0	464,294	0	0	0	464,294
326 FLOOD CONTROL	362,084	170,000	0	532,084	0	0	0	532,084
329 BRIDGES/STREETS	1,155,472	245,000	0	1,400,472	0	0	0	1,400,472
331 LAW ENFORCEMENT	32,677	40,000	0	72,677	0	0	0	72,677
332 FIRE FACILITIES	3,213,111	72,000	0	3,285,111	0	0	0	3,285,111
361 PARK DEVELOPMENT	1,256,663	107,000	0	1,363,663	0	0	0	1,363,663
362 VALLEY WIDE DVL	104,408	21,000	0	125,408	0	0	0	125,408
363 LIBRARY FACILITIES	437,873	50,500	0	488,373	188,300	0	188,300	300,073
370 CAPITAL PROJECTS FUND	239,208	0	0	239,208	0	128,000	128,000	111,208
375 CITY EMERGENCY / DISASTER FUND	0	0	0	0	0	0	0	0
TOTAL IMPACT FEE FUNDS	7,220,626	767,500	0	7,988,126	188,300	128,000	316,300	7,671,826
SUCCESSOR AGENCY:								
396 RDA RETIREMENT OBLIGATION	182,593	0	0	182,593	50,000	125,000	175,000	7,593
TOTAL SUCCESSOR AGENCY	182,593	0	0	182,593	50,000	125,000	175,000	7,593
ENTERPRISE FUND:								
571 WATER	3,178,880	10,983,300	0	14,162,180	10,448,250	320,000	10,768,250	3,393,930
TOTAL ENTERPRISE FUND	3,178,880	10,983,300	0	14,162,180	10,448,250	320,000	10,768,250	3,393,930
ASSESSMENT DISTRICT FUNDS:								
225 L&LMD	2,039,650	1,900,561	0	3,940,211	1,767,068	0	1,767,068	2,173,143
227 LIGHTING DIST POST 218	1,035,239	322,671	0	1,357,910	322,671	0	322,671	1,035,239
228 LANDSCAPE DIST POST 218	1,518,974	1,826,053	0	3,345,027	1,672,729	0	1,672,729	1,672,298
TOTAL ASSESSMENT DISTRICT	4,593,863	4,049,285	0	8,643,148	3,762,468	0	3,762,468	4,880,680
INTERNAL SERVICE FUNDS:								
380 EQUIPMENT REPLACEMENT	2,844,389	481,200	0	3,325,589	0	893,874	893,874	2,431,715
680 ADMINISTRATIVE SERVICES	677,032	2,509,600	0	3,186,632	2,543,450	0	2,543,450	643,182
681 WORKERS COMP	775,991	2,297,000	0	3,072,991	2,797,600	0	2,797,600	275,391
682 MEDICAL / DENTAL	76,536	320,000	0	396,536	320,000	0	320,000	76,536
683 LIABILITY FUND	427,792	1,013,000	0	1,440,792	1,237,300	0	1,237,300	203,492
684 VEHICLE MAINTENANCE	194,762	1,508,700	0	1,703,462	1,576,600	0	1,576,600	126,862
685 FACILITIES MAINTENANCE	357,484	1,254,600	0	1,612,084	1,580,300	0	1,580,300	31,784
686 PW ADMINISTRATION	130,168	1,198,200	0	1,328,368	1,202,400	0	1,202,400	125,968
689 OPEB	295,662	4,094,100	0	4,389,762	4,303,600	0	4,303,600	86,162
690 UNEMPLOYMENT BENEFITS	57,804	0	0	57,804	15,000	0	15,000	42,804
691 CITY ATTORNEY ALLOCATION	(119,494)	750,000	0	630,506	750,000	0	750,000	(119,494)
692 EMERGENCY SERVICES	19,120	86,400	0	105,520	91,100	0	91,100	14,420
TOTAL INTERNAL SERVICE	5,737,245	15,512,800	0	21,250,045	16,417,350	893,874	17,311,224	3,938,821
GRANT FUNDS								
232 PUBLIC SAFETY GRANTS	174,562	0	0	174,562	0	0	0	174,562
236 COPS / AB3229	337,281	156,000	0	493,281	0	0	0	493,281
237 LLEBG	252	212,295	0	212,547	0	0	0	212,547
240 CDBG	0	893,548	0	893,548	893,548	0	893,548	0
242 HOME - Program Income	1,052,487	0	0	1,052,487	0	0	0	1,052,487
244 HOUSING AUTHORITY	86,680	300	0	86,980	0	0	0	86,980
245 CalHome	45,946	0	0	45,946	0	0	0	45,946
246 HOME	766,493	3,500	0	769,993	0	0	0	769,993
247 NSP GRANT	57,339	0	0	57,339	0	0	0	57,339
TOTAL GRANT FUNDS	2,521,040	1,265,643	0	3,786,683	893,548	0	893,548	2,893,135
TOTAL ALL FUNDS	43,143,524	83,373,904	2,686,874	129,204,302	92,037,359	2,686,874	94,724,233	47,231,402

CITY OF HEMET
EXPENDITURES BY CATEGORY - PRIMARY FUNDS
BY DEPARTMENT AND FUND (FY 2019-2020)

FUND / TITLE	PERSONNEL SERVICES	OPERATING EXPENSES	INTERNAL SERVICE	OPERATING TRANSFERS	CAPITAL OUTLAY	DEBT SERVICE	DEPREC NON-OP	TOTAL EXPENSES
GENERAL FUND (100, 110, 120):								
CITY COUNCIL	116,000	49,900	35,200	0	0	0	0	201,100
CITY MANAGER	758,900	200,700	98,300	0	0	0	0	1,057,900
CITY CLERK	340,700	59,400	26,100	0	0	0	0	426,200
FINANCE	793,000	151,330	183,900	0	0	0	0	1,128,230
TREASURER	12,400	6,500	12,700	0	0	0	0	31,600
HUMAN RESOURCES	271,400	133,100	67,000	0	0	0	0	471,500
POLICE DEPARTMENT	16,896,600	1,043,805	2,386,500	0	0	0	0	20,326,905
POLICE DEPARTMENT - MEASURE U	5,364,300	591,600	341,100	0	1,665,333	0	0	7,962,333
ANIMAL REGULATION	0	377,800	0	0	0	0	0	377,800
FIRE DEPARTMENT	9,610,700	320,150	946,100	0	0	0	0	10,876,950
FIRE PREVENTION/WEED ABT	0	155,700	10,500	0	0	0	0	166,200
FIRE DEPARTMENT - MEASURE U	2,117,700	89,400	61,900	0	1,320,000	0	0	3,589,000
FIRE PARAMEDIC PROGRAM	190,400	124,900	0	0	0	0	0	315,300
PARKS	459,700	473,425	179,000	0	0	0	0	1,112,125
LIBRARY	737,500	27,800	587,600	0	0	0	0	1,352,900
SIMPSON CENTER	0	196,000	0	0	0	0	0	196,000
PLANNING	773,900	126,900	103,900	0	0	0	0	1,004,700
HOUSING	0	0	0	0	0	0	0	0
CODE ENFORCEMENT	645,000	113,900	110,100	0	0	0	0	869,000
BUILDING	840,300	182,200	138,600	0	0	0	0	1,161,100
DEVELOPMENT ENGINEERING	395,500	81,600	64,400	0	0	0	0	541,500
CAPITAL ENGINEERING	414,000	40,900	89,400	0	0	0	0	544,300
ECONOMIC DEVELOPMENT	0	0	0	0	0	0	0	0
TOTAL INTERFUND TRANSFERS	0	0	0	20,000	0	0	0	20,000
TOTAL GENERAL FUND	40,738,000	4,547,010	5,442,300	20,000	2,985,333	0	0	53,732,643
SPECIAL REVENUE FUNDS:								
130 PUBLIC SAFETY TOWING	0	22,100	0	0	0	0	0	22,100
221 GAS TAX	1,378,700	543,600	496,000	0	0	0	0	2,418,300
222 MEASURE A	0	0	0	0	0	0	0	0
224 AQMD	0	5,000	0	0	0	0	0	5,000
231 ASSET FOREITURE	0	0	0	0	0	0	0	0
234 PUBLIC SAFETY CFD	636,400	13,000	0	0	0	0	0	649,400
241 GENERAL PLAN	0	60,000	0	0	0	0	0	60,000
254 STORM DRAIN/SEWER	1,246,400	722,400	678,300	0	0	0	0	2,647,100
788 HEARTLAND BOND	0	20,000	0	0	0	742,900	0	762,900
TOTAL SPECIAL REVENUES	3,261,500	1,386,100	1,174,300	0	0	742,900	0	6,564,800
ENTERPRISE FUNDS								
571 WATER	2,901,000	3,618,150	3,329,100	0	0	0	600,000	10,448,250
TOTAL ENTERPRISE FUNDS	2,901,000	3,618,150	3,329,100	0	0	0	600,000	10,448,250
INTERNAL SERVICE FUNDS:								
380 EQUIPMENT REPLACEMENT	0	0	0	893,874	0	0	0	893,874
680 INFORMATION TECHNOLOGY	581,300	1,605,550	156,600	0	0	0	200,000	2,543,450
681 WORKERS COMP	155,100	2,642,500	0	0	0	0	0	2,797,600
682 MEDICAL/DENTAL	0	320,000	0	0	0	0	0	320,000
683 LIABILITY FUND	154,600	1,068,900	13,800	0	0	0	0	1,237,300
684 VEHICLE MAINTENANCE	712,000	512,600	352,000	0	0	0	0	1,576,600
685 FACILITY MAINTENANCE	456,500	935,400	188,400	0	0	0	0	1,580,300
686 PW ADMINISTRATION	952,600	69,300	180,500	0	0	0	0	1,202,400
689 OPEB	33,200	4,270,400	0	0	0	0	0	4,303,600
690 UNEMPLOYMENT BENEFITS	0	15,000	0	0	0	0	0	15,000
691 CITY ATTORNEY	0	750,000	0	0	0	0	0	750,000
692 EMERGENCY SERVICES	58,300	30,000	2,800	0	0	0	0	91,100
TOTAL INTERNAL SERVICE	3,103,600	12,219,650	894,100	893,874	0	0	200,000	17,311,224
GRAND TOTAL EXPENSES	50,004,100	21,770,910	10,839,800	913,874	2,985,333	742,900	800,000	88,056,917

**CITY OF HEMET
EXPENDITURE HISTORY
BY DEPARTMENT AND FUND**

FUND / TITLE	FY 2015-16 ACTUALS	FY 2016-17 ACTUALS	FY 2017-18 ACTUALS	FY 2018-19 ADOPTED	FY 2019-20 PROPOSED
GENERAL FUND (100, 110, 120):					
CITY COUNCIL	270,169	254,000	186,788	178,100	201,100
CITY MANAGER	689,805	683,900	797,659	641,600	1,057,900
CITY CLERK	230,705	306,700	342,569	244,850	426,200
FINANCE	1,096,915	1,148,131	1,067,113	1,010,780	1,128,230
TREASURER	28,880	31,100	32,559	29,200	31,600
HUMAN RESOURCES	692,877	559,950	491,079	462,675	471,500
POLICE DEPARTMENT	18,835,818	19,173,325	20,592,364	17,774,605	20,326,905
POLICE DEPARTMENT - MEASURE U	0	492,940	3,793,191	5,876,200	7,962,333
ANIMAL REGULATION	220,535	260,000	337,656	377,800	377,800
FIRE DEPARTMENT	10,048,648	9,927,910	10,707,827	9,002,800	10,876,950
FIRE PREVENTION/WEED ABATE	107,371	165,700	115,792	158,350	166,200
FIRE DEPARTMENT - MEASURE U	0	168,621	1,552,018	2,152,000	3,589,000
FIRE PARAMEDIC PROGRAM	164,699	175,422	361,469	333,200	315,300
PARKS	963,310	961,294	1,090,748	1,069,835	1,112,125
LIBRARY	1,363,941	1,460,200	1,455,662	1,230,365	1,352,900
SIMPSON CENTER	157,000	157,000	157,000	157,000	196,000
PLANNING	1,154,491	1,309,056	1,051,322	920,950	1,004,700
HOUSING	48,516	0	6,971	0	0
CODE ENFORCEMENT	774,107	885,324	863,785	846,650	869,000
BUILDING	1,094,194	1,134,583	997,977	987,800	1,161,100
DEVELOPMENT ENGINEERING	782,924	674,423	579,109	557,400	541,500
CAPITAL ENGINEERING	423,529	292,938	600,726	649,750	544,300
ECONOMIC DEVELOPMENT	295,842	132,042	188,131	225,350	0
TOTAL INTERFUND TRANSFERS	0	0	20,004	3,187,000	20,000
TOTAL GENERAL FUND	39,444,276	40,354,559	47,389,522	48,074,260	53,732,643
SPECIAL REVENUE FUNDS:					
130 PUBLIC SAFETY TOWING	70,607	52,100	22,529	52,100	22,100
221 GAX TAX	2,498,417	2,455,148	2,265,667	2,542,920	2,418,300
222 MEASURE A	0	0	1,307,954	0	0
224 AQMD	19,574	559,000	5,000	5,000	5,000
231 ASSET SEIZURE	0	0	23,340	0	0
234 PUBLIC SAFETY CFD	392,334	389,579	559,300	559,400	649,400
241 GENERAL PLAN	0	0	26,580		60,000
254 STORM DRAIN/SEWER	2,434,914	2,227,198	2,164,296	2,542,263	2,647,100
788 HEARTLAND BOND	756,648	753,618	754,534	760,900	762,900
TOTAL SPECIAL REVENUES	6,172,494	6,436,643	7,129,201	6,462,583	6,564,800
ENTERPRISE FUNDS					
553 INTEGRATED WASTE MGMT	0	0	0	0	0
571 WATER	7,774,648	10,180,280	11,243,577	9,762,760	10,448,250
TOTAL ENTERPRISE FUNDS	7,774,648	10,180,280	11,243,577	9,762,760	10,448,250
INTERNAL SERVICE FUNDS:					
380 EQUIPMENT REPLACEMENT	1,009,561	669,155	689,812	535,580	893,874
680 INFORMATION TECHNOLOGY	1,672,720	1,780,726	1,968,088	2,314,500	2,543,450
681 WORKERS COMP	1,951,598	2,355,024	2,288,463	2,873,800	2,797,600
682 MEDICAL/DENTAL	340,807	265,779	307,717	374,000	320,000
683 LIABILITY FUND	1,642,890	1,037,396	772,554	984,600	1,237,300
684 VEHICLE MAINTENANCE	1,356,316	1,486,552	1,557,553	1,530,500	1,576,600
685 FACILITIES MAINTENANCE	2,131,376	1,640,227	1,527,594	1,652,260	1,580,300
686 PW ADMIN/ENGINEERING	1,095,990	955,578	976,625	999,000	1,202,400
689 OPEB	3,647,879	4,069,351	3,489,596	4,294,100	4,303,600
690 UNEMPLOYMENT BENEFITS	48,513	41,787	10,103	50,000	15,000
691 CITY ATTORNEY	1,788,247	1,533,749	1,273,367	1,150,000	750,000
692 EMERGENCY SERVICES	49,802	53,808	69,076	84,300	91,100
TOTAL INTERNAL SERVICE	16,735,699	15,889,132	14,930,549	16,842,640	17,311,224
GRAND TOTAL EXPENSES	70,127,117	72,860,614	80,692,848	81,142,243	88,056,917

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REVENUES

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Major Revenue Sources

All revenue estimates are developed using historical trend data and estimates of future development, assessed valuation, retail sales, population, changes in consumer price indexes, and general economic factors.

- Property tax revenue estimates are derived with input from an outside consultant, and considers estimated changes on the tax levy, property sales, appeals, and real property improvements.
- Sales tax revenue estimates are also derived with the input from an outside consultant, and considers factors such as new and closed retailers, business types, population changes, price fluctuations and the general economy.
- Licenses, permits, and service charges are estimated using building forecasts of the development community, changes in consumer price indexes, established fees for services and program, and historical trend data.
- The revenue estimates for Transient Occupancy Taxes are derived using historical trend data.

Taxes and Franchises – 71% of Total Revenue (including Measure U)

Sales and Use Tax: The largest revenue source for the City of Hemet is Sales and Use Tax, contributing 24% of the City's overall revenue base (excluding the City's Transactions and Use Tax- Measure U). In accordance with the California Revenue and Taxation Code, the State of California imposes a 7.25% sales and use tax on all taxable sales in the City, of which 1% is allocated to the City of Hemet. In 2016, City residents approved Measure U to establish a new one percent transactions and use tax revenue to fund Public Safety. This new tax became effective April 1, 2017. Measure U tax was approved as a general tax, however, City Council adopted Resolutions 4703 and 4731 dedicating 100% of the tax proceeds to enhancing public safety services within the City. In addition, Riverside County voters approved Measure A in 1988, and again in 2002, to establish a half-cent sales tax dedicated to transportation funding. Measure A revenue is recorded in a separate Special Revenue Fund.

Currently, the total Sales Tax rate within the City is 8.75%

The City of Hemet has experienced significant growth in sales tax revenue since the great recession.

The new Measure U Transactions and Use Tax is estimated to yield \$11,200,000 in Fiscal Year 2019-20.

Originally, it was anticipated that this new tax would generate \$10,000,000 annually; however, revenues have consistently outpaced projections since the tax went into effect.

Property Tax: Per Proposition 13, passed by California voters in 1978, the ad valorem Property Tax is assessed at 1% of the assessed valuation of real property, as determined by the County Assessor's Office. Although home values continue to rise, data indicates sales have started to slow as a result of higher interest rates and market uncertainty. With input from an outside consultant, the recommendation for Fiscal Year 2019-20 is to budget at the same levels as Fiscal Year 2018-19.



Major Revenue Sources (continued)

Transient Occupancy Tax (TOT): The City of Hemet collects a 10% tax on the amount of transient (30 days or less) lodging rentals. As the economy improved over the past few fiscal years, the City's TOT revenue has also experienced a significant increase.

Licenses, Permits and Service Charges – 6% of Total General Fund Revenue

The California Government Code and State Constitution authorize the City to assess certain license and permit fees as a means of recovering the cost of regulating various activities. Examples include building permits and business licenses. The City also assesses service charges for specialized public safety services and facility rentals.

Intergovernmental Revenues – 13% of Total General Fund Revenue

Intergovernmental Revenues reflect revenue received from other governmental agencies, including Property Tax distributions from the County for the Successor Agency to the Redevelopment Agency for administration (\$250,000); Property Tax in Lieu of Vehicle License Fees (\$6,000,000); and Mutual Aid Reimbursements (\$350,000). The estimated intergovernmental revenue for Fiscal Year 2019-20 is projected to be \$7,252,000.

**CITY OF HEMET REVENUES ALL FUNDS
FY 2015-2016 TO FY 2019-2020 PROJECTIONS**

FUND	REVENUE TITLE	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Actuals	FY 2018-2019 Adopted	FY 2019-2020 Proposed
GENERAL FUND (100, 110, 120)						
100-0166	ADMIN FEE ON NEW BUSINESS LIC	0	0	0	0	0
100-0167	ADMIN FEE ON BUS. LIC. RENEWAL	0	0	0	0	0
100-0751	DUE FROM WATER FUND	495,500	540,600	514,704	459,300	560,500
100-0752	DUE FROM SEWER/STORM FUND	143,700	147,096	148,704	133,100	155,500
100-0753	DUE FROM REFUSE FUND	0	0	0	0	
100-0757	DUE FROM GENERAL FUND	0	0	0	0	
100-0758	DUE FROM OTHER FUNDS	393,900	261,900	252,396	230,400	291,400
100-0790	MISC OTHER REVENUE	33,344	32	561	50,000	10,000
100-0955	JOB COSTING PROJECT REVENUE	3,608	3,503	3,503	3,600	3,600
Sub-Total General Administration Revenues		1,070,052	953,131	919,868	876,400	1,021,000
110-0110	PROPERTY TAXES-CURRENT SEC.	4,744,386	5,049,544	5,315,484	5,515,000	5,515,000
110-0116	PROPERTY TAX RPTTF ONE -TIME	0	0	0	0	0
110-0111	PROPERTY TAX-CURRENT UNSEC.	215,277	235,257	236,017	225,000	250,000
110-0112	PROPERTY TAX-ADMIN FEES	(52,894)	(62,880)	(56,392)	(63,000)	(60,000)
110-011x	PROPERTY TAX-PTAF SETTLEMENT	0	0	0	0	0
110-0115	PRIOR YEAR PROPERTY TAXES	159,694	85,326	115,179	100,000	100,000
110-0116	PROPERTY TAX RPTTF ON-GOING	702,141	671,031	1,018,307	750,000	900,000
110-0117	DELINQ PROP TAX PENALTIES	120,161	128,985	139,710	75,000	100,000
110-0118	SUPPLEMENTAL PROPERTY TAXES	26,804	28,250	36,128	30,000	35,000
110-0119	AB1290/GEN FUND TAX INCREMENT	0	0	0	0	0
110-0120	SALES AND USE TAX	11,727,594	11,684,478	11,698,705	12,200,000	12,000,000
110-0125	PROP 172 (1/2 % SALES TAX)	547,343	620,009	650,551	655,000	655,000
110-0126	MEASURE U	0	1,870,277	11,096,607	11,200,000	11,200,000
110-0130	TRANSIENT OCCUPANCY TAX	853,744	963,033	1,025,994	1,000,000	1,000,000
110-0141	SOUTH CALIF GAS FRANCHISE	191,813	138,270	141,300	200,000	150,000
110-0142	SOUTH CALIF EDISON FRANCHISE	412,599	371,949	395,522	425,000	400,000
110-0143	CABLE TV FRANCHISE- TIME WARNER	513,349	592,434	645,250	630,000	650,000
110-0144	CABLE TV FRANCHISE- VERIZON	435,777	304,321	251,804	350,000	300,000
110-0145	IWM FRANCHISE FEE	3,499,749	3,556,584	3,614,556	3,673,700	3,736,200
110-0147	PEG FUNDS TIME WARNER/CHARTER	102,988	118,777	129,156	120,000	130,000
110-0148	PEG FUNDS VERIZON/FRONTIER	87,155	60,864	50,361	60,000	50,000
110-0160	BUSINESS LICENSE RENEWALS	321,329	250,568	336,179	300,000	310,000
110-0162	DEL PENALTY ON BUSINESS LICENSE RENEWALS	6,126	18,614	9,282	7,000	7,500
110-0163	NEW BUSINESS LICENSES	42,911	96,254	49,550	55,000	55,000
110-0164	DEL PENALTY ON NEW BUS LICENSE	272	37,479	2,082	1,000	1,000
110-0165	PROPERTY TRANSFER TAXES	232,236	288,085	258,418	275,000	275,000
110-0169	SB1186 BUS LIC ADMIN FEE	303	401	1,198	1,200	1,200
Sub-Total Taxes		24,890,857	27,107,911	37,160,950	37,784,900	37,760,900
110-0210	ANIMAL LICENSE	0	0	0	0	0
110-0212	BICYCLE & OTHER LICENSES	0	0	0	0	0
110-0245	FIRE CODE PERMITS	15	0	0	0	0
110-0292	REFUSE SELF-HAUL PERMIT	0	0	0	0	0
110-0262	DEVELOPMENT AGREEMENT FEE	66,500	67,498	68,510	69,537	70,580
110-0293	REFUSE VACANCY CERTIFICATION	0	0	0	0	0
Sub-Total Licenses & Permits		66,515	67,498	68,510	69,537	70,580
110-0310	VEHICLE CODE FINES	96,269	61,779	69,841	50,000	50,000
110-0320	OTHER CODE FINES	22,515	14,330	15,274	10,000	70,000
110-0325	CITY PARKING CITATIONS	15,207	18,319	23,276	17,500	20,000

CITY OF HEMET REVENUES ALL FUNDS
FY 2015-2016 TO FY 2019-2020 PROJECTIONS

FUND	REVENUE TITLE	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Actuals	FY 2018-2019 Adopted	FY 2019-2020 Proposed
110-0330	FORFEITURES AND PENALTIES	85	71	222	100	100
	Sub-Total Fines & Forfeitures	134,076	94,499	108,613	77,600	140,100
110-0410	INTEREST EARNINGS	168,903	211,578	318,623	200,000	200,000
110-0413	GASB31 FAIR MARKET VAL INCOME	247,090	(162,955)	(227,235)	0	0
110-0420	RENTS/SIMPSON CENTER	0	0	0	0	0
110-0421	RENT/2ND FLOOR LIBRARY	5,858	3,624	2,975	7,500	7,500
110-0425	RENTS/OTHER	21,788	19,306	30,401	34,000	45,000
110-0426	RDA RENT/PARKING LOT LEASE	0	0	0	0	0
110-0427	LEASE REVENUE	45,000	41,250	26,250	45,000	25,000
	Sub-Total Use of Money & Property	488,639	112,803	151,014	286,500	277,500
110-0505	STATE MOTOR VEH IN LIEU TAX	5,715,291	6,060,924	6,393,094	6,500,000	6,500,000
110-0509	STATE OFF HWY MOTOR VEH FEES	0	0	0	0	0
110-0510	COUNTY HOMEOWNERS EXEMPTION	60,085	60,978	60,408	60,000	62,000
110-0519	STATE BOOKING FEE REVENUE	0	0	0	0	0
110-0520	STATE P.O.S.T. REIMBURSEMENTS	38,865	16,930	14,140	35,000	35,000
110-0521	MUTUAL AID REIMBURSEMENTS	239,166	180,947	355,414	300,000	350,000
110-0530	AB109 PACT PROGRAM	250,829	270,882	259,117	265,000	265,000
110-0533	RESTITUTION/DUI	18,227	16,039	17,481	17,500	17,500
110-0565	CFFC PROP 10	0	0	0	0	0
110-0566	LIBRARY GRANTS	7,500	(260)	52	10,000	7,500
110-0568	STATE PUBLIC LIBRARY FUND	0	0	0	0	0
110-0569	STATE LIBRARY LITERACY GRANT	23,844	24,981	18,000	15,000	15,000
110-0587	FEMA REIMBURSEMENT	0	0	46,000	0	0
110-0593	ARRA STIMULUS COPS GRANT	0	0	0	0	0
110-0594	OTS TRAFFIC GRANT	0	0	0	0	0
110-0595	ABC SRO GRANT	0	0	0	0	0
110-0596	GUN VIOLENCE REDUCTION GRANT	0	0	0	0	0
110-0597	EMPG FIRE GRANT	0	0	0	0	0
	Sub-Total Intergovernmental Revenues	6,353,807	6,631,422	7,163,705	7,202,500	7,252,000
110-0603	PASSPORT REVENUE/SIMPSON CTR	21,235	18,775	19,869	13,000	14,000
110-0607	OTHER FILING FEES	0	0	0	0	0
110-0610	SALE OF MAPS/PUBLICATIONS/ETC	3,092	762	421	2,000	2,000
110-0611	LIBRARY SALE OF COPIES	10,558	12,171	13,158	12,000	12,000
110-0613	CITY CLERK PUBLICATION SALES	282	403	302	300	500
110-0614	SKILLED NURSING FEE	0	0	0	0	0
110-0615	SPECIAL POLICE DEPT SERVICES	88,223	87,861	154,433	143,000	125,000
110-0625	SPECIAL FIRE DEPT SERVICES	3,156	5,024	22,362	2,000	5,500
110-0631	FIRE PLAN CHECK FEE	32,909	19,376	18,713	20,000	19,000
110-0632	FIRE INSPECTION SERVICE	65,430	27,954	30,765	150,000	30,000
110-0633	FIRE INVESTIGATION SERVICES	0	0	0	0	0
110-0641	RTA BUS PASS 5% ADMIN FEE	571	666	819	600	700
110-0643	FIRE SPECIAL HAZARD SERVICES FEES	0	0	0	0	0
110-0652	FIRE - STATE MANDATED FEES	2,420	1,018	0	2,900	3,600
110-0653	FIRE - AMBULANCE PENALTY FEE	80,799	63,072	95,081	150,000	80,000
110-0660	WEED AND LOT CLEANING	36,860	10,795	11,127	40,000	10,000
110-0661	PARAMEDIC SERVICE (Not Active)	0	0	0	0	0
110-0680	LIBRARY FEES AND FINES	33,815	32,265	32,222	29,000	29,000
110-0697	FIRE INCIDENT RECOVERY	85,402	57,042	8,105	40,000	85,000
110-0698	ALARM PERMITS/FEES	155,826	85,538	74,316	80,000	75,000
110-0699	POLICE ADMIN CITATIONS	814	1,443	0	1,000	5,000

**CITY OF HEMET REVENUES ALL FUNDS
FY 2015-2016 TO FY 2019-2020 PROJECTIONS**

FUND	REVENUE TITLE	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Actuals	FY 2018-2019 Adopted	FY 2019-2020 Proposed
	<i>Sub-Total Charges for Services</i>	621,392	424,166	481,694	685,800	496,300
110-0701	SALE OF REAL PROPERTY	10,913	0	0	0	0
110-0702	UNCLAIMED PROPERTY REVENUE	17,478	14,429	17,215	2,000	2,000
110-0706	STREET SIGN REVENUE	0	0	0	0	0
110-0713	INSURANCE CLAIM REIMBURSEMENTS	32,415	0	10,016	0	0
110-0744	LIBRARY PROGRAM DONATIONS	15,000	14,000	113,700	0	0
110-0745	CONTRIB FR NON-GOVMTL SOURCES	0	0	0	0	0
110-0746	HUSD CONTRIB FOR SRO OFFICERS	533,225	553,434	558,037	575,500	438,796
110-0747	UTILITY BUILDING RENTAL FEE	380,412	582,600	594,396	612,200	630,000
110-0748	UTILITY LAND RENTAL FEE	574,908	884,496	906,504	928,700	950,800
110-0749	UTILITY STREET IMPACT FEE	0	0	0	0	0
110-0756	FRANCHISE FEE PAYMENTS	0	0	0	0	0
110-0783	REIMB FROM BOND PROCEEDS-ADMIN	0	0	0	0	0
110-0785	STATE MANDATED COST	204,891	7	100,202	100,000	100,000
110-0790	OTHER REVENUE	195,955	56,951	130,561	50,000	20,000
110-0835	BL: UNAPPLIED CREDITS	0				
110-0835	BL: UNAPPLIED CREDITS	1,382	7,282	43,140	0	0
110-0886	COLLECTION AGENCY RECEIPTS	150	0	0	0	0
110-0899	CASH OVER/SHORT	843	(96)	(441)	0	0
	<i>Sub-Total Miscellaneous</i>	1,967,572	2,113,104	2,473,330	2,268,400	2,141,596
120-0161	GARAGE SALE PERMITS	17,140	16,680	15,645	16,000	12,000
120-0168	SB1186 BUSINESS LICENSE FEE	3,954	4,617	20,127	15,000	20,000
120-0221	BUILDING PERMITS	672,742	629,681	624,037	650,000	650,000
120-0222	PLUMBING PERMITS	3,315	0	0	0	0
120-0223	BUILDING - TRAINING FOR RESIDENTIAL/COMM	7,194	5,612	6,671	8,000	8,000
120-0224	PLANNING - PLAN CHECK & INSPECTION	21,813	19,462	25,596	22,000	25,000
120-0226	SHOPPING CART IMPOUND FEE	0	0	0	0	0
120-0233	ELECTRICAL PERMITS	0	0	0	0	0
120-0235	MECHANICAL PERMITS	490	0	0	0	0
120-0236	ENGINEERING INSPECTION	155,076	53,909	102,726	100,000	120,000
120-0237	TRANSPORTATION PERMITS	15,541	11,565	7,770	8,500	13,000
120-0238	ENGINEERING ENCROACHMENT PERMIT	124,939	127,321	136,384	125,000	130,000
120-0239	ENGINEERING PLANS STORAGE/SCANNING	8,977	12,031	13,955	10,000	10,000
120-0240	PRE-INSPECTION	29,695	24,568	28,416	25,000	28,000
120-0241	PRELIMINARY ENGINEERING FEES	6,797	8,695	45,108	10,000	65,000
120-0250	CERTIFICATE OF OCCUPANCY	32,674	34,807	34,464	35,000	35,000
120-0290	OTHER LICENSES & PERMITS	75,309	78,874	71,906	75,000	71,000
120-0291	LICENSE VALIDITY FEE	14,551	15,044	15,501	15,000	15,000
120-0335	CODE ENF/ADMINISTRATIVE CITATIONS	97,273	108,301	146,115	98,000	100,000
120-0336	CODE COST RECOVERY	100,348	147,027	148,875	100,000	100,000
120-0340	FORECLOSED PROPERTY REG	27,883	43,052	38,007	30,000	30,000
120-0345	RENTAL REGISTRATION	37,924	100,872	72,690	65,000	75,000
120-0601	PLANNING APPLICATIONS	175,596	86,962	113,950	100,000	100,000
120-0602	MISCELLANEOUS PLANNING FEES	18,597	21,686	19,160	20,000	20,000
120-0605	SUBDIVISION FEES	32,333	0	0	20,000	20,000
120-0608	PERMANENT SIGN PERMIT FEES	0	0	0	0	0
120-0609	ENVIRONMENTAL REVIEW	1,985	8,103	7,731	10,000	15,000
120-0610	SALE OF MAPS/PUBLICATIONS/ETC	0	14	55	0	0
120-0627	PLUMBING PLAN CHECK FEE	0	0	0	0	0
120-0628	ELECTRICAL PLAN CHECK FEE	0	0	0	0	0
120-0629	MECHANICAL PLAN CHECK FEE	0	0	0	0	0

**CITY OF HEMET REVENUES ALL FUNDS
FY 2015-2016 TO FY 2019-2020 PROJECTIONS**

FUND	REVENUE TITLE	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Actuals	FY 2018-2019 Adopted	FY 2019-2020 Proposed
120-0630	BUILDING PLAN CHECK FEE	148,951	143,579	197,069	150,000	180,000
120-0635	PLAN STORAGE FEE	9,131	4,354	7,779	7,000	8,000
120-0636	MICROFILM REPRO	25,469	34,622	39,893	32,000	35,000
120-0644	GRADING IMPORT FEE	2,498	12,643	2,006	2,000	2,000
120-0645	ENGINEERING PLAN CHECK ON/OFF SITE	101,466	57,323	29,709	40,000	50,500
120-0646	GRADING PLAN CHECK	84,781	157,025	104,220	85,000	93,000
120-0647	ENGINEER MAP PLAN CHECK	35,378	84,687	52,356	60,000	30,000
120-0661	BUILDING CODE	0	0	0	0	0
120-0663	HAZARD ABATEMENT	0	0	40,880	0	0
120-0664	VEHICLE ABATEMENT	55,846	47,865	52,623	50,000	50,000
120-0668	BUILDING INSPECTION SERVICES	0	0	0	0	0
120-0691	DEV SERV PROCESSING FEE	23,913	2,265	19,047	12,000	25,000
120-0693	TUMF 1% ADMIN FEE	7,491	877	6,552	5,000	8,000
120-0694	MSHCP 1% ADMIN FEE	1,187	122	1,231	1,000	8,000
120-0695	PLANNING TRI-PARTY ADMIN FEE	0	0	0	0	0
120-0696	SB 1473 10% ADMIN CHARGE	337	233	348	400	400
120-0790	MISC COMMUNITY DEV. REV	87,097	0	0	0	0
Sub-Total Community Development Revenue		2,265,691	2,104,475	2,248,600	2,001,900	2,151,900

OPERATING TRANSFERS IN **234,656** **188,308** **438,113** **395,000** **1,466,874**

GENERAL FUND TOTAL REVENUES	37,858,601	39,609,008	51,214,398	51,648,537	52,778,750
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PUBLIC SAFETY TOWING (130)						
130-0410	INVESTMENT EARNINGS	296	538	483	600	600
130-0616	PD/VEHICLE STORAGE	55,617	59,537	15,444	50,000	50,000
PUBLIC SAFETY TOWING TOTAL		55,913	60,075	15,927	50,600	50,600

INVESTMENT EARNINGS (140)						
140-0410	INVESTMENT EARNINGS	296,414	114,074	104,189	400,000	0
140-0411	OTHER INTEREST	(12,242)	(80)	319	0	0
140-0413	GASB31 FAIR MARKET VALUE INCOME	0	0	0	0	0
INVESTMENT EARNINGS TOTAL		284,172	113,995	104,508	400,000	0

GAS TAX (221)						
221-0410	INTEREST EARNINGS	17,454	18,912	11,843	10,000	10,000
221-0413	GASB31 FAIR MARKET VALUE INCOME	31,243	(23,676)	(10,625)	0	0
221-0503	GAS TAX 2103	375,441	202,503	292,121	313,100	716,300
221-0506	GAS TAX 2106	282,388	280,561	255,479	286,100	289,900
221-0507	STATE GAS TAX 2107	562,654	595,759	536,962	584,800	603,300
221-0508	STATE GAS TAX 2107.5	7,500	7,500	0	7,500	7,500
221-0511	GAS TAX 2105	460,030	451,646	403,976	471,000	461,900
221-0514	SB1- ROAD MAINT & REHAB ACCOUNT			377,383	1,452,600	1,366,800
221-0516	TRAFFIC CONG RELIEF or in lieu	0	0	93,070	0	93,800
221-0587	FEMA REIMBURSEMENT	0	0	14,832	0	0
221-0713	INSURANCE CLAIM REIMBURSEMENTS	13,338	17,095	13,392	0	0
221-0790	OTHER REVENUE (refuse impact)	867	21,216	21,523	0	0
GAS TAX TOTAL		1,750,915	1,571,516	2,009,955	3,125,100	3,549,500

OPERATING TRANSFERS IN **20,004** **-** **20,004** **20,000** **20,000**

MEASURE A (222)						
222-0121	SALES TAX MEASURE A	1,619,495	1,636,832	1,762,566	1,775,000	1,775,000

**CITY OF HEMET REVENUES ALL FUNDS
FY 2015-2016 TO FY 2019-2020 PROJECTIONS**

FUND	REVENUE TITLE	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Actuals	FY 2018-2019 Adopted	FY 2019-2020 Proposed
222-0410	INVESTMENT EARNINGS	23,096	48,701	60,060	25,000	25,000
222-0413	GASB31 FAIR MARKET VAL INCOME	41,340	(60,969)	(53,884)	0	0
222-0638	SALE OF BID PACKAGES	45	0	0	0	0
MEASURE A TOTAL		1,683,976	1,624,564	1,768,742	1,800,000	1,800,000

ARTICLE 3/SB821 (223)						
223-0504	BICYCLE-PEDESTRIAN	0	62,500	0	0	0
ARTICLE 3/SB821 TOTAL (223)		0	62,500	0	0	0

AIR POLLUTION REDUCTION (224)						
224-0410	INVESTMENT EARNINGS	3,423	8,341	9,138	2,000	2,000
224-0505	AB 2766 DMV AIR QUALITY FEES	76,299	130,391	102,447	125,000	125,000
224-0790	OTHER REVENUE	249,841	0	0	0	0
AIR POLLUTION REDUCTION TOTAL		477,670	138,732	111,585	127,000	127,000

L&LMD PRE - 218 (225)						
L&LMD PRE - 218 TOTAL (225)		1,924,688	1,941,961	1,873,571	1,900,561	1,925,144

POST PROP-218 LIGHTING FUND (227)						
POST PROP-218 LIGHTING FUND TOTAL (227)		295,580	315,438	344,685	392,412	392,413

POST PROP - 218 LANDSCAPE FUND (228)						
POST PROP - 218 LANDSCAPE TOTAL (228)		1,459,779	1,646,781	2,092,417	1,745,435	1,745,436

ASSET SEIZURE - 231						
231-0410	INVESTMENT EARNINGS	959	1,151	594	1,000	1,000
231-0534	ASSET SEIZURE-FEDERAL FORFEIT	0	0	0	0	0
231-0536	ASSET SEIZURE (PATROL)-OTHER	24,983	0	14,786	15,000	20,000
231-0538	ASSET SEIZURE GTF	0	0	2,850		
ASSET SEIZURE TOTAL		25,942	1,151	18,230	16,000	21,000

PUBLIC SAFETY GRANTS (232)						
232-0410	INVESTMENT EARNINGS	603	815	1,326	0	0
232-0582	PUBLIC SAFETY GRANT	520,278	227,096	472,204	0	0
PUBLIC SAFETY GRANTS TOTAL		520,881	227,911	473,530	0	0

PUBLIC SAFETY CFD (234)						
234-0113	SPECIAL PROPERTY TAX ASSESSMENT	511,818	496,032	514,596	555,000	550,000
PUBLIC SAFETY CFD TOTAL		511,818	496,032	1,461,656	555,000	550,000

COPS FUNDING/AB 3229 (236)						
236-0410	INVESTMENT EARNINGS	1,258	3,007	2,385	2,000	2,000
236-0526	STATE-COPS FUNDING AB3229	139,254	166,270	213,842	145,000	154,000
236-0582	PUBLIC SAFETY GRANT	0	0	0	0	0
COPS FUNDING/AB 3229 TOTAL		140,512	169,277	216,227	147,000	156,000

LOCAL LAW ENFORCE BLOCK GRANT (237)						
237-0410	INVESTMENT EARNINGS	0	0	0	0	0
237-0582	PUBLIC SAFETY GRANT	44,932	80,625	92,104	91,100	212,295
LOCAL LAW ENFORCE BLOCK GRANT TOTAL		44,932	80,625	92,104	91,100	212,295

COMMUNITY DEVELOPMENT (CDBG) (240)						
CDBG TOTAL (240)		990,478	714,356	555,142	880,464	893,548

**CITY OF HEMET REVENUES ALL FUNDS
FY 2015-2016 TO FY 2019-2020 PROJECTIONS**

FUND	REVENUE TITLE	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Actuals	FY 2018-2019 Adopted	FY 2019-2020 Proposed
GENERAL PLAN (241)						
241-0410	INVESTMENT EARNINGS	477	854	920	500	700
241-0604	GENERAL PLAN FEE	23,100	600	18,300	20,000	25,000
GENERAL PLAN TOTAL		23,577	1,454	19,220	20,500	25,700
HOME - PROGRAM INCOME (242)						
242-0395	HOUSING LOAN LATE FEE	0	58	50	0	0
242-0410	INVESTMENT EARNINGS	2,859	5,113	5,632	0	0
HOME - PROGRAM INCOME TOTAL		2,859	5,171	5,632	0	0
HOUSING AUTHORITY (244)						
244-0410	INVESTMENT EARNINGS	329	1,236	1,605	300	300
244-0590	GRANT REVENUE	0	0	0	0	0
HOUSING AUTHORITY TOTAL		329	1,236	1,605	300	300
CALHOME GRANT (245)						
245-0410	INVESTMENT EARNINGS	0	0	0	0	0
245-0590	CalHome Grant & Program Income	93,722	226,117	0	0	0
CALHOME GRANT TOTAL		93,722	226,117	0	0	0
HOME PROGRAM (246)						
246-0410	INVESTMENT EARNINGS	4,100	6,588	7,694	3,500	3,500
246-0590	H.O.M.E. PROGRAM GRANT	0	0	0	0	0
246-0591	H.O.M.E. PROGRAM INCOME	0	0	0	0	0
HOME PROGRAM TOTAL		4,100	6,588	7,694	3,500	3,500
NEIGHBORHOOD STABILIZ. (NSP) (247)						
247-0410	INVESTMENT EARNINGS	0	0	0	0	0
247-0412	INTEREST ON NOTE RECEIVABLE	2,750	3,162	0	0	0
247-0551	NSP ADMIN PROJECTS	49,308	0	25,974	0	0
247-0552	NSP ACQUISITION PROJECTS	454,768	0	0	0	0
247-0589	NSP PROGRAM INCOME	(5,750)	0	0	0	0
247-0598	NSP3 PROGRAM INCOME	0	0	0	0	0
NSP TOTAL		501,076	3,162	25,974	0	0
SEWER & STORM DRAIN (254)						
254-0113	SPECIAL PROPERTY TAX ASSESSMENT	0	0	0	0	0
254-0410	INVESTMENT EARNINGS	36,699	74,982	92,978	32,000	32,000
254-0413	GASB31 FAIR MARKET VAL INCOME	65,692	(93,873)	(83,418)	0	0
254-0587	FEMA REIMBURSEMENT	0	0	4,347	0	0
254-0638	SALE OF BID PACKAGES	0	0	0	0	0
254-0657	EMWD-BILLED STORM DRAIN MTNCE	521,998	544,656	520,854	510,000	510,000
254-0658	EMWD-BILLED SEWER MAINTENANCE	944,977	1,073,620	1,105,292	1,010,700	1,010,700
254-0659	LHMWD-BILLED STORM DRAIN MTNCE	197,767	176,400	197,881	193,000	193,000
254-0676	STREET SWEEPING FEES	0	0	0	0	0
254-0713	INSURANCE CLAIM REIMB	7,840	3,452	0	0	0
254-0720	SEWER CONNECTION FEES	0	0	0	0	0
254-0721	UM: CITY SEWER/STORM MAINT	1,739,708	2,045,319	2,119,611	2,007,000	2,007,000
254-0725	UM: CITY COMM STORM MAINT	2,400	1,884	2,144	7,000	7,000
254-0790	OTHER REVENUE	0	1,632	6,307	0	0
254-0889	UNBILLED UTILITY ACCRUAL	5,492	75,720	(78,052)	0	0
SEWER & STORM DRAIN TOTAL		3,522,573	3,903,791	3,887,943	3,759,700	3,759,700

CITY OF HEMET REVENUES ALL FUNDS
FY 2015-2016 TO FY 2019-2020 PROJECTIONS

FUND	REVENUE TITLE	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Actuals	FY 2018-2019 Adopted	FY 2019-2020 Proposed
PUBLIC MEETING FACILITIES (315)						
315-0410	INVESTMENT EARNINGS	3,785	6,030	6,202	2,000	2,000
315-0681	PUBLIC MEETING FACILITIES FEES	0	0	0	0	0
PUBLIC MEETING FACILITIES TOTAL		3,785	6,030	6,202	2,000	2,000
GENERAL FACILITIES (316)						
316-0410	INVESTMENT EARNINGS	12,194	19,498	19,847	10,000	10,000
316-0413	GASB31 FAIR MARKET VAL INCOME	21,827	(24,410)	(17,806)	0	0
316-0425	RENTS/OTHER	0	0	0	0	0
316-0685	GENERAL FACILITIES FEE	60,872	4,201	49,436	50,000	50,000
GENERAL FACILITIES TOTAL		94,893	(711)	51,477	60,000	60,000
FLOOD CONTROL (326)						
326-0410	INVESTMENT EARNINGS	20,533	33,159	33,798	25,000	30,000
326-0413	GASB31 FAIR MARKET VAL INCOME	36,753	(41,512)	(30,322)	0	0
326-0620	STORM DRAINAGE FACILITIES FEE	110,999	11,819	82,937	90,000	95,000
326-0621	RETENTION BASIN FEE	41,534	6,568	29,509	30,000	45,000
326-0790	OTHER REVENUE	0	0	0	0	0
FLOOD CONTROL TOTAL		209,819	10,034	115,921	145,000	170,000

**CITY OF HEMET REVENUES ALL FUNDS
FY 2015-2016 TO FY 2019-2020 PROJECTIONS**

FUND REVENUE TITLE	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Actuals	FY 2018-2019 Adopted	FY 2019-2020 Proposed
BRIDGES/STREETS/TRAFFIC FAC. (329)					
329-0410 INVESTMENT EARNINGS	26,872	46,684	44,614	25,000	25,000
329-0413 GASB31 FAIR MARKET VAL INCOME	48,063	(58,445)	(40,026)	0	0
329-0504 SB 821 BICYCLE/PEDESTRIAN	0	0	0	0	0
329-0584 GRANT REIMBURSEMENT	0	0	174,461	0	0
329-0586 STATE TRANSPORTATION	0	0	0	0	0
329-0638 SALE OF BID PACKAGES	0	0	0	0	0
329-0639 STATE GRANT FUNDING	0	0	0	0	0
329-0692 BRIDGES/STREETS/TRAFFIC FACILITY FEES	241,066	51,670	233,028	200,000	220,000
329-0790 OTHER REVENUE	1,038,329	2,574	20,475	0	0
BRIDGES/STREETS/TRAFFIC FAC TOTAL	1,354,330	42,483	432,551	225,000	245,000

LAW ENFORCEMENT FACILITIES (331)					
331-0410 INVESTMENT EARNINGS	200	506	677	0	0
331-0682 LAW ENFORCEMENT FACILITIES FEE	37,828	6,020	34,641	32,000	40,000
LAW ENFORCEMENT FACILITIES TOTAL	38,028	6,526	35,318	32,000	40,000

FIRE FACILITIES (332)					
332-0410 INVESTMENT EARNINGS	25,670	40,940	39,554	25,000	25,000
332-0413 GASB31 FAIR MARKET VAL INCOME	45,947	(51,254)	0	0	0
332-0638 SALE OF BID PACKAGES	0	0	0	0	0
332-0683 FIRE FACILITIES FEES	44,800	6,585	40,394	38,000	47,000
332-0790 OTHER REVENUE	0	0	0	0	0
FIRE FACILITIES TOTAL	116,417	(3,729)	79,948	63,000	72,000

PARK DEVELOPMENT (361)					
361-0410 INVESTMENT EARNINGS	10,100	16,472	17,009	12,000	12,000
361-0413 GASB31 FAIR MARKET VAL INCOME	18,078	(20,621)	(15,260)	0	0
361-0563 STATE DEPT OF PARKS/REC GRANT	0	0	0	0	0
361-0670 PARK/RECREATION FACILITIES FEE	111,881	2,906	85,337	83,000	95,000
361-0790 OTHER REVENUE	0	0	0	0	0
PARK DEVELOPMENT TOTAL	140,059	(1,243)	87,086	95,000	107,000

VALLEY WIDE DVL PARK (362)					
362-0410 INVESTMENT EARNINGS	825	1,404	1,502	1,000	1,000
362-0670 PARK/RECREATION FACILITIES FEE	21,791	566	16,623	15,000	20,000
VALLEY WIDE DVL PARK TOTAL	22,616	1,970	18,125	16,000	21,000

LIBRARY FACILITIES (363)					
363-0410 INVESTMENT EARNINGS	8,419	11,221	8,395	6,000	500
363-0413 GASB31 FAIR MARKET VAL INCOME	15,070	(14,047)	0	0	0
363-0744 DONATION	0	0	0	0	0
363-0686 LIBRARY FACILITIES FEES	56,595	1,470	43,171	45,000	50,000
LIBRARY FACILITIES TOTAL	80,084	(1,356)	51,566	51,000	50,500

CAPITAL PROJECTS FUND (370) TOTAL	475,303	(1,356)	1,379	0	0
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PUBLIC WATER UTILITY (571)					
571-0410 INTEREST EARNINGS	53,158	132,428	129,800	50,000	50,000
571-0411 FISCAL AGENT INTEREST EARNINGS	0	0	0	0	0
571-0413 GASB31 FAIR MARKET VAL INCOME	113,078	(157,904)	(70,790)	0	0
571-0576 STATE GRANTS	0	0	0	0	0
571-0579 ENERGY CAPACITY PAYMENTS	563	15,738	10,728	10,000	10,000

**CITY OF HEMET REVENUES ALL FUNDS
FY 2015-2016 TO FY 2019-2020 PROJECTIONS**

FUND	REVENUE TITLE	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Actuals	FY 2018-2019 Adopted	FY 2019-2020 Proposed
571-0587	FEMA REIMBURSEMENT	0	0	2,046	0	0
571-0638	SALE OF BID PACKAGES	0	0	0	0	0
571-0678	WATER FACILITIES FEES	0	821	1,892	10,000	10,000
571-0713	INSURANCE CLAIM REIMBURSEMENTS	11,070	4,204	12,413	0	0
571-0730	UM: BACKFLOW FEE	74,839	74,032	73,545	66,300	66,300
571-0790	OTHER REVENUE	72,461	41,106	68,703	20,000	20,000
571-0805	PREPAID WATER SERVICES	(39,979)	306,354	166,453	85,000	85,000
571-0820	UM: WATER CONSUMPTION CHARGES	6,516,420	7,280,945	7,094,153	7,270,000	7,270,000
571-0821	UM: WATER BASE CHARGES	3,029,780	3,299,963	3,459,271	3,320,000	3,320,000
571-0825	UM: OTHER WATER CHARGES	276,328	234,755	416,778	137,000	137,000
571-0835	UM: UNAPPLIED CREDIT	184,577	(159,819)	(97,179)	0	0
571-0845	WATER WASTE FINE	12,669	0	0	0	0
571-0886	COLLECTION AGENCY RECEIPTS	15,061	3,426	9,181	15,000	15,000
571-0889	UNBILLED UTILITY ACCRUAL	236,065	419,855	(522,063)	0	0
PUBLIC WATER UTILITY TOTAL		10,556,090	11,495,903	10,754,931	10,983,300	10,983,300

OPERATING TRANSFERS IN 0 114,673 137,632 0 0

ADMINISTRATIVE SERVICES (680)						
680-0291	LICENSE VALIDITY FEE	268	0	-	-	-
680-0792	INFORMATION TECHNOLOGY ALLOCATION	2,144,304	1,869,804	1,839,096	2,430,000	2,509,600
680-0945	CONTRIBUTED CAPITAL	0	0	0	0	0
680-0960	RESIDUAL EQUITY TRANSFER	18,140	36,595	345,931	0	0
ADMINISTRATIVE SERVICES TOTAL		2,162,712	1,906,399	2,185,027	2,430,000	2,509,600

OPERATING TRANSFERS IN 805,106 0 0 0 0

WORKERS COMPENSATION ADMIN (681)						
681-0780	WORKERS COMPENSATION REFUNDS	0	0	0	0	0
681-0790	OTHER REVENUE	0	0	0	0	0
681-0795	DUE FROM OTHER FUNDS	2,115,900	2,065,104	2,958,204	2,423,800	2,297,000
WORKERS COMPENSATION TOTAL		2,115,900	2,065,104	2,958,204	2,423,800	2,297,000

DENTAL & VISION INSURANCE (682)						
682-0790	OTHER REVENUE	0	21,475	1,718	0	0
682-0795	DUE FROM OTHER FUNDS	279,715	263,880	343,484	374,000	320,000
DENTAL & VISION INSURANCE TOTAL		279,715	285,355	345,202	374,000	320,000

LIABILITY INSURANCE (683)						
683-0713	INSURANCE CLAIM REIMBURSEMENTS	952,723	16,046	0	0	0
683-0790	OTHER REVENUE/REIMBURSE	11,574	863	839	0	0
683-0795	DUE FROM OTHER FUNDS	915,900	1,384,800	1,098,996	462,200	1,013,000
LIABILITY INSURANCE TOTAL		1,880,197	1,401,709	1,099,835	462,200	1,013,000

VEHICLE MAINTENANCE (684)						
684-0713	INSURANCE CLAIM REIMB	24,886	3,494	1,800	0	0
684-0790	OTHER REVENUE	3,734	2,916	836	0	0
684-0791	CENTRAL GARAGE ALLOCATION	1,360,476	1,340,304	1,579,896	1,637,700	1,508,700
VEHICLE MAINTENANCE TOTAL		1,389,096	1,346,714	1,582,532	1,637,700	1,508,700

EQUIPMENT REPLACEMENT (380)						
380-0410	INVESTMENT EARNINGS	24,944	42,318	41,209	20,000	10,000
380-0413	GASB31 FAIR MARKET VAL INCOME	44,650	(52,978)	(36,971)	0	0

**CITY OF HEMET REVENUES ALL FUNDS
FY 2015-2016 TO FY 2019-2020 PROJECTIONS**

FUND	REVENUE TITLE	FY 2015-2016 Actuals	FY 2016-2017 Actuals	FY 2017-2018 Actuals	FY 2018-2019 Adopted	FY 2019-2020 Proposed
380-0701	SALE OF REAL PROPERTY	0	50	0	0	0
380-0758	DUE FROM OTHER FUNDS	660,912	677,700	732,300	363,400	471,200
380-0790	OTHER REVENUE	851	44,101	80,161	0	0
EQUIPMENT REPLACEMENT TOTAL		731,357	711,190	816,699	383,400	481,200

FACILITY MAINTENANCE (685)						
685-0596	EECBG GRANT	0	0	0	0	0
685-0599	ELECTRIC VEHICLE CHARGING STATION	697	568	378	0	0
685-0638	SALE OF BID PACKAGES	0	0	0	0	0
685-0713	INSURANCE CLAIM REIMB	0	0	0	0	0
685-0788	FACILITY MAINTENANCE ALLOCATION	1,559,900	1,651,300	1,738,700	1,247,600	1,254,600
685-0790	OTHER REVENUE	0	51,760	0	0	0
FACILITY MAINTENANCE TOTAL		1,560,597	1,703,628	1,739,078	1,247,600	1,254,600

OPERATING TRANSFERS IN	400,737	0	0	0	0
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PW ADMINISTRATION (686)						
686-0454	MISC RECYCLABLES	21,662	21,032	20,201	20,200	0
686-0793	CORP YARD ADMIN SERVICES	966,192	817,704	831,900	1,012,600	1,110,200
686-0790	OTHER REVENUE	88,000	88,000	88,000	88,000	88,000
PW ADMINISTRATION TOTAL		1,075,854	926,736	940,101	1,120,800	1,198,200

OPEB (687 & 689)						
689-0790	OTHER REVENUE	211	0	0	0	0
689-0795	DUE FROM OTHER FUNDS	3,667,060	3,429,075	3,832,540	3,609,200	4,094,100
OPEB TOTAL		3,667,271	3,429,075	3,832,540	3,609,200	4,094,100

UNEMPLOYMENT						
690-0795	DUE FROM OTHER FUNDS	0	35,004	50,004	50,000	0
UNEMPLOYMENT TOTAL		0	35,004	50,004	50,000	0

CITY ATTORNEY (691)						
691-0714	ATTORNEY FEE REIMBURSEMENTS	160,167	106,289	403,513	0	0
691-0787	CITY ATTORNEY ALLOCATION	1,199,988	1,280,004	999,996	1,150,000	750,000
691-0950	OPERATING TRANSFER IN	0	1,233,197			
CITY ATTORNEY TOTAL		1,360,155	2,619,490	1,403,509	1,150,000	750,000

EMERGENCY SERVICES (692)						
692-0789	EMERGENCY SERVICES ALLOCATION	0	69,600	71,004	85,700	86,400
EMERGENCY SERVICES TOTAL		0	69,600	71,004	85,700	86,400

HEARTLAND 2006 REFUNDING (788)						
788-0113	SPECIAL PROPERTY TAX ASSESSMENT	761,450	751,156	799,148	800,000	800,000
788-0410	INVESTMENT EARNINGS	0	0	0	0	0
788-0411	FISCAL AGENT INTEREST EARNINGS	3	1,114	0	0	0
788-0790	OTHER REVENUE	0	0	0	0	0
788-0905	BOND PROCEEDS	0	0	0	0	0
788-0960	RESIDUAL EQUITY TRANSFER	0	0	0	0	0
HEARTLAND 2006 REFUNDING TOTAL		761,453	752,270	799,148	800,000	800,000

GRAND TOTAL ALL FUNDS		82,249,824	81,728,267	95,758,132	94,129,909	96,074,486
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SUMMARY OF INTERFUND TRANSFERS

TRANSFERS TO:

Operating Funds

Funds 100,110,120: General Fund	\$	320,000
	\$	128,000
	\$	893,874
	\$	125,000
	\$	<u>1,200,000</u>
General Fund Subtotal:	\$	<u><u>2,666,874</u></u>

Special Revenue Funds:

Fund 221 - Streets/Gas Tax	\$	20,000
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Total Interfund Transfers \$ 2,686,874

TRANSFERS FROM:

Water Fund - Water for City Parks
CIP Fund - One time transfer of unexpended balance
Equipment Replacement - Public Safety Equip. Repl. Balance
Successor Agency - Administrative costs
General Fund - Measure U support of General Fund Public Safety
General Fund - Street Maintenance (Maintenance of Effort)

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CITY OF HEMET
FUNDED POSITIONS
ANNUAL OPERATING BUDGET
Fiscal Year 2019-20

	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
GENERAL FUND					
1100 City Council					
City Council	5.00	5.00	5.00	5.00	5.00
City Council Total	5.00	5.00	5.00	5.00	5.00
1200 City Manager					
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	0.00	0.00	1.00	0.00	1.00
Deputy City Manager	0.00	0.00	0.00	1.00	0.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	0.00
Executive Analyst	0.00	1.00	0.00	0.00	1.00
Office Specialist Confidential	0.00	0.00	0.00	1.00	1.00
City Manager Total	2.00	3.00	3.00	4.00	4.00
1300 City Clerk					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	0.00	0.00	0.00	0.00	1.00
City Clerk Total	1.00	1.00	1.00	1.00	2.00
1400 Finance					
Deputy City Manager/Admin Services Director	1.00	1.00	0.00	0.00	0.00
Finance Director	0.00	0.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Principal Accountant	1.00	1.00	1.00	1.00	1.00
Procurement Administrator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	0.50
Payroll Specialist	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
CDBG Coordinator	1.00	0.00	1.00	1.00	0.00
Housing Specialist	1.00	0.00	0.00	0.00	0.00
Management Analyst	0.00	0.00	0.00	0.00	1.00
Office Specialist Confidential	0.00	0.00	0.00	0.00	0.50
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00
Accounting Tech III	3.00	3.00	3.00	3.00	3.00
Accounting Tech II	1.00	1.00	2.00	2.00	2.00
Accounting Tech I	0.00	1.00	0.00	0.00	0.00
Finance Department Total	14.00	13.00	14.00	14.00	14.00
1500 Treasurer					
Treasurer	1.00	1.00	1.00	1.00	1.00
Treasurer Total	1.00	1.00	1.00	1.00	1.00
1800 Human Resources					
Director of Human Resources	0.00	0.00	0.00	0.00	0.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	0.00	0.00	0.00	0.00	1.00
Senior Human Resources Technician	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Human Resources Technician	2.00	2.00	2.00	2.00	1.00
Office Specialist Confidential	0.00	1.00	1.00	1.00	0.00
Human Resources Total	3.00	4.00	4.00	4.00	3.00
TOTAL GENERAL ADMINISTRATION	26.00	27.00	28.00	29.00	29.00

CITY OF HEMET
FUNDED POSITIONS
ANNUAL OPERATING BUDGET
Fiscal Year 2019-20

	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
3100 Police					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police	1.00	1.00	1.00	0.00	0.00
Police Captain	0.00	0.00	0.00	2.00	2.00
Lieutenant	3.00	3.00	3.00	2.00	2.00
Sergeant	10.00	10.00	10.00	10.00	10.00
Sergeant - Limited Term Program	0.50	0.00	0.00	0.00	0.00
Corporal	5.00	5.00	5.00	5.00	5.00
Investigator	3.00	3.00	3.00	3.00	3.00
Investigator - Limited Term Program	2.00	0.00	0.00	0.00	0.00
Police Officer	46.00	46.00	46.00	46.00	46.00
Sworn total	71.50	69.00	69.00	69.00	69.00
Management Assistant	2.00	2.00	2.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Personnel Training Coordinator	0.00	0.00	0.00	1.00	1.00
Office Specialist Confidential	0.00	0.50	0.00	0.00	0.00
Office Specialist I	0.50	0.00	0.00	0.00	0.00
Media & Intelligence Analyst	1.00	1.00	1.00	1.00	1.00
Crime Scene Technician	1.00	1.00	1.00	1.00	1.00
Public Safety Dispatch Supervisor	0.00	0.00	0.00	0.00	0.00
Public Safety Dispatcher	12.00	12.00	12.00	12.00	12.00
Public Safety Dispatcher OC/TPT	0.70	0.70	0.70	0.70	0.70
Property/Evidence Technician	1.50	1.50	1.50	1.50	1.50
Community Service Officer	7.00	7.00	7.00	7.00	7.00
Public Safety Office Specialist	5.00	5.00	5.00	5.00	5.00
Non-sworn total	30.70	30.70	30.20	30.20	30.20
Police Department Total	102.20	99.70	99.20	99.20	99.20
3101 Police - Measure U					
Police Captain	n/a	0.00	0.00	0.00	0.00
Lieutenant	n/a	1.00	1.00	1.00	1.00
Sergeant	n/a	0.00	2.00	2.00	2.00
Corporal	n/a	0.00	0.00	1.00	1.00
Investigator	n/a	0.00	2.00	2.00	2.00
Police Officer	n/a	8.00	12.00	15.00	15.00
Sworn total	0.00	9.00	17.00	21.00	21.00
Management Assistant	n/a	0.00	0.00	0.00	0.00
Administrative Assistant	n/a	1.00	1.00	1.00	1.00
Office Specialist Confidential	n/a	0.00	1.00	1.00	1.00
Communication / Technology Manager	n/a	1.00	1.00	0.00	0.00
Police Cadet	n/a	2.00	2.00	2.00	0.00
Crime Scene Technician	n/a	0.00	0.00	0.00	0.00
Public Safety Support Services Manager	n/a	0.00	0.00	1.00	1.00
Public Safety Dispatcher Supervisor	n/a	0.00	1.00	0.00	0.00
Public Safety Dispatcher	n/a	0.00	1.00	2.00	2.00
Property/Evidence Technician	n/a	0.00	0.00	0.00	0.00
Community Service Officer	n/a	2.00	2.00	2.00	4.00
Public Safety Office Specialist	n/a	0.00	0.00	1.00	1.00
Public Safety Operator	n/a	0.00	0.00	0.00	1.00
Public Safety IT Specialist II	n/a	0.00	0.00	0.00	1.00
Public Safety IT Specialist I	n/a	0.00	1.00	0.00	0.00
Maintenance Worker II	n/a	0.00	0.00	1.00	1.00
Non-sworn total	0.00	6.00	10.00	11.00	13.00
Police Dept. Measure U Total	0.00	15.00	27.00	32.00	34.00

CITY OF HEMET
FUNDED POSITIONS
ANNUAL OPERATING BUDGET
Fiscal Year 2019-20

	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
3200 Fire					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	0.00	0.00	0.00	0.00	0.00
Battalion Chief	0.00	0.00	3.00	3.00	3.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Emergency Services Coordinator	0.50	0.50	0.50	0.50	0.50
Admin Captain	3.00	3.00	0.00	0.00	0.00
Fire Captain	12.00	12.00	12.00	12.00	12.00
Fire Engineer	15.00	15.00	15.00	15.00	15.00
Firefighter	15.00	15.00	15.00	15.00	15.00
Fire Prevention Officer	0.00	0.00	0.00	0.00	0.00
Fire Department Total	47.50	47.50	47.50	47.50	47.50
3240 Fire - Measure U					
Administrative Assistant	n/a	0.00	0.00	0.00	0.00
Office Specialist I	n/a	0.50	0.50	0.50	0.50
Emergency Services Coordinator	n/a	0.50	0.50	0.50	0.50
Fire Captain	n/a	3.00	3.00	3.00	3.00
Fire Engineer	n/a	0.00	0.00	0.00	0.00
Firefighter	n/a	0.00	0.00	6.00	6.00
Public Safety Dispatcher	n/a	2.00	2.00	3.00	3.00
Public Safety Operator	n/a	0.00	0.00	0.00	1.00
Fire Dept. Measure U Total	0.00	6.00	6.00	13.00	14.00
TOTAL POLICE & FIRE	149.70	168.20	179.70	191.70	194.70
4250 Parks					
Park Ranger	0.00	0.00	0.00	0.00	0.00
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	2.00	2.00	2.00	2.00	2.00
Maintenance Worker I	0.00	0.00	0.00	0.00	0.00
Parks Total	3.00	3.00	3.00	3.00	3.00
6100 Library					
Library Director	0.00	0.00	0.00	0.00	0.00
Senior Librarian	1.00	1.00	1.00	1.00	1.00
Librarian	1.00	1.00	1.00	1.00	2.00
Library Resource Coordinator	0.00	0.00	0.00	0.00	0.00
Literacy Coordinator	0.50	0.50	0.50	0.50	0.50
Library Associate II	1.00	1.00	1.00	1.00	0.00
Library Associate I	1.00	1.00	1.00	1.00	1.00
Library Assistant II	2.00	2.00	2.50	2.50	2.50
Library Assistant I	0.50	1.00	1.00	1.00	1.00
Library Page	1.00	1.00	1.00	1.00	1.00
Library Total	8.00	8.50	9.00	9.00	9.00
7400 Simpson Center					
Community Center Supervisor	0.00	0.00	0.00	0.00	0.00
Community Center Tech	0.00	0.00	0.00	0.00	0.00
Facility Services Aide	0.00	0.00	0.00	0.00	0.00
Simpson Center Total	0.00	0.00	0.00	0.00	0.00
TOTAL COMMUNITY SERVICES	160.70	179.70	191.70	203.70	206.70
1700 Planning					
Community Development Director	1.00	1.00	1.00	1.00	1.00

CITY OF HEMET
FUNDED POSITIONS
ANNUAL OPERATING BUDGET
Fiscal Year 2019-20

	2015-16	2016-17	2017-18	2018-19	2019-20
	Budgeted	Budgeted	Budgeted	Budgeted	Adopted
Principal Planner	1.00	1.00	1.00	1.00	1.00
Senior Planner	0.00	0.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Planner	0.00	0.00	0.00	0.00	0.00
Planning Tech	1.00	1.00	1.00	1.00	1.00
Community Development Specialist	1.00	1.00	1.00	1.00	1.00
Office Specialist I	0.00	0.00	0.00	0.00	0.00
Planning Total	6.00	6.00	6.00	6.00	6.00
3300 Building					
Building Official	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Plans Examiner	0.00	0.00	0.00	0.00	0.00
Senior Building Inspector	1.00	1.00	1.00	1.00	1.00
Building Inspector II	0.00	0.00	1.00	1.00	0.00
Building Inspector I	2.00	2.00	1.00	1.00	2.00
Building Technician II	1.00	0.00	1.00	1.00	0.50
Building Technician I	0.00	1.00	0.00	0.00	1.00
Inspector Trainee	0.00	0.00	0.00	0.00	0.00
Office Specialist III	0.00	0.00	0.00	0.00	0.00
Office Specialist II	0.00	0.00	0.00	0.00	0.00
Office Specialist I	0.50	0.50	0.50	0.50	0.00
Building Total	6.50	6.50	6.50	6.50	6.50
3350 Code Enforcement					
Code Compliance Manager	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	0.00	0.00	0.00	0.00	0.00
Code Enforcement Officer II	4.00	4.00	4.00	4.00	4.00
Code Enforcement Officer I	0.00	0.00	0.00	0.00	0.00
Office Specialist III	0.00	0.00	0.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00	0.00	0.00
Office Specialist I	1.00	1.00	1.00	1.00	1.00
Community Development Specialist	0.00	0.00	0.00	1.00	1.00
Code Enforcement Total	7.00	7.00	7.00	8.00	8.00
4100 Development Engineering					
Engineering Director / City Engineer	1.00	1.00	1.00	1.00	1.00
Principal Engineer	0.00	0.00	0.00	0.00	0.00
Sr Public Works Inspector	1.00	1.00	1.00	1.00	1.00
Public Works Inspector II	1.00	1.00	1.00	1.00	1.00
Public Works Inspector I	0.00	0.00	0.00	0.00	0.00
Engineering Tech II	2.00	1.00	1.00	1.00	0.00
Engineering Tech I	0.00	1.00	0.00	0.00	1.00
Office Specialist I	0.00	0.00	0.50	0.50	0.00
Development Engineering Total	5.00	5.00	4.50	4.50	4.00
4125 Capital Engineering					
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Traffic Engineer	0.00	0.00	0.00	0.00	0.00
Assistant Civil Engineer	1.00	1.00	2.00	2.00	1.00
Management Assistant	0.00	0.00	1.00	1.00	1.00
GIS Specialist	0.00	0.00	0.00	0.00	0.00
Engineering Technician II	1.00	1.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Capital Engineering Total	4.00	4.00	5.00	5.00	4.00

CITY OF HEMET
FUNDED POSITIONS
ANNUAL OPERATING BUDGET
Fiscal Year 2019-20

	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Engineering Total	9.00	9.00	9.50	9.50	8.00
8500 Economic Development					
Economic Development Director	1.00	0.00	0.00	0.00	0.00
Housing Manager	0.00	0.00	0.00	0.00	0.00
CDBG Coordinator	0.00	1.00	0.00	0.00	0.00
Special Projects Manager	0.00	0.00	0.00	0.00	0.00
Housing Specialist	0.00	0.00	0.00	0.00	0.00
Office Specialist I	0.00	0.00	0.00	0.00	0.00
Economic Development Total	1.00	1.00	0.00	0.00	0.00
TOTAL COMMUNITY DEVELOPMENT	29.50	29.50	29.00	30.00	28.50
GRAND TOTAL, GENERAL FUND	216.20	236.20	248.70	262.70	264.20

NON-GENERAL FUND

SPECIAL REVENUE FUNDS

4200 Streets					
Streets Superintendent	0.00	0.00	0.00	0.00	0.00
Streets Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Maintenance Worker	4.00	4.00	4.00	4.00	4.00
Maintenance Worker II	11.00	11.00	11.00	10.00	10.00
Maintenance Worker I	1.00	1.00	0.00	0.00	0.00
Streets total (221-4200)	17.00	17.00	16.00	15.00	15.00
4600 Sewer Maintenance					
Lead Waste Water Coll	2.00	2.00	2.00	2.00	2.00
Waste Water Coll Sys II	1.00	1.00	1.00	1.00	1.00
Waste Water Coll Sys I	1.00	1.00	1.00	1.00	1.00
Sewer Maintenance total (254-4600)	4.00	4.00	4.00	4.00	4.00
4650 Storm Drain Maintenance					
Management Assistant	0.00	0.00	0.00	0.00	1.00
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	3.00	3.00	4.00	4.00	4.00
Maintenance Worker I	0.00	0.00	0.00	0.00	0.00
Storm Drain Maintenance total (254-4650)	4.00	4.00	5.00	5.00	6.00
4400 Sweeping					
Sweeper Operator	0.00	0.00	0.00	0.00	0.00
Sweeping total (254-4400)	0.00	0.00	0.00	0.00	0.00
Streets, Sewer, Sweeping Total	25.00	25.00	25.00	24.00	25.00
Landscape Maintenance Districts					
Parks Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Tree Trimmer	1.00	1.00	1.00	1.00	1.00
Tree Trimmer	1.00	1.00	2.00	1.00	1.00
Maintenance Worker II	1.00	1.00	0.00	2.00	2.00
Maintenance Worker I	1.00	1.00	1.00	0.00	0.00
L&LMD total (225-8250)	5.00	5.00	5.00	5.00	5.00
Lead Tree Trimmer	0.00	0.00	0.00	0.00	0.00
Tree Trimmer	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	1.00	1.00	0.00	2.00	2.00

CITY OF HEMET
FUNDED POSITIONS
ANNUAL OPERATING BUDGET
Fiscal Year 2019-20

	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Maintenance Worker I	0.33	0.33	2.00	0.00	0.00
L&LMD total (228-8250)	2.33	2.33	3.00	3.00	3.00
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	2.00	2.00	1.00	2.00	2.00
Maintenance Worker I	1.00	1.00	1.00	0.00	0.00
Heartland total (228-8265)	4.00	4.00	3.00	3.00	3.00
Landscape Maintenance Districts Total	11.33	11.33	11.00	11.00	11.00
TOTAL SPECIAL REVENUE	36.33	36.33	36.00	35.00	36.00

ENTERPRISE FUNDS

4500 Refuse

Refuse Superintendent	0.00	0.00	0.00	0.00	0.00
Refuse Supervisor	0.00	0.00	0.00	0.00	0.00
Lead SW Equipment Operator	0.00	0.00	0.00	0.00	0.00
SW Equipment Operator II	0.00	0.00	0.00	0.00	0.00
Maintenance Worker II	0.00	0.00	0.00	0.00	0.00
Office Specialist III	0.00	0.00	0.00	0.00	0.00
Office Specialist II	0.00	0.00	0.00	0.00	0.00
Refuse Total	0.00	0.00	0.00	0.00	0.00

9000 Water

Water/Waste Water Superintendent	1.00	1.00	1.00	1.00	1.00
Water/Waste Water Supervisor	1.00	1.00	1.00	1.00	1.00
Management Assistant	0.00	0.00	0.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00
Executive Analyst	0.00	1.00	0.00	0.00	0.00
IT Tech II	0.35	0.00	0.00	0.00	0.00
Water Quality Conservationist	1.00	1.00	1.00	1.00	1.00
Water Production Systems Operator II	2.00	2.00	2.00	2.00	2.00
Lead Water Distribution Systems Operator	2.00	2.00	2.00	2.00	2.00
Water Distribution Systems Operator II	3.00	4.00	2.00	4.00	4.00
Water Distribution Systems Operator I	3.00	2.00	4.00	2.00	2.00
Cross Connection Specialist	1.00	1.00	1.00	1.00	1.00
Customer Service Representative	3.00	4.00	4.00	4.00	4.00
Water Total	18.35	20.00	19.00	19.00	18.00

TOTAL ENTERPRISE FUNDS

18.35 20.00 19.00 19.00 18.00

INTERNAL SERVICE FUNDS

1930 Information Technology

Information Systems Manager	0.00	0.00	0.00	0.00	0.00
Network Systems Admin & Operations Supervisor	1.00	1.00	1.00	1.00	1.00
IT Tech II	0.00	1.00	1.00	1.00	1.00
IT Tech I	1.00	1.00	1.00	1.00	1.00
Network Systems Administrator	0.00	0.00	0.00	0.00	0.00
GIS Specialist	1.00	1.00	1.00	1.00	1.00
Information Technology Total	3.00	4.00	4.00	4.00	4.00

4550 Public Works - Equipment Maintenance

Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	3.00	4.00	4.00	4.00	4.00
Public Works - Equipment Maintenance Total	5.00	6.00	6.00	6.00	6.00

CITY OF HEMET
FUNDED POSITIONS
ANNUAL OPERATING BUDGET
 Fiscal Year 2019-20

	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
4560 Public Works - Facilities Maintenance					
Facilities Maintenance Manager	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	0.00	0.00	0.00	0.00	0.00
Facilities Maintenance Technician	4.00	4.00	4.00	4.00	4.00
Facilities Services Aide	1.00	1.00	1.00	1.00	1.00
Public Works - Facilities Maintenance Total	6.00	6.00	6.00	6.00	6.00
4150 Public Works - Administration					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Environmental Services Manager	1.00	1.00	0.00	0.00	0.00
Refuse Superintendent	1.00	1.00	1.00	1.00	1.00
Management Assistant	0.00	0.00	1.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	2.00	2.00
Executive Analyst	0.00	0.00	1.00	1.00	1.00
Office Specialist Confidential	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	1.00	0.00	0.00	0.00	0.00
IT Technician II	0.65	0.00	0.00	0.00	0.00
Clean City Youth Maintenance Aide	0.00	0.00	0.00	0.00	0.00
Public Works - Administration Total	6.65	5.00	6.00	6.00	6.00
TOTAL INTERNAL SERVICES (600'S)	20.65	21.00	22.00	22.00	22.00
TOTAL NON-GENERAL FUND (200,500,600)	75.33	77.33	77.00	76.00	76.00

SUMMARY

TOTAL NON-GENERAL FUND	75.33	77.33	77.00	76.00	76.00
TOTAL GENERAL FUND	216.20	236.20	248.70	262.70	264.20
GRAND TOTAL	291.53	313.53	325.70	338.70	340.20

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GENERAL FUND

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General Fund

The General Fund is the main operating fund for the City of Hemet. Financial resources that are not restricted to a special purpose are accounted for within this fund. The General Fund provides the resources needed to provide day-to-day activities and pay for all administrative and operating expenditures. Public Safety, Library services, Community Development, Economic Development, and City Administration are just a few of the functions funded by the General Fund.





