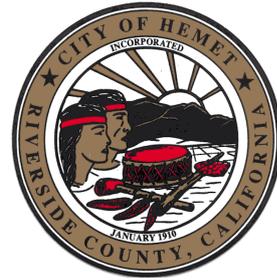


CITY OF HEMET
Public Works-Engineering
510 E. Florida Avenue
Hemet, CA 92543



***Submittal Requirements
for Review of
Final Maps, Improvement Plans and Grading Plans***

INTRODUCTION

All Final and Parcel Maps shall be prepared by a Registered Civil Engineer or a Professional Land Surveyor, in conformance with the requirements of the City of Hemet and the Subdivision Map Act (latest edition).

Improvement plans shall be prepared by a Registered Civil Engineer and in conformance with the City's "*Standard Specifications for Public Works Construction*" (including latest updates), "*Storm Drain Development Standards, Storm Drain Criteria, and Drainage Design Manual*", the Municipal Code and applicable Ordinances.

An approved Water Quality Management Plan (WQMP) with its corresponding proof of filing of a Notice of Intent with the State Water Resources Board shall be required prior to obtaining a grading permit.

The following documents shall be submitted for first review:

FINAL/PARCEL MAPS

- Approved Tentative Map (3 copies)
- Conditions of Approval (3 copies)
- Preliminary Title Report, less than 60 days old (2 copies)
- Recorded Maps of Adjacent Properties (1 copy)
- Recorded Deeds, Easements or other related documents (1 copy)
- Grading Plan, for reference only (1 copy)
- Final/Parcel Map (5 sets)
- Traverse Calculations (2 sets)
- Plan Check Initial Deposit (per fee schedule)
- Other

IMPROVEMENT PLANS

- Grading Plan, for reference only (1 set)
- Final/Parcel Map, for reference only (1 set)
- Engineer's Cost Estimates (2 sets, stamped and signed)
Use City of Hemet's unit prices, plus 20% Contingency (www.cityofhemet.org, Engineering/Land Development)
- Improvement Plans: Street, Storm Drain, Sewer, Water, Street Lighting, Traffic Signal, Landscape (2 sets)
- Hydrology & Hydraulics Report (2 sets)
- Plan Check Initial Deposit (4% of Engineer's Cost Estimate)
- Caltrans/Other agency permits (2 copies)
- Other

GRADING PLANS

- Grading Plan (3 sets)
- Erosion Control Plan (2 sets)
- Hydrology & Hydraulics Report (2 sets)
- Submit a Water Quality Management Plan (WQMP) for all new development, and significant redevelopment projects in accordance with the requirements of RCFC&WCD (www.floodcontrol.co.riverside.ca.us/waterqualitynpdes.asp)
- Engineer's Cost Estimates for on-site improvements (2 sets, stamped and signed)
Use City of Hemet's unit prices, plus 20% Contingency (www.cityofhemet.org, Engineering/Land Development)
- Other

SUBSEQUENT SUBMITTALS

Return two (2) sets of the revised map, plans and calculations along with all redlines and comments from previous plan check.

ACCEPTANCE OF MAPS

All subdivision maps shall be accepted by the City Council prior to their recordation. Regular City Council meetings are held on the second and fourth Tuesday of the month. Two weeks prior to the scheduled City Council meeting, please submit a signed and notarized Subdivision Agreement, bonds, a signed original map, ten folded copies of the Final/Parcel Map, an 8-1/2" by 11" reduction of the map, and electronic files of the map.

COMMERCIAL PROJECTS

These projects have the same requirements as residential projects.

HAVE QUESTIONS ?

Call Public Works-Engineering at (951) 765-2360.