

THE CITY OF *Hemet*



ANNUAL OPERATING BUDGET

FISCAL YEAR 2021-2022

ADOPTED JUNE 22, 2021 BY RESOLUTION 2021-077

CITY OF HEMET

ANNUAL BUDGET

FISCAL YEAR
2021-2022

MAYOR

Karlee Meyer District 1

MAYOR PRO TEM

Malcolm Lilienthal District 3

City Council Member Russ
Brown District District 2

Vacant
District 4

City Council Member Linda Krupa
District 5

CITY MANAGER

Christopher Lopez

DIRECTOR OF FINANCE

Lorena Rocha

**PREPARED BY THE CITY
BUDGET TEAM**

Accounting Manager

Tiffany Barnett

Principal Accountant

Kaleena Beasley

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BUDGET MESSAGE

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Dear City Council:

Included here is the FY 2021/22 budget for consideration. The budget document and its contents reflect a positive economic rebound from the COVID-19 pandemic. The last year has forced our community to adapt and persevere through the global pandemic, and our community has exhibited immeasurable resiliency. As a result of the economic turnaround, our budget reflects adjusted revenue projections based on the most up to date information available to management. As a result of the strategic planning discussions held earlier this year, the budget aligns expenditures with the priorities of the Hemet City Council.

Over the last few years, the City Council has adopted balanced budgets without the use of reserves for ongoing expenditures. This prioritization of fiscal health and sustainability by the Hemet City Council has provided a clear example of the financial responsibility necessary for a fiscally sound organization. This budget marks the third year in a row where the Council has received a balanced budget, but this budget in particular also includes a number of strategic enhancements throughout. This budget sets the stage to meet today's needs but helps solidify the foundation for continued improvement.

The budget document is organized in a new manner for FY 21/22. Staff has organized the budget around the programs and services offered to the community. As a result of this change, which deviates from the previous method of showing the budget at the departmental level, the document provides a clearer and more transparent picture of how much money is allocated on each program delivered to the community. At a fundamental level, this budgeting approach allows for budget information to be gathered around the City's programs which shows all the costs associated with a particular program.

Strategic Direction

Earlier this year, the Mayor and Council hosted public discussions to identify the priority goals for the community. Based on those initial discussions, and after community engagement efforts to gather input from residents, the Council identified the following priority goals for the community:



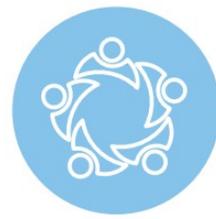
QUALITY OF LIFE

To ensure that Hemet is safe, clean, attractive, and comfortable for all who live, work, and visit.



ECONOMIC OPPORTUNITY

To ensure that Hemet is a hub, with access to quality jobs, shopping options, and a varied and sustained tax base.



COMMUNITY ENGAGEMENT

To connect and participate in a constant dialogue between members of the community, City staff, and elected officials to promote togetherness and positivity.



PARTNERSHIP & COLLABORATION

To pursue partnerships that will increase the opportunities available to the community, including our businesses, unemployed, and youth populations.



ORGANIZATIONAL EFFECTIVENESS

To identify the work needed inside the City organization to effectively provide services to the community and ensure financial stability.

Staff has developed the specific objectives, action items, and indicators to accurately identify and track the forward progress of the community. The bulk of the performance indicators have been accepted by the International City/County Management Association as metrics to help agencies understand and gauge their performance. The budget document should be viewed in tandem with the City's Strategic Plan to fully understand the vision and strategic direction for the upcoming year.

General Fund Overview

General Fund Revenues for FY2021/2022 are projected to be \$55,261,399 inclusive of Measure U. Of this amount, Measure U revenues are projected to be \$12,000,000.

General Fund revenues exclusive of Measure U are projected to be \$43,261,399. This means that \$31,148,207, 72% of these revenues, are to be dedicated to Public Safety for their operations. In the FY2021/2022 Budget, General Fund Public Safety Costs are projected to be \$31,517,300, or 72.86% of General Fund revenues.

Notable Additions to the FY 21/22 Budget

Based on the priority goals established by the City Council, a significant number of enhancements have been included in the budget. Some of the most notable additions are listed below:

1. The addition of Fire Personnel to fully staff Fire Station 5
2. The purchase of a Fire Training Center
3. The purchase of PPE and extrication equipment
4. Funding for Medic 1 Overtime
5. The addition of a Public Information Social Media Officer
6. The addition of a Community Service Officer to expand the ROCS program to seven days a week
7. The addition of a Corporal to assist in the supervision of expanded ROCS Program
8. The addition of 20 Part-Time Maintenance Aides assigned to the ROCS team
 - a. Duties will include graffiti removal, debris and trash pick-up in parkways, streets, and parks
9. Expansion of the traffic program to address traffic safety concerns
10. Funding for replacement of aging police equipment including vehicles
11. Additional funding for vacant building board-ups to support the ROCS Program
12. The addition of a Building Technician I to assist with the surge in development and related permit processing in the City
13. The creation of a Housing Program under Community Development
14. Additional allocation of a Human Resources Analyst to focus on public safety items funded through Measure U
15. Centralized grant management under the City Manager's Office
16. Funding for quarterly community cleanups
17. Water conversation landscape replacement
18. Funding for employee appreciation events

This budget contains strategic investments that will enhance the delivery of services to the community that clearly align with the articulated goals from the Mayor and Council.

Moving forward, ongoing increases from CalPERS will continue to impact the City's budget as well as other post-employment benefits (OPEB). During the upcoming fiscal year, staff will bring forward an updated study that illustrates the City's current collection of fees for services, and Council will need to provide policy direction on whether it intends to subsidize the cost of providing development services to the community, or attempt to operate in a more businesslike manner where costs are recovered for development activity.

American Rescue Plan Act

On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus State Local Recovery Fund and Coronavirus Local Fiscal Recovery funds (SLFRF) program. The program is designed to deliver \$350 billion to support State, territorial, local and Tribal governments in responding to the economic and public health impacts of COVID-19. While not included in the budget, it should be noted that the funds can be used for the following:

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service;
5. infrastructure sectors; and,
6. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

While these funds have not been programmed into the budget at this time, Council should expect modifications and revisions to the budget to incorporate these funds throughout the year.

Concluding Remarks

Prior to budget adoption, the Council directed and authorized the following additional expenditures using Measure U Fund Balance:

1. \$600,000 in additional overtime for the Fire Department's Medic Squad
2. An additional \$700K in new personnel for the Police Department

The use of fund balance for ongoing expenditures is not a recommended best management practice. Unless additional revenues are brought in to support the ongoing expenditures, one-time fund balances will eventually diminish resulting in a decline in fiscal health for the agency. This practice was employed previously resulting in the City being placed on the State Auditor's watch list. The recommendations from previous years' budgets did not incorporate the use of fund balance for ongoing personnel expenditures.

The use of ARPA funds may be employed to help offset some of these expenditures, which the Council should consider in the future once brought forward.

I would like to express my sincere gratitude and appreciation for the Management Team in their flexibility and desires to change the status quo, and for their individual leadership within their respective departments and divisions to elevate and strive for constant improvement.

It is truly an honor to lead the hundreds of employees that aim for excellence every day.

Finally, I would like to extend my extreme appreciation to the Hemet City Council. Due to their leadership and their desire to impart positive change in the community, the City has coalesced around priority goals to enhance and improve the community of Hemet. Their unwavering desire to serve the people of Hemet is an incredible and humbling honor, and I am appreciative of their support and confidence.

Christopher Lopez
City Manager

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UNDERSTANDING THE BUDGET DOCUMENT

BUDGET BREAKDOWN

UNDERSTANDING THE BUDGET DOCUMENT



This section aims to break down the major sections of the budget and to give readers a general understanding of the purpose of the budget document. This budget document provides the public with information about the money the City allocates to providing services and resources to the community. It includes our annual goals for each operation; the sources of revenue; the items the money is spent on; and how we will measure our successes. Though the document is long, you can find summaries of each of the departments on the colored pages.

PURPOSE OF THE BUDGET

The City budget sets a specific plan to spend the City's resources for a specific time frame, in alignment with the goals adopted by the community and City Council. The document is adopted by the Hemet City Council, and gives City staff permission to spend funds as outlined. Through the allocations in the document, staff is accountable to City residents, businesses, and stakeholders. The budget lists each City program and its cost; communicates the City's vision and strategic direction, including indicators of success; and it bridges the City Council's goals with the City Manager's plans for meeting those goals.



WORDS YOU SHOULD KNOW

<u>REVENUE:</u> income or money earned	<u>EXPENDITURE:</u> money spent	<u>APPROPRIATION:</u> money planned for spending for something specific	<u>GENERAL FUND:</u> major "pot" of money that can be spent on general City purposes	<u>SPECIAL REVENUE:</u> revenues that are earmarked for specific spending, like street improvements	<u>FUND:</u> holding account for money with the purpose of spending
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SECTIONS

<u>DESCRIPTION OF FUNDS:</u> Provides a narrative description of these funds which are graphically depicted in the Fund Use by Department section.	<u>SUMMARY OF ACCOUNTING PRINCIPLES:</u> Explains the basis of accounting or all appropriated funds.	<u>BUDGET PROCESS AND BUDGET CALENDAR:</u> Describes the City's process for preparing this year's Annual Operating Budget.	<u>FINANCIAL SUMMARIES:</u> Provides a complete overview and analysis of the total resources budgeted by the organization
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There is detail on each specific fund, fund balance changes, and a complete budget picture for the current and previous two fiscal years. This section includes summaries of revenues and expenditures for all appropriated Operating Budget funds. Fund balance, revenue and expenditure changes are explained in this section as well. Historical and categorical data are provided for comparative purposes.

DEPARTMENT/DIVISION PAGES: Includes the department/division program description, mission statements, and quantifiable short-term objectives and performance measures for each operating program.

BUDGET AND FISCAL POLICIES:
The General Financial policies outline the City's policies related to budget preparation, staffing, debt management, fund/district purposes and financial reporting requirements.

APPENDIX:
Provides supplemental financial information such as property tax information, and comparative City information. Here is also a glossary of acronyms and terms to guide the reviewer in understanding this document. Additional information on the City's fiscal affairs is available at: <http://www.hemetca.gov/604/Financial-Information>

FUND STRUCTURE

GENERAL FUNDS

- Administrative Fund 100
- Public Service Fund 110
- Measure U Fund 115
- Community Development Fund 120

SPECIAL REVENUE FUNDS

- Public Safety Towing Fund 130
- Gas Tax Fund 221
- Measure A Fund 222
- AQMD Fund 224
- L&LMD Fund 225
- Lighting Districts Post Prop 218 Fund 227
- Landscape Districts Post Prop 218 Fund 228
- Public Works CFD Fund 229
- Asset Forfeiture Fund 231
- Public Safety Grants Fund 232
- Public Safety CFD Fund 234
- COPS/AB3229 Fund 236
- Local Law Enforcement Block Grant Fund 237
- Community Development Block Grant - CDBG Fund 240
- General Plan Fund 241
- Sewer/Storm Drain Fund 254
- American Rescue Plan Fund 270
- Heartland Bond Fund 788

DEVELOPMENT IMPACT FEE FUNDS

- Public Meetings Facilities Fund 315
- General Facilities Fund 316
- Flood Control Fund 326
- Bridges/Streets Fund 329
- Law Enforcement Fund 331
- Fire Facilities Fund 332
- Park Development Fund 361
- Valley Wide DVL Fund 362
- Library Facilities Fund 363
- Capital Projects Fund 370

ENTERPRISE FUNDS

- Water Fund 571

INTERNAL SERVICE FUNDS

- Equipment Replacement Fund 380
- Administrative Services - Information Technology Fund 680
- Workers' Compensation Fund 681
- Medical/Dental Fund 682
- Liability Insurance Fund 683
- Fleet Maintenance Fund 684
- Facilities Maintenance Fund 685
- Other Post Employment Benefits Fund 689
- Unemployment Benefits Fund 690
- Legal Services Fund 691

BUDGET PROCESS

The annual budget process begins in February of each year. The budget team, which is led by the City Manager, includes the Finance Director and all Departments/Divisions. Finance reviews all expenditures and revenues, then the budget team uses the trends to develop spending priorities and department expenditure targets for the upcoming fiscal year, in alignment with the City Council's priorities.

In February, a Budget Memo is sent out to all operations by the City Manager with instructions on how to proceed with the initial budget. For Fiscal Year 2021-2022, the City Manager instructed all operations to incorporate city services into programs and concepts that align with the Council's established priorities, creating a program-based budget.

The Finance Department works on updating Salary and Benefit costs that include any MOU increases, CalPERS increases, and any merit increases due to individual employees. The Finance Department also updates cost allocation information for use with Internal Service Fund allocations.

Department revenue estimates are compiled from projections of activity for the upcoming fiscal year. The Finance Director and the City Manager meet shortly after requests are submitted to analyze the City's ability to fund all programs and review any requests for additions. These additions include the following: expenditure requests above the established department target; personnel requests, including temporary personnel, and any proposed reclassifications.

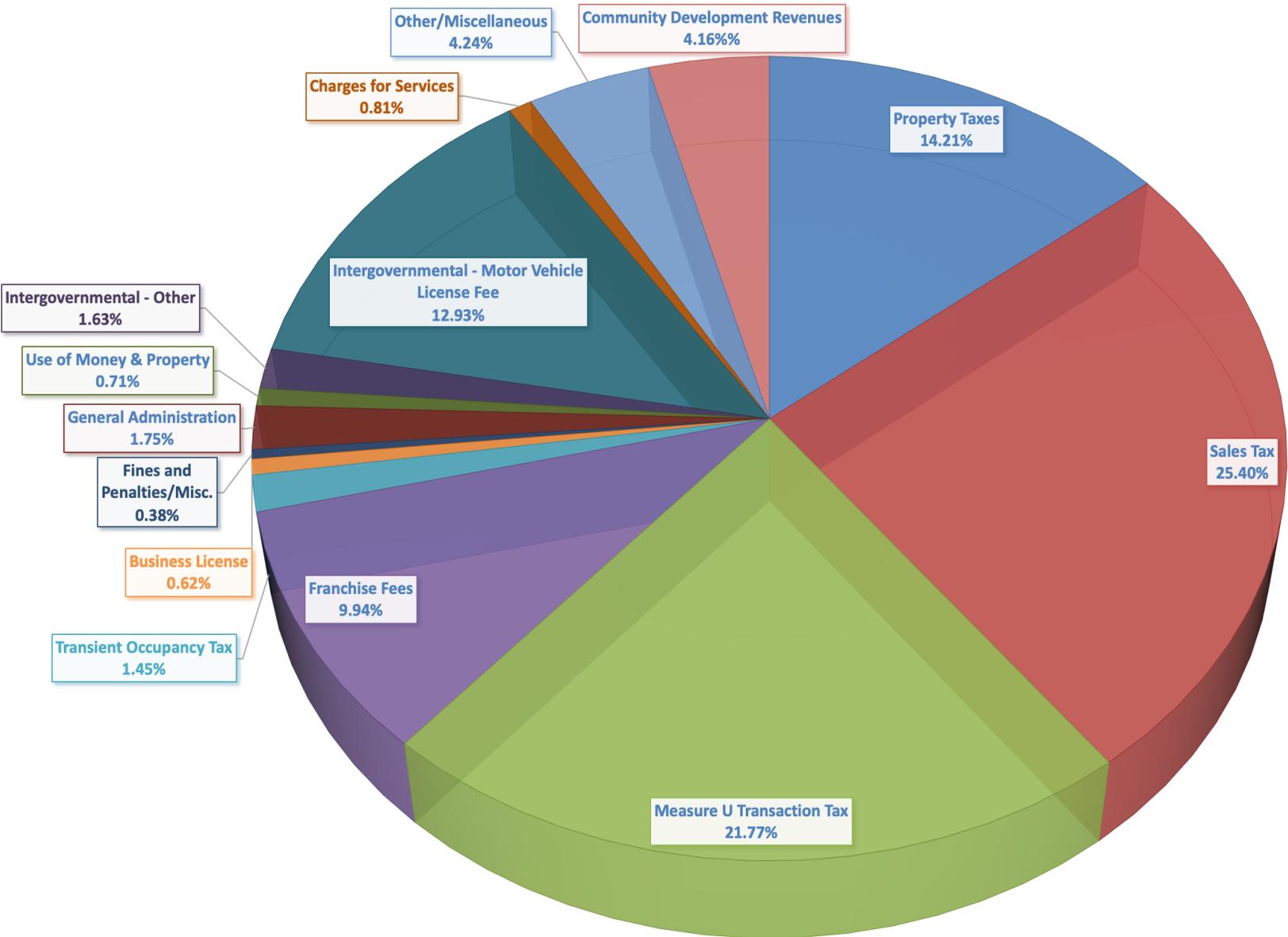
The budget team holds meetings with each operation to discuss their budget requests and to obtain additional information to assist in the resolution of the requests. Following this review, operation staff performs a final adjustment to their line item submissions.

In May, a public City Council budget workshop is held to receive public comment and to review the components of the Proposed Budget and any modifications to fiscal policies, prior to formal consideration for adoption. Any changes based on this review are incorporated prior to adoption at a subsequent City Council meeting, which should occur in June.

All appropriations lapse at year-end, except for those relating to encumbrances approved for carryover to the following fiscal year. The City Council has the legal authority to amend the budget at any time during the fiscal year. Budgetary controls are maintained to ensure compliance with the budget as approved by the City Council. Adjustments between funds or requests for additional funding require the approval of the City Council. As referenced in the Budget Resolution, the City Manager has the authority to make changes within departmental budgets. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is at the department level.

The City has a formalized mid-year budget review process which is used to update the appropriations and revenue projections halfway through the fiscal year. The City begins this process in December by analyzing revenue projections, service contracts, new City Council priorities, and the impacts of legislation from the State and Federal Government. In January, operations review their individual budgets to identify any savings or to request additional funds to meet the needs of new programs or spending priorities. The result is a Mid-Year budget document that ensures that sufficient funding is available to meet the updated objectives and priorities for the remainder of the fiscal year. This document is taken to the City Council for adoption in the first quarter of the year.

WHERE THE MONEY COMES FROM



TAXES, SERVICE CHARGES, BUSINESS & DEVELOPMENT FEES

\$7.8 million Property Tax	\$448,700 Charges for Service
\$14 million Sales Tax	\$390,500 Use of Money & Property
\$12 million Measure U Tax	\$144,000 Interfund Transfers
\$800,000 Transient Occupancy Tax	\$7.1 million Motor Vehicle License Fee
\$207,900 Fines & Penalties	\$962,600 General Administration Fees
\$2.3 million Miscellaneous	\$5.5 million Franchise Fees
\$344,200 Business Licenses	\$2.3 million Community Development Revenues
\$899,000 Intergovernmental	

WHAT THE MONEY PAYS FOR



GENERAL FUND OVERVIEW

At 25.40%, Sales and Use Tax is the largest revenue source for the General Fund. Autos and Transportation make up the largest portion of the tax collected, followed by General Consumer Goods. Despite the initial restrictions brought by COVID-19, businesses were eventually allowed to open with restrictions; and in spite of the restrictions, consumers utilized their disposable income to make vehicle purchases, as well as other large equipment purchases from Hemet local businesses. Based on the revenue, it is also apparent that office supplies, technology, and home office furniture were in huge demand for students learning from home and adults telecommuting. As a result, sales taxes from these types of businesses had a positive impact on our local economy.

Measure U, a 1% transaction and use tax approved by the voters of Hemet in 2016, generates 21.77% of General Fund revenue. Although Measure U is a general tax, Council adopted Resolutions 4703 and 4731 restricting the use of funds to improve public safety.

Property Taxes are another source of revenue for the General Fund. Property Tax revenues make up 14.21% of the General Fund and include Secure and Unsecured Property Taxes, property transfer taxes, and residual Redevelopment Property Tax Trust Fund (RPTTF) distributions. Even with the impacts caused by COVID 19, the City did not experience losses in Property Tax revenues. However, staff continues to monitor trends that may be developing with respect to the housing industry. Mortgage delinquencies are at a 7-year high, and unemployment is at 10% for the Riverside/San Bernardino area.

Property Tax in Lieu of Vehicle License Fees accounts for 12.93% of General Fund revenues. This revenue is allocated to cities based on overall city-assessed property valuation. As with Property Tax revenues, budget projections for FY21/22 are conservative.

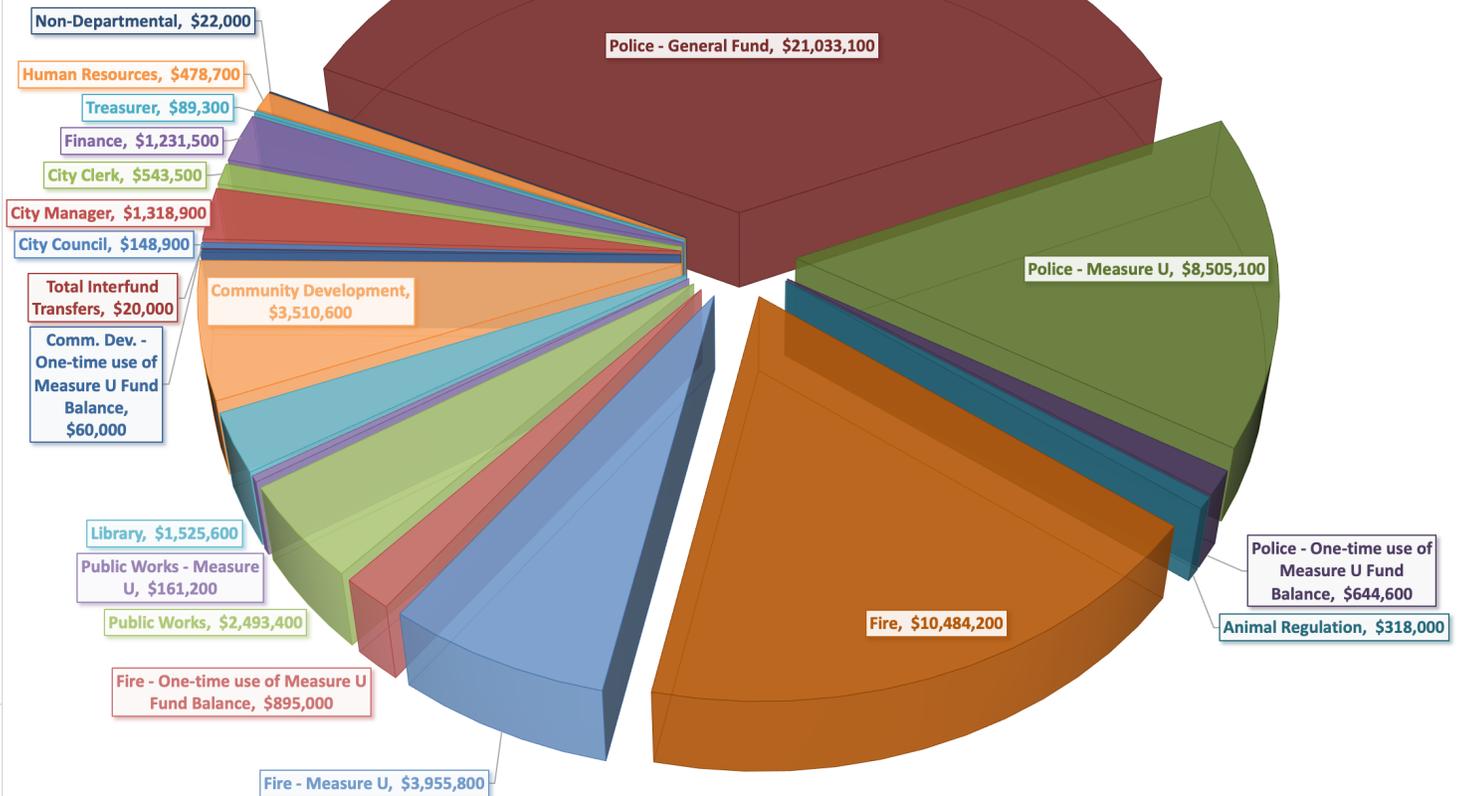
Franchise Fees comprise 9.94% of the General Fund revenue. These fees are the “rent” or reimbursement that utility and cable providers pay for the use of the public right-of-way. The City receives franchise fees from cable, gas, electric, and refuse collection operators. These revenues are projected to see a slight decline in the upcoming year.