General Fund Revenues

At 23.98%, Sales and Use Tax is the largest revenue source for the General Fund. Autos and Transportation make up the largest part of the sales and use tax collected followed by General Consumer Goods. The City has experienced a steady growth in Sales Tax revenue after the Great Recession. However, it has taken 10 years to fully recover to pre-recession revenues.

Measure U, a 1% transaction and use tax approved by the voters of Hemet in 2016 generates 21.22% of the General Fund revenue. Although Measure U is a general tax, Council adopted Resolutions 4703 and 4731 restricting the use of funds for Public Safety services only.

Property Taxes are the third largest source of revenue for the General Fund. Property Tax revenues make up 13.48% of the General Fund and include Secure and Unsecured Property Taxes, property transfer taxes, and residual Redevelopment Property Tax Trust Fund (RPTTF) distributions. As with sales tax, property tax revenues were greatly impacted by the Great Recession and took many years to recover. Although the City has seen increases in assessed valuations of properties, a conservative approach was used to budget for FY19/20 and did not increase projections of property taxes revenues. With higher interest rates and increasing property values, the area has started to see a decline in home sales.

Property Tax in Lieu of Vehicle License Fees accounts for 12.32% of General Fund revenues. This revenue is allocated to cities based on overall City assessed property valuation. As with Property Tax revenues, budget projections for FY19/20 are conservative.

Franchise Fees comprise 10.26% of the General Fund revenue. These fees are the “rent” or reimbursement that utility and cable providers pay for the use of the public right-of-way. The City receives franchise fees from cable, gas, electric, and refuse collection operators. These revenues are projected to see a slight decline.

Community Development Revenues make up 4.08% of General Fund revenues. These revenues are generated through cost recovery of plan checks and permits issued for development projects in the City. Revenues are expected to increase approximately 7%.

Other General Fund Revenues include Business License, Charges for Services, Intergovernmental Revenues, Fines and Penalties, and Interfund Transfers.

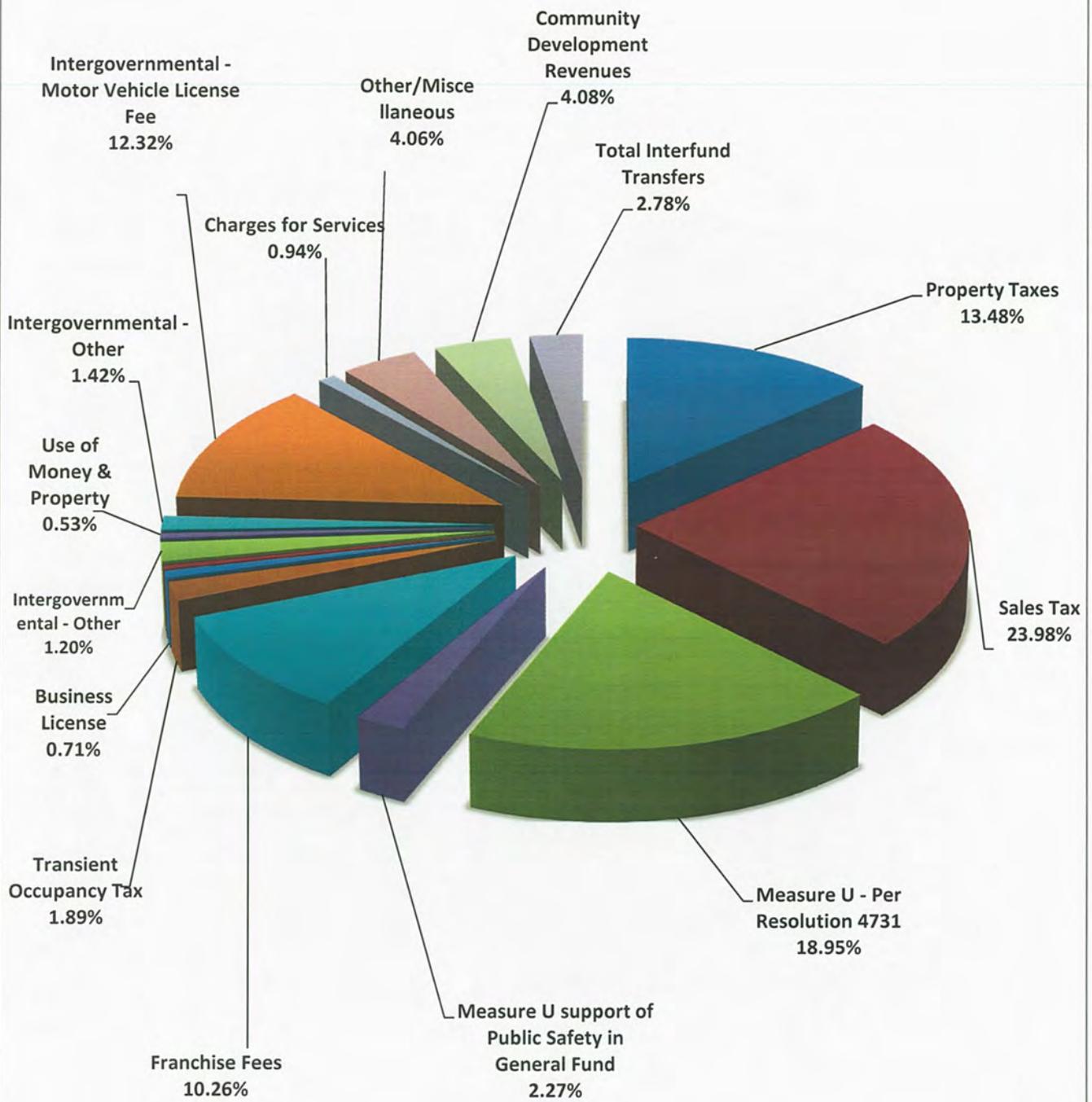
CITY OF HEMET
REVENUES AND EXPENDITURES
FY 2019-2020 GENERAL FUND DEPARTMENT REQUESTED BUDGET

ESTIMATED RESOURCES	FY 2019-2020 PROPOSED
Property Taxes	\$ 7,115,000
Sales Tax	12,655,000
Measure U - Per Resolution 4731	10,000,000
Measure U support of Public Safety in General Fund	1,200,000
Franchise Fees	5,416,200
Transient Occupancy Tax	1,000,000
Business License	374,700
Fines and Penalties/Misc.	210,680
General Administration	1,021,000
Use of Money & Property	277,500
Intergovernmental - Other	752,000
Intergovernmental - Motor Vehicle License Fee	6,500,000
Charges for Services	496,300
Other/Miscellaneous	2,141,596
Community Development Revenues	2,151,900
Total Estimated Revenues	51,311,876
Total Interfund Transfers	1,466,874
TOTAL ESTIMATED RESOURCES	\$ 52,778,750
MINUS MEASURE U TAX PER RESOLUTION 4731	\$ (11,200,000)
TOTAL GENERAL FUND RESOURCES	\$ 41,578,750

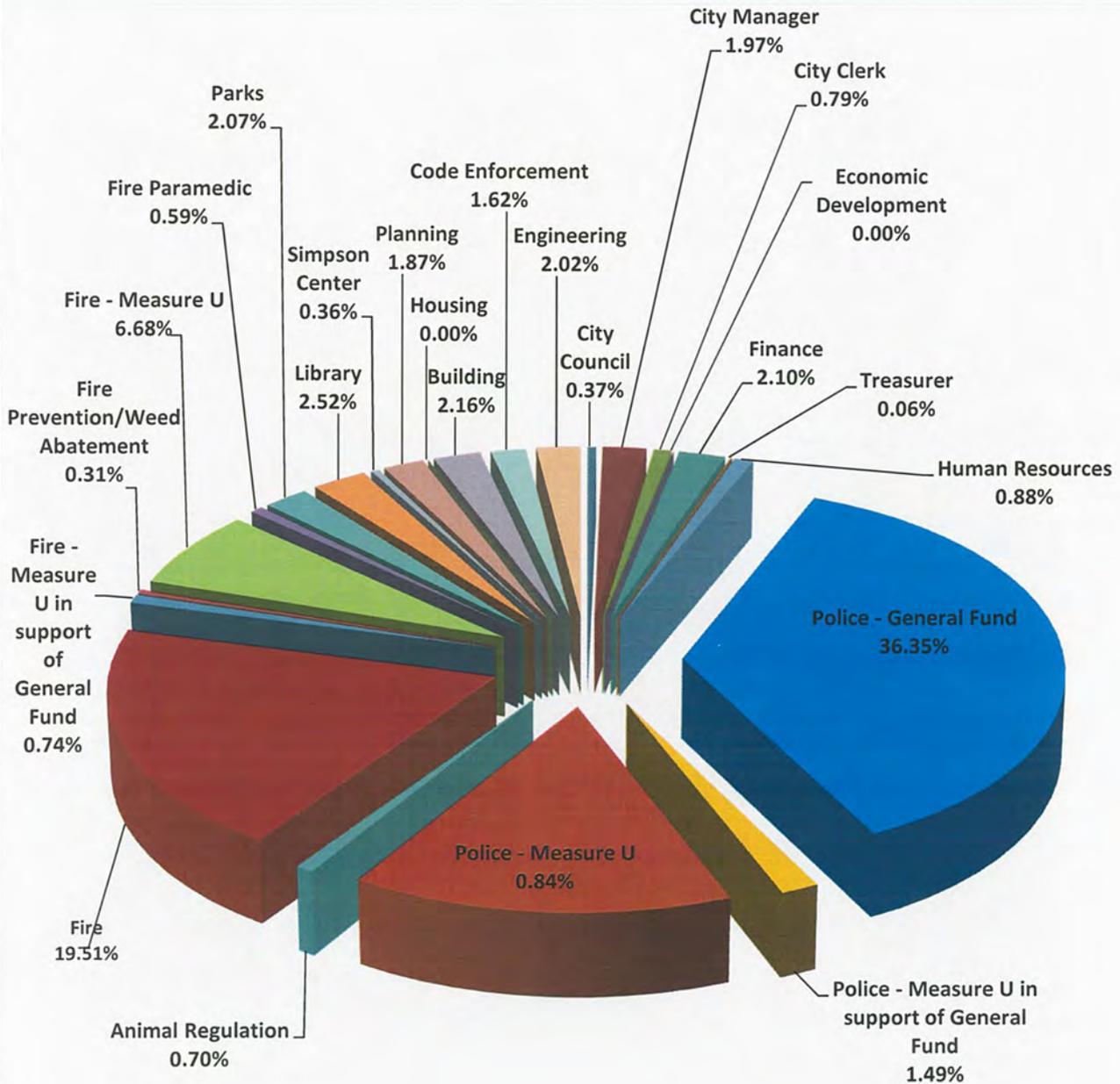
ESTIMATED USES	FY 2019-2020 PROPOSED
City Council	\$ 201,100
City Manager	1,057,900
City Clerk	426,200
Economic Development	-
Finance	1,128,230
Treasurer	31,600
Human Resources	471,500
Police - General Fund	19,526,905
Police - Measure U in support of General Fund	800,000
Police - Measure U	7,962,333
Animal Regulation	377,800
Fire	10,476,950
Fire - Measure U in support of General Fund	400,000
Fire Prevention/Weed Abatement	166,200
Fire - Measure U	3,589,000
Fire Paramedic	315,300
Parks	1,112,125
Library	1,352,900
Simpson Center	196,000
Planning	1,004,700
Housing	-
Building	1,161,100
Code Enforcement	869,000
Engineering	1,085,800
Total Estimated Expenditures	\$ 53,712,643
Total Interfund Transfers	\$ 20,000
Reserved - PEG Funds and Ambulance Penalty Fees	\$ 260,000
Minus Measure U Expenditures	\$ (12,751,333)
TOTAL ESTIMATED USES	\$ 41,241,310
VARIANCE RESOURCES TO REQUIREMENTS	\$ 337,440

	FY 2019-2020 PROPOSED
Estimated Beginning General Fund Resources 7/1/19	\$ 8,435,810
Surplus added to Reserve	\$ 337,440
Use of Reserve for Capital Projects	\$ -
Estimated Ending Available Resources as of 6/30/2020	\$ 8,773,250
Percentage of Proposed General Fund Expenditures	21.27%

Note: Per City Council Ordinance No. 1880, the General Fund Reserve Requirement is 20%



**CITY OF HEMET
PROPOSED GENERAL FUND REVENUES
FISCAL YEAR 2019-2020**



**CITY OF HEMET
PROPOSED GENERAL FUND EXPENDITURES
FISCAL YEAR 2019-2020**

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CITY COUNCIL

DEPARTMENT: 1100

FUND: GENERAL

ABOUT THE DEPARTMENT

The City Council serves as the legislative and policy making body of the City and appoints the City Manager, City Attorney and members of the various boards and commissions. The Council is tasked with establishing City policies, adopting all ordinances and resolutions, and adopting the City’s annual operating budget. The Council consists of five members, elected at-large, who annually appoint two members of their body to serve in the capacity of Mayor and Mayor Pro Tem.

The City Council develops and maintains communication with Hemet residents and other governmental agencies to provide and obtain the necessary information for the operation of the City and to ensure the general welfare of all its citizens and visitors.

The City Council will provide policy direction regarding implementation of the Strategic Plan.

<i>EXPENDITURES BY CATEGORY</i>				
	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	113,524	121,901	107,500	116,000
OPERATING EXPENSES	63,996	24,083	41,400	49,900
INTERNAL SERVICE CHARGES	71,200	40,804	29,200	35,200
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-
NET DEPARTMENT COST	248,720	186,788	178,100	201,100

City of Hemet
2019/2020 ANNUAL BUDGET

100 GENERAL ADMINISTRATION FUND
1100 CITY COUNCIL

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES AND WAGES	28,803	28,786	28,300	25,100
1200 SALARIES PART TIME	37,667	38,740	38,400	38,700
1300 SALARIES OVERTIME	763	154	0	0
1305 COMP TIME USED	729	0	0	0
1310 COMP TIME PAID	811	1,113	0	0
1400 OTHER FRINGE BENEFITS	4,981	4,543	3,000	2,800
1405 PERS Pension	13,397	19,387	21,000	19,900
1410 HEALTH PLANS	5,415	3,760	5,400	5,400
1415 WORKERS COMP CONTRIBUTION	7,200	7,800	6,500	5,800
1420 Special Pav	241	157	2,800	2,800
1425 PTO + Holiday	1,417	5,561	2,100	1,700
1450 RETIREE MEDICAL PREMIUMS	12,100	11,900	0	13,800
Total SALARIES & FRINGE BENEFITS	113,524	121,901	107,500	116,000
2200 TELEPHONE/COMMUNICATIONS	4,497	4,766	7,600	6,000
2220 ADVERTISING AND PUBLICATIONS	2,535	428	8,300	3,300
2250 OFFICE SUPPLIES AND MATERIALS	4,376	2,680	9,500	6,500
2270 COMPUTER HARDWARE PURCHASES	0	0	0	2,500
2400 CONTRACTS.LEASES.RENTS.& TAXES	0	0	400	400
2550 CONFERENCES	6,594	9,230	3,900	7,800
2560 TRAINING & EDUCATION	7,440	3,126	10,700	22,400
2565 CREDIT CARD FINANCE CHARGES	1,669	0	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	40,223	3,853	1,000	1,000
Total OPERATING SUPPLIES & SERVICES	63,996	24,083	41,400	49,900
3612 CITY ATTORNEY	34,800	3,300	0	2,400
3613 IT/COMPUTERS-TELEPHONES	16,596	17,904	19,200	19,200
3616 LIABILITY INSURANCE	4,800	3,500	100	2,800
3617 EMERGENCY SERVICES	204	300	300	300
3680 FACILITY MAINTENANCE	14,800	15,800	9,600	10,500
Total INTERNAL SERVICE CHARGES	71,200	40,804	29,200	35,200
Total CAPITAL OUTLAY	0	0	0	0
Total CITY COUNCIL	248,720	186,788	178,100	201,100

City of Hemet

Departmental Budget Detail

100 GENERAL ADMINISTRATION FUND
 1100 CITY COUNCIL

100-1100-2200 TELEPHONE/COMMUNICATIONS

Cell Phones and Communication Charges	\$4,700
Ipad Monthly service	\$1,300
TOTAL:	\$6,000

100-1100-2220 ADVERTISING AND PUBLICATIONS

Legislative Packets	\$200
Valley Chronicle	\$100
Newsletter	\$3,000
TOTAL:	\$3,300

100-1100-2250 OFFICE SUPPLIES AND MATERIALS

Central Copy Machine	\$1,700
Postage	\$1,400
Office Supplies	\$2,100
Flowers, plaques, etc.	\$1,300
TOTAL:	\$6,500

100-1100-2270 COMPUTER HARDWARE PURCHASE

Computer Purchase	\$2,500
TOTAL:	\$2,500

100-1100-2400 CONTRACTS,LEASES,RENTS,& TAXES

Other Contracts	\$400
TOTAL:	\$400

100-1100-2550 CONFERENCES

(5) League Conference - Sacramento, CA	\$1,300
(3) League Committees - 4 Times	\$1,000
League Conference - San Diego	\$2,500
ICSC - Las Vegas	\$3,000
TOTAL:	\$7,800

City of Hemet

Departmental Budget Detail

100-1100-2560 TRAINING & EDUCATION

91 and 10 fwys Express Lane	\$500
Misc. - Workshops	\$900
Student of the Month	\$1,000
Council travel for lobbying efforts	\$20,000
TOTAL:	\$22,400

City Council

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
City Council	5.00	5.00	5.00	5.00	5.00
City Council Total	5.00	5.00	5.00	5.00	5.00

NOTES:

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Department Positions by General Ledger Distribution							TOTAL			
						Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal	Subtotal				
PT	COUNCIL	100%	100	1100	Council Member	7,748	200					319				8,267
PT	COUNCIL	100%	100	1100	Council Member	7,748	200	1,971.55				319	3,674			11,941
PT	COUNCIL	100%	100	1100	Council Member	7,748	200	1,971.55				319	3,553			11,820
PT	COUNCIL	100%	100	1100	Council Member	7,748	200	1,971.55				319	3,553			11,820
PT	COUNCIL	100%	100	1100	Council Member	7,748	781					319				8,848
Personnel Totals						\$ 38,740	\$ 1,581	\$ 5,915	\$ -	\$ -	\$ 10,780	\$ 1,596	\$ -	\$ -	\$ -	\$ 52,697
Salary & Benefits Totals																



CITY MANAGER

DEPARTMENT: 1200

FUND: GENERAL

MISSION STATEMENT

To ensure all City services are provided as efficiently and effectively as possible and maintain the highest level of customer satisfaction.

ABOUT THE DEPARTMENT

The Administrative Offices are directed by the City Manager, with support from the Assistant City Manager. Appointed by the City Council, the City Manager serves as the administrative head of the City. The City Manager is responsible for the implementation of the policies of the City Council, ensuring that all laws and ordinances of the City are enforced, and is responsible for the appointment and removal of all City employees (with the exception of the City Attorney). One of the most important duties of the City Manager is the preparation and administration of the City's Annual Operating Budget.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	436,322	606,282	510,700	758,900
OPERATING EXPENSES	109,074	113,988	69,200	200,700
INTERNAL SERVICE CHARGES	76,696	77,388	61,700	98,300
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-
NET DEPARTMENT COST	622,092	797,658	641,600	1,057,900

CITY MANAGER

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Filled the Human Resources Division Manager and Principal Engineer positions with employees possessing the knowledge, skills and abilities necessary for the agency.
- ✓ Continued to be the lead department for ensuring the financial stability of the City by controlling expenses.
- ✓ Provided the necessary information to educate the public on Measure Z which was enacted by the voters of Hemet.
- ✓ Consolidated engineering operations to enhance levels of efficiency and increase productivity.
- ✓ Began the implementation of community engagement efforts.

2019-2020 KEY GOALS

- Begin discussions with the City Council for strategic planning for Hemet's future.
- Continue to focus on economic development through business attraction, business retention, expansion and entrepreneurship programs.
- Evaluate service delivery, enhance customer service, improve efficiency and analyze the feasibility of providing core services in a more efficient and cost effective manner, while preserving the current delivery of core services.
- Hire key positions for the organization including the Community Development Director and other key personnel that are planning on retiring from the agency.
- Support development of community engagement strategies to interact and connect with the residents of our community.
- Update the City's fee for service schedule to recover costs associated with providing services to the community.

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

100 GENERAL ADMINISTRATION FUND
1200 CITY MANAGER

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	180.367	257.692	302.400	414.200
1200 SALARIES PART TIME	7.045	16.655	0	0
1300 SALARIES OVERTIME	953	489	1.000	9.500
1305 COMP TIME USED	911	0	0	0
1310 COMP TIME PAID	1.013	1.391	0	0
1400 OTHER FRINGE BENEFITS	9.798	14.234	14.000	19.000
1405 PERS Pension	98.052	135.801	109.200	148.700
1410 HEALTH PLANS	16.889	13.691	36.400	44.000
1415 WORKERS COMP CONTRIBUTION	42.500	38.800	30.800	33.500
1420 Special Pav	5.123	17.403	12.100	16.000
1425 PTO + Holiday	1.771	42.526	22.900	34.200
1430 UNEMPLOYMENT BENEFITS	800	900	800	0
1450 RETIREE MEDICAL PREMIUMS	71.100	66.700	0	79.600
1499 PERSONNEL SAVINGS	0	0	18.900-	39.800-
Total SALARIES & FRINGE BENEFITS	436,322	606,282	510,700	758,900
2200 TELEPHONE/COMMUNICATION	2.193	2.920	2.200	4.600
2220 ADVERTISING AND PUBLICATIONS	698	2.227	3.700	45.200
2250 OFFICE SUPPLIES AND MATERIALS	1.985	4.609	7.000	9.000
2400 CONTRACTS.LEASES.RENTS.& TAXES	10.412	5.891	5.200	7.000
2500 INSURANCE. BONDS	100	100	100	100
2550 CONFERENCES	25	120	0	12.000
2560 TRAINING & EDUCATION	8.633	1.487	3.000	9.900
2623 VEHICLE FUEL	53	76	300	200
2710 PROFESSIONAL/SPECIALIZED SERV	84.975	96.558	47.700	112.700
Total OPERATING SUPPLIES & SERVICES	109,074	113,988	69,200	200,700
3612 CITY ATTORNEY	7.404	10.500	0	10.700
3613 IT/COMPUTERS-TELEPHONES	30.300	36.396	48.400	61.000
3616 LIABILITY INSURANCE	20.800	12.900	600	13.100
3617 EMERGENCY SERVICES	996	996	1.100	1.500
3622 VEHICLE MAINT & REPAIRS	3.396	2.496	2.800	2.300
3680 FACILITY MAINTENANCE	13.800	14.100	8.800	9.700
Total INTERNAL SERVICE CHARGES	76,696	77,388	61,700	98,300
Total CAPITAL OUTLAY	0	0	0	0
Total CITY MANAGER	622,092	797,658	641,600	1,057,900

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

120 COMMUNITY DEVELOPMENT
8500 ECONOMIC DEVELOPMENT

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	7.275	4.063	77.600	0
1200 SALARIES PART TIME	250	250	0	0
1300 SALARIES OVERTIME	7.322	14.774	8.500	0
1305 COMP TIME USED	182	0	0	0
1310 COMP TIME PAID	203	278	0	0
1400 OTHER FRINGE BENEFITS	635	579	3.600	0
1405 PERS Pension	2.164	2.733	30.700	0
1410 HEALTH PLANS	1.354	940	7.600	0
1415 WORKERS COMP CONTRIBUTION	800	9.400	6.300	0
1420 Soecial Pav	60	39	3.900	0
1425 PTO + Holiday	354	1.390	6.200	0
1430 UNEMPLOYMENT BENEFITS	0	200	200	0
1450 RETIREE MEDICAL PREMIUMS	1.300	16.200	0	0
1499 PERSONNEL SAVINGS	0	0	5.000-	0
Total SALARIES & FRINGE BENEFITS	21,899	50,846	139,600	0
2200 TELEPHONE/COMMUNICATIONS	59	0	2.400	0
2220 ADVERTISING AND PUBLICATIONS	41.087	39.432	41.500	0
2250 OFFICE SUPPLIES AND MATERIALS	1.685	584	2.000	0
2400 CONTRACTS & LEASES	5.702	0	1.800	0
2550 CONFERENCES	7.846	11.444	6.000	0
2560 TRAINING & EDUCATION	1.014	999	1.250	0
2710 PROFESSIONAL/SPECIALIZED SERV	22.841	65.332	18.000	0
2800 MISCELLANEOUS	73-	0	0	0
Total OPERATING SUPPLIES & SERVICES	80,161	117,791	72,950	0
3612 CITY ATTORNEY	1.404	1.500	0	0
3613 IT/COMPUTERS-TELEPHONE	11.196	12.096	12.200	0
3616 LIABILITY INSURANCE	3.900	5.500	200	0
3617 EMERGENCY SERVICES	204	396	400	0
Total INTERNAL SERVICE CHARGES	16,704	19,492	12,800	0
Total CAPITAL OUTLAY	0	0	0	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total ECONOMIC DEVELOPMENT	118,764	188,129	225,350	0
Total COMMUNITY DEVELOPMENT	4,244,859	4,288,024	4,187,900	4,120,600

City of Hemet

Departmental Budget Detail

100 GENERAL ADMINISTRATION FUND
 1200 CITY MANAGER

100-1200-2200 TELEPHONE/COMMUNICATION

Cellular Phones and wi-fi		\$4,600
	TOTAL:	\$4,600

100-1200-2220 ADVERTISING AND PUBLICATIONS

Subscriptions		\$300
Sister City Activity		\$500
Plaques, Awards, Memorials		\$1,000
Chamber business directory		\$900
Veterans Day Activities		\$1,000
Special City Events		\$41,500
	TOTAL:	\$45,200

100-1200-2250 OFFICE SUPPLIES AND MATERIALS

IBM Copier/Supplies		\$500
Postage		\$800
Office/Janitorial Supplies		\$4,500
Xerox Copies Supplies		\$700
Express Mail		\$2,500
	TOTAL:	\$9,000

100-1200-2400 CONTRACTS, LEASES, RENTS, & TAXES

Computer/Printer Repair		\$400
Canon Lease and maintenance agreement		\$3,800
Miscellaneous		\$2,800
	TOTAL:	\$7,000

100-1200-2500 INSURANCE, BONDS

City Manager's Surety Bond		\$100
	TOTAL:	\$100

City of Hemet

Departmental Budget Detail

100-1200-2550 CONFERENCES

Conferences to include ICSC		\$12,000
	TOTAL:	\$12,000

100-1200-2560 TRAINING & EDUCATION

ICMA Workshop		\$700
ICMA Membership Dues (2 members)		\$2,800
Conferences, Training Tapes, Etc.		\$1,000
Staff training		\$500
CA City Manager's Association (CCMF) Dues		\$400
Misc Meetings, 1 goal setting		\$3,500
League of California Cities Conference		\$1,000
	TOTAL:	\$9,900

100-1200-2623 VEHICLE FUEL

2017/2018 Fuel Allocation		\$200
	TOTAL:	\$200

100-1200-2710 PROFESSIONAL/SPECIALIZED SERV

Riverside Division Dues		\$100
League of CA Cities Dues		\$19,000
Chamber of Commerce Dues		\$1,000
Sister City International		\$500
Government Groups		\$1,000
SCAG Dues		\$7,500
WRCOG Dues		\$10,400
LAFCO dues		\$8,200
Other Professional Services as needed		\$10,000
Property Appraisals		\$5,000
CM Recruitment (One time)		\$25,000
Measure Z Implementation		\$25,000
	TOTAL:	\$112,700

City Manager

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	0.00	0.00	1.00	0.00	1.00
Deputy City Manager	0.00	0.00	0.00	1.00	0.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	0.00
Executive Analyst	0.00	1.00	0.00	0.00	1.00
Office Specialist - Confidential	0.00	0.00	0.00	1.00	1.00
City Manager Total	2.00	3.00	3.00	4.00	4.00

NOTES:

FY 2019-2020: Elimination of Deputy City Manager and addition of Asst. City Manager

FY 2019-2020: Elimination of Executive Assistant and addition of Executive Analyst

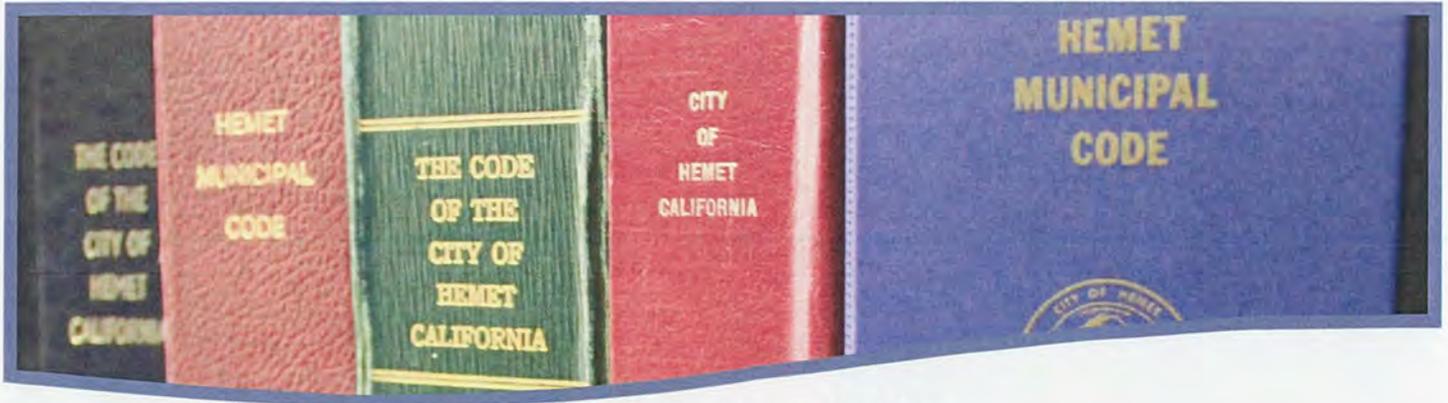
FY 2018-2019: Elimination of Asst. City Manager and addition of Deputy City Manager & Conf. Office Spec.

FY 2017-2018: Elimination of Executive Analyst position and addition of Assistant City Manager

FY 2016-2017: Addition of Executive Analyst position

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	CM	100%	100	1200	Assistant City Manager	180,000	7,200	46,138.28		66,591	8,212	12,526	16,002	290,531
FT	CM	5%	254	4600	City Manager	10,000	360	2,554.97		3,435	456	626	889	15,766
FT	CM	15%	571	9000	City Manager	30,000	1,080	7,664.91		10,306	1,367	1,879	2,667	47,299
FT	CM	80%	100	1200	City Manager	160,000	5,760	40,879.50		54,965	7,290	10,021	14,224	252,260
FT	CM	10%	100	1200	Executive Analyst	6,284	300	1,558.88		2,290	304	1,343	416	10,937
FT	CM	40%	100	1100	Executive Analyst	25,138	1,200	6,235.54		9,159	1,217	5,370	1,664	43,749
FT	CM	50%	100	1200	Executive Analyst	31,422	1,500	7,794.42		11,449	1,522	6,713	2,080	54,686
FT	CM	100%	100	1200	Office Specialist CONF	36,463	1,200	9,044.92		13,435	1,693	13,426	1,455	67,672
Personnel Totals		4.00			Salary & Benefits Totals	\$ 479,308	\$ 18,600	\$ 121,871	\$ -	\$ 171,631	\$ 22,060	\$ 51,903	\$ 39,397	\$ 782,899



CITY CLERK

DEPARTMENT: 1300

FUND: GENERAL

MISSION STATEMENT

To serve the residents, staff, and City Council of the City in an efficient, courteous, and professional manner, while performing the functions and duties of the Office in accordance with State, and municipal laws.

ABOUT THE DEPARTMENT

The office of the City Clerk is a service department within the municipal government upon which the City Council, all City departments, and the general public rely on for information regarding the operations and legislative history of the City. California statute prescribes the basic functions and duties of the City Clerk, and the Government Code and Election Code provide precise and specific responsibilities and procedures to follow.

The City Clerk is the local official for elections and ensures all Federal, State, and Local procedures are properly executed, recorded, and archived. As the key staff for Council meetings, the City Clerk prepares the agenda, verifies legal actions have been posted or published, and completes the necessary arrangements to ensure an effective meeting.

As Records Manager, the City Clerk oversees the preservation and protection of the public record. By statute the City Clerk is required to maintain and index the Minutes, Ordinances, and Resolutions adopted by the City, and ensures municipal records are readily accessible to the public.

EXPENDITURES BY CATEGORY

CATEGORY	2016-17	2017-18	2018-19	2019-20
	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	178,857	196,713	168,200	340,700
OPERATING EXPENSES	42,260	119,756	59,150	59,400
INTERNAL SERVICE CHARGES	26,396	26,100	17,500	26,100
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-
NET DEPARTMENT COST	247,513	342,569	244,850	426,200

CITY CLERK

2018-2019 KEY ACCOMPLISHMENTS

- ✓ The City Clerk's Office prepared 42 agendas, action agendas and minutes.
- ✓ As the Custodian of Record, the City Clerk's Office responded to over 260 complex Public Records Requests.
- ✓ The City Clerk's Office conducted recruitments for 19 volunteer positions on City Boards, Commissions and Committees.

2019-2020 KEY GOALS

- Continue to meet the California Public Records Act requirement to respond to all Public Records Response in 10 days.
- Maintain and Index all original documents in accordance with the City's record retention policy.
- Meet all Ralph M. Brown Act requirements for posting and publication of Agendas.

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

100 GENERAL ADMINISTRATION FUND
1300 CITY CLERK

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	94.781	97.037	95.300	188.900
1200 SALARIES PART TIME	756	499	0	0
1300 SALARIES OVERTIME	9.747	9.154	8.000	5.000
1400 OTHER FRINGE BENEFITS	6.203	7.008	4.800	8.800
1405 PERS Pension	26.332	31.627	34.600	76.300
1410 HEALTH PLANS	13.538	13.426	13.400	26.000
1415 WORKERS COMP CONTRIBUTION	10.200	10.900	9.300	10.000
1420 Soecial Pav	0	0	1.800	4.800
1425 PTO + Holiday	0	8.062	7.000	15.100
1430 UNEMPLOYMENT BENEFITS	200	300	200	0
1450 RETIREE MEDICAL PREMIUMS	17.100	18.700	0	23.800
1499 PERSONNEL SAVINGS	0	0	6.200-	18.000-
Total SALARIES & FRINGE BENEFITS	178,857	196,713	168,200	340,700
2200 TELEPHONE/COMMUNICATIONS	643	644	700	700
2220 ADVERTISING AND PUBLICATIONS	8.326	4.315	6.000	6.000
2250 OFFICE SUPPLIES AND MATERIALS	1	196	700	700
2400 CONTRACTS.LEASES.RENTS.& TAXES	0	0	1.400	1.400
2500 INSURANCE. BONDS	0	100	100	100
2560 TRAINING & EDUCATION	215	215	250	500
2710 PROFESSIONAL/SPECIALIZED SERV	33.075	114.286	50.000	50.000
Total OPERATING SUPPLIES & SERVICES	42,260	119,756	59,150	59,400
3612 CITY ATTORNEY	2.100	3.096	0	3.400
3613 IT/COMPUTERS-TELEPHONES	9.396	9.204	11.300	12.200
3616 LIABILITY INSURANCE	6.000	4.300	100	3.900
3617 EMERGENCY SERVICES	300	300	400	400
3680 FACILITY MAINTENANCE	8.600	9.200	5.700	6.200
Total INTERNAL SERVICE CHARGES	26,396	26,100	17,500	26,100
Total CAPITAL OUTLAY	0	0	0	0
Total CITY CLERK	247,513	342,569	244,850	426,200

City of Hemet

Departmental Budget Detail

100 GENERAL ADMINISTRATION FUND
1300 CITY CLERK

100-1300-2200 TELEPHONE/COMMUNICATIONS

Cell Phone		\$700
	TOTAL:	\$700

100-1300-2220 ADVERTISING AND PUBLICATIONS

Public Notices, ETC. - Boards/Commissions		\$2,000
Public Notices, ETC. - City Council		\$4,000
	TOTAL:	\$6,000

100-1300-2250 OFFICE SUPPLIES AND MATERIALS

Postage, Paper, Envelopes, Etc.		\$700
	TOTAL:	\$700

100-1300-2400 CONTRACTS, LEASES, RENTS, & TAXES

Ricoh Printer Lease		\$1,400
	TOTAL:	\$1,400

100-1300-2500 INSURANCE, BONDS

City Clerk Surety Bond		\$100
	TOTAL:	\$100

100-1300-2560 TRAINING & EDUCATION

League of California Memberships		\$100
IIMC Memberships		\$200
CCAC Memberships		\$200
	TOTAL:	\$500

100-1300-2710 PROFESSIONAL/SPECIALIZED SERV

Codification		\$10,000
Half of estimated Bi-Annual Election cost		\$40,000
	TOTAL:	\$50,000

City Clerk

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	0.00	0.00	0.00	0.00	1.00
City Clerk Total	1.00	1.00	1.00	1.00	2.00

NOTES:

FY 2019-2020: Addition of Deputy City Clerk added during FY1819 in anticipation of City Clerk retirement



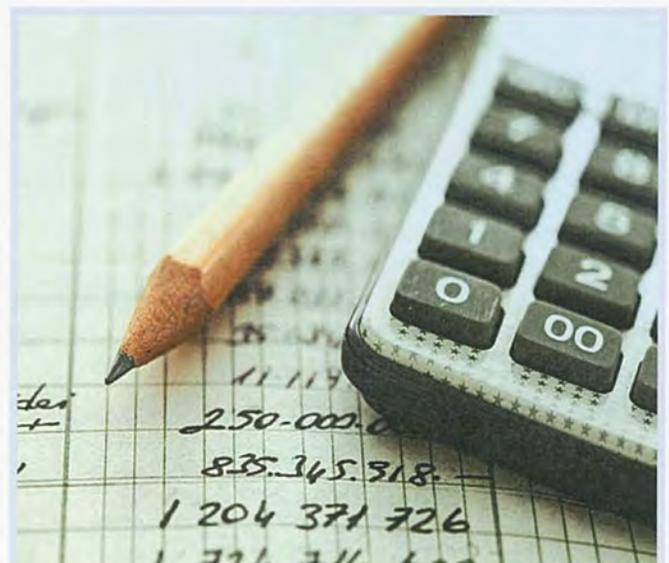
FINANCE DEPARTMENT

DEPARTMENT: 1400

FUND: GENERAL

MISSION STATEMENT

The Finance Department will implement and administer sound fiscal policies, safeguard City assets and provide timely, accurate, clear and complete financial information and support to the public, the City Council, the City Manager, and all City Departments.



ABOUT THE DEPARTMENT

The Finance Department is responsible for the City's financial planning (budgeting); accounting for the City's resources; accurate reporting of the City's financial position; and management and control of all the City's financial activities. Additionally, the Finance Department provides data and analysis to assist the City Manager, Mayor, and Council in formulating financial policies.

The Finance Department provides the following support services to City Departments: general accounting, accounts payable, payroll, purchasing, budgeting, and cash management. Finance also administers utility billing for water, sewer and storm drain funds, and is responsible for the administration and collection of business license fees.



EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	795,764	762,498	721,200	793,000
OPERATING EXPENSES	241,863	148,714	146,380	151,330
INTERNAL SERVICE CHARGES	179,388	155,900	143,200	183,900
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-
NET DEPARTMENT COST	1,217,015	1,067,112	1,010,780	1,128,230

FINANCE

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Worked with our auditors, the Pun Group, to complete the City's Annual Audit in addition to the City's Single Audit of all programs and expenditures that have been funded through Federal assistance.
- ✓ Completed and filed the City's Comprehensive Annual Financial Report (CAFR).
- ✓ Incorporated electronic bid submittal via Planet Bids.
- ✓ Implemented the services of Vanco, a vendor that provides electronic payment processing solutions to reduce the amount of physical checks being processed manually for the City's Utility Billing customers.

2019-2020 KEY GOALS

- Implement Paymentus into our services offered to our Utility Billing customer's. This will allow an automated option to pay their utility bills by phone, avoiding extended wait times due to staffing constraints.
- Work collectively with the City's Information Technology Department to identify a new enterprise resource planning system (ERP) that will replace the existing, soon-to-be unsupported software that assists in managing the City's Accounting, Budgeting, Purchasing, Payroll, Business License, Utility Billing, and Human Resource aspects in day-to-day operations.
- Continue working on formal Accounting Policies and Procedures which are to be approved by the City Council to provide detailed guidance to the employees and management of the City as recommended by our auditors.
- Update and implement a citywide purchasing policy.
- Continue to look for efficiencies in the overall department's operations that will ensure the City's stability and re-enforce the City's solidarity.

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

100 GENERAL ADMINISTRATION FUND
1400 FINANCE DEPARTMENT

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	411,340	350,993	415,000	416,600
1200 SALARIES PART TIME	0	1,118	0	0
1250 TEMPORARY AGENCY STAFF	10,231	26,458	0	0
1300 SALARIES OVERTIME	12	751	2,000	2,000
1305 COMP TIME USED	192	33	0	0
1310 COMP TIME PAID	0	4	0	0
1400 OTHER FRINGE BENEFITS	25,836	21,875	18,000	17,800
1405 PERS Pension	118,014	119,788	158,000	158,800
1410 HEALTH PLANS	66,987	65,907	72,000	74,600
1415 WORKERS COMP CONTRIBUTION	47,400	53,000	42,900	37,700
1420 Special Pav	3,390	12,952	13,500	13,200
1425 PTO + Holiday	32,362	17,319	25,400	24,500
1430 UNEMPLOYMENT BENEFITS	800	1,200	1,100	0
1450 RETIREE MEDICAL PREMIUMS	79,200	91,100	0	89,600
1499 PERSONNEL SAVINGS	0	0	26,700-	41,800-
Total SALARIES & FRINGE BENEFITS	795,764	762,498	721,200	793,000
2200 TELEPHONE/COMMUNICATION	1,754	1,756	1,800	1,800
2220 ADVERTISING AND PUBLICATIONS	810	1,385	1,000	1,000
2250 OFFICE SUPPLIES AND MATERIALS	18,924	27,957	19,530	19,530
2260 SOFTWARE PURCHASES	0	0	4,000	4,000
2400 CONTRACTS.LEASES.RENTS.& TAXES	9,385	9,279	9,400	9,400
2500 INSURANCE. BONDS	0	0	100	100
2550 CONFERENCES	2,737	2,089	2,850	5,700
2560 TRAINING & EDUCATION	4,299	3,156	2,100	4,200
2565 CREDIT CARD FINANCE CHARGES	0	0	100	100
2710 PROFESSIONAL/SPECIALIZED SERV	200,484	101,835	100,500	100,500
2714 PRINTING SERVICES	3,470	1,257	5,000	5,000
Total OPERATING SUPPLIES & SERVICES	241,863	148,714	146,380	151,330
3612 CITY ATTORNEY	25,896	12,096	0	11,500
3613 IT/COMPUTERS-TELEPHONES	99,696	96,300	123,900	138,400
3616 LIABILITY INSURANCE	26,400	18,400	800	14,000
3617 EMERGENCY SERVICES	1,296	1,404	1,600	1,600
3680 FACILITY MAINTENANCE	26,100	27,700	16,900	18,400
Total INTERNAL SERVICE CHARGES	179,388	155,900	143,200	183,900
Total CAPITAL OUTLAY	0	0	0	0
Total FINANCE DEPARTMENT	1,217,015	1,067,112	1,010,780	1,128,230

City of Hemet

Departmental Budget Detail

100 GENERAL ADMINISTRATION FUND

1400 FINANCE

100-1400-2200 TELEPHONE/COMMUNICATION

Cell Phone monthly cost

	\$1,800
TOTAL:	\$1,800

100-1400-2220 ADVERTISING AND PUBLICATIONS

Subscriptions

\$800

Legal Ads

\$200

TOTAL: **\$1,000**

100-1400-2250 OFFICE SUPPLIES AND MATERIALS

Postage (including business license)

\$11,400

Envelopes/letterhead/labels

\$2,500

Office products and supplies

\$5,030

Shred obsolete documents service

\$600

TOTAL: **\$19,530**

100-1400-2260 SOFTWARE PURCHASES

Revenue Cost Specialists - Cost Allocation Software

\$4,000

TOTAL: **\$4,000**

100-1400-2400 CONTRACTS,LEASES,RENTS,& TAXES

Maint Agree-Ricoh copier

\$2,000

Fax, Printer, and Misc office equip maintenance

\$3,400

Check Endorser

\$500

EDEN Credit Card Interface

\$1,000

Pitney Bowes Postage system

\$2,500

TOTAL: **\$9,400**

100-1400-2500 INSURANCE, BONDS

Finance Director's surety bond

\$100

TOTAL: **\$100**

City of Hemet

Departmental Budget Detail

100-1400-2550 CONFERENCES

Misc Seminars	\$1,300
Misc Conferences	\$1,900
CSMFO Conference	\$1,500
CalPERS Educational Forum - Payroll	\$1,000
TOTAL:	\$5,700

100-1400-2560 TRAINING & EDUCATION

CAPPO dues/seminars	\$300
GFOA reporting award	\$600
CSMFO membership	\$500
GFOA membership	\$800
P/R- APA dues	\$200
P/R - APA Local Chapter training meetings	\$800
CMRTA	\$200
Misc Training & Education	\$800
TOTAL:	\$4,200

100-1400-2565 CREDIT CARD FINANCE CHARGES

Credit card finance charges	\$100
TOTAL:	\$100

100-1400-2710 PROFESSIONAL/SPECIALIZED SERV

CA Municipal Statistical Debt Stmt fees	\$500
Sales tax review/monthly-HDL	\$20,000
Annual Audit - with GASB 34	\$40,000
State Mandated SB90 Claims processing	\$4,000
GASB 68 reports from CalPERS 4 @ \$2,500 each	\$10,000
Property Tax and Audit Services - HDL	\$16,000
Pun Group Audits - Payroll/IRS Audit and State	\$10,000
Controller's Internal Control Guidelines Audit	\$10,000
TOTAL:	\$100,500

100-1400-2714 PRINTING SERVICES

Outside printing services	\$100
Budget printing	\$1,700
Payroll checks	\$700
Accounts payable checks	\$1,000
Business License forms (rnwls, b/l, delinq)	\$1,500
TOTAL:	\$5,000

Community Development Block Grant (CDBG)

2018-19 KEY ACCOMPLISHMENTS

Following the plan detailed in the 2015-2020 Consolidated Plan to provide Decent Housing, a Suitable Living Environment, and Expanded Economic Opportunities for low and moderate income persons the City allocated Federal CDBG funds to:

- ✓ Provide home rehabilitation to qualifying low income senior and /or disabled homeowners;
- ✓ Transportation through Care-A-Van Transit;
- ✓ Daily meals through Family Services Association;
- ✓ Youth Scholarship Program with Valley Wide;
- ✓ Landlord/Tenant Mediation Services through Fair Housing Council of Riverside County;
- ✓ Provide adult services through the Long Term Care Ombudsman; and
- ✓ Entering homeless persons into the County data system through Valley Restart Shelter personnel to provide resources to aid their particular situation.

2019-20 KEY GOALS

This year is the 5th year of the five (5) year 2015-2020 Consolidated Plan. The City will continue to provide funding for Decent Housing, a Suitable Living Environment, and Expanded Economic Opportunities for low and moderate income persons by providing:

- Expanded funding for the Senior or Disabled Home Repair Program for decent housing for low to moderate income persons;
- Funding for Park Improvements and ADA rehabilitation and upgrades for accessibility to the disabled, seniors, and all other park users;
- Funding for missing link sidewalks and ADA ramps to provide safe routes for seniors, the disabled, and all other pedestrians;
- Funding for Valley Restart Shelter to continue entering homeless persons into the County system to efficiently provide resources to the homeless to quickly and efficiently provide resources to alleviate homelessness through various County agencies.

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

240 COMMUNITY DEVELOPMENT (CDBG)
1925 HOUSING DIVISION

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	52,485	39,704	59,800	55,600
1300 SALARIES OVERTIME	105	0	0	0
1305 COMP TIME USED	1,503	0	0	0
1400 OTHER FRINGE BENEFITS	1,936	1,193	1,700	2,700
1405 PERS Pension	15,372	6,381	21,700	20,300
1410 HEALTH PLANS	10,069	0	13,400	10,100
1415 WORKERS COMP CONTRIBUTION	6,200	6,900	7,600	7,400
1420 Soecial Pav	1,348	0	800	1,100
1425 PTO + Holiday	12,334	0	2,300	3,700
Total SALARIES & FRINGE BENEFITS	101,352	54,178	107,300	100,900
2220 ADVERTISING AND PUBLICATIONS	2,630	542	5,000	15,000
2250 OFFICE SUPPLIES AND MATERIALS	0	7	1,400	2,000
2560 TRAINING & EDUCATION	421	0	2,500	2,500
2710 PROFESSIONAL/SPECIALIZED SERV	0	1,417	25,000	50,000
Total OPERATING SUPPLIES & SERVICES	3,051	1,966	33,900	69,500
Total HOUSING DIVISION	104,403	56,144	141,200	170,400

City of Hemet

Departmental Budget Detail

240 COMMUNITY DEVELOPMENT (CDBG)
1925 HOUSING DIVISION

240-1925-2220 ADVERTISING AND PUBLICATIONS

Advertising and Legal ads

TOTAL: \$5,000
\$5,000

240-1925-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies

TOTAL: \$1,400
\$1,400

240-1925-2560 TRAINING & EDUCATION

Training

TOTAL: \$2,500
\$2,500

240-1925-2710 PROFESSIONAL/SPECIALIZED SERV

Single Audit

TOTAL: \$25,000
\$25,000

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

240 COMMUNITY DEVELOPMENT (CDBG)
3468 SENIOR CODE ENF OFFICER

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	125.189	156.003	122.700	146.500
1400 OTHER FRINGE BENEFITS	717	997	3.500	3.700
1405 PERS Pension	7.043	12.501	43.000	64.700
1415 WORKERS COMP CONTRIBUTION	12.100	10.500	11.600	10.900
1420 Special Pav	0	0	0	4.100
Total SALARIES & FRINGE BENEFITS	145,049	180,001	180,800	229,900
Total OPERATING SUPPLIES & SERVICES	0	0	0	0
Total SENIOR CODE ENF OFFICER	145,049	180,001	180,800	229,900

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

240 COMMUNITY DEVELOPMENT (CDBG)
3903 LONG TERM CARE OMBUDSMAN

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2400 CONTRACTS & LEASES	0	0	15,000	25,000
Total OPERATING SUPPLIES & SERVICES	0	0	15,000	25,000
Total LONG TERM CARE OMBUDSMAN	0	0	15,000	25,000

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

240 COMMUNITY DEVELOPMENT (CDBG)
3948 VALLEY WIDE PARK/REC DISTRICT

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2400 CONTRACTS & LEASES	0	0	0	67,004
Total OPERATING SUPPLIES & SERVICES	0	0	0	67,004
Total VALLEY WIDE PARK/REC DISTRICT	0	0	0	67,004

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

240 **COMMUNITY DEVELOPMENT (CDBG)**
3979 **Care-A-Van Transit Inc.**

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2400 CONTRACTS & LEASES	10,000	26,800	15,000	25,000
Total OPERATING SUPPLIES & SERVICES	10,000	26,800	15,000	25,000
Total Care-A-Van Transit Inc.	10,000	26,800	15,000	25,000

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

240 COMMUNITY DEVELOPMENT (CDBG)
3980 Center Against Sexual Assault

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2400 CONTRACTS & LEASES	10,290	19,846	0	16,480
Total OPERATING SUPPLIES & SERVICES	10,290	19,846	0	16,480
Total Center Against Sexual Assault	10,290	19,846	0	16,480

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

240 COMMUNITY DEVELOPMENT (CDBG)
3981 Fair Housing Council

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2400 CONTRACTS & LEASES	28,392	17,000	35,100	36,100
Total OPERATING SUPPLIES & SERVICES	28,392	17,000	35,100	36,100
Total Fair Housing Council	28,392	17,000	35,100	36,100

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

240 **COMMUNITY DEVELOPMENT (CDBG)**
3982 **Community Pantry**

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2400 CONTRACTS & LEASES	0	10,000	0	15,000
Total OPERATING SUPPLIES & SERVICES	0	10,000	0	15,000
Total Community Pantry	0	10,000	0	15,000

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

240 COMMUNITY DEVELOPMENT (CDBG)
3988 COH Senior/Disabled Home Repair

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	2,482	5,201	0	0
1400 OTHER FRINGE BENEFITS	67	183	0	0
1405 PERS Pension	741	1,990	0	0
Total SALARIES & FRINGE BENEFITS	3,290	7,374	0	0
2400 CONTRACTS & LEASES	170,468	138,831	173,300	250,000
Total OPERATING SUPPLIES & SERVICES	170,468	138,831	173,300	250,000
Total COH Senior/Disabled Home Repair	173,758	146,205	173,300	250,000

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

240 COMMUNITY DEVELOPMENT (CDBG)
3990 COH Crime Free Multi Family Housing Prog

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2400 CONTRACTS & LEASES	50,063	31,156	30,000	37,155
Total OPERATING SUPPLIES & SERVICES	50,063	31,156	30,000	37,155
Total COH Crime Free Multi Family Housing P	50,063	31,156	30,000	37,155

Finance

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Deputy City Manager/Admin Services Director	1.00	1.00	0.00	0.00	0.00
Finance Director	0.00	0.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Principal Accountant	1.00	1.00	1.00	1.00	1.00
Procurement Administrator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	0.50
Payroll Specialist	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
CDBG Coordinator	1.00	0.00	1.00	1.00	0.00
Housing Specialist	1.00	0.00	0.00	0.00	0.00
Management Analyst	0.00	0.00	0.00	0.00	1.00
Office Specialist - Confidential	0.00	0.00	0.00	0.00	0.50
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00
Accounting Tech III	3.00	3.00	3.00	3.00	3.00
Accounting Tech II	1.00	1.00	2.00	2.00	2.00
Accounting Tech I	0.00	1.00	0.00	0.00	0.00
Finance Department Total	14.00	13.00	14.00	14.00	14.00

NOTES:

FY 2019-2020: Elimination of CDBG Coordinator and addition of Management Analyst

FY 2019-2020: Admin Asst. budgeted 6 mo. due to retirement and replaced with Office Specialist Confidential for remaining 6 mo.

FY 2017-2018: Elimination of Deputy City Manager/Admin Svc. Director and addition of Finance Director

FY 2017-2018: CDBG position transferred from Economic Development back to Finance

FY 2016-2017: Addition of Accounting Tech I/II position (Non-General Fund in Utility Billing)

FY 2016-2017: CDBG & Housing positions transferred from Finance to Economic Development

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	FIN	50%	100	1400	Accountant	28,211	300	6,997.80		10,280	703	6,713	860	47,067
FT	FIN	50%	571	9000	Accountant	28,211	300	6,997.80		10,280	703	6,713	860	47,067
FT	FIN	5%	254	4650	Accounting Manager	4,738	150	1,175.20		1,726	228	671	314	7,827
FT	FIN	10.0%	240	1925	Accounting Manager	9,475	300	2,350.40		3,451	457	1,343	627	15,653
FT	FIN	15%	571	9000	Accounting Manager	14,213	450	3,525.60		5,177	685	2,014	941	23,480
FT	FIN	70.0%	100	1400	Accounting Manager	66,327	2,100	16,452.82		24,159	3,196	9,398	4,391	109,572
FT	FIN	15%	254	4650	Acctg Tech II (Utilities)	7,058	90	1,750.70		2,573	176	2,014	215	12,125
FT	FIN	15%	254	4600	Acctg Tech II (Utilities)	7,058	90	1,750.70		2,573	176	2,014	215	12,125
FT	FIN	70%	571	9000	Acctg Tech II (Utilities)	32,936	420	8,169.94		12,005	822	9,398	1,005	56,585
FT	FIN	5%	100	1400	Acctg Tech II (Utilities)	2,553	30	633.21		930	64	671	78	4,326
FT	FIN	95%	571	9000	Acctg Tech II (Utilities)	48,501	570	12,031.03		17,677	1,209	12,754	1,479	82,191
FT	FIN	100%	100	1400	Acctg Tech III (Accounts Payable)	54,980	350	13,724.83		20,163	1,366	13,426	1,677	91,962
FT	FIN	15%	254	4650	Acctg Tech III (Utilities)	8,247	101	2,048.49		3,009	206	2,014	252	13,829
FT	FIN	15%	254	4600	Acctg Tech III (Utilities)	8,247	101	2,048.49		3,009	206	2,014	252	13,829
FT	FIN	70%	571	9000	Acctg Tech III (Utilities)	38,486	473	9,559.63		14,044	960	9,398	1,174	64,534
FT	FIN	15%	254	4650	Acctg Tech III (Utilities)	7,850	360	2,014.10		2,959	200	2,014	239	13,621
FT	FIN	15%	254	4600	Acctg Tech III (Utilities)	7,850	360	2,014.10		2,959	200	2,014	239	13,621
FT	FIN	70%	571	9000	Acctg Tech III (Utilities)	36,631	1,680	9,399.15		13,809	931	9,398	1,117	63,567
FT	FIN	5%	228	8250	Administrative Assistant	1,528	30	379.11		558	72	336	61	2,584
FT	FIN	10%	254	4650	Administrative Assistant	3,057	60	758.23		1,115	144	671	122	5,169
FT	FIN	30%	100	1400	Administrative Assistant	9,170	180	2,274.69		3,345	431	2,014	366	15,506
FT	FIN	55%	683	2200	Administrative Assistant	16,812	330	4,170.26		6,133	790	3,692	671	28,427
FT	FIN	15%	254	4600	Customer Service Supervisor	9,449	180	2,343.82		3,443	444	2,014	377	15,906

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	FIN	85%	571	9000	Customer Service Supervisor	53,543	1,020	13,281.66		19,509	2,516	11,412	2,136	90,137
FT	FIN	10%	254	4600	Finance Director	13,860	720	3,586.88		6,210	635	1,253	1,232	23,910
FT	FIN	15%	683	2200	Finance Director	20,790	1,080	5,380.32		9,315	952	1,879	1,848	35,865
FT	FIN	15%	571	9000	Finance Director	20,790	1,080	5,380.32		9,315	952	1,879	1,848	35,865
FT	FIN	60%	100	1400	Finance Director	83,160	4,320	21,521.27		37,262	3,808	7,515	7,393	143,458
FT	FIN	5%	100	1400	Management Analyst	3,551	60	880.82		1,294	170	671	235	5,981
FT	FIN	30%	683	2200	Management Analyst	21,305	360	5,284.91		7,762	1,022	4,028	1,410	35,888
FT	FIN	65%	240	1925	Management Analyst	46,162	780	11,450.64		16,818	2,215	8,727	3,056	77,757
FT	FIN	80%	100	1400	Office Specialist CONF	14,585	480	3,498.90		5,265	677	5,370	582	26,959
FT	FIN	5%	254	4600	Office Specialist CONF	912	30	218.68		329	42	336	36	1,685
FT	FIN	5%	571	9000	Office Specialist CONF	912	30	218.68		329	42	336	36	1,685
FT	FIN	10%	683	2200	Office Specialist CONF	1,823	60	437.36		658	85	671	73	3,370
FT	FIN	100%	100	1400	Payroll Specialist	64,186	3,000	15,921.62		23,387	3,107	13,426	4,249	111,355
FT	FIN	5%	571	9000	Principal Accountant	3,684	150	913.85		1,342	178	671	244	6,269
FT	FIN	10%	225	8250	Principal Accountant	7,368	300	1,827.70		2,684	356	1,343	488	12,539
FT	FIN	15%	228	8250	Principal Accountant	11,052	450	2,741.55		4,026	534	2,014	732	18,808
FT	FIN	15%	227	8250	Principal Accountant	11,052	450	2,741.55		4,026	534	2,014	732	18,808
FT	FIN	55%	100	1400	Principal Accountant	40,525	1,650	10,052.34		14,764	1,958	7,384	2,683	68,963
FT	FIN	5%	254	4600	Procurement Administrator	4,113	60	1,020.34		1,498	193	671	164	6,700
FT	FIN	5%	254	4650	Procurement Administrator	4,113	60	1,020.34		1,498	193	671	164	6,700
FT	FIN	30%	571	9000	Procurement Administrator	24,680	360	6,122.05		8,990	1,158	4,028	985	40,201
FT	FIN	60%	100	1400	Procurement Administrator	49,360	720	12,244.10		17,981	2,316	8,055	1,969	80,402
Personnel Totals		15.00			Salary & Benefits Totals	\$ 953,113	\$ 26,225	\$ 238,316	\$ -	\$ 359,643	\$ 38,011	\$ 187,060	\$ 49,828	\$ 1,613,880

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CITY TREASURER

DEPARTMENT: 1500

FUND: GENERAL

MISSION STATEMENT

As an elected official of the City of Hemet, and with authority delegated by the City Council, the City Treasurer is charged with prudent investment of City funds and to comply with the investment policy of the City of Hemet to protect, preserve and maintain cash and investments placed in his or her trust on behalf of the citizens of the City of Hemet.

