



City of Hemet

PLANNING DIVISION
445 E. Florida Avenue, Hemet, CA 92543
(951) 765-2375
www.cityofhemet.org

Application No.: **APL**

Date Received: _____

Received By: _____

APPLICATION TO APPEAL A DECISION BY THE COMMUNITY DEVELOPMENT DIRECTOR TO THE PLANNING COMMISSION

Case Number of Application Decision Being Appealed: _____

Date of Community Development Director Decision: _____

A. APPLICANT/APELLANT INFORMATION

Applicant/Company: _____

Applicant Address: _____

City, State, Zip Code _____

Contact Name: _____

Contact Title: _____

Phone Number: _____

Email: _____

APPLICANT/APELLANT AUTHORIZATION

Applicant/Appellant Signature

Date

B. APPLICATION SUBMITTAL REQUIREMENTS

- 1. Signed application form.
- 2. Processing fee pursuant to the latest adopted fee schedule.
- 3. A letter signed and dated by the applicant that addresses each of the following:
 - a. Specific action appealed.
 - b. Specific grounds of the appeal.
 - c. Relief or action sought from the Planning Commission.
 - d. If applicable, an 8 1/2 "x 11" map depicting the location of the property and the issue under appeal.
- 4. If applicable, a notification package that complies with the notification requirements of the application under appeal.

C. APPLICANT NOTIFICATIONS

1. An appeal application must be filed within ten calendar days of the Director's decision.
2. The appeal will be scheduled for a public hearing before the Planning Commission as soon as reasonably possible, but no later than the next regular Planning Commission meeting which occurs 30 days after a complete notice of appeal has been filed.
3. The Planning Commission may affirm, modify, or reverse the Director's decision, making findings required by the Hemet Municipal Code and/or State law.
4. Please direct all questions to the Case Planner or contact the Planning Division at 951-765-2375.