Community Development Revenues are generated through cost recovery of plan checks and permits issued for development projects in the City.

Other General Fund Revenues include Business License, Charges for Services, Intergovernmental Revenues, Fines and Penalties, and Interfund Transfers.

GENERAL FUND OVERVIEW

EXPENDITURES



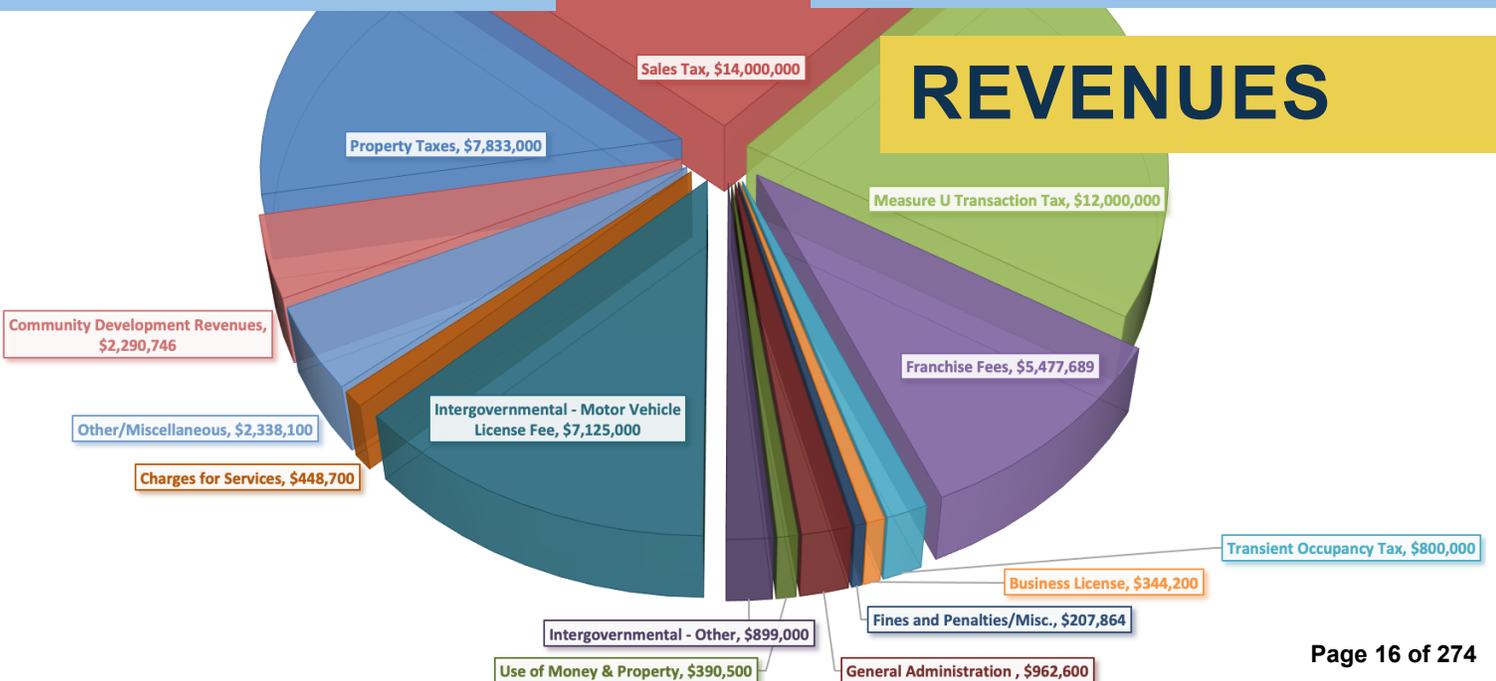
\$45.7 million toward SAFETY

\$3.6 million toward DEVELOPMENT

\$3.8 million toward ADMIN

\$2.7 million toward INFRASTRUCTURE

REVENUES





COMMUNITY PROFILE

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COMMUNITY PROFILE



INCORPORATED IN THE COUNTY OF RIVERSIDE ON JANUARY 17, 1910



GOVERNMENT STRUCTURE

Hemet is a General Law City, with a Council-Manager form of government. The City has a rotating mayor and council members are elected by district.



POPULATION

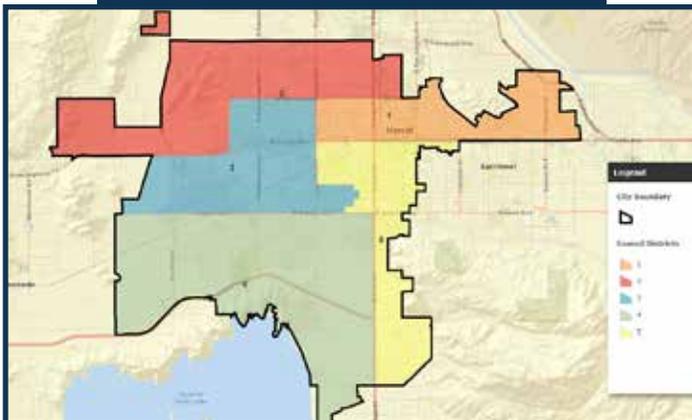
84,525 (January 1, 2021); CA Department of Finance.



AREA & LOCATION

27.8 square miles, occupying half of the San Jacinto Valley. Hemet is home to Diamond Valley Lake, and gateway to the Ramona Bowl which is home to "Ramona" the longest running outdoor play in the US.

COUNCIL DISTRICTS



DEMOGRAPHICS:

28,893 households; \$39,726 median income



SCHOOL DISTRICT

Hemet Unified School District: hemetusd.org



COMMUNITY PROFILE

A CITY OF OPPORTUNITY

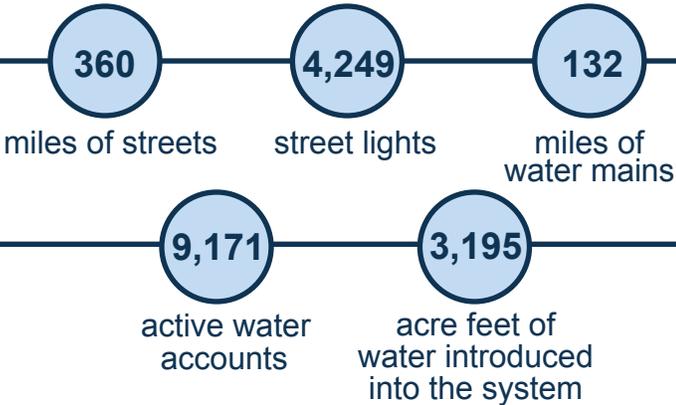
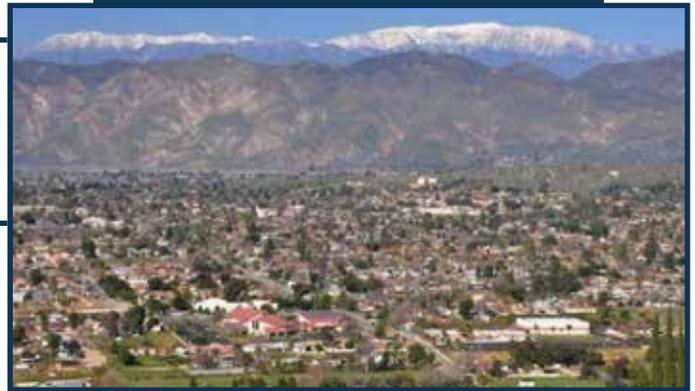


DESIGNATED FEDERAL LOCATION for a HUD EnVision Center to provide opportunities for economic empowerment, educational advancement, health and wellness, and character and leadership

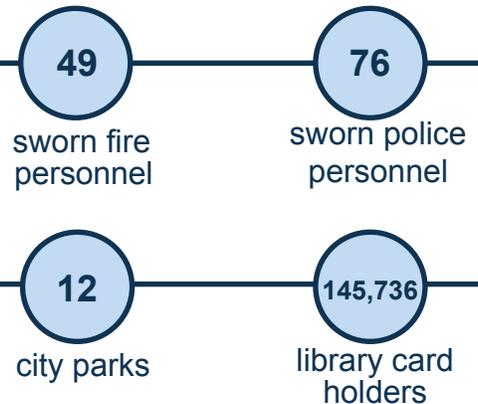
AFFORDABLE HOUSING: median sales price of existing single family homes \$315,000

EDUCATIONAL OPPORTUNITY: Located minutes from Mt. San Jacinto College, which offers numerous career pathways

SERVICE AREAS



SERVICES



ORGANIZATION CHART

CITIZENS OF HEMET



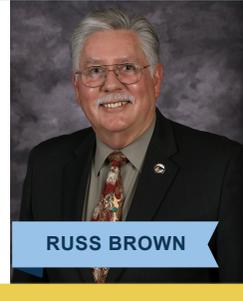
KARLEE MEYER



MALCOLM LIENTHAL



LINDA KRUPA



RUSS BROWN

VACANT

CITY COUNCIL



CHRISTOPHER LOPEZ

CITY MANAGER

FINANCE DIRECTOR



LORENA ROCHA

INTERIM PUBLIC WORKS DIRECTOR



LYNN MERRILL

CITY ENGINEER



STEVE LORISO

CHIEF OF POLICE



EDDIE PUST

CITY ATTORNEY



STEVEN GRAHAM

HUMAN RESOURCES MANAGER



NORMA RANGEL

INTERIM FIRE CHIEF



CAMERON PHILLIPS

SENIOR LIBRARIAN



KATHY CAINES

COMMUNITY DEVELOPMENT DIRECTOR



H.P. KANG

CITY CLERK



JOHN PAUL MAIER

IT SUPERVISOR



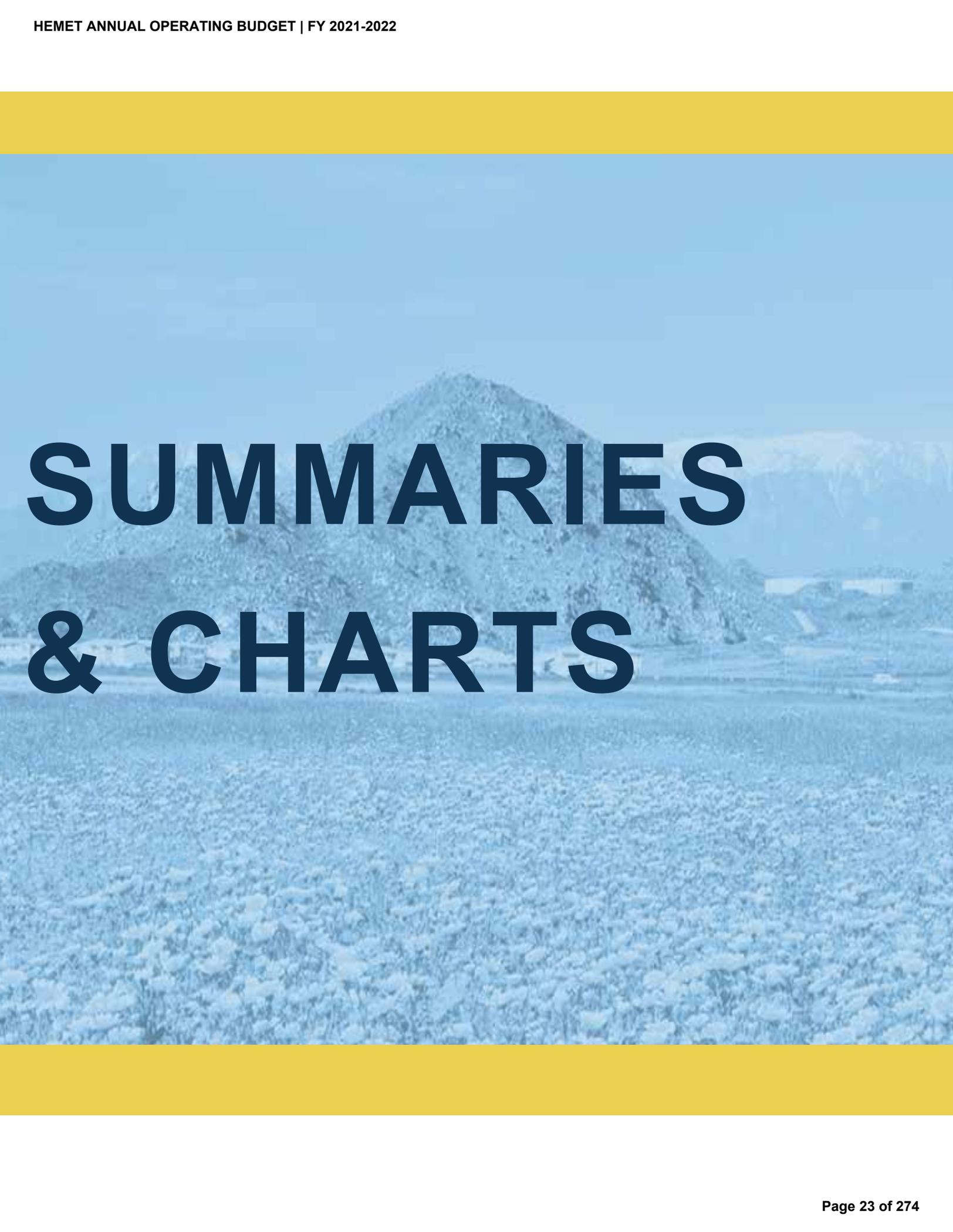
SCOTT UNDERWOOD

ASSISTANT TO THE CITY MANAGER



ERICKA MURPHY

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SUMMARIES & CHARTS

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SUMMARY OF ALL FUNDS

REVENUES, EXPENDITURES, AND TRANSFERS

FUND / TITLE	ESTIMATED AVAILABLE 7/1/2021	ADDITIONS		TOTAL AVAILABLE	DEDUCTIONS		TOTAL DEDUCT	ESTIMATED BALANCE 6/30/2022
		REVENUES	TRANSFER		EXPENSES	TRANSFER		
TOTAL GENERAL FUND BALANCE	24,529,932	55,117,399	144,000	79,791,331	57,419,400	20,000	57,439,400	22,351,931
SPECIAL REVENUE FUNDS:								
130 PUBLIC SAFETY TOWING	113,868	61,000	0	174,868	52,100	0	52,100	122,768
221 GAS TAX	2,557,730	3,596,300	20,000	6,174,030	1,549,700	0	1,549,700	4,624,330
222 MEASURE A	(62,914)	2,030,000	0	1,967,086	0	0	0	1,967,086
224 AQMD	1,012,691	110,000	0	1,122,691	5,000	0	5,000	1,117,691
229 PUBLIC WORKS CFD	4,284	0	0	4,284	0	0	0	4,284
231 ASSET FOREITURE	56,295	13,700	0	69,995	0	0	0	69,995
234 PUBLIC SAFETY CFD	(164,667)	815,000	0	650,333	626,000	0	626,000	24,333
241 GENERAL PLAN	55,101	91,200	0	146,301	0	0	0	146,301
254 STORM DRAIN/SEWER	11,877,100	3,759,700	0	15,636,800	2,917,800	0	2,917,800	12,719,000
788 HEARTLAND BOND	643,306	810,000	0	1,453,306	753,900	0	753,900	699,406
TOTAL SPECIAL REVENUES	16,092,794	11,286,900	20,000	27,399,694	5,904,500	0	5,904,500	21,495,194
DEVELOPMENT IMPACT FEE FUNDS:								
315 PUBLIC MEETINGS FACILITIES	425,439	2,000	0	427,439	0	0	0	427,439
316 GENERAL FACILITIES	52,160	244,000	0	296,160	0	0	0	296,160
326 FLOOD CONTROL	1,915,792	231,400	0	2,147,192	0	0	0	2,147,192
329 BRIDGES/STREETS	708,923	1,199,400	0	1,908,323	0	0	0	1,908,323
331 LAW ENFORCEMENT	98,304	142,400	0	240,704	0	0	0	240,704
332 FIRE FACILITIES	3,606,831	218,000	0	3,824,831	0	0	0	3,824,831
361 PARK DEVELOPMENT	1,671,291	458,900	0	2,130,191	0	0	0	2,130,191
362 VALLEY WIDE DVL	146,662	86,400	0	233,062	0	0	0	233,062
363 LIBRARY FACILITIES	479,868	237,000	0	716,868	159,500	0	159,500	557,368
370 CAPITAL PROJECTS FUND	159,352	0	0	159,352	0	0	0	159,352
375 CITY EMERGENCY / DISASTER FUND	181,791	0	0	181,791	0	0	0	181,791
TOTAL IMPACT FEE FUNDS	9,446,412	2,819,500	0	12,265,912	159,500	0	159,500	12,106,412
SUCCESSOR AGENCY:								
396 RDA RETIREMENT OBLIGATION	125,342	125,000	0	250,342	125,000	0	125,000	125,342
496 HEMET PROJECT AREA 2014 BOND	478,812	883,300	0	1,362,112	883,300	0	883,300	478,812
TOTAL SUCCESSOR AGENCY	604,154	1,008,300	0	1,612,454	1,008,300	0	1,008,300	604,154
ENTERPRISE FUND:								
571 WATER	13,725,719	12,962,200	0	26,687,919	11,199,100	124,000	11,323,100	15,364,819
TOTAL ENTERPRISE FUND	13,725,719	12,962,200	0	26,687,919	11,199,100	124,000	11,323,100	15,364,819
ASSESSMENT DISTRICT FUNDS:								
225 L&LMD	1,845,996	0	0	1,845,996	0	0	0	1,845,996
227 LIGHTING DIST POST 218	1,247,489	0	0	1,247,489	0	0	0	1,247,489
228 LANDSCAPE DIST POST 218	2,306,365	0	0	2,306,365	0	0	0	2,306,365
TOTAL ASSESSMENT DISTRICT	5,399,850	0	0	5,399,850	0	0	0	5,399,850
* Assessment districts revenues and expenditures will be council approved through the annual levy process.								
INTERNAL SERVICE FUNDS:								
380 EQUIPMENT REPLACEMENT	3,878,499	10,000	0	3,888,499	0	0	0	3,888,499
680 ADMINISTRATIVE SERVICES	(7,736,439)	1,637,200	0	(6,099,239)	1,666,000	0	1,666,000	(7,765,239)
681 WORKERS COMP	754,336	1,424,700	0	2,179,036	1,584,700	0	1,584,700	594,336
682 MEDICAL / DENTAL	86,983	305,000	0	391,983	305,000	0	305,000	86,983
683 LIABILITY FUND	(1,358,713)	1,779,800	0	421,087	1,898,600	0	1,898,600	(1,477,513)
684 VEHICLE MAINTENANCE	183,298	1,464,300	0	1,647,598	1,441,500	0	1,441,500	206,098
685 FACILITIES MAINTENANCE	353,309	1,663,200	0	2,016,509	1,663,100	0	1,663,100	353,409
686 PW ADMINISTRATION	0	0	0	0	0	0	0	0
689 OPEB	506,512	4,867,000	0	5,373,512	4,907,100	0	4,907,100	466,412
690 UNEMPLOYMENT BENEFITS	66,872	25,000	0	91,872	25,000	0	25,000	66,872
691 LEGAL SERVICES	62,899	1,625,000	0	1,687,899	1,625,000	0	1,625,000	62,899
692 EMERGENCY SERVICES	18,305	0	0	18,305	0	0	0	18,305
TOTAL INTERNAL SERVICE	(3,184,138)	14,801,200	0	11,617,062	15,116,000	0	15,116,000	(3,498,938)
GRANT FUNDS								
232 PUBLIC SAFETY GRANTS	62,245	0	0	62,245	0	0	0	62,245
236 COPS / AB3229	407,113	178,000	0	585,113	0	0	0	585,113
237 LLEBG	(90,848)	0	0	(90,848)	0	0	0	(90,848)
240 CDBG	0	878,386	0	878,386	878,386	0	878,386	0
242 HOME - Program Income	1,022,012	7,500	0	1,029,512	0	0	0	1,029,512
244 HOUSING AUTHORITY	3,963,506	1,500	0	3,965,006	0	0	0	3,965,006
245 CalHome	584,246	1,600	0	585,846	0	0	0	585,846
246 HOME	1,431,258	11,000	0	1,442,258	0	0	0	1,442,258
247 NSP GRANT	779,515	0	0	779,515	0	0	0	779,515
TOTAL GRANT FUNDS	8,159,047	1,077,986	0	9,237,033	878,386	0	878,386	8,358,647
TOTAL ALL FUNDS	74,773,770	99,073,485	164,000	174,011,255	91,685,186	144,000	91,829,186	82,182,069

REVENUES AND PROPOSED EXPENDITURES

FY 2021-2022 GENERAL FUND REQUESTED BUDGET

ESTIMATED RESOURCES	FY 2021-2022 PROPOSED
Property Taxes	\$ 7,833,000
Sales Tax	14,000,000
Measure U Transaction Tax	12,000,000
Franchise Fees	5,477,689
Transient Occupancy Tax	800,000
Business License	344,200
Fines and Penalties/Misc.	207,864
General Administration	962,600
Use of Money & Property	390,500
Intergovernmental - Other	899,000
Intergovernmental - Motor Vehicle License Fee	7,125,000
Charges for Services	448,700
Other/Miscellaneous	2,338,100
Community Development Revenues	2,290,746
Total Estimated Revenues	\$ 55,117,399
Total Interfund Transfers	144,000
TOTAL GENERAL FUND RESOURCES	\$ 55,261,399

ESTIMATED USES	FY 2021-2022 PROPOSED
City Council	\$ 148,900
City Manager	1,318,900
City Clerk	543,500
Finance	1,231,500
Treasurer	89,300
Human Resources	478,700
Non-Departmental	22,000
Police - General Fund	21,033,100
Police - Measure U	8,505,100
Police - One-time use of Measure U Fund Balance	644,600
Animal Regulation	318,000
Fire - General Fund	10,484,200
Fire Measure U	3,955,800
Fire - One-time use of Measure U Fund Balance	895,000
Public Works	2,493,400
Public Works - Measure U	161,200
Library	1,525,600
Community Development	3,510,600
Comm. Dev. - One-time use of Measure U Fund Balance	60,000
Total Estimated Expenditures	\$ 57,419,400
Total Interfund Transfers	20,000
TOTAL ESTIMATED USES	\$ 57,439,400
Minus One time use of fund balance (listed above)	(\$1,599,600)
VARIANCE RESOURCES TO REQUIREMENTS	\$ (578,401)

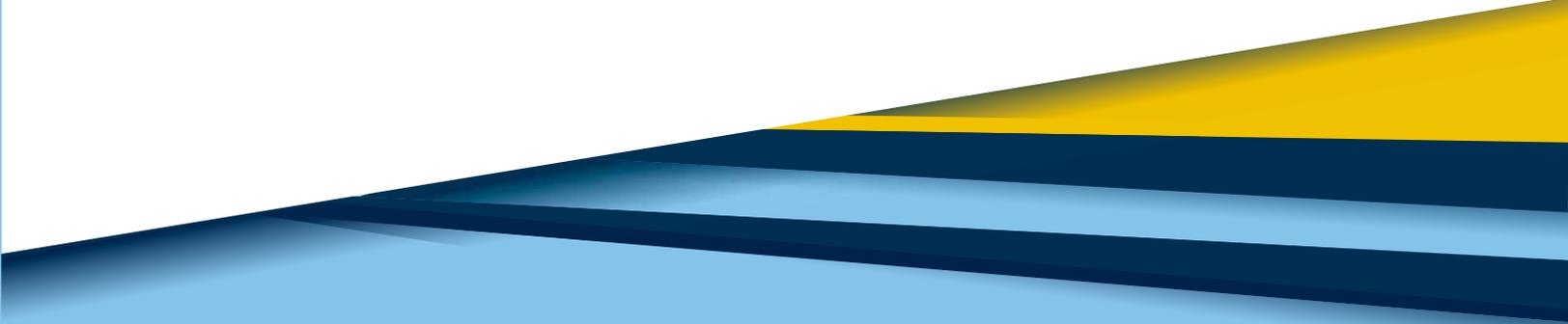
GENERAL FUND BALANCE (EXCLUDING MEASURE U)	FY 2021-2022 PROPOSED
Estimated Beginning General Fund Resources 7/1/2021	\$ 14,524,982
Surplus added to Reserve	\$ 43,699
Use of Reserve for Capital Projects	\$ -
Estimated Ending Available Resources as of 6/30/2022	\$ 14,568,681
Percentage of Proposed General Fund Expenditures	33.71%