ABOUT THE DEPARTMENT

The City Treasurer is responsible for the City's treasury investment management and reporting.

The City Treasurer monitors State level investment activity to determine continued feasibility of investment in the Local Agency Investment Fund should the Legislature indicate plans to tap the fund in order to solve the State's financial crisis. The City Treasurer explores potential fund investment with local financial institutions where reinvestment of such funds is determinable to be in compliance with the Community Redevelopment Act.

EXPENDITURES BY CATEGORY

CATEGORY	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 AMENDED	2019-20 ADOPTED
PERSONNEL	12,143	12,876	12,400	12,400
OPERATING EXPENSES	6,808	6,479	5,600	6,500
INTERNAL SERVICE CHARGES	12,408	13,204	11,200	12,700
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-
NET DEPARTMENT COST	31,359	32,559	29,200	31,600

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

100 GENERAL ADMINISTRATION FUND
1500 CITY TREASURER

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1200 SALARIES PART TIME	7.778	7.748	7.700	7.800
1400 OTHER FRINGE BENEFITS	337	334	300	300
1405 PERS Pension	3.228	3.894	3.600	3.600
1415 WORKERS COMP CONTRIBUTION	800	900	800	700
Total SALARIES & FRINGE BENEFITS	12,143	12,876	12,400	12,400
2200 TELEPHONE/COMMUNICATIONS	793	644	800	800
2250 OFFICE SUPPLIES AND MATERIALS	197	0	100	100
2500 INSURANCE. BONDS	0	340	300	300
2550 CONFERENCES	1.288	1.840	900	1.800
2710 PROFESSIONAL/SPECIALIZED SERV	4.530	3.655	3.500	3.500
Total OPERATING SUPPLIES & SERVICES	6,808	6,479	5,600	6,500
3612 CITY ATTORNEY	204	300	0	300
3613 IT/COMPUTERS-TELEPHONES	7.104	7.704	8.300	9.000
3616 LIABILITY INSURANCE	700	400	0	300
3680 FACILITY MAINTENANCE	4.400	4.800	2.900	3.100
Total INTERNAL SERVICE CHARGES	12,408	13,204	11,200	12,700
Total CAPITAL OUTLAY	0	0	0	0
Total CITY TREASURER	31,359	32,559	29,200	31,600

City of Hemet

Departmental Budget Detail

100 GENERAL ADMINISTRATION FUND
1500 CITY TREASURER

100-1500-2200 TELEPHONE/COMMUNICATIONS

Telephone at approx \$60 per month

TOTAL: \$800
\$800

100-1500-2250 OFFICE SUPPLIES AND MATERIALS

Operating supplies

TOTAL: \$100
\$100

100-1500-2500 INSURANCE, BONDS

Treasurer's Surety Bond

TOTAL: \$300
\$300

100-1500-2550 CONFERENCES

CMTA Annual Conference (CA)

TOTAL: \$1,800
\$1,800

100-1500-2710 PROFESSIONAL/SPECIALIZED SERV

Safekeeping fees

TOTAL: \$3,500
\$3,500

Treasurer

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Treasurer	1.00	1.00	1.00	1.00	1.00
Treasurer Total	1.00	1.00	1.00	1.00	1.00

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HUMAN RESOURCES

HUMAN RESOURCES DIVISION

DEPARTMENT: 1800

FUND: GENERAL ADMINISTRATION

MISSION STATEMENT

It is the mission of the Human Resources Division to attract and retain highly qualified candidates and maximize the potential of the City's greatest asset – its employees.

ABOUT THE DIVISION

The Human Resources Division provides services for active employees, retirees, and the public. Programs and activities include recruitment and selection; classification and compensation; benefits administration; labor relations; employee relations; and safety and workers' compensation services. Human Resources is responsible for the administration of employee related areas regulated by state and federal law, including COBRA, FMLA/CFRA/PDL, EEO, HIPPA, Medicare, and OSHA. Human Resources is also responsible for compliance and implementation of PEPRA (Pension Reform) and PPACA (Health Care Reform).

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERS ONNEL	312,141	361,989	344,100	271,400
OPERATING EXPENSES	131,258	62,685	71,075	133,100
INTERNAL SERVICE CHARGES	173,900	66,404	47,500	67,000
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-
NET DEPARTMENT COST	617,299	491,078	462,675	471,500

HUMAN RESOURCES

2018-2019 KEY ACCOMPLISHMENTS

- ✓ During this calendar year, recruitment successfully completed 37 recruitments;
- ✓ Hired a total of 40 employees, which included, public safety and general employees;
- ✓ Ongoing oversight of 14 litigated Workers' Compensation claims;
- ✓ Closed out various future medicals, and ceased exposure to the City;
- ✓ Ongoing monitoring of Third-Party Workers' Compensation Administrator;
- ✓ Managed 39 New Workers Compensation claims, and related issues; managed 34 employee 4850 time and TTD benefits to assist with proper payroll disbursements;
- ✓ Formalized the City Volunteer Program;
- ✓ Successfully coordinated regular meeting with the Benefits Committee to discuss health care options for the 19/20 Plan Year.
- ✓ Planned, organized, and scheduled the 2019 Employee Benefits Fair and 2019 Open enrollment

2019-2020 KEY GOALS

- Create an inclusive work environment that fosters creativity and innovation, promote colleague engagement through awareness and inclusive leadership skills training and promoting work life balance.
- Negotiate various Memorandum of Understanding (MOU's) contracts during 2019;
- Update the City's Personnel Rules and Regulations, City Policies and Procedures to ensure Policies maintain compliance with State and Federal Employee Standards;
- Complete a total classification study on all city job descriptions;
- Continue to provide various training to supervisors, managers, and department heads to ensure compliance with State and Federal regulations;
- Develop and improve safety training verification process and deliver training by utilizing Target Solutions;
- Roll out the Confined Space program mandated by OSHA requirements;
- Update and revise the City's Injury and illness Prevention Program;
- Update and revise the City Vehicle Accident Reporting Procedures;
- Establish a Safety Committee to review Workers Compensation injuries and near miss accidents;
- Enhance new employee orientations;
- Improve the representation of diversity of all levels of the organization

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

100 GENERAL ADMINISTRATION FUND
1800 HUMAN RESOURCES

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	150.212	184.249	195.400	133.900
1200 SALARIES PART TIME	13.095	0	0	0
1300 SALARIES OVERTIME	2.172	864	5.000	5.000
1305 COMP TIME USED	1.274	1.770	0	0
1400 OTHER FRINGE BENEFITS	14.472	18.094	9.700	6.500
1405 PERS Pension	45.661	71.422	71.100	50.500
1410 HEALTH PLANS	23.256	18.339	37.600	19.500
1415 WORKERS COMP CONTRIBUTION	16.400	19.300	16.700	15.600
1420 Soecial Pav	338	884	7.400	9.000
1425 PTO + Holidav	17.461	13.367	13.500	8.900
1430 UNEMPLOYMENT BENEFITS	300	400	400	0
1450 RETIREE MEDICAL PREMIUMS	27.500	33.300	0	36.900
1499 PERSONNEL SAVINGS	0	0	12.700-	14.400-
Total SALARIES & FRINGE BENEFITS	312,141	361,989	344,100	271,400
2200 TELEPHONE/COMMUNICATIONS	1.099	1.117	1.400	1.400
2220 ADVERTISING AND PUBLICATIONS	19.617	23.309	23.300	21.400
2250 OFFICE SUPPLIES AND MATERIALS	8.384	3.989	7.635	5.000
2400 CONTRACTS.LEASES.RENTS.& TAXES	4.505	4.430	5.700	5.700
2550 CONFERENCES	1.640	4.657	1.725	5.500
2560 TRAINING & EDUCATION	374	3.436	1.500	3.000
2710 PROFESSIONAL/SPECIALIZED SERV	94.377	21.549	28.215	90.500
2714 PRINTING SERVICES	1.262	198	1.600	600
Total OPERATING SUPPLIES & SERVICES	131,258	62,685	71,075	133,100
3612 CITY ATTORNEY	113.796	11.100	0	8.000
3613 IT/COMPUTERS-TELEPHONES	35.604	34.500	38.400	42.900
3616 LIABILITY INSURANCE	11.700	7.300	400	6.700
3617 EMERGENCY SERVICES	600	504	700	800
3680 FACILITY MAINTENANCE	12.200	13.000	8.000	8.600
Total INTERNAL SERVICE CHARGES	173,900	66,404	47,500	67,000
Total CAPITAL OUTLAY	0	0	0	0
Total HUMAN RESOURCES	617,299	491,078	462,675	471,500

City of Hemet

Departmental Budget Detail

100 GENERAL ADMINISTRATION FUND
 1800 HUMAN RESOURCES

100-1800-2200 TELEPHONE/COMMUNICATIONS

Cellphone		\$1,400
	TOTAL:	\$1,400

100-1800-2220 ADVERTISING AND PUBLICATIONS

Recruitment Advertising		\$20,100
Subscriptions		\$500
Trade Journals/Magazines		\$800
	TOTAL:	\$21,400

100-1800-2250 OFFICE SUPPLIES AND MATERIALS

Postage		\$1,400
Office Supplies		\$1,850
New Employee Orientation Program Supplies		\$1,000
Annual CA Labor Law Posters		\$750
	TOTAL:	\$5,000

100-1800-2400 CONTRACTS, LEASES, RENTS, & TAXES

Annual Copier Lease Agreement		\$5,700
	TOTAL:	\$5,700

100-1800-2550 CONFERENCES

CALPELRA		\$3,500
CalPERS Educational Forum		\$2,000
	TOTAL:	\$5,500

100-1800-2560 TRAINING & EDUCATION

Various Regulatory Training (i.e. FMLA, ADA, COBRA)		\$3,000
	TOTAL:	\$3,000

City of Hemet

Departmental Budget Detail

100-1800-2710 PROFESSIONAL/SPECIALIZED SERV

Recruitment Testing	\$4,900
DOJ Fingerprint Processing Fees w/FBI	\$1,500
Arbitration Fees	\$2,000
Service Awards	\$2,000
Employee Investigations	\$10,000
ACA E-Filing (required for filing IRS Form 1095 related to medical insurance)	\$1,500
Class and Comp Study per Safety MOU Agreements	\$35,000
Pre-Employment Physicals	\$29,100
Pre-Employment Backgrounds	\$4,500
TOTAL:	<u>\$90,500</u>

100-1800-2714 PRINTING SERVICES

Outside Printing Services	\$600
TOTAL:	<u>\$600</u>

Human Resources

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Director of Human Resources	0.00	0.00	0.00	0.00	0.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	0.00	0.00	0.00	0.00	1.00
Senior Human Resources Technician	0.00	0.00	0.00	0.00	0.00
Human Resources Technician	2.00	2.00	2.00	2.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Office Specialist - Confidential	0.00	0.00	1.00	1.00	0.00
Human Resources Total	3.00	3.00	4.00	4.00	3.00

NOTES:

FY 2019-2020: Elimination of Office Specialist - Confidential and 1 HR Tech with addition of HR Analyst

FY 2017-2018: Addition of FT Office Specialist - Confidential

FY 2015-2016: Eliminated Sr. HR Tech position and replaced with HR Tech position

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	HR	25%	100	1800	Human Resources Analyst	19,598	750	4,861.29		7,139	946	3,356	1,297	33,087
FT	HR	25%	681	2350	Human Resources Analyst	19,598	750	4,861.29		7,139	946	3,356	1,297	33,087
FT	HR	25%	683	2200	Human Resources Analyst	19,598	750	4,861.29		7,139	946	3,356	1,297	33,087
FT	HR	25%	689	2150	Human Resources Analyst	19,598	750	4,861.29		7,139	946	3,356	1,297	33,087
FT	HR	30%	681	2350	Human Resources Manager	34,828	2,880	9,130.50		13,405	1,704	4,028	2,306	59,151
FT	HR	70%	100	1800	Human Resources Manager	81,266	6,720	21,304.51		31,278	3,977	9,398	5,380	138,019
FT	HR	50%	100	1800	Human Resources Technician	33,068	1,500	8,202.76		12,048	1,600	6,713	2,189	57,119
FT	HR	50%	681	2350	Human Resources Technician	33,068	1,500	8,202.76		12,048	1,600	6,713	2,189	57,119
Personnel Totals		3.00			Salary & Benefits Totals	\$ 260,621	\$ 15,600	\$ 66,286	\$ -	\$ 97,337	\$ 12,667	\$ 40,277	\$ 17,253	\$ 443,756

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POLICE DEPARTMENT

DEPARTMENT: 3100

FUND: GENERAL

Mission Statement

The mission of the Hemet Police Department is to enhance quality of life and public safety through partnership with our community and service that is delivered with honor, integrity, and innovation.



ABOUT THE DEPARTMENT

The police department is committed to providing superior service and protection to the City of Hemet's residents, visitors and workforce. We have adopted a five-year strategic plan (2015-2019) aimed at achieving that goal. Our intention is to fulfill our vision for community safety and pride and see "Hemet on the R.I.S.E." The police budget supports this on-going effort by funding the patrol division, traffic bureau, crime suppression unit, detective division, community services bureau and the Police/Fire-9-1-1 Emergency Communications Center.

The Hemet police department is committed to accomplishing its mission by:

- Reducing crime and the fear of crime to improve the quality of life and safety for community members, businesses, and visitors
- Inspire staff - We will recruit, develop and retain a workforce of community-focused professionals
- Smart Policing -- Identify, develop and implement innovative and strategic technology, partnerships and funding to carry out our mission efficiently and effectively
- Expand partnerships with the community and its leaders to strengthen the public's role in community safety and create long-term, collaborative solutions

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	16,337,690	17,052,906	14,906,400	16,896,600
OPERATING EXPENSES	1,139,574	977,454	994,605	1,043,805
INTERNAL SERVICE CHARGES	2,628,912	2,574,012	1,873,600	2,386,500
GRANT CREDITS	(49,940)	(12,006)	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(1,266,788)	(1,522,313)	(1,495,701)	(1,530,481)
NET DEPARTMENT COST	18,789,448	19,070,053	16,278,904	18,796,424

POLICE DEPARTMENT

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Successfully recruited and hired a non-sworn Public Safety Support Services Manager to lead our efforts in our 911 call center and our Records Bureau. This position was traditionally held by a sworn employee.
- ✓ Administered and/or was awarded over \$538,000 worth of grants in an effort to relieve pressure from the General Fund
- ✓ With funds donated from the public and civic groups, purchased and trained a K9 that is trained in gun detection
- ✓ Re-organized our command staff structure allowing more span of coverage at a lower cost to the General Fund
- ✓ Nearly completed with the building project that will update our jail and patrol side of the department to meet current building standards, under budget and ahead of schedule
- ✓ Re-evaluated our staffing model moving to an emphasis on non-sworn positions rather than costly sworn positions
- ✓ Entered into a MOU with the Riverside County District Attorney's Office to participate in the marijuana task force in an effort to bring new resources to the Valley

2019-2020 KEY GOALS

- Upgrade our existing radio system from analog to digital in an effort to increase officer safety and meet best practices in law enforcement communications
- Set up overtime tracking system
- Administer a shoulder tap grant from the Bureau of Alcohol Control that we were awarded, in an effort to fight underage drinking
- Deploy mobile computer tablets that can be used in and out of our police units with the intention of increasing efficiency and lowering the cost of the Internal Services charges
- Focus on recruiting new employees by shortening the length of our testing process to keep up with the competition

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

110 GENERAL
3100 POLICE DEPARTMENT

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	7,084,113	7,098,036	7,684,900	7,825,000
1200 SALARIES PART TIME	88,860	64,634	65,200	65,200
1300 SALARIES OVERTIME	1,229,162	869,669	450,000	850,000
1305 COMP TIME USED	111,734	126,743	0	150,000
1310 COMP TIME PAID	164,046	179,409	0	175,000
1400 OTHER FRINGE BENEFITS	390,259	405,563	210,700	217,800
1405 PERS Pension	3,470,822	3,794,354	3,848,600	4,096,900
1410 HEALTH PLANS	1,176,197	1,157,498	1,297,600	1,295,600
1415 WORKERS COMP CONTRIBUTION	774,600	815,504	708,900	657,100
1420 Special Pav	312,325	808,445	764,300	908,800
1425 PTO + Holiday	227,172	312,747	356,200	315,200
1430 UNEMPLOYMENT BENEFITS	13,300	18,304	19,000	0
1450 RETIREE MEDICAL PREMIUMS	1,295,100	1,402,000	0	1,562,200
1499 PERSONNEL SAVINGS	0	0	499,000-	1,222,200-
Total SALARIES & FRINGE BENEFITS	16,337,690	17,052,906	14,906,400	16,896,600
2201 TELEPHONE/COMMUNICATION-PD/OPERATIONS	3,033	3,032	5,000	5,000
2202 TELEPHONE/COMMUNICATION-PD/SERVICES	37,323	49,991	45,100	45,100
2203 TELEPHONE/COMMUNICATION-PD/ADMIN	37,855	36,918	32,100	31,700
2221 ADVERTISING & PUB-PD/OPERATIONS	810	0	850	850
2222 ADVERTISING & PUB-PD/SERVICES	450	381	450	455
2223 ADVERTISING & PUB-PD/ADMIN	2,200	201	2,200	2,200
2252 OFFICE SUPPLIES AND MATERIALS-PD/SERVICE	2,134	316	1,900	1,900
2253 OFFICE SUPPLIES AND MATERIALS-PD/ADMIN	38,400	34,220	35,000	35,000
2260 SOFTWARE PURCHASES	49,453	0	0	0
2351 VEHICLE SUPPLIES & MAINT-PD/OPERATIONS	1,290	1,801	2,900	2,100
2352 VEHICLE SUPPLIES & MAINT-PD/SERVICES	0	168	300	300
2401 CONTRACTS-PD/OPERATIONS	82,253	80,070	83,305	83,305
2402 CONTRACTS-PD/SERVICES	1,805	1,894	1,800	1,800
2403 CONTRACTS-PD/ADMIN	76,663	74,035	90,400	90,400
2451 MAINT & OPS/PARTS & SUPP-PD/OPERATIONS	0	0	1,300	1,300
2452 MAINT & OPS/PARTS & SUPP-PD/SERVICES	2,275	1,926	4,600	4,600
2453 MAINT & OPS/PARTS & SUPP-PD/ADMIN	0	409	900	900
2551 CONFERENCES-PD/OPERATIONS	0	0	600	1,200
2552 CONFERENCES-PD/SERVICES	4,632	2,454	2,200	4,270
2553 CONFERENCES-PD/ADMIN	8,755	3,738	5,000	10,000
2561 TRAINING & EDUCATION-PD/OPERATIONS	30,053	33,154	35,300	35,300
2562 TRAINING & EDUCATION-PD/SERVICES	306	2,664	5,500	5,500
2563 TRAINING & EDUCATION-PD/ADMIN	53,415	62,010	57,200	57,200
2623 VEHICLE FUEL	184,455	222,195	201,700	243,100
2700 UNIFORMS AND SAFETY EQUIPMENT	44	0	0	0
2701 UNIFORMS & SAFETY EQUIP-PD/OPERATIONS	108,317	65,020	107,000	106,300
2702 UNIFORMS & SAFETY EQUIP-PD/SERVICES	19,018	15,623	20,500	20,500
2703 UNIFORMS & SAFETY EQUIP-PD/ADMIN	7,207	5,401	5,500	6,925
2710 PROFESSIONAL/SPECIALIZED SERV	245	0	0	0
2711 PROFESSIONAL SERVICES-PD/OPERATIONS	67,858	57,751	60,800	61,500
2712 PROFESSIONAL SERVICES-PD-SERVICES	70,603	56,622	57,800	57,800
2713 PROFESSIONAL SERVICES-PD/ADMIN	224,468	153,455	114,000	114,000
2717 PRINTING SERVICES-PD/ADMIN	13,097	5,970	5,000	5,000
2801 MISCELLANEOUS-PD/OPERATIONS	6,810	409	0	0
2802 MISCELLANEOUS-PD/SERVICES	59	0	0	0

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

110 GENERAL
3100 POLICE DEPARTMENT

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2805 POLICE VOLUNTEER COSTS	4.263	5.626	7.900	7.900
2850 SMALL TOOLS	0	0	300	200
2852 SMALL TOOLS-PD/SERVICES	0	0	100	100
2853 SMALL TOOLS-PD/ADMIN	25	0	100	100
Total OPERATING SUPPLIES & SERVICES	1,139,574	977,454	994,605	1,043,805
3600 EQUIPMENT REPLACEMENT	204.000	175.896	0	0
3612 CITY ATTORNEY	157.404	199.704	0	200.700
3613 IT/COMPUTERS-TELEPHONES	679.704	663.192	767.500	880.200
3616 LIABILITY INSURANCE	442.300	295.896	13.600	245.300
3617 EMERGENCY SERVICES	22.200	21.816	27.000	27.500
3622 VEHICLE MAINT & REPAIRS	710.604	797.208	802.500	743.400
3680 FACILITY MAINTENANCE	412.700	420.300	263.000	289.400
Total INTERNAL SERVICE CHARGES	2,628,912	2,574,012	1,873,600	2,386,500
Total DEBT SERVICE	0	0	0	0
5405 GANG TASK FORCE SEED FUNDS	693	0	0	0
5410 PACT PROGRAM MACHINERY AND EQUIPMENT	0	29.887	0	0
5904 GUN VIOLENCE REDUCTION HIRING GRANT	50.633-	41.893-	0	0
Total CAPITAL OUTLAY	49,940-	12,006-	0	0
Total POLICE DEPARTMENT	20,056,236	20,592,366	17,774,605	20,326,905

City of Hemet

Departmental Budget Detail

110 GENERAL

3100 POLICE DEPARTMENT

110-3100-2201 TELEPHONE/COMMUNICATION-PD/OPERATIONS

CNT phone monthly fee	\$500	
LiveScan Communication Fee	\$4,500	
	\$5,000	TOTAL:

110-3100-2202 TELEPHONE/COMMUNICATION-PD/SERVICES

Frame Relay for MDB's	\$2,400	
Mobile Data Charges	\$36,200	
Air Cards/MDC	\$4,300	
GTF phone line	\$600	
3Si Cash Tracker	\$1,600	
	\$45,100	TOTAL:

110-3100-2203 TELEPHONE/COMMUNICATION-PD/ADMIN

Cellular Phone Charges	\$31,200	
Batteries & Equipment / cellular phones	\$500	
	\$31,700	TOTAL:

110-3100-2221 ADVERTISING & PUB-PD/OPERATIONS

Thomas Bros. Maps	\$75	
Golden West College Legal Updates	\$775	
	\$850	TOTAL:

110-3100-2222 ADVERTISING & PUB-PD/SERVICES

Thomas Bros. Maps	\$100	
Haines Directory	\$380	
	\$480	TOTAL:

110-3100-2223 ADVERTISING & PUB-PD/ADMIN

Penal/Vehicle Codes	\$700	
Legal Sourcebook/Codes CDROM	\$1,500	
	\$2,200	TOTAL:

City of Hemet

Departmental Budget Detail

110-3100-2252 OFFICE SUPPLIES AND MATERIALS-PD/SERVICE

Printers for Dispatch	\$700
Business Watch CFMH Program Supplies	\$400
Recruiting Supplies	\$800
TOTAL:	\$1,900

110-3100-2253 OFFICE SUPPLIES AND MATERIALS-PD/ADMIN

Business Machines/Supplies	\$1,000
Postage	\$8,000
Cartridges for Printers	\$5,000
Office Supplies	\$17,000
External Hard Drives for Investigations	\$1,000
CD's / Flash / Memory / Storage devices	\$3,000
TOTAL:	\$35,000

110-3100-2351 VEHICLE SUPPLIES & MAINT-PD/OPERATIONS

Command Trailer Supplies	\$400
Fire Extinguishers/Units/Recharging	\$200
First Aid Kits & Other Safety Supplies	\$900
Lock & Key	\$400
Rola Tapes for Units	\$200
TOTAL:	\$2,100

110-3100-2352 VEHICLE SUPPLIES & MAINT-PD/SERVICES

Volunteer Vehicle Maintenance & Supplies	\$300
TOTAL:	\$300

110-3100-2401 CONTRACTS-PD/OPERATIONS

CAL-ID System	\$83,305
TOTAL:	\$83,305

110-3100-2402 CONTRACTS-PD/SERVICES

CSU undercover rental car program	\$500
Directv (Dispatch/Command Trailer)	\$1,300
TOTAL:	\$1,800

City of Hemet

Departmental Budget Detail

110-3100-2403 CONTRACTS-PD/ADMIN

GTF Data Line	\$2,000
Lease/Maint/Copier/Traffic	\$5,000
Lease/Maint/Copier/Records Bureau	\$5,000
Lease/Copier/Admin/GTF	\$5,000
Dataticket-Revenue Experts (Admin Citation Fees)	\$6,000
Time Warner Internet	\$11,400
Immix/Telestaff (timekeeping/scheduling)	\$7,000
Phoenix Group (Parking Citation fees)	\$4,000
PMAM (False Alarm Program Management fees)	\$45,000
TOTAL:	<u>\$90,400</u>

110-3100-2451 MAINT& OPS/PARTS & SUPP-PD/OPERATIONS

Jail Video Recorder Maintenance	\$1,300
TOTAL:	<u>\$1,300</u>

110-3100-2452 MAINT & OPS/PARTS & SUPP-PD/SERVICES

Custom Molded Earpieces for Disp. Headsets	\$900
Dispatcher Headset Replacement	\$1,500
Dispatcher Headset Repairs	\$400
Computer Cables, Cords & Connectors	\$300
Lock & Key	\$300
HT Radio Repairs/Parts	\$1,000
Camera Repairs	\$200
TOTAL:	<u>\$4,600</u>

110-3100-2453 MAINT & OPS/PARTS & SUPP-PD/ADMIN

Office Machine Repairs	\$900
TOTAL:	<u>\$900</u>

110-3100-2551 CONFERENCES-PD/OPERATIONS

Natn'l Assoc. Field Training Off. Conf.	\$800
Misc. Professional Assoc. Dues	\$400
TOTAL:	<u>\$1,200</u>

City of Hemet

Departmental Budget Detail

110-3100-2552 CONFERENCES-PD/SERVICES

CA Assoc./ Property/Evid. Conf	\$1,000
Volunteer Awards Banquet	\$2,220
CA Property Officers Assoc. Dues	\$50
CLETS Comm User Group Dues	\$100
Property Evidence Training	\$500
Misc. Professional Assoc. Dues	\$400
TOTAL:	\$4,270

110-3100-2553 CONFERENCES-PD/ADMIN

Riverside County Law Enf. Admin Assoc	\$400
Cal Police Officer's Assn Meeting	\$400
Law Enforcement Awards Ceremony	\$4,000
Volunteer, employee, citizen recognition	\$2,100
R/S Co. Law Enf. Administrators Dues/ Chief	\$200
Misc. Professional Assoc. Dues	\$200
Int'l Chiefs of Police Dues	\$200
CA Police Chiefs' Assoc. Dues	\$1,500
Professional / Meeting Host Supplies	\$1,000
TOTAL:	\$10,000

110-3100-2561 TRAINING & EDUCATION-PD/OPERATIONS

K-9 Annual Recertification	\$600
K-9 Monthly Training	\$3,000
K-9 Narcotics Recertification	\$200
CNT: Basic & Advanced Training	\$1,500
SOU: Advanced Tactical Training	\$15,000
Academy Training Expenses	\$15,000
TOTAL:	\$35,300

110-3100-2562 TRAINING & EDUCATION-PD/SERVICES

Volunteer Mgt. Training Seminars	\$500
Dispatch Misc. Training	\$5,000
TOTAL:	\$5,500

City of Hemet

Departmental Budget Detail

110-3100-2563 TRAINING & EDUCATION-PD/ADMIN

POST Certified Training	\$50,000
Non-Post Training Courses/Miscellaneous	\$4,000
CPR Training for Officers (required)	\$2,500
Administration seminars/training	\$700
TOTAL:	\$57,200

110-3100-2623 VEHICLE FUEL

FY1920 FUEL ALLOCATION	\$243,100
TOTAL:	\$243,100

110-3100-2701 UNIFORMS & SAFETY EQUIP-PD/OPERATIONS

SOU: Ordinance (LSDD,Smoke,Stingers)	\$800
SOU: Vest Replacement	\$3,000
SOU: Tear Gas/Flashbangs	\$1,000
SOU: 3volt Lithium Batteries Weapon Lights	\$300
SOU: Gun Cleaning Supplies	\$500
SOU: Equipment Repair/Maint	\$1,500
SOU: Replacement Uniforms	\$500
SOU: Weapons repair/replacement	\$2,500
Range: safety supplies	\$700
Range: training supplies	\$400
Range: gun cleaning supplies	\$400
CNT: callout gear	\$500
K-9 Equipment & Supplies	\$1,500
OPS: gear bags	\$300
Body Armor/Replacement/New	\$7,000
Duty Leather and Equipment	\$3,000
Duty Weapons	\$4,000
Laser 6 volt Lithium Batteries/Shotguns	\$1,000
Mace / Pepper Spray	\$500
Emergency Road Flares	\$3,000
Colt AR-15 Parts	\$300
Misc.Pistol Parts	\$300
Arm & Ankle Restraints	\$500
Remington 870 Shotguns	\$1,500
Digital Recorders	\$300
Replacement Uniforms & Safety Equipment	\$6,000
Camera Equipment & Supplies	\$1,000
Field Drug Testing Supplies	\$1,000

City of Hemet

Departmental Budget Detail

Care & Feed of Prisoners	\$3,000
Laundry of Bedding for Prisoners	\$5,000
DS23 Drag Stabilized Bean Bags	\$500
Taser Cartridges/Duty	\$3,000
Taser Simulation Cartridges	\$1,000
Taser Cartridges/ Training	\$2,000
SOU: training ammo	\$5,000
SOU: Targets	\$800
SOU: Range Supplies	\$500
SOU: less lethal/ gas program	\$3,500
Range: ammunition (duty)	\$13,000
Range: ammunition (training)	\$20,000
Range: targets & training props	\$650
Range: maintenance & repair costs	\$650
Mouthpieces for Intoximeter	\$400
Board-ups	\$4,000
TOTAL:	\$106,300

110-3100-2702 UNIFORMS & SAFETY EQUIP-PD/SERVICES

Replacement Uniforms & Equipment	\$500
Chargers for HT Radios	\$500
DET: tactical vest cover	\$250
DET: tactical gear	\$350
Duty Badges: new/refinish/repair	\$2,200
Portable Radio Batteries	\$1,000
Gunshot Residue Analysis Kits	\$500
Investigation Expenses/Travel	\$3,500
Barricade Tape	\$200
Fingerprint Pads	\$1,000
CST: crime scene investigation supplies	\$2,500
Field Evidence Collection Supplies	\$2,000
Evidence Packaging Material	\$3,000
Camera Equipment & Supplies	\$1,000
Field Drug Testing Supplies	\$2,000
TOTAL:	\$20,500

City of Hemet

Departmental Budget Detail

110-3100-2703 UNIFORMS & SAFETY EQUIP-PD/ADMIN

Uniform Patches	\$700
Flashlight Batteries	\$500
SL-20X Flashlights	\$600
SL-20X Replacement Parts/Repairs	\$400
Hobble H-100	\$100
Safety Gloves / Hand Cleaner	\$2,900
Employee ID Cards	\$225
Batteries (AA/AAA/C/D)	\$300
First Aid Supplies	\$800
Barricade Rental/Parades/Special Events	\$400
TOTAL:	\$6,925

110-3100-2711 PROFESSIONAL SERVICES-PD/OPERATIONS

DOJ Intoxilizer / EPAS Services	\$5,000
Narcotic Testing	\$27,000
Riverside County Health Jail Inspection	\$1,500
Blood / Urine Draws/Rape/Child Abuse Exam	\$25,000
K-9 Medical Expenses	\$3,000
TOTAL:	\$61,500

110-3100-2712 PROFESSIONAL SERVICES/PD-SERVICES

Gunshot Residue Testing	\$3,000
Background Investigation Expenses	\$12,000
Hospital Services / Rape Exams	\$15,000
Polygraph Exams	\$5,000
Psychological Services / Testing	\$5,000
Explorer Registration / Insurance/ Fees	\$400
Tape Transcription	\$1,500
Shredding	\$400
Sex Offender (290) Registrant Services	\$15,000
Hiring/Promotional Testing Expenses	\$500
TOTAL:	\$57,800

110-3100-2713 PROFESSIONAL SERVICES-PD/ADMIN

DOJ/FBI Fingerprint Processing	\$40,000
Interstate T1 Line	\$11,000
Hazardous Material Disposal Services	\$5,000
Translation Services/Language Line	\$200
Riverside Co Booking Fees	\$57,800
TOTAL:	\$114,000

City of Hemet

Departmental Budget Detail

110-3100-2717 PRINTING SERVICES-PD/ADMIN

Outside Printing Services	\$5,000
TOTAL:	\$5,000

110-3100-2805 POLICE VOLUNTEER COSTS

Utilities	\$3,200
Telephone	\$700
Office Supplies and Materials	\$1,700
Contracts, leases, Rents & Taxes	\$1,500
Training & Education	\$800
TOTAL:	\$7,900

110-3100-2850 SMALL TOOLS

Miscellaneous Small Tools/Cleaning Suppls	\$200
TOTAL:	\$200

110-3100-2852 SMALL TOOLS-PD/SERVICES

Miscellaneous Small Tools	\$100
TOTAL:	\$100

110-3100-2853 SMALL TOOLS-PD/ADMIN

Miscellaneous Small Tools	\$100
TOTAL:	\$100

Police

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Chief of Police	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police	1.00	1.00	1.00	0.00	0.00
Police Captain	0.00	0.00	0.00	2.00	2.00
Lieutenant	3.00	3.00	3.00	2.00	2.00
Sergeant	10.00	10.00	10.00	10.00	10.00
Sergeant-Limited Term Program	0.50	0.00	0.00	0.00	0.00
Corporal	5.00	5.00	5.00	5.00	5.00
Investigator	3.00	3.00	3.00	3.00	3.00
Investigator-Limited Term Program	2.00	0.00	0.00	0.00	0.00
Police Officer	46.00	46.00	46.00	46.00	46.00
Sworn total	71.50	69.00	69.00	69.00	69.00
Management Assistant	2.00	2.00	2.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Personnel Training Coordinator	0.00	0.00	0.00	1.00	1.00
Office Specialist Confidential	0.00	0.50	0.00	0.00	0.00
Office Specialist I	0.50	0.00	0.00	0.00	0.00
Media & Intelligence Analyst	1.00	1.00	1.00	1.00	1.00
Crime Scene Technician	1.00	1.00	1.00	1.00	1.00
Public Safety Dispatch Supervisor	0.00	0.00	0.00	0.00	0.00
Public Safety Dispatcher	12.00	12.00	12.00	12.00	12.00
Public Safety Dispatcher OC/TPT	0.70	0.70	0.70	0.70	0.70
Property/Evidence Technician	1.50	1.50	1.50	1.50	1.50
Community Service Officer	7.00	7.00	7.00	7.00	7.00
Public Safety Office Specialist	5.00	5.00	5.00	5.00	5.00
Non-sworn total	30.70	30.70	30.20	30.20	30.20
Police Department Total	102.20	99.70	99.20	99.20	99.20

NOTES:

FY 2018-2019: Eliminated Deputy Chief & added 2 Captains

FY 2018-2019: Eliminated 1 Management Assistant & added 1 Personnel Training Coordinator

FY 2016-2017: Deleted 2.5 Limited Term positions

FY 2015-2016: 4 additional CSO positions funded; 1 new Media & Intelligence Analyst position funded

Department Positions by General Ledger Distribution

Department Positions by General Ledger Distribution						Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PD	100%	110	3100	Community Service Officer	39,308	1,650	9,750.51		14,332	994	13,426	2,272	71,981
FT	PD	100%	110	3100	Community Service Officer	42,116	1,650	10,446.97		15,354	1,063	13,426	2,434	76,043
FT	PD	100%	110	3100	Community Service Officer	42,116	1,650	10,446.97		15,354	1,063	13,426	2,434	76,043
FT	PD	100%	110	3100	Community Service Officer	41,273	1,650	10,238.03		15,047	1,043	13,426	2,386	74,824
FT	PD	100%	110	3100	Community Service Officer	46,804	2,850	12,168.05		17,879	1,197	13,426	2,705	84,860
FT	PD	100%	110	3100	Community Service Officer	44,221	1,650	10,969.32		16,120	1,115	13,426	2,556	79,089
FT	PD	100%	110	3100	Community Service Officer	44,947	1,650	11,149.22		16,384	1,133	13,426	2,598	80,138
FT	PD	100%	110	3100	Crime Scene Tech	54,574	3,930	14,363.43		21,100	1,404	13,426	3,154	97,589
FT	PD	100%	110	3100	Management Assistant	72,669	1,200	18,025.94		26,475	3,412	13,426	2,899	120,081
FT	PD	100%	110	3100	Media & Intelligence Analyst	70,157	1,200	17,402.85		25,560	3,294	13,426	2,799	116,437
FT	PD	100%	110	3100	Police Captain	166,027	34,230		61,793.55	95,780	4,819	13,426	7,870	322,151
FT	PD	100%	110	3100	Police Captain	166,027	34,230		61,793.55	95,780	4,819	13,426	7,870	322,151
FT	PD	100%	110	3100	Police Chief	182,630	43,805		70,369.91	139,344	8,861	13,426	16,236	404,302
FT	PD	100%	110	3100	Police Corporal	104,796	12,425		36,533.04	56,636	2,768	13,426	3,165	193,215
FT	PD	100%	110	3100	Police Corporal	104,796	12,425		36,533.04	56,636	2,768	13,426	3,165	193,215
FT	PD	100%	110	3100	Police Corporal	101,053	18,332		37,211.14	57,687	2,761	13,426	3,052	196,311
FT	PD	100%	110	3100	Police Corporal	99,014	16,797		36,091.35	55,951	2,689	13,426	2,990	190,867
FT	PD	100%	110	3100	Police Corporal	104,796	17,664		38,174.48	59,179	2,844	13,426	3,165	201,075
FT	PD	100%	110	3100	Police Investigator	99,580	18,140		36,689.40	56,878	2,722	13,426	3,007	193,753
FT	PD	100%	110	3100	Police Investigator	83,972	1,945		26,305.51	43,306	2,102	13,426	2,536	147,287
FT	PD	100%	110	3100	Police Investigator	83,972	1,945		26,305.51	43,306	2,102	13,426	2,536	147,287
FT	PD	100%	110	3100	Police Lieutenant	150,937	31,514		56,215.32	87,136	4,387	13,426	7,154	294,553
FT	PD	100%	110	3100	Police Lieutenant	150,937	31,514		56,215.32	87,136	4,387	13,426	7,154	294,553

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PD	100%	110	3100	Police Officer	90,527	7,911		30,648.98	47,518	2,350	13,426	2,734	164,465
FT	PD	100%	110	3100	Police Officer	90,527	6,019		30,056.28	46,599	2,323	13,426	2,734	161,628
FT	PD	100%	110	3100	Police Officer	84,163	6,878		27,910.71	45,948	2,178	13,426	2,542	155,135
FT	PD	100%	110	3100	Police Officer	72,703	4,126		23,458.59	38,622	1,855	13,426	2,196	132,928
FT	PD	100%	110	3100	Police Officer	87,294	6,941		28,910.98	47,593	2,256	13,426	2,636	160,146
FT	PD	100%	110	3100	Police Officer	84,848	4,490		27,798.38	45,763	2,160	13,426	2,562	153,249
FT	PD	100%	110	3100	Police Officer	89,808	6,991		30,135.82	46,723	2,319	13,426	2,712	161,979
FT	124 PD	100%	110	3100	Police Officer	90,527	3,756		29,347.28	45,501	2,290	13,426	2,734	158,233
FT	PD	100%	110	3100	Police Officer	87,294	8,929		29,533.63	48,618	2,285	13,426	2,636	163,187
FT	PD	100%	110	3100	Police Officer	90,527	7,006		30,365.39	47,078	2,337	13,426	2,734	163,108
FT	PD	100%	110	3100	Police Officer	72,703	1,945		22,775.33	37,498	1,824	13,426	2,196	129,591
FT	PD	100%	110	3100	Police Officer	82,111	8,514		27,780.02	45,733	2,151	13,426	2,480	154,414
FT	PD	100%	110	3100	Police Officer	90,527	10,998		31,615.99	49,016	2,395	13,426	2,734	169,096
FT	PD	100%	110	3100	Police Officer	82,795	4,015		26,585.01	43,766	2,103	13,426	2,500	148,605
FT	PD	100%	110	3100	Police Officer	90,168	10,962		31,492.20	48,825	2,386	13,426	2,723	168,488
FT	PD	100%	110	3100	Police Officer	74,477	1,945		23,330.83	38,412	1,867	13,426	2,249	132,376
FT	PD	100%	110	3100	Police Officer	81,133	1,945		25,416.02	41,843	2,032	13,426	2,450	142,829
FT	PD	100%	110	3100	Police Officer	78,201	1,945		24,497.37	40,331	1,959	13,426	2,362	138,224
FT	PD	100%	110	3100	Police Officer	90,527	5,195		29,798.21	46,200	2,311	13,426	2,734	160,392
FT	PD	100%	110	3100	Police Officer	88,371	17,410		32,949.52	51,083	2,435	13,426	2,669	175,394
FT	PD	100%	110	3100	Police Officer	90,527	3,756		28,925.94	47,618	2,290	13,426	2,734	160,350
FT	PD	100%	110	3100	Police Officer	87,653	4,575		28,703.58	44,503	2,231	13,426	2,647	155,035
FT	PD	100%	110	3100	Police Officer	76,339	1,945		23,914.10	39,372	1,913	13,426	2,305	135,300

Department Positions by General Ledger Distribution

Department Positions by General Ledger Distribution						Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PD	100%	110	3100	Police Officer	76,339	1,945		23,914.10	39,372	1,913	13,426	2,305	135,300
FT	PD	100%	110	3100	Police Officer	76,339	1,945		23,914.10	39,372	1,913	13,426	2,305	135,300
FT	PD	100%	110	3100	Police Officer	76,339	1,945		23,914.10	39,372	1,913	13,426	2,305	135,300
FT	PD	100%	110	3100	Police Officer	76,339	1,945		23,914.10	39,372	1,913	13,426	2,305	135,300
FT	PD	100%	110	3100	Police Officer	76,339	1,945		23,914.10	39,372	1,913	13,426	2,305	135,300
FT	PD	100%	110	3100	Police Officer	76,339	1,945		23,914.10	39,372	1,913	13,426	2,305	135,300
FT	PD	100%	110	3100	Police Officer	76,339	1,945		23,914.10	39,372	1,913	13,426	2,305	135,300
FT	PD	100%	110	3100	Police Officer	76,339	1,945		23,914.10	39,372	1,913	13,426	2,305	135,300
FT	125 PD	100%	110	3100	Police Officer	76,339	1,945		23,914.10	39,372	1,913	13,426	2,305	135,300
FT	PD	100%	110	3100	Police Officer	76,339	1,945		23,914.10	39,372	1,913	13,426	2,305	135,300
FT	PD	100%	110	3100	Police Officer	76,339	1,945		23,914.10	39,372	1,913	13,426	2,305	135,300
FT	PD	100%	110	3100	Police Officer	74,477	4,179		24,030.75	39,564	1,900	13,426	2,249	135,794
FT	PD	100%	110	3100	Police Officer	72,703	1,945		22,775.33	37,498	1,824	13,426	2,196	129,591
FT	PD	100%	110	3100	Police Officer	77,580	1,945		24,302.95	40,011	1,944	13,426	2,343	137,249
FT	PD	100%	110	3100	Police Officer	86,935	8,900		29,412.09	48,418	2,276	13,426	2,625	162,579
FT	PD	100%	110	3100	Police Officer	79,178	1,945		24,803.59	40,835	1,984	13,426	2,391	139,759
FT	PD	100%	110	3100	Police Officer	88,371	12,265		31,337.69	48,585	2,360	13,426	2,669	167,676
FT	PD	100%	110	3100	Police Officer	90,527	3,756		29,347.28	45,501	2,290	13,426	2,734	158,233
FT	PD	100%	110	3100	Police Officer	83,137	10,259		28,648.14	47,161	2,202	13,426	2,511	158,695
FT	PD	100%	110	3100	Police Officer	76,339	1,945		23,914.10	39,372	1,913	13,426	2,305	135,300
FT	PD	100%	110	3100	Police Officer	85,532	10,926		29,607.37	48,739	2,271	13,426	2,583	163,476
FT	PD	100%	110	3100	Police Officer (Trainee)	67,553	1,945		21,161.75	34,843	1,696	13,426	2,040	121,503
FT	PD	100%	234	3100	Police Officer CFD	85,190	3,649		27,220.56	44,812	2,157	13,426	2,573	151,806
FT	PD	100%	234	3100	Police Officer CFD	90,527	16,963		33,484.85	51,912	2,482	13,426	2,734	178,044

Department Positions by General Ledger Distribution

Department Positions by General Ledger Distribution					Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL	
PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PD	100%	110	3100	Police Personnel Training Coordinator	46,648	1,200	11,571.38		17,004	2,196	13,426	1,861	82,335
FT	PD	100%	110	3100	Police Sergeant	111,828	14,491		38,255.48	59,305	3,122	13,426	5,301	207,472
FT	PD	100%	110	3100	Police Sergeant	125,786	21,897		44,948.05	69,676	3,593	13,426	5,962	240,339
FT	PD	100%	110	3100	Police Sergeant	125,786	26,987		46,918.26	72,729	3,666	13,426	5,962	248,556
FT	PD	100%	110	3100	Police Sergeant	125,786	26,987		46,918.26	72,729	3,666	13,426	5,962	248,556
FT	PD	100%	110	3100	Police Sergeant	125,786	21,897		44,948.05	69,676	3,593	13,426	5,962	240,339
FT	PD	100%	110	3100	Police Sergeant	121,293	26,178		45,257.66	70,155	3,538	13,426	5,749	240,340
FT	PD	100%	110	3100	Police Sergeant	121,293	21,313		43,357.81	67,212	3,467	13,426	5,749	232,460
FT	PD	100%	110	3100	Police Sergeant	125,786	28,187		46,918.26	72,729	3,684	13,426	5,962	249,773
FT	PD	100%	110	3100	Police Sergeant	125,786	26,987		46,918.26	72,729	3,666	13,426	5,962	248,556
FT	PD	100%	110	3100	Police Sergeant	125,786	26,987		46,918.26	72,729	3,666	13,426	5,962	248,556
FT	PD	100%	110	3100	Property/Evidence Tech	44,546	1,650	11,049.84		16,238	1,123	13,426	2,575	79,558
PT	PD	50%	110	3100	Property/Evidence Tech	17,602	810			-	295	6,713	1,017	26,438
FT	PD	100%	110	3100	Public Safety Dispatcher	51,567	11,685	15,689.97		23,047	1,442	13,426	2,981	104,147
FT	PD	100%	110	3100	Public Safety Dispatcher	43,838	9,926	12,951.98		19,029	1,226	13,426	2,534	89,979
FT	PD	100%	110	3100	Public Safety Dispatcher	51,567	11,085	15,392.30		22,610	1,434	13,426	2,981	103,102
FT	PD	100%	110	3100	Public Safety Dispatcher	51,567	14,863	16,329.54		23,985	1,488	13,426	2,981	108,310
FT	PD	100%	110	3100	Public Safety Dispatcher	51,567	11,565	15,511.37		22,785	1,441	13,426	2,981	103,764
FT	PD	100%	110	3100	Public Safety Dispatcher	51,567	11,685	15,689.97		23,047	1,442	13,426	2,981	104,147
FT	PD	100%	110	3100	Public Safety Dispatcher	51,567	12,285	15,689.97		23,047	1,451	13,426	2,981	104,756
FT	PD	100%	110	3100	Public Safety Dispatcher	51,567	13,663	16,031.87		23,549	1,471	13,426	2,981	106,656
FT	PD	100%	110	3100	Public Safety Dispatcher	51,567	11,085	15,392.30		22,610	1,434	13,426	2,981	103,102
FT	PD	100%	110	3100	Public Safety Dispatcher	51,567	11,085	15,392.30		22,610	1,434	13,426	2,981	103,102

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal		MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PD	100%	110	3100	Public Safety Dispatcher	51,567	11,085	15,156.65		22,264	1,434	13,426	2,981	102,756
FT	PD	100%	110	3100	Public Safety Dispatcher	45,659	8,399	13,024.86		19,136	1,249	13,426	2,639	90,508
PT	PD	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	-	1,686.78		2,499	108		-	9,407
PT	PD	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	-	1,686.78		2,499	108		-	9,407
PT	PD	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	255			-	108	-	-	7,163
PT	PD	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	255			-	108	-	-	7,163
PT	PD	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	255			-	108	-	-	7,163
PT	PD	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	255			-	108	-	-	7,163
PT	PD	10%	110	3100	Public Safety Dispatcher OC/TPT	6,800	255			-	108	-	-	7,163
FT	PD	100%	110	3100	Public Safety Office Specialist	40,770	2,030	10,232.16		15,038	1,036	13,426	2,356	74,656
FT	PD	100%	110	3100	Public Safety Office Specialist	34,380	1,550	8,528.07		12,538	871	13,426	1,987	64,752
FT	PD	100%	110	3100	Public Safety Office Specialist	40,770	2,750	10,646.42		15,646	1,046	13,426	2,356	75,994
FT	PD	100%	110	3100	Public Safety Office Specialist	40,770	2,750	10,646.42		15,646	1,046	13,426	2,356	75,994
FT	PD	100%	110	3100	Public Safety Office Specialist	40,770	2,750	10,646.42		15,646	1,046	13,426	2,356	75,994
Personnel Totals		99.20			Salary & Benefits Totals	\$ 8,065,841	\$ 929,399	\$ 383,909	\$ 2,266,727	\$ 4,193,631	\$ 222,452	\$ 1,322,434	\$ 320,529	\$ 15,054,286

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POLICE DEPARTMENT

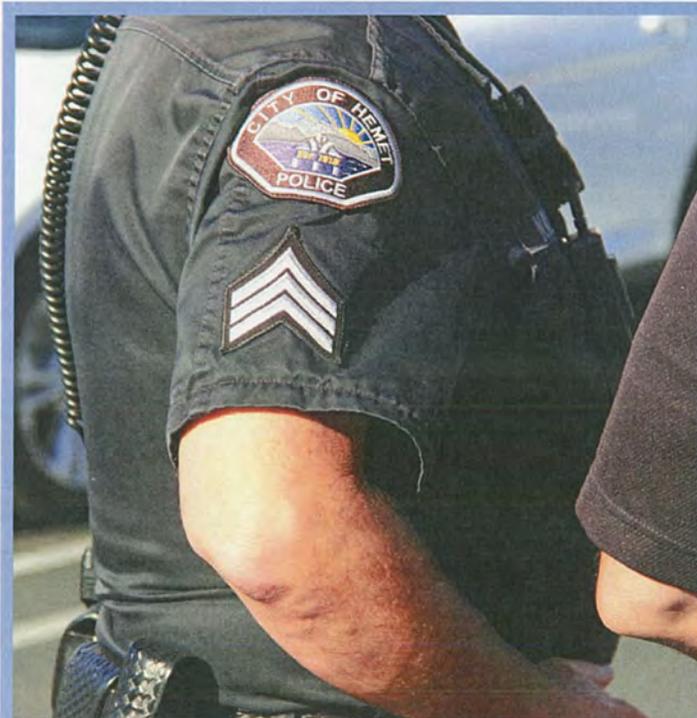
Measure U Funded

DEPARTMENT: 3101

FUND: GENERAL FUND

MISSION STATEMENT

The mission of the Hemet Police Department is to enhance quality of life and public safety through partnership with our community and service that is delivered with honor, integrity, and innovation.



ABOUT THE DEPARTMENT

The police department is committed to providing superior service and protection to the City of Hemet's residents, visitors and workforce. We have adopted a five-year strategic plan (2015-2019) aimed at achieving that goal. Our intention is to fulfill our vision for community safety and pride and see "Hemet on the R.I.S.E." The police budget supports this on-going effort by funding the patrol division, traffic bureau, crime suppression unit, detective division, community services bureau and the Police/Fire-9-1-1 Emergency Communications Center.

The Hemet police department is committed to accomplishing its mission by:

- Reducing crime and the fear of crime to improve the quality of life and safety for community members, businesses, and visitors
- Inspire staff - We will recruit, develop and retain a workforce of community-focused professionals
- Smart Policing -- Identify, develop and implement innovative and strategic technology, partnerships and funding to carry out our mission efficiently and effectively
- Expand partnerships with the community and its leaders to strengthen the public's role in community

<i>EXPENDITURES BY CATEGORY</i>				
CATEGORY	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 AMENDED	2019-20 ADOPTED
PERSONNEL	337,490	2,758,025	4,555,800	5,364,300
OPERATING EXPENSES	148,899	244,227	580,200	591,600
INTERNAL SERVICE CHARGES	-	236,596	149,200	341,100
CAPITAL OUTLAY	6,551	554,343	591,000	1,665,333
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUES	(1,253,086)	(7,434,727)	(7,504,000)	(6,700,000)
NET DEPARTMENT COST	(760,146)	(3,641,536)	(1,627,800)	1,262,333

POLICE DEPARTMENT

Measure U

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Met with the Measure U Oversight Committee twice, to review budget and set priorities
- ✓ The Cannabis Regulation Task Force shut down every illegal marijuana dispensary in the city saving thousands by using the criminal courts rather than the civil courts
- ✓ Our Crisis Intervention Team that is made up of an officer and mental health clinician lowered police calls related to mental health issues by 10%
- ✓ Our ROCS Team was able to “re-home” nine homeless individuals
- ✓ Our Crime Suppression Unit seized 676 pounds of drugs
- ✓ The Gang Impact Team seized 139 guns
- ✓ Overall crime rate decreased by 7%

2019-2020 KEY GOALS

- Hire Community Service Officers to take work load off of patrol officers resulting in more free patrol time
- Hire 9 police officers
- Engage with business owners by having dedicated ROCS officers to certain areas in the city
- Train local business leaders on Crime Prevention Through Environmental Design (CPTED)
- Continue to work with the City Prosecutor to aggressively prosecute quality of life issue violations and nuisance properties

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

110 GENERAL
3101 POLICE DEPARTMENT - MEASURE U

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	178.008	1,018,494	2,230,800	2,520,500
1200 SALARIES PART TIME	0	0	46,900	0
1300 SALARIES OVERTIME	5,202	305,657	158,800	470,000
1305 COMP TIME USED	542	10,249	0	12,000
1310 COMP TIME PAID	1,843	13,134	0	13,000
1400 OTHER FRINGE BENEFITS	12,554	83,735	60,100	69,700
1405 PERS Pension	88,633	526,186	1,092,000	1,241,300
1410 HEALTH PLANS	36,978	175,539	443,000	469,900
1415 WORKERS COMP CONTRIBUTION	0	522,400	283,000	278,100
1420 Special Pav	8,256	82,076	144,600	194,100
1425 PTO + Holiday	5,474	20,555	96,600	95,700
Total SALARIES & FRINGE BENEFITS	337,490	2,758,025	4,555,800	5,364,300
2200 TELEPHONE/COMMUNICATIONS	0	1,493	20,000	20,000
2250 OFFICE SUPPLIES AND MATERIALS	0	14,162	15,000	30,000
2400 CONTRACTS & LEASES	0	0	5,000	5,000
2560 TRAINING & EDUCATION	7,660	38,604	120,000	60,000
2623 VEHICLE FUEL	0	0	78,600	90,000
2700 UNIFORMS AND SAFETY EQUIPMENT	127,780	91,095	89,600	134,600
2710 PROFESSIONAL/SPECIALIZED SERV	13,459	98,873	252,000	252,000
Total OPERATING SUPPLIES & SERVICES	148,899	244,227	580,200	591,600
3600 EQUIPMENT REPLACEMENT	0	0	48,600	111,400
3612 CITY ATTORNEY	0	138,096	0	38,500
3613 IT/COMPUTERS-TELEPHONE	0	0	0	47,500
3616 LIABILITY INSURANCE	0	98,500	92,900	109,100
3622 VEHICLE MAINT & REPAIRS	0	0	7,700	34,600
Total INTERNAL SERVICE CHARGES	0	236,596	149,200	341,100
5400 MAJOR MACHINERY AND EQUIPMENT	6,551	554,343	591,000	1,665,333
Total CAPITAL OUTLAY	6,551	554,343	591,000	1,665,333
Total POLICE DEPARTMENT - MEASURE U	492,940	3,793,191	5,876,200	7,962,333

City of Hemet

Departmental Budget Detail

110	GENERAL		
3101	POLICE DEPARTMENT - MEASURE U		
	110-3101-2200 TELEPHONE/COMMUNICATIONS		
	Mobile Data Charges		\$8,000
	Cellular Phone Charges		\$12,000
		TOTAL:	<u>\$20,000</u>
	110-3101-2250 OFFICE SUPPLIES AND MATERIALS		
	Recruiting & Marketing Materials		\$30,000
		TOTAL:	<u>\$30,000</u>
	110-3101-2400 CONTRACTS & LEASES		
	Undercover Rental Car Program		\$5,000
		TOTAL:	<u>\$5,000</u>
	110-3101-2560 TRAINING & EDUCATION		
	POST Training		\$25,000
	Non-POST Training		\$25,000
	Administration Training		\$10,000
		TOTAL:	<u>\$60,000</u>
	110-3101-2623 VEHICLE FUEL		
	FY1819 FUEL ALLOCATION		\$90,000
		TOTAL:	<u>\$90,000</u>
	110-3101-2700 UNIFORMS AND SAFETY EQUIPMENT		
	Safety & Communications Equipment (\$11,200 each)		\$134,600
		TOTAL:	<u>\$134,600</u>
	110-3101-2710 PROFESSIONAL/SPECIALIZED SERV		
	Quality of Life Prosecution Unit (Contract City Prosecutor)		\$80,000
	Booking Fees		\$172,000
		TOTAL:	<u>\$252,000</u>

City of Hemet

Departmental Budget Detail

110-3101-5400 MAJOR MACHINERY AND EQUIPMENT

Enforcement Vehicles (\$62,000 each)	\$198,000
Software Upgrades	\$134,000
Radio System Replacement	\$1,333,333
TOTAL:	\$1,665,333

Police - Measure U
Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Police Captain	n/a	n/a	0.00	0.00	0.00
Lieutenant	n/a	1.00	1.00	1.00	1.00
Sergeant	n/a	0.00	2.00	2.00	2.00
Corporal	n/a	0.00	0.00	1.00	1.00
Investigator	n/a	0.00	2.00	2.00	2.00
Police Officer	n/a	8.00	12.00	15.00	15.00
Sworn total	0.00	9.00	17.00	21.00	21.00
Management Assistant	n/a	0.00	0.00	0.00	0.00
Administrative Assistant	n/a	1.00	1.00	1.00	1.00
Office Specialist Confidential	n/a	0.00	1.00	1.00	1.00
Communication / Tech. Manager	n/a	1.00	1.00	0.00	0.00
Police Cadet	n/a	2.00	2.00	2.00	0.00
Crime Scene Technician	n/a	0.00	0.00	0.00	0.00
Public Safety Support Svc. Mgr.	n/a	0.00	0.00	1.00	1.00
Public Safety Dispatcher Supervisor	n/a	0.00	1.00	0.00	0.00
Public Safety Dispatcher	n/a	0.00	1.00	2.00	2.00
Property/Evidence Technician	n/a	0.00	0.00	0.00	0.00
Community Service Officer	n/a	2.00	2.00	2.00	4.00
Public Safety Office Specialist	n/a	0.00	0.00	1.00	1.00
Public Safety Operator	n/a	0.00	0.00	0.00	1.00
Public Safety IT Specialist II	n/a	0.00	0.00	0.00	1.00
Public Safety IT Specialist I	n/a	0.00	1.00	0.00	0.00
Maintenance Worker II	n/a	0.00	0.00	1.00	1.00
Non-sworn total	0.00	6.00	10.00	11.00	13.00
Police Department Total	0.00	15.00	27.00	32.00	34.00

NOTES:

FY 2019-2020: Eliminate 4 PT Police Cadets; Addition 2 FT Community Service Officer, 1 FT Operator, 1 FT IT Spec.
 FY 2018-2019: Addition of 4 sworn positions (1 corporal, 2 entry officers, 1 lateral officer)
 FY 2018-2019: 50% of 2 Maint. Worker II are being funded by Police Measure U
 FY 2017-2018: Creation of newly funded Measure U employees

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal		MISC	SAFETY	Subtotal		Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PDMU	100%	110	3101	Administrative Assistant (Measure U)	61,134	1,200	15,164.59		22,276	2,873	13,426	2,439	103,348
FT	PDMU	100%	110	3101	Community Service Officer (Measure U)	38,506	1,650	9,551.52		14,040	974	13,426	2,226	70,821
FT	PDMU	100%	110	3101	Community Service Officer (Measure U)	41,442	1,650	10,279.82		15,108	1,047	13,426	2,395	75,068
FT	PDMU	100%	110	3101	Community Service Officer (Measure U)	41,442	1,650	10,279.82		15,108	1,047	13,426	2,395	75,068
FT	PDMU	100%	110	3101	Community Service Officer (Measure U)	38,506	1,650	9,551.52		14,040	974	13,426	2,226	70,821
FT	PDMU	100%	110	3101	IT Technician II (Measure U)	69,785	1,200	17,310.62		25,425	3,277	13,426	2,784	115,897
FT	PDMU	100%	110	3101	Office Specialist-CONF (Measure U)	36,463	1,200	9,044.92		13,296	1,721	13,426	1,455	67,561
FT	186 PDMU	100%	110	3101	Police Corporal (Measure U)	97,430	1,945		30,521.13	50,636	1,636	13,426	2,942	168,015
FT	PDMU	100%	110	3101	Police Investigator (Measure U)	99,580	1,945		31,194.65	48,363	2,487	13,426	3,007	168,808
FT	PDMU	100%	110	3101	Police Investigator (Measure U)	99,580	1,945		31,194.65	48,363	2,487	13,426	3,007	168,808
FT	PDMU	100%	110	3101	Police Lieutenant (Measure U - Spec Enf Unit)	150,937	32,714		56,215.32	87,136	4,404	13,426	7,154	295,770
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	69,804	1,945		21,867.14	36,004	1,752	13,426	2,108	125,039
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	69,804	1,945		21,867.14	36,004	1,752	13,426	2,108	125,039
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	74,181	1,945		23,238.25	38,260	1,860	13,426	2,240	131,912
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	67,553	1,945		21,161.75	34,843	1,696	13,426	2,040	121,503
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	70,649	1,945		22,131.66	36,439	1,773	13,426	2,134	126,365
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	76,339	1,945		23,914.10	39,765	1,885	13,426	2,305	135,665
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	76,339	1,945		23,914.10	39,765	1,885	13,426	2,305	135,665
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Entry	76,339	1,945		23,914.10	39,372	1,913	13,426	2,305	135,300
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Lateral	84,163	1,945		26,786.64	41,636	1,414	13,426	2,542	145,125
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Lateral	77,890	8,176		26,352.17	43,383	2,042	13,426	2,352	147,270
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Lateral	81,459	8,462		27,980.90	43,383	2,134	13,426	2,460	151,324
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Lateral	84,505	8,705		29,011.61	47,759	2,213	13,426	2,552	159,161

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Lateral	73,295	3,777		23,534.51	38,747	1,865	13,426	2,213	133,323
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Lateral	74,477	6,041		25,035.38	41,217	1,927	13,426	2,249	139,336
FT	PDMU	100%	110	3101	Police Officer (MEASURE U) Lateral	85,874	8,386		28,918.76	47,606	2,242	13,426	2,593	160,127
FT	PDMU	100%	110	3101	Police Sergeant - ROCS/CSU (Measure U)	111,828	28,470		42,634.35	70,173	3,324	13,426	5,301	232,522
FT	PDMU	100%	110	3101	Police Sergeant - ROCS/CSU (Measure U)	125,786	28,187		46,918.26	72,729	3,684	13,426	5,962	249,773
FT	PDMU	100%	110	3101	Public Safety Dispatcher (Measure U)	51,567	9,285	14,710.15		21,609	1,407	13,426	2,981	100,275
FT	PDMU	100%	110	3101	Public Safety Dispatcher (Measure U)	42,424	10,914	13,081.90		19,220	1,205	13,426	2,452	89,641
FT	PDMU	100%	110	3101	Public Safety Office Specialist (Measure U)	34,380	1,550	8,763.72		12,884	871	13,426	1,987	65,097
FT	PDMU	100%	110	3101	Public Safety Operator (Measure U)	41,442	1,650	10,279.82		15,108	1,047	13,426	2,395	75,068
FT	PDMU	100%	110	3101	Public Safety Operator (Measure U)	41,442	1,650	10,279.82		15,108	1,047	13,426	2,395	75,068
FT	PDMU	100%	110	3101	Public Safety Support Svcs Mgr (Measure U)	107,878	1,200	26,759.60		39,290	5,056	13,426	4,304	171,154
Personnel Totals						34.00								
Salary & Benefits Totals						\$ 2,474,218	\$ 192,706	\$ 165,058	\$ 608,307	\$ 1,224,095	\$ 68,924	\$ 456,474	\$ 94,318	\$ 4,510,736

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

110 GENERAL
3400 ANIMAL REGULATION

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2400 CONTRACTS.LEASES.RENTS.& TAXES	241,957	337,656	377,800	377,800
Total OPERATING SUPPLIES & SERVICES	241,957	337,656	377,800	377,800
Total INTERNAL SERVICE CHARGES	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total ANIMAL REGULATION	241,957	337,656	377,800	377,800

City of Hemet

Departmental Budget Detail

110 GENERAL
3400 ANIMAL REGULATION

110-3400-2400 CONTRACTS,LEASES,RENTS,& TAXES

Ramona Humane Society contract for Animal Control

TOTAL: \$377,800
\$377,800

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FIRE DEPARTMENT ***Fire/Emergency Response Services***

DEPARTMENT: 3200

FUND: GENERAL FUND

MISSION STATEMENT

The City of Hemet Fire/EMS Department is committed towards providing all of our community both basic and advanced paramedic level Life support emergency services, in a caring and compassionate manner. Hemet Firefighters are held to the highest professional standards in pre-hospital care and have set the standard of excellence in pre-hospital patient care.



ABOUT THE DEPARTMENT

In Fiscal Year 2018/2019 HFD responded to over 17,000 calls for service. Each of HFD’s five fire stations are strategically located and are fully staffed Paramedic Engine Companies. Engine 1, has the distinction of being the 12th busiest Engine Company in the United States. The increase in calls for service continue to place significant demands on the Hemet Fire/EMS Department and it’s ability to sustain this effort over the long term. In response to this trend, the Hemet Fire/EMS Department undertook a comprehensive study, titled Standards of Coverage, Community Risk Assessment review – the findings of this report serve as the foundation for the HFD as it undertakes a phased/ incremental approach through advanced planning to address this trend.

Critical towards this effort are important operational changes that have added capacity to address increase calls for emergency medical services; they included the implementation of a Peak Demand Paramedic Unit, staffed during peak demand periods as well as a fulltime Medic Squad – other efforts underway are the implementation of Emergency Medical Dispatch which will provide further efficiencies in how we manage our emergency response resources.

Continued focus will be placed on addressing advancements in Technology, Data and Emergency response trends – We must continue to identify efficiencies both operationally and budgetary based on the following three core principles;

1. Firefighter Safety
2. Operational Readiness
3. Fiscal Sustainability

EXPENDITURES BY CATEGORY				
	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	9,085,058	9,204,248	8,008,300	9,610,700
OPERATING EXPENSES	216,531	217,870	286,900	320,150
INTERNAL SERVICE CHARGES	1,136,304	1,248,992	707,600	946,100
CAPITAL OUTLAY	-	36,720	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUES	(354,433)	(530,440)	(664,900)	(573,100)
NET DEPARTMENT COST	10,083,460	10,177,390	8,337,900	10,303,850

FIRE OPERATIONS

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Formal Command Structure Completed
- ✓ Completed Standards of Coverage, Community Risk Assessment study
- ✓ Continue Operational enhancements to include development of Measurable performance outcomes
- ✓ Emergency Medical Dispatch implemented and efforts continue towards training schedules and work groups have been established
- ✓ Continued efforts to fill vacancies and reduction of overtime
- ✓ Efforts continue to fill open/vacant budgeted positions through aggressive recruitment including completion of two promotional recruitments

2019-2020 KEY GOALS

- Focus will be centered on following Core Principles: Firefighter Safety, Operational Readiness and long term Fiscal Sustainability
- Continue Focus on Fiscal/Budgetary Sustainability
- Improve consistency with all human resource related functions, improve labor relations
- Restore Leadership, Trust and Organizational Accountability
- Continue operational needs assessment of HFD's Paramedic ALS (Advanced Life Support) Program; Develop marketing/public outreach to educate public on HFD's EMS services
- Conduct assessment of Field Operations to include the department's ability to continue to perform essential functions under a broad range of disaster/non-disaster circumstances
- Develop implementation strategies addressing operational changes identified as part of the Hemet Fire Department Service Deployment Analysis

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

110 GENERAL
3200 FIRE DEPARTMENT

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	3,116,191	3,253,750	3,820,000	4,049,900
1300 SALARIES OVERTIME	2,088,214	1,681,049	400,000	600,000
1325 MUTUAL AID OVERTIME-FIRE	130,309	288,629	300,000	350,000
1400 OTHER FRINGE BENEFITS	236,276	146,750	110,000	114,300
1405 PERS Pension	1,700,776	1,829,649	2,116,400	2,267,500
1410 HEALTH PLANS	522,861	529,149	616,700	616,700
1415 WORKERS COMP CONTRIBUTION	385,900	433,000	360,300	328,200
1420 Special Pav	179,516	209,808	463,100	404,200
1425 PTO + Holiday	73,215	78,364	94,100	99,600
1430 UNEMPLOYMENT BENEFITS	6,600	9,700	9,700	0
1450 RETIREE MEDICAL PREMIUMS	645,200	744,400	0	780,300
1499 PERSONNEL SAVINGS	0	0	282,000-	0
Total SALARIES & FRINGE BENEFITS	9,085,058	9,204,248	8,008,300	9,610,700
2200 TELEPHONE/COMMUNICATION	9,355	15,060	12,000	21,300
2220 ADVERTISING AND PUBLICATIONS	2,675	625	1,400	1,400
2250 OFFICE SUPPLIES AND MATERIALS	10,015	7,615	12,800	10,300
2270 COMPUTER HARDWARE PURCHASES	7,004	0	0	0
2400 CONTRACTS.LEASES.RENTS.& TAXES	7,651	2,578	25,000	25,000
2450 MAINT & OPERATIONS/PARTS & SUP	36,267	36,063	40,100	39,800
2452 MEDICAL AID SUPPLIES	19,285	14,231	0	0
2453 SCBA PARTS & SUPPLIES	2,410	2,394	20,000	20,000
2550 CONFERENCES	0	1,385	1,250	1,250
2560 TRAINING & EDUCATION	14,210	17,268	21,050	22,700
2623 VEHICLE FUEL	43,363	57,688	44,700	54,400
2700 UNIFORMS AND SAFETY EQUIPMENT	24,065	19,945	32,800	45,100
2710 PROFESSIONAL/SPECIALIZED SERV	19,571	33,050	42,800	45,600
2714 PRINTING SERVICES	1,763	2,402	2,000	2,000
2800 MISCELLANEOUS	1,455	2,298	4,700	4,700
2850 SMALL TOOLS	17,442	5,268	26,300	26,600
Total OPERATING SUPPLIES & SERVICES	216,531	217,870	286,900	320,150
3600 EQUIPMENT REPLACEMENT	174,204	243,600	0	0
3612 CITY ATTORNEY	92,904	101,496	0	101,800
3613 IT/COMPUTERS-TELEPHONES	179,796	173,400	222,900	258,900
3616 LIABILITY INSURANCE	230,300	171,300	7,500	127,100
3617 EMERGENCY SERVICES	11,496	12,600	14,900	14,300
3622 VEHICLE MAINT & REPAIRS	199,104	285,696	301,600	269,200
3680 FACILITY MAINTENANCE	248,500	260,900	160,700	174,800
Total INTERNAL SERVICE CHARGES	1,136,304	1,248,992	707,600	946,100
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	0	36,720	0	0
Total CAPITAL OUTLAY	0	36,720	0	0
Total FIRE DEPARTMENT	10,437,893	10,707,830	9,002,800	10,876,950

City of Hemet

Departmental Budget Detail

110 GENERAL
3200 FIRE DEPARTMENT

110-3200-2200 TELEPHONE/COMMUNICATION

Cellular Telephones	\$15,800
MDB / Maintenance	\$900
Staff Pagers / Radios	\$1,600
Verizon Charges for Mobile Data Computers /Air Cards	\$3,000
TOTAL:	\$21,300

110-3200-2220 ADVERTISING AND PUBLICATIONS

Journal of EMS	\$100
Fire Engineering	\$100
Fire Rescue Magazine	\$0
American Fire Journal	\$100
Fire Chief Magazine	\$0
Press Enterprise	\$200
Valley Chronicle	\$100
Misc. Manuals & Legal Updates	\$100
Wildland Firefighter	\$100
911 Magazine	\$100
Thomas Map Guides	\$300
EMS Insider Magazine	\$200
TOTAL:	\$1,400

110-3200-2250 OFFICE SUPPLIES AND MATERIALS

General Office Supplies	\$4,600
Postage/Meter Usage	\$1,500
Office Equipment Repair	\$1,400
Computer/Parts & Supplies	\$1,700
Cards/Flowers/Awards	\$1,100
TOTAL:	\$10,300

110-3200-2400 CONTRACTS,LEASES,RENTS,& TAXES

Ricoh Copier Lease Share	\$3,700
Fire Hose Testing - Annual	\$0
TeleStaff Maintenance	\$21,300
TOTAL:	\$25,000

City of Hemet

Departmental Budget Detail

110-3200-2450 MAINT & OPERATIONS/PARTS & SUP

Station Supplies	\$2,500
Fire Fighting Foam (50 Containers)	\$7,100
Hose Maintenance Parts / Supplies	\$700
Radio / Electronics / Parts / Repair	\$4,000
Exhaust Extractor Parts / Repair	\$1,300
Station Maintenance Parts / Supplies	\$14,800
Safety / Station First Aid Supplies	\$2,400
Explorer Post Supplies	\$2,500
Water/Gatoraid - Suppression	\$2,500
Maintenance and repairs of AED equipment located throughout City facilities	\$2,000
TOTAL:	\$39,800

110-3200-2453 SCBA PARTS & SUPPLIES

Replacement Cylinders	\$6,000
Masks - Replacement	\$5,000
SCBA Parts/Repairs/Replacements	\$5,000
Voice Amplifiers for SCBA's	\$4,000
TOTAL:	\$20,000

110-3200-2550 CONFERENCES

SAFER-Membership & Meetings	\$250
CAL-JAC Conference -Calif. (2)	\$500
Telestaff User Conference	\$500
TOTAL:	\$1,250

110-3200-2560 TRAINING & EDUCATION

Outside Instructors	\$700
Training Aids	\$1,000
Class B Drive's License Certs./etc.	\$1,600
Audio Visual & Electronic Repair/Replacement	\$1,250
FD Reference Books for Training Library	\$800
Recruitment / Orientation Expense	\$2,350
Training Center Maintenance Parts/Supplies	\$550

City of Hemet

Departmental Budget Detail

State Fire Certifications	\$550
HazMat Training / Certifications	\$1,800
CPR/EMT/EMTD Certifications	\$1,750
USAR Training / Drills	\$2,450
Specialized / Mandated Training	\$1,850
Truck Academy (4 personnel)	\$1,050
Membership Dues - Various Associations	\$1,250
Explorer Program	\$2,000
OES - Mandated Training	\$1,750
TOTAL:	\$22,700

110-3200-2623 VEHICLE FUEL

FY1920 FUEL ALLOCATION	\$54,400
TOTAL:	\$54,400

110-3200-2700 UNIFORMS AND SAFETY EQUIPMENT

3643Helmets/Liners/Shields	\$3,000
Patches, Badges	\$1,500
Wildland Protective Gear	\$10,000
Fire Shelter Replacement - (10 @ \$300 ea)	\$3,000
HazMat Chemical Protective Clothing	\$3,000
Gloves / Hoods	\$2,300
Fire Department Shirts (Non-Safety)	\$1,300
Miscellaneous Adjustments / Allocations	\$0
Explorer Program - Uniforms	\$4,000
Turnout Replacements (5 sets@ 3,000)	\$15,000
Turnout Boots (5 pr at approx 385)	\$2,000
TOTAL:	\$45,100

110-3200-2710 PROFESSIONAL/SPECIALIZED SERV

Medical Exams (HazMat-RT)	\$5,800
Medical Exams (F/F Physicals)	\$7,200
Crisis Intervention/Counseling	\$1,700
Painting, Lettering, Decals	\$1,000
Aerial/Ground Ladder Testing	\$5,700
Hydro/ FlowTest SCBA (Outside)	\$2,500
HazMat Device Calibrations	\$10,000
SCBA Compressor Maint. / Repair	\$5,000
SCBA Repairs (Outside Contractor)	\$1,700
Pre-Employment Screenings	\$5,000
TOTAL:	\$45,600

City of Hemet

Departmental Budget Detail

110-3200-2714 PRINTING SERVICES

Business Cards	\$800	
Misc. Outside Printing	\$1,200	
TOTAL:	\$2,000	

110-3200-2800 MISCELLANEOUS

Beds & Spreads	\$1,200	
Furniture Repair/Replacement	\$2,500	
Misc. Replacements -	\$1,000	
TOTAL:	\$4,700	

110-3200-2850 SMALL TOOLS

Portable Lighting Equipment/Replacement	\$2,500	
Hand Tools - Repair/ Replacement	\$1,400	
Salvage Covers - Repair/Replacement	\$1,800	
Saw Chains & Blades	\$1,500	
HazMat Tools & Chemical Replacement	\$4,600	
Nozzles / Brass / Fittings	\$6,000	
Rescue Equip. \ Hardware Replacement	\$1,000	
Rope, Webbing, Bags, etc. - Replacement	\$2,500	
Power Tool Replacement	\$1,000	
Electronic Equip. Repair/Replacement	\$1,200	
Radio/Flashlight/Cordless Pwr Tool batteries	\$1,500	
Small Motor Repairs	\$1,600	
TOTAL:	\$26,600	



FIRE DEPARTMENT

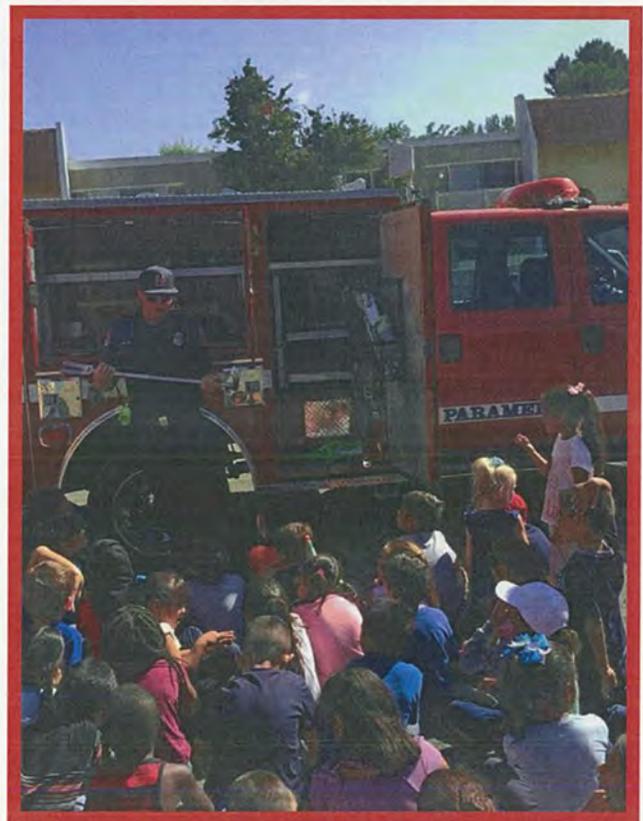
Community Risk Reduction/ Fire Prevention

DEPARTMENT: 3225

FUND: GENERAL FUND

MISSION STATEMENT

The City of Hemet Fire Department is dedicated to community safety and the preservation of life, property, and the environment.



ABOUT THE DIVISION

The Community risk reduction/Fire Prevention Section is the single most important non-emergency activity performed by the Hemet Fire Department. The Hemet Fire Department, Fire Prevention Section has evolved to include an all hazards approach utilizing a comprehensive Community Risk Reduction (CRR) model – a model that places focus on prevention and mitigation efforts through education and community engagement.

Through our contract fire prevention partners – the Community Risk Reduction/ Fire Prevention section of the Hemet Fire Department continues to enhance and improve these services to the community. The section is staffed up to 2 days a week and can expand to address additional demands as required. There were approximately 463 inspections in 2018/19.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	-	8,500	-	-
OPERATING EXPENSES	63,778	99,689	154,950	155,700
INTERNAL SERVICE CHARGES	6,088	7,604	3,400	10,500
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(10,795)	(11,127)	(40,000)	(10,000)
NET DEPARTMENT COST	59,071	104,666	118,350	156,200



FIRE PREVENTION

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Improved turnaround times; plan check process
- ✓ Improve Customer Service process integration with Planning and Development
- ✓ Implemented an expedite process for Fire Life Safety Inspections, Certificate of Occupancy process to address related business client time sensitive needs
- ✓ Participation in the Hemet ROCS task force to promote city wide safety

2019-2020 KEY GOALS

- Continued efforts towards reducing and minimizing fire related injury/ fire loss through a comprehensive community risk reduction strategy; community based education, fire code compliance (fire life safety inspections, plan review, development and new construction) and related target risk reduction strategies to mitigate seasonal fire related threats (city-wide weed abatement program)
- Implement provisions/ compliance of AB1250 for mandatory fire life safety inspections
- Continue to place focus on Developmental Services
- Continued focus on process improvement, focusing on customer/client based fire/ life safety processes

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

110 GENERAL
3225 FIRE PREVENTION & WEED ABATEM

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1415 WORKERS COMP CONTRIBUTION	0	3,100	0	0
1430 UNEMPLOYMENT BENEFITS	0	100	0	0
1450 RETIREE MEDICAL PREMIUMS	0	5,300	0	0
Total SALARIES & FRINGE BENEFITS	0	8,500	0	0
2200 TELEPHONE/COMMUNICATION	643	351	1,200	1,200
2220 ADVERTISING AND PUBLICATIONS	0	0	2,700	2,700
2250 OFFICE SUPPLIES AND MATERIALS	546	402	1,500	1,500
2400 CONTRACTS.LEASES.RENTS.& TAXES	60,470	97,360	146,100	146,100
2560 TRAINING & EDUCATION	1,688	1,576	750	2,700
2700 UNIFORMS AND SAFETY EQUIPMENT	0	0	700	0
2714 PRINTING SERVICES	431	0	2,000	1,500
Total OPERATING SUPPLIES & SERVICES	63,778	99,689	154,950	155,700
3612 CITY ATTORNEY	996	2,004	0	2,800
3613 IT/COMPUTERS-TELEPHONES	2,196	2,196	2,900	4,300
3616 LIABILITY INSURANCE	2,800	3,200	200	3,100
3617 EMERGENCY SERVICES	96	204	300	300
Total INTERNAL SERVICE CHARGES	6,088	7,604	3,400	10,500
Total CAPITAL OUTLAY	0	0	0	0
Total FIRE PREVENTION & WEED ABATEM	69,866	115,793	158,350	166,200

City of Hemet

Departmental Budget Detail

110 GENERAL

3225 FIRE PREVENTION & WEED ABATEMENT

110-3225-2200 TELEPHONE/COMMUNICATION

Cellular Telephone/IPad		\$1,200
	TOTAL:	\$1,200

110-3225-2220 ADVERTISING AND PUBLICATIONS

National Fire Codes		\$1,100
NFPA Fire Prevention Code/Handbook		\$1,000
Advertising-Hemet News/Press Enterprise		\$600
	TOTAL:	\$2,700

110-3225-2250 OFFICE SUPPLIES AND MATERIALS

Postage/Meter Usage		\$800
Photo Supplies		\$300
Parcel Map Books		\$400
	TOTAL:	\$1,500

110-3225-2400 CONTRACTS, LEASES, RENTS, & TAXES

TRW Parcel Information Contract (FARES)		\$3,800
Abatement Contract for Private Parcels (match revenue 110-0660)		\$42,300
Fire Prevention Contract Services		\$100,000
	TOTAL:	\$146,100

110-3225-2560 TRAINING & EDUCATION

Education Materials		\$1,350
Open House Materials & Supplies		\$1,250
Cleaning/Repair "SPARKY"		\$100
	TOTAL:	\$2,700

110-3225-2714 PRINTING SERVICES

Inspection Forms (NCR 4)		\$500
Weed Abatement Notices		\$200
Weed Abatement Supplies		\$100
Permits, Citations, Letterhead		\$700
	TOTAL:	\$1,500

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FIRE DEPARTMENT

Emergency Medical Services

DEPARTMENT: 3275

FUND: GENERAL

MISSION STATEMENT

The City of Hemet Emergency Medical Services (EMS) is dedicated to Community safety and the preservation of life, property, and the environment.



ABOUT THE DIVISION

In Fiscal Year 2017/ 2018, the Hemet Fire/EMS Department responded to over 17,000 calls for service. The continued increase in calls is placing significant demands on Hemet’s ability to sustain this effort over the long term. In response to this trend, HFD has undertaken a phased/incremental approach to addressing this through advanced planning.

Important operational changes have occurred this Fiscal Year that placed focus on improving emergency services delivery for our residents. Service enhancements include the staffing of Engine 5, a fully staffed Paramedic Engine company serving residents in East Hemet as well as establishing Paramedic services for our residents in West Hemet. A recently completed Standards of Coverage Community Risk Assessment study, completed in the 2nd Quarter of 2018, will serve as the foundation for future policy discussions & will serve as the baseline for decisions regarding future fire stations, apparatus and future staffing needs.

A continued focus on addressing advancements in Technology, Data & emergency response trends will play a pivotal role towards ensuring the future of the Hemet Fire Department. We must continue to identify efficiencies, both operationally & budgetary, based on following three Core Principles:

1- Firefighter Safety 2- Operational Readiness 3- Fiscal Sustainability

These important steps, coupled with strong fiscal oversight will ensure for a sound and effective Emergency Response system for our residents. Your Hemet Fire/EMS Department stands committed and dedicated to a Mission of protecting lives and property – The Men and Women of the HFD stand ready to serve you!

<i>EXPENDITURES BY CATEGORY</i>				
	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	49,615	147,129	211,300	190,400
OPERATING EXPENSES	79,216	183,537	121,900	124,900
INTERNAL SERVICE CHARGES	30,804	30,804	-	-
CAPITAL OUTLAY	30,951	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUES	-	-	-	-
NET DEPARTMENT COST	190,586	361,470	333,200	315,300

City of Hemet
2019/2020 ANNUAL BUDGET

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110 GENERAL
3275 FIRE DEPARTMENT - PARAMEDIC PROGRAM

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1420 Social Pav	49,615	147,129	211,300	190,400
Total SALARIES & FRINGE BENEFITS	49,615	147,129	211,300	190,400
2200 TELEPHONE/COMMUNICATIONS	8,648	12,231	2,400	2,400
2260 SOFTWARE PURCHASES	0	82,520	0	0
2400 CONTRACTS & LEASES	46,094	63,474	58,600	59,000
2450 MAINT & OPERATIONS/PARTS & SUP	5,743	1,563	1,700	2,700
2452 MEDICAL AID SUPPLIES	16,122	20,951	43,000	45,600
2453 SCBA PARTS & SUPPLIES	0	996	5,000	0
2550 CONFERENCES	0	0	500	2,000
2560 TRAINING & EDUCATION	300	527	2,500	5,000
2710 PROFESSIONAL/SPECIALIZED SERV	2,309	1,275	7,200	7,200
2714 PRINTING SERVICES	0	0	1,000	1,000
Total OPERATING SUPPLIES & SERVICES	79,216	183,537	121,900	124,900
3600 EQUIPMENT REPLACEMENT	30,804	30,804	0	0
Total INTERNAL SERVICE CHARGES	30,804	30,804	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	30,951	0	0	0
Total CAPITAL OUTLAY	30,951	0	0	0
Total FIRE DEPARTMENT - PARAMEDIC PR	190,586	361,470	333,200	315,300

City of Hemet

Departmental Budget Detail

110 GENERAL
3275 FIRE DEPARTMENT - PARAMEDIC PROGRAM

110-3275-2200 TELEPHONE/COMMUNICATIONS

Air Cards for Defibrillators		\$2,400
	TOTAL:	\$2,400

110-3275-2400 CONTRACTS & LEASES

EMS Coordinator contract		\$28,800
Target Solutions (Paramedic CE)		\$4,600
Medi Pro (Medical Waste)		\$600
Medical Director (Medical Oversight)		\$25,000
	TOTAL:	\$59,000

110-3275-2450 MAINT & OPERATIONS/PARTS & SUP

Defib smart battery replacements (Zoll)		\$2,700
	TOTAL:	\$2,700

110-3275-2452 MEDICAL AID SUPPLIES

BLS Supplies		\$8,400
ALS Paramedic Supplies		\$22,500
AED		\$2,600
Defibrillator Parts & Supplies		\$5,000
Oxygen Resuscitator Parts & Supplies		\$700
Oxygen & Cylinder Rental		\$6,400
	TOTAL:	\$45,600

110-3275-2550 CONFERENCES

Professional Development EMS		\$2,000
	TOTAL:	\$2,000

City of Hemet

Departmental Budget Detail

110-3275-2560 TRAINING & EDUCATION

Certifications/Training

TOTAL: \$5,000
\$5,000

110-3275-2710 PROFESSIONAL/SPECIALIZED SERV

Annual Maintenance Defibs

\$1,200

EMS Committee

\$1,000

EMS Special Studies Consultant

\$5,000

TOTAL: \$7,200
\$7,200

110-3275-2714 PRINTING SERVICES

Patient Care Reports

\$1,000

TOTAL: \$1,000
\$1,000

Fire

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Fire Chief	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	0.00	0.00	0.00	0.00	0.00
Battalion Fire Chief	0.00	0.00	3.00	3.00	3.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Emergency Services Coordinator	0.50	1.00	0.50	0.50	0.50
Admin Captain	3.00	3.00	0.00	0.00	0.00
Fire Captain	12.00	12.00	12.00	12.00	12.00
Fire Engineer	15.00	15.00	15.00	15.00	15.00
Firefighter	15.00	15.00	15.00	15.00	15.00
Fire Prevention Officer	0.00	0.00	0.00	0.00	0.00
Fire Department Total	47.50	48.00	47.50	47.50	47.50

NOTES:

FY 2017-2018: Transferred 50% of Emergency Service Coordinator to Measure U

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal		MISC	SAFETY	Subtotal		Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	FD	100%	110	3200	Administrative Assistant	61,134	1,200	15,164.59		22,276	2,873	13,426	2,439	103,348
FT	FD	100%	110	3200	Battalion Chief	123,004	5,882		40,187.32	62,299	3,191	13,426	-	207,802
FT	FD	100%	110	3200	Battalion Chief	117,619	5,699		38,443.03	59,596	3,053	13,426	-	199,392
FT	FD	100%	110	3200	Battalion Chief	123,004	5,882		40,187.30	62,298	3,191	13,426	-	207,802
FT	FD	50%	692	3500	Emergency Service Coordinator	32,545	600	8,072.90		11,858	1,529	6,713	1,299	54,543
FT	FD	100%	110	3200	Fire Captain	101,744	9,004		34,505.37	53,494	2,669	13,426	2,432	182,768
FT	FD	100%	110	3200	Fire Captain	105,559	16,523		38,055.98	58,996	2,873	13,426	2,523	199,900
FT	FD	100%	110	3200	Fire Captain	101,340	16,084		36,596.82	56,735	2,761	13,426	2,422	192,768
FT	FD	100%	110	3200	Fire Captain	106,831	17,723		38,830.49	60,196	2,922	13,426	2,553	203,652
FT	FD	100%	110	3200	Fire Captain	106,831	16,655		38,495.82	59,677	2,907	13,426	2,553	202,049
FT	FD	100%	110	3200	Fire Captain	105,559	19,690		39,048.02	60,533	2,919	13,426	2,523	204,650
FT	FD	100%	110	3200	Fire Captain	105,559	11,245		36,402.58	56,434	2,796	13,426	2,523	191,983
FT	FD	100%	110	3200	Fire Captain	106,831	19,326		39,332.48	60,974	2,945	13,426	2,553	206,055
FT	FD	100%	110	3200	Fire Captain	104,288	14,305		36,962.75	57,302	2,809	13,426	2,492	194,621
FT	FD	100%	110	3200	Fire Captain	105,559	11,340		36,010.87	59,275	2,798	13,426	2,523	194,921
FT	FD	100%	110	3200	Fire Captain / Paramedic	101,744	16,126		36,736.45	56,951	2,772	13,426	2,432	193,451
FT	FD	100%	110	3200	Fire Captain / Paramedic	105,559	16,617		38,085.61	59,042	2,874	13,426	2,523	200,042
FT	FD	100%	110	3200	Fire Chief	161,508	1,200		50,594.56	80,068	7,292	12,526	14,358	276,952
FT	FD	100%	110	3200	Fire Engineer	88,509	9,567		30,535.72	47,342	2,347	13,426	2,115	163,306
FT	FD	100%	110	3200	Fire Engineer	88,509	15,742		32,470.08	50,340	2,436	13,426	2,115	172,568
FT	FD	100%	110	3200	Fire Engineer	88,509	18,112		33,212.58	51,490	2,471	13,426	2,115	176,123
FT	FD	100%	110	3200	Fire Engineer	83,960	6,599		27,759.70	45,699	2,190	13,426	2,007	153,881
FT	FD	100%	110	3200	Fire Engineer	88,509	12,380		31,604.81	48,999	2,388	13,426	2,115	167,817

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	FD	100%	110	3200	Fire Engineer	74,637	4,482		24,176.03	39,803	1,927	13,426	1,784	136,059
FT	FD	100%	110	3200	Fire Engineer	88,509	10,737		31,090.26	48,202	2,364	13,426	2,115	165,353
FT	FD	100%	110	3200	Fire Engineer / Paramedic	88,509	11,780		31,228.89	48,417	2,379	13,426	2,115	166,625
FT	FD	100%	110	3200	Fire Engineer / Paramedic	88,509	11,780		31,228.89	48,417	2,379	13,426	2,115	166,625
FT	FD	100%	110	3200	Fire Engineer / Paramedic	88,509	11,150		31,031.59	48,111	2,370	13,426	2,115	165,681
FT	FD	100%	110	3200	Fire Engineer / Paramedic	80,281	12,288		28,810.51	44,669	2,181	13,426	1,919	154,763
FT	FD	100%	110	3200	Fire Engineer / Paramedic	88,509	12,980		31,604.81	48,999	2,396	13,426	2,115	168,425
FT	FD	100%	110	3200	Fire Engineer / Paramedic	88,509	11,780		31,228.89	48,417	2,379	13,426	2,115	166,625
FT	FD	100%	234	3200	Fire Engineer CFD	88,509	13,550		31,783.42	49,276	2,405	13,426	2,115	169,280
FT	FD	100%	110	3200	Fire Engineer/Paramedic	84,646	15,194		30,667.00	50,483	2,332	13,426	2,023	168,104
FT	FD	100%	110	3200	Fire Fighter / Paramedic	70,164	18,455		27,151.68	44,699	2,018	13,426	1,677	150,438
FT	FD	100%	110	3200	Fire Fighter / Paramedic	62,378	13,422		23,136.13	38,092	1,751	13,426	1,491	130,559
FT	FD	100%	110	3200	Fire Fighter / Paramedic	62,378	13,422		23,136.13	38,092	1,751	13,426	1,491	130,559
FT	FD	100%	110	3200	Fire Fighter / Paramedic	62,378	13,422		23,136.13	38,092	1,751	13,426	1,491	130,559
FT	FD	100%	110	3200	Fire Fighter / Paramedic	66,557	14,191		24,686.34	40,642	1,866	13,426	1,591	138,274
FT	FD	100%	110	3200	Fire Fighter / Paramedic	66,823	16,640		25,957.87	40,249	1,908	13,426	1,597	140,642
FT	FD	100%	110	3200	Fire Fighter / Paramedic	73,672	17,900		28,076.96	46,221	2,097	13,426	1,761	155,077
FT	FD	100%	110	3200	Fire Fighter / Paramedic	73,672	16,700		28,122.38	43,603	2,080	13,426	1,761	151,241
FT	FD	100%	110	3200	Fire Fighter / Paramedic	66,823	15,440		25,160.61	41,423	1,891	13,426	1,597	140,599
FT	FD	100%	110	3200	Fire Fighter / Paramedic	65,232	15,904		24,807.62	40,842	1,858	13,426	1,559	138,820
FT	FD	100%	110	3200	Fire Fighter / Paramedic	66,557	14,191		24,686.34	40,642	1,866	13,426	1,591	138,274
FT	FD	100%	110	3200	Fire Fighter / Paramedic	66,557	14,191		24,686.34	40,642	1,866	13,426	1,591	138,274
FT	FD	100%	110	3200	Fire Fighter / Paramedic	62,378	13,422		23,136.13	38,092	1,751	13,426	1,491	130,559

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
FT	FD	100%	110	3200	Fire Fighter / Paramedic	66,823	14,240	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	24,784.70	40,804	1,873	13,426	1,597	138,763
FT	FD	100%	110	3200	Fire Fighter / Paramedic	65,232	13,947		24,194.58	39,833	1,830	13,426	1,559	135,826
Personnel Totals						47.50	\$ 4,170,970	\$ 608,711	\$ 23,237	\$ 1,451,769	\$ 2,328,630	\$ 118,273	\$ 636,823	\$ 7,966,399
Salary & Benefits Totals														

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FIRE DEPARTMENT

Measure U Funded

Fire/Emergency Response Services

DEPARTMENT: 3240

FUND: GENERAL FUND

MISSION STATEMENT

The City of Hemet Fire/EMS Department is dedicated to Community Safety and the Preservation of Life, Property and the Environment.





Fire Department-Measure U

DEPARTMENT:

FUND: Measure U Funding

ABOUT THE DEPARTMENT

The benefits of Measure U – Public Safety Tax, Hemet Fire/EMS Department has been able to establish key operational and administrative best practices. EMS Operational & Administrative priorities initiated Fiscal Year 2018/19 will continue into 2019/20 & include the following Strategic Objectives:

1. Continued Operational enhancements to include Measureable performance outcomes
2. Implemented Emergency Medical Dispatch Including replacement of the radio/communication system
3. Continued focus on Fiscal efficiencies, reduction of overtime
4. Fill open/vacant budgeted positions through recruitment, identify succession needs (all ranks)

The Measure U Action Plan continues to place emphasis and establishes the foundation for Emergency Service improvements in the Hemet Fire/EMS Department. Budgetary focus will continue to address key operational needs, administrative and departmental structure.

The yearly spending plan will be fiscally responsible, outcomes will be measured, and those “outcomes” will be reported to the City Council, Measure U Committee and our Community.

EXPENDITURES BY CATEGORY

CATEGORY	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 AMENDED	2019-20 ADOPTED
PERS ONNEL	67,579	1,298,206	20,100	2,117,700
MAINTENANCE & OPERATION	43,949	59,381	89,400	89,400
INTERNAL SERVICE CHARGES	-	79,700	41,000	61,900
CAPITAL OUTLAY	57,093	114,721	11,600	1,320,000
DEBT SERVICE	0	0	0	0
DEPARTMENT REVENUE	(617,192)	(3,661,880)	(3,696,000)	(3,300,000)
NET DEPARTMENT TOTALS	<i>(448,571)</i>	<i>(2,109,872)</i>	<i>(3,533,900)</i>	<i>289,000</i>

FIRE OPERATIONS

Measure U

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Increased Citywide EMS response capacity, reliability
 - Established 3 MU Funded Captain positions
 - Engine 5 established
 - All (5) HFD Fire stations fully staff – Paramedic staffed Engines
 - Implemented Peak Demand EMS response unit (part time)
 - Hired 6 Firefighter/Paramedics
 - Implemented Medic 1

2019-2020 KEY GOALS

- The Measure U Action plan will continue to place emphasis on Emergency Service Improvements for the Hemet Fire/EMS Department. Budgetary focus will continue to address key operational needs, administrative and Departmental Structure.
- The MU spending plan will be fiscally responsible, focus will be on transparency, reporting outcomes to the City Council, Measure U Committee and the Community.
- We will continue to share this information with our community via Social Media; Facebook, NextDoor and periodic newsletters.

City of Hemet
2019/2020 ANNUAL BUDGET

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110 GENERAL
3240 FIRE DEPARTMENT - MEASURE U

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	35.297	447.551	822.400	897.200
1200 SALARIES PART TIME	4.993	14.709	15.200	16.800
1300 SALARIES OVERTIME	2.082	256.548	229.300	229.300
1305 COMP TIME USED	0	1.534	0	0
1310 COMP TIME PAID	0	699	0	0
1325 MUTUAL AID OVERTIME-FIRE	0	9.640	0	0
1400 OTHER FRINGE BENEFITS	2.044	20.431	19.100	21.200
1405 PERS Pension	10.216	226.163	464.400	487.600
1410 HEALTH PLANS	11.047	69.011	167.800	181.200
1415 WORKERS COMP CONTRIBUTION	0	184.200	83.400	103.200
1420 Special Pav	1.900	59.684	184.600	153.200
1425 PTO + Holiday	0	8.036	23.800	28.000
Total SALARIES & FRINGE BENEFITS	67,579	1,298,206	2,010,000	2,117,700
2220 ADVERTISING AND PUBLICATIONS	867	0	0	0
2700 UNIFORMS AND SAFETY EQUIPMENT	5.642	11.951	52.000	52.000
2710 PROFESSIONAL/SPECIALIZED SERV	37.440	47.440	37.400	37.400
Total OPERATING SUPPLIES & SERVICES	43,949	59,391	89,400	89,400
3600 EQUIPMENT REPLACEMENT	0	0	10.000	10.000
3612 CITY ATTORNEY	0	46.500	0	13.800
3616 LIABILITY INSURANCE	0	33.200	31.000	38.100
Total INTERNAL SERVICE CHARGES	0	79,700	41,000	61,900
5400 MAJOR MACHINERY AND EQUIPMENT	57.093	114.721	11.600	1,320.000
Total CAPITAL OUTLAY	57,093	114,721	11,600	1,320,000
Total FIRE DEPARTMENT - MEASURE U	168,621	1,552,018	2,152,000	3,589,000

City of Hemet

Departmental Budget Detail

110 GENERAL
3240 FIRE DEPARTMENT - MEASURE U

110-3240-2700

Turnout Replacement	\$43,000
Turnout boots	\$4,400
PPE/Wildland	\$2,400
Structural/Helmets	\$2,200
TOTAL:	\$52,000

110-3240-2710 PROFESSIONAL/SPECIALIZED SERV

Emergency Medical Services Coordinator (increase to 96 hrs/month)	\$37,400
TOTAL:	\$37,400

Fire - Measure U
Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Administrative Assistant	n/a	0.00	0.00	0.00	0.00
Office Specialist I	n/a	0.50	0.50	0.50	0.50
Emergency Services Coordinator	n/a	0.50	0.50	0.50	0.50
Fire Captain	n/a	3.00	3.00	3.00	3.00
Fire Engineer	n/a	0.00	0.00	0.00	0.00
Firefighter	n/a	0.00	0.00	6.00	6.00
Public Safety Dispatcher	n/a	2.00	2.00	3.00	3.00
Public Safety Operator	n/a	0.00	0.00	0.00	1.00
Fire Department Total	0.00	6.00	6.00	13.00	14.00

NOTES:

FY 2019-2020: Addition of 1 Public Safety Operator

FY 2018-2019: Addition of 6 Firefighter/Paramedics and 1 Public Safety Dispatcher

FY 2017-2018: Creation of newly funded Measure U employees

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal		MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	FDMU	50%	110	3240	Emergency Service Coordinator (MEASURE U)	32,545	600	8,072.90		11,858	1,529	6,713	1,299	54,543
FT	FDMU	100%	110	3240	Fire Captain (Measure U)	106,831	21,397		39,499.81	61,233	2,975	13,426	2,553	208,415
FT	FDMU	100%	110	3240	Fire Captain (Measure U)	106,831	16,655		38,495.82	59,677	2,907	13,426	2,553	202,049
FT	FDMU	100%	110	3240	Fire Captain (Measure U)	90,088	5,008		29,601.93	45,895	2,320	13,426	2,153	158,890
FT	FDMU	100%	110	3240	Fire Fighter / Paramedic (Measure U)	59,888	12,964		22,212.82	36,966	1,021	13,426	1,431	125,696
FT	FDMU	100%	110	3240	Fire Fighter / Paramedic (Measure U)	63,135	13,562		23,417.13	38,947	1,076	13,426	1,509	131,655
FT	FDMU	100%	110	3240	Fire Fighter / Paramedic (Measure U)	65,232	13,947		24,194.58	40,226	1,112	13,426	1,559	135,502
FT	FDMU	100%	110	3240	Fire Fighter / Paramedic (Measure U)	65,232	13,947		24,194.58	40,226	1,112	13,426	1,559	135,502
FT	FDMU	100%	110	3240	Fire Fighter / Paramedic (Measure U)	65,232	13,947		24,194.58	40,226	1,112	13,426	1,559	135,502
FT	FDMU	100%	110	3240	Fire Fighter / Paramedic (Measure U)	65,232	13,947		24,194.58	40,226	1,112	13,426	1,559	135,502
PT	FDMU	50%	110	3240	Office Specialist (Measure U)	16,776	629			-	266		-	17,671
FT	FDMU	100%	110	3240	Public Safety Dispatcher (Measure U) - Fire Funded	44,192	8,179	12,606.33		18,522	1,209	13,426	2,554	88,082
FT	FDMU	100%	110	3240	Public Safety Dispatcher (Measure U) - Fire Funded	45,659	8,399	13,024.86		19,136	1,249	13,426	2,639	90,508
FT	FDMU	100%	110	3240	Public Safety Dispatcher (Measure U) - Fire Funded	45,659	8,399	13,024.86		19,316	1,127	13,426	2,639	90,566
FT	FDMU	100%	110	3240	Public Safety Operator (Measure U)	41,442	1,650	10,279.82		15,108	1,047	13,426	2,395	75,068
Personnel Totals		14.00			Salary & Benefits Totals	\$ 913,973	\$ 153,231	\$ 57,009	\$ 250,006	\$ 487,565	\$ 21,174	\$ 181,247	\$ 27,962	\$ 1,785,152

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PUBLIC WORKS

Parks Division

DEPARTMENT: 4250

FUND: GENERAL

MISSION STATEMENT

To preserve, protect and enhance our open spaces to enrich the Hemet community's quality of life and encourage enjoyment of natural resources.

ABOUT THE DIVISION

The Parks Division is responsible for all aspects of maintenance for 8 City Parks including Gibbel, Mary Henley, Brubaker, Simpson, Cawston Community, Weston, Oltman, and Griffith Neighborhood Community. Crews perform mowing, edging, weeding, trash clean-up, playground equipment inspection, irrigation repairs and administer fertilization and aeration schedules for the turf. At Gibbel and Weston Parks, crews also perform cleaning and restocking of restrooms, perform daily opening of parks/restrooms, and administer the park security contract. The division is also responsible for performing weekly landscape services at the Corporation Yard, and administering the park patrol services contract.

The Parks Division also supports the Parks Commission and Council by enforcing the parks reservation system, preparing the parks for special community events, coordinating volunteer cleanup events, performing work to update and improve park facilities, and supporting large City-sponsored special events.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	455,075	481,163	395,800	459,700
OPERATING EXPENSES	422,816	431,199	538,435	473,425
INTERNAL SERVICE CHARGES	170,588	168,604	135,600	179,000
CAPITAL OUTLAY	-	9,783	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	-	-
NET DEPARTMENT COST	1,048,479	1,090,749	1,069,835	1,112,125

PARKS

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Funded part-time temporary staff through grant opportunities to assist crews with litter abatement in City parks with no impact to General Fund budgets.
- ✓ Partnered with Eastern Municipal Water District through the Accelerated Retrofit Program to transition the irrigation system at Brubaker Park from potable water to recycled water.
- ✓
- ✓ Prepared for, and assisted in, administering major events held in the parks including the Annual Easter Egg Hunt, Veterans Day, and Christmas in the Park.
- ✓ Repaired and resurfaced the rubber playground surfaces at two play grounds in Dave Oltman Park.
- ✓ Rehabilitated the turf at city parks, by returning to a normal schedule for fertilizing, dethatching, and aerating to promote healthy turf and improve aesthetics in our open spaces.
- ✓ Removed 50,000 square feet of non-functional turf and spray irrigation and replaced them with drought tolerant plants and drip irrigation at Mary Henley Park and Gibbel Park.

2019-2020 KEY GOALS

- Rehabilitate the turf at City parks, by adhering to a consistent schedule of fertilizing, dethatching and aerating to promote healthy and aesthetically pleasing open spaces.
- To continually improve the availability and effectiveness of park amenities that benefit the entire community.
- Continue to work with the park securing contractor to deter vandalism and loitering in City Parks.
- Partner with local volunteer organizations to encourage support of volunteer events geared toward litter pick at City parks on weekends.
- Research and apply for grant opportunities related to parks, water conservation and energy use reduction that can improve our existing parks system.

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

110 GENERAL
4250 PARKS

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	240.168	229.656	224.400	239.500
1200 SALARIES PART TIME	0	7	0	0
1300 SALARIES OVERTIME	7.452	7.381	2.500	7.400
1305 COMP TIME USED	222	0	0	0
1400 OTHER FRINGE BENEFITS	9.835	10.237	5.900	6.300
1405 PERS Pension	73.427	88.904	81.600	87.400
1410 HEALTH PLANS	69.859	65.451	63.100	67.100
1415 WORKERS COMP CONTRIBUTION	17.400	26.000	21.400	19.300
1420 Soecial Pav	745	901	3.600	3.400
1425 PTO + Holiday	6.567	7.326	7.300	7.500
1430 UNEMPLOYMENT BENEFITS	300	600	600	0
1450 RETIREE MEDICAL PREMIUMS	29.100	44.700	0	45.900
1499 PERSONNEL SAVINGS	0	0	14.600-	24.100-
Total SALARIES & FRINGE BENEFITS	455,075	481,163	395,800	459,700
2105 UTILITIES - ELECTRIC	12.917	14.392	16.000	16.000
2110 UTILITIES-WATER	297.200	293.121	397.000	350.000
2200 TELEPHONE/COMMUNICATIONS	1.157	1.160	2.160	1.500
2250 OFFICE SUPPLIES AND MATERIALS	91	181	200	200
2400 CONTRACTS.LEASES.RENTS.& TAXES	37.395	39.973	52.000	45.000
2450 MAINT & OPERATIONS/PARTS & SUP	59.794	66.981	56.500	44.200
2560 TRAINING & EDUCATION	985	585	950	1.900
2623 VEHICLE FUEL	7.758	9.253	8.300	9.300
2700 UNIFORMS AND SAFETY EQUIPMENT	3.174	3.983	3.575	3.575
2710 PROFESSIONAL/SPECIALIZED SERV	475	600	550	550
2850 SMALL TOOLS	1.870	970	1.200	1.200
Total OPERATING SUPPLIES & SERVICES	422,816	431,199	538,435	473,425
3600 EQUIPMENT REPLACEMENT	18.900	17.496	0	0
3612 CITY ATTORNEY	6.996	10.500	0	10.900
3613 IT/COMPUTERS-TELEPHONES	16.104	10.500	13.800	21.000
3616 LIABILITY INSURANCE	19.600	14.800	700	13.700
3617 EMERGENCY SERVICES	996	1.104	1.400	1.500
3622 VEHICLE MAINT & REPAIRS	36.996	45.300	47.200	46.000
3680 FACILITY MAINTENANCE	29.500	29.700	18.700	20.800
3690 PUBLIC WORKS-ADMINISTRATION	41.496	39.204	53.800	65.100
Total INTERNAL SERVICE CHARGES	170,588	168,604	135,600	179,000
5400 MAJOR MACHINERY AND EQUIPMENT	0	9.783	0	0
Total CAPITAL OUTLAY	0	9,783	0	0
Total PARKS	1,048,479	1,090,749	1,069,835	1,112,125

City of Hemet

Departmental Budget Detail

110 GENERAL

4250 PARKS DEPARTMENT

110-4250-2105 UTILITIES - ELECTRIC

Electricity		\$16,000
	TOTAL:	\$16,000

110-4250-2110 UTILITIES-WATER

Non-City Water		\$30,000
Parks Irrigation		\$320,000
	TOTAL:	\$350,000

110-4250-2200 TELEPHONE/COMMUNICATIONS

Cell Phone		\$900
Wireless I-pad		\$600
	TOTAL:	\$1,500

110-4250-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies		\$200
	TOTAL:	\$200

110-4250-2400 CONTRACTS, LEASES, RENTS, & TAXES

Property Taxes - Various Parks		\$6,000
Port-o-Let Rental & Service		\$4,000
Florida Avenue Landscape		\$2,000
Park Patrol Services		\$33,000
	TOTAL:	\$45,000

110-4250-2450 MAINT & OPERATIONS/PARTS & SUP

Parts & Supplies		\$6,200
Equipment Rental		\$400
Equip Parts & Repairs (Blades, Sharpening, etc..)		\$7,000
Fertilizer		\$7,000
Herbicide		\$2,000
Irrigation/Plumbing Supplies)		\$10,000

City of Hemet

Departmental Budget Detail

Janitorial Supplies	\$4,500
Plants & Supplies	\$800
Woodchips	\$6,300
TOTAL:	\$44,200
110-4250-2560 TRAINING & EDUCATION	
Specialized Training	\$1,100
Safety Training	\$800
TOTAL:	\$1,900
110-4250-2623 VEHICLE FUEL	
FY1819 FUEL ALLOCATION	\$9,300
TOTAL:	\$9,300
110-4250-2700 UNIFORMS AND SAFETY EQUIPMENT	
Uniforms for 3 Employees	\$1,100
Safety Shoes for 3 Employees @ \$175 ea.	\$525
Safety Jacket Replacement	\$500
Safety Equipment	\$1,250
T-shirts for 3 Employees	\$200
TOTAL:	\$3,575
110-4250-2710 PROFESSIONAL/SPECIALIZED SERV	
Park Commission - (Stipends)	\$250
Park Commission Support	\$300
TOTAL:	\$550
110-4250-2850 SMALL TOOLS	
Small Tools	\$1,200
TOTAL:	\$1,200

Parks

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Park Ranger	0.00	0.00	0.00	0.00	0.00
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	2.00	2.00	2.00	2.00	2.00
Maintenance Worker I	0.00	0.00	0.00	0.00	0.00
Parks Department Total	3.00	3.00	3.00	3.00	3.00

NOTES:

FY 2016-2017: 25% of Tree Trimming positions funded by Gas Tax Fund 221 to more accurately reflect daily activity
30% of Tree Trimming positions included in salary and benefits but listed in LLMD (Home Department)

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWPK	100%	110	4250	Lead Maintenance Worker	49,809	600	12,355.36		18,154	1,242	13,426	1,519	84,750
FT	PWPK	100%	110	4250	Maint Wkr II	45,124	600	11,193.35		16,449	1,126	13,426	1,376	78,101
FT	PWPK	100%	110	4250	Maint Wkr II	46,253	675	11,491.79		16,887	1,155	13,426	1,411	79,806
Personnel Totals		3.00			Salary & Benefits Totals	\$ 141,186	\$ 1,875	\$ 35,040	\$ -	\$ 51,489	\$ 3,523	\$ 40,277	\$ 4,306	\$ 242,657

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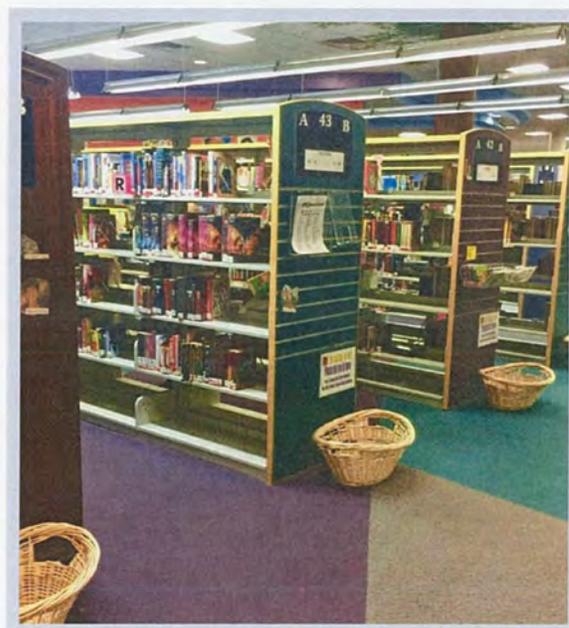
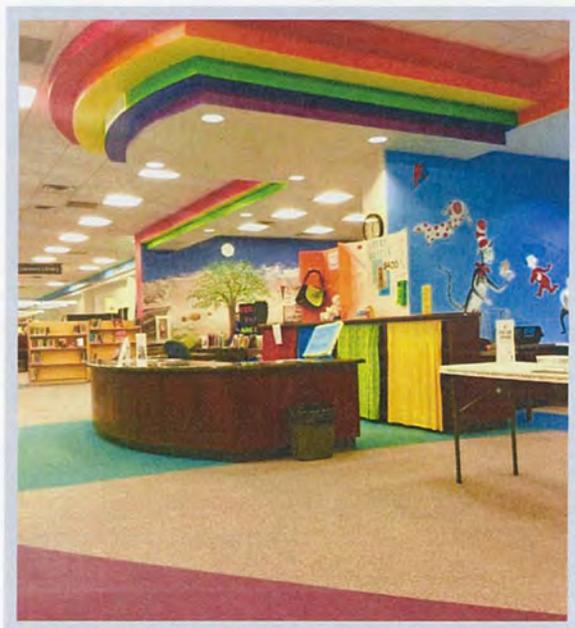
LIBRARY

DEPARTMENT: 6100

FUND: GENERAL

MISSION STATEMENT

Welcome to the Hemet Public Library. We are here to provide our community with the materials and services necessary for self-education, informed decision-making, and recreation. Whether you're in our library, or online, the **Hemet Public Library is the place to be.**



ABOUT THE DEPARTMENT

The Hemet Public Library strives to be the community's premiere life-long learning center for people of all ages, backgrounds and physical abilities. The Hemet Public Library focuses on providing innovative solutions with technology by providing 24/7 access to material by offering free streaming digital material including movies and music regardless of the time and day with Hoopla and Cloud Library. The library offers access to requested items 24/7 with our new Library Kiosk. Our upgraded internet and wireless access provides our citizens with fast connection and the ability to join the world on line. Utilizing unique partnerships with the Hemet Unified School District and other libraries and entities the library ensures maximum sharing of available materials for the benefit of the community.



EXPENDITURES BY CATEGORY

CATEGORY	2016-17	2017-18	2018-19	2019-20
	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	783,902	778,013	670,700	737,500
OPERATING EXPENSES	98,385	21,273	50,265	27,800
INTERNAL SERVICE CHARGES	620,692	635,604	509,400	587,600
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(106,223)	(87,095)	(87,100)	(85,700)
NET DEPARTMENT COST	1,396,756	1,347,795	1,143,265	1,267,200

LIBRARY

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Circulation of 898,748 items both physical and digital this past year, saving patrons \$22,468,700 had these items been purchased at retail prices of \$25.00 each.
- ✓ Library patrons used the public access computers and Wi-Fi over 61,000 times last year saving patrons over \$1,200,000 annually if the patron used public Wi-Fi at a retail outlet @ \$20.00 per hour.
- ✓ Free genealogy classes provided by the Hemet San Jacinto Genealogy Society, who also provide Ancestry.com instruction for 350 learners in the Library throughout the year.
- ✓ The Library also to the patrons, a variety of classes including “How to use your Tablet”.
- ✓ The Library is a community center for many groups including quilters, writer’s guild, The Woman’s Club, Dungeons and Dragons role playing groups, various support organizations, and Riverside Superior Court self- help workshops.
- ✓ Library staff received nearly \$30,000 in grants used for library programing and books.
- ✓ Over 19,500 volunteer hours were donated to the Library at a value of \$20.00 per hour for a savings of \$390,000 to the Library and City.
- ✓ Library staff processed nearly 600 passport applications. Staff has also sold over 400 RTA bus passes this year.
- ✓ Library hosted 6 different reading programs throughout the year serving 2,724 patrons.
- ✓ Library hosted “Get Your Comics On, Vol. 2”, celebrating comic books, science fact and fiction.
- ✓ Put up a fence on the east side of the Library for enhancing children’s outdoor program activities.
- ✓ Added an additional decade of the Historic Hemet News to our digital Library providing access anywhere and anytime with a Hemet Public Library Card. This provides access from 1897-1958 and provides access to The Press Enterprise from 1992 to the present with daily editions being added.
- ✓ Continued participation in the Southern California Cloud Consortium and added over 78,000 titles of e-books and e-audio books for patron access. This service enables the Hemet Public Library patron’s additional access to library material whether its day or night.
- ✓ Partnered with the Hemet Unified School District for STEAM expo, summer lunch and reading activities. Issued over 3,000 digital library cards to students in the Hemet Unified School District for digital access to online research.
- ✓ Partnered with First Five California, Riverside Division, for early childhood literacy.
- ✓ Literacy services were provided to 85 adult learners through a continuing grant from the California State Library.

2019-2020 KEY GOALS

- Replace temporary fence with a permanent fence, on the east side of the Library. Develop the east side of the Library for children’s appreciation of the outdoors.
- Explore with Public Works the funding solutions for adding solar panels to the Library as a cost saving effort.
- Continue partnering with Hemet Unified School District and other local agencies for Library programs and community events.
- Continue to find ways to enhance the Hemet Public Library experience for our patrons.
- “Get Your Comics On, Vol. 3”, scheduled for January 2020!

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

110 GENERAL
6100 LIBRARY SERVICES

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	323,760	343,021	321,100	324,500
1200 SALARIES PART TIME	123,653	76,189	101,000	103,500
1300 SALARIES OVERTIME	2,647	0	0	0
1400 OTHER FRINGE BENEFITS	21,101	21,353	12,300	13,700
1405 PERS Pension	94,772	114,871	117,100	118,300
1410 HEALTH PLANS	86,662	86,494	81,100	81,100
1415 WORKERS COMP CONTRIBUTION	42,700	47,800	40,200	33,900
1420 Soecial Pav	1,205	1,200	9,500	9,100
1425 PTO + Holidav	15,202	3,885	12,100	11,600
1430 UNEMPLOYMENT BENEFITS	700	1,100	1,100	0
1450 RETIREE MEDICAL PREMIUMS	71,500	82,100	0	80,600
1499 PERSONNEL SAVINGS	0	0	24,800-	38,800-
Total SALARIES & FRINGE BENEFITS	783,902	778,013	670,700	737,500
2200 TELEPHONE/COMMUNICATION	59,708	7,775	1,900	1,900
2250 OFFICE SUPPLIES AND MATERIALS	2,488	658	1,000	2,000
2400 CONTRACTS.LEASES.RENTS.& TAXES	34,817	8,693	42,140	16,700
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	500	2,000
2550 CONFERENCES	0	0	25	600
2560 TRAINING & EDUCATION	172	116	100	200
2710 PROFESSIONAL/SPECIALIZED SERV	1,200	4,031	4,600	4,400
Total OPERATING SUPPLIES & SERVICES	98,385	21,273	50,265	27,800
3612 CITY ATTORNEY	10,896	11,700	0	10,700
3613 IT/COMPUTERS-TELEPHONES	225,996	228,204	277,000	315,500
3616 LIABILITY INSURANCE	30,500	16,800	800	12,500
3617 EMERGENCY SERVICES	1,500	1,200	1,500	1,400
3680 FACILITY MAINTENANCE	351,800	377,700	230,100	247,500
Total INTERNAL SERVICE CHARGES	620,692	635,604	509,400	587,600
Total DEBT SERVICE	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total LIBRARY SERVICES	1,502,979	1,434,890	1,230,365	1,352,900

City of Hemet

Departmental Budget Detail

110 GENERAL

6100 LIBRARY SERVICES

110-6100-2200 TELEPHONE/COMMUNICATION

Cell phone and Mifi

\$1,900
TOTAL: \$1,900

110-6100-2250 OFFICE SUPPLIES AND MATERIALS

Volunteer Recognition Program

\$2,000
TOTAL: \$2,000

110-6100-2400 CONTRACTS, LEASES, RENTS, & TAXES

Postage Meter (Service & Rental)

\$1,100

Copier Maintenance ~

\$6,300

Canon for Staff - \$2,900

Canon for public use \$3,400

LAT DVD dispenser maintenance for 4 machines

\$9,000

PCS (Computer Time Management)

 \$300

TOTAL: \$16,700

110-6100-2450 MAINT & OPERATIONS/PARTS & SUP

Small Equipment Repair/Replacement

\$2,000

TOTAL: \$2,000

110-6100-2550 CONFERENCES

Various conferences

\$600

TOTAL: \$600

110-6100-2560 TRAINING & EDUCATION

Training

\$200

TOTAL: \$200

City of Hemet

Departmental Budget Detail

110-6100-2710 PROFESSIONAL/SPECIALIZED SERV

Inland Library System Membership	\$1,000
Library Board Stipends	\$3,000
CALIFA	\$400
TOTAL:	\$4,400

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

160 LASALLE ENDOWMENT
6100 LIBRARY SERVICES

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2250 OFFICE SUPPLIES AND MATERIALS	29,496	24,485	30,000	25,000
2400 CONTRACTS & LEASES	0	0	0	6,100
Total OPERATING SUPPLIES & SERVICES	29,496	24,485	30,000	31,100
Total LIBRARY SERVICES	29,496	24,485	30,000	31,100
Total LASALLE ENDOWMENT	29,496	24,485	30,000	31,100

City of Hemet

Departmental Budget Detail

160 LASALLE ENDOWMENT

6100 LIBRARY SERVICES

160-6100-2250 OFFICE SUPPLIES AND MATERIALS

Library office supplies

TOTAL: \$25,000
\$25,000

160-6100-2400 CONTRACTS & LEASES

ELM USA Eco Pro DVD Cleaner Maintenance
Annual Subscription Cloud Library Service and
Maintenance/Extended Warranty

\$1,100
\$5,000
TOTAL: \$6,100
\$6,100

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

363 LIBRARY FACILITIES
6100 LIBRARY SERVICES

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2220 BOOKS-ADULT	32.463	24.289	32.300	32.300
2221 BOOKS-ADULT REFERENCE	1.347	1.236	2.000	2.000
2222 BOOKS-JUVENILE	11.216	11.040	14.000	14.000
2223 BOOKS-YOUNG ADULT	4.886	3.706	6.000	6.000
2224 BOOKS-FOREIGN LANGUAGE	2.947	2.200	2.500	2.500
2225 BOOKS-PERIODICALS	4.392	8.695	9.500	9.500
2226 BOOKS-AUDIO/VISUAL	17.477	36.147	44.000	60.000
2228 BOOKS-BESTSELLERS	17.987	14.096	25.000	25.000
2229 DATABASES - PATRON USE	8.290	6.817	7.700	7.700
2230 Books & Materials - Literacy Program	0	838	4.000	4.000
2250 OFFICE SUPPLIES AND MATERIALS	24	0	5.000	5.000
2260 SOFTWARE PURCHASES	7.025	9.738	12.000	12.000
2710 PROFESSIONAL/SPECIALIZED SERV	1.337	67	500	8.300
Total OPERATING SUPPLIES & SERVICES	109,391	118,869	164,500	188,300
Total DEBT SERVICE	0	0	0	0
5300 OTHER IMPROVEMENTS	221.694	20.404	0	0
Total CAPITAL OUTLAY	221,694	20,404	0	0
Total LIBRARY SERVICES	331,085	139,273	164,500	188,300
Total LIBRARY FACILITIES	331,085	139,273	164,500	188,300

City of Hemet

Departmental Budget Detail

363 LIBRARY FACILITIES
 6100 LIBRARY SERVICES

363-6100-2220 BOOKS-ADULT

Adult books		\$32,300
	TOTAL:	\$32,300

363-6100-2221 BOOKS-ADULT REFERENCE

Adult reference - standing orders		\$2,000
	TOTAL:	\$2,000

363-6100-2222 BOOKS-JUVENILE

Juvenile		\$14,000
	TOTAL:	\$14,000

363-6100-2223 BOOKS-YOUNG ADULT

Young Adult		\$6,000
	TOTAL:	\$6,000

363-6100-2224 BOOKS-FOREIGN LANGUAGE

Foreign Language		\$2,500
	TOTAL:	\$2,500

363-6100-2225 BOOKS-PERIODICALS

Ebsco Magazine supscription		\$5,000
Ebsco Online Magazines		\$4,500
	TOTAL:	\$9,500

363-6100-2226 BOOKS-AUDIO/VISUAL

Audio/visual Amazon		\$25,000
Hoopla Digital Media		\$25,000
e-books~		\$10,000
Cloud Library; One Click; Penguin- Random House		\$60,000
	TOTAL:	\$60,000

City of Hemet

Departmental Budget Detail

363-6100-2228 BOOKS-BESTSELLERS

Best sellers		\$25,000
	TOTAL:	\$25,000

363-6100-2229 DATABASES - PATRON USE

BrainFuse		\$6,500
Library Elf patron self monitoring Database		\$1,200
	TOTAL:	\$7,700

363-6100-2230 Books & Materials - Literacy Program

Books and Material for Literacy and Reading Horizon		\$4,000
	TOTAL:	\$4,000

363-6100-2250 OFFICE SUPPLIES AND MATERIALS

Rfid tags for New Items		\$5,000
	TOTAL:	\$5,000

363-6100-2260 SOFTWARE PURCHASES

News Bank Digital Hemet News 1950-1958 and hosting fees		\$12,000
	TOTAL:	\$12,000

363-6100-2710 PROFESSIONAL/SPECIALIZED SERV

Professional services~ Unique Management Collection Services for late material		\$8,300
	TOTAL:	\$8,300

Library

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Library Director	0.00	0.00	0.00	0.00	0.00
Senior Librarian	1.00	1.00	1.00	1.00	1.00
Librarian	1.00	1.00	1.00	1.00	2.00
Library Resource Coordinator	0.00	0.00	0.00	0.00	0.00
Literacy Coordinator	0.50	0.50	0.50	0.50	0.50
Library Associate II	1.00	1.00	1.00	1.00	0.00
Library Associate I	1.00	1.00	1.00	1.00	1.00
Library Assistant II	2.00	2.00	2.50	2.50	2.50
Library Assistant I	0.50	1.00	1.00	1.00	1.00
Library Page	1.00	1.00	1.00	1.00	1.00
Library Total	8.00	8.50	9.00	9.00	9.00

NOTES:

FY 2019-2020: Reclass Library Associate II to Librarian

FY 2015-2016: Reinstated 1 PT Library Assistant I position

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	LIBRARY	100%	110	6100	Librarian	61,134	1,200	15,164.59		22,276	2,873	13,426	2,439	103,348
FT	LIBRARY	100%	110	6100	Librarian	54,130	1,200	13,427.24		19,727	2,546	13,426	2,160	93,188
PT	LIBRARY	50%	110	6100	Library Assistant I	16,134	150			-	234	90		16,608
PT	LIBRARY	50%	110	6100	Library Assistant I	15,365	726			-	223	90		16,404
PT	LIBRARY	50%	110	6100	Library Assistant II	21,139	943			-	307	90		22,478
FT	LIBRARY	100%	110	6100	Library Assistant II	45,124	675	11,211.95		16,476	1,127	13,426	1,376	78,205
FT	LIBRARY	100%	110	6100	Library Assistant II	45,124	625	11,199.55		16,458	1,126	13,426	1,376	78,136
FT	LIBRARY	100%	110	6100	Library Associate I	49,809	-	12,355.36		18,154	1,233	13,426	1,519	84,141
PT	LIBRARY	50%	110	6100	Library Page	14,635	699			-	212	90	-	15,636
PT	LIBRARY	50%	110	6100	Library Page	14,570	696			-	211	90	-	15,568
PT	LIBRARY	50%	110	6100	Literacy Coordinator	21,678	963			-	314	90		23,046
FT	LIBRARY	100%	110	6100	Senior Librarian	69,167	1,200	17,157.34		25,200	3,248	13,426	2,760	115,001
Personnel Totals		9.00			Salary & Benefits Totals	\$ 428,010	\$ 9,077	\$ 80,516	\$ -	\$ 118,291	\$ 13,654	\$ 81,094	\$ 11,631	\$ 661,757

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SIMPSON CENTER

DEPARTMENT: 7400

FUND: GENERAL

ABOUT THE DEPARTMENT

Through services provided by Valley Wide Parks and Recreation, the Simpson Center provides a safe and central location for the community to enjoy leisure activities, social interaction and lifelong learning to enhance the quality of life. The Simpson Center currently services an estimated 18,000 Hemet residents monthly. Programs and activities include, but are not limited to, Facility Rentals for the Simpson Center, Senior Referral Services, Senior Nutrition Program, entertainment, activities, classes, senior/youth programs, social group meetings, and special events.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERS ONNEL	-	-	-	-
OPERATING EXPENSES	157,000	157,000	157,000	196,000
INTERNAL SERVICE CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	-	-
NET DEPARTMENT COST	157,000	157,000	157,000	196,000

**City of Hemet
2019/2020 ANNUAL BUDGET**

07/16/2019 3:31PM

**110 GENERAL
7400 SIMPSON MEMORIAL CENTER**

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	157,000	157,000	157,000	196,000
Total OPERATING SUPPLIES & SERVICES	157,000	157,000	157,000	196,000
Total INTERNAL SERVICE CHARGES	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total SIMPSON MEMORIAL CENTER	157,000	157,000	157,000	196,000

City of Hemet

Departmental Budget Detail

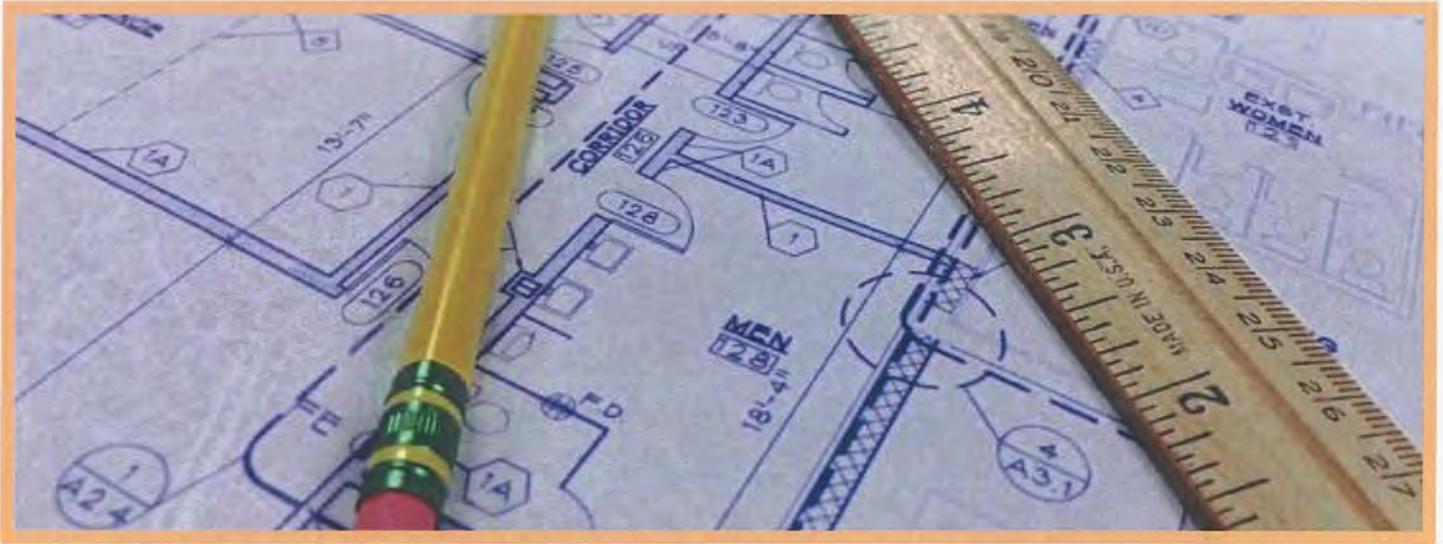
110 GENERAL
7400 SIMPSON CENTER

110-7400-2710 PROFESSIONAL/SPECIALIZED SERV

Valley Wide Contract

TOTAL: \$196,000
\$196,000

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COMMUNITY DEVELOPMENT DEPARTMENT

Planning Division

DEPARTMENT: 1700

FUND: GENERAL

MISSION STATEMENT

To preserve and enhance the quality of life for all citizens in Hemet by ensuring orderly and responsible growth, promoting exemplary project development, preserving the City’s unique natural resources and historic character, stabilizing and improving existing neighborhoods and business districts, and effectively engaging the community in the implementation of General Plan goals and policies to achieve a balanced, attractive, and enjoyable place to live, work, and visit.

ABOUT THE DIVISION

The Planning Division of the Community Development Department objective is to protect and enhance the natural and built environment of the City through the application of orderly and responsible growth. The Planning Division provides two primary functions: Current Planning and Advance Planning. Current Planning is responsible for the review and processing of proposed development projects to ensure conformity with the City’s codes and policies; conducting environmental assessments, issuing entitlements, performing plan checks, assisting the general public with zoning and demographic information, and issuing permits. Advance Planning is responsible for maintaining and updating the General Plan and zoning ordinances, processing annexations and special projects, and participating in regional planning activities. Planning staff also provides professional planning support to the City Council and Planning Commission.