Note: Per City Council Ordinance No. 1880, the General Fund Reserve Requirement is 20%

MEASURE U FUND BALANCE	FY 2021-2022 PROPOSED
Estimated Beginning Measure U Resources 7/1/2021	\$ 10,004,950
Use of Fund Balance	\$ (1,599,600)
Surplus/(Deficit) added to Reserve	\$ (622,100)
Estimated Ending Available Resources as of 6/30/2022	\$ 7,783,250
Percentage of Proposed Measure U Expenditures	61.66%

Note: Per City Council Ordinance No. 1880, the General Fund Reserve Requirement is 20%

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EXPENDITURES

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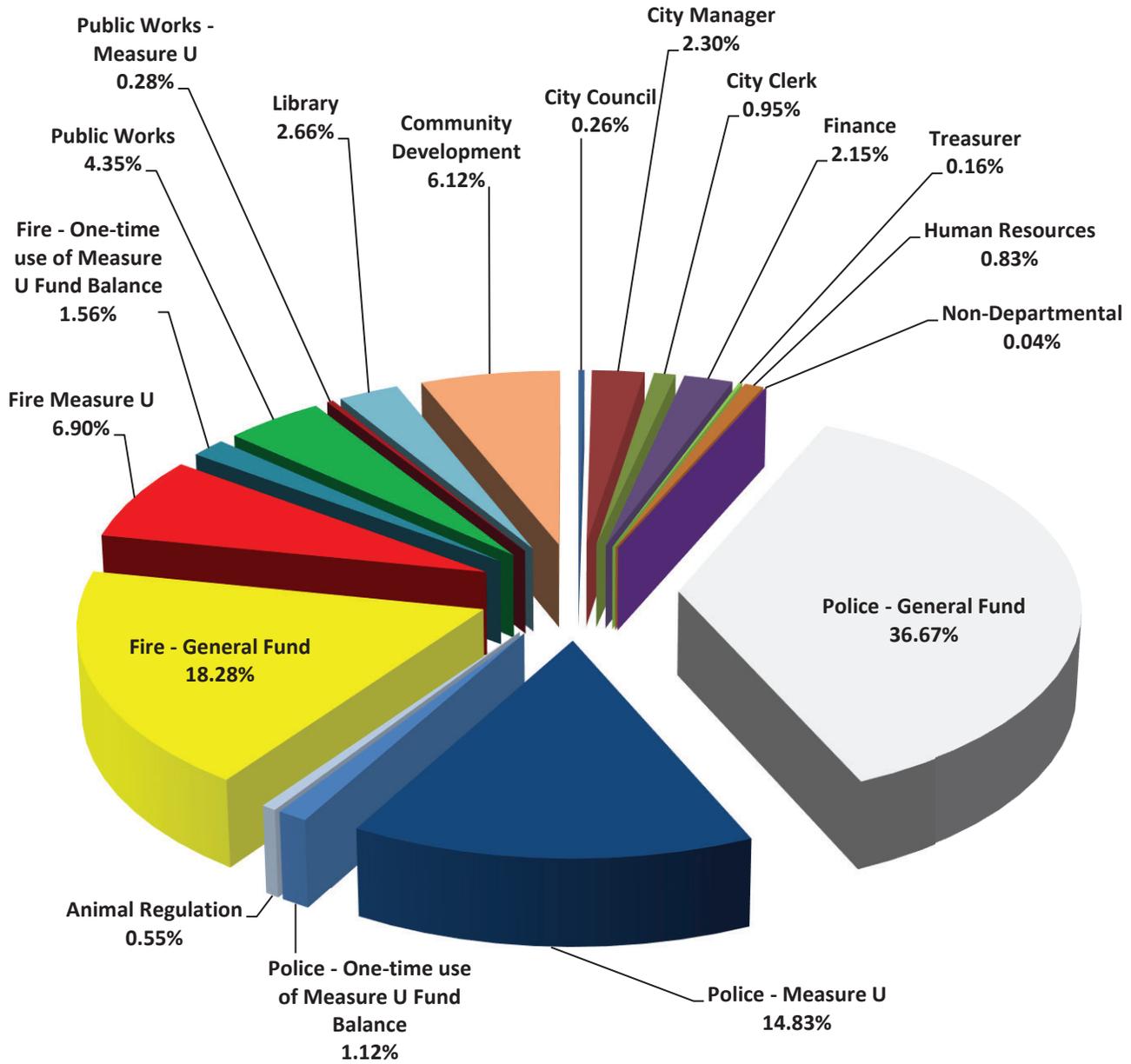
EXPENDITURE LIMITATION

21/22 EXPENDITURE LIMITATION CALCULATION

	Preliminary 2021/2022
All funds Budgeted Expenditures 21/22	91,975,986
Less:	
Fee Supported:	
Fund 225/LLMD	-
Fund 227/Post Prop-218 Lighting Dist	-
Fund 228/Post Prop-218 Landscape Dist	-
Fund 254/Sewer	(2,917,800)
Fund 571/Water	(11,323,100)
Rev - General User Fees (110-0601 - 110-0790)	(2,785,800)
Rev - Licenses & Permits (fund 110 & 120)	(2,363,510)
Rev - Fines & Forfeits	(135,100)
Rev - Literacy Grants	-
Internal Service Funds:	
Fund 680 / Administrative Services	(1,666,000)
Fund 681 / Workers' Comp	(1,584,700)
Fund 682 / Medical Insurance	(305,000)
Fund 683 / Liability Insurance	(1,898,600)
Fund 684 / Vehicle Maintenance	(1,441,500)
Fund 685 / Facility Maintenance	(1,663,100)
Fund 686 / PW Admin	-
Fund 687 / Dental/Vision	-
Fund 689 / Retiree Medical	(4,907,100)
Fund 690 / Unemployment Benefits	(25,000)
Fund 691 / Legal Services	(1,625,000)
Fund 692 / Emergency Services	-
Debt Service:	
All 400 Funds	-
Heartland 2006 Refunding	(753,900)
Hemet Project Area 2014 Refunding	(883,300)
Grants:	
Fund 240/CDBG	(878,386)
Major Capital (over \$100,000)	-
Expenditures Subject to Limit	<u>54,819,090</u>
2021/22 Gann Expenditure Limit	124,995,634
PY Gann x CY Cost of living change x CY Population change	
Prior Year Gann Limit	118,032,687
Current Year Per Capita Cost of Living Change	1.0573
Current Year Population Change	1.0016
Variance Below Gann Limit	70,176,544

PROPOSED GENERAL FUND EXPENDITURES

FISCAL YEAR 2021-2022



EXPENDITURE HISTORY

BY DEPARTMENT AND FUND

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
FUND / TITLE	ACTUALS	ACTUALS	ACTUALS	ADOPTED	PROPOSED
GENERAL FUND (100, 110, 120):					
CITY COUNCIL	186,788	119,520	159,537	198,000	148,900
CITY MANAGER	797,658	685,038	819,371	1,022,600	1,318,900
CITY CLERK	342,569	284,336	367,578	360,300	543,500
FINANCE	1,067,113	941,270	1,146,939	1,161,500	1,231,500
TREASURER	32,559	30,062	29,357	32,100	89,300
HUMAN RESOURCES	491,079	395,989	507,710	421,000	638,600
NON-DEPARTMENTAL	0	0	0	122,000	22,000
POLICE DEPARTMENT	24,385,557	23,089,094	25,783,518	26,508,300	30,075,600
ANIMAL REGULATION	337,656	337,346	377,800	318,000	318,000
FIRE DEPARTMENT	12,737,110	12,434,607	13,915,328	13,339,300	15,282,300
PUBLIC WORKS	1,090,749	887,979	1,077,280	890,700	2,654,600
LIBRARY	1,434,890	1,331,212	1,401,707	1,416,700	1,525,600
SIMPSON CENTER	157,000	183,842	206,173	196,000	-
COMMUNITY DEVELOPMENT	2,920,056	2,698,777	2,678,571	2,988,800	3,570,600
ENGINEERING	1,179,836	1,065,248	1,262,302	1,024,100	-
ECONOMIC DEVELOPMENT	188,131	225,350	-	-	-
TOTAL INTERFUND TRANSFERS	20,004	3,187,000	20,004	20,000	20,000
TOTAL GENERAL FUND	47,368,756	47,896,670	49,753,175	50,019,400	57,439,400

* Effective 7/1/2021 Engineering will become a program under Public Works.

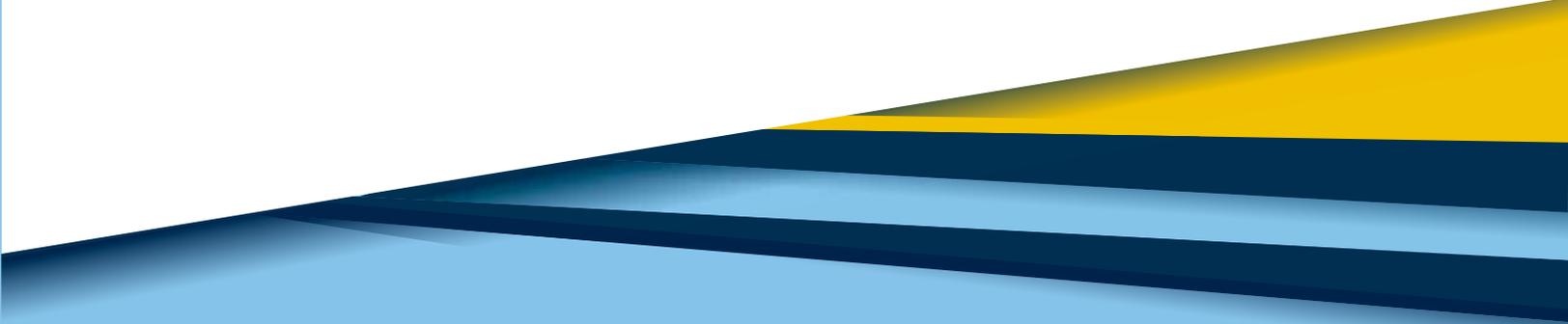
SPECIAL REVENUE FUNDS:					
130 PUBLIC SAFETY TOWING	22,530	32,502	22,819	52,100	52,100
221 GAS TAX	2,265,667	2,288,520	3,032,179	1,415,120	1,549,700
222 MEASURE A	1,307,954	288,560	2,164,157	0	0
224 AQMD	5,000	5,000	264,324	5,000	5,000
231 ASSET SEIZURE	23,340	17,138	5,597	0	0
234 PUBLIC SAFETY CFD	559,301	620,719	649,944	576,400	626,000
241 GENERAL PLAN	26,580	16,068	2,100	0	0
254 STORM DRAIN/SEWER	2,242,340	2,160,509	2,217,982	2,631,500	2,917,800
788 HEARTLAND BOND	754,534	757,013	760,148	773,500	753,900
TOTAL SPECIAL REVENUES	7,207,247	6,186,029	9,119,250	5,453,620	5,904,500

ENTERPRISE FUNDS					
571 WATER	12,065,087	9,424,777	9,126,525	10,897,900	11,323,100
TOTAL ENTERPRISE FUNDS	12,065,087	9,424,777	9,126,525	10,897,900	11,323,100

INTERNAL SERVICE FUNDS:					
380 EQUIPMENT REPLACEMENT	689,812	400,133	775,992	0	0
680 INFORMATION TECHNOLOGY	1,112,600	3,032,161	1,024,388	2,799,200	1,666,000
681 WORKERS COMP	2,288,463	2,526,730	2,647,789	1,874,900	1,584,700
682 MEDICAL/DENTAL	307,717	330,035	260,880	320,000	305,000
683 LIABILITY FUND	772,554	1,916,332	21,808,682	1,488,200	1,898,600
684 VEHICLE MAINTENANCE	1,557,553	1,561,781	1,623,325	1,337,800	1,441,500
685 FACILITIES MAINTENANCE	1,562,649	1,686,930	1,624,745	1,400,020	1,663,100
686 PW ADMIN	976,624	1,087,716	1,127,920	980,100	0
689 OPEB	3,489,596	3,963,682	4,218,056	4,857,400	4,907,100
690 UNEMPLOYMENT BENEFITS	10,103	9,147	31,789	25,000	25,000
691 LEGAL SERVICES	1,273,367	1,575,178	2,176,554	1,625,000	1,625,000
692 EMERGENCY SERVICES	69,077	82,152	87,673	96,000	0
TOTAL INTERNAL SERVICE	14,110,116	18,171,977	37,407,793	16,803,620	15,116,000

GRAND TOTAL EXPENSES	80,751,206	81,679,453	105,406,743	83,174,540	89,783,000
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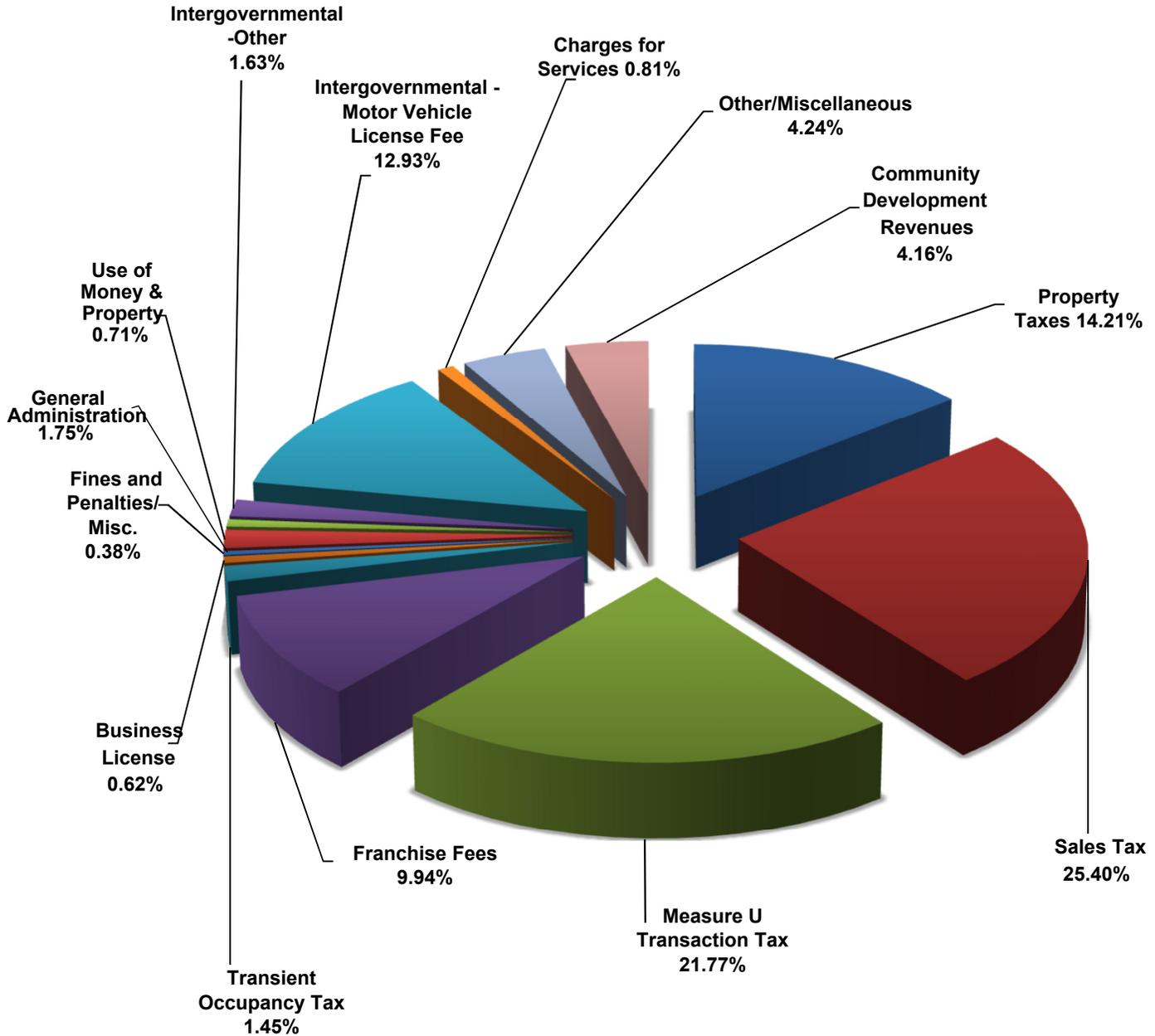


REVENUES

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PROPOSED GENERAL FUND REVENUES

FISCAL YEAR 2021-2022



REVENUES ALL FUNDS

FY 2017-2018 TO FY 2021-2022 PROJECTIONS

FUND	REVENUE TITLE	FY 2017-2018 Actuals	FY 2018-2019 Actuals	FY 2019-2020 Actuals	FY 2020-2021 Adjusted	FY 2021-2022 Proposed
GENERAL FUND (100, 110, 120)						
100-0166	ADMIN FEE ON NEW BUSINESS LIC	0	0	0	0	0
100-0167	ADMIN FEE ON BUS. LIC. RENEWAL	0	0	0	0	0
100-0713	INSURANCE CLAIM REIMBURSEMENTS	0	613	0	0	0
100-0751	DUE FROM WATER FUND	514,704	459,300	533,300	531,000	533,300
100-0752	DUE FROM SEWER/STORM FUND	148,704	133,104	148,000	147,500	148,000
100-0753	DUE FROM REFUSE FUND	0	0	0	0	0
100-0757	DUE FROM GENERAL FUND	0	0	0	0	0
100-0758	DUE FROM OTHER FUNDS	252,396	230,400	277,200	256,700	277,200
100-0790	MISC OTHER REVENUE	561	60,296	487	500	500
100-0955	JOB COSTING PROJECT REVENUE	3,503	3,594	3,420	3,600	3,600
Sub-Total General Administration Revenues		919,868	887,306	962,407	939,300	962,600
110-0110	PROPERTY TAXES-CURRENT SEC.	5,315,484	5,631,532	5,837,773	5,900,000	5,976,000
110-0111	PROPERTY TAX-CURRENT UNSEC.	236,017	264,294	245,293	250,000	250,000
110-0112	PROPERTY TAX-ADMIN FEES	(56,392)	(50,109)	(52,122)	(60,000)	(60,000)
110-011x	PROPERTY TAX-PTAF SETTLEMENT	0	0	0	0	0
110-0115	PRIOR YEAR PROPERTY TAXES	115,179	169,622	163,881	120,000	120,000
110-0116	PROPERTY TAX RPTTF ON-GOING	1,018,307	1,298,660	1,349,611	1,200,000	1,200,000
110-0117	DELINQ PROP TAX PENALTIES	139,710	22,935	0	50,000	25,000
110-0118	SUPPLEMENTAL PROPERTY TAXES	36,128	54,703	47,151	35,000	50,000
110-0119	AB1290/GEN FUND TAX INCREMENT	0	0	0	0	0
110-0120	SALES AND USE TAX	11,698,705	12,547,200	12,917,291	12,000,000	13,250,000
110-0125	PROP 172 (1/2 % SALES TAX)	650,551	701,721	703,039	700,000	750,000
110-0126	MEASURE U	11,096,607	11,736,852	11,731,128	11,000,000	12,000,000
110-0130	TRANSIENT OCCUPANCY TAX	1,025,994	974,570	770,463	775,000	800,000
110-0141	SOUTH CALIF GAS FRANCHISE	141,300	148,358	169,820	150,000	175,000
110-0142	SOUTH CALIF EDISON FRANCHISE	395,522	391,433	370,405	400,000	375,000
110-0143	CABLE TV FRANCHISE- TIME WARNER	645,250	667,803	689,703	650,000	700,000
110-0144	CABLE TV FRANCHISE- VERIZON	251,804	235,587	207,298	200,000	200,000
110-0145	IWM FRANCHISE FEE	3,614,556	3,673,694	3,736,227	3,857,957	3,874,689
110-0147	PEG FUNDS TIME WARNER/CHARTER	129,156	133,829	102,565	115,000	115,000
110-0148	PEG FUNDS VERIZON/FRONTIER	50,361	47,117	41,460	40,000	38,000
110-0160	BUSINESS LICENSE RENEWALS	336,179	297,391	307,962	300,000	300,000
110-0162	DEL PENALTY ON BUSINESS LICENSE RENEWALS	9,282	11,190	8,627	7,500	5,000
110-0163	NEW BUSINESS LICENSES	49,550	46,013	36,218	30,000	35,000
110-0164	DEL PENALTY ON NEW BUS LICENSE	2,082	1,892	3,271	2,500	3,000
110-0165	PROPERTY TRANSFER TAXES	258,418	266,352	269,913	270,000	272,000
110-0169	SB1186 BUS LIC ADMIN FEE	1,198	1,220	1,164	1,200	1,200
Sub-Total Taxes		37,160,950	39,273,861	39,658,141	37,994,157	40,454,889
110-0210	ANIMAL LICENSE	0	0	0	0	0
110-0212	BICYCLE & OTHER LICENSES	0	91	96	50	50
110-0245	FIRE CODE PERMITS	0	0	0	0	0
110-0292	REFUSE SELF-HAUL PERMIT	0	0	0	0	0
110-0262	DEVELOPMENT AGREEMENT FEE	65,906	69,538	70,581	71,639	72,714
110-0293	REFUSE VACANCY CERTIFICATION	0	0	0	0	0
Sub-Total Licenses & Permits		65,906	69,629	70,677	71,689	72,764
110-0310	VEHICLE CODE FINES	69,841	80,733	76,788	40,000	50,000
110-0320	OTHER CODE FINES	15,274	75,590	54,443	60,000	70,000
110-0325	CITY PARKING CITATIONS	23,276	35,424	23,096	12,000	15,000
110-0330	FORFEITURES AND PENALTIES	222	(55)	794	100	100
Sub-Total Fines & Forfeitures		108,613	191,692	155,121	112,100	135,100
110-0410	INTEREST EARNINGS	318,623	526,441	596,805	175,000	300,000
110-0413	GASB31 FAIR MARKET VAL INCOME	(227,235)	445,533	323,521	0	0
110-0420	RENTS/SIMPSON CENTER	0	0	0	0	0