EXPENDITURES BY CATEGORY				
	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	724,868	783,530	721,900	773,900
OPERATING EXPENSES	329,734	160,796	125,550	126,900
INTERNAL SERVICE CHARGES	133,600	106,996	73,500	103,900
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(136,226)	(232,398)	(241,537)	(250,580)
NET DEPARTMENT COST	1,051,976	818,924	679,413	754,120

Community Development Department
PLANNING DIVISION

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Reviewed and processed entitlements for multiple new projects, prepared agendas, minutes, and staff reports for all Planning Commission hearings, and Development Review Committee (DRC) Meetings.
- ✓ Finalized the Consistency Zoning project that established consistency between the zoning code and the General Plan.
- ✓ Continued efforts to streamline and improve the development review process by: adopting new application procedures and code amendments, developing better systems for recordkeeping of project data, and establishing mechanisms to enhance cost recovery of staff time and resources.
- ✓ Participated in the review and preparation of documents in response to SCAG's RTP/SCS Update, WRCOG's update to the TUMF program, and the Diamond Valley Lake Ad-Hoc Committee.
- ✓ Adopted a Climate Action Plan based on the WRCOG Sub-Regional Plan that meets State requirements and allows for CEQA streamlining of development project.
- ✓ Amended the General Plan to bring it into conformity with the Riverside County Airport Land Use Compatibility Plan (ALUCP) and the Highway 79 realignment.
- ✓ Planning Division staff is currently processing 63 commercial and industrial projects, 26 residential projects proposing 1910 units that are in various stages of development including pre-application review, site development review, Planning Commission review, plan check, or under construction.

2019-20 KEY GOALS

- Add an Environmental Justice Element to the General Plan to help improve the quality of life for residents living in specified areas within the City. Update the Public Safety Element of the General Plan to address climate change and resiliency strategies, mandated by State Law.
- Continue to process major new projects to adoption, including the Rancho Diamante Specific Plan Amendment, Phase 2 and 3 of McSweeny Farms Specific Plan, and new and revitalized commercial centers.
- Continue to implement new planning procedures including the use of on-line tools in DRC meetings and at the front counter, implement user-friendly processes for both applicants and staff, and increase the planning and development information on the City's website to enhance customer service and satisfaction.
- Create landscape design guidelines and amend the zoning code to updated landscaping requirements for new and existing development, public parkways, drainage basins, and other public use areas. Amend the zoning code to establish fencing standards that provide for public safety while maintaining neighborhood character.

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

120 COMMUNITY DEVELOPMENT
1700 PLANNING DIVISION

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	393,451	404,455	423,200	414,300
1300 SALARIES OVERTIME	329	1,362	1,000	1,000
1305 COMP TIME USED	764	251	0	0
1310 COMP TIME PAID	0	1,791	0	0
1400 OTHER FRINGE BENEFITS	21,454	21,649	17,600	17,400
1405 PERS Pension	117,150	138,753	160,900	158,200
1410 HEALTH PLANS	71,796	75,674	73,400	73,400
1415 WORKERS COMP CONTRIBUTION	42,400	45,800	38,900	35,700
1420 Special Pav	6,024	9,941	11,600	11,600
1425 PTO + Holiday	0	4,054	20,900	19,300
1430 UNEMPLOYMENT BENEFITS	700	1,000	1,000	0
1450 RETIREE MEDICAL PREMIUMS	70,800	78,800	0	84,800
1499 PERSONNEL SAVINGS	0	0	26,600-	41,800-
Total SALARIES & FRINGE BENEFITS	724,868	783,530	721,900	773,900
2200 TELEPHONE/COMMUNICATION	1,770	1,773	1,700	1,700
2220 ADVERTISING AND PUBLICATIONS	5,561	6,163	6,000	6,000
2250 OFFICE SUPPLIES AND MATERIALS	11,201	10,225	10,000	10,000
2260 SOFTWARE PURCHASES	0	0	1,000	1,000
2270 COMPUTER HARDWARE PURCHASES	0	1,337	2,000	2,000
2400 CONTRACTS.LEASES.RENTS.& TAXES	6,873	2,771	8,000	8,000
2450 MAINT & OPERATIONS/PARTS & SUP	1,000	9	0	0
2560 TRAINING & EDUCATION	2,488	3,538	1,350	2,700
2706 Downtown Specific Plan	162,898	21,711	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	137,031	112,481	94,500	94,500
2714 PRINTING SERVICES	912	788	1,000	1,000
Total OPERATING SUPPLIES & SERVICES	329,734	160,796	125,550	126,900
3612 CITY ATTORNEY	41,400	13,500	0	12,000
3613 IT/COMPUTERS-TELEPHONES	48,096	55,200	60,200	65,200
3616 LIABILITY INSURANCE	27,400	18,100	700	13,800
3617 EMERGENCY SERVICES	1,404	1,296	1,600	1,600
3680 FACILITY MAINTENANCE	15,300	18,900	11,000	11,300
Total INTERNAL SERVICE CHARGES	133,600	106,996	73,500	103,900
Total CAPITAL OUTLAY	0	0	0	0
Total PLANNING DIVISION	1,188,202	1,051,322	920,950	1,004,700

City of Hemet

Departmental Budget Detail

120 COMMUNITY DEVELOPMENT
 1700 PLANNING

120-1700-2200 TELEPHONE/COMMUNICATION

Cellular Phones		\$1,700
	TOTAL:	\$1,700

120-1700-2220 ADVERTISING AND PUBLICATIONS

Press Enterprise		\$200
Valley Chronicle		\$100
Public Notices, Etc.		\$5,700
	TOTAL:	\$6,000

120-1700-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies		\$5,700
Postage (Misc. and PH Noticing)		\$4,000
Mileage Reimbursement		\$300
	TOTAL:	\$10,000

120-1700-2260 SOFTWARE PURCHASES

Adobe Professional		\$1,000
	TOTAL:	\$1,000

120-1700-2270 COMPUTER HARDWARE PURCHASES

Computer Replacement / Upgrades		\$2,000
	TOTAL:	\$2,000

120-1700-2400 CONTRACTS,LEASES,RENTS,& TAXES

Canon Copier - Lease Agreement		\$3,200
Canon Copier - Annual Service Agreement		\$1,800
Color/Additional Copies		\$3,000
	TOTAL:	\$8,000

City of Hemet

Departmental Budget Detail

120-1700-2560 TRAINING & EDUCATION

Planning Seminars / APA Conference	\$1,000
ACEC CA State Law Publications	\$700
APA Membership and Publications	\$600
CA Land Use Law Subscription	\$400
TOTAL:	\$2,700

120-1700-2710 PROFESSIONAL/SPECIALIZED SERV

Planning Commission Stipend	\$6,000
Professional services for special projects consulting	\$88,500
TOTAL:	\$94,500

120-1700-2714 PRINTING SERVICES

Outside Printing/Agendas, Spec Plans, Letterhead, Bus Cards, Forms, Brochures, etc.	\$1,000
TOTAL:	\$1,000

Planning

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Community Development Director	1.00	1.00	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	1.00
Senior Planner	0.00	0.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Planner	0.00	0.00	0.00	0.00	0.00
Planning Tech	1.00	1.00	1.00	1.00	1.00
Community Development Specialist	1.00	1.00	1.00	1.00	1.00
Office Specialist I	0.00	0.00	0.00	0.00	0.00
Planning Total	6.00	6.00	6.00	6.00	6.00

NOTES:

FY 2019-2020: Reclass Senior Planner to Principal Planner

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PLAN	100%	120	1700	Administrative Assistant	61,134	1,800	15,313.43		22,494	2,882	13,426	2,439	104,175
FT	PLAN	100%	120	1700	Community Dev. Specialist	37,814	1,200	9,528.91		14,006	954	13,426	1,153	68,554
FT	PLAN	25%	120	3300	Community Development Director	37,032	1,800	9,558.06		16,548	1,694	3,131	3,292	63,498
FT	PLAN	25%	120	3350	Community Development Director	37,032	1,800	9,558.06		16,548	1,694	3,131	3,292	63,498
FT	PLAN	50%	120	1700	Community Development Director	74,064	3,600	19,116.13		33,096	3,388	6,263	6,584	126,995
FT	PLAN	100%	120	1700	Planning Tech	54,980	2,000	13,985.28		20,546	1,390	13,426	1,677	94,018
FT	PLAN	100%	120	1700	Principal Planner	107,878	1,800	26,908.44		39,508	5,065	13,426	4,304	171,981
FT	PLAN	100%	120	1700	Senior Planner	78,396	1,200	19,446.65		28,559	3,679	13,426	3,128	128,389
Personnel Totals		6.00			Salary & Benefits Totals	\$ 488,330	\$ 15,200	\$ 123,415	\$ -	\$ 191,307	\$ 20,746	\$ 79,654	\$ 25,870	\$ 821,107

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COMMUNITY DEVELOPMENT DEPARTMENT

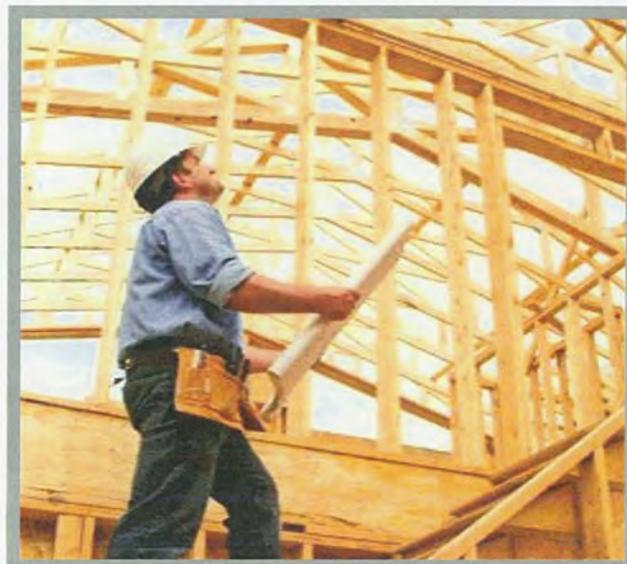
Building Division

DEPARTMENT: 3300

FUND: GENERAL

Mission Statement

The Building Division's purpose is to protect life and property through the application of adopted Building and Housing Codes in a manner that is effective, knowledgeable, efficient, and responsive to all residents and businesses within the community.



ABOUT THE DIVISION

The Building Division of the Community Development Department issues building permits for all types of construction taking place within the city limits. The Building Division also coordinates and performs building plan check services, inspection services, and the administration of Certificates of Occupancy. The Building Division is responsible for determining whether structures are safe to occupy in the event of a fire or other damage, or in the case of substandard housing conditions. The Division is also responsible for the implementation and enforcement of the Americans with Disabilities Act (ADA) for new and remodeled properties open to the public. The Building Division's goal is to deliver the utmost in helpful, accurate, and timely customer service to the citizens, contractors, developers, and other agencies that interact with the City of Hemet.



EXPENDITURES BY CATEGORY

CATEGORY	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 AMENDED	2019-20 ADOPTED
PERSONNEL	621,519	737,063	738,200	840,300
OPERATING EXPENSES	172,648	109,314	141,200	182,200
INTERNAL SERVICE CHARGES	135,204	151,600	108,400	138,600
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(895,762)	(981,008)	(940,400)	(994,400)
NET DEPARTMENT COST	33,609	16,969	47,400	166,700

Community Development Department
BUILDING DIVISION

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Issued and performed inspections on over 6,649 building permits: including 8 new commercial buildings, 152 tenant improvements and 49 new single family residences with a total valuation of \$50,388,688.
- ✓ Issued and inspected Certificates of Occupancy for 151 new businesses within the City.
- ✓ Processed and approved 630 plan checks for new construction, coordinating the review process with Planning, Engineering, Fire and Public Works departments.
- ✓ Assisted 5,719 customers at the Building counter, and continued to provide responsive, friendly service to the public, businesses, and developers who sought to invest in the community.
- ✓ Performed 117 Initial Inspections and 187 Follow-Up Inspections for the Rental Registration Program.

2019-2020 KEY GOALS

- Continue to provide excellent building plan check, permitting, and inspection services for all of the City's residential, commercial and industrial customers. Enhance customer service delivery at the public counter and provide solution-based assistance in a timely manner.
- Conduct pro-active inspection efforts at Mobile Home Parks as resources allow or park conditions demand.
- Continue efforts with other City Departments to streamline the plan review process to provide complete and quick turn-around for building plan checks. Expand the types of projects that can be reviewed and approved "over the counter".
- Continue to update the Building Division procedures, handouts, and policies to better inform and advise the public of new and existing code requirements; and to provide more efficient, effective, and user friendly service for the public.
- Monitor disabled accessibility upgrades to City facilities and perform annual update to the ADA Self Evaluation & Transition Plan database.
- Open to customers on-line inspection request, plan check status and plan submittal for some projects.

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

120 COMMUNITY DEVELOPMENT
3300 BUILDING DIVISION

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	300.373	357.327	420.000	427.600
1200 SALARIES PART TIME	23.506	18.487	13.300	25.100
1300 SALARIES OVERTIME	82	1.166	8.500	8.500
1305 COMP TIME USED	2.928	37	0	0
1310 COMP TIME PAID	302	28	0	0
1400 OTHER FRINGE BENEFITS	15.420	17.285	15.100	15.700
1405 PERS Pension	88.368	120.561	156.300	168.800
1410 HEALTH PLANS	57.402	58.781	83.700	83.700
1415 WORKERS COMP CONTRIBUTION	47.700	53.100	43.000	38.900
1420 Special Pav	3.581	3.932	6.800	6.900
1425 PTO + Holiday	1.357	13.859	17.700	16.900
1430 UNEMPLOYMENT BENEFITS	800	1.200	1.100	0
1450 RETIREE MEDICAL PREMIUMS	79.700	91.300	0	92.400
1499 PERSONNEL SAVINGS	0	0	27.300-	44.200-
Total SALARIES & FRINGE BENEFITS	621,519	737,063	738,200	840,300
2200 TELEPHONE/COMMUNICATION	4.560	4.620	7.000	5.000
2220 ADVERTISING AND PUBLICATIONS	3.921	793	4.000	7.900
2250 OFFICE SUPPLIES AND MATERIALS	7.668	4.685	10.000	6.000
2260 SOFTWARE PURCHASES	0	1.337	1.200	1.200
2270 COMPUTER HARDWARE PURCHASES	0	0	2.000	4.000
2400 CONTRACTS.LEASES.RENTS.& TAXES	1.331	1.855	3.500	4.600
2560 TRAINING & EDUCATION	7.007	9.032	6.000	12.000
2610 CONTRACT INSP/PLAN CHECK SERV	121.002	78.651	80.700	120.000
2623 VEHICLE FUEL	3.221	3.759	4.600	5.000
2700 UNIFORMS AND SAFETY EQUIPMENT	1.197	431	1.500	800
2710 PROFESSIONAL/SPECIALIZED SERV	21.558	3.209	19.000	14.000
2714 PRINTING SERVICES	508	849	1.000	1.000
2850 SMALL TOOLS	675	93	700	700
Total OPERATING SUPPLIES & SERVICES	172,648	109,314	141,200	182,200
3600 EQUIPMENT REPLACEMENT	0	10.500	0	0
3612 CITY ATTORNEY	9.804	11.004	0	11.000
3613 IT/COMPUTERS-TELEPHONES	63.204	74.700	80.300	86.000
3616 LIABILITY INSURANCE	24.300	18.000	800	13.800
3617 EMERGENCY SERVICES	1.200	1.296	1.600	1.600
3622 VEHICLE MAINT & REPAIRS	18.096	16.500	13.700	13.200
3680 FACILITY MAINTENANCE	18.600	19.600	12.000	13.000
Total INTERNAL SERVICE CHARGES	135,204	151,600	108,400	138,600
Total DEBT SERVICE	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total BUILDING DIVISION	929,371	997,977	987,800	1,161,100

City of Hemet

Departmental Budget Detail

120 COMMUNITY DEVELOPMENT
3300 BUILDING

120-3300-2200 TELEPHONE/COMMUNICATION

Cellular Phone Monthly Service	\$4,000
Cell Phone Replacement	\$1,000
TOTAL:	\$5,000

120-3300-2220 ADVERTISING AND PUBLICATIONS

Electrical Trade Publications	\$200
Plumbing Trade Publications	\$200
Mechanical Trade Publications	\$200
Electronic Codes for iPads	\$1,000
Code Update Handbooks	\$400
Title 25 and Title 19 Code Books and Updates	\$500
American With Disabilities Handbooks	\$400
Code Books	\$5,000
TOTAL:	\$7,900

120-3300-2250 OFFICE SUPPLIES AND MATERIALS

Computer Supplies	\$1,000
General Supplies and Equipment	\$3,000
Postage	\$2,000
TOTAL:	\$6,000

120-3300-2260 SOFTWARE PURCHASES

CRW and Plan Review Software	\$1,200
TOTAL:	\$1,200

120-3300-2270 COMPUTER HARDWARE PURCHASES

Computer Hardware	\$4,000
TOTAL:	\$4,000

120-3300-2400 CONTRACTS,LEASES,RENTS,& TAXES

1 Ricoh Copier Annual Maintenance Agreement and copies	\$4,600
TOTAL:	\$4,600

City of Hemet

Departmental Budget Detail

120-3300-2560 TRAINING & EDUCATION

Int'l Code Council Class A Annual Membership	\$300
Int'l Assn of Plumbing & Mechanical Officials Class A Annual Membership	\$300
Inspector Certification Tests	\$1,200
Int'l Code Council/Calif. Bldg. Officials	\$2,200
Education Week Dues (CALBO)	
California Building Officials Annual Business Meeting (ABM) March 2019	\$2,000
Construction Exam Center	\$1,000
ICC Code Training	\$2,500
Trakit/Superion Training	\$1,000
EduCode Training Las Vegas, NV	\$1,500
TOTAL:	\$12,000

120-3300-2610 CONTRACT INSP/PLAN CHECK SERV

Contract Plan Check Services	\$110,000
Contract Inspection Services	\$10,000
TOTAL:	\$120,000

120-3300-2623 VEHICLE FUEL

FY1920 FUEL ALLOCATION	\$5,000
TOTAL:	\$5,000

120-3300-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniform and Safety Equipment Replacement	\$800
TOTAL:	\$800

120-3300-2710 PROFESSIONAL/SPECIALIZED SERV

Document Imaging	\$9,000
Solar and Electrical Training	\$3,000
Consultant Services	\$2,000
TOTAL:	\$14,000

120-3300-2714 PRINTING SERVICES

Outside Printing Services - Brochures, Citations, Forms, Etc	\$1,000
TOTAL:	\$1,000

Building

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Building Official	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Plans Examiner	0.00	0.00	0.00	0.00	0.00
Senior Building Inspector	1.00	1.00	1.00	1.00	1.00
Building Inspector II	0.00	0.00	1.00	1.00	0.00
Building Inspector I	2.00	2.00	1.00	1.00	2.00
Building Technician II	1.00	0.00	1.00	1.00	0.50
Building Technician I	0.00	1.00	0.00	0.00	1.00
Inspector Trainee	0.00	0.00	0.00	0.00	0.00
Office Specialist III	0.00	0.00	0.00	0.00	0.00
Office Specialist II	0.00	0.00	0.00	0.00	0.00
Office Specialist I	0.50	0.50	0.50	0.50	0.00
Building Total	6.50	6.50	6.50	6.50	6.50

NOTES:

FY 2019-2020: During FY1819, position line up changed per council approval to eliminate PT Office Specialist I and replace with PT Building Tech. II

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	BUILD	100%	120	3300	Administrative Assistant	61,134	-	15,164.59		22,276	2,855	13,426	2,439	102,130
FT	BUILD	100%	120	3300	Building Inspector I	52,574	600	13,041.38		19,161	1,310	13,426	1,604	88,675
FT	BUILD	100%	120	3300	Building Inspector I	49,868	1,200	12,518.91		18,394	1,252	13,426	1,521	85,661
FT	BUILD	100%	120	3300	Building Official	118,734	600	29,601.39		43,460	5,555	13,426	4,737	186,512
FT	BUILD	100%	120	3300	Building Tech I	43,360	1,200	10,904.40		16,025	1,091	13,426	1,322	76,424
PT	BUILD	50%	120	3300	Building Tech II	25,129	942	6,233.29		9,280	364	-		35,715
FT	BUILD	100%	120	3300	Senior Building Inspector	64,899	600	16,098.65		23,647	1,616	13,426	1,979	106,167
Personnel Totals		6.50			Salary & Benefits Totals	\$ 415,698	\$ 5,142	\$ 103,563	\$ -	\$ 152,242	\$ 14,044	\$ 80,554	\$ 13,603	\$ 681,283

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COMMUNITY DEVELOPMENT DEPARTMENT

Code Compliance Division

DEPARTMENT: 3350

FUND: GENERAL FUND & CDBG

MISSION STATEMENT

The purpose of the Code Compliance Division is to assist in protecting the health, safety, and welfare of the community by ensuring compliance with adopted City codes through notification, education, and enforcement of the laws in a fair and impartial manner for the overall benefit of the citizenry and the business community.

ABOUT THE DEPARTMENT

The Code Compliance Division of the Community Development Department is responsible for the inspection and compliance of the City's adopted codes primarily related to zoning, property maintenance, nuisance abatement, Uniform Building Codes, and Health and Safety codes related to housing conditions, in order to enhance the livability of Hemet's neighborhoods and business districts. The Code Compliance Division is also an essential part of the City's Hemet ROCS Task Force to combat neighborhood blight and substandard housing conditions through the Residential Rental Registration & Crime Free Inspection Program along with the Abandoned Vehicle Abatement Program.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	619,965	658,017	642,200	645,000
OPERATING EXPENSES	83,692	110,973	125,350	113,900
INTERNAL SERVICE CHARGES	103,292	94,796	79,100	110,100
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(542,670)	(545,861)	(434,000)	(438,000)
NET DEPARTMENT COST	264,279	317,925	412,650	431,000

Community Development
CODE ENFORCEMENT DIVISION

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Performed 141 Initial Inspections and 347 Follow-up Inspections for the Rental Registration Program.
- ✓ Issued 198 Abandoned Vehicle Notices, completed 180 abandoned vehicle abatements within the city limits, towed 17 Vehicles and collected \$57,404.60 in staff time reimbursement from the State Abandoned Vehicle Abatement Program.
- ✓ Addressed 1,585 new code enforcement cases in FY 18-19, obtained compliance and closed 1,512 cases, and actively working 846 active cases.
- ✓ Issued 501 Administrative Citations and 69 Parking Citations.
- ✓ Issued 1,186 Yard Sale Permits
- ✓ Successfully complete Officer Safety training in TASERS, De-Escalation and Self-Defense.

2019-2020 KEY GOALS

- Continue to participate with Police and other City Departments in the Hemet ROCS Task Force inspection programs in target areas and conduct special enforcement sweeps in neglected neighborhoods and business districts.
- Continue to coordinate and participate in the Rental Registration and Crime Free Inspection Program as part of the Hemet ROCS program to improve substandard housing conditions and the appearance of residential neighborhoods.
- Continue to work closely with city attorney's office in preparing documents and court appearances to successfully shut down illegal marijuana operations.
- Continue to implement an updated Policy and Procedures Manual for the standard enforcement of various code complaints and nuisance abatements, and continue regular training sessions on the implementation of the various codes and procedures.
- Continue to implement and educate the community of the benefits of utilizing the Abandoned Vehicle Abatement program within their community.

City of Hemet
2019/2020 ANNUAL BUDGET

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120 COMMUNITY DEVELOPMENT
3350 CODE ENFORCEMENT DIVISION

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	312,921	312,877	342,200	302,800
1200 SALARIES PART TIME	4,983	10,630	0	0
1300 SALARIES OVERTIME	9,959	9,996	6,000	6,000
1305 COMP TIME USED	291	156	0	0
1310 COMP TIME PAID	1,957	70	0	0
1400 OTHER FRINGE BENEFITS	14,924	14,515	11,100	9,900
1405 PERS Pension	91,878	105,781	130,200	123,200
1410 HEALTH PLANS	85,472	89,801	110,600	110,600
1415 WORKERS COMP CONTRIBUTION	32,500	36,900	31,900	29,000
1420 Soecial Pav	6,426	7,455	12,900	11,700
1425 PTO + Holiday	3,754	5,636	17,300	16,600
1430 UNEMPLOYMENT BENEFITS	600	800	800	0
1450 RETIREE MEDICAL PREMIUMS	54,300	63,400	0	69,000
1499 PERSONNEL SAVINGS	0	0	20,800-	33,800-
Total SALARIES & FRINGE BENEFITS	619,965	658,017	642,200	645,000
2200 TELEPHONE/COMMUNICATIONS	6,512	6,519	7,000	7,000
2250 OFFICE SUPPLIES AND MATERIALS	8,913	8,556	10,000	9,000
2260 SOFTWARE PURCHASES	0	7,366	2,000	2,000
2270 COMPUTER HARDWARE PURCHASES	460	2,833	5,700	5,700
2400 CONTRACTS.LEASES.RENTS.& TAXES	6,466	2,462	3,800	3,800
2560 TRAINING & EDUCATION	3,379	4,104	2,150	4,300
2623 VEHICLE FUEL	9,453	10,499	10,700	12,600
2700 UNIFORMS AND SAFETY EQUIPMENT	5,628	922	2,000	1,500
2710 PROFESSIONAL/SPECIALIZED SERV	37,387	64,499	78,000	65,000
2714 PRINTING SERVICES	2,556	2,116	2,500	2,000
2850 SMALL TOOLS	2,938	1,097	1,500	1,000
Total OPERATING SUPPLIES & SERVICES	83,692	110,973	125,350	113,900
3600 EQUIPMENT REPLACEMENT	10,500	0	0	0
3612 CITY ATTORNEY	6,996	10,596	0	11,300
3613 IT/COMPUTERS-TELEPHONES	46,596	41,700	48,500	57,900
3616 LIABILITY INSURANCE	19,600	14,900	700	11,500
3617 EMERGENCY SERVICES	996	1,104	1,300	1,300
3622 VEHICLE MAINT & REPAIRS	10,404	18,396	23,500	22,300
3680 FACILITY MAINTENANCE	8,200	8,100	5,100	5,800
Total INTERNAL SERVICE CHARGES	103,292	94,796	79,100	110,100
Total CAPITAL OUTLAY	0	0	0	0
Total CODE ENFORCEMENT DIVISION	806,949	863,786	846,650	869,000

City of Hemet

Departmental Budget Detail

120 COMMUNITY DEVELOPMENT
3350 CODE ENFORCEMENT

120-3350-2200 TELEPHONE/COMMUNICATIONS

Cellular Phones		\$7,000
	TOTAL:	\$7,000

120-3350-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies		\$3,000
Postage - Certified Mail		\$6,000
	TOTAL:	\$9,000

120-3350-2260 SOFTWARE PURCHASES

TrakIT & RealQuest Pro Updates		\$1,200
Property Radar Renewal		\$800
	TOTAL:	\$2,000

120-3350-2270 COMPUTER HARDWARE PURCHASES

Surface Pro / Replacement iPads		\$5,700
	TOTAL:	\$5,700

120-3350-2400 CONTRACTS,LEASES,RENTS,& TAXES

Annual Canon Copier Lease / Color Copies		\$2,500
Annual Canon Copier Service Agreement		\$1,300
	TOTAL:	\$3,800

120-3350-2560 TRAINING & EDUCATION

CACEO Training & Certification		\$1,100
CACEO Annual Dues		\$500
ICC Certifications		\$200
CALBO Annual Training		\$2,000
National Notary Association Renewal costs		\$500
	TOTAL:	\$4,300

City of Hemet

Departmental Budget Detail

120-3350-2623 VEHICLE FUEL

FY1920 FUEL ALLOCATION

\$12,600
TOTAL: \$12,600

120-3350-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms (pants, shirts, hats, belts, safety boots)
Replacement of Safety Equipment

\$1,000
\$500
TOTAL: \$1,500

120-3350-2710 PROFESSIONAL/SPECIALIZED SERV

Towing Services
Data Ticket/Revenue Experts (Citation Processing)
Pendency Release Recording Fees
Abatement Contracts & Expenses

\$7,500
\$18,500
\$2,500
\$36,500
TOTAL: \$65,000

120-3350-2714 PRINTING SERVICES

Administrative Citations
Miscellaneous Forms
Outside Printing Services - Brochures & Notices

\$1,000
\$400
\$600
TOTAL: \$2,000

120-3350-2850 SMALL TOOLS

Misc. Tools / Supplies for Field Officers
Board-Up Equipment and Hardware

\$500
\$500
TOTAL: \$1,000

Code Enforcement
Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Code Compliance Manager	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	0.00	0.00	0.00	0.00	0.00
Code Enforcement Officer II	4.00	4.00	4.00	4.00	4.00
Code Enforcement Officer I	0.00	0.00	0.00	0.00	0.00
Office Specialist III	0.00	0.00	0.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00	0.00	0.00
Office Specialist I	1.00	1.00	1.00	1.00	1.00
Community Development Specialist	0.00	0.00	0.00	1.00	1.00
Code Enforcement Total	7.00	7.00	7.00	8.00	8.00

NOTES:
 FY 2018-2019: Addition of Community Development Specialist

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal		MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	CODE	100%	120	3350	Code Comp Manager	71,023	1,200	17,617.70		25,876	3,335	13,426	2,834	117,693
FT	CODE	100%	120	3350	Code Enforcement Officer II	57,763	1,375	14,520.67		21,331	1,450	13,426	1,762	97,107
FT	CODE	35%	240	3468	Code Enforcement Officer II	20,217	884	5,182.08		7,612	513	4,699	617	34,542
FT	CODE	65%	120	3350	Code Enforcement Officer II	37,546	1,641	9,623.86		14,137	953	8,727	1,145	64,150
FT	CODE	100%	240	3468	Code Enforcement Officer II	57,763	1,200	14,477.26		21,267	1,448	13,426	1,762	96,866
FT	CODE	100%	240	3468	Code Enforcement Officer II	56,354	1,800	14,276.62		20,973	1,421	13,426	1,719	95,693
FT	CODE	100%	120	3350	Community Dev. Specialist	35,903	1,200	9,054.68		13,380	889	13,426	1,095	65,893
FT	223 CODE	65%	120	3350	Office Specialist I	22,680	390	5,625.98		8,271	567	8,727	692	41,327
FT	CODE	35%	240	3468	Office Specialist I	12,213	210	3,029.38		4,454	305	4,699	372	22,253
FT	CODE	100%	120	3350	Office Specialist III	40,880	1,800	10,438.29		15,341	1,038	13,426	1,247	73,732
Personnel Totals		8.00			Salary & Benefits Totals	\$ 412,343	\$ 11,700	\$ 103,847	\$ -	\$ 152,643	\$ 11,921	\$ 107,406	\$ 13,244	\$ 709,256

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DEVELOPMENT ENGINEERING

DEPARTMENT: 4100

FUND: GENERAL

MISSION STATEMENT

To implement quality and cost-effective infrastructure, to meet and exceed the City Council's strategic goals and policies, and provide technical support to all other City departments.

ABOUT THE DIVISION

The Development Engineering Division provides coordination, plan checking, inspection services, and permits issuance for private development projects. The Division interacts with developers, consultants, and the public, for the successful completion of every project.

In-house personnel review a variety of improvement plans, subdivision maps, studies such as: hydrology/hydraulics, traffic impact, water quality management, and manage all agreements and bonding requirements for residential and commercial projects.

Development Engineering also provides support to the Planning Division during project review and conditioning and to the Building Division during construction.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	412,237	337,093	434,900	395,500
OPERATING EXPENSES	266,006	175,723	79,500	81,600
INTERNAL SERVICE CHARGES	103,604	66,296	43,000	64,400
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUES	(525,199)	(494,234)	(505,500)	(513,500)
NET DEPARTMENT COST	256,648	84,878	51,900	28,000

DEVELOPMENT ENGINEERING

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Provided inspection services for Capital Improvement projects and private development projects.
- ✓ Started closing out lingering projects and final inspections.
- ✓ Organized the digital filing structure for efficient record retention and recall.
- ✓ Provided in-house, consolidated plan reviews.
- ✓ Shortened the turnaround time for plan reviews.
- ✓ Improved the interdepartmental communication and partnership.
- ✓ Participated in DRC meetings and wrote final conditions of approval.
- ✓ Developed enhanced responsiveness in customer service.

2019-2020 KEY GOALS

- Staff to attend training sessions and events for updates in programs, water quality regulations, inspection activities, environmental issues for construction and post-construction activities.
- Update the City's Engineering Fee schedule for a more accurate cost base for replenishing department costs.
- Update and enhance the information on the Engineering Department's website.
- Transition to digitally-oriented plan submittal and plan review service.
- Develop clear and concise procedures for development engineering activities.
- Continue working closely with Planning and Building Department to accomplish plan checks, share information and project continuity.

City of Hemet
2019/2020 ANNUAL BUDGET

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120 COMMUNITY DEVELOPMENT
4100 ENGINEERING DIVISION

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	227.907	145.132	247.900	182.900
1200 SALARIES PART TIME	1.818	19.932	13.900	0
1300 SALARIES OVERTIME	1.209	2.809	2.000	2.000
1305 COMP TIME USED	875	1.688	0	0
1310 COMP TIME PAID	0	154	0	0
1400 OTHER FRINGE BENEFITS	13.448	7.246	8.400	6.600
1405 PERS Pension	65.147	50.371	91.700	88.200
1410 HEALTH PLANS	48.041	32.776	46.600	50.000
1415 WORKERS COMP CONTRIBUTION	14.500	23.300	21.100	20.500
1420 Special Pav	3.118	8.053	7.800	5.800
1425 PTO + Holiday	11.774	5.032	10.900	11.500
1430 UNEMPLOYMENT BENEFITS	200	500	600	0
1450 RETIREE MEDICAL PREMIUMS	24.200	40.100	0	48.800
1499 PERSONNEL SAVINGS	0	0	16.000-	20.800-
Total SALARIES & FRINGE BENEFITS	412,237	337,093	434,900	395,500
2200 TELEPHONE/COMMUNICATIONS	3.686	2.844	2.600	2.300
2220 ADVERTISING AND PUBLICATIONS	0	249	250	250
2250 OFFICE SUPPLIES AND MATERIALS	5.429	5.796	6.000	6.000
2400 CONTRACTS & LEASES	3.024	2.578	3.600	3.600
2560 TRAINING & EDUCATION	255	0	2.250	2.250
2623 VEHICLE FUEL	0	0	0	2.100
2700 UNIFORMS AND SAFETY EQUIPMENT	232	63	400	700
2710 PROFESSIONAL/SPECIALIZED SERV	253.288	164.158	63.800	63.800
2714 PRINTING SERVICES	0	35	100	100
2850 SMALL TOOLS	92	0	500	500
Total OPERATING SUPPLIES & SERVICES	266,006	175,723	79,500	81,600
3612 CITY ATTORNEY	52.800	8.700	0	7.200
3613 IT/COMPUTERS-TELEPHONES	32.904	34.404	28.300	31.400
3616 LIABILITY INSURANCE	10.800	8.800	400	7.800
3617 EMERGENCY SERVICES	600	696	800	900
3622 VEHICLE MAINT & REPAIRS	0	2.796	4.000	3.700
3680 FACILITY MAINTENANCE	6.500	10.900	9.500	13.400
Total INTERNAL SERVICE CHARGES	103,604	66,296	43,000	64,400
Total CAPITAL OUTLAY	0	0	0	0
Total ENGINEERING DIVISION	781,847	579,112	557,400	541,500

City of Hemet

Departmental Budget Detail

120 COMMUNITY DEVELOPMENT
 4100 DEVELOPMENT ENGINEERING

120-4100-2200 TELEPHONE/COMMUNICATIONS

Data/Internet - PW Inspector Ipad, City Engineer	\$1,000
MiFi (Notebook)	
Celluar Telephones - PW Inspector, City Engineer	\$1,300
TOTAL:	\$2,300

120-4100-2220 ADVERTISING AND PUBLICATIONS

Legal advertising/Floodplain Rev-Street Closure	\$250
TOTAL:	\$250

120-4100-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies	\$4,950
Postage	\$650
ACEC Publications	\$400
TOTAL:	\$6,000

120-4100-2400 CONTRACTS & LEASES

Service Contracts (Ricoh copier)	\$1,000
Ricoh Copier/Supplies for copier	\$2,600
TOTAL:	\$3,600

120-4100-2560 TRAINING & EDUCATION

APWA Dues - City Engineer	\$250
Misc Training - (CRW/Permit Tracking Software, Inspector Training)	\$2,000
TOTAL:	\$2,250

120-4100-2623 VEHICLE FUEL

FY1920 FUEL ALLOCATION	\$2,100
TOTAL:	\$2,100

120-4100-2700 UNIFORMS AND SAFETY EQUIPMENT

Admin Misc. Safety Equipment (Hard Hats, Vests, Steel Toe Boots, shirts)	\$700
TOTAL:	\$700

City of Hemet

Departmental Budget Detail

120-4100-2710 PROFESSIONAL/SPECIALIZED SERV

Plan check services

TOTAL: \$63,800
\$63,800

120-4100-2714 PRINTING SERVICES

Misc. Prints (External)

TOTAL: \$100
\$100

120-4100-2850 SMALL TOOLS

Misc Small Tools and Inspection Supplies

TOTAL: \$500
\$500

Development Engineering

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Engineering Director / City Engineer	1.00	1.00	1.00	1.00	1.00
Principal Engineer	0.00	0.00	0.00	0.00	0.00
Sr Public Works Inspector	1.00	1.00	1.00	1.00	1.00
Public Works Inspector II	1.00	1.00	1.00	1.00	1.00
Public Works Inspector I	0.00	0.00	0.00	0.00	0.00
Engineering Tech II	2.00	1.00	1.00	1.00	0.00
Engineering Tech I	0.00	1.00	0.00	0.00	1.00
Office Specialist I	0.00	0.00	0.50	0.50	0.00
Development Engineering Total	5.00	5.00	4.50	4.50	4.00

NOTES:

FY 2019-2020: Eliminated PT Office Specialist

FY 2017-2018: Eliminated Eng. Tech. I (Dev) and added PT Office Specialist I (Cap) and 1 FT Asst. Civil Eng. (Dev)

FY 2016-2017: Engineering Tech I position hired at level I to promote into level II

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal		MISC	SAFETY	Subtotal		Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	ENGDEV	5%	221	4200	Engineering Director/City Engineer	6,390	360	1,659.49		2,436	293	626	568	10,674
FT	ENGDEV	-5%	222		Engineering Director/City Engineer	(6,390)	(360)	-		(777)	(293)	(626)	(568)	(9,014)
FT	ENGDEV	-10%	326	4650	Engineering Director/City Engineer	(12,780)	(720)	-		(1,554)	(586)	(1,253)	(1,136)	(18,028)
FT	ENGDEV	-5%	329	4130	Engineering Director/City Engineer	(6,390)	(360)	-		(777)	(293)	(626)	(568)	(9,014)
FT	ENGDEV	10%	254	4600	Engineering Director/City Engineer	12,780	720	3,318.98		4,873	586	1,253	1,136	21,347
FT	ENGDEV	10%	571	9000	Engineering Director/City Engineer	12,780	720	3,318.98		4,873	586	1,253	1,136	21,347
FT	ENGDEV	35%	120	4125	Engineering Director/City Engineer	44,730	2,520	11,616.43		17,054	2,051	4,384	3,976	74,716
FT	ENGDEV	40%	120	4100	Engineering Director/City Engineer	51,120	2,880	13,275.92		19,490	2,344	5,010	4,545	85,389
FT	ENGDEV	100%	120	4100	Engineering Tech I	45,756	600	11,350.10		16,679	1,142	13,426	1,396	78,998
FT	ENGDEV	5%	221	4200	Public Works Inspector II	2,960	60	741.77		1,090	74	671	90	4,946
FT	ENGDEV	-25%	222		Public Works Inspector II	(14,742)	(150)			(1,715)	(367)	(3,356)	(450)	(20,780)
FT	ENGDEV	-5%	326	4650	Public Works Inspector II	(2,948)	(30)			(343)	(73)	(671)	(90)	(4,156)
FT	ENGDEV	-5%	329	4130	Public Works Inspector II	(2,948)	(30)			(343)	(73)	(671)	(90)	(4,156)
FT	ENGDEV	-3%	254	4600	Public Works Inspector II	(1,474)	(15)			(172)	(37)	(336)	(45)	(2,078)
FT	ENGDEV	-3%	571	9000	Public Works Inspector II	(1,474)	(30)			(173)	(37)	(336)	(45)	(2,095)
FT	ENGDEV	5%	571	9000	Public Works Inspector II	2,960	60	741.77		1,090	74	671	90	4,946
FT	ENGDEV	10%	254	4600	Public Works Inspector II	5,921	120	1,483.55		2,179	148	1,343	181	9,892
FT	ENGDEV	25%	120	4125	Public Works Inspector II	14,802	300	3,708.87		5,448	371	3,356	451	24,729
FT	ENGDEV	55%	120	4100	Public Works Inspector II	32,564	660	8,159.51		11,986	816	7,384	993	54,403
FT	ENGDEV	5%	254	4600	Sr. Public Works Inspector	3,607	60	902.15		1,325	90	671	110	5,863
FT	ENGDEV	10%	571	9000	Sr. Public Works Inspector	7,214	120	1,804.31		2,650	180	1,343	220	11,727
FT	ENGDEV	35%	120	4100	Sr. Public Works Inspector	25,248	420	6,315.08		9,275	631	4,699	770	41,044
FT	ENGDEV	50%	120	4125	Sr. Public Works Inspector	36,069	600	9,021.54		13,250	902	6,713	1,100	58,634

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	ENGDEV	-3%	254	4600	Sr. Public Works Inspector	(1,803)	(30)			(211)	(45)	(336)	(55)	(2,481)
FT	ENGDEV	-3%	571	9000	Sr. Public Works Inspector	(1,803)	(30)			(211)	(45)	(336)	(55)	(2,481)
FT	ENGDEV	-10%	222		Sr. Public Works Inspector	(7,214)	(120)			(846)	(180)	(1,343)	(220)	(9,922)
FT	ENGDEV	-10%	326	4650	Sr. Public Works Inspector	(7,214)	(120)			(846)	(180)	(1,343)	(220)	(9,922)
FT	ENGDEV	-10%	329	4130	Sr. Public Works Inspector	(7,214)	(120)			(846)	(180)	(1,343)	(220)	(9,922)
Personnel Totals		3.05			Salary & Benefits Totals	\$ 230,507	\$ 8,085	\$ 77,418	\$ -	\$ 104,884	\$ 7,898	\$ 40,228	\$ 13,001	\$ 404,604



CAPITAL ENGINEERING

DEPARTMENT: 4125

FUND: GENERAL

MISSION STATEMENT

To implement quality and cost-effective infrastructure, to meet and exceed the City Council’s strategic goals and policies, and provide technical support to all other City departments.

ABOUT THE DIVISION

The Capital Engineering Division is responsible for the City’s capital improvement program including; in-house and outsourced civil engineering designs, utility relocations, construction management, accurate monitoring of funded projects, grant procurement, (competitions and presentations), grant monitoring and accounting. Additionally, the division provides assistance to all City departments for any civil engineering needs relating to City facilities.

The Capital Engineering Division provides support services to the following City operations: Water and Sewer, Facilities Maintenance, Streets and Flood Control, and other miscellaneous projects as requested by City departments.

<i>EXPENDITURES BY CATEGORY</i>				
CATEGORY	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 AMENDED	2019-20 ADOPTED
PERSONNEL	248,598	313,509	527,800	414,000
OPERATING EXPENSES	9,092	90,017	43,250	40,900
INTERNAL SERVICE CHARGES	124,900	120,000	78,700	89,400
CAPITAL OUTLAY	-	77,201	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUES	-	-	-	-
NET DEPARTMENT COST	382,590	600,727	649,750	544,300

CAPITAL ENGINEERING

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Bid, awarded and completed the federally funded grant project of Gilbert Street Rehabilitation from Stetson Avenue to Acacia Avenue.
- ✓ Bid, awarded and completed the federally funded grant project of Systemic Safety Analysis Report Program (SSARP) which identifies traffic safety projects, goals and objectives throughout the City.
- ✓ Continued engineering and planning work on the Master Drainage Plan.
- ✓ Bid, awarded and completed the Measure A funded grant project 2017/18 Slurry Seal.
- ✓ Completed a grant application for Sidewalks and Accessible Ramps through RCTC.
- ✓ Developed FY18/19 – FY22/23 Capital Improvement Plan projects.
- ✓ Secured SB1 funds and designed slurry seal projects for FY18/19.
- ✓ Started design and administration for the Highway Safety Improvement Program grant.
- ✓ Worked closely with Public Works on the design of water and sewer projects.

2019-2020 KEY GOALS

- Design, administer and construction of two City wide Slurry Seal projects of \$1.2 Million each with Measure A and SB1.
- Develop the FY20/21 – FY24/25 Capital Improvement Plan, identify specific projects and implement projects in practical manner.
- Apply for grant funding of C.D.B.G. allocations and compete for federal funding grant opportunities as they arise.
- In-house design of Citywide Pavement Rehabilitation Projects for FY18/19 with Measure A and SB1.
- Perform utility coordination meetings for City projects on a quarterly basis.
- Continue engineering and planning work on the Master Drainage Plan.
- Bid, award and complete the federally funded grant project HSIP to install safety lighting and pedestrian countdown signal heads at 43 intersections.
- Complete a joint project with the City of San Jacinto to replace an MDP storm drain on State Street from Menlo Avenue to Esplanade Avenue using DIF funds.
- Award the federally funded grant project 2018/19 Missing Link Sidewalks and ADA Ramps through C.D.B.G allocations.

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

120 COMMUNITY DEVELOPMENT
4125 CAPITAL ENGINEERING DEPARTMENT

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	134,936	152,415	319,300	193,200
1300 SALARIES OVERTIME	1,395	4,218	2,100	2,100
1305 COMP TIME USED	190	640	0	0
1310 COMP TIME PAID	0	183	0	0
1400 OTHER FRINGE BENEFITS	7,038	7,668	12,200	6,500
1405 PERS Pension	46,299	50,590	117,300	98,500
1410 HEALTH PLANS	35,096	35,069	54,600	51,200
1415 WORKERS COMP CONTRIBUTION	6,200	15,700	17,700	19,200
1420 Special Pav	2,311	6,595	8,900	6,800
1425 PTO + Holiday	4,733	13,031	14,600	12,600
1430 UNEMPLOYMENT BENEFITS	100	400	500	0
1450 RETIREE MEDICAL PREMIUMS	10,300	27,000	0	45,700
1499 PERSONNEL SAVINGS	0	0	19,400-	21,800-
Total SALARIES & FRINGE BENEFITS	248,598	313,509	527,800	414,000
2200 TELEPHONE/COMMUNICATIONS	643	737	1,900	1,800
2220 ADVERTISING AND PUBLICATIONS	0	0	1,500	1,500
2250 OFFICE SUPPLIES AND MATERIALS	4,934	4,261	5,000	5,000
2560 TRAINING & EDUCATION	0	836	1,000	1,000
2623 VEHICLE FUEL	1,210	528	2,700	300
2700 UNIFORMS AND SAFETY EQUIPMENT	75	54	400	500
2710 PROFESSIONAL/SPECIALIZED SERV	2,230	83,601	30,500	30,500
2714 PRINTING SERVICES	0	0	250	300
Total OPERATING SUPPLIES & SERVICES	9,092	90,017	43,250	40,900
3612 CITY ATTORNEY	2,304	5,100	0	5,600
3613 IT/COMPUTERS-TELEPHONE	39,000	35,604	31,900	36,800
3616 LIABILITY INSURANCE	6,400	6,100	400	6,700
3617 EMERGENCY SERVICES	300	396	700	800
3622 VEHICLE MAINT & REPAIRS	26,496	19,800	17,600	13,700
3680 FACILITY MAINTENANCE	50,400	53,000	28,100	25,800
Total INTERNAL SERVICE CHARGES	124,900	120,000	78,700	89,400
5500 RIGHTS OF WAY	0	77,201	0	0
Total CAPITAL OUTLAY	0	77,201	0	0
Total CAPITAL ENGINEERING DEPARTMEN	382,590	600,727	649,750	544,300

City of Hemet

Departmental Budget Detail

120 COMMUNITY DEVELOPMENT
4125 CAPITAL ENGINEERING

120-4125-2200 TELEPHONE/COMMUNICATIONS

Data/Internet for Principal Engineer MiFi (Notebook)~	\$500
Data/Internet for Sr. PW Inspector I-Pad	
Cellular Telephones - Principal Civil Engineer, Sr PW Inspector	\$1,300
TOTAL:	\$1,800

120-4125-2220 ADVERTISING AND PUBLICATIONS

Advertising Bids/Public Notices	\$1,500
TOTAL:	\$1,500

120-4125-2250 OFFICE SUPPLIES AND MATERIALS

Misc. Office Supplies	\$5,000
TOTAL:	\$5,000

120-4125-2560 TRAINING & EDUCATION

ASCE Dues - Principal Engineer	\$300
Civil Engineering Registration - City Engineer	\$200
Misc Training	\$500
TOTAL:	\$1,000

120-4125-2623 VEHICLE FUEL

FY1920 FUEL ALLOCATION	\$300
TOTAL:	\$300

120-4125-2700 UNIFORMS AND SAFETY EQUIPMENT

Administration - Misc. Safety Equipment (Hard Hats, Vests, etc)	\$500
TOTAL:	\$500

120-4125-2710 PROFESSIONAL/SPECIALIZED SERV

Traffic Counts	\$5,000
Outside Engineering Services (Soils, Survey, Traffic Engineering, Structural, etc)	\$25,500
TOTAL:	\$30,500

City of Hemet

Departmental Budget Detail

120-4125-2714 PRINTING SERVICES

Misc. Prints (external)

	\$300
TOTAL:	<u>\$300</u>

Capital Engineering
Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Traffic Engineer	0.00	0.00	0.00	0.00	0.00
Assistant Civil Engineer	1.00	1.00	2.00	2.00	1.00
Management Assistant	0.00	0.00	1.00	1.00	1.00
GIS Specialist	0.00	0.00	0.00	0.00	0.00
Engineering Technician II	1.00	1.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Capital Engineering Total	4.00	4.00	5.00	5.00	4.00

NOTES:

FY 2019-2020: Eliminated 1 FT Asst. Civil Eng. (Cap)

FY 2017-2018: Eliminated Eng. Tech. I (Dev) and added PT Office Specialist I (Cap) and 1 FT Asst. Civil Eng. (Dev)

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	ENGCAP	50%	120	4100	Administrative Assistant	30,567	600	7,582.30		11,138	1,436	6,713	1,220	51,674
FT	ENGCAP	50%	120	4125	Administrative Assistant	30,567	600	7,582.30		11,138	1,436	6,713	1,220	51,674
FT	ENGCAP	-5%	254	4600	Asst Civil Engineer	(3,519)	(90)	-		(416)	(88)	(671)	(107)	(4,892)
FT	ENGCAP	-10%	222		Asst Civil Engineer	(7,038)	(180)	-		(832)	(177)	(1,343)	(215)	(9,784)
FT	ENGCAP	-5%	571	9000	Asst Civil Engineer	(3,519)	(90)	-		(416)	(88)	(671)	(107)	(4,892)
FT	ENGCAP	5%	221	4200	Asst Civil Engineer	3,519	90	887.77		1,304	88	671	107	5,780
FT	ENGCAP	5%	120	4100	Asst Civil Engineer	3,519	90	887.77		1,304	88	671	107	5,780
FT	ENGCAP	13%	254	4600	Asst Civil Engineer	9,149	234	2,308.21		3,390	230	1,745	279	15,028
FT	ENGCAP	13%	571	9000	Asst Civil Engineer	9,149	234	2,308.21		3,390	230	1,745	279	15,028
FT	ENGCAP	64%	120	4125	Asst Civil Engineer	45,042	1,152	11,363.50		16,690	1,132	8,592	1,374	73,982
FT	ENGCAP	5%	221	4200	Management Assistant	3,633	60	901.30		1,324	171	671	145	6,004
FT	ENGCAP	10%	571	9000	Management Assistant	7,267	120	1,802.59		2,647	341	1,343	290	12,008
FT	ENGCAP	5%	120	4100	Management Assistant	3,633	60	901.30		1,324	171	671	145	6,004
FT	ENGCAP	10%	254	4600	Management Assistant	7,267	120	1,802.59		2,647	341	1,343	290	12,008
FT	ENGCAP	70%	120	4125	Management Assistant	50,868	840	12,618.15		18,532	2,388	9,398	2,030	84,056
FT	ENGCAP	-2.5%	571	9000	Management Assistant	(1,817)	(30)	-		(211)	(85)	(336)	(72)	(2,551)
FT	ENGCAP	-2.5%	254	4600	Management Assistant	(1,817)	(30)	-		(211)	(85)	(336)	(72)	(2,551)
FT	ENGCAP	-30%	222		Management Assistant	(21,801)	(360)	-		(2,535)	(1,023)	(4,028)	(870)	(30,616)
FT	ENGCAP	-5%	326	4650	Management Assistant	(3,633)	(60)	-		(422)	(171)	(671)	(145)	(5,103)
FT	ENGCAP	-10%	329	4130	Management Assistant	(7,267)	(120)	-		(845)	(341)	(1,343)	(290)	(10,205)
FT	ENGCAP	-10%	571	9000	Principal Engineer	(9,637)	(120)			(1,120)	(452)	(1,343)	(385)	(13,056)
FT	ENGCAP	-5%	254	4600	Principal Engineer	(4,819)	(60)			(560)	(226)	(671)	(192)	(6,528)
FT	ENGCAP	-15%	222		Principal Engineer	(14,456)	(180)			(1,679)	(678)	(2,014)	(577)	(19,584)

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	ENGCAP	-5%	326	4650	Principal Engineer	(4,819)	(60)			(560)	(226)	(671)	(192)	(6,528)
FT	ENGCAP	-15%	329	4130	Principal Engineer	(14,456)	(180)			(1,679)	(678)	(2,014)	(577)	(19,584)
FT	ENGCAP	5%	221	4200	Principal Engineer	4,819	60	1,195.28		1,755	226	671	192	7,723
FT	ENGCAP	10%	254	4600	Principal Engineer	9,637	120	2,390.55		3,510	452	1,343	385	15,446
FT	ENGCAP	35%	120	4100	Principal Engineer	33,730	420	8,366.93		12,286	1,582	4,699	1,346	54,062
FT	ENGCAP	10%	571	9000	Principal Engineer	9,637	120	2,390.55		3,510	452	1,343	385	15,446
FT	ENGCAP	40%	120	4125	Principal Engineer	38,549	480	9,562.21		14,041	1,807	5,370	1,538	61,785
Personnel Totals		2.80			Salary & Benefits Totals	\$ 201,957	\$ 3,840	\$ 74,852	\$ -	\$ 98,443	\$ 8,253	\$ 37,592	\$ 7,529	\$ 357,615

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SPECIAL REVENUE FUNDS

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PUBLIC SAFETY TOWING

City of Hemet
2019/2020 ANNUAL BUDGET

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130 PUBLIC SAFETY/TOWING
3100 POLICE DEPARTMENT

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1300 SALARIES OVERTIME	29,526	34,968	30,000	0
1330 GRANT REIMBURSABLE OVERTIME	2,111	22,579-	0	0
1400 OTHER FRINGE BENEFITS	344	530	0	0
Total SALARIES & FRINGE BENEFITS	31,981	12,919	30,000	0
2250 OFFICE SUPPLIES AND MATERIALS	594	785	5,000	5,000
2350 VEHICLE SUPPLIES & MAINTENANCE	6,727	4,769	9,000	9,000
2560 TRAINING & EDUCATION	2,866	4,057	3,900	3,900
2700 UNIFORMS AND SAFETY EQUIPMENT	3,053	0	4,200	4,200
Total OPERATING SUPPLIES & SERVICES	13,240	9,611	22,100	22,100
Total CAPITAL OUTLAY	0	0	0	0
Total POLICE DEPARTMENT	45,221	22,530	52,100	22,100
Total PUBLIC SAFETY/TOWING	45,221	22,530	52,100	22,100

City of Hemet

Departmental Budget Detail

130 PUBLIC SAFETY/TOWING
3100 POLICE

130-3100-2250 OFFICE SUPPLIES AND MATERIALS

TOTAL: \$5,000
\$5,000

130-3100-2350 VEHICLE SUPPLIES & MAINTENANCE

TOTAL: \$9,000
\$9,000

130-3100-2560 TRAINING & EDUCATION

TOTAL: \$3,900
\$3,900

130-3100-2700 UNIFORMS AND SAFETY EQUIPMENT

TOTAL: \$4,200
\$4,200

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PUBLIC WORKS

Streets Division

DEPARTMENT: 4200

FUND: GAS TAX

MISSION STATEMENT

To provide high quality, cost effective preventative maintenance on City streets, sidewalks, traffic markings, signs, and traffic signals to ensure safe vehicle and pedestrian travel on public roads and right-of-ways.



ABOUT THE DIVISION

The Streets Division provides safe and well maintained facilities upon which General Public will travel. Performing work cost effectively and being proactive in the services the division provides is paramount to division staff. The division is responsible for the daily maintenance and repair of the City's approximately 330 centerline miles. Roadway maintenance and repair includes paint striping, legends and signage, asphalt replacement and minor overlays, spot removal and pothole repairs and crack sealing. The division is also responsible for all of the repairs and maintenance to the City's sidewalks, curbs, gutters, cross gutters, span-drels and handicap ramps. Maintenance including 56 miles of road shoulder grading, roadside ditch grading, and debris removal in public right-of-ways are also the division's responsibility.



EXPENDITURES BY CATEGORY

CATEGORY	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 AMENDED	2019-20 ADOPTED
PERSONNEL	1,512,453	1,377,591	1,403,700	1,378,700
OPERATING EXPENSES	404,459	405,940	718,020	543,600
INTERNAL SERVICE CHARGES	497,196	472,804	421,200	496,000
CAPITAL OUTLAY	6,565	9,332	-	-
OPERATING TRANSFERS	-	-	252,300	-
DEPARTMENT REVENUE	(1,571,516)	(2,009,955)	(3,125,100)	(3,549,500)
NET DEPARTMENT COST	849,157	255,712	(329,880)	(1,131,200)

STREETS

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Performed maintenance activities such as mowing, grading, debris removal, and spraying of roadside drainage facilities, road shoulders, and city properties.
- ✓ Acquired two new pieces of heavy equipment that have greatly improved the efficiency of tasks performed through better reliability and improved performance of the equipment. They have also helped the city in lowering its overall emissions footprint.
- ✓ Assisted Police Department and Code Enforcement on a daily basis with quality of life issues and vagrant camp clean ups in public right-of-way throughout the City and City parks.
- ✓ Increased the amount of asphalt repair and improved the finished product as a result of use of a new asphalt truck and paving equipment.

2019-2020 KEY GOALS

- Respond to reported road hazards and minor road repair requests within 24 hours of receiving request.
- Establish defined project areas to perform crack sealing in residential developments to preserve streets until time of scheduled slurry seals.
- Complete City wide striping of double yellow, yellow and white skip, lane channels, bike lanes and edge line totaling approximately 1 million linear feet.
- Respond to graffiti and illegal dumping reports within one working day.
- Evaluate Streets Division programs of work to categorize maintenance efforts into projects that may be supported by the Road Maintenance and Recovery Act (RMRA) funding provided through SB1.
- Develop a vegetation control program for specific road shoulders and road side ditches to reduce herbicide application.

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

221 GAS TAX
4200 STREETS MAINTENANCE

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	727.613	652.684	741.900	617.200
1300 SALARIES OVERTIME	19.003	10.259	19.200	19.200
1305 COMP TIME USED	558	157	0	0
1310 COMP TIME PAID	889	30	0	0
1400 OTHER FRINGE BENEFITS	28.345	24.993	20.400	18.600
1405 PERS Pension	207.721	218.111	270.500	243.400
1410 HEALTH PLANS	197.071	179.737	204.700	177.800
1415 WORKERS COMP CONTRIBUTION	101.500	97.600	106.400	99.400
1420 Soecial Pav	6.533	6.123	13.700	12.900
1425 PTO + Holidav	51.820	17.897	24.800	20.000
1430 UNEMPLOYMENT BENEFITS	1.700	2.200	2.100	0
1450 RETIREE MEDICAL PREMIUMS	169.700	167.800	0	170.200
Total SALARIES & FRINGE BENEFITS	1,512,453	1,377,591	1,403,700	1,378,700
2105 UTILITIES - ELECTRIC	47.422	47.786	50.000	50.000
2200 TELEPHONE/COMMUNICATIONS	5.546	4.941	7.320	6.300
2250 OFFICE SUPPLIES AND MATERIALS	316	333	1.000	500
2400 CONTRACTS.LEASES.RENTS.& TAXES	114.072	131.803	207.500	152.500
2450 MAINT & OPERATIONS/PARTS & SUP	176.061	157.725	357.000	245.000
2560 TRAINING & EDUCATION	4.677	1.837	11.500	5.800
2623 VEHICLE FUEL	37.943	42.170	51.200	57.700
2700 UNIFORMS AND SAFETY EQUIPMENT	13.609	12.685	18.200	14.000
2710 PROFESSIONAL/SPECIALIZED SERV	725	5.875	9.300	9.300
2850 SMALL TOOLS	4.088	785	5.000	2.500
Total OPERATING SUPPLIES & SERVICES	404,459	405,940	718,020	543,600
3612 CITY ATTORNEY	26.100	56.496	0	37.300
3613 IT/COMPUTERS-TELEPHONES	29.796	27.204	30.300	39.700
3616 LIABILITY INSURANCE	73.500	49.800	45.200	50.000
3617 EMERGENCY SERVICES	3.696	3.504	4.200	4.000
3640 GENERAL FUND OVERHEAD	195.900	170.592	152.700	171.700
3680 FACILITY MAINTENANCE	36.300	37.600	38.300	34.900
3690 PUBLIC WORKS-OVERHEAD	131.904	127.608	150.500	158.400
Total INTERNAL SERVICE CHARGES	497,196	472,804	421,200	496,000
5400 MAJOR MACHINERY AND EQUIPMENT	6.565	9.332	0	0
Total CAPITAL OUTLAY	6,565	9,332	0	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total STREETS MAINTENANCE	2,420,673	2,265,667	2,542,920	2,418,300

City of Hemet

Departmental Budget Detail

221 GAS TAX
 4200 STREETS MAINTENANCE

221-4200-2105 UTILITIES - ELECTRIC

Traffic Signals		\$50,000
	TOTAL:	\$50,000

221-4200-2200 TELEPHONE/COMMUNICATIONS

Celluar Phones 5 Emp @ \$50 avg mo.		\$2,500
Wireliss I-pads 9 Emp @ \$40 avg mo.		\$3,800
	TOTAL:	\$6,300

221-4200-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies		\$500
	TOTAL:	\$500

221-4200-2400 CONTRACTS, LEASES, RENTS, & TAXES

Equipment Rentals		\$3,000
Signal Maintenance		\$130,000
WRCOG Clean Cities Coalition Dues		\$1,500
Drainage/Reach Permit Fees (CDFW)		\$3,000
Riverside County TLMA Traffic Light Maintenance		\$15,000
	TOTAL:	\$152,500

221-4200-2450 MAINT & OPERATIONS/PARTS & SUP

Base Material/Asphalt		\$100,000
Tack Oil		\$5,000
Crack Sealing Compound		\$6,000
Concrete		\$60,000
Building Materials		\$20,000
Paint, sign blanks, & Misc. Materials		\$50,000
Traffic Signal Equipment		\$4,000
	TOTAL:	\$245,000

City of Hemet

Departmental Budget Detail

221-4200-2560 TRAINING & EDUCATION

Safety Training	\$5,800
TOTAL:	\$5,800

221-4200-2623 VEHICLE FUEL

FY1920 FUEL ALLOCATION	\$57,700
TOTAL:	\$57,700

221-4200-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms 15 Employees	\$3,500
Safety Equipment	\$4,400
Safety Shoes 15 @ \$175 ea.	\$2,600
Safety Jackets/Raingear/Reflective Jackets & Vests	\$1,800
Class A Driver's Test	\$700
T-Shirts 15 Employees	\$1,000
TOTAL:	\$14,000

221-4200-2710 PROFESSIONAL/SPECIALIZED SERV

Annual Street Report/Controller's Office	\$2,800
Traffic & Parking Commission Stipends	\$1,500
Biological Surveys - Roadshoulder Drainage	\$5,000
TOTAL:	\$9,300

221-4200-2850 SMALL TOOLS

Small Tools	\$2,500
TOTAL:	\$2,500

Streets Maintenance

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Streets Superintendent	0.00	0.00	0.00	0.00	0.00
Streets Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Maintenance Worker	4.00	4.00	4.00	4.00	4.00
Maintenance Worker II	11.00	11.00	11.00	10.00	10.00
Maintenance Worker I	1.00	1.00	0.00	0.00	0.00
Streets Maintenance Total	17.00	17.00	16.00	15.00	15.00

NOTES:

FY 2018-2019: 50% of 2 Maint. Worker II are being funded by Police Measure U

FY 2017-2018: Transferred 1 Maintenance Worker II from Streets to Storm Drain Maintenance

Department Positions by General Ledger Distribution

Department Positions by General Ledger Distribution						Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWSTS	100%	221	4200	Lead Maintenance Worker	49,809	1,200	12,504.19		18,372	1,251	13,426	1,519	85,577
FT	PWSTS	100%	221	4200	Lead Maintenance Worker	51,054	800	12,862.69		18,898	1,276	13,426	1,557	87,011
FT	PWSTS	100%	221	4200	Lead Maintenance Worker	51,054	825	12,720.06		18,689	1,276	13,426	1,557	86,827
FT	PWSTS	100%	221	4200	Lead Maintenance Worker	45,178	600	11,206.68		16,468	1,127	13,426	1,378	78,177
FT	PWSTS	100%	221	4200	Maint Wkr II	46,253	725	11,504.19		16,905	1,156	13,426	1,411	79,875
FT	PWSTS	100%	221	4200	Maint Wkr II	46,253	325	11,553.80		16,978	1,150	13,426	1,411	79,542
FT	PWSTS	100%	221	4200	Maint Wkr II	44,941	600	11,147.85		16,382	1,121	13,426	1,371	77,841
FT	PWSTS	100%	221	4200	Maint Wkr II	46,253	725	11,504.19		16,905	1,156	13,426	1,411	79,875
FT	PWSTS	100%	221	4200	Maint Wkr II	46,253	1,375	11,665.42		17,142	1,165	13,426	1,411	80,771
FT	PWSTS	100%	221	4200	Maint Wkr II	45,124	1,200	11,342.18		16,667	1,135	13,426	1,376	78,928
FT	PWSTS	100%	221	4200	Maint Wkr II	46,253	1,375	11,665.42		17,142	1,165	13,426	1,411	80,771
FT	PWSTS	100%	221	4200	Maint Wkr II	40,929	600	10,152.70		14,922	1,022	13,426	1,248	72,147
FT	PWSTS	100%	221	4200	Maint Wkr II	40,929	600	10,152.70		14,922	1,022	13,426	1,248	72,147
FT	PWSTS	50%	221	4200	Maint Wkr II - ROW	23,126	675	5,829.61		8,566	582	6,713	705	40,368
FT	PWSTS	50%	221	4200	Maint Wkr II - ROW	23,126	688	5,832.71		8,571	583	6,713	705	40,385
FT	PWSTS	50%	110	3101	Maint Wkr II - ROW (Measure U)	23,126	675	5,829.61		8,601	390	6,713	705	40,210
FT	PWSTS	50%	110	3101	Maint Wkr II - ROW (Measure U)	23,126	688	5,832.71		8,606	390	6,713	705	40,227
FT	PWSTS	100%	221	4200	Streets Supervisor	76,393	1,200	18,949.77		27,830	3,586	13,426	3,048	125,483
Personnel Totals		16.00			Salary & Benefits Totals	\$ 769,180	\$ 14,875	\$ 192,256	\$ -	\$ 282,565	\$ 20,553	\$ 214,812	\$ 24,178	\$ 1,326,162

AQMD ADMINISTRATION

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

224 AIR POLLUTION REDUCTION
8240 AQMD ADMINISTRATION

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2400 CONTRACTS.LEASES.RENTS.& TAXES	5.000	5.000	5.000	5.000
Total OPERATING SUPPLIES & SERVICES	5,000	5,000	5,000	5,000
5400 MAJOR MACHINERY AND EQUIPMENT	50.473	0	0	0
Total CAPITAL OUTLAY	50,473	0	0	0
Total AQMD ADMINISTRATION	55,473	5,000	5,000	5,000
Total AIR POLLUTION REDUCTION	55,473	5,000	5,000	5,000

City of Hemet

Departmental Budget Detail

224 AIR POLLUTION REDUCTION

8240 AQMD ADMINISTRATION

224-8240-2400 CONTRACTS,LEASES,RENTS,& TAXES

FY19/20 CLEAN CITIES COALITION

	\$5,000
TOTAL:	\$5,000

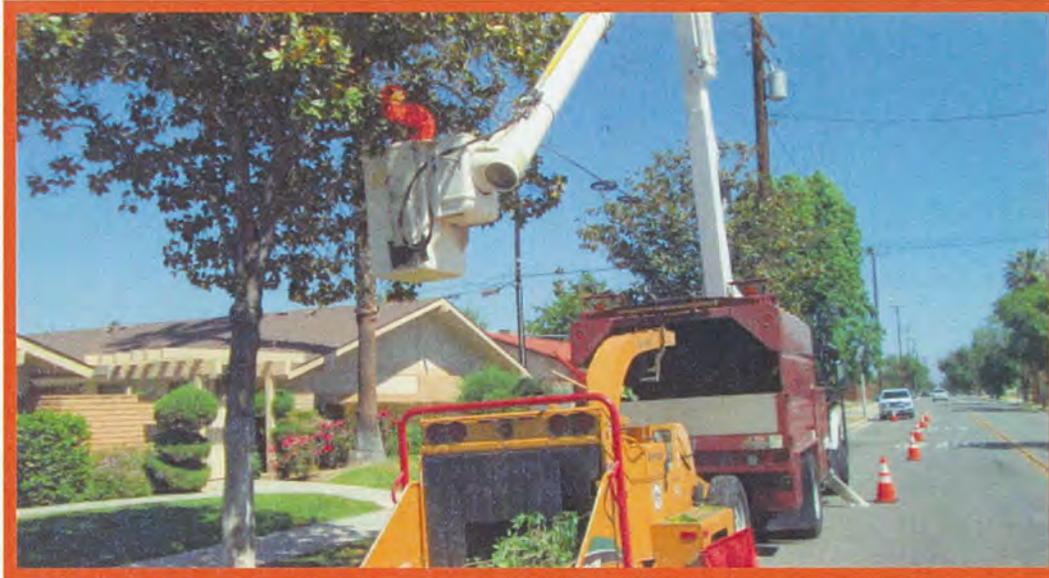
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Lighting and Landscape Maintenance District

Pre-Proposition 218 Division

Division: 225

FUND: SPECIAL REVENUE



MISSION STATEMENT

To provide prompt, high quality, cost effective maintenance that ensures a safe and aesthetically pleasing physical environment which promotes community pride in neighborhoods and business districts.

ABOUT THE DIVISION

The Lighting and Landscape Maintenance District Pre-Proposition 218 Division is responsible for maintaining streetscapes in Pre-Prop 218 areas. This includes street lighting and landscape maintenance, streetlight and landscape utility costs for the district, street tree trimming, and replacement tree planting in public right-of-ways, removal of dead/diseased trees, and weed abatement and spraying in public rights-of way.

The L&LMD Division also supports the City of Hemet Park Commission and City Council by performing work to complete approved tree trimming and tree removal requests.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	310,642	320,689	279,900	335,400
OPERATING EXPENSES	927,566	1,075,039	1,356,894	1,087,750
INTERNAL SERVICE CHARGES	291,400	268,388	267,500	310,500
CAPITAL OUTLAY	-	-	100,000	-
DEBT SERVICE	14,432	14,529	18,281	-
DEPARTMENT REVENUES	(1,941,961)	(1,873,571)	(2,070,099)	(1,900,561)
NET DEPARTMENT COST	(397,921)	(194,926)	(47,524)	(166,911)

LIGHTING & LANDSCAPE MAINTENANCE

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Converted 60 acres of landscaped area from potable water irrigation to recycled water irrigation at the Brubaker Park.
- ✓ Converted 180,000 square feet of turf to drought tolerant plants and spray irrigation to drip irrigation.
- ✓ Administered landscape maintenance contract for over 90 separate lighting and landscape assessment districts.
- ✓ Performed annual evaluation of lighting and landscape district capital reserve and operational budget and completed audit of each districts parcels to insure accuracy of property tax assessments.
- ✓ Partnered with Home Owner Associations to design and construct drought tolerant landscape to conserve water and improve the aesthetics of their communities.
- ✓ Approved for up to \$400,000 in grant funding from Eastern Municipal Water District for turf removal and irrigation conversion projects.

2019-2020 KEY GOALS

- Maintain status as Tree City USA by minimizing tree removals and increasing number of trees planted throughout the City.
- Evaluate and implement conversion of City-owned street lighting and walkway lighting from high pressure sodium lights to LED for energy cost savings and reduced maintenance
- Complete the evaluation for the cost/benefit of acquiring utility-owned standalone street lights to gain control of maintenance costs, improve repair response for customer, and conduct a conversion to LED lighting for long term cost savings and improved public safety.
- Develop a comprehensive project list for each landscape and lighting maintenance district to identify needed improvements/replacement and future project opportunities.
- Acquire additional grant funding for turf removal and irrigation conversion projects.
- Complete the acquisition and transition of current utility owned street lights to City owned, and retrofit to LED lighting fixtures.

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

225 L&LMD
8250 PARKWAY MAINTENANCE

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	158,127	156,087	150,100	166,400
1200 SALARIES PART TIME	0	9	0	0
1300 SALARIES OVERTIME	5,843	8,904	5,000	0
1305 COMP TIME USED	0	3	0	0
1310 COMP TIME PAID	655	903	0	0
1400 OTHER FRINGE BENEFITS	6,864	6,661	4,600	5,000
1405 PERS Pension	44,864	51,726	54,800	61,100
1410 HEALTH PLANS	42,101	39,661	36,900	41,600
1415 WORKERS COMP CONTRIBUTION	17,400	17,800	19,900	19,400
1420 Special Pav	633	1,418	2,600	3,000
1425 PTO + Holiday	4,755	6,418	5,600	5,600
1430 UNEMPLOYMENT BENEFITS	300	400	400	0
1450 RETIREE MEDICAL PREMIUMS	29,100	30,700	0	33,300
Total SALARIES & FRINGE BENEFITS	310,642	320,690	279,900	335,400
2100 STREET LIGHTING	0	0	0	410,000
2105 UTILITIES - ELECTRIC	408,443	391,664	430,000	20,000
2110 UTILITIES-WATER	192,508	257,285	270,000	250,000
2200 TELEPHONE/COMMUNICATION	1,260	1,188	2,200	1,500
2250 OFFICE SUPPLIES AND MATERIALS	167	47	300	300
2400 CONTRACTS, LEASES, RENTS & TAXES	200,277	220,362	253,000	233,000
2450 MAINT & OPERATIONS/PARTS & SUP	77,028	106,670	110,000	110,000
2560 TRAINING & EDUCATION	2,146	0	3,100	3,100
2623 VEHICLE FUEL	18,986	19,826	19,000	22,300
2700 UNIFORMS AND SAFETY EQUIPMENT	2,806	2,839	3,000	3,000
2710 PROFESSIONAL/SPECIALIZED SERV	16,176	39,853	24,550	24,550
2850 SMALL TOOLS	7,769	9,998	10,000	10,000
Total OPERATING SUPPLIES & SERVICES	927,566	1,049,732	1,125,150	1,087,750
3600 EQUIPMENT REPLACEMENT	0	0	7,800	7,800
3612 CITY ATTORNEY	5,100	18,300	0	13,900
3613 IT/COMPUTERS-TELEPHONES	5,004	6,096	6,100	10,100
3616 LIABILITY INSURANCE	14,400	22,100	18,600	19,300
3617 EMERGENCY SERVICES	696	1,296	1,500	1,500
3622 VEHICLE MAINT & REPAIRS	158,004	102,300	107,000	99,800
3640 GENERAL FUND OVERHEAD	38,500	53,700	51,200	70,400
3690 PUBLIC WORKS-OVERHEAD	69,696	64,596	75,300	87,700
Total INTERNAL SERVICE CHARGES	291,400	268,388	267,500	310,500
4250 OTHER FISCL FEES	14,432	14,529	18,281	0
Total DEBT SERVICE	14,432	14,529	18,281	0
Total CAPITAL OUTLAY	0	0	0	0
9950 OPERATING TRANSFERS OUT	0	0	59,100	0
Total OTHER NON-OPERATING EXPEND	0	0	59,100	0
Total PARKWAY MAINTENANCE	1,544,040	1,653,339	1,749,931	1,733,650

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Lighting Maintenance Districts

Post-Proposition 218 Division

Division: 227

FUND: SPECIAL REVENUE

MISSION STATEMENT

To provide improvements, operation, maintenance and services within each Lighting Maintenance District, to administer the annual levy, submit an annual Engineer's Report for City Council review pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (commencing with section 22500) (hereafter referred to as the "Act") that provides for the levy and collection of assessments by the County of Riverside for the City of Hemet to pay the maintenance and other special benefit services of all improvements and facilities related to the Lighting Maintenance Districts.

ABOUT THE DIVISION

The Post-Proposition 218 Lighting Maintenance Districts Division is responsible for maintaining safe and aesthetically pleasing streetscapes city wide. This includes maintenance of street lighting and streetlight utility costs for the districts.

EXPENDITURES BY CATEGORY

CATEGORY	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 AMENDED	2019-20 ADOPTED
PERSONNEL	84,284	83,665	79,000	89,100
OPERATING EXPENSES	89,954	97,837	184,723	170,712
INTERNAL SERVICE CHARGES	19,279	19,276	65,129	40,512
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(315,438)	(344,685)	(392,412)	(322,671)
NET DEPARTMENT COST	(121,921)	(143,907)	(63,560)	(22,347)

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8250 PARKWAY MAINTENANCE

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	42,843	39,389	44,200	42,300
1300 SALARIES OVERTIME	3,570	5,593	0	3,000
1305 COMP TIME USED	0	3	0	0
1310 COMP TIME PAID	655	903	0	1,000
1400 OTHER FRINGE BENEFITS	2,086	1,863	1,400	1,300
1405 PERS Pension	12,202	13,088	16,200	15,600
1410 HEALTH PLANS	8,799	8,727	8,700	8,700
1415 WORKERS COMP CONTRIBUTION	4,700	4,300	5,300	5,300
1420 Special Pav	422	1,564	1,200	1,200
1425 PTO + Holiday	1,107	736	1,900	1,700
1430 UNEMPLOYMENT BENEFITS	100	100	100	0
1450 RETIREE MEDICAL PREMIUMS	7,800	7,400	0	9,000
Total SALARIES & FRINGE BENEFITS	84,284	83,666	79,000	89,100
2105 UTILITIES - ELECTRIC	31	0	0	0
2200 TELEPHONE/COMMUNICATIONS	38	0	1,100	1,100
2250 OFFICE SUPPLIES AND MATERIALS	0	0	300	300
2450 MAINT & OPERATIONS/PARTS & SUP	418	456	0	0
2560 TRAINING & EDUCATION	250	0	1,000	1,000
2623 VEHICLE FUEL	0	8	800	400
2710 PROFESSIONAL/SPECIALIZED SERV	9,946	15,104	9,550	9,550
Total OPERATING SUPPLIES & SERVICES	10,683	15,568	12,750	12,350
3613 IT/COMPUTERS-TELEPHONE	2,496	2,700	2,700	6,700
3640 GENERAL FUND OVERHEAD	5,800	5,400	5,400	6,800
3690 PUBLIC WORKS-OVERHEAD	4,200	3,996	5,300	5,900
Total INTERNAL SERVICE CHARGES	12,496	12,096	13,400	19,400
Total DEBT SERVICE	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total PARKWAY MAINTENANCE	107,463	111,330	105,150	120,850

City of Hemet
2019/2020 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8260 PARKHILL DISTRICT

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2105 UTILITIES - ELECTRIC	19,397	19,918	19,800	20,200
2450 MAINT & OPERATIONS/PARTS & SUP	0	200	3,000	3,910
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	1,411
Total OPERATING SUPPLIES & SERVICES	19,397	20,118	22,800	25,521
4250 OTHER FISCL FEES	418	439	645	0
Total DEBT SERVICE	418	439	645	0
5400 MAJOR MACHINERY AND EQUIPMENT	0	0	0	21,112
Total CAPITAL OUTLAY	0	0	0	21,112
Total PARKHILL DISTRICT	19,815	20,557	23,445	46,633

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8261 NORTH ANNEXATION DISTRICT

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	7,130	7,240	7,100	8,500
2450 MAINT & OPERATIONS/PARTS & SUP	0	147	2,000	1,987
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	683
Total OPERATING SUPPLIES & SERVICES	7,130	7,387	9,100	11,170
4250 OTHER FISCL FEES	238	241	395	0
Total DEBT SERVICE	238	241	395	0
Total CAPITAL OUTLAY	0	0	0	0
Total NORTH ANNEXATION DISTRICT	7,368	7,628	9,495	11,170

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8262 ORCHARD DISTRICT 20

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	1,310	1,403	1,500	1,400
2450 MAINT & OPERATIONS/PARTS & SUP	33	248	1,500	898
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	604
Total OPERATING SUPPLIES & SERVICES	1,343	1,651	3,000	2,902
4250 OTHER FISCL FEES	0	220	368	0
Total DEBT SERVICE	0	220	368	0
Total CAPITAL OUTLAY	0	0	0	0
Total ORCHARD DISTRICT 20	1,343	1,871	3,368	2,902

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8263 PACIFIC GREEN DISTRICT 20

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	1,304	1,310	1,600	1,500
2450 MAINT & OPERATIONS/PARTS & SUP	131	397	1,500	1,064
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	511
Total OPERATING SUPPLIES & SERVICES	1,435	1,707	3,100	3,075
4250 OTHER FISCL FEES	195	194	336	0
Total DEBT SERVICE	195	194	336	0
Total CAPITAL OUTLAY	0	0	0	0
Total PACIFIC GREEN DISTRICT 20	1,630	1,901	3,436	3,075

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8264 CREAN HOMES DISTRICT

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	1,652	1,660	2,000	1,500
2450 MAINT & OPERATIONS/PARTS & SUP	22	300	2,500	1,122
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	463
Total OPERATING SUPPLIES & SERVICES	1,674	1,960	4,500	3,085
4250 OTHER FISCL FEES	183	181	319	0
Total DEBT SERVICE	183	181	319	0
Total CAPITAL OUTLAY	0	0	0	0
Total CREAN HOMES DISTRICT	1,857	2,141	4,819	3,085

City of Hemet
2019/2020 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8265 HEARTLAND DISTRICT

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	1.448	1.489	2.600	1.500
2450 MAINT & OPERATIONS/PARTS & SUP	5.915	1.290	8.000	3.599
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	2.664
Total OPERATING SUPPLIES & SERVICES	7,363	2,779	10,600	7,763
4250 OTHER FISCL FEES	851	779	1,076	0
Total DEBT SERVICE	851	779	1,076	0
Total CAPITAL OUTLAY	0	0	0	0
Total HEARTLAND DISTRICT	8,214	3,558	11,676	7,763

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8266 STONEY MOUNTAIN RANCH DISTRICT

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	4,606	4,822	5,400	4,000
2450 MAINT & OPERATIONS/PARTS & SUP	324	697	7,000	2,416
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	850
Total OPERATING SUPPLIES & SERVICES	4,930	5,519	12,400	7,266
4250 OTHER FISCL FEES	255	260	420	0
Total DEBT SERVICE	255	260	420	0
Total CAPITAL OUTLAY	0	0	0	0
Total STONEY MOUNTAIN RANCH DISTRICT	5,185	5,779	12,820	7,266

**City of Hemet
2019/2020 ANNUAL BUDGET**

07/18/2019 6:00PM

**227 POST PROP-218 LIGHTING FUND
8267 MONTANA DISTRICT**

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	1,500	1,547	1,500	1,500
2450 MAINT & OPERATIONS/PARTS & SUP	0	246	1,500	803
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	357
Total OPERATING SUPPLIES & SERVICES	1,500	1,793	3,000	2,660
4250 OTHER FISCL FEES	157	153	283	0
Total DEBT SERVICE	157	153	283	0
Total CAPITAL OUTLAY	0	0	0	0
Total MONTANA DISTRICT	1,657	1,946	3,283	2,660

City of Hemet
2019/2020 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8268 COVENANT DISTRICT 23

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	690	740	1,000	800
2450 MAINT & OPERATIONS/PARTS & SUP	74	0	1,500	769
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	335
Total OPERATING SUPPLIES & SERVICES	764	740	2,500	1,904
4250 OTHER FISCL FEES	152	147	275	0
Total DEBT SERVICE	152	147	275	0
Total CAPITAL OUTLAY	0	0	0	0
Total COVENANT DISTRICT 23	916	887	2,775	1,904

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8270 WOODCREST DISTRICT 23

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	4,610	4,132	5,000	4,000
2450 MAINT & OPERATIONS/PARTS & SUP	131	348	2,000	1,694
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	526
Total OPERATING SUPPLIES & SERVICES	4,741	4,480	7,000	6,220
4250 OTHER FISCL FEES	199	199	341	0
Total DEBT SERVICE	199	199	341	0
Total CAPITAL OUTLAY	0	0	0	0
Total WOODCREST DISTRICT 23	4,940	4,679	7,341	6,220

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8271 MONTERO DISTRICT 37

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	1,579	1,666	1,700	1,600
2450 MAINT & OPERATIONS/PARTS & SUP	67	0	2,500	952
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	385
Total OPERATING SUPPLIES & SERVICES	1,646	1,666	4,200	2,937
4250 OTHER FISCL FEES	164	160	292	0
Total DEBT SERVICE	164	160	292	0
Total CAPITAL OUTLAY	0	0	0	0
Total MONTERO DISTRICT 37	1,810	1,826	4,492	2,937

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8272 COTTONWOOD DISTRICT 22

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	6,376	6,518	7,300	6,400
2450 MAINT & OPERATIONS/PARTS & SUP	347	546	8,500	3,023
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	861
Total OPERATING SUPPLIES & SERVICES	6,723	7,064	15,800	10,284
4250 OTHER FISCL FEES	282	289	456	0
Total DEBT SERVICE	282	289	456	0
Total CAPITAL OUTLAY	0	0	0	0
Total COTTONWOOD DISTRICT 22	7,005	7,353	16,256	10,284

City of Hemet
2019/2020 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8273 KALPESH DISTRICT 24

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	1,352	1,365	1,300	1,200
2450 MAINT & OPERATIONS/PARTS & SUP	0	49	1,500	960
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	325
Total OPERATING SUPPLIES & SERVICES	1,352	1,414	2,800	2,485
4250 OTHER FISCL FEES	149	144	272	0
Total DEBT SERVICE	149	144	272	0
Total CAPITAL OUTLAY	0	0	0	0
Total KALPESH DISTRICT 24	1,501	1,558	3,072	2,485

City of Hemet
2019/2020 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8276 AUTUMN RIDGE DISTRICT 23-4 & 44

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	950	4,791	4,400	4,500
2450 MAINT & OPERATIONS/PARTS & SUP	0	598	2,500	2,134
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	569
Total OPERATING SUPPLIES & SERVICES	950	5,389	6,900	7,203
4250 OTHER FISCL FEES	241	210	356	0
Total DEBT SERVICE	241	210	356	0
Total CAPITAL OUTLAY	0	0	0	0
Total AUTUMN RIDGE DISTRICT 23-4 & 44	1,191	5,599	7,256	7,203

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8277 MENLO ESTATES DISTRICT 23-5

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	518	492	600	600
2450 MAINT & OPERATIONS/PARTS & SUP	44	0	1,500	757
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	370
Total OPERATING SUPPLIES & SERVICES	562	492	2,100	1,727
4250 OTHER FISCL FEES	160	156	287	0
Total DEBT SERVICE	160	156	287	0
Total CAPITAL OUTLAY	0	0	0	0
Total MENLO ESTATES DISTRICT 23-5	722	648	2,387	1,727

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8278 MENLO ESTATES DISTRICT 23-5B

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	665	583	1,000	600
2450 MAINT & OPERATIONS/PARTS & SUP	0	150	1,500	805
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	368
Total OPERATING SUPPLIES & SERVICES	665	733	2,500	1,773
4250 OTHER FISCL FEES	160	156	287	0
Total DEBT SERVICE	160	156	287	0
Total CAPITAL OUTLAY	0	0	0	0
Total MENLO ESTATES DISTRICT 23-5B	825	889	2,787	1,773

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8279 FLOWERWOOD DISTRICT 27

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	639	637	1,000	800
2450 MAINT & OPERATIONS/PARTS & SUP	295	246	1,500	820
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	362
Total OPERATING SUPPLIES & SERVICES	934	883	2,500	1,982
4250 OTHER FISCL FEES	158	154	284	0
Total DEBT SERVICE	158	154	284	0
Total CAPITAL OUTLAY	0	0	0	0
Total FLOWERWOOD DISTRICT 27	1,092	1,037	2,784	1,982

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8280 WILLOWALK DISTRICT 26

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	6,401	5,877	7,000	6,200
2450 MAINT & OPERATIONS/PARTS & SUP	262	150	5,000	1,329
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	952
Total OPERATING SUPPLIES & SERVICES	6,663	6,027	12,000	8,481
4250 OTHER FISCL FEES	304	314	487	0
Total DEBT SERVICE	304	314	487	0
Total CAPITAL OUTLAY	0	0	0	0
Total WILLOWALK DISTRICT 26	6,967	6,341	12,487	8,481

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8281 DURANGO DISTRICT 27

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	100	100
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	300	400
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	269
Total OPERATING SUPPLIES & SERVICES	0	0	400	769
4250 OTHER FISCL FEES	135	129	253	0
Total DEBT SERVICE	135	129	253	0
Total CAPITAL OUTLAY	0	0	0	0
Total DURANGO DISTRICT 27	135	129	653	769

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8282 HORSESHOE DISTRICT 31

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	175	176	205	200
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	0	17
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	251
Total OPERATING SUPPLIES & SERVICES	175	176	205	468
4250 OTHER FISCL FEES	131	124	246	0
Total DEBT SERVICE	131	124	246	0
Total CAPITAL OUTLAY	0	0	0	0
Total HORSESHOE DISTRICT 31	306	300	451	468

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8283 ENCLAVE DISTRICT 35

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	657	652	800	700
2450 MAINT & OPERATIONS/PARTS & SUP	66	0	500	616
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	270
Total OPERATING SUPPLIES & SERVICES	723	652	1,300	1,586
4250 OTHER FISCL FEES	136	129	253	0
Total DEBT SERVICE	136	129	253	0
Total CAPITAL OUTLAY	0	0	0	0
Total ENCLAVE DISTRICT 35	859	781	1,553	1,586

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8284 SV INVESTMENTS DISTRICT 39

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	268	268	400	400
2450 MAINT & OPERATIONS/PARTS & SUP	6	49	180	266
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	256
Total OPERATING SUPPLIES & SERVICES	274	317	580	922
4250 OTHER FISCL FEES	132	125	248	0
Total DEBT SERVICE	132	125	248	0
Total CAPITAL OUTLAY	0	0	0	0
Total SV INVESTMENTS DISTRICT 39	406	442	828	922

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8285 PALOMINO CT DISTRICT 43

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2100 UTILITIES	0	0	300	0
2105 UTILITIES - ELECTRIC	206	177	0	200
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	300	319
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	266
Total OPERATING SUPPLIES & SERVICES	206	177	600	785
4250 OTHER FISCL FEES	135	128	251	0
Total DEBT SERVICE	135	128	251	0
Total CAPITAL OUTLAY	0	0	0	0
Total PALOMINO CT DISTRICT 43	341	305	851	785

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8286 PEPERTREE DISTRICT 29

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	500	500
2450 MAINT & OPERATIONS/PARTS & SUP	12	10	500	674
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	852
Total OPERATING SUPPLIES & SERVICES	12	10	1,000	2,026
4250 OTHER FISCL FEES	210	211	356	0
Total DEBT SERVICE	210	211	356	0
Total CAPITAL OUTLAY	0	0	0	0
Total PEPERTREE DISTRICT 29	222	221	1,356	2,026

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8287 HIDEAWAY DISTRICT 33

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	0	500
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	0	606
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	406
Total OPERATING SUPPLIES & SERVICES	0	0	0	1,512
4250 OTHER FISCL FEES	0	0	354	0
Total DEBT SERVICE	0	0	354	0
Total CAPITAL OUTLAY	0	0	0	0
Total HIDEAWAY DISTRICT 33	0	0	354	1,512

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8288 MCSWEENEY DISTRICT 36

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	2,843	3,237	3,200	3,000
2450 MAINT & OPERATIONS/PARTS & SUP	128	1,599	4,000	933
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	758
Total OPERATING SUPPLIES & SERVICES	2,971	4,836	7,200	4,691
4250 OTHER FISCL FEES	256	262	421	0
Total DEBT SERVICE	256	262	421	0
Total CAPITAL OUTLAY	0	0	0	0
Total MCSWEENEY DISTRICT 36	3,227	5,098	7,621	4,691

**City of Hemet
2019/2020 ANNUAL BUDGET**

07/18/2019 6:00PM

**227 POST PROP-218 LIGHTING FUND
8289 EMERSON DISTRICT 42**

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	2,271	2,381	3,000	2,300
2450 MAINT & OPERATIONS/PARTS & SUP	145	0	1,500	955
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	410
Total OPERATING SUPPLIES & SERVICES	2,416	2,381	4,500	3,665
4250 OTHER FISCL FEES	170	167	301	0
Total DEBT SERVICE	170	167	301	0
Total CAPITAL OUTLAY	0	0	0	0
Total EMERSON DISTRICT 42	2,586	2,548	4,801	3,665

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8290 AUTUMN RIDGE DISTRICT 44

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2105 UTILITIES - ELECTRIC	0	200	600	300
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	500	636
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	307
Total OPERATING SUPPLIES & SERVICES	0	200	1,100	1,243
4250 OTHER FISCL FEES	145	139	266	0
Total DEBT SERVICE	145	139	266	0
Total CAPITAL OUTLAY	0	0	0	0
Total AUTUMN RIDGE DISTRICT 44	145	339	1,366	1,243

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8291 VILLA DE MADRID DISTRICT 46

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	492	492
2450 MAINT & OPERATIONS/PARTS & SUP	565	0	800	534
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	263
Total OPERATING SUPPLIES & SERVICES	565	0	1,292	1,289
4250 OTHER FISCL FEES	136	130	254	0
Total DEBT SERVICE	136	130	254	0
Total CAPITAL OUTLAY	0	0	0	0
Total VILLA DE MADRID DISTRICT 46	701	130	1,546	1,289

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8292 RANCHO DIAMONTE DISTRICT 47

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	620	655	11,300	9,000
2450 MAINT & OPERATIONS/PARTS & SUP	75	0	1,000	3,320
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	1,194
Total OPERATING SUPPLIES & SERVICES	695	655	12,300	13,514
4250 OTHER FISCL FEES	410	380	571	0
Total DEBT SERVICE	410	380	571	0
Total CAPITAL OUTLAY	0	0	0	0
Total RANCHO DIAMONTE DISTRICT 47	1,105	1,035	12,871	13,514

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8294 PROMENADE, SANDERSON & DEVONSHIRE

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	1,000	500
2450 MAINT & OPERATIONS/PARTS & SUP	610	49	3,000	816
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	909
Total OPERATING SUPPLIES & SERVICES	610	49	4,000	2,225
4250 OTHER FISCL FEES	0	0	258	0
Total DEBT SERVICE	0	0	258	0
Total CAPITAL OUTLAY	0	0	0	0
Total PROMENADE, SANDERSON & DEVON	610	49	4,258	2,225

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8295 SALVATION ARMY

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	700	700
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	1,000	1,086
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	272
Total OPERATING SUPPLIES & SERVICES	0	0	1,700	2,058
4250 OTHER FISCL FEES	130	122	245	0
Total DEBT SERVICE	130	122	245	0
Total CAPITAL OUTLAY	0	0	0	0
Total SALVATION ARMY	130	122	1,945	2,058

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8297 HABITAT FOR HUMANITY

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	190	173	400	300
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	100	132
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	249
Total OPERATING SUPPLIES & SERVICES	190	173	500	681
4250 OTHER FISCL FEES	132	125	247	0
Total DEBT SERVICE	132	125	247	0
Total CAPITAL OUTLAY	0	0	0	0
Total HABITAT FOR HUMANITY	322	298	747	681

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8298 OASIS SENIOR VILLAS

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	200	200
2450 MAINT & OPERATIONS/PARTS & SUP	0	99	500	586
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	272
Total OPERATING SUPPLIES & SERVICES	0	99	700	1,058
4250 OTHER FISCL FEES	130	123	245	0
Total DEBT SERVICE	130	123	245	0
Total CAPITAL OUTLAY	0	0	0	0
Total OASIS SENIOR VILLAS	130	222	945	1,058

**City of Hemet
2019/2020 ANNUAL BUDGET**

07/18/2019 6:00PM

**227 POST PROP-218 LIGHTING FUND
8299 SEVEN HILLS DISTRICT 52**

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	500	500
2450 MAINT & OPERATIONS/PARTS & SUP	33	81	500	571
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	454
Total OPERATING SUPPLIES & SERVICES	33	81	1,000	1,525
4250 OTHER FISCL FEES	131	124	246	0
Total DEBT SERVICE	131	124	246	0
Total CAPITAL OUTLAY	0	0	0	0
Total SEVEN HILLS DISTRICT 52	164	205	1,246	1,525

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8301 AP NORTH LAKE SOLAR DISTRICT

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2105 UTILITIES - ELECTRIC	0	0	3,000	3,000
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	1,000	1,443
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	1,143
Total OPERATING SUPPLIES & SERVICES	0	0	4,000	5,586
4250 OTHER FISCL FEES	0	122	245	0
Total DEBT SERVICE	0	122	245	0
Total CAPITAL OUTLAY	0	0	0	0
Total AP NORTH LAKE SOLAR DISTRICT	0	122	4,245	5,586

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8302 OAKTREE PLAZA DIST #102

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	0	200
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	0	157
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	248
Total OPERATING SUPPLIES & SERVICES	0	0	0	605
Total DEBT SERVICE	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total OAKTREE PLAZA DIST #102	0	0	0	605

City of Hemet
2019/2020 ANNUAL BUDGET

227 POST PROP-218 LIGHTING FUND
8304 TRACTOR SUPPLY DIST #104

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	0	750
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	500	511
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	263
Total OPERATING SUPPLIES & SERVICES	0	0	500	1,524
4250 OTHER FISCL FEES	0	122	245	0
Total DEBT SERVICE	0	122	245	0
Total CAPITAL OUTLAY	0	0	0	0
Total TRACTOR SUPPLY DIST #104	0	122	745	1,524

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8305 LES SCHWAB DIST #105

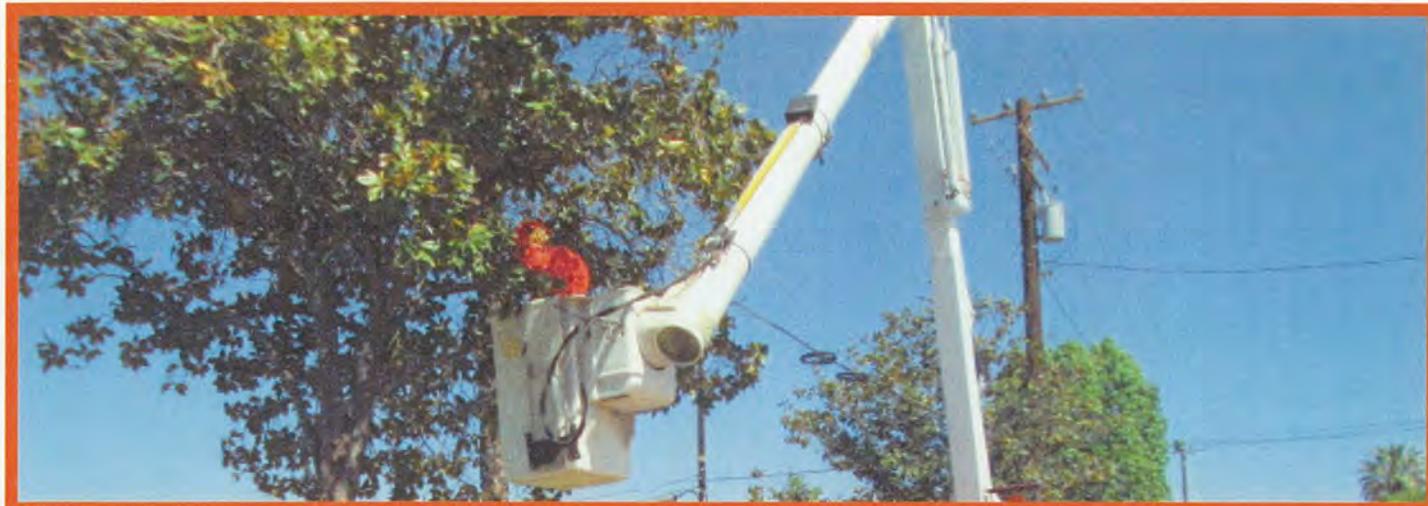
<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	750	750
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	500	510
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	254
Total OPERATING SUPPLIES & SERVICES	0	0	1,250	1,514
4250 OTHER FISCL FEES	0	123	245	0
Total DEBT SERVICE	0	123	245	0
Total CAPITAL OUTLAY	0	0	0	0
Total LES SCHWAB DIST #105	0	123	1,495	1,514

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

227 POST PROP-218 LIGHTING FUND
8307 MARANA DIST #107

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	0	373
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	0	48
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	257
Total OPERATING SUPPLIES & SERVICES	0	0	0	678
Total DEBT SERVICE	0	0	0	0
Total MARANA DIST #107	0	0	0	678
Total POST PROP-218 LIGHTING FUND	193,521	200,777	289,606	300,324



Landscape Maintenance Districts

Post-Proposition 218 Division

Division: 228

FUND: SPECIAL REVENUE

MISSION STATEMENT

To provide improvements, operation, maintenance and services within each Landscape Maintenance District, to administer the annual levy, submit an annual Engineer's Report for City Council review pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (commencing with section 22500) (hereafter referred to as the "Act") that provides for the levy and collection of assessments by the County of Riverside for the City of Hemet to pay the maintenance and other special benefit services of all improvements and facilities related to the Landscape Maintenance Districts.

ABOUT THE DIVISION

The Landscape Maintenance Districts Post-Proposition 218 Division is responsible for maintaining safe and aesthetically pleasing streetscapes city wide. This includes landscape maintenance, landscape utility costs for the districts, street tree trimming, replacement tree planting in public right-of-ways, spraying of street trees for fruit reduction and disease control, weed abatement and spraying also in public rights-of way.

The Landscape Maintenance Districts Division also supports the City of Hemet Park Commission and City Council by performing work to complete approved tree trimming and tree removal requests.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	648,002	688,287	688,700	714,400
OPERATING EXPENSES	548,086	689,178	1,099,804	828,211
INTERNAL SERVICE CHARGES	83,404	128,608	125,100	141,100
CAPITAL OUTLAY	4,500	317,172	80,000	-
DEBT SERVICE	6,503	6,330	11,126	-
OPERATING TRANSFERS	9,496	-	79,500	-
DEPARTMENT REVENUES	(1,646,781)	(2,092,417)	(1,981,731)	(1,826,053)
NET DEPARTMENT COST	(346,790)	(262,842)	102,499	(142,342)

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8250 PARKWAY MAINTENANCE

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	156.800	153.363	148.500	162.600
1200 SALARIES PART TIME	0	9	0	0
1300 SALARIES OVERTIME	3.791	5.704	5.000	5.000
1305 COMP TIME USED	510	6	0	0
1310 COMP TIME PAID	467	0	0	1.000
1400 OTHER FRINGE BENEFITS	7.071	6.703	4.800	5.100
1405 PERS Pension	44.517	50.717	54.100	59.600
1410 HEALTH PLANS	41.211	38.991	36.200	40.600
1415 WORKERS COMP CONTRIBUTION	17.300	18.600	20.500	19.500
1420 Special Pav	341	1.687	2.500	2.900
1425 PTO + Holiday	6.085	5.859	5.700	5.700
1430 UNEMPLOYMENT BENEFITS	300	400	400	0
1450 RETIREE MEDICAL PREMIUMS	28.800	32.100	0	33.300
Total SALARIES & FRINGE BENEFITS	307,193	314,139	277,700	335,300
2110 UTILITIES-WATER	0	206	0	0
2200 TELEPHONE/COMMUNICATIONS	1.184	1.188	1.500	1.300
2250 OFFICE SUPPLIES AND MATERIALS	0	0	300	300
2450 MAINT & OPERATIONS/PARTS & SUP	287	2.234	5.000	5.000
2560 TRAINING & EDUCATION	250	0	1.000	1.000
2623 VEHICLE FUEL	0	23	1.900	600
2700 UNIFORMS AND SAFETY EQUIPMENT	661	1.544	1.700	1.000
2710 PROFESSIONAL/SPECIALIZED SERV	8.746	9.291	15.000	9.800
Total OPERATING SUPPLIES & SERVICES	11,128	14,486	26,400	19,000
3613 IT/COMPUTERS-TELEPHONE	4.704	2.700	2.700	6.700
3616 LIABILITY INSURANCE	8.100	7.000	7.400	9.700
3617 EMERGENCY SERVICES	396	504	700	800
3622 VEHICLE MAINT & REPAIRS	0	31.104	18.400	0
3640 GENERAL FUND OVERHEAD	21.700	22.704	21.100	28.300
3690 PUBLIC WORKS-OVERHEAD	14.796	16.596	24.700	31.200
Total INTERNAL SERVICE CHARGES	49,696	80,608	75,000	76,700
Total DEBT SERVICE	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total PARKWAY MAINTENANCE	368,017	409,233	379,100	431,000

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8262 ORCHARD DISTRICT 20

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	710
Total OPERATING SUPPLIES & SERVICES	0	0	0	710
4250 OTHER FISCL FEES	436	220	368	0
Total DEBT SERVICE	436	220	368	0
Total ORCHARD DISTRICT 20	436	220	368	710

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8263 PACIFIC GREEN DISTRICT 20

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	618
Total OPERATING SUPPLIES & SERVICES	0	0	0	618
4250 OTHER FISCL FEES	195	194	336	0
Total DEBT SERVICE	195	194	336	0
Total PACIFIC GREEN DISTRICT 20	195	194	336	618

City of Hemet
2019/2020 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8264 CREAN HOMES DISTRICT

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	293	0	0	0
2110 UTILITIES-WATER	1,970	12,194	6,167	6,167
2400 CONTRACTS & LEASES	6,999	7,113	7,200	7,200
2450 MAINT & OPERATIONS/PARTS & SUP	312	1,502	500	1,500
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	550
Total OPERATING SUPPLIES & SERVICES	9,574	20,809	13,867	15,417
4250 OTHER FISCL FEES	183	181	319	0
Total DEBT SERVICE	183	181	319	0
Total CREAN HOMES DISTRICT	9,757	20,990	14,186	15,417

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8265 HEARTLAND DISTRICT

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	167.180	177.859	219.400	185.100
1300 SALARIES OVERTIME	4.490	4.838	5.000	0
1305 COMP TIME USED	0	78	0	0
1400 OTHER FRINGE BENEFITS	6.531	6.820	5.500	4.700
1405 PERS Pension	50.850	68.400	79.800	67.700
1410 HEALTH PLANS	50.682	53.703	67.100	53.700
1415 WORKERS COMP CONTRIBUTION	14.200	17.200	21.300	21.100
1420 Special Pav	1.113	1.725	5.500	5.000
1425 PTO + Holiday	3.065	2.227	6.900	5.600
1430 UNEMPLOYMENT BENEFITS	300	400	400	0
1450 RETIREE MEDICAL PREMIUMS	23.700	29.600	0	36.200
Total SALARIES & FRINGE BENEFITS	322,111	362,850	410,900	379,100
2105 UTILITIES - ELECTRIC	4.197	3.812	4.000	3.800
2110 UTILITIES-WATER	31.123	25.817	29.000	19.500
2200 TELEPHONE/COMMUNICATIONS	586	591	200	600
2400 CONTRACTS & LEASES	826	807	1.000	800
2450 MAINT & OPERATIONS/PARTS & SUP	14.465	20.109	30.000	20.000
2560 TRAINING & EDUCATION	0	240	0	0
2623 VEHICLE FUEL	5.980	10.667	7.500	9.100
2700 UNIFORMS AND SAFETY EQUIPMENT	3.010	3.892	3.000	3.000
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	1.654
2850 SMALL TOOLS	2.749	2.691	3.000	3.000
Total OPERATING SUPPLIES & SERVICES	62,936	68,626	77,700	61,454
3612 CITY ATTORNEY	2.904	7.704	0	6.700
3617 EMERGENCY SERVICES	396	600	800	900
3622 VEHICLE MAINT & REPAIRS	15.504	22.800	24.400	23.100
3690 PUBLIC WORKS-OVERHEAD	14.904	16.896	24.900	33.700
Total INTERNAL SERVICE CHARGES	33,708	48,000	50,100	64,400
4250 OTHER FISCL FEES	851	779	1.076	0
Total DEBT SERVICE	851	779	1,076	0
5400 MAJOR MACHINERY AND EQUIPMENT	4.500	3.761	0	0
Total CAPITAL OUTLAY	4,500	3,761	0	0
Total HEARTLAND DISTRICT	424,106	484,016	539,776	504,954

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8266 STONEY MOUNTAIN RANCH DISTRICT

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2105 UTILITIES - ELECTRIC	2,415	1,116	4,000	4,000
2110 UTILITIES-WATER	19,580	22,143	26,000	20,000
2400 CONTRACTS & LEASES	39,967	40,634	41,500	41,500
2450 MAINT & OPERATIONS/PARTS & SUP	1,998	30,743	30,000	21,000
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	1,113
Total OPERATING SUPPLIES & SERVICES	63,960	94,636	101,500	87,613
Total INTERNAL SERVICE CHARGES	0	0	0	0
4250 OTHER FISCL FEES	255	260	420	0
Total DEBT SERVICE	255	260	420	0
Total CAPITAL OUTLAY	0	0	0	0
Total STONEY MOUNTAIN RANCH DISTRICT	64,215	94,896	101,920	87,613

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8267 MONTANA DISTRICT

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	634	604	700	700
2110 UTILITIES-WATER	1,004	1,157	1,400	1,500
2400 CONTRACTS & LEASES	428	435	450	450
2450 MAINT & OPERATIONS/PARTS & SUP	25	290	800	771
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	402
Total OPERATING SUPPLIES & SERVICES	2,091	2,486	3,350	3,823
4250 OTHER FISCL FEES	157	153	283	0
Total DEBT SERVICE	157	153	283	0
Total MONTANA DISTRICT	2,248	2,639	3,633	3,823

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8268 COVENANT DISTRICT 23

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	654	620	750	750
2110 UTILITIES-WATER	1,126	1,404	1,600	1,800
2400 CONTRACTS & LEASES	1,367	1,391	1,400	1,400
2450 MAINT & OPERATIONS/PARTS & SUP	0	170	8,000	8,000
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	372
Total OPERATING SUPPLIES & SERVICES	3,147	3,585	11,750	12,322
4250 OTHER FISCL FEES	152	147	275	0
Total DEBT SERVICE	152	147	275	0
Total COVENANT DISTRICT 23	3,299	3,732	12,025	12,322

City of Hemet
2019/2020 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8269 WILDFLOWER DISTRICT 23

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	292	302	0	300
2110 UTILITIES-WATER	761	1,441	223	900
2400 CONTRACTS & LEASES	2,519	2,552	0	2,600
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	200	200
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	660
Total OPERATING SUPPLIES & SERVICES	3,572	4,295	423	4,660
4250 OTHER FISCL FEES	203	203	346	0
Total DEBT SERVICE	203	203	346	0
Total WILDFLOWER DISTRICT 23	3,775	4,498	769	4,660

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8270 WOODCREST DISTRICT 23

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	1,069	1,352	1,400	1,400
2110 UTILITIES-WATER	5,445	7,478	8,500	8,500
2400 CONTRACTS & LEASES	3,915	3,973	4,000	4,000
2450 MAINT & OPERATIONS/PARTS & SUP	99	8,010	20,000	20,000
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	639
Total OPERATING SUPPLIES & SERVICES	10,528	20,813	33,900	34,539
4250 OTHER FISCL FEES	199	199	341	0
Total DEBT SERVICE	199	199	341	0
Total WOODCREST DISTRICT 23	10,727	21,012	34,241	34,539

City of Hemet
2019/2020 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8271 MONTERO DISTRICT 37

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	1,218	979	1,400	1,000
2110 UTILITIES-WATER	4,892	5,164	6,000	5,000
2400 CONTRACTS & LEASES	11,291	11,480	12,000	12,000
2450 MAINT & OPERATIONS/PARTS & SUP	94	894	2,970	5,000
2710 PROFESSIONAL/SPECIALIZED SERV	5,157	9,000	9,000	9,441
Total OPERATING SUPPLIES & SERVICES	22,652	27,517	31,370	32,441
4250 OTHER FISCL FEES	164	160	292	0
Total DEBT SERVICE	164	160	292	0
Total MONTERO DISTRICT 37	22,816	27,677	31,662	32,441

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8272 COTTONWOOD DISTRICT 22

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	875	904	1,100	1,000
2110 UTILITIES-WATER	56,335	68,830	75,000	70,000
2400 CONTRACTS & LEASES	58,311	59,334	59,400	59,400
2450 MAINT & OPERATIONS/PARTS & SUP	964	2,495	2,000	10,000
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	1,108
Total OPERATING SUPPLIES & SERVICES	116,485	131,563	137,500	141,508
4250 OTHER FISCL FEES	282	289	456	0
Total DEBT SERVICE	282	289	456	0
Total COTTONWOOD DISTRICT 22	116,767	131,852	137,956	141,508

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8273 KALPESH DISTRICT 24

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	700	700
2110 UTILITIES-WATER	3,238	4,627	5,300	5,300
2400 CONTRACTS & LEASES	4,351	1,933	2,100	2,100
2450 MAINT & OPERATIONS/PARTS & SUP	65	1,548	746	1,757
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	601
Total OPERATING SUPPLIES & SERVICES	7,654	8,108	8,846	10,458
4250 OTHER FISCL FEES	149	144	516	0
Total DEBT SERVICE	149	144	516	0
Total KALPESH DISTRICT 24	7,803	8,252	9,362	10,458

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8274 FLORIDA AVE DISTRICT 25

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2110 UTILITIES-WATER	4,009	3,609	2,000	3,700
2400 CONTRACTS & LEASES	80	81	90	90
2450 MAINT & OPERATIONS/PARTS & SUP	0	155	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	306
Total OPERATING SUPPLIES & SERVICES	4,089	3,845	2,090	4,096
4250 OTHER FISCL FEES	132	125	248	0
Total DEBT SERVICE	132	125	248	0
Total FLORIDA AVE DISTRICT 25	4,221	3,970	2,338	4,096

**City of Hemet
2019/2020 ANNUAL BUDGET**

07/18/2019 6:00PM

**228 POST PROP=218 LANDSCAPE FUND
8276 AUTUMN RIDGE DISTRICT 23-4 & 44**

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
1100 SALARIES & WAGES	3,539	0	0	0
1400 OTHER FRINGE BENEFITS	140	0	0	0
1405 PERS Pension	1,065	0	0	0
1410 HEALTH PLANS	1,231	0	0	0
1415 WORKERS COMP CONTRIBUTION	4,700	4,100	0	0
1420 Soecial Pav	24	0	0	0
1430 UNEMPLOYMENT BENEFITS	100	100	100	0
1450 RETIREE MEDICAL PREMIUMS	7,900	7,100	0	0
Total SALARIES & FRINGE BENEFITS	18,699	11,300	100	0
2105 UTILITIES - ELECTRIC	1,511	912	2,500	1,000
2110 UTILITIES-WATER	20,975	24,764	35,000	25,000
2400 CONTRACTS & LEASES	40,274	40,741	42,000	44,500
2450 MAINT & OPERATIONS/PARTS & SUP	1,316	2,932	36,696	40,000
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	699
Total OPERATING SUPPLIES & SERVICES	64,076	69,349	116,196	111,199
4250 OTHER FISCL FEES	241	210	356	0
Total DEBT SERVICE	241	210	356	0
Total AUTUMN RIDGE DISTRICT 23-4 & 44	83,016	80,859	116,652	111,199

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8277 MENLO ESTATES DISTRICT 23-5

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	870	971	900	900
2110 UTILITIES-WATER	1,685	1,725	2,000	2,000
2400 CONTRACTS & LEASES	1,672	1,697	1,800	1,800
2450 MAINT & OPERATIONS/PARTS & SUP	96	0	3,500	3,500
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	420
Total OPERATING SUPPLIES & SERVICES	4,323	4,393	8,200	8,620
4250 OTHER FISCL FEES	160	156	287	0
Total DEBT SERVICE	160	156	287	0
Total MENLO ESTATES DISTRICT 23-5	4,483	4,549	8,487	8,620

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8278 MENLO ESTATES DISTRICT 23-5B

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	0	56	320	320
2110 UTILITIES-WATER	995	1,307	2,000	2,000
2400 CONTRACTS & LEASES	2,249	2,283	2,300	2,300
2450 MAINT & OPERATIONS/PARTS & SUP	96	495	2,100	4,000
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	418
Total OPERATING SUPPLIES & SERVICES	3,340	4,141	6,720	9,038
4250 OTHER FISCL FEES	160	156	287	0
Total DEBT SERVICE	160	156	287	0
Total MENLO ESTATES DISTRICT 23-5B	3,500	4,297	7,007	9,038

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8279 FLOWERWOOD DISTRICT 27

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	930	796	1,200	1,100
2110 UTILITIES-WATER	5,887	5,400	8,000	7,000
2400 CONTRACTS & LEASES	12,710	9,686	10,000	10,000
2450 MAINT & OPERATIONS/PARTS & SUP	64	3,914	10,000	11,000
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	409
Total OPERATING SUPPLIES & SERVICES	19,591	19,796	29,200	29,509
4250 OTHER FISCL FEES	158	154	284	0
Total DEBT SERVICE	158	154	284	0
Total FLOWERWOOD DISTRICT 27	19,749	19,950	29,484	29,509

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8280 WILLOWALK DISTRICT 26

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	400	400
2110 UTILITIES-WATER	3,355	4,042	4,500	4,500
2400 CONTRACTS & LEASES	17,327	17,579	17,600	17,600
2450 MAINT & OPERATIONS/PARTS & SUP	11,565	21,017	10,000	2,000
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	1,235
Total OPERATING SUPPLIES & SERVICES	32,247	42,638	32,500	25,735
4250 OTHER FISCL FEES	304	314	487	0
Total DEBT SERVICE	304	314	487	0
Total WILLOWALK DISTRICT 26	32,551	42,952	32,987	25,735

City of Hemet
2019/2020 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8283 ENCLAVE DISTRICT 35

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	344	307	450	400
2110 UTILITIES-WATER	1,461	2,275	1,140	2,300
2400 CONTRACTS & LEASES	589	598	600	600
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	281
Total OPERATING SUPPLIES & SERVICES	2,394	3,180	2,190	3,581
4250 OTHER FISCL FEES	136	129	253	0
Total DEBT SERVICE	136	129	253	0
Total ENCLAVE DISTRICT 35	2,530	3,309	2,443	3,581

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8284 SV INVESTMENTS DISTRICT 39

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	12
Total OPERATING SUPPLIES & SERVICES	0	0	0	12
4250 OTHER FISCL FEES	132	125	248	0
Total DEBT SERVICE	132	125	248	0
Total SV INVESTMENTS DISTRICT 39	132	125	248	12

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8285 PALOMINO CT DISTRICT 43

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	294	355	350	350
2110 UTILITIES-WATER	734	985	1,000	1,000
2400 CONTRACTS & LEASES	275	280	280	280
2450 MAINT & OPERATIONS/PARTS & SUP	0	164	288	500
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	274
Total OPERATING SUPPLIES & SERVICES	1,303	1,784	1,918	2,404
4250 OTHER FISCL FEES	135	128	251	0
Total DEBT SERVICE	135	128	251	0
Total PALOMINO CT DISTRICT 43	1,438	1,912	2,169	2,404

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8286 PEPERTREE DISTRICT 29

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	1,155
Total OPERATING SUPPLIES & SERVICES	0	0	0	1,155
4250 OTHER FISCL FEES	210	211	356	0
Total DEBT SERVICE	210	211	356	0
Total PEPERTREE DISTRICT 29	210	211	356	1,155

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8288 MCSWEENEY DISTRICT 36

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	275	0	1,000	1,000
2110 UTILITIES-WATER	8,749	9,735	11,000	11,000
2400 CONTRACTS & LEASES	43,331	41,596	41,832	41,832
2450 MAINT & OPERATIONS/PARTS & SUP	581	17,121	15,000	5,000
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	964
Total OPERATING SUPPLIES & SERVICES	52,936	68,452	68,832	59,796
4250 OTHER FISCL FEES	256	262	421	0
Total DEBT SERVICE	256	262	421	0
Total MCSWEENEY DISTRICT 36	53,192	68,714	69,253	59,796

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8289 EMERSON DISTRICT 42

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2105 UTILITIES - ELECTRIC	1.032	1.005	1.200	1.200
2110 UTILITIES-WATER	2.626	3.920	4.000	4.000
2400 CONTRACTS & LEASES	6.139	6.242	6.500	6.500
2450 MAINT & OPERATIONS/PARTS & SUP	7	422	3.000	2.500
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	476
Total OPERATING SUPPLIES & SERVICES	9,804	11,589	14,700	14,676
4250 OTHER FISCL FEES	170	167	301	0
Total DEBT SERVICE	170	167	301	0
Total EMERSON DISTRICT 42	9,974	11,756	15,001	14,676

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8290 AUTUMN RIDGE DISTRICT 44

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2105 UTILITIES - ELECTRIC	0	299	350	350
2110 UTILITIES-WATER	0	1,586	1,700	1,700
2400 CONTRACTS & LEASES	522	635	700	700
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	7,000	2,500
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	332
Total OPERATING SUPPLIES & SERVICES	522	2,520	9,750	5,582
4250 OTHER FISCL FEES	145	139	266	0
Total DEBT SERVICE	145	139	266	0
Total AUTUMN RIDGE DISTRICT 44	667	2,659	10,016	5,582

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8291 VILLA DE MADRID DISTRICT 46

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	261
Total OPERATING SUPPLIES & SERVICES	0	0	0	261
4250 OTHER FISCL FEES	136	130	254	0
Total DEBT SERVICE	136	130	254	0
Total VILLA DE MADRID DISTRICT 46	136	130	254	261

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8292 RANCHO DIAMONTE DISTRICT 47

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	1,175	1,186	1,500	1,500
2110 UTILITIES-WATER	18,218	22,121	30,000	30,000
2400 CONTRACTS & LEASES	18,527	18,834	36,100	36,100
2450 MAINT & OPERATIONS/PARTS & SUP	1,241	12,346	10,000	8,000
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	1,574
Total OPERATING SUPPLIES & SERVICES	39,161	54,487	77,600	77,174
4250 OTHER FISCL FEES	410	380	571	0
Total DEBT SERVICE	410	380	571	0
Total RANCHO DIAMONTE DISTRICT 47	39,571	54,867	78,171	77,174

City of Hemet
2019/2020 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8297 HABITAT FOR HUMANITY

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	0	35	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	249
Total OPERATING SUPPLIES & SERVICES	0	35	0	249
4250 OTHER FISCL FEES	132	125	247	0
Total DEBT SERVICE	132	125	247	0
Total HABITAT FOR HUMANITY	132	160	247	249

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8298 OASIS SENIOR VILLAS

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	267
Total OPERATING SUPPLIES & SERVICES	0	0	0	267
4250 OTHER FISCL FEES	130	123	245	0
Total DEBT SERVICE	130	123	245	0
Total OASIS SENIOR VILLAS	130	123	245	267

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8299 SEVEN HILLS DISTRICT 52

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	0	214	320	320
2110 UTILITIES-WATER	0	144	1,100	500
2400 CONTRACTS & LEASES	490	536	540	540
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	1,600	4,000
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	291
Total OPERATING SUPPLIES & SERVICES	490	894	3,560	5,651
4250 OTHER FISCL FEES	131	124	246	0
Total DEBT SERVICE	131	124	246	0
Total SEVEN HILLS DISTRICT 52	621	1,018	3,806	5,651

City of Hemet
2019/2020 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8301 AP NORTH LAKE SOLAR DISTRICT

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2105 UTILITIES - ELECTRIC	0	841	3,000	8,000
2110 UTILITIES-WATER	0	1,695	15,000	10,000
2400 CONTRACTS & LEASES	0	617	15,000	15,000
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	1,000	7,000
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	1,691
Total OPERATING SUPPLIES & SERVICES	0	3,153	34,000	41,691
4250 OTHER FISCL FEES	0	122	245	0
Total DEBT SERVICE	0	122	245	0
Total AP NORTH LAKE SOLAR DISTRICT	0	3,275	34,245	41,691

City of Hemet
2019/2020 ANNUAL BUDGET

07/18/2019 6:00PM

228 POST PROP=218 LANDSCAPE FUND
8302 OAKTREE PLAZA DIST #102

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	250
Total OPERATING SUPPLIES & SERVICES	0	0	0	250
Total DEBT SERVICE	0	0	0	0
Total OAKTREE PLAZA DIST #102	0	0	0	250

City of Hemet
2019/2020 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8303 REDLINE EXPRESS DIST #103

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2105 UTILITIES - ELECTRIC	0	0	0	200
2110 UTILITIES-WATER	0	0	0	1,000
2400 CONTRACTS & LEASES	0	0	0	500
2450 MAINT & OPERATIONS/PARTS & SUP	0	0	0	500
2710 PROFESSIONAL/SPECIALIZED SERV	89	0	0	253
Total OPERATING SUPPLIES & SERVICES	89	0	0	2,453
4250 OTHER FISCL FEES	0	122	245	0
Total DEBT SERVICE	0	122	245	0
Total REDLINE EXPRESS DIST #103	89	122	245	2,453

City of Hemet
2019/2020 ANNUAL BUDGET

228 POST PROP=218 LANDSCAPE FUND
8307 MARANA DIST #107

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2710 PROFESSIONAL/SPECIALIZED SERV	0	0	0	249
Total OPERATING SUPPLIES & SERVICES	0	0	0	249
Total DEBT SERVICE	0	0	0	0
Total MARANA DIST #107	0	0	0	249
Total POST PROP=218 LANDSCAPE FUND	1,290,503	1,829,580	1,678,988	1,683,711

Landscape Maintenance Districts

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Parks Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Tree Trimmer	1.00	1.00	1.00	1.00	1.00
Tree Trimmer	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	1.00	1.00	2.00	1.00	2.00
Maintenance Worker I	1.00	1.00	0.00	1.00	0.00
L&LMD total (225-8250)	5.00	5.00	5.00	5.00	5.00
Lead Tree Trimmer	0.00	0.00	0.00	0.00	0.00
Tree Trimmer	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	1.00	0.00	2.00	0.00	2.00
Maintenance Worker I	0.33	2.00	0.00	2.00	0.00
L&LMD total (228-8250)	2.33	3.00	3.00	3.00	3.00
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	2.00	1.00	2.00	1.00	2.00
Maintenance Worker I	1.00	1.00	0.00	1.00	0.00
Heartland total (228-8265)	4.00	3.00	3.00	3.00	3.00
Landscape Maintenance District Total	11.33	11.00	11.00	11.00	11.00

NOTES:

FY 2016-2017: 25% of Tree Trimming positions funded by Gas Tax Fund 221 to more accurately reflect daily activity

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWLLMDHL	100%	228	8265	Lead Maintenance Worker	48,594	600	12,054.01		17,712	1,212	13,426	1,482	83,026
FT	PWLLMD	30%	110	4250	Lead Tree Trimmer	16,092	180	4,036.26		5,930	401	4,028	491	27,121
FT	PWLLMD	35%	225	8250	Lead Tree Trimmer	18,774	210	4,708.97		6,918	468	4,699	573	31,641
FT	PWLLMD	35%	228	8250	Lead Tree Trimmer	18,774	210	4,708.97		6,918	468	4,699	573	31,641
FT	PWLLMD	30%	110	4250	Maint Wkr II	13,207	360	3,320.75		4,880	332	4,028	403	23,210
FT	PWLLMD	35%	228	8250	Maint Wkr II	15,408	420	3,874.21		5,693	388	4,699	470	27,078
FT	PWLLMD	35%	225	8250	Maint Wkr II	15,408	420	3,874.21		5,693	388	4,699	470	27,078
FT	PWLLMDHL	100%	228	8265	Maint Wkr II	44,024	600	10,920.34		16,048	1,099	13,426	1,343	76,539
FT	PWLLMD	30%	110	4250	Maint Wkr II	12,698	180	3,149.84		4,629	317	4,028	387	22,239
FT	PWLLMD	35%	225	8250	Maint Wkr II	14,815	210	3,674.81		5,401	370	4,699	452	25,946
FT	PWLLMD	35%	228	8250	Maint Wkr II	14,815	210	3,674.81		5,401	370	4,699	452	25,946
FT	PWLLMDHL	100%	228	8265	Maint Wkr II	46,253	3,063	11,510.39		16,914	1,190	13,426	1,411	82,255
FT	PWLLMDHL	100%	228	8265	Maint Wkr II	46,253	700	11,497.99		16,896	1,155	13,426	1,411	79,840
FT	PWLLMD	30%	110	4250	Maint Wkr II	11,851	180	2,939.72		4,321	296	4,028	361	21,037
FT	PWLLMD	35%	225	8250	Maint Wkr II	13,826	210	3,429.68		5,041	345	4,699	422	24,543
FT	PWLLMD	35%	228	8250	Maint Wkr II	13,826	210	3,429.68		5,041	345	4,699	422	24,543
FT	PWLLMD	20%	110	4250	Parks Supervisor	15,651	240	3,882.39		5,702	735	2,685	624	25,637
FT	PWLLMD	40%	225	8250	Parks Supervisor	31,303	480	7,764.78		11,403	1,469	5,370	1,249	51,274
FT	PWLLMD	40%	228	8250	Parks Supervisor	31,303	480	7,764.78		11,403	1,469	5,370	1,249	51,274
FT	PWLLMD	30%	110	4250	Tree Trimmer	14,578	180	3,616.20		5,314	364	4,028	445	24,908
FT	PWLLMD	35%	225	8250	Tree Trimmer	17,008	210	4,218.90		6,199	424	4,699	519	29,059
FT	PWLLMD	35%	228	8250	Tree Trimmer	17,008	210	4,218.90		6,199	424	4,699	519	29,059
FT	PWLLMD	30%	110	4250	Tree Trimmer	14,223	180	3,528.00		5,184	355	4,028	434	24,403

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWLLMD	35%	225	8250	Tree Trimmer	16,593	210	4,116.00		6,048	414	4,699	506	28,470
FT	PWLLMD	35%	228	8250	Tree Trimmer	16,593	210	4,116.00		6,048	414	4,699	506	28,470
Personnel Totals		11.00			Salary & Benefits Totals	\$ 538,876	\$ 10,363	\$ 134,031	\$ -	\$ 196,937	\$ 15,211	\$ 147,683	\$ 17,171	\$ 926,240

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PUBLIC SAFETY CFD

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

234 PUBLIC SAFETY CFD
3100 POLICE DEPARTMENT

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
1100 SALARIES & WAGES	109,033	152,400	168,900	175,700
1300 SALARIES OVERTIME	34,897	13,511	30,000	30,000
1305 COMP TIME USED	1,376	1,067	0	0
1310 COMP TIME PAID	4,254	1,364	0	0
1400 OTHER FRINGE BENEFITS	4,140	5,402	4,300	4,600
1405 PERS Pension	57,528	91,674	86,800	96,700
1410 HEALTH PLANS	17,589	24,625	26,900	26,900
1415 WORKERS COMP CONTRIBUTION	12,700	18,400	19,200	18,800
1420 Special Pav	3,154	11,063	13,100	20,600
1425 PTO + Holiday	9,608	5,730	5,500	5,300
1430 UNEMPLOYMENT BENEFITS	200	400	400	0
1450 RETIREE MEDICAL PREMIUMS	21,200	31,600	0	32,200
Total SALARIES & FRINGE BENEFITS	275,679	357,236	355,100	410,800
2710 PROFESSIONAL/SPECIALIZED SERV	6,185	5,823	6,500	6,500
Total OPERATING SUPPLIES & SERVICES	6,185	5,823	6,500	6,500
4250 OTHER FISCL FEES	785	842	0	0
Total DEBT SERVICE	785	842	0	0
Total POLICE DEPARTMENT	282,649	363,901	361,600	417,300

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

234 PUBLIC SAFETY CFD
3200 FIRE DEPARTMENT

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	28.698	72.527	84.400	88.500
1300 SALARIES OVERTIME	25.774	30.000	30.000	30.000
1325 MUTUAL AID OVERTIME-FIRE	0	1.155	0	0
1400 OTHER FRINGE BENEFITS	35	2.755	2.200	2.400
1405 PERS Pension	16.475	38.000	44.300	49.300
1410 HEALTH PLANS	4.587	10.870	13.400	13.400
1415 WORKERS COMP CONTRIBUTION	8.300	9.800	10.000	9.700
1420 Special Pay	1.786	7.370	4.800	13.600
1425 PTO + Holiday	1.090	0	2.000	2.100
1430 UNEMPLOYMENT BENEFITS	100	200	200	0
1450 RETIREE MEDICAL PREMIUMS	13.900	16.900	0	16.600
Total SALARIES & FRINGE BENEFITS	100,745	189,577	191,300	225,600
2710 PROFESSIONAL/SPECIALIZED SERV	6.185	5.823	6.500	6.500
Total OPERATING SUPPLIES & SERVICES	6,185	5,823	6,500	6,500
Total DEBT SERVICE	0	0	0	0
Total FIRE DEPARTMENT	106,930	195,400	197,800	232,100
Total PUBLIC SAFETY CFD	389,579	559,301	559,400	649,400

City of Hemet

Departmental Budget Detail

234 PUBLIC SAFETY CFD
POLICE AND FIRE DEPARTMENTS

234-3100-2710 PROFESSIONAL/SPECIALIZED SERV
District Administration fees

TOTAL: \$6,500
\$6,500

234-3200-2710 PROFESSIONAL/SPECIALIZED SERV
District Administration

TOTAL: \$6,500
\$6,500

GENERAL PLAN

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

241 GENERAL PLAN
1750 GENERAL PLAN UPDATE

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2710 PROFESSIONAL/SPECIALIZED SERV	0	26,580	0	60,000
Total OPERATING SUPPLIES & SERVICES	0	26,580	0	60,000
Total CAPITAL OUTLAY	0	0	0	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total GENERAL PLAN UPDATE	0	26,580	0	60,000
Total GENERAL PLAN	0	26,580	0	60,000



PUBLIC WORKS

Sewer Maintenance Division

DEPARTMENT: 4600

FUND: ENTERPRISE

MISSION STATEMENT

To provide timely, safe and cost effective maintenance that preserves reliable wastewater collection infrastructure to protect public health, the environment and meet all local, state and federal regulations.

ABOUT THE DIVISION

The Waste Water Division is responsible for maintaining the City's waste water system including 140 miles of sewer main lines and 1,812 manholes within the City's service areas. The division also performs weekly monitoring (videoing and jetting) of areas of the system that necessitate more frequent cleaning. During the spring and summer months an aggressive pest control program is conducted along with frequent cleaning of debris to maintain flow in the lines. This division is responsible for implementing the requirements of the City's Sewer System Management Plan in compliance with State of California regulations.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	493,211	523,200	523,300	591,500
OPERATING EXPENSES	50,419	64,949	343,460	239,300
INTERNAL SERVICE CHARGES	414,496	436,608	363,900	419,100
CAPITAL OUTLAY	187,330	31,409	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(2,127,237)	(2,134,005)	(2,030,200)	(2,030,200)
NET DEPARTMENT COST	(981,781)	(1,077,839)	(799,540)	(780,300)

SEWER

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Completed the upgrade of the Central Avenue sewer main line (small section of CIP 5653).
- ✓ Responded to 100% of calls from residents on sewer concerns.
- ✓ Completed draft Sewer Master Plan update.
- ✓ Maintained compliance with all Federal, State and local environmental and system maintenance requirements.
- ✓ Secured Green Project Reserve grant funding to offset costs related to annual replacement and relining of aged sewer main lines.

2019-2020 KEY GOALS

- Complete replacement of sewer mains planned in FY 18/19 operating budgets.
- Complete remaining phase 2 of preventative maintenance work to repair/replace a minimum of one mile of sewer main line annually (CIP 5653).
- Continue design work to reline wastewater collection main lines that have been identified for repair for inclusion in future phases of CIP 5653.
- Increase the distance of sewer main line videoed annually by 5% as compared.
- Continue to maintain compliance with all Federal, State and local environmental and system maintenance requirements.
- Purchase additional combination vactor/jetter to allow crews to work more efficiently.
- Spray half of sewer man holes for rodent control.
- Recruit and fill vacancies to staff Sewer to 100% staffing (total of four positions).