REVENUES ALL FUNDS

FY 2017-2018 TO FY 2021-2022 PROJECTIONS

FUND	REVENUE TITLE	FY 2017-2018 Actuals	FY 2018-2019 Actuals	FY 2019-2020 Actuals	FY 2020-2021 Adjusted	FY 2021-2022 Proposed
110-0421	RENT/2ND FLOOR LIBRARY	2,975	1,851	6,119	0	3,000
110-0425	RENTS/OTHER	30,401	42,696	51,455	42,000	50,000
110-0426	RDA RENT/PARKING LOT LEASE	0	0	0	0	0
110-0427	LEASE REVENUE	26,250	37,500	41,250	37,500	37,500
Sub-Total Use of Money & Property		151,014	1,054,022	1,019,150	254,500	390,500
110-0505	STATE MOTOR VEH IN LIEU TAX	6,393,094	6,786,066	7,072,601	7,000,000	7,125,000
110-0509	STATE OFF HWY MOTOR VEH FEES	0	0	0	0	0
110-0510	COUNTY HOMEOWNERS EXEMPTION	60,408	60,180	57,689	58,000	59,000
110-0519	STATE BOOKING FEE REVENUE	0	0	0	0	0
110-0520	STATE P.O.S.T. REIMBURSEMENTS	14,140	51,345	38,517	45,000	45,000
110-0521	MUTUAL AID REIMBURSEMENTS	355,414	490,375	214,767	350,000	500,000
110-0530	AB109 PACT PROGRAM	259,117	215,000	208,560	271,000	271,000
110-0533	RESTITUTION/DUI	17,481	8,853	13,205	4,000	6,000
110-0565	CFFC PROP 10	0	0		0	0
110-0566	LIBRARY GRANTS	52	24	45	3,583	0
110-0568	STATE PUBLIC LIBRARY FUND	0	0	0	0	0
110-0569	STATE LIBRARY LITERACY GRANT	18,000	18,360	18,360	28,577	18,000
110-0587	FEMA REIMBURSEMENT	46,000	0	23,322	0	0
Sub-Total Intergovernmental Revenues		7,163,705	7,630,203	7,647,066	7,760,160	8,024,000
110-0603	PASSPORT REVENUE/SIMPSON CTR	19,869	20,044	9,704	14,000	5,000
110-0607	OTHER FILING FEES	0	0	0	0	0
110-0610	SALE OF MAPS/PUBLICATIONS/ETC	421	1,282	446	1,500	500
110-0611	LIBRARY SALE OF COPIES	13,158	12,775	8,971	500	8,000
110-0613	CITY CLERK PUBLICATION SALES	302	436	203	500	200
110-0614	SKILLED NURSING FEE	0	0	0	0	5,000
110-0615	SPECIAL POLICE DEPT SERVICES	154,433	101,072	74,201	100,000	100,000
110-0625	SPECIAL FIRE DEPT SERVICES	22,362	22,419	2,567	3,000	2,500
110-0631	FIRE PLAN CHECK FEE	18,713	17,108	11,437	19,000	18,000
110-0632	FIRE INSPECTION SERVICE	30,765	43,706	22,784	30,000	30,000
110-0633	FIRE INVESTIGATION SERVICES	0	0	0	0	0
110-0640	CR&R ADMIN FEE FROM PROP TAX ROLLS		0	0	25,000	40,000
110-0641	RTA BUS PASS 5% ADMIN FEE	819	1,000	1,135	100	500
110-0643	FIRE SPECIAL HAZARD SERVICES FEES	0	0	0	0	0
110-0652	FIRE - STATE MANDATED FEES	0	0	242	3,600	5,000
110-0653	FIRE - AMBULANCE PENALTY FEE	95,081	86,929	83,794	85,000	85,000
110-0660	WEED AND LOT CLEANING	11,127	745	3,070	11,000	25,000
110-0680	LIBRARY FEES AND FINES	32,222	27,944	19,053	1,000	10,000
110-0697	FIRE INCIDENT RECOVERY	8,105	81,879	64,293	50,000	50,000
110-0698	ALARM PERMITS/FEES	74,316	70,336	83,675	50,000	60,000
110-0699	POLICE ADMIN CITATIONS	0	4,151	1,509	3,500	4,000
Sub-Total Charges for Services		481,694	491,826	387,084	397,700	448,700
110-0701	SALE OF REAL PROPERTY	0	0	0	0	0
110-0702	UNCLAIMED PROPERTY REVENUE	17,215	3,363	2,015	2,000	2,000
110-0706	STREET SIGN REVENUE	0	0	0	0	0
110-0713	INSURANCE CLAIM REIMBURSEMENTS	10,016	0	3,590	0	0
110-0744	LIBRARY PROGRAM DONATIONS	113,700	100,000	0	0	0
110-0745	CONTRIB FR NON-GOVMTL SOURCES	0	0	0	0	0
110-0746	HUSD CONTRIB FOR SRO OFFICERS	558,037	510,056	394,916	414,552	614,200
110-0747	UTILITY BUILDING RENTAL FEE	594,396	616,200	630,000	648,000	648,000
110-0748	UTILITY LAND RENTAL FEE	906,504	928,704	950,808	972,900	972,900
110-0749	UTILITY STREET IMPACT FEE	0	0	0	0	0
110-0756	FRANCHISE FEE PAYMENTS	0	0	0	0	0
110-0783	REIMB FROM BOND PROCEEDS-ADMIN	0	0	0	0	0
110-0785	STATE MANDATED COST	100,202	76,873	48,148	70,000	50,000
110-0790	OTHER REVENUE	114,884	179,054	54,951	10,000	50,000
110-0791	OTHER REVENUE - LIBRARY	15,677	0	0	0	0

REVENUES ALL FUNDS

FY 2017-2018 TO FY 2021-2022 PROJECTIONS

FUND	REVENUE TITLE	FY 2017-2018 Actuals	FY 2018-2019 Actuals	FY 2019-2020 Actuals	FY 2020-2021 Adjusted	FY 2021-2022 Proposed
110-0835	BL: UNAPPLIED CREDITS	0	(13,520)	820	0	1,000
110-0886	COLLECTION AGENCY RECEIPTS	0	0	0	0	0
110-0899	CASH OVER/SHORT	0	(14,237)	(139)	0	0
Sub-Total Miscellaneous		2,430,631	2,386,494	2,085,109	2,117,452	2,338,100
120-0161	GARAGE SALE PERMITS	15,645	13,820	9,070	8,900	12,000
120-0168	SB1186 BUSINESS LICENSE FEE	20,127	20,695	19,801	20,000	21,000
120-0221	BUILDING PERMITS	624,037	730,602	607,867	680,616	860,500
120-0222	PLUMBING PERMITS	0	0	0	0	0
120-0223	BUILDING - TRAINING FOR RESIDENTIAL/COMM	6,671	7,351	5,808	5,952	5,900
120-0224	PLANNING - PLAN CHECK & INSPECTION	25,596	28,145	14,153	13,000	13,000
120-0226	SHOPPING CART IMPOUND FEE	0	0	0	0	0
120-0233	ELECTRICAL PERMITS	0	0	0	0	0
120-0235	MECHANICAL PERMITS	0	0	0	0	0
120-0236	ENGINEERING INSPECTION/PERMIT	102,726	131,058	115,404	120,000	130,000
120-0237	TRANSPORTATION PERMITS	7,770	12,780	12,135	10,000	10,000
120-0238	ENGINEERING ENCROACHMENT PERMIT	136,384	85,255	69,664	60,000	75,000
120-0239	ENGINEERING PLANS STORAGE/SCANNING	13,955	8,985	2,468	2,000	2,000
120-0240	PRE-INSPECTION	28,416	62,774	29,573	20,082	20,082
120-0241	PRELIMINARY ENGINEERING FEES	45,108	81,255	4,891	40,000	40,000
120-0250	CERTIFICATE OF OCCUPANCY	34,464	31,064	24,479	22,800	22,800
120-0290	OTHER LICENSES & PERMITS	71,906	73,980	71,677	73,800	73,800
120-0291	LICENSE VALIDITY FEE	15,501	16,247	12,702	10,000	10,000
120-0335	CODE ENF/ADMINISTRATIVE CITATIONS	146,115	85,006	91,703	87,900	97,000
120-0336	CODE COST RECOVERY	148,875	99,740	22,442	31,500	31,500
120-0340	FORECLOSED PROPERTY REG	38,007	29,154	33,199	30,600	30,600
120-0345	RENTAL REGISTRATION	72,690	90,718	33,347	66,300	0
120-0584	GRANT REIMBURSEMENT		0	0	310,000	0
120-0601	PLANNING APPLICATIONS	113,950	143,595	131,739	75,000	123,800
120-0602	MISCELLANEOUS PLANNING FEES	19,160	20,630	17,042	16,000	16,000
120-0605	SUBDIVISION FEES	0	31,175	3,773	10,000	10,000
120-0608	PERMANENT SIGN PERMIT FEES	0	(29)	0	0	0
120-0609	ENVIRONMENTAL REVIEW	7,731	15,207	3,993	11,500	11,500
120-0610	SALE OF MAPS/PUBLICATIONS/ETC	55	79	0	0	0
120-0627	PLUMBING PLAN CHECK FEE	0	0	0	0	0
120-0628	ELECTRICAL PLAN CHECK FEE	0	0	0	0	0
120-0629	MECHANICAL PLAN CHECK FEE	0	0	0	0	0
120-0630	BUILDING PLAN CHECK FEE	197,069	201,219	173,618	115,110	159,500
120-0635	PLAN STORAGE FEE	7,779	7,206	8,090	9,212	8,125
120-0636	MICROFILM REPRO	39,893	41,818	29,807	28,480	29,500
120-0644	GRADING IMPORT FEE	2,006	0	123	1,000	1,000
120-0645	ENGINEERING PLAN CHECK ON/OFF SITE	29,709	74,341	187,827	200,000	200,000
120-0646	GRADING PLAN CHECK	104,220	59,514	1,970	75,000	80,000
120-0647	ENGINEER MAP PLAN CHECK	52,356	21,802	0	70,000	70,000
120-0661	BUILDING CODE	0	0	0	0	0
120-0663	HAZARD ABATEMENT	40,880	0	0	0	0
120-0664	VEHICLE ABATEMENT	52,623	12,858	52,419	22,400	22,400
120-0668	BUILDING INSPECTION SERVICES	0	0	0	0	0
120-0691	DEV SERV PROCESSING FEE	19,047	21,744	29,621	32,593	69,837
120-0693	TUMF 1% ADMIN FEE	6,552	7,093	8,228	12,784	27,000
120-0694	MSHCP 1% ADMIN FEE	1,231	10,172	2,332	5,200	6,702
120-0695	PLANNING TRI-PARTY ADMIN FEE	0	0	38,606	0	0
120-0696	SB 1473 10% ADMIN CHARGE	348	350	350	200	200
120-0790	MISC COMMUNITY DEV. REV	0	83,306	2,000	0	0
Sub-Total Community Development Revenue		2,248,600	2,360,706	1,871,921	2,297,929	2,290,746
OPERATING TRANSFERS IN		438,113	396,773	1,341,874	395,000	144,000
GENERAL FUND TOTAL REVENUES		51,169,094	54,742,510	55,198,550	52,339,987	55,261,399

REVENUES ALL FUNDS

FY 2017-2018 TO FY 2021-2022 PROJECTIONS

FUND REVENUE TITLE	FY 2017-2018 Actuals	FY 2018-2019 Actuals	FY 2019-2020 Actuals	FY 2020-2021 Adjusted	FY 2021-2022 Proposed
(General Fund Revenues excluding Measure U)			43,998,550	41,339,987	43,261,399
PUBLIC SAFETY TOWING (130)					
130-0410 INVESTMENT EARNINGS	483	799	1,300	600	1,000
130-0616 PD/VEHICLE STORAGE	15,444	56,727	52,468	55,000	60,000
PUBLIC SAFETY TOWING TOTAL	15,927	57,526	53,768	55,600	61,000
INVESTMENT EARNINGS (140)					
140-0410 INVESTMENT EARNINGS	104,189	145,745	129,622	0	0
140-0411 OTHER INTEREST	319	(267)	(1,382)	0	0
140-0413 GASB31 FAIR MARKET VALUE INCOME	0	0	0	0	0
INVESTMENT EARNINGS TOTAL	104,508	145,478	128,240	0	0
GAS TAX (221)					
221-0410 INTEREST EARNINGS	11,843	21,608	37,256	5,000	15,000
221-0413 GASB31 FAIR MARKET VALUE INCOME	(10,625)	22,536	23,132	0	0
221-0503 GAS TAX 2103	292,121	277,836	584,410	450,000	648,700
221-0506 GAS TAX 2106	255,479	291,033	264,030	250,000	290,000
221-0507 STATE GAS TAX 2107	536,962	573,848	545,908	500,000	620,800
221-0508 STATE GAS TAX 2107.5	0	7,500	7,500	7,500	7,500
221-0511 GAS TAX 2105	403,976	456,301	432,337	400,000	457,800
221-0514 SB1- ROAD MAINT & REHAB ACCOUNT	377,383	1,498,233	1,478,668	1,456,637	1,556,500
221-0516 TRAFFIC CONG RELIEF or in lieu	93,070	93,787	95,282	0	0
221-0587 FEMA REIMBURSEMENT	14,832	0	0	0	0
221-0713 INSURANCE CLAIM REIMBURSEMENTS	13,392	1,345	597	0	0
221-0790 OTHER REVENUE (refuse impact)	21,523	19,182	7,830	0	0
221-0950 OPERATING TRANSFERS IN	20,004	20,004	20,004	20,000	20,000
GAS TAX TOTAL	2,029,959	3,283,212	3,496,955	3,089,137	3,616,300
MEASURE A (222)					
222-0121 SALES TAX MEASURE A	1,762,566	1,927,145	1,864,026	1,537,000	2,000,000
222-0410 INVESTMENT EARNINGS	60,060	89,889	101,608	25,000	30,000
222-0413 GASB31 FAIR MARKET VAL INCOME	(53,884)	93,747	63,089	0	0
222-0638 SALE OF BID PACKAGES	0	0	0	0	0
MEASURE A TOTAL	1,768,742	2,110,781	2,028,723	1,562,000	2,030,000
ARTICLE 3/SB821 (223)					
223-0504 BICYCLE-PEDESTRIAN	0	75,000	0	0	0
ARTICLE 3/SB821 TOTAL	0	75,000	0	0	0
AIR POLLUTION REDUCTION (224)					
224-0410 INVESTMENT EARNINGS	9,138	13,272	11,101	2,000	0
224-0505 AB 2766 DMV AIR QUALITY FEES	102,447	107,871	105,393	100,000	110,000
224-0597 MSRC GRANT REIMB.	0	0	0	112,575	0
224-0790 OTHER REVENUE	0	0	0	0	0
AIR POLLUTION REDUCTION TOTAL	111,585	121,143	116,494	214,575	110,000
L&LMD PRE - 218 TOTAL (225)	1,873,571	1,981,180	2,089,974	1,900,561	0 *
<i>*Assessment districts revenues will be council approved through the annual levy process.</i>					
ISTEA TOTAL (226)	0	0	0	0	0
POST PROP-218 LIGHTING FUND TOTAL (227)	344,421	403,906	397,184	388,039	0 *
<i>*Assessment districts revenues will be council approved through the annual levy process.</i>					
POST PROP - 218 LANDSCAPE TOTAL (228)	2,092,416	1,891,984	1,889,962	1,922,601	0 *
<i>*Assessment districts revenues will be council approved through the annual levy process.</i>					

REVENUES ALL FUNDS

FY 2017-2018 TO FY 2021-2022 PROJECTIONS

FUND REVENUE TITLE	FY 2017-2018 Actuals	FY 2018-2019 Actuals	FY 2019-2020 Actuals	FY 2020-2021 Adjusted	FY 2021-2022 Proposed
PUBLIC WORKS CFD (229)					
229-0195 CFD 2019-01 MCSWEENEY	594	0	38,786	0	0
229-0410 INVESTMENT EARNINGS	594	0	66	0	0
PUBLIC WORKS CFD TOTAL	1,188	0	38,852	0	0
ASSET SEIZURE (231)					
231-0410 INVESTMENT EARNINGS	594	945	1,178	1,000	1,000
231-0534 ASSET SEIZURE-FEDERAL FORFEIT	0	0	18,720	0	0
231-0536 ASSET SEIZURE (PATROL)-OTHER	14,786	16,582	6,157	0	8,400
231-0538 ASSET SEIZURE GTF	2,850	(2,850)	0	0	1,800
231-0554 ASSET SEIZURE ROCS	-	-	0	0	2,500
ASSET SEIZURE TOTAL	18,230	14,677	26,055	1,000	13,700
PUBLIC SAFETY GRANTS (232)					
232-0410 INVESTMENT EARNINGS	1,326	1,383	464	0	0
232-0582 PUBLIC SAFETY GRANT	472,204	144,847	583,924	586,444	0
PUBLIC SAFETY GRANTS TOTAL	473,530	146,230	584,388	586,444	0
PUBLIC SAFETY CFD (234)					
234-0113 SPECIAL PROPERTY TAX ASSESSMENT	514,596	538,029	573,588	585,000	815,000
PUBLIC SAFETY CFD TOTAL	514,596	538,029	573,588	585,000	815,000
COPS FUNDING/AB 3229 (236)					
236-0410 INVESTMENT EARNINGS	2,385	4,006	4,752	0	3,000
236-0526 STATE-COPS FUNDING AB3229	213,842	187,457	199,165	330,699	175,000
236-0582 PUBLIC SAFETY GRANT	0	0	0	0	0
COPS FUNDING/AB 3229 TOTAL	216,227	191,463	203,917	330,699	178,000
LOCAL LAW ENFORCE BLOCK GRANT (237)					
237-0410 INVESTMENT EARNINGS	0	0	0	0	0
237-0582 PUBLIC SAFETY GRANT	92,104	0	0	0	0
LOCAL LAW ENFORCE BLOCK GRANT TOTAL	92,104	0	0	0	0
COMMUNITY DEVELOPMENT (CDBG) (240)					
240-0410 INVESTMENT EARNINGS	0	0	4,472	0	0
240-0540 CDBG - ADMIN PROJECTS	56,143	77,156	122,466	898,582	459,513
240-0541 CDBG - FIRE PROJECTS	0	133,800	0	0	0
240-0542 CDBG - STREETS PROJECTS	0	0	0	331,636	249,279
240-0543 CDBG - SEWER PROJECTS	0	0	0	0	0
240-0544 CDBG - LIBRARY PROJECTS	0	0	0	28,800	0
240-0545 CDBG - NEIGH CTR PROJECTS	0	0	0	0	0
240-0546 CDBG - PARKS PROJECTS	0	31,854	10,459	0	0
240-0547 CDBG - POLICE PROJECTS	0	0	0	0	0
240-0592 HCD GRANTS	489,938	536,186	506,379	358,422	169,594
240-0950 OPERATING TRANSFER IN	9,061	0	0	0	0
CDBG TOTAL	555,142	778,996	643,776	1,617,440	878,386
GENERAL PLAN (241)					
241-0410 INVESTMENT EARNINGS	920	1,064	1,159	500	1,200
241-0604 GENERAL PLAN FEE	18,300	15,600	13,800	27,000	90,000
GENERAL PLAN TOTAL	19,220	16,664	14,959	27,500	91,200
HOME - PROGRAM INCOME (242)					
242-0395 HOME - PROGRAM INCOME	5,682	0	17	0	0
242-0410 INVESTMENT EARNINGS	5,682	7,388	8,029	0	7,500
HOME - PROGRAM INCOME TOTAL	5,682	7,388	8,046	0	7,500
HOUSING AUTHORITY (244)					
244-0410 INVESTMENT EARNINGS	1,605	2,121	2,103	0	1,500

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FUND	REVENUE TITLE	FY 2017-2018 Actuals	FY 2018-2019 Actuals	FY 2019-2020 Actuals	FY 2020-2021 Adjusted	FY 2021-2022 Proposed
244-0590	GRANT REVENUE	0	0	0	0	0
244-0790	OTHER REVENUE	0	67	0	0	0
HOUSING AUTHORITY TOTAL		1,605	2,188	2,103	0	1,500
CALHOME GRANT (245)						
245-0410	INVESTMENT EARNINGS	0	1,236	1,776	0	1,600
245-0590	CalHome Grant & Program Income	0	0	0	0	0
CALHOME GRANT TOTAL		0	1,236	1,776	0	1,600
HOME PROGRAM (246)						
246-0410	INVESTMENT EARNINGS	7,694	11,346	12,151	2,500	11,000
246-0590	H.O.M.E. PROGRAM GRANT	0	0	0	0	0
246-0591	H.O.M.E. PROGRAM INCOME	0	0	0	0	0
HOME PROGRAM TOTAL		7,694	11,346	12,151	2,500	11,000
NEIGHBORHOOD STABILIZ. (NSP) (247)						
247-0410	INVESTMENT EARNINGS	0	41	154	0	0
247-0412	INTEREST ON NOTE RECEIVABLE	0	0	0	0	0
247-0551	NSP ADMIN PROJECTS	25,974	0	0	6,000	0
247-0552	NSP ACQUISITION PROJECTS	0	0	0	0	0
247-0589	NSP PROGRAM INCOME	0	0	0	0	0
247-0598	NSP3 PROGRAM INCOME	0	0	0	0	0
NSP TOTAL		25,974	41	154	6,000	0
SEWER & STORM DRAIN (254)						
254-0113	SPECIAL PROPERTY TAX ASSESSMENT	0	0	0	0	0
254-0410	INVESTMENT EARNINGS	92,978	146,608	172,001	32,000	32,000
254-0413	GASB31 FAIR MARKET VAL INCOME	(83,418)	152,900	106,796	0	0
254-0587	FEMA REIMBURSEMENT	4,347	0	0	0	0
254-0657	EMWD-BILLED STORM DRAIN MTNCE	520,854	484,104	532,763	510,000	510,000
254-0658	EMWD-BILLED SEWER MAINTENANCE	1,105,292	1,109,267	1,284,877	1,010,700	1,010,700
254-0659	LHMWD-BILLED STORM DRAIN MTNCE	197,881	176,698	129,883	193,000	193,000
254-0676	STREET SWEEPING FEES	0	0	0	0	0
254-0713	INSURANCE CLAIM REIMB	0	0	366	0	0
254-0720	SEWER CONNECTION FEES	500	500	0	0	0
254-0721	UM: CITY SEWER/STORM MAINT	2,119,611	2,189,184	2,234,434	2,007,000	2,007,000
254-0725	UM: CITY COMM STORM MAINT	2,144	2,161	2,307	7,000	7,000
254-0790	OTHER REVENUE	6,307	0	0	0	0
254-0889	UNBILLED UTILITY ACCRUAL	(78,052)	6,510	(28,291)	0	0
SEWER & STORM DRAIN TOTAL		3,888,443	4,267,932	4,435,136	3,759,700	3,759,700
PUBLIC MEETING FACILITIES (315)						
315-0410	INVESTMENT EARNINGS	6,202	5,857	3,128	2,000	2,000
315-0681	PUBLIC MEETING FACILITIES FEES	0	0	0	0	0
PUBLIC MEETING FACILITIES TOTAL		6,202	5,857	3,128	2,000	2,000
315-0950	OPERATING TRANSFER IN	137,632	0	195,619	0	0
GENERAL FACILITIES (316)						
316-0410	INVESTMENT EARNINGS	19,847	18,547	8,928	15,000	10,000
316-0413	GASB31 FAIR MARKET VAL INCOME	(17,806)	19,343	0	0	0
316-0425	RENTS/OTHER	0	0	0	0	0
316-0685	GENERAL FACILITIES FEE	49,436	44,899	38,006	70,200	234,000
GENERAL FACILITIES TOTAL		51,477	82,789	46,934	85,200	244,000
FLOOD CONTROL (326)						
326-0410	INVESTMENT EARNINGS	33,798	45,675	47,457	30,000	45,000
326-0413	GASB31 FAIR MARKET VAL INCOME	(30,322)	47,635	29,467	0	0
326-0620	STORM DRAINAGE FACILITIES FEE	82,937	87,267	71,105	126,500	126,500

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FUND	REVENUE TITLE	FY 2017-2018 Actuals	FY 2018-2019 Actuals	FY 2019-2020 Actuals	FY 2020-2021 Adjusted	FY 2021-2022 Proposed
326-0621	RETENTION BASIN FEE	29,509	42,714	26,147	59,900	59,900
326-0790	OTHER REVENUE	0	30,804	0	0	0
FLOOD CONTROL TOTAL		115,921	254,096	174,176	216,400	231,400
BRIDGES/STREETS/TRAFFIC FAC. (329)						
329-0410	INVESTMENT EARNINGS	44,614	56,962	67,646	30,000	65,000
329-0413	GASB31 FAIR MARKET VAL INCOME	(40,026)	59,406	42,002	0	0
329-0504	SB 821 BICYCLE/PEDESTRIAN	0	0	0	0	0
329-0584	GRANT REIMBURSEMENT	174,461	159,209	0	0	250,000
329-0586	STATE TRANSPORTATION	0	0	0	0	0
329-0638	SALE OF BID PACKAGES	0	0	0	0	0
329-0639	STATE GRANT FUNDING	0	0	0	0	0
329-0692	BRIDGES/STREETS/TRAFFIC FACILITY FEES	233,028	204,626	146,520	265,320	884,400
329-0790	OTHER REVENUE	20,475	67,353	29,988	0	0
BRIDGES/STREETS/TRAFFIC FAC TOTAL		432,551	547,556	286,156	295,320	1,199,400
329-0950	OPERATING TRANSFER IN	0	0	249,841	0	0
LAW ENFORCEMENT FACILITIES (331)						
331-0410	INVESTMENT EARNINGS	677	1,645	1,233	0	1,100
331-0682	LAW ENFORCEMENT FACILITIES FEE	34,641	29,827	22,522	42,400	141,300
LAW ENFORCEMENT FACILITIES TOTAL		35,318	31,472	23,755	42,400	142,400
FIRE FACILITIES (332)						
332-0410	INVESTMENT EARNINGS	39,554	51,187	52,013	25,000	50,000
332-0413	GASB31 FAIR MARKET VAL INCOME	0	53,384	32,295	0	0
332-0638	SALE OF BID PACKAGES	0	0	0	0	0
332-0683	FIRE FACILITIES FEES	40,394	35,463	27,327	50,400	168,000
332-0790	OTHER REVENUE	0	0	0	0	0
FIRE FACILITIES TOTAL		79,948	140,034	111,635	75,400	218,000
332-0950	OPERATING TRANSFER IN	0	0	57,863	0	0
PARK DEVELOPMENT (361)						
361-0410	INVESTMENT EARNINGS	17,009	23,050	24,273	20,000	23,000
361-0413	GASB31 FAIR MARKET VAL INCOME	(15,260)	24,040	15,071	0	0
361-0563	STATE DEPT OF PARKS/REC GRANT	0	0	0	0	0
361-0670	PARK/RECREATION FACILITIES FEE	85,337	75,556	66,838	130,800	435,900
361-0790	OTHER REVENUE	0	0	0	0	0
PARK DEVELOPMENT TOTAL		87,086	122,646	106,182	150,800	458,900
VALLEY WIDE DVL PARK (362)						
362-0410	INVESTMENT EARNINGS	1,502	2,214	1,606	1,200	1,500
362-0670	PARK/RECREATION FACILITIES FEE	16,623	14,716	13,018	25,500	84,900
VALLEY WIDE DVL PARK TOTAL		18,125	16,930	14,624	26,700	86,400
LIBRARY FACILITIES (363)						
363-0410	INVESTMENT EARNINGS	8,395	9,771	8,419	4,000	7,500
363-0413	GASB31 FAIR MARKET VAL INCOME	0	0	0	0	0
363-0744	DONATION	0	0	0	0	0
363-0686	LIBRARY FACILITIES FEES	43,171	38,220	33,810	66,200	229,500
LIBRARY FACILITIES TOTAL		51,566	47,991	42,229	70,200	237,000
CAPITAL PROJECTS FUND (370) TOTAL		1,379	52,064	89,597	10,565,781	0
RDA RETIREMENT OBLIGATION (396)						
396-0114	TAX INCREMENT-REDEVELOPMENT RET.	250,000	250,000	125,000	0	125,000
RDA RETIREMENT OBLIGATION TOTAL		250,000	250,000	125,000	0	125,000

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FUND	REVENUE TITLE	FY 2017-2018 Actuals	FY 2018-2019 Actuals	FY 2019-2020 Actuals	FY 2020-2021 Adjusted	FY 2021-2022 Proposed
HEMET PROJECT AREA 2014 REFUNDING BOND (496)						
496-0114	TAX INCREMENT-REDEVELOPMENT RET.	0	0	900,000	0	883,300
HEMET PROJECT AREA 2014 REFUNDING BOND TOTAL		0	0	900,000	0	883,300
PUBLIC WATER UTILITY (571)						
571-0410	INTEREST EARNINGS	129,800	171,150	178,757	100,000	100,000
571-0411	FISCAL AGENT INTEREST EARNINGS	(70,790)	178,746	0	0	0
571-0413	GASB31 FAIR MARKET VAL INCOME	0	0	115,576	0	0
571-0576	STATE GRANTS	0	0	0	0	0
571-0579	ENERGY CAPACITY PAYMENTS	10,728	1,200	6,774	10,000	10,000
571-0587	FEMA REIMBURSEMENT	2,046	0	0	0	0
571-0678	WATER FACILITIES FEES	1,892	1,705	36	10,000	10,000
571-0713	INSURANCE CLAIM REIMBURSEMENTS	12,413	9,989	15,749	0	0
571-0730	UM: BACKFLOW FEE	73,545	74,646	76,043	66,300	66,300
571-0730	SELL OF WATER CREDITS	0	0	0	0	1,908,900
571-0790	OTHER REVENUE	68,703	50,441	10,415,790	20,000	20,000
571-0805	PREPAID WATER SERVICES	166,453	363,575	394,087	100,000	100,000
571-0820	UM: WATER CONSUMPTION CHARGES	7,094,153	7,037,038	7,380,510	7,270,000	7,270,000
571-0821	UM: WATER BASE CHARGES	3,459,271	3,654,475	3,940,794	3,320,000	3,320,000
571-0825	UM: OTHER WATER CHARGES	416,778	244,079	33,932	137,000	137,000
571-0835	UM: UNAPPLIED CREDIT	(97,179)	47,271	296,106	0	0
571-0845	WATER WASTE FINE	0	0	0	5,000	5,000
571-0886	COLLECTION AGENCY RECEIPTS	9,181	3,182	266	15,000	15,000
571-0889	UNBILLED UTILITY ACCRUAL	(522,063)	19,719	(128,873)	0	0
PUBLIC WATER UTILITY TOTAL		10,754,931	11,857,214	22,725,547	11,053,300	12,962,200
571-0950 OPERATING TRANSFER IN		0	0	0	0	0
ADMINISTRATIVE SERVICES (680)						
680-0291	LICENSE VALIDITY FEE	-	-	0	10,500	-
680-0792	INFORMATION TECHNOLOGY ALLOCATION	1,839,096	2,430,000	2,531,304	2,148,500	1,637,200
680-0945	CONTRIBUTED CAPITAL	0	0	0	0	0
680-0960	RESIDUAL EQUITY TRANSFER	345,931	0	0	0	0
ADMINISTRATIVE SERVICES TOTAL		2,185,027	2,430,000	2,531,304	2,159,000	1,637,200
680-0950 OPERATING TRANSFER IN		0	1,244,052	0	0	0
WORKERS COMPENSATION ADMIN (681)						
681-0780	WORKERS COMPENSATION REFUNDS	0	0	0	0	0
681-0790	OTHER REVENUE	0	0	0	0	0
681-0795	DUE FROM OTHER FUNDS	2,958,204	2,423,700	2,297,000	1,864,100	1,424,700
WORKERS COMPENSATION TOTAL		2,958,204	2,423,700	2,297,000	1,864,100	1,424,700
DENTAL & VISION INSURANCE (682)						
682-0790	OTHER REVENUE	1,718	0	6,012	0	0
682-0795	DUE FROM OTHER FUNDS	343,484	304,920	290,430	320,000	305,000
DENTAL & VISION INSURANCE TOTAL		345,202	304,920	296,442	320,000	305,000
LIABILITY INSURANCE (683)						
683-0713	INSURANCE CLAIM REIMBURSEMENTS	0	495	20,633,209	0	0
683-0790	OTHER REVENUE/REIMBURSE	839	1,964	807	0	0
683-0795	DUE FROM OTHER FUNDS	1,098,996	462,300	1,013,000	1,488,400	1,779,800
LIABILITY INSURANCE TOTAL		1,099,835	464,759	21,647,016	1,488,400	1,779,800
VEHICLE MAINTENANCE (684)						
684-0713	INSURANCE CLAIM REIMB	1,800	21,947	20,606	0	0
684-0790	OTHER REVENUE	836	1,176	1,572	0	0
684-0791	CENTRAL GARAGE ALLOCATION	1,579,896	1,634,004	1,524,804	1,335,900	1,464,300

REVENUES ALL FUNDS

FY 2017-2018 TO FY 2021-2022 PROJECTIONS

FUND REVENUE TITLE	FY 2017-2018 Actuals	FY 2018-2019 Actuals	FY 2019-2020 Actuals	FY 2020-2021 Adjusted	FY 2021-2022 Proposed
VEHICLE MAINTENANCE TOTAL	1,582,532	1,657,127	1,546,982	1,335,900	1,464,300
EQUIPMENT REPLACEMENT (380)					
380-0410 INVESTMENT EARNINGS	41,209	53,603	55,728	10,000	10,000
380-0413 GASB31 FAIR MARKET VAL INCOME	(36,971)	55,904	34,602	0	0
380-0701 SALE OF REAL PROPERTY	0	0	0	0	0
380-0758 DUE FROM OTHER FUNDS	732,300	363,396	471,204	317,500	0
380-0790 OTHER REVENUE	80,161	0	0	0	0
EQUIPMENT REPLACEMENT TOTAL	816,699	472,903	561,534	327,500	10,000
FACILITY MAINTENANCE (685)					
685-0596 EECBG GRANT	0	0	0	0	0
685-0599 ELECTRIC VEHICLE CHARGING STATION	378	24	17	0	0
685-0638 SALE OF BID PACKAGES	0	0	0	0	0
685-0713 INSURANCE CLAIM REIMB	0	0	1,028	0	0
685-0788 FACILITY MAINTENANCE ALLOCATION	1,738,700	1,247,600	1,271,700	1,418,100	1,575,200
685-0790 OTHER REVENUE	0	7,101	84	0	88,000
FACILITY MAINTENANCE TOTAL	1,739,078	1,254,725	1,272,829	1,418,100	1,663,200
PW ADMINISTRATION (686)					
686-0454 MISC RECYCLABLES	20,201	41,169	21,007	0	0
686-0793 CORP YARD ADMIN SERVICES	831,900	1,009,596	1,123,092	775,100	0
686-0790 OTHER REVENUE	88,000	88,000	88,000	88,000	0
PW ADMINISTRATION TOTAL	940,101	1,138,765	1,232,099	863,100	0
OPEB (687 & 689)					
689-0790 OTHER REVENUE	0	0	0	0	0
689-0795 DUE FROM OTHER FUNDS	3,832,540	3,552,100	4,093,800	4,657,300	4,867,000
OPEB TOTAL	3,832,540	3,552,100	4,093,800	4,657,300	4,867,000
UNEMPLOYMENT					
690-0795 DUE FROM OTHER FUNDS	50,004	50,004	0	25,000	25,000
UNEMPLOYMENT TOTAL	50,004	50,004	0	25,000	25,000
CITY ATTORNEY (691)					
691-0714 ATTORNEY FEE REIMBURSEMENTS	403,513	24,685	1,207,264	0	0
691-0787 CITY ATTORNEY ALLOCATION	0	0	1,450,000	1,625,000	1,625,000
691-0795 DUE FROM OTHER FUNDS	999,996	1,149,996	0	0	0
CITY ATTORNEY TOTAL	1,403,509	1,174,681	2,657,264	1,625,000	1,625,000
EMERGENCY SERVICES (692)					
692-0789 EMERGENCY SERVICES ALLOCATION	71,004	85,704	86,400	96,300	N/A
EMERGENCY SERVICES TOTAL	71,004	85,704	86,400	96,300	0
HEARTLAND 2006 REFUNDING (788)					
788-0113 SPECIAL PROPERTY TAX ASSESSMENT	799,148	778,657	761,230	800,000	800,000
788-0410 INVESTMENT EARNINGS	0	0	0	0	0
788-0411 FISCAL AGENT INTEREST EARNINGS	7,219	12,514	10,271	10,000	10,000
788-0790 OTHER REVENUE	0	0	0	0	0
788-0905 BOND PROCEEDS	0	0	0	0	0
788-0960 RESIDUAL EQUITY TRANSFER	0	0	0	0	0
HEARTLAND 2006 REFUNDING TOTAL	806,367	791,171	771,501	810,000	810,000
GRAND TOTAL ALL FUNDS	95,182,098	101,242,171	136,091,208	107,961,984	99,237,485

SUMMARY OF INTERFUND TRANSFERS

TRANSFERS TO:**Operating Funds**

Funds 100,110,120: General Fund	\$	144,000
General Fund Subtotal:	\$	<u>144,000</u>

Special Revenue Funds:

Fund 221 - Streets/Gas Tax	\$	20,000
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Total Interfund Transfers	\$	<u>164,000</u>
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TRANSFERS FROM:

Water Fund - Water for City Parks

General Fund - Street Maintenance (Maintenance of Effort)

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PERSONNEL & STAFF POSITIONS

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Operation Expenditures by Funding Source

City Department/Division	General Fund	General Fund- Measure U	Special Revenue Funds	Other Funds	Water Fund	Internal Service Funds	Total
City Council	\$ 148,900					\$	148,900
City Manager	\$ 1,318,900		\$ 709,474		\$ 67,400		2,095,774
City Clerk	\$ 543,500						543,500
Finance	\$ 1,231,500		\$ 343,400		\$ 770,800	\$ 90,500	2,436,200
City Treasurer	\$ 89,300						89,300
Human Resources	\$ 478,700	\$ 159,900				\$ 257,200	895,800
Police	\$ 21,033,100	\$ 8,397,900	\$ 462,200				29,893,200
Police - One time use of fund balance	\$ 644,600						644,600
Fire	\$ 10,484,200	\$ 3,903,100	\$ 215,900				14,603,200
Fire - One time use of fund balance	\$ 895,000						895,000
Library	\$ 1,525,600			\$ 178,600			1,704,200
Community Development	\$ 3,530,600		\$ 183,812				3,714,412
Comm Dev - One time use of fund balance	\$ 60,000						60,000
Public Works	\$ 2,493,400	\$ 161,200	\$ 5,920,500		\$ 10,484,900	\$ 200,800	19,260,800 *
Total Departments	\$ 42,877,700	\$ 14,221,700	\$ 7,835,286	\$ 178,600	\$ 11,323,100	\$ 548,500	\$ 76,984,886

*Total does not include Facilities Maintenance and Fleet Maintenance: listed as separate programs
 \$1,499,400 Facilities
 \$1,404,400 Fleet

FUNDED POSITIONS

ANNUAL OPERATING BUDGET
Fiscal Year 2021-22

	2021-22 Proposed
CITY COUNCIL	
Administration	
City Council	5.00
City Council Total	5.00
CITY MANAGER	
Administration	
City Manager	1.00
Executive Analyst	1.00
Executive Assistant	1.00
Administration Total	3.00
Community Engagement	
Assistant to the City Manager	1.00
Community Engagement Total	1.00
Grants Administration	
Management Analyst	0.70
Grants Administration Total	0.70
City Manager Department Total	4.70
CITY CLERK	
Administration	
City Clerk	1.00
Deputy City Clerk	1.00
Administration Total	2.00
City Clerk Department Total	2.00

FUNDED POSITIONS

ANNUAL OPERATING BUDGET
Fiscal Year 2021-22

2021-22
Proposed

FINANCE

Administration

Deputy CM/Director of Administrative Services	1.00
Management Analyst	0.30
Office Specialist - Confidential	1.00

Administration Total **2.30**

General Accounting

Accounting Manager	1.00
Principal Accountant	1.00
Accountant	1.00
Accounting Technician III	1.00

General Accounting Total **4.00**

Payroll

Payroll/HR Specialist	1.00
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Payroll Total **1.00**

Procurement

Procurement Administrator	1.00
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Payroll Total **1.00**

Utility Billing

Customer Service/Accounting Supervisor	1.00
Accounting Technician II	4.00
Accounting Technician III	2.00

Utility Billing Total **7.00**

Finance Department Total **15.30**

FUNDED POSITIONS

ANNUAL OPERATING BUDGET
Fiscal Year 2021-22

2021-22
Proposed

CITY TREASURER

Administration

City Treasurer	1.00
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City Treasurer Total	1.00
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HUMAN RESOURCES

Employee Services

Human Resources Manager	1.00
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Human Resources Analyst	1.75
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Human Resources Technician	1.00
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Employee Services Total	3.75
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Liability Insurance Claims

Human Resources Analyst	0.25
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Liability Insurance Claims Total	0.25
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Human Resources Total	4.00
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INFORMATION TECHNOLOGY

Administration

IT Network & Systems Supervisor	1.00
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Administration Total	1.00
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Systems

IT Specialist I	1.00
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IT Specialist II	1.00
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Systems Total	2.00
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Information Technology Total	3.00
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FUNDED POSITIONS

ANNUAL OPERATING BUDGET
Fiscal Year 2021-22

2021-22
Proposed

POLICE

Administration

Chief of Police	1.00
Police Captain	2.00
Police Lieutenant	3.00
Executive Assistant	1.00
Management Assistant	1.00
Police Personnel Training Coordinator	1.00
Public Information Social Media Officer	1.00
Public Safety Support Services Manager	1.00

Administration Total **11.00**

Canine

Police Officer	3.00
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Canine Total **3.00**

Community Services

Police Officer	4.00
Police Sergeant	1.00

Community Services Total **5.00**

Dispatch

Public Safety Dispatcher	12.00
Public Safety Dispatcher OC/TPT	0.10
Public Safety Operator	1.00

Dispatch Total **13.10**

FUNDED POSITIONS

ANNUAL OPERATING BUDGET
Fiscal Year 2021-22

	2021-22 Proposed
POLICE (cont'd)	
Investigations	
Crime Scene Technician	1.00
Media & Intelligence Analyst	1.00
Police Corporal	1.00
Police Investigator	1.00
Police Officer	6.00
Police Sergeant	2.00
Property/Evidence Technician	1.50
Investigations Total	13.50
PACT	
Police Sergeant	1.00
PACT Total	1.00
Patrol	
Community Services Officer	4.00
Police Corporal	4.00
Police Officer	29.00
Police Sergeant	4.00
Patrol Total	41.00
Professional Standards	
Police Sergeant	1.00
Professional Standards Total	1.00
Records Management	
Public Safety Office Specialist	6.00
Records Management Total	6.00

FUNDED POSITIONS

ANNUAL OPERATING BUDGET
Fiscal Year 2021-22

	2021-22 Proposed
POLICE (cont'd)	
ROCS	
Community Services Officer	1.00
Maintenance Aide TPT	10.00
Police Corporal	1.00
Police Officer	5.00
Police Sergeant	1.00
ROCS Total	18.00
Traffic	
Community Services Officer	2.00
Police Officer	5.00
Police Sergeant	1.00
Traffic Total	8.00
Police Department Total	120.60
Sworn Total	76.00
Non-Sworn Total	44.60

FIRE	
Administration	
Fire Chief	1.00
Administrative Assistant	1.00
Office Specialist PT	0.50
Administration Total	2.50
Dispatch	
Public Safety Dispatcher	3.00
Public Safety Operator	1.00

FUNDED POSITIONS

ANNUAL OPERATING BUDGET
Fiscal Year 2021-22

	2021-22 Proposed
Dispatch Total	4.00
FIRE (cont'd)	
Emergency Services	
Emergency Services Coordinator	1.00
Emergency Services Total	1.00
Fire/Ems Operations	
Battalion Chief	3.00
Fire Captain	15.00
Fire Engineer	15.00
Fire Fighter/Paramedic	15.00
Fire/EMS Operations Total	48.00
Fire Prevention	
Fire Prevention Officer	1.00
Fire Prevention Total	1.00
Fire Department Total	56.50
Sworn Total	49.00
Non-Sworn Total	7.50

FUNDED POSITIONS

ANNUAL OPERATING BUDGET
Fiscal Year 2021-22

	2021-22 Proposed
LIBRARY	
Administration	
Senior Librarian	1.00
Administration Total	1.00
Adult Services	
Librarian	1.00
Adult Services Total	1.00
Child Services	
Library Associate I	1.00
Library Associate II	1.00
Child Services Total	2.00
Literacy	
Literacy Coordinator PT	0.50
Literacy Total	0.50
Support Services	
Library Assistant II	2.00
Library Page PT	1.00
Literacy Total	3.00
Library Total	7.50

FUNDED POSITIONS

ANNUAL OPERATING BUDGET
Fiscal Year 2021-22

2021-22
Proposed

COMMUNITY DEVELOPMENT

Administration

Community Development Director	1.00
Administrative Assistant	1.00

Administration Total **2.00**

Building

Building Inspector I	1.00
Building Official	1.00
Building Technician I	2.00
Building Technician II PT	0.50
Office Specialist III	1.00
Senior Building Inspector	1.00

Building Total **6.50**

Code Compliance

Code Compliance Manager	1.00
Code Enforcement Officer II	3.00
Office Specialist I	1.00
Office Specialist III	1.00

Code Compliance Total **6.00**

Housing

Housing Specialist	1.00
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Housing Total **1.00**

FUNDED POSITIONS

ANNUAL OPERATING BUDGET
Fiscal Year 2021-22

	2021-22 Proposed
COMMUNITY DEVELOPMENT (cont'd)	
Planning	
Assistant Planner	1.00
Planning Technician	1.00
Principal Planner	1.00
Senior Planner	1.00
Planning Total	4.00
Community Development Department Total	19.50
PUBLIC WORKS	
Administration	
Public Works Director/City Engineer	1.00
Administrative Assistant	1.00
Executive Analyst	1.00
Public Works Operations Manager	1.00
Administration Total	4.00
Assessment Districts	
Facilities Technician	1.00
Lead Maintenance Worker	1.53
Lead Tree Trimmer	0.70
Maintenance Worker I	1.53
Maintenance Worker I/II	0.70
Maintenance Worker II	3.40
Parks Supervisor	0.80
Tree Trimmer	1.40
Assessment Districts Total	11.06
Capital Improvement -Engineering	
Assistant Civil Engineer	1.00

FUNDED POSITIONS

ANNUAL OPERATING BUDGET
Fiscal Year 2021-22

	2021-22 Proposed
PUBLIC WORKS (cont'd)	
Management Assistant	1.00
Capital Improvement Total	2.00
Development	
Principal Engineer	1.00
Development Total	1.00
Facilities Maintenance	
Facilities Services Aide	1.00
Facilities Supervisor	1.00
Facilities Technician	0.50
Facilities Maintenance Total	2.50
Fleet Maintenance	
Equipment Mechanic	4.00
Equipment Supervisor	1.00
Fleet Maintenance Total	5.00
Inspections	
Public Works Inspector II	1.00
Senior Public Works Inspector	1.00
Inspections Total	2.00
Parks Maintenance	
Lead Maintenance Worker	0.47
Lead Tree Trimmer	0.30
Maintenance Worker I	0.47
Maintenance Worker I/II	0.30
Maintenance Worker II	0.60
Parks Supervisor	0.20

FUNDED POSITIONS

ANNUAL OPERATING BUDGET
Fiscal Year 2021-22

	2021-22 Proposed
PUBLIC WORKS (cont'd)	
Tree Trimmer	0.60
Parks Maintenance Total	2.94
Permit	
Engineering Technician I	1.00
Permit Total	1.00
ROCS	
Maintenance Worker II	1.00
ROCS Total	1.00
Sewer	
Lead Maintenance Worker	1.00
Maintenance Worker II	3.00
Streets Supervisor	0.35
Sewer Total	4.35
Storm Drain	
Lead Maintenance Worker	1.00
Maintenance Worker II	6.00
Management Assistant	0.75
Streets Supervisor	0.35
Storm Drain Total	8.10

FUNDED POSITIONS

ANNUAL OPERATING BUDGET
Fiscal Year 2021-22

	2021-22 Proposed
PUBLIC WORKS (cont'd)	
Streets	
Lead Maintenance Worker	1.00
Maintenance Worker II	2.00
Streets Supervisor	0.30
Streets Total	3.30
Water	
Administrative Assistant	1.00
Cross Connect/Customer Services Representative	1.00
Customer Service Representative	3.00
Facilities Technician	0.50
Lead Maintenance Worker	1.00
Lead Water Distribution Systems Operator	2.00
Maintenance Worker I	1.00
Maintenance Worker II	2.00
Management Assistant	0.25
Office Specialist - Confidential	1.00
Water Production System Operator I	1.00
Water Production System Operator II	1.00
Water Quality Conservation Specialist	1.00
Water/Waste Water Superintendent	1.00
Water/Waste Water Supervisor	1.00
Water Distribution System Operator I	2.00
Water Distribution System Operator II	1.00
Water Total	20.75
Public Works Department Total	69.00
CITYWIDE TOTAL FULL-TIME EQUIVALENTS	308.10



OPERATIONAL BUDGETS

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CITY COUNCIL

GENERAL FUND COST: \$148,900

NONGENERAL FUND COST: \$0

TOTAL COST: \$148,900



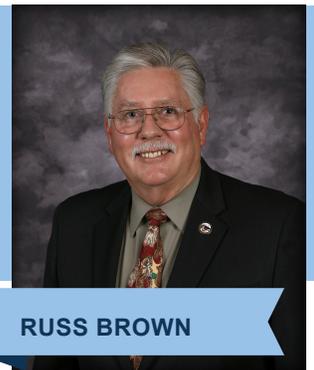
KARLEE MEYER



MALCOLM LILIENTHAL



LINDA KRUPA



RUSS BROWN

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CITY COUNCIL



ADMINISTRATION

The City Council operates as the policymaking body of the City. It determines the policy direction of the City and appoints the City Manager to execute its direction. All of the Council's budgetary actions occur through the Administration Program. This program includes day-to-day costs including office supplies, meetings and conferences, and training.