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

254 SEWER & STORM DRAIN
4600 SEWER MAINTENANCE

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	256.658	254.042	279.800	288.600
1250 TEMPORARY AGENCY STAFF	330	0	0	0
1300 SALARIES OVERTIME	2.084	553	4.200	4.200
1305 COMP TIME USED	632	578	0	0
1310 COMP TIME PAID	0	44	0	0
1400 OTHER FRINGE BENEFITS	8.822	9.033	8.300	8.600
1405 PERS Pension	70.475	84.721	106.900	107.000
1410 HEALTH PLANS	62.830	67.377	69.700	72.000
1415 WORKERS COMP CONTRIBUTION	32.100	34.700	37.200	34.800
1420 Special Pav	2.405	3.021	5.600	5.600
1425 PTO + Holiday	2.675	8.831	10.900	11.200
1430 UNEMPLOYMENT BENEFITS	600	800	700	0
1450 RETIREE MEDICAL PREMIUMS	53.600	59.500	0	59.500
Total SALARIES & FRINGE BENEFITS	493,211	523,200	523,300	591,500
2200 TELEPHONE/COMMUNICATIONS	1.393	1.173	2.160	2.200
2220 ADVERTISING AND PUBLICATIONS	35	50	1.400	1.400
2250 OFFICE SUPPLIES AND MATERIALS	5.012	5.026	18.500	5.000
2255 UTILITY BILLING POSTAGE	12.924	14.191	66.000	66.000
2270 COMPUTER HARDWARE PURCHASES	0	0	5.000	0
2400 CONTRACTS.LEASES.RENTS.& TAXES	0	0	16.500	6.000
2450 MAINT & OPERATIONS/PARTS & SUP	15.617	29.829	176.400	55.000
2560 TRAINING & EDUCATION	4.975	2.720	5.300	5.300
2623 VEHICLE FUEL	4.300	7.304	7.500	8.700
2700 UNIFORMS AND SAFETY EQUIPMENT	1.770	3.711	5.400	5.400
2710 PROFESSIONAL/SPECIALIZED SERV	3.458	945	33.300	83.300
2850 SMALL TOOLS	935	0	6.000	1.000
Total OPERATING SUPPLIES & SERVICES	50,419	64,949	343,460	239,300
3600 EQUIPMENT REPLACEMENT	154.896	146.004	98.900	120.300
3612 CITY ATTORNEY	10.404	17.604	0	14.200
3613 IT/COMPUTERS-TELEPHONES	17.700	23.004	23.400	28.100
3616 LIABILITY INSURANCE	29.300	16.900	15.500	19.400
3617 EMERGENCY SERVICES	1.500	1.500	1.800	1.700
3622 VEHICLE MAINT & REPAIRS	45.696	75.996	64.800	69.300
3640 GENERAL FUND OVERHEAD	78.096	75.204	66.100	72.000
3647 UTILITY BUILDING RENTAL FEE	21.504	21.900	22.700	23.200
3648 UTILITY LAND RENTAL FEE	2.196	2.196	2.300	2.300
3680 FACILITY MAINTENANCE	8.600	9.200	9.200	8.300
3690 PUBLIC WORKS-OVERHEAD	44.604	47.100	59.200	60.300
Total INTERNAL SERVICE CHARGES	414,496	436,608	363,900	419,100
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	187.330	31.409	0	0
Total CAPITAL OUTLAY	187,330	31,409	0	0
Total SEWER MAINTENANCE	1,145,456	1,056,166	1,230,660	1,249,900

City of Hemet

Departmental Budget Detail

254 SEWER & STORM DRAIN
 4600 HOUSING DIVISION

254-4600-2200 TELEPHONE/COMMUNICATIONS

Air Card 2 Emp @ \$40 mo.	\$1,000
Cellular Phone 2 Emp @ \$50 mo.	\$1,200
TOTAL:	\$2,200

254-4600-2220 ADVERTISING AND PUBLICATIONS

Advertising (bids)	\$200
Advertising (positions)	\$1,200
TOTAL:	\$1,400

254-4600-2250 OFFICE SUPPLIES AND MATERIALS

Misc Office Supplies	\$750
Misc Office Supplies - Utility Billing	\$4,250
TOTAL:	\$5,000

254-4600-2255 UTILITY BILLING POSTAGE

Postage Utility Billing (22%) - (Monthly Billing)	\$22,000
Infosend - Data Processing - Print & Mail Water Bills (12 months)	\$22,000
Paymentus - eBilling & Payment Platform (12 months)	\$22,000
TOTAL:	\$66,000

254-4600-2400 CONTRACTS, LEASES, RENTS, & TAXES

Gas Detector Maintenance	\$500
Sanitary Sewer System Waste Discharge Requirements	\$1,200
Grease Trap Pumping	\$3,000
SWRCB	\$1,300
TOTAL:	\$6,000

City of Hemet

Departmental Budget Detail

254-4600-2450 MAINT & OPERATIONS/PARTS & SUP

Automated Grease Management	\$5,000
Manhole Pest Control Materials	\$5,000
Misc Parts and Supplies As Needed	\$45,000
TOTAL:	\$55,000

254-4600-2560 TRAINING & EDUCATION

Waste Water Recertification Training	\$1,500
Tri-State - Las Vegas, NV~	\$2,000
Waste Water CEU Requirements (2 emp)	
Misc Sewer Industry Training	\$1,800
TOTAL:	\$5,300

254-4600-2623 VEHICLE FUEL

FY1920 FUEL ALLOCATION	\$8,700
TOTAL:	\$8,700

254-4600-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms for 4 Employees	\$1,000
Safety Shoes for 4 Employees @ \$175 ea.	\$700
Safety Jacket / Rain Gear	\$500
T-Shirts for 4 Employees	\$200
Safety Equipment	\$3,000
TOTAL:	\$5,400

254-4600-2710 PROFESSIONAL/SPECIALIZED SERV

Hazardous Waste Sampling Services	\$1,200
CWEA Membership (4 employees @ \$260 ea.)	\$1,100
OPEB Actuarial/Consultant Costs (Bi-Annual GASB 34 Requirement)	\$1,000
Cartegraph Onsite Training	\$10,000
Grant Preparation Services/Consultant	\$20,000
Annual Contract Engineering Services	\$50,000
TOTAL:	\$83,300

254-4600-2850 SMALL TOOLS

Small Tools	\$1,000
TOTAL:	\$1,000

Sewer Maintenance
Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Lead Waste Water Coll	2.00	2.00	2.00	2.00	2.00
Waste Water Coll Sys II	1.00	1.00	1.00	1.00	1.00
Waste Water Coll Sys I	1.00	1.00	1.00	1.00	1.00
Sewer Maintenance Total	4.00	4.00	4.00	4.00	4.00

NOTES:

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWSM	100%	254	4600	Lead Waste Water Collector	52,330	600	13,129.68		19,290	1,304	13,426	1,596	88,547
FT	PWSM	100%	254	4600	Lead Waste Water Collector	47,465	1,200	11,922.85		17,519	1,193	13,426	1,448	82,251
FT	PWSM	100%	254	4600	Waste Water Coll Sys I	38,007	600	9,427.79		13,858	950	13,426	1,159	68,000
FT	PWSM	100%	254	4600	Waste Water Coll Sys II	40,929	-	10,152.70		14,922	1,013	13,426	1,248	71,538
Personnel Totals		4.00			Salary & Benefits Totals	\$ 178,732	\$ 2,400	\$ 44,633	\$ -	\$ 65,589	\$ 4,460	\$ 53,703	\$ 5,451	\$ 310,335

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PUBLIC WORKS

Storm Drain Maintenance Division

DEPARTMENT: 4650

FUND: ENTERPRISE

MISSION STATEMENT

To cost effectively maintain storm water conveyance facilities to maximize capacity and safe flow during storm events which meeting the regulations of the EPA's National Pollutant Discharge Elimination System, and the City's Programmatic Maintenance Permit.

ABOUT THE DIVISION

The Public Works Storm Drain and Retention Basin Maintenance Division, provides efficient maintenance of the City's retention basins and storm drain systems. This division fulfills the standards required by the Environmental Protection Agency's National Pollutant Elimination System (NPDES) and eases flooding on City streets during storm season. Included are the repairs and maintenance of approximately 30 retention basins and the maintenance and cleaning of approximately 50 miles combining storm drain lines, 17 "V" Channels and 30 Alley Channels.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	583,280	634,298	577,000	654,900
OPERATING EXPENSES	246,144	210,331	512,603	483,100
INTERNAL SERVICE CHARGES	202,192	232,092	222,000	259,200
CAPITAL OUTLAY	50,126	31,409	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(1,776,557)	(1,749,591)	(1,729,500)	(1,729,500)
NET DEPARTMENT COST	(694,815)	(641,461)	(417,897)	(332,300)

STORM DRAIN

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Continued to work with various environmental agencies related to storm drain and basin maintenance in order to improve maintenance work scheduling to better match the needs of our area.
- ✓ Acquired permission from CDFW and completed mowing of overgrown vegetation in Seattle Basin prior to rain events to help maintain optimal function of the basin. Approval was also given to continue to apply herbicide throughout the year to help control nonnative vegetation.
- ✓ Completed improvements to the drainage flow line for the Appaloosa Tract/Basin. This improvement will keep the storm water pumps from flooding the roadway.
- ✓ Performed all basin and storm drain maintenance activities effectively, resulting in minimal blockages occurring during heavy storm events, and promoting free flow of storm water runoff through City storm drain facilities. Incorporated “Collector” and “Survey 1-2-3” applications into National Pollutant Discharge Elimination System (NPDES) Inspection program. Survey 1-2-3 for ArcGIS is a form-centric solution for creating, sharing and analyzing inspection surveys. Collector for ArcGIS is a mobile data collection app, which makes it easy to capture accurate data and return it to the office.
- ✓ Received approval to move forward with Salt Creek Mitigation Program.

2019-2020 KEY GOALS

- Complete Hydrology and Hydraulics Analysis study of Salt Creek in support of the Habitat Mitigation and Monitoring Plan (HMMP).
- Continue to meet environmental law and guidelines by staff attendance of training related to the identification of various sensitive plants and wildlife, monthly review of allowable programs of work, and daily reporting of work performed.
- Purchase of a second dual function combination vactor/jetter unit for the City fleet that provides more functionality and increases efficiency for both Storm and Sewer divisions.
- Determine installation locations and associated costs in meeting compliance with MS4 Permit trash mandates related to preventing trash and debris from entering storm drain facilities.
- Develop a Standard Operation Procedures (SOP) for each of the Cities storm pump facilities in regards to maintenance cycles and pump operations.
- Complete over 500 commercial, industrial, and restaurant National Pollutant Discharge Elimination System (NPDES) inspections.
- Update Local Implementation Plan (LIP).
- Develop plans to implement Trash Amendment Program in 2020 upon MS4 permit renewal.

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

254 SEWER & STORM DRAIN
4650 STORM DRAIN MAINTENANCE

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	288,465	311,550	307,700	318,400
1250 TEMPORARY AGENCY STAFF	330	0	0	0
1300 SALARIES OVERTIME	11,417	11,957	7,300	7,300
1305 COMP TIME USED	3	13	0	0
1310 COMP TIME PAID	0	12	0	0
1400 OTHER FRINGE BENEFITS	14,050	13,314	8,700	9,200
1405 PERS Pension	81,759	104,470	112,400	116,500
1410 HEALTH PLANS	71,027	81,048	82,600	85,300
1415 WORKERS COMP CONTRIBUTION	31,900	35,000	39,400	37,900
1420 Special Pav	1,545	3,618	7,600	5,000
1425 PTO + Holiday	28,884	12,316	10,500	10,400
1430 UNEMPLOYMENT BENEFITS	500	800	800	0
1450 RETIREE MEDICAL PREMIUMS	53,400	60,200	0	64,900
Total SALARIES & FRINGE BENEFITS	583,280	634,298	577,000	654,900
2105 UTILITIES - ELECTRIC	2,115	1,604	5,000	5,000
2200 TELEPHONE/COMMUNICATIONS	1,143	2,063	3,440	3,300
2220 ADVERTISING AND PUBLICATIONS	0	4	1,700	1,700
2250 OFFICE SUPPLIES AND MATERIALS	4,947	4,658	17,800	5,000
2255 UTILITY BILLING POSTAGE	12,243	14,008	66,000	66,000
2270 COMPUTER HARDWARE PURCHASES	398	0	5,000	0
2400 CONTRACTS.LEASES.RENTS.& TAXES	126,471	108,091	201,363	221,200
2450 MAINT & OPERATIONS/PARTS & SUP	54,530	35,070	67,800	40,400
2560 TRAINING & EDUCATION	3,150	2,296	8,025	8,000
2623 VEHICLE FUEL	3,998	4,566	5,800	5,800
2700 UNIFORMS AND SAFETY EQUIPMENT	2,467	2,700	5,175	5,200
2710 PROFESSIONAL/SPECIALIZED SERV	34,585	32,428	120,500	120,500
2850 SMALL TOOLS	97	2,843	5,000	1,000
Total OPERATING SUPPLIES & SERVICES	246,144	210,331	512,603	483,100
3600 EQUIPMENT REPLACEMENT	4,500	4,500	4,500	4,500
3612 CITY ATTORNEY	9,204	23,196	0	15,700
3613 IT/COMPUTERS-TELEPHONES	17,196	21,996	22,700	27,400
3616 LIABILITY INSURANCE	25,900	17,700	17,400	21,800
3617 EMERGENCY SERVICES	1,296	2,796	3,500	3,400
3622 VEHICLE MAINT & REPAIRS	3,696	14,604	15,100	13,100
3640 GENERAL FUND OVERHEAD	69,000	73,500	67,000	76,000
3647 UTILITY BUILDING RENTAL FEE	21,504	21,900	22,700	23,200
3648 UTILITY LAND RENTAL FEE	2,196	2,196	2,300	2,300
3690 PUBLIC WORKS-OVERHEAD	47,700	49,704	66,800	71,800
Total INTERNAL SERVICE CHARGES	202,192	232,092	222,000	259,200
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	50,126	31,409	0	0
Total CAPITAL OUTLAY	50,126	31,409	0	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total STORM DRAIN MAINTENANCE	1,081,742	1,108,130	1,311,603	1,397,200

City of Hemet

Departmental Budget Detail

254 SEWER & STORM DRAIN
4650 STORM DRAIN MAINTENANCE

254-4650-2105 UTILITIES - ELECTRIC

Pumping Plant - 2 Retention Basins

\$5,000
TOTAL: **\$5,000**

254-4650-2200 TELEPHONE/COMMUNICATIONS

Cellular Phone (3 Emp @ \$50/mo ea)

\$1,800

Wireless Ipads/Air Cards (3 emp @ \$40/mo ea)

\$1,500

TOTAL: **\$3,300**

254-4650-2220 ADVERTISING AND PUBLICATIONS

NPDES Advertising

\$1,700

TOTAL: **\$1,700**

254-4650-2250 OFFICE SUPPLIES AND MATERIALS

Misc Office Supplies

\$750

Misc Office Supplies - Utility Billing

\$4,250

TOTAL: **\$5,000**

254-4650-2255 UTILITY BILLING POSTAGE

Utility Billing Postage

\$22,000

Infosend - Data Processing - Print & Mail Water

\$22,000

Bills (12 months)

Paymentus - eBilling & Payment Platform (12 months)

\$22,000

TOTAL: **\$66,000**

City of Hemet

Departmental Budget Detail

254-4650-2400 CONTRACTS, LEASES, RENTS, & TAXES

NPDES Municipal Annual Permit Fee	\$32,000
Riverside Vector Control	\$35,000
NPDES Municipal Permit Cost Share (RCFC)	\$30,000
Lake Elsinore/Canyon Lake Total Maximum Daily Load (TMDL) Task Force	\$68,000
CDFW Permit Base Fee	\$2,936
CDFW Basin Maintenance Fee (5 X \$122.75)	\$614
Fence Repairs	\$10,000
Biological Surveys	\$7,650
Programmatic Maintenance Permit Renewal Fees	\$35,000
TOTAL:	\$221,200

254-4650-2450 MAINT & OPERATIONS/PARTS & SUP

Parts & Supplies	\$5,000
Bulk Water, Storm Drain Jetting	\$2,400
Herbicide	\$18,000
Basin Pump/Motor Repair	\$15,000
TOTAL:	\$40,400

254-4650-2560 TRAINING & EDUCATION

CA Water Pollution Control Association	\$300
Waste Water Safety Seminar	\$600
Safety Training	\$2,175
NPDES Training	\$1,200
Sensitive Habit Training	\$1,500
CASQA Annual Conference	\$2,225
TOTAL:	\$8,000

254-4650-2623 VEHICLE FUEL

FY1920 FUEL ALLOCATION	\$5,800
TOTAL:	\$5,800

City of Hemet

Departmental Budget Detail

254-4650-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms for 5 Employees	\$1,000
Safety Shoes for Employees 5 @ \$175 ea.	\$900
Safety Jacket / Raingear	\$1,200
T-shirts for 5 Employees	\$300
Safety Equipment	\$1,800
TOTAL:	\$5,200

254-4650-2710 PROFESSIONAL/SPECIALIZED SERV

OPEB Actuarial/Consultant Costs (Bi-Annual GASB 34 Requirement)	\$500
Comm/Ind Facilities Inspection Program - Contract Consultant	\$45,000
Contract Technical Support for NPDES program	\$25,000
Storm Drain Rate Fee Study - One Time	\$50,000
TOTAL:	\$120,500

254-4650-2850 SMALL TOOLS

Small Tools	\$1,000
TOTAL:	\$1,000

Storm Drain Maintenance

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Management Assistant	0.00	0.00	0.00	0.00	1.00
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	3.00	3.00	4.00	4.00	4.00
Maintenance Worker I	0.00	0.00	0.00	0.00	0.00
Storm Drain Maintenance Total	4.00	4.00	5.00	5.00	6.00

NOTES:

FY 2019-2020: Transferred Management Assistant from Water to Storm Drain Maintenance

FY 2017-2018: Transferred 1 Maintenance Worker II from Streets to Storm Drain Maintenance

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWSD	100%	254	4650	Lead Maint Wkr (Ret. Basin)	51,054	600	12,664.24		18,607	1,273	13,426	1,557	86,517
FT	PWSD	100%	254	4650	Maint Wkr II	49,809	600	12,504.19		18,372	1,242	13,426	1,519	84,968
FT	PWSD	100%	254	4650	Maint Wkr II	46,253	775	11,516.59		16,923	1,156	13,426	1,411	79,944
FT	PWSD	100%	254	4650	Maint Wkr II	45,124	600	11,193.35		16,449	1,126	13,426	1,376	78,101
FT	PWSD	100%	254	4650	Maint Wkr II	46,253	700	11,497.99		16,896	1,155	13,426	1,411	79,840
FT	PWSD	75%	254	4650	Management Assistant	44,839	900	11,122.49		16,339	2,107	10,069	1,789	76,043
FT	PWSD	25%	571	9000	Management Assistant	14,946	300	3,707.50		5,446	702	3,356	596	25,348
Personnel Totals		6.00			Salary & Benefits Totals	\$ 298,277	\$ 4,475	\$ 74,206	\$ -	\$ 109,032	\$ 8,763	\$ 80,554	\$ 9,659	\$ 510,761

***SUCCESSOR AGENCY
TO THE
FORMER REDEVELOPMENT AGENCY***

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

396 RDA Retirement Obligation Fund-Capital P
8100 Successor Agency Administration

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	33,466	3,559	0	5,000
1400 OTHER FRINGE BENEFITS	2,047	251	0	300
1405 PERS Pension	11,116	1,341	0	1,500
1410 HEALTH PLANS	677	559	0	0
1420 Special Pav	15	362	0	0
1425 PTO + Holiday	428	89	0	0
Total SALARIES & FRINGE BENEFITS	47,749	6,161	0	6,800
2250 OFFICE SUPPLIES AND MATERIALS	0	0	0	6,200
2710 PROFESSIONAL/SPECIALIZED SERV	13,944	10,451	0	25,000
Total OPERATING SUPPLIES & SERVICES	13,944	10,451	0	31,200
Total Successor Agency Administration	61,693	16,612	0	38,000
Total RDA Retirement Obligation Fund-Capital	61,693	16,612	0	38,000

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

496 REDEVELOPMENT OBLIGATION RETIREMENT FUND
8005 HEMET PROJECT AREA 2014 REFUNDING BOND

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2710 PROFESSIONAL/SPECIALIZED SERV	2,285	0	6,000	6,000
Total OPERATING SUPPLIES & SERVICES	2,285	0	6,000	6,000
4100 DEBT SERVICE PRINCIPAL PAYMENT	470,000	0	485,000	530,000
4200 DEBT SERVICE INTEREST PAYMENT	411,194	341,576	395,000	354,000
4300 FISCAL AGENT ADMINISTRATION	3,610	3,610	6,300	6,300
Total DEBT SERVICE	884,804	345,186	886,300	890,300
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total HEMET PROJECT AREA 2014 REFUND	887,089	345,186	892,300	896,300
Total REDEVELOPMENT OBLIGATION RETII	945,266	403,365	892,300	896,300

City of Hemet

Departmental Budget Detail

496 REDEVELOPMENT RETIREMENT OBLIGATION FUND
8005 HEMET PROJECT AREA 2014 REFUNDING BOND

496-8005-2710 PROFESSIONAL/SPECIALIZED SERV

Adminstration costs

TOTAL: \$6,000
 \$6,000



ENTERPRISE FUND

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PUBLIC WORKS

Water Division

DEPARTMENT: 9000

FUND: ENTERPRISE

MISSION STATEMENT

To provide City of Hemet Water customers reliable and cost effective delivery of safe drinking water that is produced through means that protect human health and the environment.



ABOUT THE DIVISION

The Water Division operates and maintains 130 miles of water lines serving over 9,700 residential and commercial water customers. It operates nine City owned wells and four reservoirs in order to supply water of the highest quality to our customers.

Program of Work:

- Operate, maintain, and perform water quality testing of nine production wells.
- Operation and maintenance of 4 reservoirs including seismic protection system.
- Provide approximately 4,000 acre feet of water annually to the City system from production wells to maintain system pressure and provide fire flows.
- Monitor all wells and reservoirs through City's SCADA system 24/7 to assure water quality and production continues at the highest efficiency possible
- Monthly reading of over 9,700 water meters.
- Annual maintenance (exercising) of 1,000 water valves (total of 4,200 owned).
- Maintain an ongoing water quality monitoring program to meet state/federal standards.
- Maintain a state mandated Cross Connection Control Program for over 1,307 assemblies.
- Administer annual water meter replacement and testing program.
- Maintain a leak detection program to evaluate 130 miles of water mains.
- Maintain a fire hydrant repair and replacement program.
- Provide employee safety and technical training to enhance system operation.
- Promote water conservation through public education and community programs.
- Administer participation in the Ground Water Management Plan and Watermaster Board meetings.
- Ensure updated water meters to provide accurate, automated read capabilities in real time.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	2,915,628	2,700,402	2,761,500	2,901,000
OPERATING EXPENSES	3,542,499	3,254,625	3,467,960	3,618,150
INTERNAL SERVICE CHARGES	3,056,896	3,060,520	3,033,300	3,329,100
CAPITAL OUTLAY	13,830	-	-	-
OPERATING TRANSFERS	-	-	904,400	-
DEPRECIATION, NON-OPERATING	494,551	612,618	500,000	600,000
DEPARTMENT REVENUE	(11,495,903)	(10,754,931)	(10,983,300)	(10,983,300)
NET DEPARTMENT COST	(1,472,499)	(1,126,766)	(316,140)	(535,050)

WATER

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Maintained a XX% water use reduction for the year 2018 compared to water use in 2013.
- ✓ Prepared and submitted all required State reports in a timely manner.
- ✓ Established three additional interties with Eastern Municipal Water District (EMWD) for imported and emergency water supply delivery.
- ✓ Completed the request for proposal and design for equipment for Well 10A, to bring it into operation again.
- ✓ Applied for Green Project Reserve funding and State Revolving Fund (SRF) loan funding to support Capital Improvement Plan (CIP) projects related to maintenance, upgrade and expansion of the water distribution system.
- ✓ Completed the draft update of the City's current Water Master Plan.
- ✓ Completed planned test hold drilling at Gibbel Park site to determine feasibility for the construction of an additional City well site.

2019-2020 KEY GOALS

- Complete the request for proposal and design for equipment for Well 10A, to bring it into operation again.
- Begin construction phase of CIP project to replace a portion of main distribution line from Park Hill (Well 12) to Florida Avenue.
- Complete automated radio read meter and tower installation.
- Begin main line improvement project to upgrade 4 inch water mains to 8 inch.
- Complete evaluation and planned purchases of equipment that have exceeded their useful life time frame, or will no longer meet AQMD clean air fleet restrictions.
- Address well head options for water quality treatments.
- Identify CIP projects support by SRF funding.

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

571 PUBLIC WATER UTILITY
9000 WATER ADMINISTRATION

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	1,453,751	1,298,964	1,447,100	1,377,700
1200 SALARIES PART TIME	33,712	12,742	0	0
1250 TEMPORARY AGENCY STAFF	1,542	0	0	0
1300 SALARIES OVERTIME	50,252	47,782	80,000	80,000
1305 COMP TIME USED	7,156	3,902	0	0
1310 COMP TIME PAID	1,902	2,312	0	0
1400 OTHER FRINGE BENEFITS	70,089	60,829	45,800	42,700
1405 PERS Pension	414,156	428,668	530,900	510,000
1410 HEALTH PLANS	340,828	290,890	345,800	329,000
1415 WORKERS COMP CONTRIBUTION	165,700	171,000	188,100	177,000
1420 Special Pay	18,804	19,464	34,800	32,700
1425 PTO + Holiday	77,832	66,049	85,200	49,100
1430 UNEMPLOYMENT BENEFITS	2,904	3,800	3,800	0
1450 RETIREE MEDICAL PREMIUMS	277,000	294,000	0	302,800
Total SALARIES & FRINGE BENEFITS	2,915,628	2,700,402	2,761,500	2,901,000
2105 UTILITIES - ELECTRIC	332,188	319,909	419,500	435,900
2160 DOMESTIC WATER	0	0	250,000	517,500
2200 TELEPHONE/COMMUNICATION	17,292	17,245	17,280	17,300
2220 ADVERTISING AND PUBLICATIONS	1,612	378	4,500	3,000
2250 OFFICE SUPPLIES AND MATERIALS	9,847	9,253	27,900	12,500
2255 UTILITY BILLING POSTAGE	42,180	47,707	84,000	84,000
2270 COMPUTER HARDWARE PURCHASES	5,233	0	60,000	5,000
2400 CONTRACTS.LEASES.RENTS.& TAXES	4,046	6,238	7,000	66,000
2410 GROUND WATER MANAGEMENT	2,501,747	2,299,278	1,753,980	1,785,300
2450 MAINT & OPERATIONS/PARTS & SUP	423,251	333,961	508,000	398,000
2560 TRAINING & EDUCATION	13,285	9,353	20,000	13,000
2623 VEHICLE FUEL	26,385	26,714	28,600	32,900
2700 UNIFORMS AND SAFETY EQUIPMENT	13,318	12,327	19,300	12,550
2710 PROFESSIONAL/SPECIALIZED SERV	110,907	133,986	163,400	163,400
2714 PRINTING SERVICES	2,602	5,210	10,000	7,000
2720 WATER TESTING/SAMPLING	31,821	30,827	84,500	59,800
2850 SMALL TOOLS	6,785	2,239	10,000	5,000
Total OPERATING SUPPLIES & SERVICES	3,542,499	3,254,625	3,467,960	3,618,150
3600 EQUIPMENT REPLACEMENT	61,500	85,104	116,000	141,200
3612 CITY ATTORNEY	129,996	147,204	0	101,600
3613 IT/COMPUTERS-TELEPHONES	167,904	153,696	179,100	205,000
3616 LIABILITY INSURANCE	202,700	131,000	111,900	133,100
3617 EMERGENCY SERVICES	10,200	8,496	9,500	9,400
3622 VEHICLE MAINT & REPAIRS	106,200	132,600	173,300	157,700
3640 GENERAL FUND OVERHEAD	540,600	514,704	459,300	533,300
3647 UTILITY BUILDING RENTAL FEE	539,592	550,596	570,800	583,700
3648 UTILITY LAND RENTAL FEE	880,104	902,112	924,100	946,100
3680 FACILITY MAINTENANCE	108,200	114,800	115,500	104,100
3690 PUBLIC WORKS-OVERHEAD	309,900	320,208	373,800	413,900
Total INTERNAL SERVICE CHARGES	3,056,896	3,060,520	3,033,300	3,329,100
Total DEBT SERVICE	0	0	0	0

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

571 PUBLIC WATER UTILITY
9000 WATER ADMINISTRATION

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
5400 MAJOR MACHINERY AND EQUIPMENT	13,830	0	0	0
Total CAPITAL OUTLAY	13,830	0	0	0
9990 DEPRECIATION EXPENSE	492,287	632,464	500,000	600,000
9992 COMPENSATED ABSENCES EXPENSE	2,264	19,846-	0	0
Total OTHER NON-OPERATING EXPEND	494,551	612,618	500,000	600,000
Total WATER ADMINISTRATION	10,023,404	9,628,165	9,762,760	10,448,250
Total PUBLIC WATER UTILITY	10,180,280	11,243,577	9,762,760	10,448,250

City of Hemet

Departmental Budget Detail

571 PUBLIC WATER UTILITY
 9000 WATER ADMINISTRATION

571-9000-2105 UTILITIES - ELECTRIC

1260 AF Well #2 (\$93 a.f.)	\$117,200
300 AF Well #4 (\$113 a.f.)	\$33,900
600 AF Well #10 (\$84 a.f.)	\$50,400
350 AF Well #12 (\$171 a.f.)	\$59,900
0 AF Well #13 (\$95 a.f.)	\$0
400 AF Well #14 (\$84 a.f.)	\$5,000
1000 AF Well#15 (\$76 a.f.)	\$15,000
900 AF Well #16 (\$87 a.f.)	\$15,000
Stand-by for Wells @ 1585 HP x 12 @ 1/HP	\$36,500
Fruitvale Booster	\$20,000
Bottletree Booster	\$40,000
Palm Avenue Booster	\$40,000
Echo Hills Booster	\$1,500
Well #3	\$1,500
TOTAL:	\$435,900

571-9000-2160 DOMESTIC WATER

Wheeling Fees for Delivery of Recharge Water Through Agency Interties (1500 AF @\$345/AF)	\$517,500
TOTAL:	\$517,500

571-9000-2200 TELEPHONE/COMMUNICATION

Air Cards (16 emp @ \$40 mo)	\$7,700
Cellular Phone (16 emp @ \$50 mo)	\$9,600
TOTAL:	\$17,300

571-9000-2220 ADVERTISING AND PUBLICATIONS

Advertising (Bids)	\$3,000
TOTAL:	\$3,000

571-9000-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies - Operations	\$1,500
Misc Office Supplies - Utility Billing	\$11,000
TOTAL:	\$12,500

City of Hemet

Departmental Budget Detail

571-9000-2255 UTILITY BILLING POSTAGE

Postage Utility Billing (56%) - (Monthly Billing)	\$56,000
Infosend - Data Processing print & mail water bills - 6 months	\$28,000
TOTAL:	\$84,000

571-9000-2270 COMPUTER HARDWARE PURCHASES

Computer/Ipad Replacements	\$5,000
TOTAL:	\$5,000

571-9000-2400 CONTRACTS,LEASES,RENTS,& TAXES

Master Meter Software Maintenace	\$1,500
Discharge Permit Fee (Well Start Up - SWRCB)	\$2,000
SCAQMD P.T.O. Annual Permit Fee	\$2,500
SCADA Program Server Programming	\$60,000
TOTAL:	\$66,000

571-9000-2410 GROUND WATER MANAGEMENT

IRRP Phase 1 - Annual Payment	\$268,800
Remaining CY 2020 Recharge Water Purchase (1470 AF X \$599/af)	\$33,810
Remaining CY 2020 Recharge Water Delivery Fee (1470 af X \$204/af)	\$182,280
CY 2021 Predelivery Recharge Water Delivery Fee (1470 af X \$599/af)	\$880,530
CY 2021 Predelivery Recharge Water Delivery Fee (1470 afX \$204/af)	\$299,880
Admin Fee Charged on Actual BPR amount pumped (2019 - 4000* af X \$30/af)~	\$120,000
TOTAL:	\$1,785,300

City of Hemet

Departmental Budget Detail

571-9000-2450 MAINT & OPERATIONS/PARTS & SUP

Parts / Supplies / Valves	\$160,000
Supplies - Chlorine	\$20,000
Well Rehabilitation	\$0
Emergency Well Repairs	\$75,000
Bulk Water, Annual System Flushing	\$3,000
Material for Water Related Street Repairs (QPR)	\$40,000
Fire Hydrant Maintenance Program	\$50,000
Water Conservation Program (Toilets/Rebates)	\$25,000
Radio Read Meter Replacement	\$25,000
TOTAL:	\$398,000

571-9000-2560 TRAINING & EDUCATION

Water Recertification/Training	\$5,000
Tri-State Seminar - Las Vegas, NV~ for Water CEU Requirements (5 emp)	\$8,000
TOTAL:	\$13,000

571-9000-2623 VEHICLE FUEL

FY1920 FUEL ALLOCATION	\$32,900
TOTAL:	\$32,900

571-9000-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms for 18 Employees	\$2,000
Safety Shoes for 18 Employees @ \$175 ea.	\$3,150
Safety Jacket / Raingear / Rainboots	\$1,500
T-Shirts	\$1,100
Fire Extinguisher Maintenance	\$800
Safety Equipment	\$4,000
TOTAL:	\$12,550

City of Hemet

Departmental Budget Detail

571-9000-2710 PROFESSIONAL/SPECIALIZED SERV

AWWA Dues/Gold Menu	\$3,500
Annual Calibration Backflow Gauge	\$200
USC Foundation Research Cross-Connection Dues	\$2,100
Underground Service Alert	\$10,000
Water Association Dues	\$700
California Dept. of Health Services Fees	\$40,000
AWWA Standards Revision	\$500
California Rural Water Association	\$800
Water Foundation	\$600
OPEB Actuarial / Increased consultant costs	\$1,500
SCAQMD Annual Fees - 3 Generators	\$3,500
Grant Preparation Services/Consultant	\$50,000
Annual Contract Engineering Services	\$50,000
TOTAL:	\$163,400

571-9000-2714 PRINTING SERVICES

Outside Printing Services	\$3,200
Annual Water Quality Notification	\$3,800
TOTAL:	\$7,000

571-9000-2720 WATER TESTING/SAMPLING

Well Samples: DHS - Title 22 and EPA (annual)	\$10,000
Well Samples: Radioactivity (quarterly)	\$2,700
Well Samples: Bacteriological (monthly)	\$3,400
Well Samples: Bacteriological (weekly)	\$5,800
Well Samples: Nitrate (monthly)	\$3,100
System Samples: Bacteriological (12/week)	\$9,900
System Samples: General Physical (4/week)	\$4,300
System Samples: Trihalomethanes (annual)	\$600
Additional Well and System Sampling (New Regulations - UCMR4 effective 1/1/2018)	\$20,000
TOTAL:	\$59,800

571-9000-2850 SMALL TOOLS

Small Tools	\$5,000
TOTAL:	\$5,000

Water

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Water/Waste Water Superintendent	1.00	1.00	1.00	1.00	1.00
Water/Waste Water Supervisor	1.00	1.00	1.00	1.00	1.00
Management Assistant	0.00	0.00	0.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00
Executive Analyst	0.00	1.00	0.00	0.00	0.00
IT Tech II	0.35	0.00	0.00	0.00	0.00
Water Quality Conservationist	1.00	1.00	1.00	1.00	1.00
Water Production Systems Operator II	2.00	2.00	2.00	2.00	2.00
Lead Water Distribution Systems Operator	2.00	2.00	2.00	2.00	2.00
Water Distribution Systems Operator II	3.00	4.00	2.00	4.00	3.00
Water Distribution Systems Operator I	3.00	2.00	4.00	2.00	3.00
Cross Connection Specialist	1.00	1.00	1.00	1.00	1.00
Customer Service Representative	3.00	4.00	4.00	4.00	4.00
Water Total	18.35	20.00	19.00	19.00	18.00

NOTES:

FY 2019-2020: Transferred Management Assistant from Water to Storm Drain Maintenance
 FY 2018-2019: Moved Mgmt. Asst. from PW Admin. To Water; Moved Admin. Asst. from Water to PW Admin.
 FY 2017-2018: Transfer Executive Analyst from Water to PW Admin
 FY 2016-2017: Addition of 1 Executive Analyst approved through rate study adopted 2015
 FY 2016-2017: Addition of 1 Customer Service Representative position (conversion to monthly billing)
 FY 2016-2017: Transfer IT Tech II position from PWWater 35% / PWAdmin 65% to IT Department

Department Positions by General Ledger Distribution

Department Positions by General Ledger Distribution						Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWWTR	100%	571	9000	Cross Connect/Customer Svc. Rep	57,763	1,200	14,477.26		21,267	1,448	13,426	1,762	96,866
FT	PWWTR	100%	571	9000	Cust Serv Rep	47,409	1,200	11,908.84		17,499	1,191	13,426	1,446	82,170
FT	PWWTR	100%	571	9000	Cust Serv Rep	48,594	775	12,097.42		17,775	1,214	13,426	1,482	83,267
FT	PWWTR	100%	571	9000	Cust Serv Rep	44,681	600	11,083.26		16,287	1,115	13,426	1,363	77,471
FT	PWWTR	100%	571	9000	Cust Serv Rep	43,001	600	10,666.68		15,676	1,073	13,426	1,312	75,088
FT	PWWTR	100%	571	9000	Lead Wtr Dist Sys Opr	53,639	300	13,379.79		19,657	1,332	13,426	1,636	89,990
FT	PWWTR	100%	571	9000	Lead Wtr Dist Sys Opr	53,639	1,400	13,503.82		19,839	1,348	13,426	1,636	91,288
FT	PWWTR	100%	571	9000	WWW Supervisor	78,257	1,200	19,411.96		28,508	3,673	13,426	3,122	128,186
FT	PWWTR	100%	571	9000	Water Production Sys Operator II	57,763	5,288	14,774.93		21,704	1,507	13,426	1,762	101,450
FT	PWWTR	100%	571	9000	Water Production Sys Operator II	56,354	1,200	14,127.79		20,755	1,413	13,426	1,719	94,866
FT	PWWTR	100%	571	9000	Water Quality Conservationist	57,763	1,200	14,477.26		21,267	1,448	13,426	1,762	96,866
FT	PWWTR	100%	571	9000	Water/Waste Water Superintend.	105,246	1,200	26,106.93		38,332	4,933	13,426	4,199	167,337
FT	PWWTR	100%	571	9000	Wtr Dist Sys Opr I	40,880	1,200	10,289.45		15,122	1,030	13,426	1,247	72,905
FT	PWWTR	100%	571	9000	Wtr Dist Sys Opr I	35,903	1,200	9,054.68		13,311	906	13,426	1,095	65,840
FT	PWWTR	100%	571	9000	Wtr Dist Sys Opr I	37,080	1,800	9,495.51		13,957	944	13,426	1,131	68,338
FT	PWWTR	100%	571	9000	Wtr Dist Sys Opr II	46,253	1,200	11,622.01		17,078	1,163	13,426	1,411	80,529
FT	PWWTR	100%	571	9000	Wtr Dist Sys Opr II	43,001	600	10,666.68		15,676	1,073	13,426	1,312	75,088
FT	PWWTR	100%	571	9000	Wtr Dist Sys Opr II	43,001	600	10,666.68		15,676	1,073	13,426	1,312	75,088
Personnel Totals		18.00			Salary & Benefits Totals	\$ 950,227	\$ 22,763	\$ 237,811	\$ -	\$ 349,388	\$ 27,886	\$ 241,663	\$ 30,707	\$ 1,622,634

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INTERNAL SERVICE FUNDS

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Information Technology Division

DEPARTMENT: 1930

FUND: ADMINISTRATIVE SERVICES

MISSION STATEMENT

To work together with other departments and organizations for the delivery and support of innovative, reliable and secure technology solutions that align with current and future business needs.

ABOUT THE DIVISION

The Information Technology Division is responsible for the citywide installation, operation and maintenance of computers, telephones, networking systems, and software. The Information Technology Division provides leadership and vision concerning the implementation and use of technology throughout the City. Information Technology establishes citywide standards and policies for the procurement and use of technology. The Information Technology Division is also responsible for the planning, implementation and management of citywide enterprise applications and systems.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERS ONNEL	555,399	573,575	531,900	581,300
OPERATING EXPENSES	1,008,317	1,051,611	1,461,400	1,605,550
INTERNAL SERVICE CHARGES	81,008	89,304	121,200	156,600
CAPITAL OUTLAY	740	78,815	-	-
OPERATING TRANSFERS	-	-	112,800	-
OTIHER NON-OPERATING EXPEND	135,262	174,783	200,000	200,000
DEPARTMENT REVENUES	(1,869,900)	(1,839,096)	(2,157,200)	(2,531,300)
NET DEPARTMENT COST	(89,174)	128,992	270,100	12,150

INFORMATION TECHNOLOGY

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Upgrade data network connectivity between City Hall, Police Department and Corporation Yard to 10 Gigabit.
- ✓ Deployment 10 Gigabit data network connectivity within the Police Department as part of their remodel project.
- ✓ Replacement of hilltop radio system battery backup units. Deployment of monitoring and management automation to reduce downtime and operational cost.
- ✓ Extend citywide Wi-Fi connectivity to the City Corporation Yard.
- ✓ Begin design and procurement of new PEG TV infrastructure to televise and stream public meetings and events.
- ✓ Begin projects to automate citywide software deployment and hardware inventory control.
- ✓ Begin redesign and rebranding of the City's website.
- ✓ Procurement of Microsoft Office 365 government cloud licensing.
- ✓ Installation of replacement public library servers.

2019-2020 KEY GOALS

- Complete replacement of City Hall Blade Server, Storage Area Network and data backup systems.
- Complete the migration of citywide e-mail to Microsoft Office 365 government cloud.
- Migrate all desktop and laptop computers to Windows 10.
- Complete the installation of PEG TV infrastructure to televise and stream public meetings and events.
- Complete annual citywide desktop and laptop hardware refreshment.
- Complete the redesign and launch the City's new website.

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

680 ADMINISTRATIVE SERVICES
1930 INFORMATION SYSTEMS

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	308.090	295.748	293.600	293.600
1300 SALARIES OVERTIME	3.052	6.365	10.000	4.500
1305 COMP TIME USED	25	1.100	0	0
1400 OTHER FRINGE BENEFITS	14.265	13.631	12.200	12.300
1405 PERS Pension	87.352	97.587	107.100	107.700
1410 HEALTH PLANS	41.663	50.617	53.700	53.700
1415 WORKERS COMP CONTRIBUTION	33.204	34.200	37.500	35.100
1420 Special Pav	1.600	4.024	4.200	3.100
1425 PTO + Holiday	9.948	10.803	12.800	11.100
1430 UNEMPLOYMENT BENEFITS	600	800	800	0
1450 RETIREE MEDICAL PREMIUMS	55.600	58.700	0	60.200
Total SALARIES & FRINGE BENEFITS	555,399	573,575	531,900	581,300
2200 TELEPHONE/COMMUNICATION	174.176	187.334	210.400	222.100
2250 OFFICE SUPPLIES AND MATERIALS	3.418	3.312	4.100	4.100
2260 SOFTWARE PURCHASES	17.425	0	19.500	6.400
2265 SOFTWARE MAINTENANCE	643.196	719.592	896.300	1,114.950
2270 COMPUTER HARDWARE PURCHASES	27.928	7.007	1.000	1.000
2400 CONTRACTS.LEASES.RENTS.& TAXES	29.626	31.612	50.700	53.100
2450 MAINT & OPERATIONS/PARTS & SUP	39.638	30.985	40.300	40.800
2560 TRAINING & EDUCATION	4.368	8.518	19.200	19.200
2623 VEHICLE FUEL	313	428	400	600
2710 PROFESSIONAL/SPECIALIZED SERV	53.549	45.653	154.000	79.000
2800 COMPUTER REPLACEMENT PARTS	13.369	16.667	63.300	63.300
2850 SMALL TOOLS	1.311	503	2.200	1.000
Total OPERATING SUPPLIES & SERVICES	1,008,317	1,051,611	1,461,400	1,605,550
3600 EQUIPMENT REPLACEMENT	0	0	69.200	69.200
3612 CITY ATTORNEY	17.100	37.596	0	28.300
3616 LIABILITY INSURANCE	48.000	32.100	31.200	39.700
3617 EMERGENCY SERVICES	2.400	2.004	2.600	2.800
3622 VEHICLE MAINT & REPAIRS	3.108	6.504	7.100	6.600
3680 FACILITY MAINTENANCE	10.400	11.100	11.100	10.000
Total INTERNAL SERVICE CHARGES	81,008	89,304	121,200	156,600
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	740	78.815	0	0
Total CAPITAL OUTLAY	740	78,815	0	0
9990 DEPRECIATION EXPENSE	135.262	174.783	200.000	200.000
Total OTHER NON-OPERATING EXPEND	135,262	174,783	200,000	200,000
Total INFORMATION SYSTEMS	1,780,726	1,968,088	2,314,500	2,543,450

City of Hemet

Departmental Budget Detail

680 ADMINISTRATIVE SERVICES
 1930 INFORMATION SYSTEMS

680-1930-2200 TELEPHONE/COMMUNICATION

Internet Access	\$77,200
TelcoTelephone Charges	\$77,600
Time Warner Return Video Feed	\$10,100
City I-Net (Institutional Network) \$120,000 over 5 years	\$30,000
Library Internet Access	\$22,000
Spectrum Cable TV Service	\$5,200
TOTAL:	\$222,100

680-1930-2250 OFFICE SUPPLIES AND MATERIALS

Misc Office Supplies	\$1,100
GIS Plotter Supplies	\$3,000
TOTAL:	\$4,100

680-1930-2260 SOFTWARE PURCHASES

WASP Inventory Control System	\$6,400
TOTAL:	\$6,400

680-1930-2265 SOFTWARE MAINTENANCE

Coplogic (PD)	\$5,700
Identi-Kit Solutions (PD)	\$500
Training Innovations, Inc (TMS Software Support) (PD)	\$900
West/Thomson Reuters - Investigative Research Database (PD)	\$12,500
Netmotion Wireless (PD)	\$15,800
West Covina Service Group (PD)	\$117,500
West Covina Service Group (PDMU)	\$47,500
Lexipol Service (PD)	\$18,600
RSA Support/Maintenance (PD)	\$5,800
Firewall Annual Maintenance (PD)	\$20,000
Copware (PD)	\$1,500
Sympro Maintenance (Treasurer)	\$4,300

City of Hemet

Departmental Budget Detail

AutoCAD Software Maintenance (PW Admin)	\$500
Signtrack (Streets)	\$1,700
Tokay Software Support (Water)	\$500
Radio Read Meter Software support (Water)	\$1,200
Vehicle Maintenance Diagnostic Software Update (Equip Maint)	\$1,500
SCADA System (Water)	\$5,000
Cartegraph Licensing (Parks)	\$9,000
Cartegraph Licensing (Streets)	\$14,000
Cartegraph Licensing (L&LMD 225)	\$10,100
Cartegraph Licensing (L&LMD 227)	\$6,700
Cartegraph Licensing (L&LMD 228)	\$6,700
Cartegraph Licensing (Sewer)	\$14,000
Cartegraph Licensing (Storm Drain)	\$14,000
Cartegraph Licensing (Water)	\$14,000
Cartegraph Licensing (Fac Maint)	\$14,000
Cartegraph Licensing (PW Admin)	\$9,000
Netmotion Wireless (Water)	\$6,800
Firewall Annual Maintenance (Water)	\$20,000
Autocad Software Maintenance (Cap Engineering)	\$1,500
Netmotion Service Charge (Fire)	\$6,800
Biokey - Fire Reporting (Fire)	\$5,600
Telestaff - PDSI (Fire)	\$4,200
Automated Library System maintenance (Dynix) (Library)	\$27,000
Baker & Taylor TS3 Software (Library)	\$2,500
Faronics/Deep Freeze (Library)	\$600
Envisionware Internet Booking (Library)	\$20,400
Envisionware Wireless Printing (Library)	\$800
CRW Annual Maintenance (Fire Prevention)	\$4,250
CRW Annual Maintenance (Planning)	\$4,650
CRW Annual Maintenance (Building)	\$7,350
CRW Annual Maintenance (Building)	\$8,750
CRW Annual Maintenance (Code Enforcement)	\$4,550
CRW Annual Maintenance (Capital Engineering)	\$3,200
CRW Annual Maintenance (Dev. Engineering)	\$3,250
Progressive Cashiering (Finance)	\$5,550
Progressive Cashiering (Sewer)	\$5,550
Progressive Cashiering (Storm Drain)	\$5,550
Progressive Cashiering (Water)	\$9,700
Progressive Cashiering (Police)	\$1,400
Progressive Cashiering (Library)	\$1,400
Eden Accounting Package Support (Finance)	\$14,800
Eden Work Order System (Water)	\$12,800

City of Hemet

Departmental Budget Detail

Eden Support (HR Module)	\$4,600
Eden Support Maintenance (Water)	\$14,000
Eden Support Maintenance (Sewer)	\$8,500
Eden Support Maintenance (Storm Drain)	\$7,800
Eden Support (Intranet Payroll)	\$2,600
FireWall Annual Licensing	\$20,200
Secured Web Server Certificate (Telestaff)	\$3,000
Anti-Virus Annual Maintenance	\$14,500
Veritas Annual Maintenance	\$2,200
Work Order Software Maintenance	\$2,500
RealQuest Pro Annual Maintenance	\$11,000
TAPIT Call Accounting Software Annual Maintenance	\$2,000
Remote Access Annual Fee	\$2,500
Wireless System Annual Licensing	\$5,200
Annual Maintenance for Contract Web Services	\$11,900
Microsoft Enterprise Agreement	\$168,200
Adobe Acrobat Pro/Creative Cloud Licensing	\$18,000
Aerial Photograph Software Upgrade	\$17,000
Barracuda Spam & Virus Maintenance	\$12,000
Laserfiche Annual Maintenance	\$7,000
ESRI (GIS) Small Government Enterprise Agreement	\$50,000
Musak (Phone System On-Hold Music)	\$1,000
Citrix Sharefile	\$20,000
Network Mapping Software Annual Maintenance	\$1,300
Solarwinds Software Licensing	\$25,200
NeoGov Annual Subscription	\$9,600
Virtual Project Manager (Capital Engineering)	\$6,200
Cellebrite (PD)	\$4,300
3M Annual Maintenance / ALPR System	\$3,300
Bibliotheca - 3M Automation (Library)	\$28,000
Dameware (Library)	\$200
Planetbids (Finance)	\$11,000
Siteimprove Website Monitoring	\$9,000
Workforce Telestaff (Fire)	\$18,200
PEG Audio/Video Streaming Services	\$10,000
Social Media Management Licensing	\$6,000
Microsoft Project License (PW Admin)	\$15,000
	\$500
TOTAL:	\$1,114,950

680-1930-2270 COMPUTER HARDWARE PURCHASES

Laser printer replacement	\$1,000
TOTAL:	\$1,000

City of Hemet

Departmental Budget Detail

680-1930-2400 CONTRACTS,LEASES,RENTS,& TAXES

Plotter Annual Maintenance Agreement	\$7,700
Telephone System Maintenance	\$18,700
Platt Ridge Repeater Permit (PD)	\$5,100
Platt Ridge Repeater Permit (Fire)	\$5,200
Platt Ridge Repeater Permit (PW Admin)	\$7,400
Fire Dept Annual Radio Reprogramming (Fire)	\$9,000
TOTAL:	\$53,100

680-1930-2450 MAINT & OPERATIONS/PARTS & SUP

Cabling	\$2,300
Utility/Programming Software	\$3,000
Domain Name Annual Licensing	\$1,500
Wall Jacks, Conduit, Misc Termination Parts	\$2,000
Tape Backup Annual Maintenance	\$5,000
Backup Tape Replacement	\$5,000
Network Maintenance	\$17,000
Security Upgrade for Primary Telco Demarcation Point	\$5,000
TOTAL:	\$40,800

680-1930-2560 TRAINING & EDUCATION

New Horizons Training Classes	\$8,400
MISAC (Municipal Information Systems Assoc of CA) membership (3 members)	\$4,000
Security Awareness Training	\$3,000
CISSP Bootcamp	\$3,800
TOTAL:	\$19,200

680-1930-2623 VEHICLE FUEL

FY1920 FUEL ALLOCATION	\$600
TOTAL:	\$600

City of Hemet

Departmental Budget Detail

680-1930-2710 PROFESSIONAL/SPECIALIZED SERV

Time/Materials Technical Help - Computers	\$4,300
Info-Tech Research Group	\$12,000
Time/Materials Technical Help - Networking	\$4,400
Time/Materials Technical Help - Telephone	\$2,500
Time/Materials Technical Help - GIS	\$4,300
Time/Materials Technical Help - Microsoft Office 365	\$30,000
Circle Delivers - Printer Mgmt Services	\$20,000
Data Storage Device Secure Destruction	\$1,500
TOTAL:	\$79,000

680-1930-2800 COMPUTER REPLACEMENT PARTS

Computer Workstation Parts	\$8,300
Laser Printer Repair Parts	\$1,000
Misc Telephone Parts	\$500
Backup Battery Units/Battery Replacements	\$51,000
Backup Hard Drives	\$2,500
TOTAL:	\$63,300

680-1930-2850 SMALL TOOLS

Misc Tools	\$1,000
TOTAL:	\$1,000

Information Technology

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Information Systems Manager	0.00	0.00	0.00	0.00	0.00
Network Systems Admin & Operations Supervisor	1.00	1.00	1.00	1.00	1.00
IT Tech II	0.00	1.00	1.00	1.00	1.00
IT Tech I	1.00	1.00	1.00	1.00	1.00
Network Systems Administrator	0.00	0.00	0.00	0.00	0.00
GIS Specialist	1.00	1.00	1.00	1.00	1.00
Information Technology Total	3.00	4.00	4.00	4.00	4.00

NOTES:

FY 2016-2017: Transfer IT Tech II position from PWWater 35% / PWAdmin 65% to 100% IT Department

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	IT	100%	680	1930	GIS Specialist	65,354	1,925	16,539.98		24,294	1,646	13,426	1,993	108,638
FT	IT	100%	680	1930	IT Technician I	69,167	1,200	17,157.34		25,200	3,248	13,426	2,760	115,001
FT	IT	100%	680	1930	IT Technician II	72,669	-	18,025.94		26,475	3,394	13,426	2,899	118,863
FT	IT	100%	680	1930	Network & Systems Supervisor	86,381	-	21,427.17		31,465	4,035	13,426	3,447	138,753
Personnel Totals		4.00			Salary & Benefits Totals	\$ 293,571	\$ 3,125	\$ 73,150	\$ -	\$ 107,434	\$ 12,323	\$ 53,703	\$ 11,099	\$ 481,255

WORKERS' COMPENSATION

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Coordinated quarterly DOT Drug and Alcohol Testing for commercial drivers.
- ✓ Coordinated and facilitated quarterly Workers' Compensation Claims Review.
- ✓ Conducted OSHA required annual employee hearing testing.
- ✓ Completed and distributed the required annual CalOSHA Form 300A Report (summary of work-related injuries and illness).
- ✓ Introduced the risk management CSAC EIA resources available to Department Heads.
- ✓ Established improved customer service from third party administrator to the City, and in collaboration with the third party administrator, improved communication with employees.

2019-2020 KEY GOALS

- Coordinate quarterly DOT Drug and Alcohol Testing for commercial drivers.
- Coordinate and facilitate quarterly Workers' Compensation Claims Review.
- Conduct OSHA required annual employee hearing testing.
- Complete and distribute the required annual CalOSHA Form 300A Report (summary of work-related injuries and illness).
- Create and distribute Workers' Compensation Guide for Employees.
- Update and distribute Workers' Compensation Guide for Supervisors/Managers.

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

681 WORKERS COMPENSATION ADMIN
2350 WORKERS COMPENSATION

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	97.681	84.176	64.000	87.500
1300 SALARIES OVERTIME	930	471	5.000	5.000
1305 COMP TIME USED	1.274	536	0	0
1400 OTHER FRINGE BENEFITS	7.900	7.216	3.200	4.300
1405 PERS Pension	29.462	33.040	23.300	33.300
1410 HEALTH PLANS	17.648	10.582	10.700	14.100
1420 Special Pav	44	293	2.600	5.100
1425 PTO + Holiday	7.657	5.293	4.700	5.800
Total SALARIES & FRINGE BENEFITS	162,596	141,607	113,500	155,100
2500 INSURANCE. BONDS	1,922.765	1,992.906	2,698.000	2,578.200
2501 W/COMP TAIL CLAIMS	247.044	135.756	20.000	20.000
2560 TRAINING & EDUCATION	375-	398	1.500	3.000
2710 PROFESSIONAL/SPECIALIZED SERV	22.994	17.796	40.800	41.300
Total OPERATING SUPPLIES & SERVICES	2,192,428	2,146,856	2,760,300	2,642,500
Total INTERNAL SERVICE CHARGES	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total WORKERS COMPENSATION	2,355,024	2,288,463	2,873,800	2,797,600

City of Hemet

Departmental Budget Detail

681 WORKERS COMPENSATION ADMIN
2350 ADMINISTRATION

681-2350-2500 INSURANCE, BONDS

Primary Workers Compensation Insurance	\$1,850,000
Excess Workers Compensation Insurance	\$728,200
TOTAL:	\$2,578,200

681-2350-2501 W/COMP TAIL CLAIMS

Tail Claims	\$20,000
TOTAL:	\$20,000

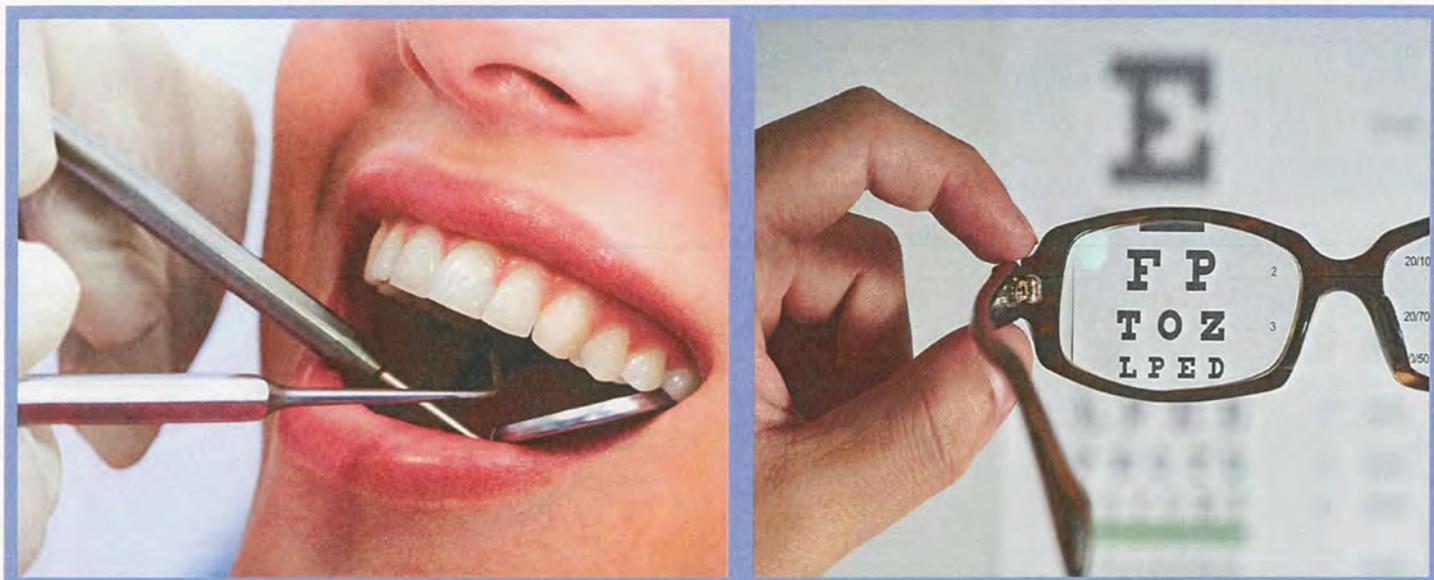
681-2350-2560 TRAINING & EDUCATION

Various Training Seminars	\$3,000
TOTAL:	\$3,000

681-2350-2710 PROFESSIONAL/SPECIALIZED SERV

Quarterly D.O.T. Drug & Alcohol Testing	\$4,000
Annual Employee Hearing Testing	\$4,700
EAP Program	\$14,000
Hepatitis A & B Vaccinations	\$600
Employee Wellness Program	\$10,000
Worker's Comp Actuarial (s/b budgeted every other year)	\$7,500
TB Testing	\$500
TOTAL:	\$41,300

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DENTAL/VISION

DEPARTMENT: 2150

FUND: DENTAL/VISION

ABOUT THE FUND

This Internal Service Fund is used to track payment for dental/vision benefits. Departments are charged a proportionate share of the Dental/Vision budget based on the number of budgeted staff to fund the program.

<i>EXPENDITURES BY CATEGORY</i>				
	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	-	-	-	
OPERATING EXPENSES	265,779	307,717	374,000	320,000
INTERNAL SERVICE CHARGES	-	-	-	
CAPITAL OUTLAY	-	-	-	
DEBT SERVICE	-	-	-	
DEPARTMENTAL REVENUE	(285,355)	(345,202)	(315,500)	(320,000)
NET DEPARTMENT COST	<i>(19,576)</i>	<i>(37,485)</i>	<i>58,500</i>	-

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

682 DENTAL & VISION INSURANCE
2150 DENTAL/VISION/MEDICAL INS

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
Total SALARIES & FRINGE BENEFITS	0	0	0	0
2500 INSURANCE CLAIMS	239.182	274.207	345.000	290.000
2710 PROFESSIONAL/SPECIALIZED SERV	26.597	33.510	29.000	30.000
Total OPERATING SUPPLIES & SERVICES	265,779	307,717	374,000	320,000
Total DENTAL/VISION/MEDICAL INS	265,779	307,717	374,000	320,000
Total DENTAL & VISION INSURANCE	265,779	307,717	374,000	320,000

City of Hemet

Departmental Budget Detail

682 DENTAL/VISION INSURANCE
2150 ADMINISTRATION

682-2150-2500 INSURANCE CLAIMS

Dental/Vision Insurance claims

TOTAL: \$290,000
\$290,000

682-2150-2710 PROFESSIONAL/SPECIALIZED SERV

Admin Fees - Group Management

TOTAL: \$30,000
\$30,000

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LIABILITY FUND

DEPARTMENT: 2200

FUND: LIABILITY

ABOUT THE FUND

The Liability Fund is an internal service fund used to track payment of excess and liability insurance premiums. The City is self-insured for first \$200,000 per incident. Coverage is provided through CSAC-EIA, a joint powers authority. Departments are charged a proportionate share of the Liability budget to fund the program.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	(205,549)	3,115	100,000	154,600
OPERATING EXPENSES	774,141	757,235	884,600	1,068,900
INTERNAL SERVICE CHARGES	468,804	12,204	-	13,800
CAPITAL OUTLAY	-	-	-	
OPERATING TRANSFERS	-	-	27,600	-
DEPARTMENT REVENUE	(1,401,709)	(1,099,835)	(983,100)	(1,013,000)
NET DEPARTMENT COST	(364,313)	(327,281)	29,100	224,300

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

683 LIABILITY INSURANCE
2200 LIABILITY INSURANCE

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	49.844	48.028	54.400	80.300
1305 COMP TIME USED	18	61	0	0
1400 RETIREMENT AND INSURANCES	3.050	2.932	2.500	3.800
1405 PERS Pension	15.802	19.146	21.500	31.700
1410 HEALTH PLANS	7.555	8.637	9.300	13.600
1415 WORKERS COMP CONTRIBUTION	6.100	6.600	7.200	6.800
1420 Special Pav	592	486	1.700	2.600
1425 PTO + Holiday	5.252	3.699	3.300	5.300
1430 UNEMPLOYMENT BENEFITS	100	100	100	0
1450 RETIREE MEDICAL PREMIUMS	10.200	10.200	0	10.500
1500 CLAIMS & JUDGEMENTS	304.062-	96.774-	0	0
Total SALARIES & FRINGE BENEFITS	205,549-	3,115	100,000	154,600
2250 OFFICE SUPPLIES AND MATERIALS	13	0	0	0
2400 CONTRACTS & LEASES	33.473	30.628	40.000	40.000
2500 INSURANCE, BONDS	358.336	364.908	444.600	628.900
2710 PROFESSIONAL/SPECIALIZED SERV	9.306	4.458	0	0
2722 LIABILITY CLAIMS COSTS	373.013	357.241	400.000	400.000
Total OPERATING SUPPLIES & SERVICES	774,141	757,235	884,600	1,068,900
3612 CITY ATTORNEY	468.804	12.204	0	13.800
Total INTERNAL SERVICE CHARGES	468,804	12,204	0	13,800
Total CAPITAL OUTLAY	0	0	0	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total LIABILITY INSURANCE	1,037,396	772,554	984,600	1,237,300
Total LIABILITY INSURANCE	1,037,396	772,554	984,600	1,237,300

City of Hemet

Departmental Budget Detail

683 LIABILITY INSURANCE
2200 ADMINISTRATION

683-2200-2400 CONTRACTS & LEASES

Third Party Administrator (Carl Warren)

\$40,000
TOTAL: \$40,000

683-2200-2500 INSURANCE, BONDS

Excess Liability Insurance (General Liability CSAC)
CSAC Property Insurance
Cyber Liability Program

\$450,000
\$177,200
\$1,700
TOTAL: \$628,900

683-2200-2722 LIABILITY CLAIMS COSTS

Other Liability Claims

\$400,000
TOTAL: \$400,000

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EQUIPMENT REPLACEMENT

Division: 380-various

FUND: CAPITAL RESERVE

ABOUT THE DIVISION

The Major Machinery and Equipment Capital Replacement fund contributions are from various Departments for equipment purchase and/or replacement of City assets as needed or when useful life has been expended.

<i>EXPENDITURES BY CATEGORY</i>				
	2016-17	2017-18	2018-19	2019-20
	ACTUAL	ACTUAL	AMENDED	ADOPTED
DEPARTMENT CONTRIBUTION				
CITY MANAGER	-	-	-	-
POLICE DEPARTMENT	170,846	363,669	-	-
POLICE DEPARTMENT - MEASURE U	-	-	-	-
FIRE DEPARTMENT	128,681	61,245	-	-
FIRE DEPARTMENT - MEASURE U	-	-	-	-
PARKS	-	-	-	-
BUILDING	-	31,857	-	-
CODE ENFORCEMENT	-	-	65,580	-
ENGINEERING	-	-	-	-
STREETS MAINTENANCE	244,959	133,031	70,000	-
PARKWAY MAINTENANCE	78,484	28,538	400,000	-
SEWER MAINTENANCE	-	-	-	-
STORM DRAIN MAINTENANCE	9,650	65,000	-	-
WATER ADMINISTRATION	-	-	-	-
IT/COMPUTERS - TELEPHONES	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-
FACILITIES MAINTENANCE	36,575	6,472	-	-
PUBLIC WORKS ADMINISTRATION	-	-	-	-
TOTAL	669,195	689,812	535,580	-

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PUBLIC WORKS

Equipment Maintenance Division

DEPARTMENT: 4550

FUND: INTERNAL SERVICE

MISSION STATEMENT

To protect the public's investment by providing all City departments with cost effective preventative maintenance and repair services, resulting in safe and dependable City fleet vehicles and equipment.

ABOUT THE DIVISION

The Equipment Maintenance Division is responsible for the repair and maintenance services for all City-owned equipment consisting of over 335 mobile units, as well as, all hand tools (including chain saws, lawn mowers, edgers, etc). In addition to servicing vehicles, the Equipment Maintenance Division is responsible for maintaining all vehicle records, performing mandated reporting, and insuring compliance with clean air regulations.

The Equipment Maintenance Division provides the following support services to City Departments: preventative vehicle maintenance, emergency breakdown response, performance of major and minor vehicle repairs, scheduling of routine maintenance and participation in vehicle bid specification development.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	648,151	694,703	634,400	712,000
OPERATING EXPENSES	495,905	500,054	548,800	512,600
INTERNAL SERVICE CHARGES	342,496	362,796	347,300	352,000
OPERATING TRANSFERS	-	20,000	110,100	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	(1,346,714)	(1,582,532)	(1,633,400)	(1,524,800)
NET DEPARTMENT COST	139,838	(4,979)	7,200	51,800

EQUIPMENT MAINTENANCE

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Completed on-time reporting required by all Local, State and Federal agencies.
- ✓ Reviewed all existing material purchase contracts to ensure cost effective pricing to provide all divisions with lowest possible maintenance charges.
- ✓ Reviewed all department fleet replacement needs for five year budget range planning and proactive pursuit of alternative vehicle retrofit/replacement funding.
- ✓ Performed in-house smog checks for all required vehicles, reducing down time of vehicles and resulting in operational efficiencies for all City Departments.
- ✓ Completed emergency repairs to fire apparatus/equipment, allowing Fire Department to respond to wildfire mutual aid requests.

2019-2020 KEY GOALS

- Perform all preventative maintenance within one week of scheduled service due dates.
- Continue to seek additional staff training opportunities to ensure the latest equipment and diagnostic technologies are incorporated for division efficiency.
- Complete surplus of end-of-life vehicles and miscellaneous equipment throughout vehicle fleet.
- Replace heavy-duty off road equipment that fall outside of normal use restrictions for current AQMD requirements.
- Maintain high level of service and quick turn around times to all departments.
- Continue to seek out grant opportunities for replacing, retrofitting or re-powering of old off-road equipment, and purchase of additional alternative fuel vehicles.
- Add clean passenger vehicles (electric, hybrids) to fleet as older vehicles are replaced.
- Work with Facility Maintenance Division to determine shop upgrades to meet requirements for overnight storage of compressed natural gas vehicles in the shop during maintenance activities.