PROGRAM OBJECTIVES

1. Adopt a balanced budget.
2. Adopt a strategic plan.
3. Engage the community through periodic town meetings.
4. Set clear and unified direction for City management to execute.



KARLEE MEYER



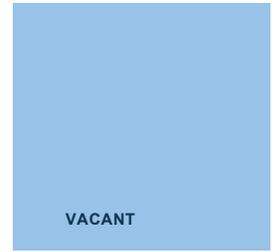
MALCOLM LILIENTHAL



LINDA KRUPA



RUSS BROWN



VACANT

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$71,600
OPERATING EXPENSES	\$36,400
INTERNAL SERVICE CHARGES	\$40,900
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$148,900

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **CITY COUNCIL**
 Program: **1100 Administration**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	38,700
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	1,400
1405 PERS PENSION	11,400
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	4,200
1420 SPECIAL PAY	600
1425 PTO & HOLIDAY	0
1450 RETIREE MEDICAL PREMIUMS	15,300
Total SALARIES & FRINGE BENEFITS	71,600
2200 TELEPHONE/COMMUNICATIONS	6,000
2220 ADVERTISING AND PUBLICATIONS	3,300
2250 OFFICE SUPPLIES AND MATERIALS	6,500
2400 CONTRACTS,LEASES,RENTS,& TAXES	400
2550 CONFERENCES	7,800
2560 TRAINING & EDUCATION	12,400
Total OPERATING SUPPLIES & SERVICES	36,400
3612 CITY ATTORNEY	4,300
3613 IT/COMPUTERS-TELEPHONES	17,500
3616 LIABILITY INSURANCE	4,900
3680 FACILITY MAINTENANCE	14,200
Total INTERNAL SERVICE CHARGES	40,900
Total CAPITAL OUTLAY	0
Total CITY COUNCIL	148,900

CITY MANAGER

GENERAL FUND COST \$1,318,900
NONGENERAL FUND COST \$776,874
TOTAL COST: \$2,095,774



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CITY MANAGER



ADMINISTRATION

Appointed by the City Council, the City Manager is the administrative and operational head of the City. The office is responsible for the implementation of the City Council's policy objectives. Through the Administration Program, the office executes the direction of the City Council, while overseeing citywide operations and service provision.

PROGRAM OBJECTIVES

1. Ensure that the annual budget and CIP is executed and remains balanced.
2. Evaluate departments to ensure that adequate staffing is achieved for maximum organizational effectiveness.
3. Implement citywide digitization strategies to maximize efficiency and control in-person traffic.
4. Coordinate interdepartmental efforts to effectuate projects with citywide impact.
5. Develop and implement an internal communications program that celebrates the hard work of City staff.
6. Implement the Strategic Plan.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$811,900
OPERATING EXPENSES	\$163,200
INTERNAL SERVICE CHARGES	\$121,100
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,096,200

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: CITY MANAGER
Program: 1200 Administration

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	385,000
1200 SALARIES PART TIME	10,000
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	17,500
1405 PERS PENSION	151,100
1410 HEALTH PLANS	41,100
1415 WORKERS COMP CONTRIBUTION	23,600
1420 SPECIAL PAY	33,300
1425 PTO & HOLIDAY	63,500
1430 UNEMPLOYMENT BENEFITS	400
1450 RETIREE MEDICAL PREMIUMS	86,400
Total SALARIES & FRINGE BENEFITS	811,900
2200 TELEPHONE/COMMUNICATIONS	3,000
2220 ADVERTISING AND PUBLICATIONS	10,000
2250 OFFICE SUPPLIES AND MATERIALS	9,000
2400 CONTRACTS,LEASES,RENTS,& TAXES	6,000
2500 INSURANCE BONDS	100
2560 TRAINING & EDUCATION	15,000
2623 VEHICLE FUEL	100
2710 PROFESSIONAL SERVICES	120,000
Total OPERATING SUPPLIES & SERVICES	163,200
3612 CITY ATTORNEY	20,400
3613 IT/COMPUTERS-TELEPHONES	61,100
3616 LIABILITY INSURANCE	23,900
3622 VEHICLE MAINTENANCE & REPAIRS	2,400
3680 FACILITY MAINTENANCE	13,300
Total INTERNAL SERVICE CHARGES	121,100
Total CAPITAL OUTLAY	0
Total ADMINISTRATION	1,096,200

CITY MANAGER



COMMUNITY ENGAGEMENT

The Community Engagement Program strives to both disseminate information to the community and cultivate dialogue and participation between staff and the community's stakeholders.

PROGRAM OBJECTIVES

1. Publish periodic newsletters through the City's listserv and the Chamber of Commerce.
2. Disseminate a community update and distribute through the City's mobile home communities.
3. Partner with the school district to celebrate successful alumni, and to remain in contact with the District's families.
4. Develop and implement a community engagement plan that promotes community pride and community participation.
5. Continue long held community celebrations, like the annual Christmas Parade and Veterans Day celebrations.
6. Implement community programs, including Adopt a Street and Community Honors.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$179,900
OPERATING EXPENSES	\$126,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$305,900

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: CITY MANAGER
Program: 1201 Community Engagement

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	108,700
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	4,900
1405 PERS PENSION	42,600
1410 HEALTH PLANS	14,300
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	3,000
1425 PTO & HOLIDAY	6,400
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	179,900
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	20,000
2250 OFFICE SUPPLIES AND MATERIALS	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	1,000
2500 INSURANCE BONDS	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	100,000
2714 PRINTING SERVICES	5,000
Total OPERATING SUPPLIES & SERVICES	126,000
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total COMMUNITY ENGAGEMENT	305,900

CITY MANAGER



GRANTS ADMINISTRATION

The Grants Program is responsible for administering the City's Community Development Block Grant (CDBG) Program, as well as attracting grant funds to the City through various grant funding opportunities.

PROGRAM OBJECTIVES

1. Continue to successfully manage the City of Hemet's Community Development Block Grant.
2. Pursue grant opportunities that align with City priorities.
3. Search for viable grant funding for the City of Hemet.
4. Secure a grants funding subscription for the City.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$98,700
OPERATING EXPENSES	\$594,974
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$693,674

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: CITY MANAGER
Program: 1202 Grants Administration

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	55,000
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	2,500
1405 PERS PENSION	21,500
1410 HEALTH PLANS	10,000
1415 WORKERS COMP CONTRIBUTION	4,300
1420 SPECIAL PAY	2,200
1425 PTO & HOLIDAY	3,200
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	98,700
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	5,000
2250 OFFICE SUPPLIES AND MATERIALS	1,300
2400 CONTRACTS,LEASES,RENTS,& TAXES	569,247
2500 INSURANCE BONDS	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	19,427
2714 PRINTING SERVICES	0
Total OPERATING SUPPLIES & SERVICES	594,974
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total GRANTS ADMINISTRATION	693,674

CITY CLERK

GENERAL FUND COST \$543,500

NONGENERAL FUND COST \$0

TOTAL COST: \$543,500



Records

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CITY CLERK



ADMINISTRATION PROGRAM

The fundamental purpose of the City Clerk's Budget is to achieve the City Goals, provide excellent customer service, provide support to the City's core services & organization, and identifying financial resources to achieve the desired outcome.

PROGRAM OBJECTIVES

1. Oversee Records Management, and ensure accessibility to the City's Vital Documents.
2. Oversee hiring of new staff and training.
3. Oversee Public Noticing/Codification.
4. Manage the timely destruction of City records.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$401,300
OPERATING EXPENSES	\$39,800
INTERNAL SERVICE CHARGES	\$42,400
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$483,500

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: CITY CLERK
Program: 1300 Administration

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	196,800
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	5,000
1400 OTHER FRINGE BENEFITS	9,100
1405 PERS PENSION	77,200
1410 HEALTH PLANS	26,800
1415 WORKERS COMP CONTRIBUTION	9,700
1420 SPECIAL PAY	10,200
1425 PTO & HOLIDAY	30,900
1430 UNEMPLOYMENT BENEFITS	200
1450 RETIREE MEDICAL PREMIUMS	35,400
Total SALARIES & FRINGE BENEFITS	401,300
2200 TELEPHONE/COMMUNICATIONS	700
2220 ADVERTISING AND PUBLICATIONS	6,000
2250 OFFICE SUPPLIES AND MATERIALS	2,000
2260 SOFTWARE PURCHASES	10,000
2265 SOFTWARE MAINTENANCE	6,200
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	100
2550 CONFERENCES	1,000
2560 TRAINING & EDUCATION	3,800
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	10,000
2714 PRINTING SERVICES	0
Total OPERATING SUPPLIES & SERVICES	39,800
3612 CITY ATTORNEY	9,900
3613 IT/COMPUTERS-TELEPHONES	13,100
3616 LIABILITY INSURANCE	11,100
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	8,300
Total INTERNAL SERVICE CHARGES	42,400
Total CAPITAL OUTLAY	0
Total ADMINISTRATION	483,500

CITY CLERK



ELECTIONS

The City Clerk facilitates all City elections. Through the Elections Program, the City Clerk identifies the best practices and techniques to ensure transparency for funding the election process.

PROGRAM OBJECTIVES

1. Achieve accessibility and equal participation for the District Election.
2. Practice a fair and transparent election, consolidating with the County of Riverside ROV.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$50,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$50,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: CITY CLERK
Program: 1301 Elections

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	1,200
2250 OFFICE SUPPLIES AND MATERIALS	800
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	48,000
2714 PRINTING SERVICES	0
Total OPERATING SUPPLIES & SERVICES	50,000
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total ELECTIONS	50,000

CITY CLERK



RECORDS MANAGEMENT

The Records Management Program facilitates the retention and accessibility to historical City documents. The City Clerk will ensure best Records Management practices are employed to comply with local and State document retention regulations.

PROGRAM OBJECTIVES

1. Meet local and State document guidelines.
2. Make public documents easily accessible to the public.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$10,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$10,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: CITY CLERK
Program: 1302 Records Management

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	10,000
2714 PRINTING SERVICES	0
Total OPERATING SUPPLIES & SERVICES	10,000
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total RECORDS MANAGEMENT	10,000

FINANCE

GENERAL FUND COST \$1,231,500
NONGENERAL FUND COST \$1,204,700
TOTAL COST: \$2,436,200



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FINANCE



ADMINISTRATION

The Finance Department is responsible for the City's financial planning (budgeting); accounting for the City's resources; accurate reporting of the City's financial position; and management and control of all the City's financial activities. The Administration Program manages oversight of all Finance functions to ensure good customer service is provided to all departments and divisions.

PROGRAM OBJECTIVES

1. Meet Government Accounting Standards Board standards of accounting.
2. Achieve timely annual Comprehensive Financial Reports with no findings.
3. Effectively oversee the annual budget preparation, forecasting, and monitoring.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$531,300
OPERATING EXPENSES	\$82,600
INTERNAL SERVICE CHARGES	\$176,900
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$790,800

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: FINANCE
Program: 1400 Administration

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	218,300
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	1,000
1400 OTHER FRINGE BENEFITS	10,000
1405 PERS PENSION	95,700
1410 HEALTH PLANS	24,000
1415 WORKERS COMP CONTRIBUTION	28,500
1420 SPECIAL PAY	9,400
1425 PTO & HOLIDAY	39,300
1430 UNEMPLOYMENT BENEFITS	500
1450 RETIREE MEDICAL PREMIUMS	104,600
Total SALARIES & FRINGE BENEFITS	531,300
2200 TELEPHONE/COMMUNICATIONS	1,800
2220 ADVERTISING AND PUBLICATIONS	4,500
2250 OFFICE SUPPLIES AND MATERIALS	25,000
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	9,400
2500 INSURANCE BONDS	100
2550 CONFERENCES	1,000
2560 TRAINING & EDUCATION	600
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	40,000
2714 PRINTING SERVICES	200
Total OPERATING SUPPLIES & SERVICES	82,600
3612 CITY ATTORNEY	25,200
3613 IT/COMPUTERS-TELEPHONES	96,100
3616 LIABILITY INSURANCE	30,600
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	25,000
Total INTERNAL SERVICE CHARGES	176,900
Total CAPITAL OUTLAY	0
Total ADMINISTRATION	790,800

FINANCE



GENERAL ACCOUNTING

The Accounting Program is responsible for managing the City's finances in a clear and accurate manner.

PROGRAM OBJECTIVES

1. Accurately post entries to General Ledger.
2. Assist departments/divisions with budget adjustments.
3. Assist departments/divisions in understanding budgets, expenditures, and revenues.
4. Ensure all reporting requirements are met.
5. Timely completion of Annual Financial Reports.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$534,900
OPERATING EXPENSES	\$54,800
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$589,700

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **FINANCE**

Program: **1401 General Accounting**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	315,600
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	11,700
1405 PERS PENSION	124,900
1410 HEALTH PLANS	57,000
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	9,900
1425 PTO & HOLIDAY	15,800
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	534,900
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	2,500
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	500
2560 TRAINING & EDUCATION	1,600
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	47,500
2714 PRINTING SERVICES	2,700
Total OPERATING SUPPLIES & SERVICES	54,800
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total GENERAL ACCOUNTING	589,700

FINANCE



PROCUREMENT

The Procurement Program facilitates citywide purchasing and contracting.

PROGRAM OBJECTIVES

1. Process Purchase Orders in an accurate and timely manner to ensure departments have what they need to provide service to the community.
2. Ensure all purchases comply with Municipal code.
3. Assist departments with contracts.
4. Assist departments with Requests for Proposals.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$137,400
OPERATING EXPENSES	\$11,800
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$149,200

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **FINANCE**

Program: **1402 Procurement**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	80,200
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	3,700
1405 PERS PENSION	31,600
1410 HEALTH PLANS	14,300
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	1,300
1425 PTO & HOLIDAY	6,300
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	137,400
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	11,000
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	800
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
Total OPERATING SUPPLIES & SERVICES	11,800
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total PROCUREMENT	149,200

FINANCE



PAYROLL

The Payroll Program manages employee compensation.

PROGRAM OBJECTIVES

1. Ensure all City employees are paid timely and accurately.
2. Assist HR in tracking employee time off.
3. Ensure all reporting requirements are met.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$128,700
OPERATING EXPENSES	\$2,200
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$130,900

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **FINANCE**

Program: **1403 Payroll**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	74,400
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	3,400
1405 PERS PENSION	29,200
1410 HEALTH PLANS	14,300
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	3,000
1425 PTO & HOLIDAY	4,400
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	128,700
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	300
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	1,200
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	700
Total OPERATING SUPPLIES & SERVICES	2,200
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total PAYROLL	130,900

FINANCE



UTILITY BILLING

Utility Billing oversees the charges and customer service for City-provided water and sewer service.

PROGRAM OBJECTIVES

1. Ensure Citizens have access to water services.
2. Provide quality customer service to all residents.
3. Process all payments to the City accurately, timely, and courteously.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$669,800
OPERATING EXPENSES	\$105,800
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$775,600

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **FINANCE**

Program: **1404 Utility Billing**

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	381,300
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	1,000
1400 OTHER FRINGE BENEFITS	11,100
1405 PERS PENSION	151,100
1410 HEALTH PLANS	100,000
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	8,500
1425 PTO & HOLIDAY	16,800
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	669,800
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2255 UTILITY BILLING POSTAGE	100,000
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	5,800
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
Total OPERATING SUPPLIES & SERVICES	105,800
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total UTILITY BILLING	775,600

CITY TREASURER

Elected by the citizens of Hemet, the Treasurer serves in a ceremonial role, working in concert with the Finance Department. The Treasurer serves for a period of four years.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$12,300
OPERATING EXPENSES	\$66,500
INTERNAL SERVICE CHARGES	\$10,500
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$89,300

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: CITY TREASURER
Program: 1500 Treasury Management

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	7,700
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	300
1405 PERS PENSION	3,800
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	500
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	12,300
2200 TELEPHONE/COMMUNICATIONS	800
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	100
2255 UTILITY BILLING POSTAGE	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	300
2550 CONFERENCES	1,800
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	63,500
2714 PRINTING SERVICES	0
Total OPERATING SUPPLIES & SERVICES	66,500
3612 CITY ATTORNEY	800
3613 IT/COMPUTERS-TELEPHONES	4,400
3616 LIABILITY INSURANCE	1,000
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	4,300
Total INTERNAL SERVICE CHARGES	10,500
Total CAPITAL OUTLAY	0
Total TREASURY MANAGEMENT	89,300

HUMAN RESOURCES

GENERAL FUND COST \$638,600
NONGENERAL FUND COST \$257,200
TOTAL COST: \$895,800



HUMAN RESOURCES



EMPLOYEE APPRECIATION

The Employee Appreciation Program is designed to acknowledge the contributions employees make to the City, and to recognize and reward employee contributions to the workplace and community.

PROGRAM OBJECTIVES

1. Conduct Quarterly Employee Appreciation events
2. Promote manager appreciation.
3. Promote peer to peer appreciation.
4. Promote employee appreciation on the City's website.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$25,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$25,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Division: HUMAN RESOURCES
Program: 1803 Employee Appreciation

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	25,000
Total OPERATING SUPPLIES & SERVICES	25,000
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total EMPLOYEE APPRECIATION	25,000

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HUMAN RESOURCES



EMPLOYEE SERVICES

Human Resources staff, through the Employee Services Program, administers benefits to current and retired employees, manages leave of absences, conducts recruitments, and manages employee classifications and compensations.

PROGRAM OBJECTIVES

1. Ensure accurate and timely benefit enrollment of new, current, and retired employees.
2. Promote and conduct benefits for active employees and retirees.
3. Prevent FMLA abuse by evaluating employee requests.
4. Streamline and enhance the current recruiting and onboarding process.
5. Update HRIS systems when employee salaries change due to merit increases, cost of living adjustments or across the board increases.
6. Make Employee Assistance Programs available to all employees.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$654,200
OPERATING EXPENSES	\$93,500
INTERNAL SERVICE CHARGES	\$66,000
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$813,700

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Division: HUMAN RESOURCES
Program: 1801 Employee Services

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	350,700
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	16,100
1405 PERS PENSION	137,700
1410 HEALTH PLANS	53,600
1415 WORKERS COMP CONTRIBUTION	12,100
1420 SPECIAL PAY	19,000
1425 PTO & HOLIDAY	20,500
1430 UNEMPLOYMENT BENEFITS	200
1450 RETIREE MEDICAL PREMIUMS	44,300
Total SALARIES & FRINGE BENEFITS	654,200
2200 TELEPHONE/COMMUNICATIONS	2,400
2220 ADVERTISING AND PUBLICATIONS	5,000
2250 OFFICE SUPPLIES AND MATERIALS	3,500
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	22,300
2400 CONTRACTS,LEASES,RENTS,& TAXES	5,700
2500 INSURANCE BONDS	0
2550 CONFERENCES	2,000
2560 TRAINING & EDUCATION	2,000
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	50,000
2714 PRINTING SERVICES	600
Total OPERATING SUPPLIES & SERVICES	93,500
3612 CITY ATTORNEY	13,500
3613 IT/COMPUTERS-TELEPHONES	26,200
3616 LIABILITY INSURANCE	14,600
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	11,700
Total INTERNAL SERVICE CHARGES	66,000
Total CAPITAL OUTLAY	0
Total EMPLOYEE SERVICES	813,700

HUMAN RESOURCES



LIABILITY INSURANCE CLAIMS

Manage the City's safety program, cooperating with the City's risk management pool to manage its risk management programs, ensuring employee and resident safety, and administering the City's Workers' Compensation Program.

PROGRAM OBJECTIVES

1. Confirm that injuries and illnesses are reported timely.
2. Schedule necessary training and respond to operation requests for training.
3. Open and track workers' compensation claims in a timely manner.
4. Conduct reasonable accommodations meetings as necessary and improve the process by making it interactive.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$57,100
OPERATING EXPENSES	-
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$57,100

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Division: HUMAN RESOURCES
Program: 2200 Liability Insurance Claims

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	23,800
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	1,100
1405 PERS PENSION	9,400
1410 HEALTH PLANS	3,600
1415 WORKERS COMP CONTRIBUTION	3,900
1420 SPECIAL PAY	800
1425 PTO & HOLIDAY	1,400
1430 UNEMPLOYMENT BENEFITS	100
1450 RETIREE MEDICAL PREMIUMS	13,000
Total SALARIES & FRINGE BENEFITS	57,100
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	0
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total INSURANCE LIABILITY CLAIMS	57,100

POLICE DEPARTMENT

GENERAL FUND COST: \$30,075,600
NONGENERAL FUND COST: \$462,200
TOTAL COST: \$30,537,800



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POLICE DEPARTMENT



ADMINISTRATION

The mission of the Hemet Police Department is to enhance quality of life and public safety through partnership with our community and service that is delivered with honor, integrity, and innovation. The Administration Program strives to use best practices in the management of the police budget by analyzing and overseeing expenditures, promoting fiscal accountability, and implementing policy to provide high quality delivery of services to City employees and the community of Hemet.

PROGRAM OBJECTIVES

1. Maintain financial stability & maintain end of year projections.
2. Manage risk related to policing.
3. Pursue partnerships and community engagement.
4. Implement short term and long term organizational strategies.
5. Increase public safety and crime prevention.
6. Oversee department recruitment and retention.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$5,634,500
OPERATING EXPENSES	\$608,400
INTERNAL SERVICE CHARGES	\$3,144,800
CAPITAL OUTLAY	\$207,400
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$9,595,100

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **POLICE**
Program: **3000 Administration**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	1,469,600
1300 SALARIES OVERTIME	87,500
1305 COMP TIME USED	6,100
1310 COMP TIME PAID	6,100
1400 OTHER FRINGE BENEFITS	53,300
1405 PERS PENSION	880,200
1410 HEALTH PLANS	152,000
1415 WORKERS COMP CONTRIBUTION	692,600
1420 SPECIAL PAY	187,100
1425 PTO & HOLIDAY	142,900
1430 UNEMPLOYMENT BENEFITS	9,700
1450 RETIREE MEDICAL PREMIUMS	1,947,400
Total SALARIES & FRINGE BENEFITS	5,634,500
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	16,000
2250 OFFICE SUPPLIES AND MATERIALS	40,900
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	500
2550 CONFERENCES	10,000
2560 TRAINING & EDUCATION	39,400
2623 VEHICLE FUEL	308,300
2700 UNIFORMS & SAFETY EQUIPMENT	86,900
2710 PROFESSIONAL SERVICES	95,700
2714 PRINTING SERVICES	10,000
4250 COUNTY FEES FOR REVENUE	700
Total OPERATING SUPPLIES & SERVICES	608,400
3612 CITY ATTORNEY	604,600
3613 IT/COMPUTERS-TELEPHONES	615,600
3616 LIABILITY INSURANCE	725,800
3622 VEHICLE MAINTENANCE & REPAIRS	807,800
3680 FACILITY MAINTENANCE	391,000
Total INTERNAL SERVICE CHARGES	3,144,800
4100 DEBT SERVICE PRINCIPAL PAYMENT	0
4200 DEBT SERVICE INTEREST PAYMENT	0
DEBT SERVICE	0
5400 MAJOR MACHINERY AND EQUIPMENT	207,400
Total CAPITAL OUTLAY	207,400
Total ADMINISTRATION	9,595,100

POLICE



CANINE

The Canine Program strives to enhance the Department's efforts in crime prevention and detection, criminal apprehension and in locating high-risk lost or missing persons. It also increases officer safety and community engagement.