City of Hemet
2019/2020 ANNUAL BUDGET

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684 VEHICLE MAINTENANCE
4550 EQUIPMENT MAINTENANCE

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	337,356	354,276	351,700	356,200
1300 SALARIES OVERTIME	983	1,510	0	2,000
1400 OTHER FRINGE BENEFITS	14,586	14,476	10,500	10,600
1405 PERS Pension	95,571	117,125	128,300	130,900
1410 HEALTH PLANS	78,712	81,673	80,600	80,600
1415 WORKERS COMP CONTRIBUTION	38,600	40,300	44,300	41,900
1420 Soecial Pav	1,559	2,169	5,800	6,500
1425 PTO + Holidav	15,584	13,074	12,300	11,600
1430 UNEMPLOYMENT BENEFITS	700	900	900	0
1450 RETIREE MEDICAL PREMIUMS	64,500	69,200	0	71,700
Total SALARIES & FRINGE BENEFITS	648,151	694,703	634,400	712,000
2200 TELEPHONE/COMMUNICATION	9,234	4,039	1,200	1,200
2270 COMPUTER HARDWARE PURCHASES	5,233	0	5,000	0
2350 VEHICLE SUPPLIES & MAINTENANCE	441,467	443,898	492,500	460,500
2400 CONTRACTS & LEASES	2,716	1,474	3,000	3,000
2450 MAINT & OPERATIONS/PARTS & SUP	23,763	24,335	25,000	25,000
2560 TRAINING & EDUCATION	0	176	2,400	2,400
2623 VEHICLE FUEL	2,430	3,266	2,600	3,400
2700 UNIFORMS AND SAFETY EQUIPMENT	6,513	5,257	6,600	6,600
2710 PROFESSIONAL/SPECIALIZED SERV	0	5,212	3,200	3,200
2850 SMALL TOOLS	4,549	12,397	7,300	7,300
Total OPERATING SUPPLIES & SERVICES	495,905	500,054	548,800	512,600
3600 EQUIPMENT REPLACEMENT	5,100	5,100	1,600	0
3612 CITY ATTORNEY	12,396	27,300	0	18,800
3613 IT/COMPUTERS-TELEPHONES	0	0	1,500	1,500
3616 LIABILITY INSURANCE	34,800	24,200	21,700	25,700
3617 EMERGENCY SERVICES	1,704	1,500	1,700	2,100
3680 FACILITY MAINTENANCE	227,200	241,000	242,400	218,400
3690 PUBLIC WORKS-ADMINISTRATION	61,296	63,696	78,400	85,500
Total INTERNAL SERVICE CHARGES	342,496	362,796	347,300	352,000
Total DEBT SERVICE	0	0	0	0
Total CAPITAL OUTLAY	0	0	0	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total EQUIPMENT MAINTENANCE	1,486,552	1,557,553	1,530,500	1,576,600
Total VEHICLE MAINTENANCE	1,486,552	1,557,553	1,530,500	1,576,600

City of Hemet

Departmental Budget Detail

684 VEHICLE MAINTENANCE
 4550 EQUIPMENT MAINTENANCE

684-4550-2200 TELEPHONE/COMMUNICATION

2 Cellular Phones @\$50/mo

	\$1,200
TOTAL:	\$1,200

684-4550-2350 VEHICLE SUPPLIES & MAINTENANCE

Preventative Maintenance & Repair Supplies	\$150,000
Vehicle paint/body repairs (sublet)	\$30,000
Auto Parts	\$140,000
Major Sublet Equipment Repairs	\$11,000
Diesel Particulate Trap Cleaning	\$1,500
Tires	\$93,000
Oils, Fluids, and Lubricants	\$35,000

	\$460,500
TOTAL:	\$460,500

684-4550-2400 CONTRACTS & LEASES

Towing Contract

	\$3,000
TOTAL:	\$3,000

684-4550-2450 MAINT & OPERATIONS/PARTS & SUP

Parts & Supplies

	\$25,000
TOTAL:	\$25,000

684-4550-2560 TRAINING & EDUCATION

Safety Training	\$600
Air Conditioning/AQMD Regulations	\$300
CNG Engine Training	\$1,500

	\$2,400
TOTAL:	\$2,400

City of Hemet

Departmental Budget Detail

684-4550-2623 VEHICLE FUEL

FY1920 FUEL ALLOCATION

TOTAL: \$3,400
\$3,400

684-4550-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms for 5 Employees

\$3,000

Safety Shoes for 5 Employees a \$175 ea.

\$900

Gloves, Eye Protection, Etc..

\$1,100

T-shirts for 6 Employees

\$400

Safety Equipment/Jackets

\$1,200

TOTAL: \$6,600
\$6,600

684-4550-2710 PROFESSIONAL/SPECIALIZED SERV

Annual Crane Testing

\$3,200

TOTAL: \$3,200
\$3,200

684-4550-2850 SMALL TOOLS

Small Tools

\$7,300

TOTAL: \$7,300
\$7,300

Equipment Maintenance

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	3.00	4.00	4.00	4.00	4.00
Equipment Maintenance Total	5.00	6.00	6.00	6.00	6.00

NOTES:

FY 2016-2017: Equipment Mechanic position transferred from PW Admin to PW Equipment Maintenance

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWEM	100%	684	4550	Equip Maint Supervisor	78,257	1,200	19,411.96		28,508	3,673	13,426	3,122	128,186
FT	PWEM	100%	684	4550	Equip Mechanic	52,330	1,200	13,129.68		19,290	1,313	13,426	1,596	89,156
FT	PWEM	100%	684	4550	Equip Mechanic	54,980	750	13,675.21		20,091	1,372	13,426	1,677	92,295
FT	PWEM	100%	684	4550	Equip Mechanic	54,980	1,300	13,811.65		20,291	1,380	13,426	1,677	93,053
FT	PWEM	100%	684	4550	Equip Mechanic	54,980	1,300	13,811.65		20,291	1,380	13,426	1,677	93,053
FT	PWEM	100%	684	4550	Lead Equipment Mechanic	60,687	775	15,097.22		22,177	1,514	13,426	1,851	100,430
Personnel Totals		6.00			Salary & Benefits Totals	\$ 356,214	\$ 6,525	\$ 88,937	\$ -	\$ 130,648	\$ 10,632	\$ 80,554	\$ 11,600	\$ 596,173

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PUBLIC WORKS

Facilities Maintenance Division

DEPARTMENT: 4560

FUND: INTERNAL SERVICE

MISSION STATEMENT

To protect the public’s investment by providing all City Departments with prompt, high quality, cost effective structural and physical maintenance that also preserves the life and functionality of all facility assets.

ABOUT THE DEPARTMENT

The Facilities Maintenance Division is responsible for the daily maintenance and repair of the City’s 56 buildings and provides electrical maintenance on street lights, basins and well sites. The Division prepares specifications for Capital Improvements Projects at City facilities such as roof replacements, air conditioning/heating replacements, contracted exterior painting projects, interior building remodels and specifications for the City’s radio communications systems for Police, Fire and Public Works. Facilities staff also administers the street-light maintenance program.

The Facilities Maintenance Division provides support services to all City Departments. The division also administers janitorial maintenance, traffic signal maintenance, elevator maintenance, underground tank maintenance and repairs, pest control, fuel dispensing system maintenance and fuel ordering City-wide.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	527,069	523,324	496,600	456,500
OPERATING EXPENSES	950,342	828,274	1,008,560	935,400
INTERNAL SERVICE CHARGES	143,096	162,592	147,100	188,400
CAPITAL OUTLAY	19,720	13,404	-	-
OPERATING TRANSFERS	-	-	102,500	-
DEPARTMENT REVENUE	(1,703,628)	(1,739,078)	(1,751,800)	(1,271,700)
NET DEPARTMENT COST	(63,401)	(211,484)	2,960	308,600

FACILITIES MAINTENANCE

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Completed the Fire Facility Kitchen Remodel Project for Fire Station #1 and #2 through Community Development Block Grant (CDBG) funding.
- ✓ Completed exhaust extraction system at Fire Station # 5
- ✓ Completed retrofit of the downtown decorative pedestrian lighting which resulted in a reduction of electricity costs by over 50% and reduced required maintenance.
- ✓ Completed the update of the Simpson Park gate operators.
- ✓ Completed the acquisition of utility-owned streetlights.
- ✓ Assisted in the initial evaluation of City facilities for ADA compliance improvements.
- ✓ Completed plans for the Police Department renovation project and Fire Station Facility Upgrade CIP projects, which support continued operations and houses additional staffing from implementation of Measure U Action Plan. 1458/387

2019-2020 KEY GOALS

- ✓ Continue to work on conversion from high pressure sodium lights to energy-efficient Light Emitting Diode (LED) lighting for all City-owned street lights.
- ✓ Complete the replacement of 26 older air conditioning and heating units throughout the City and pursue the offset of a portion of the project costs with various utility program rebates and possible grant funding.
- ✓ Complete the evaluation and review of all current internal service contract service agreements.
- ✓ Continue to refine CarteGraph Facilities asset management tool to address building maintenance and establish a comprehensive preventative maintenance schedule for all municipal facilities.
- ✓ Identify required upgrades to Equipment Maintenance shop area for safe over-night storage of compressed natural gas (CNG) vehicles during maintenance periods.

City of Hemet
2019/2020 ANNUAL BUDGET

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685 FACILITY MAINTENANCE
4560 FACILITIES (BLDG) MAINTENANCE

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	270.321	254.994	266.000	210.600
1300 SALARIES OVERTIME	15.647	15.167	20.000	20.000
1305 COMP TIME USED	420	8	0	0
1310 COMP TIME PAID	2.204	3.336	0	0
1400 OTHER FRINGE BENEFITS	10.995	10.303	8.800	7.500
1405 PERS Pension	77.293	84.563	97.300	77.500
1410 HEALTH PLANS	56.181	50.213	55.700	42.300
1415 WORKERS COMP CONTRIBUTION	28.800	33.300	34.400	32.500
1420 Special Pav	2.123	1.741	3.800	3.000
1425 PTO + Holiday	14.385	11.699	9.900	7.400
1430 UNEMPLOYMENT BENEFITS	500	800	700	0
1450 RETIREE MEDICAL PREMIUMS	48.200	57.200	0	55.700
Total SALARIES & FRINGE BENEFITS	527,069	523,324	496,600	456,500
2105 UTILITIES - ELECTRIC	392.046	406.222	425.300	415.000
2110 UTILITIES-WATER	56.021	56.736	60.000	60.000
2115 UTILITIES- GAS	36.059	25.887	30.000	30.000
2200 TELEPHONE/COMMUNICATION	8.273	8.638	9.360	9.300
2250 OFFICE SUPPLIES AND MATERIALS	64	0	500	600
2270 COMPUTER HARDWARE PURCHASES	1.098	0	0	0
2400 CONTRACTS.LEASES.RENTS.& TAXES	169.583	191.073	241.000	253.500
2450 MAINT & OPERATIONS/PARTS & SUP	215.871	115.268	135.000	110.000
2460 BUILDING MAINTENANCE/REPAIRS	60.333	8.063	77.600	40.000
2560 TRAINING & EDUCATION	0	152	2.500	2.500
2623 VEHICLE FUEL	6.727	6.031	9.100	9.200
2700 UNIFORMS AND SAFETY EQUIPMENT	3.374	2.443	6.700	3.300
2710 PROFESSIONAL/SPECIALIZED SERV	300	7.150	6.500	0
2850 SMALL TOOLS	593	611	5.000	2.000
Total OPERATING SUPPLIES & SERVICES	950,342	828,274	1,008,560	935,400
3600 EQUIPMENT REPLACEMENT	13.296	13.296	6.800	6.800
3612 CITY ATTORNEY	13.296	33.804	0	23.300
3613 IT/COMPUTERS-TELEPHONES	0	0	10.000	14.000
3616 LIABILITY INSURANCE	37.400	31.000	27.000	32.100
3617 EMERGENCY SERVICES	1.896	2.196	2.500	2.600
3690 PUBLIC WORKS-ADMINISTRATION	77.208	82.296	100.800	109.600
Total INTERNAL SERVICE CHARGES	143,096	162,592	147,100	188,400
Total DEBT SERVICE	0	0	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	19.720	13.404	0	0
Total CAPITAL OUTLAY	19,720	13,404	0	0
Total FACILITIES (BLDG) MAINTENANCE	1,640,227	1,527,594	1,652,260	1,580,300

City of Hemet

Departmental Budget Detail

685 FACILITIES MAINTENANCE
 4560 FACILITIES MAINTENANCE

685-4560-2105 UTILITIES - ELECTRIC

City building Utilities (SCE)	\$395,000
CNG Energy	\$20,000
TOTAL:	\$415,000

685-4560-2110 UTILITIES-WATER

City Building Utilities Water/Sewer	\$60,000
TOTAL:	\$60,000

685-4560-2115 UTILITIES- GAS

City Building Utilities (Gas)	\$30,000
TOTAL:	\$30,000

685-4560-2200 TELEPHONE/COMMUNICATION

6 Cellular Phones @ \$50/mo.	\$2,900
Wireless - iPads 7 @ \$40/mo	\$3,400
Wireless Other - Cameras/Trackers	\$3,000
TOTAL:	\$9,300

685-4560-2250 OFFICE SUPPLIES AND MATERIALS

Office Supplies	\$600
TOTAL:	\$600

City of Hemet

Departmental Budget Detail

685-4560-2400 CONTRACTS,LEASES,RENTS,& TAXES

CNG Emergency Repair & Inspection	\$5,000
Contract (Wash Rack/Grease Traps)	\$8,000
Janitorial Contracts	\$102,000
Pest Control	\$17,000
Elevator Service/Inspection	\$10,000
Fire Extinguisher Service	\$6,000
Floor Mat Rental Service	\$10,000
PROCHEM Services	\$4,000
Riverside County Health Dept. (Fuel tank Permits)	\$7,300
Alarm Services	\$16,500
AQMD Permits/Emission Fees for Generators	\$16,700
Underground Tank Inspections/Repairs	\$9,500
City Buildings Landscape Maintenance Contract	\$27,000
Hazardous Waste Disposal	\$8,000
Annual Underground Tank Certification - All Tanks	\$6,500
TOTAL:	\$253,500

685-4560-2450 MAINT & OPERATIONS/PARTS & SUP

Building Parts & Services	\$75,000
Building Materials	\$17,000
Painting Supplies	\$18,000
TOTAL:	\$110,000

685-4560-2460 BUILDING MAINTENANCE/REPAIRS

Repair Costs	\$40,000
TOTAL:	\$40,000

685-4560-2560 TRAINING & EDUCATION

Safety Training	\$2,500
TOTAL:	\$2,500

685-4560-2623 VEHICLE FUEL

FY1920 FUEL ALLOCATION	\$9,200
TOTAL:	\$9,200

City of Hemet

Departmental Budget Detail

685-4560-2700 UNIFORMS AND SAFETY EQUIPMENT

Uniforms 5 Employees	\$850
Safety Shoes 5 employees @ \$150.00 ea.	\$750
Safety Jacket Replacement/Rain Gear/Rain Boots	\$600
T-shirts for 5 employees	\$500
Misc Safety Equipment	\$600
TOTAL:	\$3,300

685-4560-2850 SMALL TOOLS

Small Tools	\$2,000
TOTAL:	\$2,000

Facilities Maintenance
Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Proposed	2019-20 Adopted
Facilities Maintenance Manager	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	0.00	0.00	0.00	0.00	0.00
Facilities Maintenance Technician	4.00	4.00	4.00	4.00	3.00
Facilities Services Aide	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Total	6.00	6.00	6.00	6.00	5.00

NOTES:
 FY 2019-2020: Eliminated 1 FT Facilities Maintenance Technician

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY SIB -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWFM	100%	685	4560	Facilities Manager	100,175	-	24,848.95		36,486	4,679	13,426	3,997	158,763
FT	PWFM	100%	685	4560	Facilities Services Aide	38,911	1,200	9,800.82		14,405	981	13,426	1,187	70,109
FT	PWFM	10%	571	9000	Facilities Technician	6,376	130	1,598.95		2,349	160	1,343	194	10,551
FT	PWFM	30%	225	8250	Facilities Technician	19,128	390	4,796.86		7,046	479	4,028	583	31,654
FT	PWFM	30%	227	8250	Facilities Technician	19,128	390	4,796.86		7,046	479	4,028	583	31,654
FT	PWFM	30%	685	4560	Facilities Technician	19,128	390	4,796.86		7,046	479	4,028	583	31,654
FT	PWFM	25%	685	4560	Facilities Technician	15,940	325	3,997.39		5,872	399	3,356	486	26,379
FT	PWFM	35%	228	8250	Facilities Technician	22,316	455	5,596.34		8,220	559	4,699	681	36,930
FT	PWFM	40%	571	9000	Facilities Technician	25,504	520	6,395.82		9,395	639	5,370	778	42,206
FT	PWFM	20%	225	8250	Facilities Technician	12,137	360	3,070.29		4,510	306	2,685	370	20,369
FT	PWFM	20%	227	8250	Facilities Technician	12,137	360	3,070.29		4,510	306	2,685	370	20,369
FT	PWFM	60%	685	4560	Facilities Technician	36,412	1,080	9,210.88		13,530	917	8,055	1,111	61,106
Personnel Totals		5.00			Salary & Benefits Totals	\$ 327,292	\$ 5,600	\$ 81,980	\$ -	\$ 120,415	\$ 10,384	\$ 67,129	\$ 10,924	\$ 541,744

PUBLIC WORKS

Administration

DEPARTMENT: 4150

FUND: INTERNAL SERVICES

MISSION STATEMENT

The mission of the Public Works Operations Department is to provide, support, and maintain safe, reliable and cost effective services that promote pride in the City and its staff.

The mission of Public Works Administration is to provide professional administrative support, grant administration, budget administration and policy direction to all Public Works' Department divisions.

ABOUT THE DIVISION

The Public Works Administration Division is dedicated to delivering operational services that provide the City of Hemet community with pride in their City and its work force. The Administration Division provides executive and administrative support and oversight to all other divisions within the Public Works Department. The division manages a total budget of approximately \$20M and provides direction and support for over 75 employees that make up the divisions of Water, Waste Water, Streets, Parks, Lighting and Landscape Maintenance Districts, Storm Drain Maintenance, Fleet Maintenance, Facilities Maintenance and Administration.

Public Works Administration coordinates departmental budget and accounting issues with the City's Finance Department and manages the ongoing federal and state mandated programs. Public Works Administration conducts analysis on projects for both the operations and engineering functions and performs writing and administration of grants. Administration staff coordinates the Park Commission, and serve as liaisons to other agencies such as MSRC, the Watermaster, and WRCOG. Regulatory compliance for environmental permits and programs, and development of various plans, policies, and procedures for the Public Works Departments are also responsibilities of the Administration Division.

EXPENDITURES BY CATEGORY

	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	679,337	723,215	768,500	952,600
OPERATING EXPENSES	100,801	68,481	80,000	69,300
INTERNAL SERVICE CHARGES	161,444	146,688	150,500	180,500
CAPITAL OUTLAY	13,996	38,241	-	-
OPERATING TRANSFERS	-	-	99,100	-
DEPARTMENT REVENUE	(926,736)	(940,101)	(1,141,310)	(1,211,100)
NET DEPARTMENT COST	28,842	36,524	(43,210)	(8,700)

PUBLIC WORKS ADMINISTRATION

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Worked with all divisions to review capital needs, future project planning and updates and incorporated them into the City's five year capital improvement plan (CIP) for inclusion in future CIP budgets.
- ✓ Reorganized Administrative Support personnel functions to assist with critical administrative staff coverage in other departments as necessary.
- ✓ Continued to update our centralized Public Works reference library with the latest policy documents and standard operating procedures updates.
- ✓ Completed review, update and award of several service contracts including landscape maintenance, uniform services, park patrol services, and hazardous waste removal.
- ✓ Continued to administratively support public education and project management for the implementation of allocation budget-based water rates.
- ✓ Completed the fiscal feasibility evaluation for the purchase of utility-owned street lights and provided City Council with recommendations.

2019-2020 KEY GOALS

- Evaluate current service provisions in all Public Works Divisions and assess for improvements and cost savings.
- Continue to research and pursue alternative funding opportunities for all divisions of Public Works.
- Continue to customize the CarteGraph work order system to meet the reporting needs of all divisions and provide additional administrative cross-training to ensure program use consistency and support succession planning in administration of the system.
- Complete the fiscal feasibility evaluation for the purchase of utility-owned street lights and provide City Council with recommendations.
- Continue monthly monitoring of operations and operational budgets, evaluating for areas of cost savings, and/or revenue generation.
- Complete the update/review of remaining service contracts throughout Public Works divisions not updated in FY18/19.
- Continue to administratively support public education and project management for the implementation of allocation budget-based water rates.
- Complete purchase of utility-owned street lights and retrofit all city-owned street lights.
- Establish and updated various emergency service contracts for response to extraordinary after hour's needs.

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

686 PW ADMINISTRATION
4150 PUBLIC WORKS ADMINISTRATION

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	351,721	314,984	416,700	474,200
1200 SALARIES PART TIME	0	38,664	0	0
1300 SALARIES OVERTIME	18,643	25,806	18,400	18,400
1400 OTHER FRINGE BENEFITS	20,776	19,703	19,300	22,100
1405 PERS Pension	108,580	121,252	163,200	185,100
1410 HEALTH PLANS	53,428	41,802	66,200	79,600
1415 WORKERS COMP CONTRIBUTION	36,800	47,700	46,800	49,300
1420 Special Pav	6,626	6,369	12,600	13,800
1425 PTO + Holiday	20,563	23,935	24,300	25,800
1430 UNEMPLOYMENT BENEFITS	600	1,100	1,000	0
1450 RETIREE MEDICAL PREMIUMS	61,600	81,900	0	84,300
Total SALARIES & FRINGE BENEFITS	679,337	723,215	768,500	952,600
2200 TELEPHONE/COMMUNICATION	3,240	3,117	4,500	3,500
2220 ADVERTISING AND PUBLICATIONS	55	75	800	800
2250 OFFICE SUPPLIES AND MATERIALS	16,545	7,939	18,000	11,000
2270 COMPUTER HARDWARE PURCHASES	2,325	0	2,000	2,000
2400 CONTRACTS.LEASES.RENTS.& TAXES	9,443	14,154	28,800	13,900
2450 MAINT & OPERATIONS/PARTS & SUP	3-	110	900	0
2560 TRAINING & EDUCATION	27,625	24,496	22,100	34,600
2623 VEHICLE FUEL	1,899	2,717	1,400	2,000
2700 UNIFORMS AND SAFETY EQUIPMENT	0	230	500	500
2710 PROFESSIONAL/SPECIALIZED SERV	33,741	0	0	0
2801 CA BEVERAGE CONTAINER RECYCLE	5,931	15,643	0	0
2850 SMALL TOOLS	0	0	1,000	1,000
Total OPERATING SUPPLIES & SERVICES	100,801	68,481	80,000	69,300
3612 CITY ATTORNEY	15,996	16,200	0	12,600
3613 IT/COMPUTERS-TELEPHONES	81,516	68,496	87,200	104,700
3616 LIABILITY INSURANCE	20,700	13,900	13,200	17,300
3617 EMERGENCY SERVICES	1,032	996	1,300	1,400
3622 VEHICLE MAINT & REPAIRS	3,000	5,796	7,000	6,800
3680 FACILITY MAINTENANCE	39,200	41,300	41,800	37,700
Total INTERNAL SERVICE CHARGES	161,444	146,688	150,500	180,500
5300 OTHER IMPROVEMENTS	13,996	18,702	0	0
5400 MAJOR MACHINERY AND EQUIPMENT	0	19,539	0	0
Total CAPITAL OUTLAY	13,996	38,241	0	0
Total OTHER NON-OPERATING EXPEND	0	0	0	0
Total PUBLIC WORKS ADMINISTRATION	955,578	976,625	999,000	1,202,400

City of Hemet

Departmental Budget Detail

686 PW ADMINISTRATION
 4150 PUBLIC WORKS ADMINISTRATION

686-4150-2200 TELEPHONE/COMMUNICATION

Cellular Telephones and Wireless	\$2,400
Cellular Phone/Pager for Call-Out Vehicle	\$1,100
TOTAL:	\$3,500

686-4150-2220 ADVERTISING AND PUBLICATIONS

Advertising - Bids	\$800
TOTAL:	\$800

686-4150-2250 OFFICE SUPPLIES AND MATERIALS

Stamps	\$1,200
Direct Purchase	\$9,800
TOTAL:	\$11,000

686-4150-2270 COMPUTER HARDWARE PURCHASES

Tablet Purchase - CarteGraph OMS	\$2,000
TOTAL:	\$2,000

686-4150-2400 CONTRACTS,LEASES,RENTS,& TAXES

Ricoh Aficio Copier Lease & Maintenance - Yard	\$2,700
Pitney Bowes - Postage Machine Lease	\$800
Pitney Bowes Meter and Scale Maintenance	\$400
HHW from various divisions	\$10,000
TOTAL:	\$13,900

City of Hemet

Departmental Budget Detail

686-4150-2560 TRAINING & EDUCATION

APWA Dues	\$600
Training Workshops (Traffic, Microsoft, Etc...)	\$1,500
Cartegraph OMS training/follow up & customization	\$32,500
TOTAL:	\$34,600

686-4150-2623 VEHICLE FUEL

FY1920 FUEL ALLOCATION	\$2,000
TOTAL:	\$2,000

686-4150-2700 UNIFORMS AND SAFETY EQUIPMENT

Office Safety Items	\$500
TOTAL:	\$500

686-4150-2850 SMALL TOOLS

Miscellaneous	\$1,000
TOTAL:	\$1,000

Public Works Administration

Budgeted Positions by Home Department

Department Personnel	2015-16 Budgeted	2016-17 Budgeted	2017-18 Budgeted	2018-19 Budgeted	2019-20 Adopted
Public Works Director	1.00	1.00	1.00	1.00	1.00
Environmental Services Manager	1.00	1.00	0.00	0.00	0.00
Refuse Superintendent	1.00	1.00	1.00	1.00	1.00
Management Assistant	0.00	0.00	1.00	0.00	0.00
Administrative Assistant	1.00	1.00	1.00	2.00	2.00
Executive Analyst	0.00	0.00	1.00	1.00	1.00
Equipment Mechanic	1.00	0.00	0.00	0.00	0.00
IT Tech II	0.65	0.00	0.00	0.00	0.00
Office Specialist Confidential	1.00	1.00	1.00	1.00	1.00
Clean City Youth Maint. Aide	0.00	0.00	0.00	0.00	0.00
Public Works Administration Total	6.65	5.00	6.00	6.00	6.00

NOTES:

FY 2018-2019: Moved Mgmt. Asst. from PW Admin. To Water; Moved Admin. Asst. from Water to PW Admin.

FY 2017-2018: Eliminated Environmental Svcs. Mgr. and added Management Asst.

FY 2017-2018: Transfer Executive Analyst from Water to PW Admin

FY 2016-2017: Transfer IT Tech II position from PWWater 35% / PWAdmin 65% to IT Department

FY 2016-2017: Transfer Equipment Mechanic position from PW Admin to PW Equipment Maintenance

Department Positions by General Ledger Distribution

PT / FT	Home Department	Percent	G/L Fund	G/L Department	TITLE	Subtotal	Subtotal	MISC	SAFETY	Subtotal	Subtotal	Subtotal	Subtotal	TOTAL
						TOTAL Annual Base Pay -by G/L (1100)	TOTAL Annual Special Pay -by G/L (1420)	PERS ER MISC Unfunded Liability as % of Non-Safety PERSABLE Salary	PERS ER SAFETY Unfunded Liability as % of Safety PERSABLE Salary	TOTAL PERS (1405)	TOTAL Other Fringe -by G/L (1400)	TOTAL Health & Dental -by G/L (1410)	TOTAL PTO + HOLIDAY S/B -by G/L (1425)	GRAND TOTAL Salary & Benefits by G/L
FT	PWADM	100%	686	4150	Administrative Assistant	61,134	1,800	15,313.43		22,494	2,882	13,426	2,439	104,175
FT	PWADM	100%	686	4150	Administrative Assistant	54,130	1,200	13,427.24		19,727	2,546	13,426	2,160	93,188
FT	PWADM	100%	686	4150	Executive Analyst	72,756	1,200	18,047.40		26,506	3,416	13,426	2,903	120,206
FT	PWADM	100%	686	4150	Office Specialist CONF	41,181	1,200	10,215.25		15,014	1,941	13,426	1,643	74,405
FT	PWADM	100%	686	4150	PW Director Operations	139,800	7,200	36,166.45		62,618	6,401	12,526	12,428	240,973
FT	PWADM	100%	686	4150	Refuse Superintendent	105,246	1,200	26,106.93		38,332	4,933	13,426	4,199	167,337
Personnel Totals		6.00			Salary & Benefits Totals	\$ 474,247	\$ 13,800	\$ 119,277	\$ -	\$ 184,691	\$ 22,118	\$ 79,654	\$ 25,773	\$ 800,284

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OPEB
(OTHER POST EMPLOYMENT BENEFITS)

689 OPEB-OTHER POST EMPLOYMENT BENEFITS
2150 DENTAL/VISION/MEDICAL INS

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
1100 SALARIES & WAGES	0	0	0	19,600
1400 OTHER FRINGE BENEFITS	0	0	0	900
1405 PERS PENSION	0	0	0	7,300
1410 HEALTH PLANS	0	0	0	3,400
1420 SPECIAL PAY	0	0	0	700
1425 PTO + HOLIDAY	0	0	0	1,300
Total SALARIES & FRINGE BENEFITS	0	0	0	33,200
2400 RETIREE MEDICAL PREMIUMS	3,784,924	3,192,963	4,012,100	3,987,400
2500 DENTAL/VISION INSURANCE CLAIMS	204,807	223,591	210,000	210,000
2501 RETIREE MEDICAL GAP PLAN	22,862	25,536	25,000	26,000
2710 PROFESSIONAL/SPECIALIZED SERV	56,758	47,506	47,000	47,000
Total OPERATING SUPPLIES & SERVICES	4,069,351	3,489,596	4,294,100	4,270,400
Total DENTAL/VISION/MEDICAL INS	4,069,351	3,489,596	4,294,100	4,303,600
Total OPEB-OTHER POST EMPLOYMENT BI	4,069,351	3,489,596	4,294,100	4,303,600

City of Hemet

Departmental Budget Detail

689 OPEB-OTHER POST EMPLOYMENT BENEFITS
 2150 DENTAL/VISION/MEDICAL INS

689-2150-2400 RETIREE MEDICAL PREMIUMS

Kaiser Retiree medical premiums	\$755,900
Aetna Retiree Medical premiums	\$2,649,800
Other Retiree Medical Premiums	\$164,500
OPEB Trust Contribution	\$200,000
Payment in lieu of medical insurance	\$217,200
TOTAL:	<u>\$3,987,400</u>

689-2150-2500 DENTAL/VISION INSURANCE CLAIMS

Dental/Vision insurance claims.	\$210,000
TOTAL:	<u>\$210,000</u>

689-2150-2501 RETIREE MEDICAL GAP PLAN

Medical Gap Plan	\$26,000
TOTAL:	<u>\$26,000</u>

689-2150-2710 PROFESSIONAL/SPECIALIZED SERV

Admin Fees for Dental/Vision Plans	\$47,000
TOTAL:	<u>\$47,000</u>

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UNEMPLOYMENT BENEFITS

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

690 UNEMPLOYMENT BENEFITS
2375 UNEMPLOYMENT BENEFITS

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2600 UNEMPLOYMENT CLAIMS	41,787	10,103	50,000	15,000
Total OPERATING SUPPLIES & SERVICES	41,787	10,103	50,000	15,000
Total UNEMPLOYMENT BENEFITS	41,787	10,103	50,000	15,000
Total UNEMPLOYMENT BENEFITS	41,787	10,103	50,000	15,000

City of Hemet

Departmental Budget Detail

690 UNEMPLOYMENT BENEFITS

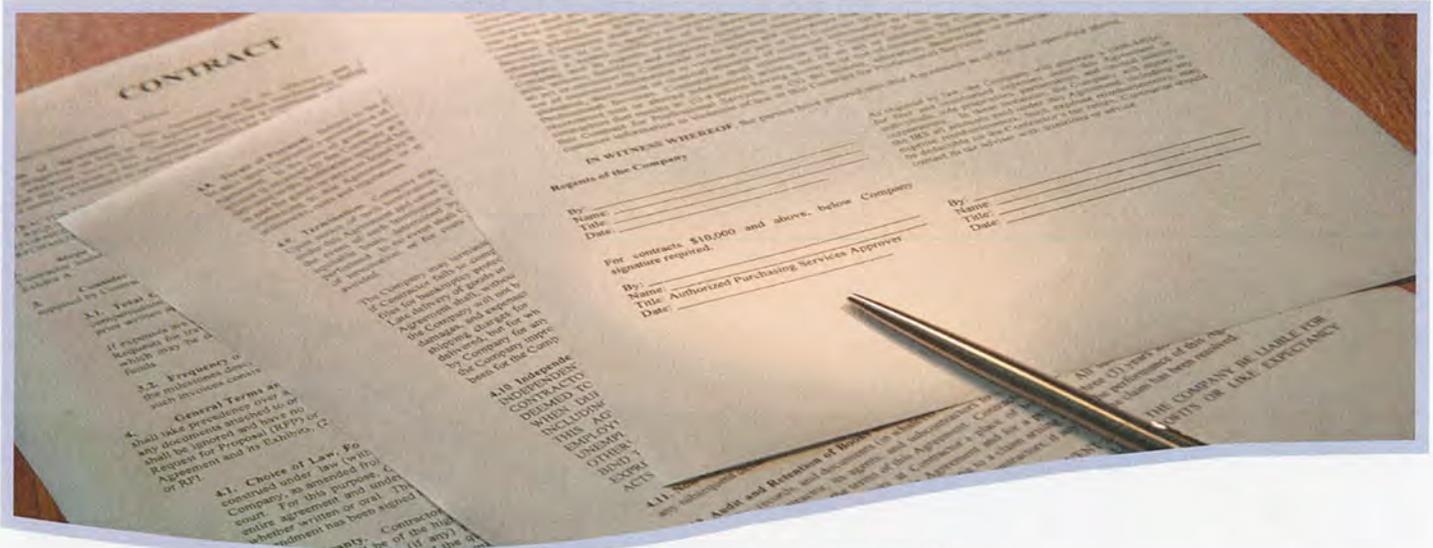
2375 UNEMPLOYMENT BENEFITS

690-2375-2600 UNEMPLOYMENT CLAIMS

Unemployment Insurance Claims

	\$15,000
TOTAL:	\$15,000

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CITY ATTORNEY

DEPARTMENT: 1600

FUND: GENERAL

MISSION STATEMENT

To serve the legal needs of the City in a timely, effective and efficient manner and to protect the legal interests of the City in accordance with adopted Council policies and directives.

ABOUT THE DEPARTMENT

The Office of the City Attorney provides comprehensive legal services for the City Council, City Manager, and City Departments, handling general legal advice, the review and drafting of contracts, ordinances and resolutions, and legal research. As needed, the City Attorney's Office represents the City in litigation, contract negotiations, and before administrative bodies, and assists with the handling of personnel matters and labor negotiations. At present, the law firm of Burke Williams & Sorensen, LLP contracts with the City to provide City Attorney services. Eric S. Vail, a partner Burke, Williams & Sorensen, LLP serves as the City Attorney. The City Attorney and his Office report directly to the City Council.

<i>EXPENDITURES BY CATEGORY</i>				
	2016-17	2017-18	2018-19	2019-20
CATEGORY	ACTUAL	ACTUAL	AMENDED	ADOPTED
PERSONNEL	-	-	-	-
OPERATING EXPENSES	1,533,749	1,273,368	1,150,000	750,000
INTERNAL SERVICE CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	-	-
NET DEPARTMENT COST	1,533,749	1,273,368	1,150,000	750,000

CITY ATTORNEY

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Defended City in over 20 complex litigation matters and obtained favorable results or suitable resolutions.
- ✓ Provided critical legal support to the City's assessment of budget reduction strategies and potential revenue enhancement measures.
- ✓ Provided support to Code Enforcement and Restore Our Community Strategy team resulting in removal of several illegal medical marijuana dispensaries and other chronic code violation properties.
- ✓ Managed overall legal services for the City within Council approved budget parameters.

2019-2020 KEY GOALS

- Provide efficient, high quality and responsive legal services to the City Council, City Manager, and City Departments.
- Assist the City in reducing its liability and monetary exposure through proactive risk management and litigation result based training.
- Act in a supporting role to City's labor negotiations and to the HR Manager on personnel issues.
- Help the City Manager and Executive Team to find creative and innovative solutions to cost constraint and revenue enhancement.

**City of Hemet
2019/2020 ANNUAL BUDGET**

07/16/2019 3:31PM

**691 CITY ATTORNEY
1600 CITY ATTORNEY**

<u>Account Number</u>	<u>2017 Actuals</u>	<u>2018 Actuals</u>	<u>2019 Council Approve</u>	<u>2020 Council Approve</u>
2710 PROFESSIONAL/SPECIALIZED SERV	395.183	394.852	408.000	375.000
2755 LITIGATION/SPECIAL PROJECTS	1.138.566	878.516	742.000	375.000
Total OPERATING SUPPLIES & SERVICES	1,533,749	1,273,368	1,150,000	750,000
Total CITY ATTORNEY	1,533,749	1,273,368	1,150,000	750,000
Total CITY ATTORNEY	1,533,749	1,273,368	1,150,000	750,000

City of Hemet

Departmental Budget Detail

691 CITY ATTORNEY
1600 CITY ATTORNEY

691-1600-2710 PROFESSIONAL/SPECIALIZED SERV

Retainer and Reimbursable fees

TOTAL: \$375,000
\$375,000

691-1600-2755 LITIGATION/SPECIAL PROJECTS

Litigation

TOTAL: \$375,000
\$375,000



FIRE/EMS SERVICES DEPARTMENT

Emergency Management Services

DEPARTMENT: 3500

FUND: ADMINISTRATIVE SERVICES

MISSION STATEMENT

The City of Hemet Emergency Management Services Mission is to provide a comprehensive and integrated emergency management system that coordinates city and community resources to protect lives, property and the environment through mitigation, preparedness, response and recovery from all natural and man-made hazards that may impact our City.



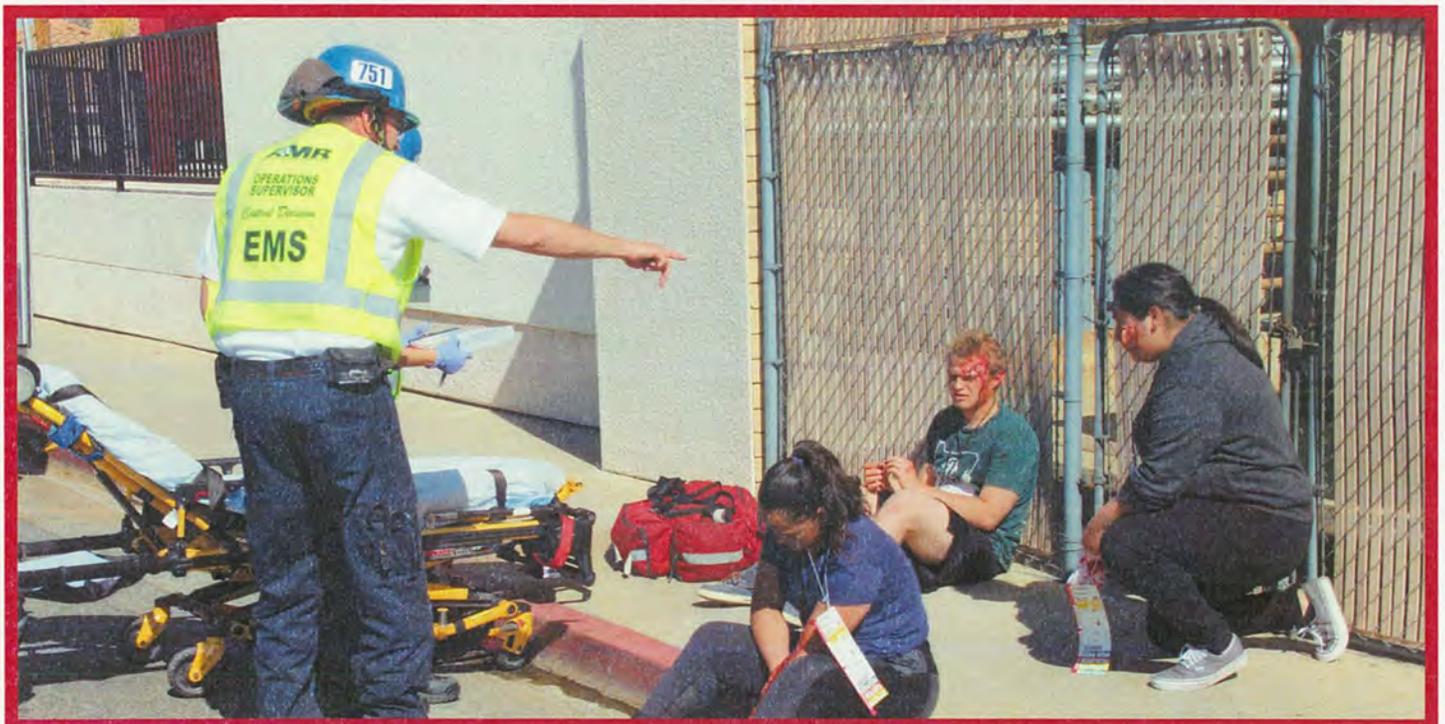
ABOUT THE DIVISION

The goals and objectives of Emergency Management are to develop, implement and maintain disaster preparedness, risk reduction and emergency operations within the city. Emergency Management is responsible for coordinating with community partners, the Riverside County Operational Area, California Office of Emergency Services and the Department of Homeland Security Federal Emergency Management Agency in all mutual aid and emergency response needs. Emergency Management ensures that the city's Emergency Operations Center (EOC) is able to provide uninterrupted communication with outside jurisdictions and agencies at all times. The Emergency Services Division continues to maintain, enhance and grow our volunteer base under various programs, including FIRECORPS and Community Emergency Response Team (CERT). CERT consists of over 600 volunteers trained in emergency preparedness, fire suppression, first aid and shelter management. The CERT program trains between 60-100 residents throughout the year by certified and skilled instructors.

Emergency Management maintains the City of Hemet's EOP, LHMP, Terrorism Annex, and is responsible for any grants under the Emergency Services Department, including the State Homeland Security Program (SHSP) and Emergency Management Performance Grant (EMPG).

EXPENDITURES BY CATEGORY

CATEGORY	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 AMENDED	2019-20 ADEOPTED
PERSONNEL	37,766	41,335	53,000	58,300
OPERATING EXPENSES	13,742	26,146	30,000	30,000
INTERNAL SERVICE CHARGES	2,300	1,596	1,300	2,800
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
DEPARTMENT REVENUE	-	-	-	(86,400)
NET DEPARTMENT COST	53,808	69,077	84,300	4,700



EMERGENCY SERVICES

2018-2019 KEY ACCOMPLISHMENTS

- ✓ Obtained a variety of grants to fund, handheld radios for Fire Department and equipment for the Emergency Operation Center.
- ✓ Obtained grant funding for Community Emergency Response Teams (CERT) and provided classes to the community to enhance the safety and security of our residents. We currently have over three hundred members (300+) trained in CERT in our city
- ✓ Provided presentations to the local communities and businesses in the use of fire extinguishers, smoke detectors, fire safety, evacuation or shelter in place instructions, and the function of C.E.R.T. within the communities.
- ✓ Maintain the Emergency Operations Center (EOC) in a ready condition.
- ✓ TEEEX training for Senior Official/ Department Directors

2019-2020 KEY GOALS

The Emergency Services Department is responsible for ensuring that the City of Hemet employees and citizens are prepared for and able to recovery from any disaster. The goals are as follows:

- Multi Company and Agency Hemet Valley Hospital Earthquake Exercise
- Hold a minimum of (3) CERT classes a year
- Reestablish CERT teams in the city
- Revise Emergency Plans (EOP, and Mass Notification SOG)
- Apply for and maintain any grants that would enhance the capabilities of department and city, as a whole to respond to and recovery from natural or man made disasters
- Attend all Operational Area meetings, training, and exercises
- Hold all EOC specific training and make available to all essential employees (Position Training, WEB EOC Training, Incident Action Plan training, and Senior Official Workshop).
- Hold a minimum of (1) TTX for the City of Hemet employees

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

692 EMERGENCY SERVICES
3500 EMERGENCY SERVICES

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
1100 SALARIES & WAGES	13,287	26,953	30,000	32,500
1200 SALARIES PART TIME	14,849	0	0	0
1400 OTHER FRINGE BENEFITS	1,983	1,703	1,400	1,500
1405 PERS Pension	3,822	6,757	9,000	11,900
1410 HEALTH PLANS	225	360	6,700	6,700
1415 WORKERS COMP CONTRIBUTION	3,600	3,300	3,900	3,800
1420 Special Pav	0	0	600	600
1425 PTO + Holidav	0	2,262	1,400	1,300
Total SALARIES & FRINGE BENEFITS	37,766	41,335	53,000	58,300
2450 MAINT & OPERATIONS/PARTS & SUP	13,742	26,146	30,000	30,000
Total OPERATING SUPPLIES & SERVICES	13,742	26,146	30,000	30,000
3612 CITY ATTORNEY	600	1,596	0	1,200
3616 LIABILITY INSURANCE	1,700	0	1,300	1,600
Total INTERNAL SERVICE CHARGES	2,300	1,596	1,300	2,800
Total CAPITAL OUTLAY	0	0	0	0
Total EMERGENCY SERVICES	53,808	69,077	84,300	91,100

City of Hemet

Departmental Budget Detail

692 EMERGENCY SERVICES
3500 EMERGENCY SERVICES

692-3500-2450 MAINT & OPERATIONS/PARTS & SUP

Satellite Internet Service	\$3,000
Reverse 911 Annual maint/data	\$9,500
Satellite Telephone Annual Service	\$2,400
EOP Parts and Supplies	\$13,300
Direct TV/EOC	\$900
Time Warner Cable	\$900
TOTAL:	\$30,000

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***HEARTLAND 2006 REFUNDING
CFD***

City of Hemet
2019/2020 ANNUAL BUDGET

07/16/2019 3:31PM

788 HEARTLAND 2006 REFUNDING
8860 1999-1 Heartland CFD

<u>Account Number</u>	<u>2017</u> <u>Actuals</u>	<u>2018</u> <u>Actuals</u>	<u>2019</u> <u>Council Approve</u>	<u>2020</u> <u>Council Approve</u>
2710 PROFESSIONAL/SPECIALIZED SERV	16,349	16,120	20,000	20,000
Total OPERATING SUPPLIES & SERVICES	16,349	16,120	20,000	20,000
4100 DEBT SERVICE PRINCIPAL PAYMENT	360,000	375,000	395,000	415,000
4200 DEBT SERVICE INTEREST PAYMENT	373,988	357,818	340,900	322,900
4300 FISCAL AGENT ADMINISTRATION	3,281	5,597	5,000	5,000
Total DEBT SERVICE	737,269	738,415	740,900	742,900
Total 1999-1 Heartland CFD	753,618	754,535	760,900	762,900
Total HEARTLAND 2006 REFUNDING	753,618	754,535	760,900	762,900



**CITY OF HEMET
Hemet, California
RESOLUTION NO. 4877**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HEMET, CALIFORNIA, ADOPTING THE BUDGET AND
APPROVING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020**

The City Council of the City of Hemet does resolve as follows:

SECTION 1. The budget for the City of Hemet ("BUDGET") for the fiscal year commencing July 1, 2019, and ending June 30, 2020 as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved and adopted as the budget of the City of Hemet for said fiscal year. A copy of said budget is hereby ordered filed in the office of the City Clerk and shall be certified by the City Clerk as having been adopted by this resolution.

SECTION 2. From the effective date of said budget, the total amount as stated therein for each departmental activity account in the operating budget shall be, and is appropriated subject to expenditure pursuant to all applicable ordinances of the City and the statutes of the State. The budget may be reallocated by the City Manager providing there is no change in the total appropriations within any fund as authorized by the City Council.

SECTION 3. At the close of the fiscal year unexpended appropriations in the operating budget will be encumbered as necessary to underwrite the expense of outstanding purchase commitments. Unexpended appropriations for authorized but uncompleted projects as approved by the City Council may be carried forward to the next succeeding budget upon approval of the City Manager.

SECTION 4. Total appropriations within funds will be increased only by amendment of the budget by motion of the City Council.

SECTION 5. The City Manager may reduce expenditure appropriations within funds as a method of fiscal control, and the Finance Director may decrease revenue estimates to reflect economic change during the fiscal period.

SECTION 6. The Finance Director is hereby authorized to transfer monies in accordance with the interfund transfers listed in said budget, and to transfer monies to cover operational expenditures of the City through transfers of funds in such amounts, and at such times during the fiscal year as may be determined necessary to the competent operation and control of City business or to provide for adequate cash flow, except that no such transfer shall be made in contravention of State law or City ordinances.

1
2 SECTION 7. The following operating budget amounts are hereby authorized for Fiscal Year
3 2019-20 within the departments by fund with an amendment to the City Attorney Budget,
4 Budget reduced from \$1,300,00 to \$750,000. (Attachment A)
5

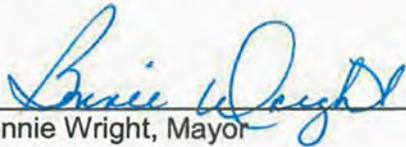
6 SECTION 8. Section 7910 of the California Government Code provides for a formal spending
7 limit. The spending limitation for the fiscal year 2019-20 totals \$113,765,627 based on
8 population growth and change in California per capita personal income. The option of using the
9 percentage change in the local assessment roll due to the addition of local non-residential new
10 constructing has not been used. The 2019-20 budget subject to the spending limit is
11 \$53,500,254 and, therefore, below the limit. (Attachment B)
12

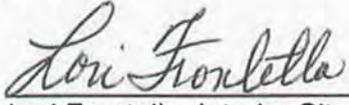
13 SECTION 9. The City Manager is hereby authorized to appropriate budget in the HOME Funds
14 as program income is paid to the City in order for the City to re-loan these funds to qualified
15 homeowners.
16

17 SECTION 10. Adjustments made by the City Council during the budget hearing and
18 documented in the minutes for this action will be incorporated within the final printed budget
19 document. The City Manager is hereby authorized to approve any corrections in the budget
20 document that are clerical in nature.
21

22 SECTION 11. The City Clerk shall certify to the adoption of this resolution.
23
24
25

26 PASSED, APPROVED, AND ADOPTED this 25th day of June, 2019.
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30 _____
31 Bonnie Wright, Mayor
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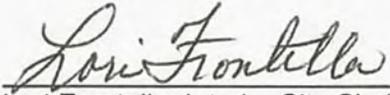
35 ATTEST:
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38 Lori Frontella, Interim City Clerk
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State of California)
County of Riverside)
City of Hemet)

I, Lori Frontella, Interim City Clerk of the City of Hemet, do hereby certify that the foregoing Resolution is the actual Resolution adopted by the City Council of the City of Hemet and was passed at a regular meeting of the City Council on the 25th day of June, 2019 by the following vote:

AYES: 5 Council Members: Brown, Krupa, Meyer, Perciful, Mayor Wright
NOES: 0
ABSTAIN: 0
ABSENT: 0



Lori Frontella, Interim City Clerk

CITY OF HEMET
 19/20 EXPENDITURE LIMITATION
 CALCULATION

Preliminary

2019/2020

All funds Budgeted Expenditures 19/20	95,289,916
Less:	
Fee Supported:	
Fund 225/LLMD	-1,982,347
Fund 227/Post Prop-218 Lighting Dist	-313,458
Fund 228/Post Prop-218 Landscape Dist	-2,095,833
Fund 254/Sewer	-2,859,200
Fund 571/Water	-10,842,650
Rev - General User Fees (110-0601 - 110-0790)	-2,637,896
Rev - Licenses & Permits (fund 110 & 120)	-2,222,480
Rev - Fines & Forfeits	-140,100
Rev - Literacy Grants	0
Internal Service Funds:	
Fund 680/Internal Service	-2,564,250
Fund 681/Worker's Comp	-2,797,600
Fund 682/Medical Insurance	-320,000
Fund 683/Liability Insurance	-1,247,400
Fund 684/Vehicle Maintenance	-1,590,400
Fund 685/Facility Maintenance	-1,597,400
Fund 686/PW Admin	-1,211,700
Fund 687/ Dental/Vision	0
Fund 689/ Retiree Medical	-4,303,600
Fund 690/ Unemployment Benefits	-15,000
Fund 691/ City Attorney	-1,300,000
Fund 692/ Emergency Services	-91,900
Debt Service:	
All 400 Funds	0
Heartland 2006 Refunding	-762,900
Grants:	
Fund 240/CDBG	-893,548
Major Capital (over \$100,000)	0
Expenditures Subject to Limit	53,500,254
	=====
2019/20 Gann Expenditure Limit	113,765,627
PY Gann x CY Cost of living change x CY Population change	
Prior Year Gann Limit	109,122,450
Current Year Per Capita Cost of Living Change	1.0385
Current Year Population Change	1.0039
Variance Below Gann Limit	60,265,373



CITY OF HEMET
Hemet, California
ORDINANCE NO. 1880

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEMET, CALIFORNIA, AMENDING DIVISION 7 "RESERVE FUND BALANCE REQUIREMENTS" TO ARTICLE V "FINANCE" OF CHAPTER 2 "ADMINISTRATION" OF THE HEMET MUNICIPAL CODE.

WHEREAS, to ensure adequate fiscal resources and stable delivery of City services during emergency events or severe economic downturns the City desires to establish a General Fund reserve requirements and,

WHEREAS, to ensure fiscal prudence and responsibility the City desires to also establish criteria for use of General Fund reserves, and,

WHEREAS, the City adopted Ordinance No. 1848 incorporating these requirements and criteria in the City of Hemet Municipal Code.

WHEREAS, the City has reviewed these requirements and intends to make amendments to establish more appropriate requirements and criteria.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HEMET HEREBY ORDAINS AS FOLLOWS:

SECTION 1: Amend Division 7 "Reserve Fund Balance Requirements" to Article V "Finance" of Chapter 2 "Administration" of the Hemet Municipal Code.

The City Council hereby amends Division 7 "Reserve Fund Balance Requirements" which shall read as follows:

"Division 7"

RESERVE FUND BALANCE REQUIREMENTS

24-50: PURPOSE

24-51: DEFINITIONS

CITY COUNCIL ORDINANCE NO. 1880

1 24-52: RESERVE FUNDS

2 24-53 to 24-59 Reserved

3 **24-50: PURPOSE**

4
5 The purpose of this Division 7 is to enable the City to engage in realistic long-
6 term planning, assist in development of annual budgets, and to guide the city in prudent
7 use of resources and to maintain sound fiscal management policies. This Division
8 7 aims to assist the City in achieving the following objectives:

- 9
10
11 1. Build adequate reserves.
12 2. Establish sound fiscal reserve policies.
13 3. Help the City to reach its short-term and long-term financial obligations.
14 4. Establish a periodic review of the City's fund balances and reserves.
15 5. Enhance the City's credit rating.

16
17 To achieve these purposes and objectives, the City will establish a reserve fund
18 balance account that will allow for funding of emergencies, contingencies, liabilities
19 and planned major capital projects. The goal is to maintain adequate financial
20 reserves so that in times of economic downturns and annual revenue fluctuations,
21 the City can continue to provide essential city services and meet expenditure
22 obligations.

23
24 **24-51: DEFINITIONS**

25
26 For the purposes of this Division 7, the following terms shall have the following
27 meanings:

28
29 (a) "Emergency" shall mean, in accordance with Section 26-2, the actual or
30 threatened existence of conditions of disaster or of extreme peril to the safety of
31 persons and property within the city caused by such conditions as air pollution, fire,
32 flood, storm, epidemic, riot or earthquake, or other conditions, including conditions
33 resulting from a labor controversy, which conditions are or are likely to be beyond the
34 control of the services, personnel, equipment and facilities of the city, requiring the
35 combined forces of other political subdivisions to combat.

36
37 (b) "Fiscal Emergency" shall mean the occurrence of any one or more of the
38 following:

- 39
40 (1) the existence of a default on a debt obligation for more than thirty days;
41
42 (2) the existence of a failure for lack of funds to make payment of all payroll to
43 employees of the municipal corporation for more than thirty days or beyond an agreed
44 period of extension;
45

1 (3) an increase in the minimum levy of the municipal corporation that results in a
2 reduction in the minimum levies for one or more other subdivisions or taxing districts;

3
4 (4) the existence of a condition in which accounts due and payable at the end
5 of the preceding fiscal year, less the year-end balance, exceeded one-twelfth of the
6 available revenues during the preceding fiscal year;

7
8 (5) the existence of a condition in which the aggregate of deficit amounts of all
9 deficit funds at the end of the preceding fiscal year, less the year-end balance,
10 exceeded one-twelfth of the total of the general fund budget for that year and the
11 receipts to those deficit funds other than from transfers from the general fund;

12
13 (6) the existence of a condition in which, at the end of the preceding fiscal year,
14 moneys and marketable investments in or held for the unsegregated treasury of the
15 municipal corporation, minus outstanding checks and warrants, were less than the
16 aggregate of the positive balances of the general fund and those special funds whose
17 purposes the unsegregated treasury meets, and such deficiency exceeded one-twelfth
18 of the total amount received into the unsegregated treasury during the preceding fiscal
19 year.

20
21 (c) "Economic Stabilization" shall mean the stabilizing of the delivery of city
22 services during periods of operational deficits resulting from deferral of federal, state, or
23 county remittance; the imposition of unexpected unfunded mandates; or unexpected
24 and drastic downturns in the economy. Stabilization is regarded as a specified purpose
25 only if the circumstances or conditions that signal the need for stabilization (a) are
26 identified in sufficient detail and (b) are not expected to occur routinely.

27
28 **24-52: GENERAL FUND RESERVES**

29
30 The City will maintain spendable and unrestricted General Fund reserves equaling
31 at least 20% of current expenditures. Use of these reserves is allowable only when one
32 of more of the following conditions exist:

33
34 (a) The City Council has declared the existence of either an "Emergency" or
35 "Fiscal Emergency" ;

36
37 (b) Funds are to be set aside for the purpose of stabilizing the delivery of City
38 services during periods of operational budget deficits resulting from the
39 conditions as described in the definition above "Economic Stabilization"

40
41 (c) Other Reserve Designations. The City Council may at any time designate
42 specific fund balance levels for future development of one-time projects which it
43 has determined to be in the best long-term interests of the City.
44
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47

1 **SECTION 2: SEVERABILITY.**

2 If any section, subsection, subdivision, sentence, clause, phrase, or portion of
3 this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of
4 any court of competent jurisdiction, such decision shall not affect the validity of the
5 remaining portions of this Ordinance. The City Council hereby declares that it would
6 have adopted this Ordinance, and each section, subsection, subdivision, sentence,
7 clause, phrase, or portion thereof, irrespective of the fact that any one or more sections,
8 subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared
9 invalid or unconstitutional.

10

11 **SECTION 3: EFFECTIVE DATE.**

12 This Ordinance shall take effect thirty (30) days from its passage by the City
13 Council of the City of Hemet.

14

15 **SECTION 4: PUBLICATION.**

16 The City Clerk is authorized and directed to cause this Ordinance to be published
17 within fifteen (15) days after its passage in a newspaper of general circulation and
18 circulated within the City in accordance with Government Code Section 36933(a) or, to
19 cause this Ordinance to be published in the manner required by law using the
20 alternative summary and posting procedure authorized under Government Code
21 Section 39633(c).

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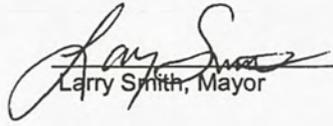
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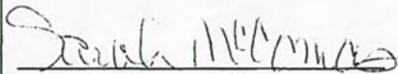
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INTRODUCED at the regular meeting of Hemet City Council on this 8th day of April, 2014.

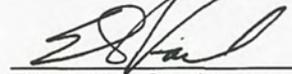
APPROVED AND ADOPTED this 22nd day of April, 2014


Larry Smith, Mayor

ATTEST:


Sarah McComas, City Clerk

APPROVED AS TO FORM:

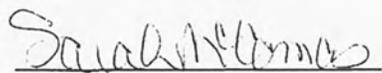

Eric S. Vail, City Attorney

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State of California)
County of Riverside)
City of Hemet)

I, Sarah McComas, City Clerk of the City of Hemet, do hereby certify that the foregoing Ordinance was introduced and first read on the 8th day of April, 2014, and had its second reading at the regular meeting of the Hemet City Council on the 22nd day of April, 2014, and was passed by the following vote:

- AYES:** Council Members Krupa, Wright and Mayor Pro Tem Milne
- NOES:** Mayor Smith
- ABSTAIN:**
- ABSENT:** Council Member Youssef


Sarah McComas, City Clerk



GLOSSARY OF TERMS

Accrual Basis of Accounting - The concept of recording revenues when earned and expenses as incurred. This concept differs from the cash basis of accounting, under which revenues are recorded when cash is received, and expenses are recorded when cash is paid.

Actual – Represents the actual costs from the results of operations.

Adopted - Represents the budget as approved by the City Council.

Agency Fund - A fund normally used to account for assets held by a government as an agent for individuals, private organizations or other governments and/or other funds.

Appropriation - A legal authorization granted by the City Council to make expenditures and incur obligations for specific purposes.

Audit - A systematic collection of the sufficient, competent evidential matter needed to attest to the fairness of management's assertions in the financial statements or to evaluate whether management has efficiently and effectively carried out its responsibilities.

Balance Sheet- The financial statement disclosing the assets, liabilities, and equity of an entity at a specified date.

Balanced Budget – A budget that reflect operating revenues that fully cover operating expenditures.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

Capital Improvement Program (CIP) - A comprehensive plan which projects the capital needs of the community. Generally, it is a cyclical process that projects the needs for a set number of years. Capital improvements plans are essential to sound infrastructure and financial planning. The annual capital budget is derived from the long-term CIP.

Capital Outlay - Expenditures which qualify as capital costs that have a unit cost of greater than \$5,000 and a useful life exceeding five years. This includes furniture, fixtures, machinery, equipment, and other relatively minor fixed assets.

Community Development Block Grant (CDBG) - Funds allocated to local government from the federal government, based on a formula, but required to be applied for and used within a broad functional area such as community development.

Contingency - A budgetary reserve set aside for emergency or unanticipated expenditures.



GLOSSARY OF TERMS (continued)

Current Budget - Represents the original adopted budget plus any approved changes and anticipated year-end adjustments.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Designated Fund Balance - Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the City Council.

Encumbrance - Obligations in the form of purchase orders, contracts, or other commitments. They cease to be encumbrances when paid, cancelled, or when the actual liability is set up.

Expenditures - Decreases in net financial resources that include current operating expenses that require the current or future use of net current assets, debt services, and capital outlays.

Fees - Charges for specific services.

Fines and Forfeitures - A fine is a financial penalty imposed by a government agency as restitution for wrongdoing. The wrongdoing is typically defined by a codification of legislation, regulations, and decrees. Forfeiture is the automatic loss of property, including cash, as a penalty for breaking the law, or as compensation for losses resulting from illegal activities. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

Fiscal Year - The period designated by the City for the beginning and ending of financial transactions. The fiscal year begins July 1 and ends June 30.

Franchise - A special privilege granted by a government, permitting the continued use of public property, such as refuse disposal and cable television, and usually involving the elements of monopoly and regulation.

Full-Time Equivalent (FTE) - The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year. Most full-time employees are paid for 2,080 hours in a year.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances and changes therein which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance - The difference between assets and liabilities that is generally spendable or available for appropriation. Some Governmental funds as well as Proprietary and Fiduciary funds which utilize full accrual basis of accounting also include non-spendable fund balance which includes amounts that cannot



GLOSSARY OF TERMS (continued)

be spent because they include prepaid items or inventories or are legally required to be maintained intact, such as the principal portion of an endowment.

GANN Appropriations Limit - This term refers to Article XIII B of the California State Constitution that places limits on the amount of proceeds from taxes that state and local governmental agencies can receive and spend each year.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund (i.e., enterprise or grant funds). Usually, the General Fund is the largest fund in a municipality.

Generally Accepted Accounting Principals (GAAP) – Refer to a common set of accepted accounting principles, standards, and procedures that companies and their accountants must follow when they compile their financial statements. GAAP is a combination of authoritative standards (set by policy boards) and the commonly accepted ways of recording and reporting accounting information. GAAP improves the clarity of the communication of financial information.

Grants - Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

Intergovernmental Revenues - Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Funds - A fund used to account for financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

Levy - To impose taxes for the support of government activities.

Licenses, Permits, and Service Charges - License and permit fees are charged as a means of recovering the cost of regulating various activities. These charges are authorized through the California Government Code and State Constitution. Examples include building permits and business licenses. The City also assesses service charges through user fees on everything from recreation programs to facility rentals.

Long-Term Debt - Debt with a maturity of more than one year after the date of issue.

Long Term Goals - An observable and measurable end result, having one or more objectives to be achieved within a set time frame.

MEASURE U (Transactions and Use Tax) – A general purpose 1% transactions and use tax, approved by voters on November 8, 2016, to fund Public Safety Services.

Miscellaneous Revenue – Revenue which includes one-time revenues not otherwise categorized, State Mandated Cost, and Unclaimed Property Revenue



GLOSSARY OF TERMS (continued)

Modified Accrual Basis – The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments are recognized when they become susceptible to accrual that is when they become both “measurable” and “available” to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred except for inventories of materials and supplies that may be considered expenditures either when purchased or when used. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis for accounting.

Motor Vehicle License Fee - The motor vehicle license fee (MVLFF), also called the motor vehicle in-lieu tax, is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property. The MVLFF is paid annually upon vehicle registration in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees all of which fund specific state programs. The MVLFF funds city services.

Objectives - The necessary steps to be accomplished in order to achieve a desired goal.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Transfers In/Out - Authorized exchanges of cash or other resources between funds.

Operations & Maintenance - Supplies and other materials used in the normal operations of City departments.

Property Tax - A 1% levy upon the assessed valuation of property, as established by Proposition 13 in 1978.

Property Tax in Lieu of VLF - A swap from the state of California, where over 90% of California city and county vehicle license fee revenues were exchanged for additional property tax. Subsequent to the Fiscal Year 2004-05 base year, each city’s and county’s property tax in lieu of VLF increases annually in proportion to the growth in gross assessed valuation in that jurisdiction.

Revenues - The yield of taxes and other sources of income that a governmental unit collects and receives for public use.

Sales and Use Tax - Sales tax applies to the sale of merchandise, including vehicles within the State of California. The use tax applies to the use, storage or other consumption of those same kinds of items within the state. Sales tax applies when physical merchandise is purchased in California and use tax applies when a similar purchase without tax is made from a business located outside the state.

Special Assessment - A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.



GLOSSARY OF TERMS (continued)

Successor Agency to the Redevelopment Agency – Successor agency established in order to pay the debts and obligations and to perform the obligated activities of the former Hemet Redevelopment Agency (RDA) due to ABx1 26 which dissolved Redevelopment Agencies.

Taxes - Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges.

Transient Occupancy Tax - Also called a Hotel Tax, this revenue source originates in a tax placed on lodging facilities for the occupancy of a room. The City of Hemet's Transient Occupancy Tax rate is 10%.

Undesignated Fund Balance - Available expendable financial resources in a governmental fund that are not the object of tentative management plans (i.e. designations.)

Use of Money and Property - Classification used for revenue sources which include lease and rental income, as well as investment interest.

User Fees - A sum of money paid by the individual who chooses to access a service or facility. Examples of user fees include building permit fees and recreation class fees. With user fees, the individual directly pays for something he or she wants and receives what he or she has paid for.

Western Riverside Council of Governments (WRCOG) - WRCOG is a voluntary association that represents Riverside County, 17 member local cities located in Western Riverside County, Eastern Municipal Water District and Western Riverside Water District, that seek to provide cooperative planning, coordination, and technical assistance on issues of mutual concern that cross jurisdictional lines. The primary functions of WRCOG include (a) serve as a forum for consideration, study and recommendation on area-wide and regional problems; (b) assemble information helpful in the consideration of problems peculiar to Western Riverside County; (c) explore practical avenues for intergovernmental cooperation, coordination and action in the interest of local public welfare and means of improvements in the administration of governmental services; and (d) serve as the clearinghouse review body for Federally funded projects in accordance with Circular A-95 in conjunction with the Southern California Association of Governments.



GLOSSARY OF ACRONYMS

ACM – Assistant City Manager

ADA – Americans with Disabilities Act

AED – Automated External Defibrillator

ALPR – Automated License Plate Reader

ARRA – American Recovery and Reinvestment Act of 2009

CAFR – Comprehensive Annual Financial Report

CAPPO – California Association of Public Procurement Officials

CCAC – City Clerks Association of California

CDBG – Community Development Block Grant

CFD – Community Facilities District

CEQA – California Environmental Quality Act

CERT – Community Emergency Response Team

CIP – Capital Improvement Program

CM – City Manager

CPI – Consumer Price Index

CPR – Cardiopulmonary Resuscitation

CSMFO – California Society of Municipal Finance Officers

CSO – Community Services Officer

DIF – Development Impact Fee

DOJ – Department of Justice

DOT – Department of Transportation



GLOSSARY OF ACRONYMS (continued)

EECBG – Energy Efficiency Conservation Block Grant

EMS – Emergency Medical Services

EOC – Emergency Operations Center

EOP – Emergency Operation Plan

FEMA – Federal Emergency Management Agency

FMLA – Family and Medical Leave Act

FTE – Full-Time Equivalents

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

GIS – Geographic Information System

HUD – United States Department of Housing and Urban Development

HUSD – Hemet Unified School District

ICMA – International City/County Management Association

ICSC – International Council of Shopping Centers

IIMC – International Institute of Municipal Clerks

IT – Information Technology

LAFCO – Local Agency Formation Commission

MOU – Memorandum of Understanding

MSHCP – Multi-Species Habitat Conservation Plan

MVLF – Motor Vehicle License Fee



NPDES – National Pollutant Discharge Elimination System

GLOSSARY OF ACRONYMS (continued)

PEG – Public, Education & Government Fees Fund

PERS - California Public Employees Retirement System

POST – Peace Officers Standards and Training

RCTC – Riverside County Transportation Commission

RDA – Redevelopment Agency

ROPS – Recognized Obligation Payments Schedule

RPTTF – Redevelopment Property Tax Trust Fund

RTA – Riverside Transit Agency

SCAG – Southern California Association of Governments

TOT – Transient Occupancy Tax

TUMF – Transportation Uniform Mitigation Fee

WRCOG – Western Riverside Council of Governments