PROGRAM OBJECTIVES

1. Enhance enforcement efforts, officer safety, and public safety.
2. Provide support to all bureaus and surrounding outside agencies.
3. Increase community engagement.
4. Refer all canine apprehensions to the training review board for oversight.
5. Develop and maintain highly trained and well-disciplined k-9 teams.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$576,200
OPERATING EXPENSES	\$17,700
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$593,900

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: POLICE
Program: 3001 Canine

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	280,400
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	32,500
1305 COMP TIME USED	3,400
1310 COMP TIME PAID	3,400
1400 OTHER FRINGE BENEFITS	7,400
1405 PERS PENSION	175,300
1410 HEALTH PLANS	40,300
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	23,300
1425 PTO & HOLIDAY	10,200
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	576,200
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	300
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	10,800
2623 VEHICLE FUEL	0
2700 UNIFORMS & SAFETY EQUIPMENT	3,600
2710 PROFESSIONAL SERVICES	3,000
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	17,700
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total CANINE	593,900

POLICE



INVESTIGATIONS

Through the Investigations Program, Police aims to provide immediate, professional and effective investigative services to solve crimes and reduce the risk of future crimes. Police will investigate crimes against persons and property thoroughly, while identifying suspects until all leads are exhausted; and, will maintain and prepare thorough criminal cases for filing with the District Attorney's Office.

PROGRAM OBJECTIVES

1. Develop non-sworn investigative position(s) for low solvability crimes, specific crimes, and follow-ups.
2. Develop specialized expertise and provide enhanced training to other bureaus for career development.
3. Increase bureau effectiveness and victim engagement with implementation of software triggers and notifications.
4. Improve monitoring and tracking of known gangs, and reduce gang and violent crime through continued deployment of the Gang Team.
5. Increase bureau effectiveness and victim engagement by implementing software where beneficial.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$2,706,300
OPERATING EXPENSES	\$112,700
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$2,819,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: POLICE
Program: 3002 Investigations

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	1,233,000
1200 SALARIES PART TIME	22,500
1300 SALARIES OVERTIME	162,500
1305 COMP TIME USED	20,000
1310 COMP TIME PAID	20,000
1400 OTHER FRINGE BENEFITS	36,100
1405 PERS PENSION	785,200
1410 HEALTH PLANS	176,000
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	190,200
1425 PTO & HOLIDAY	60,800
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	2,706,300
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	1,000
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2352 VEHICLE SUPPLIES & MAINT	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	1,600
2560 TRAINING & EDUCATION	10,000
2623 VEHICLE FUEL	0
2700 UNIFORMS & SAFETY EQUIPMENT	13,100
2710 PROFESSIONAL SERVICES	87,000
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	112,700
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total INVESTIGATIONS	2,819,000

POLICE



PATROL

Patrol is responsible for providing initial response to calls for service and neighborhood crime prevention. Through this program, Police aims to provide high visibility uniform patrol and crime deterrence by proactive enforcement throughout the city.

PROGRAM OBJECTIVES

1. Improve communication with external groups to promote and sustain a positive image of the Police Department.
2. Increase technology to assist in solving crimes.
3. Maintain timely response to calls for service.
4. Proactive approach to reducing crime and the fear of crime to improve quality of life.
5. Evaluate service demands and make adjustments to increase operational efficiency.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$7,551,800
OPERATING EXPENSES	\$107,200
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	\$42,000
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$7,701,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: POLICE
Program: 3003 Patrol

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	3,625,900
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	437,500
1305 COMP TIME USED	51,800
1310 COMP TIME PAID	51,800
1400 OTHER FRINGE BENEFITS	97,000
1405 PERS PENSION	2,238,500
1410 HEALTH PLANS	550,500
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	341,800
1425 PTO & HOLIDAY	157,000
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	7,551,800
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	2,000
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2352 VEHICLE SUPPLIES & MAINT	1,700
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	7,000
2500 INSURANCE BONDS	0
2550 CONFERENCES	500
2560 TRAINING & EDUCATION	20,000
2623 VEHICLE FUEL	0
2700 UNIFORMS & SAFETY EQUIPMENT	22,900
2710 PROFESSIONAL SERVICES	52,900
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	200
Total OPERATING SUPPLIES & SERVICES	107,200
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
5400 MAJOR MACHINERY AND EQUIPMENT	42,000
Total CAPITAL OUTLAY	42,000
Total PATROL	7,701,000

POLICE



ROCS

Restoring Our Community Strategy (ROCS) program addresses quality of life issues by building partnerships and community engagement with non-profit groups, business owners and citizens. Provide Leadership in collaboration with City residents and businesses to develop, implement and continue problem solving strategies in crime prevention and social issues affecting the community.

PROGRAM OBJECTIVES

1. Engage with other City Departments to reduce blight and improve cleanliness of the city.
2. Address homelessness through collaborative options and long term solutions.
3. Conduct four Crime Prevention Through Environmental Design evaluations per month.
4. Promote anti-trespassing through engagement/education with business and property owners.
5. New Innovative ideas for addressing quality of life issues and implementation of non-traditional law enforcement practices.
6. Increase ROCS staffing levels to seven day a week coverage.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$2,583,000
OPERATING EXPENSES	\$43,800
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	\$41,000
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$2,667,800

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: POLICE
Program: 3004 ROCS

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	1,134,800
1200 SALARIES PART TIME	280,000
1300 SALARIES OVERTIME	75,000
1305 COMP TIME USED	7,900
1310 COMP TIME PAID	7,900
1400 OTHER FRINGE BENEFITS	30,800
1405 PERS PENSION	710,100
1410 HEALTH PLANS	163,300
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	124,000
1425 PTO & HOLIDAY	49,200
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	2,583,000
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	800
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	15,000
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	10,000
2623 VEHICLE FUEL	0
2700 UNIFORMS & SAFETY EQUIPMENT	0
2710 PROFESSIONAL SERVICES	18,000
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	43,800
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
5400 MAJOR MACHINERY AND EQUIPMENT	41,000
Total CAPITAL OUTLAY	41,000
Total ROCS	2,667,800

POLICE



TRAFFIC

Traffic Bureau will enforce California Vehicle Code and Investigate traffic collisions. Provide support to other bureaus and to be responsive to the public's needs by addressing traffic safety issues through proactive enforcement, education programs and specialized traffic investigations.

PROGRAM OBJECTIVES

1. Educate the public on traffic laws by providing four public announcements per month.
2. Enforce California Vehicle Code by proactive traffic enforcement.
3. Reduce the number of traffic accidents involving traffic fatalities.
4. Reduce the number of traffic accidents involving DUI.
5. Increase Traffic Bureau personnel to provide traffic enforcement seven days a week.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$1,457,000
OPERATING EXPENSES	\$47,700
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	\$546,600
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$2,051,300

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: POLICE
Program: 3005 Traffic

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	690,800
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	95,000
1305 COMP TIME USED	7,800
1310 COMP TIME PAID	7,800
1400 OTHER FRINGE BENEFITS	18,700
1405 PERS PENSION	417,900
1410 HEALTH PLANS	107,300
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	79,300
1425 PTO & HOLIDAY	32,400
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	1,457,000
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	5,300
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2350 VEHICLE SUPPLIES & MAINTENANCE	9,000
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	13,900
2623 VEHICLE FUEL	0
2700 UNIFORMS & SAFETY EQUIPMENT	7,500
2710 PROFESSIONAL SERVICES	12,000
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	47,700
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
5400 MAJOR MACHINERY AND EQUIPMENT	546,600
Total CAPITAL OUTLAY	546,600
Total TRAFFIC	2,051,300

POLICE



COMMUNITY SERVICES

Provide progressive quality community services with problem-solving philosophy unique to the City of Hemet. Actively solicit community interaction and collaborative partnerships to form problem-solving strategies relating to mental health, the youth and schools in the City. Increase and strengthen community involvement through youth explorer program, citizen academies and volunteer program.

PROGRAM OBJECTIVES

1. Provide a proactive approach to mental health individuals in need with the Crisis Intervention Team (CIT).
2. Reduce the number of mental health response calls.
3. Increase School Resource Officer's (SRO's) engagement in community events involving the City's youth.
4. Strengthen and build community partnership and improve engagement with community youth and citizens.
5. Maintain a strong expanding Police Department Volunteer Program.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$1,107,600
OPERATING EXPENSES	\$9,600
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,117,200

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **POLICE**
Program: **3006 Community Services**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	511,200
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	65,000
1305 COMP TIME USED	7,800
1310 COMP TIME PAID	7,800
1400 OTHER FRINGE BENEFITS	14,200
1405 PERS PENSION	335,200
1410 HEALTH PLANS	67,100
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	75,400
1425 PTO & HOLIDAY	23,900
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	1,107,600
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	1,700
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2352 VEHICLE SUPPLIES & MAINT	200
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	2,200
2560 TRAINING & EDUCATION	3,500
2623 VEHICLE FUEL	0
2700 UNIFORMS & SAFETY EQUIPMENT	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	2,000
Total OPERATING SUPPLIES & SERVICES	9,600
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total COMMUNITY SERVICES	1,117,200

POLICE



RECORDS MANAGEMENT

To provide quality customer service to city departments, law enforcement agencies and the public by maintaining and providing accurate records in a timely manner.

PROGRAM OBJECTIVES

1. Implement new records management system to provide accurate and timely records and analytics.
2. Provide excellent customer service to city staff, other agencies and the public.
3. Implement California Incident Based Reporting System (CIBRS) & Racial Identity Profiling Act (RIPA).
4. Implement Senate Bill 384 - Sex offender registration.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$525,300
OPERATING EXPENSES	\$6,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$531,300

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: POLICE
Program: 3007 Records Management

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	244,100
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	55,000
1305 COMP TIME USED	6,700
1310 COMP TIME PAID	6,700
1400 OTHER FRINGE BENEFITS	6,300
1405 PERS PENSION	98,800
1410 HEALTH PLANS	80,500
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	13,000
1425 PTO & HOLIDAY	14,200
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	525,300
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	5,000
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	500
2623 VEHICLE FUEL	0
2700 UNIFORMS & SAFETY EQUIPMENT	0
2710 PROFESSIONAL SERVICES	500
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	6,000
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total RECORDS MANAGEMENT	531,300

POLICE



DISPATCH

Provide police and fire emergency and non-emergency call taking services for the public and to dispatch police & fire resources to calls for service within the City.

PROGRAM OBJECTIVES

1. Provide adequate staffing to ensure timely taking and dispatching of calls at all times.
2. Answer Text to 9-1-1 calls for service.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$1,571,900
OPERATING EXPENSES	\$10,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,581,900

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: POLICE
Program: 3008 Dispatch

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	676,700
1200 SALARIES PART TIME	6,800
1300 SALARIES OVERTIME	156,300
1305 COMP TIME USED	19,900
1310 COMP TIME PAID	19,900
1400 OTHER FRINGE BENEFITS	18,700
1405 PERS PENSION	319,000
1410 HEALTH PLANS	174,600
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	140,600
1425 PTO & HOLIDAY	39,400
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	1,571,900
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	1,700
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	3,300
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	5,000
2623 VEHICLE FUEL	0
2700 UNIFORMS & SAFETY EQUIPMENT	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	10,000
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total DISPATCH	1,581,900

POLICE



PROFESSIONAL STANDARDS

Ensuring compliance with state laws and departmental standards as well as adherence to departmental values. Responsibilities involve the investigation of complaints, officer-involved shootings, in-custody death investigations, civil claims, conducting organizational audits and policy review, to generate and maintain transparency and trust with the community.

PROGRAM OBJECTIVES

1. Ensure organizational accountability through fair, timely internal investigations.
2. Review and update department policy sections to adhere to state laws and best practices.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$294,900
OPERATING EXPENSES	\$1,800
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$296,700

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: POLICE
Program: 3009 Professional Standards

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	133,300
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	12,500
1305 COMP TIME USED	1,200
1310 COMP TIME PAID	1,200
1400 OTHER FRINGE BENEFITS	4,000
1405 PERS PENSION	89,800
1410 HEALTH PLANS	13,400
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	29,500
1425 PTO & HOLIDAY	10,000
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	294,900
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	1,000
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	800
2623 VEHICLE FUEL	0
2700 UNIFORMS & SAFETY EQUIPMENT	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	1,800
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total PROFESSIONAL STANDARDS	296,700

POLICE



PACT

Post-release Accountability and Compliance Team (PACT), to promote safety of the community by reducing violent crimes from repeat offenders through aggressive pro-active compliance checks on those under State and County parole and probation terms.

PROGRAM OBJECTIVES

1. Conduct compliance checks on repeat offenders under state and local parole and probation terms.
2. Improve monitoring and tracking of individuals that fall under PACT guidelines.
3. Reduce the number repeat offenses of those that fall under the PACT guidelines.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$295,900
OPERATING EXPENSES	\$800
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$296,700

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: POLICE
Program: 3010 PACT

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	133,300
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	12,500
1305 COMP TIME USED	1,700
1310 COMP TIME PAID	1,700
1400 OTHER FRINGE BENEFITS	4,000
1405 PERS PENSION	89,800
1410 HEALTH PLANS	13,400
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	29,500
1425 PTO & HOLIDAY	10,000
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	295,900
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	300
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	500
2623 VEHICLE FUEL	0
2700 UNIFORMS & SAFETY EQUIPMENT	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	800
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total PACT	296,700

POLICE



SPECIAL OPERATIONS & CRISIS NEGOTIATION UNIT

Special Operations Unit (SOU) and Crisis Negotiation Team (CNT) provides highly trained response to high-risk incidents involving active shooters, crowd control, hostage rescue, barricaded suspects and other resources beyond the capacity of the patrol division or other bureaus. The primary mission is to professionally resolve life threatening critical incidents, minimize liability, preserve life and to provide up to date tactics, training, and education to all members of the department.

PROGRAM OBJECTIVES

1. Provide advanced tactical training as it relates to critical incidents to SOU and CNT.
2. Provide and demonstrate safety in handling firearms and other tools related to critical operations.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$293,300
OPERATING EXPENSES	\$28,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$321,300

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **POLICE**
Program: **3011 SOU-CNT**

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	237,500
1305 COMP TIME USED	27,900
1310 COMP TIME PAID	27,900
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	293,300
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	300
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2352 VEHICLE SUPPLIES & MAINT	400
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	20,000
2623 VEHICLE FUEL	0
2700 UNIFORMS & SAFETY EQUIPMENT	7,300
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	28,000
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total SOU-CNT	321,300

POLICE



TRAINING

Responsible for coordinating and planning of continuing professional training of all sworn personnel related to firearms use, tactics and policy. To provide advanced training in combat shooting tactics, patrol rifle instruction, shotgun instruction and first-responder medical aid to save lives.

PROGRAM OBJECTIVES

1. Provide quarterly firearms qualifications for best practices and liability reduction.
2. Provide scenario/simulator training to comply with applicable laws and policies.
3. Demonstrate familiarity with agency policies concerning the use of force.
4. Provide advanced training to firearms instructors on department approved and issued firearms and less lethal devices.
5. Increase de-escalation training in all use-of-force training.
6. Provide up to date training to all personnel as required by law and best practices.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$54,800
OPERATING EXPENSES	\$63,600
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$118,400

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: POLICE
Program: 3012 Training

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	43,800
1305 COMP TIME USED	5,500
1310 COMP TIME PAID	5,500
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	54,800
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	300
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	6,000
2623 VEHICLE FUEL	0
2700 UNIFORMS & SAFETY EQUIPMENT	57,300
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	63,600
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total TRAINING	118,400

POLICE



TECHNOLOGY SERVICES

The Technology Services Program facilitates the systems and software needed to meet the objectives of the Police Department.

PROGRAM OBJECTIVES

1. Ensure that the City maintains the technological capacity to adequately respond to emergencies and maintain the safety in the community.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$846,200
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$846,200

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **POLICE**
Program: **3013 Technology Services**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1305 COMP TIME USED	0
1310 COMP TIME PAID	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	125,700
2220 ADVERTISING AND PUBLICATIONS	1,200
2250 OFFICE SUPPLIES AND MATERIALS	3,000
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	242,000
2352 VEHICLE SUPPLIES & MAINT	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	188,300
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	100
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2700 UNIFORMS & SAFETY EQUIPMENT	0
2710 PROFESSIONAL SERVICES	281,400
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	4,500
Total OPERATING SUPPLIES & SERVICES	846,200
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total TECHNOLOGY SERVICES	846,200

FIRE

GENERAL FUND COST: \$15,282,300
NONGENERAL FUND COST: \$215,900
TOTAL COST: \$15,498,200



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FIRE DEPARTMENT



ADMINISTRATION

The primary function of Fire Administration is to directly support the primary mission of all hazards emergency response and mitigation to the community; that includes overseeing each program in the Fire Department and facilitating their objectives.

PROGRAM OBJECTIVES

1. Provide organizational oversight.
2. Direct and enforce City and departmental policy.
3. Collaborate with labor leadership in executing department vision, goals and objectives.
4. Ensure efficient and effective service delivery.
5. Manage finances within the Departments budget.
6. Maintain clear and transparent communication with operations personnel regarding budgets and programs.
7. Provide excellent customer service.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$1,684,900
OPERATING EXPENSES	\$217,900
INTERNAL SERVICE CHARGES	\$1,358,200
CAPITAL OUTLAY	-
DEBT SERVICE	-
OTHER NON-OPERATING EXPENSES	-
TOTAL COST	\$3,261,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **FIRE**
Program: **3200 Administration**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	227,200
1200 SALARIES PART TIME	17,700
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	10,500
1405 PERS PENSION	122,000
1410 HEALTH PLANS	26,800
1415 WORKERS COMP CONTRIBUTION	320,300
1420 SPECIAL PAY	3,200
1425 PTO & HOLIDAY	41,500
1430 UNEMPLOYMENT BENEFITS	4,700
1450 RETIREE MEDICAL PREMIUMS	911,000
Total SALARIES & FRINGE BENEFITS	1,684,900
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	8,900
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	12,400
2400 CONTRACTS,LEASES,RENTS,& TAXES	110,500
2500 INSURANCE BONDS	0
2550 CONFERENCES	2,600
2560 TRAINING & EDUCATION	12,600
2623 VEHICLE FUEL	61,400
2710 PROFESSIONAL SERVICES	8,500
2714 PRINTING SERVICES	1,000
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	217,900
3612 CITY ATTORNEY	285,100
3613 IT/COMPUTERS-TELEPHONES	214,000
3616 LIABILITY INSURANCE	348,500
3622 VEHICLE MAINTENANCE & REPAIRS	273,000
3680 FACILITY MAINTENANCE	237,600
Total INTERNAL SERVICE CHARGES	1,358,200
4100 DEBT SERVICE PRINCIPAL PAYMENT	0
4200 DEBT SERVICE INTEREST PAYMENT	0
Total DEBT SERVICE	0
Total ADMINISTRATION	3,261,000

FIRE DEPARTMENT

FIRE PREVENTION

The Fire Prevention Program seeks to improve the quality of life for the residents and visitors of Hemet by reducing risk in the community. This is accomplished through education of the public, enforcement of fire codes, and implement engineering changes where needed.

PROGRAM OBJECTIVES

1. Coordinate and schedule public education programs on fire safety, disease transmission and other hazards.
2. Collaborate with new businesses to ensure compliance with applicable fire code regulations.
3. Follow up on hazards identified by Fire Operations Personnel, develop solutions and communicate the results.
4. Coordinate with other city departments to identify engineering changes that can reduce hazards to the public.
5. Coordinate with other city departments to address potential fire hazards and blight in the City.



EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$141,000
OPERATING EXPENSES	\$151,800
INTERNAL SERVICE CHARGES	\$14,700
CAPITAL OUTLAY	-
DEBT SERVICE	-
OTHER NON-OPERATING EXPENSES	-
TOTAL COST	\$307,500

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **FIRE**

Program: **3225 Prevention**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	78,700
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	2,100
1405 PERS PENSION	33,200
1410 HEALTH PLANS	13,400
1415 WORKERS COMP CONTRIBUTION	1,100
1420 SPECIAL PAY	7,100
1425 PTO & HOLIDAY	1,400
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	4,000
Total SALARIES & FRINGE BENEFITS	141,000
2200 TELEPHONE/COMMUNICATIONS	600
2220 ADVERTISING AND PUBLICATIONS	1,100
2250 OFFICE SUPPLIES AND MATERIALS	800
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	4,300
2400 CONTRACTS,LEASES,RENTS,& TAXES	142,300
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	2,000
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	700
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	151,800
3612 CITY ATTORNEY	6,700
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	8,000
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	14,700
Total CAPITAL OUTLAY	0
Total PREVENTION	307,500

FIRE DEPARTMENT



FIRE/EMS OPERATIONS

The Fire/EMS Operations Program is the primary delivery vehicle for accomplishing the Fire Department's mission of saving lives, protecting property and preserving the environment. As an all-hazard entity, the Fire/EMS Operations Program responds to various requests for service from the public such as fires, medical aids, rescues and other forms of public assistance.

PROGRAM OBJECTIVES

1. Positively affect the quality of life for citizens and visitors through rapid response and excellent customer service.
2. Preserve life and limit damage to property and the environment when affected by fire.
3. Maintain a high standard of Advanced Life Support during medical emergencies.
4. Provide a safe and effective all-hazards response to rescues, hazardous materials incidents and other requests for assistance.
5. Continuously seek out industry best practices to remain at the forefront of our craft.
6. Build and maintain positive contacts with the public, other departments and agencies.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$10,584,800
OPERATING EXPENSES	\$322,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	\$495,000
DEBT SERVICE	-
OTHER NON-OPERATING EXPENSES	-
TOTAL COST	11,401,800

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **FIRE**
Program: **3241 EMS Operations**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	4,381,400
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	950,000
1325 MUTUAL AID OVERTIME	400,000
1340 FIRE PEAK DEMAND OVERTIME	400,000
1400 OTHER FRINGE BENEFITS	122,100
1405 PERS PENSION	2,894,200
1410 HEALTH PLANS	644,400
1415 WORKERS COMP CONTRIBUTION	5,900
1420 SPECIAL PAY	687,000
1425 PTO & HOLIDAY	78,000
1430 UNEMPLOYMENT BENEFITS	100
1450 RETIREE MEDICAL PREMIUMS	21,700
Total SALARIES & FRINGE BENEFITS	10,584,800
2200 TELEPHONE/COMMUNICATIONS	22,700
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	87,300
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	19,700
2623 VEHICLE FUEL	0
2700 UNIFORMS AND SAFETY EQUIPMENT	84,500
2710 PROFESSIONAL SERVICES	82,400
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	5,900
2850 SMALL TOOLS	19,500
Total OPERATING SUPPLIES & SERVICES	322,000
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
5400 MAJOR MACHINERY & EQUIPMENT	495,000
Total CAPITAL OUTLAY	495,000
Total EMS OPERATIONS	11,401,800

FIRE DEPARTMENT

EMERGENCY SERVICES

The Emergency Services Program serves to improve the city's resilience to natural and/or man-made disasters through preparation, mitigation, response and recovery. The Emergency Services Program maintains the city's Emergency Operations Center and maintains the City's Emergency Operations Plan.

PROGRAM OBJECTIVES

1. Maintain the City of Hemet Emergency Operations Center in a state of readiness.
2. Maintain a current Emergency Operations Plan (EOP) and update as necessary.
3. Seek and obtain grant funding to enhance preparedness, institute mitigations, as well as enhance response or recovery efforts.
4. Coordinate, lead and maintain the City's Community Emergency Response Team (CERT).
5. Coordinate, and support the Radio Amateur Civil Emergency Services (RACES) program.
6. Provide training to City staff regarding EOC operations including mock exercises.



EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$110,300
OPERATING EXPENSES	\$30,000
INTERNAL SERVICE CHARGES	\$4,500
CAPITAL OUTLAY	-
DEBT SERVICE	-
OTHER NON-OPERATING EXPENSES	-
TOTAL COST	\$144,800

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: FIRE
Program: 3243 Emergency Services

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	61,200
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	2,800
1405 PERS PENSION	24,000
1410 HEALTH PLANS	14,200
1415 WORKERS COMP CONTRIBUTION	2,100
1420 SPECIAL PAY	1,200
1425 PTO & HOLIDAY	4,800
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	110,300
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINT & OPERATIONS/PARTS & SUPPLIES	30,000
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	30,000
3612 CITY ATTORNEY	2,100
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	2,400
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	4,500
Total CAPITAL OUTLAY	0
Total EMERGENCY SERVICES	144,800

FIRE DEPARTMENT



DISPATCH

The Emergency Communications Program is a partnership between Police and Fire to provide a dual-function dispatch center that handles all requests for public safety within the City of Hemet. The Fire Department's Emergency Communications Program consists of two full-time dispatchers and one full-time call-taker.

PROGRAM OBJECTIVES

1. Answer requests for service via 911 and non-emergency phone lines.
2. Provide high quality customer service and delivery of appropriate resources based on the call-type.
3. Communicate with public safety units via radio and phone utilizing clear, and professional speech.
4. Provide necessary documentation for responses utilizing the Computer Aided Dispatch (CAD) system.
5. Notify the appropriate supervisors when necessary to ensure communication with personnel.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$383,100
OPERATING EXPENSES	-
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
OTHER NON-OPERATING EXPENSES	-
TOTAL COST	\$383,100

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: FIRE
Program: 3244 Dispatch

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	195,600
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	5,100
1405 PERS PENSION	86,400
1410 HEALTH PLANS	53,700
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	30,900
1425 PTO & HOLIDAY	11,400
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	383,100
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	0
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total DISPATCH	383,100

LIBRARY

GENERAL FUND COST \$1,525,600
NONGENERAL FUND COST \$178,600
TOTAL COST: \$1,704,200



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LIBRARY



ADMINISTRATION

The Library Administration program provides oversight of Library operations, including seeking grant funding, enhancing services, and facilitating each of the programs and services the Library provides.

PROGRAM OBJECTIVES

1. Maintain and publicize access to available library material.
2. Connect job seekers with resources they need to apply to available jobs.
3. Pursue and continue partnerships with School District and others to ascertain the needs of the community.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$257,400
OPERATING EXPENSES	\$180,900
INTERNAL SERVICE CHARGES	\$565,800
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,004,100

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Division: LIBRARY
Program: 6100 Administration

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	74,400
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	3,400
1405 PERS PENSION	29,200
1410 HEALTH PLANS	14,300
1415 WORKERS COMP CONTRIBUTION	27,500
1420 SPECIAL PAY	1,200
1425 PTO & HOLIDAY	5,900
1430 UNEMPLOYMENT BENEFITS	500
1450 RETIREE MEDICAL PREMIUMS	101,000
Total SALARIES & FRINGE BENEFITS	257,400
2200 TELEPHONE/COMMUNICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	15,300
2260 SOFTWARE PURCHASES	6,900
2265 SOFTWARE MAINTENANCE	115,600
2400 CONTRACTS,LEASES,RENTS,& TAXES	26,300
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	10,500
2714 PRINTING SERVICES	6,300
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	180,900
3612 CITY ATTORNEY	20,500
3613 IT/COMPUTERS-TELEPHONES	183,400
3616 LIABILITY INSURANCE	25,400
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	336,500
Total INTERNAL SERVICE CHARGES	565,800
Total CAPITAL OUTLAY	0
Total ADMINISTRATION	1,004,100

LIBRARY

ADULT SERVICES

Through the Adult Services Program, the Library creates a collection of material targeted for adults who use the library, which includes readers advisory, telephone, in-person and virtual reference desk, computer assistance, and book clubs.

PROGRAM OBJECTIVES

1. Provide tools for enhanced quality of life through work/home balance and educational information for physical and mental health.
2. Stimulate economic growth by providing community access to databases such as JobNow and Vetnow.
3. Provide a safe and secure place for citizens to enjoy community activities.



EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$115,200
OPERATING EXPENSES	\$128,300
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$243,500

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Division: LIBRARY
Program: 6101 Adult Services

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	65,700
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	3,000
1405 PERS PENSION	25,800
1410 HEALTH PLANS	14,300
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	1,200
1425 PTO & HOLIDAY	5,200
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	115,200
2200 TELEPHONE/COMMUNICATIONS	0
2220 BOOKS-ADULT	20,900
2221 BOOKS-ADULT REFERENCE	1,000
2224 BOOKS - FOREIGN LANGUAGE	2,500
2225 BOOKS - PERIODICALS	9,500
2226 BOOKS - AUDIO/VISUAL	60,000
2228 BOOKS - BEST SELLERS	19,900
2229 DATABASES - PATRON USE	7,700
2250 OFFICE SUPPLIES & MATERIALS	6,000
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2850 SMALL TOOLS	800
Total OPERATING SUPPLIES & SERVICES	128,300
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total ADULT SERVICES	243,500

LIBRARY



CHILD SERVICES

The Child Services Program provides programs that support children and teen literacy, success in school and critical thinking skills. It provides special programs that include Read Across America, Get your Comix On!, Teen Read Week, Banned Book Week and Winter Reading.

PROGRAM OBJECTIVES

1. Pursue community partnerships to conduct child programming such as the Summer Library Program.
2. Identify and apply for supplemental funding to augment programming.
3. Provide youth with materials that support literacy, education, and cultural pursuits.
4. Provide year-round, clean and safe recreational events for children and their families, including storytime, seasonal activities, Get Your Comics-On, and teen volunteer opportunities.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$190,500
OPERATING EXPENSES	\$20,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$210,500

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Division: LIBRARY
Program: 6102 Child Services

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	109,800
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	2,700
1405 PERS PENSION	43,600
1410 HEALTH PLANS	28,600
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	1,900
1425 PTO & HOLIDAY	3,900
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	190,500
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2222 BOOKS - JUVENILE	14,000
2223 BOOKS - YOUNG ADULT	6,000
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	20,000
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total CHILD SERVICES	210,500

LIBRARY



SUPPORT SERVICES

Provide Support Services for all patrons who use the Library, including establishing rapport explaining online registration, checkout, renewal, returning material, handling all monetary transactions, requesting material and where to pick it up.

PROGRAM OBJECTIVES

1. Present Library services to the community in an informational and visual manner.
2. Provide Library patrons with assistance accessing material.
3. Assess fines and fees for Library services.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$208,100
OPERATING EXPENSES	\$10,800
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$218,900

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Division: LIBRARY
Program: 6103 Support Services

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	97,000
1200 SALARIES PART TIME	34,900
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	2,900
1405 PERS PENSION	38,200
1410 HEALTH PLANS	28,700
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	3,000
1425 PTO & HOLIDAY	3,400
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	208,100
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	10,000
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2850 SMALL TOOLS	800
Total OPERATING SUPPLIES & SERVICES	10,800
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total SUPPORT SERVICES	218,900

LIBRARY



LITERACY

The Literacy Program provides Adult learners and tutors with quality training, information for success and literacy skills for the 21st century, including digital skills required for successful job searches and securing jobs. This position is funded by the California State Library Literacy Services annually.

PROGRAM OBJECTIVES

1. Collaborate with service organizations to provide literacy assistance to the community.
2. Maintain engagement with learners and tutors to adequately track and assess the evolving needs.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$24,200
OPERATING EXPENSES	\$3,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$27,200

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Division: LIBRARY
Program: 6300 Literacy

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	22,800
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	300
1405 PERS PENSION	0
1410 HEALTH PLANS	100
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	1,000
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	24,200
2200 TELEPHONE/COMMUNICATIONS	0
2230 BOOKS AND MATERIALS - LITERACY PROGRAM	3,000
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	3,000
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total LITERACY	27,200

COMMUNITY DEVELOPMENT

GENERAL FUND COST \$3,590,600
NONGENERAL FUND COST \$183,812
TOTAL COST: \$3,774,412



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COMMUNITY DEVELOPMENT

ADMINISTRATION

The Department's Administration Program provides a variety of administrative support to the Department including but not limited to: department oversight, composing correspondence; personnel actions and employee evaluations, maintain personnel files; research, compile data and reports; schedule and coordinate meetings; process agreements, purchase orders, and invoices; agenda preparation for DRC and CDDR; serve as Planning Commission Secretary; maintain and reconcile deposit accounts; process and monitor expenditures.

PROGRAM OBJECTIVES

1. Assist with special assignments by the City Manager.
2. Manage and track expenditures.
3. Prepare and process personnel forms.
4. Process agreements and purchase orders for the Fiscal Year.
5. Reconcile deposit accounts.
6. Process invoices.
7. Establish, implement and enforce Department policies and procedures.



EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$393,500
OPERATING EXPENSES	\$12,900
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$406,400

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: COMMUNITY DEVELOPMENT

Program: 1700 Administration

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	213,800
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	1,000
1400 OTHER FRINGE BENEFITS	9,800
1405 PERS PENSION	94,200
1410 HEALTH PLANS	26,700
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	9,600
1425 PTO & HOLIDAY	38,400
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	393,500
2200 TELEPHONE/COMMUNICATIONS	900
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	900
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	2,900
2270 COMPUTER HARDWARE PURCHASES	2,000
2400 CONTRACTS,LEASES,RENTS,& TAXES	5,300
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	600
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	300
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	12,900
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total ADMINISTRATION	406,400

COMMUNITY DEVELOPMENT

PLANNING

To provide entitlement services for residential, commercial, and industrial developments in the city and to provide guidance to the community and residents on Hemet Municipal Code interpretations and direction of growth of the city based on the adopted regulations by the City Council. Additionally, adoption and implementation of Federal, State, and County adopted regulations and bills (e.g., Assembly Bills, Senate Bills).

PROGRAM OBJECTIVES

1. Verify zoning consistency with General Plan.
2. Ensure satisfactory service of entitlement of projects.
3. Follow and implement Federal, State, and County regulation and code updates.
4. Provide grant implementation.
5. Provide supportive services for both internal and external agencies.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$663,500
OPERATING EXPENSES	\$88,500
INTERNAL SERVICE CHARGES	\$127,700
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$879,700

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **COMMUNITY DEVELOPMENT**

Program: **1701 Planning**

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	304,100
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	6,300
1400 OTHER FRINGE BENEFITS	11,200
1405 PERS PENSION	120,500
1410 HEALTH PLANS	57,100
1415 WORKERS COMP CONTRIBUTION	29,700
1420 SPECIAL PAY	6,600
1425 PTO & HOLIDAY	18,600
1430 UNEMPLOYMENT BENEFITS	600
1450 RETIREE MEDICAL PREMIUMS	108,800
Total SALARIES & FRINGE BENEFITS	663,500
2200 TELEPHONE/COMMUNICATIONS	900
2220 ADVERTISING AND PUBLICATIONS	10,000
2250 OFFICE SUPPLIES AND MATERIALS	8,200
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	5,700
2270 HARWARE PURCHASES	43,100
2400 CONTRACTS,LEASES,RENTS,& TAXES	3,900
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	1,800
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	14,000
2714 PRINTING SERVICES	900
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	88,500
3612 CITY ATTORNEY	27,100
3613 IT/COMPUTERS-TELEPHONES	52,400
3616 LIABILITY INSURANCE	32,900
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	15,300
Total INTERNAL SERVICE CHARGES	127,700
Total CAPITAL OUTLAY	0
Total PLANNING	879,700

COMMUNITY DEVELOPMENT

HOUSING

Performs the necessary functions required to operate housing programs. Implement neighborhood-based programs and services.

PROGRAM OBJECTIVES

1. Oversee Sahara Villa Annual Monitoring.
2. Administer the Senior Home Repair Program.
3. Administer the Neighborhood Stabilization Program.
4. Administer the HOME Program.
5. Administer the Cal-Home Program.



EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$113,900
OPERATING EXPENSES	\$5,700
INTERNAL SERVICE CHARGES	\$7,600
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$127,200

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: COMMUNITY DEVELOPMENT

Program: 1925 Housing

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	57,700
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	1,400
1405 PERS PENSION	22,600
1410 HEALTH PLANS	14,300
1415 WORKERS COMP CONTRIBUTION	3,500
1420 SPECIAL PAY	600
1425 PTO & HOLIDAY	2,000
1430 UNEMPLOYMENT BENEFITS	100
1450 RETIREE MEDICAL PREMIUMS	11,700
Total SALARIES & FRINGE BENEFITS	113,900
2200 TELEPHONE/COMMUNICATIONS	700
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	1,500
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	1,000
2270 HARDWARE PURCHASES	1,500
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	500
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	500
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	5,700
3612 CITY ATTORNEY	4,700
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	2,900
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	7,600
Total CAPITAL OUTLAY	0
Total HOUSING	127,200

COMMUNITY DEVELOPMENT



BUILDING

The Division issues building permits for all types of construction within the City limits. It also coordinates and performs building plan check services; inspection services, and Certificates of Occupancy. Through the Building Program, plan reviews and development permits are coordinated, and structures are evaluated for their safety to occupy in the event fires, other damage, or substandard housing conditions.

PROGRAM OBJECTIVES

1. Perform plan reviews for all types of construction in the city limits.
2. Perform inspections for all types of construction in the city limits.
3. Perform next day inspections for all requested inspections.
4. Perform exceptional customer service.
5. Implement an online Permitting System.
6. Implement a queuing system for visitors in lobby.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$873,000
OPERATING EXPENSES	\$329,900
INTERNAL SERVICE CHARGES	\$149,500
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,352,400

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: COMMUNITY DEVELOPMENT

Program: 3300 Building

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	406,200
1200 SALARIES PART TIME	25,100
1300 SALARIES OVERTIME	5,000
1400 OTHER FRINGE BENEFITS	13,200
1405 PERS PENSION	171,000
1410 HEALTH PLANS	85,700
1415 WORKERS COMP CONTRIBUTION	29,600
1420 SPECIAL PAY	7,800
1425 PTO & HOLIDAY	20,400
1430 UNEMPLOYMENT BENEFITS	600
1450 RETIREE MEDICAL PREMIUMS	108,400
Total SALARIES & FRINGE BENEFITS	873,000
2200 TELEPHONE/COMMUNICATIONS	7,000
2220 ADVERTISING AND PUBLICATIONS	7,900
2250 OFFICE SUPPLIES AND MATERIALS	3,700
2260 SOFTWARE PURCHASES	1,200
2265 SOFTWARE MAINTENANCE	24,600
2270 HARDWARE PURCHASES	2,000
2400 CONTRACTS,LEASES,RENTS,& TAXES	4,600
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	11,500
2610 CONTRACT INSP/PLAN CHECK SERVICES	210,000
2623 VEHICLE FUEL	5,300
2700 UNIFORMS AND SAFETY EQUIPMENT	1,500
2710 PROFESSIONAL SERVICES	49,000
2714 PRINTING SERVICES	900
2850 SMALL TOOLS	700
Total OPERATING SUPPLIES & SERVICES	329,900
3612 CITY ATTORNEY	26,500
3613 IT/COMPUTERS-TELEPHONES	61,100
3616 LIABILITY INSURANCE	31,400
3622 VEHICLE MAINTENANCE & REPAIRS	12,800
3680 FACILITY MAINTENANCE	17,700
Total INTERNAL SERVICE CHARGES	149,500
Total CAPITAL OUTLAY	0
Total BUILDING	1,352,400

COMMUNITY DEVELOPMENT

CODE COMPLIANCE

Code Compliance staff enforces the City of Hemet Municipal Code, and the Health & Safety, Zoning, Housing and Building Codes to enhance the quality of life within city's neighborhoods. Eliminating blight leads to a clean and healthy living environment and deters crime. Enforcement activities include ensuring safe housing, sanitary conditions, property maintenance, and securing foreclosed properties which continue to be a source of blight.

PROGRAM OBJECTIVES

1. Administer the City's Code Enforcement Program, including educating the public on voluntary compliance.
2. Administer the City's Abandoned Vehicle Abatement Program, including educating the public on voluntary compliance.
3. Apply for applicable Community Development Block Grant funding to facilitate City programming.
4. Administer the City's Vacant Building Registry Program.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$704,812
OPERATING EXPENSES	\$176,400
INTERNAL SERVICE CHARGES	\$127,500
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,008,712

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

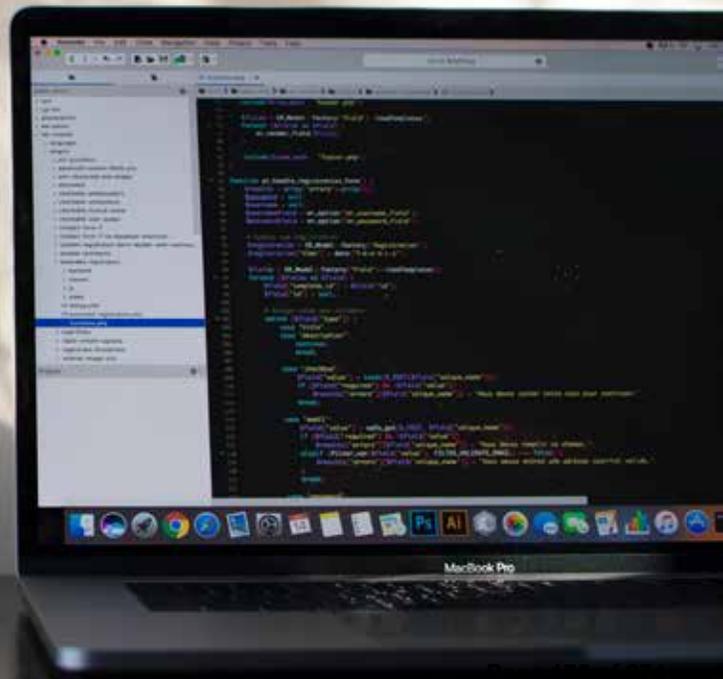
Department: COMMUNITY DEVELOPMENT

Program: 3350 Code Compliance

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	335,400
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	6,000
1400 OTHER FRINGE BENEFITS	10,012
1405 PERS PENSION	133,500
1410 HEALTH PLANS	85,600
1415 WORKERS COMP CONTRIBUTION	28,100
1420 SPECIAL PAY	8,800
1425 PTO & HOLIDAY	15,200
1430 UNEMPLOYMENT BENEFITS	400
1450 RETIREE MEDICAL PREMIUMS	81,800
Total SALARIES & FRINGE BENEFITS	704,812
2200 TELEPHONE/COMMUNICATIONS	3,400
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	4,700
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	6,600
2400 CONTRACTS,LEASES,RENTS,& TAXES	2,800
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	4,300
2623 VEHICLE FUEL	12,700
2700 UNIFORMS AND SAFETY EQUIPMENT	3,000
2710 PROFESSIONAL SERVICES	136,000
2714 PRINTING SERVICES	1,900
2850 SMALL TOOLS	1,000
Total OPERATING SUPPLIES & SERVICES	176,400
3612 CITY ATTORNEY	23,100
3613 IT/COMPUTERS-TELEPHONES	48,000
3616 LIABILITY INSURANCE	24,000
3622 VEHICLE MAINTENANCE & REPAIRS	24,500
3680 FACILITY MAINTENANCE	7,900
Total INTERNAL SERVICE CHARGES	127,500
Total CAPITAL OUTLAY	0
Total CODE COMPLIANCE	1,008,712

INFORMATION TECHNOLOGY

GENERAL FUND COST \$1,428,900
NONGENERAL FUND COST \$208,300
TOTAL COST: \$1,637,200



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INFORMATION TECHNOLOGY

ADMINISTRATION

The Information Technology Division (I.T.) is responsible for the citywide installation, operation and maintenance of computers, telephones, networking systems, and software. The Administration Program is the central coordination point for the Division. This program provides administrative support to the division; is responsible for managing the business operations of I.T.; and provides a vision for the organization and developing plans for the future of technology in the City. The administrative staff responsibilities include the coordination of administrative activities between programs; creation, implementation and enforcement of I.T. policies, procedures and standards; budget development and financial management; review of all technology purchases citywide; product licensing, software and maintenance contract management; personnel administration; statistical analysis and reporting; preparation of staff reports to the City Council; as well as interdepartmental project management and executive level departmental communications.

PROGRAM OBJECTIVES

1. Provide technology employee adequate training to enhance job proficiency and increase operational security.
2. Review all City technology expenditures to ensure compatibility and consistency.
3. Work closely with our legal team and procurement on all enterprise software contracts.
4. Involvement in all technology projects to increase interdepartmental efficiencies.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$248,000
OPERATING EXPENSES	\$4,500
INTERNAL SERVICE CHARGES	\$193,600
CAPITAL OUTLAY	-
DEBT SERVICE	-
OTHER NON-OPERATING EXPENSES	\$145,000
TOTAL COST	\$591,100

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Division: INFORMATION TECHNOLOGY

Program: 1930 Administration

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	92,900
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	4,100
1405 PERS PENSION	36,400
1410 HEALTH PLANS	14,300
1415 WORKERS COMP CONTRIBUTION	19,800
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	7,300
1430 UNEMPLOYMENT BENEFITS	400
1450 RETIREE MEDICAL PREMIUMS	72,800
Total SALARIES & FRINGE BENEFITS	248,000
2200 TELEPHONE/COMMUNICATIONS	1,800
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	1,100
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2270 HARDWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	1,000
2623 VEHICLE FUEL	600
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	4,500
3600 EQUIPMENT REPLACEMENT	69,200
3612 CITY ATTORNEY	50,800
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	57,900
3622 VEHICLE MAINTENANCE & REPAIRS	5,700
3680 FACILITY MAINTENANCE	10,000
Total INTERNAL SERVICE CHARGES	193,600
Total CAPITAL OUTLAY	
9990 DEPRECIATION	145,000
Total OTHER NON-OPERATING EXPENSE	145,000
Total ADMINISTRATION	591,100

INFORMATION TECHNOLOGY



APPLICATIONS

The applications program is responsible for the management, maintenance, deployment, analysis and education of software systems, both cloud-based and on-premise. Through cybersecurity staff awareness training and system audits the applications program provides security of these software systems. As an enterprise software application, G.I.S. services are also covered under the applications program. G.I.S. provides a tool set for spatially managing government information, analyzing data, and improving departmental efficiencies. GIS is utilized extensively throughout the City as the underlying technology for widely varying applications such as 911 dispatch, crime analysis, brush management, asset and infrastructure management, CIP projects, planning and community development, and public works work order processing.

PROGRAM OBJECTIVES

1. Provide new staff basic training on all software applications used throughout the City.
2. Work with all software vendors to ensure system updates are tested and deployed consistently.
3. Manage all cloud-based software systems citywide to ensure operational consistency is maintained.
4. Utilize analytical software to gather ongoing statistics from all applications to provide transparency into citywide operations.
5. Look for opportunities to integrate software applications to eliminate manual processes and increase operational efficiencies.
6. Elevate staff cybersecurity awareness training to reduce citywide liability and meet audit requirements.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$401,500
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
OTHER NON-OPERATING EXPENSES	-
TOTAL COST	\$401,500

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Division: INFORMATION TECHNOLOGY

Program: 1933 Applications

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	3,000
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	268,100
2270 HARDWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	7,700
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	7,500
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	115,200
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	401,500
3600 EQUIPMENT REPLACEMENT	0
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
9990 DEPRECIATION	0
Total CAPITAL OUTLAY	0
Total APPLICATIONS	401,500

INFORMATION TECHNOLOGY

GOVERNMENT TV

The Government Television (GTV) program is over 96% funded through public, educational and government (P.E.G. fees paid by Frontier and Spectrum/Charter customers). Limited to capital expenses, these funds are for providing public transparency in government operations through the operation of a cable-casted television channel.

PROGRAM OBJECTIVES

1. Increase government transparency through cablecasting of agendaized public meetings.
2. Improve dissemination of information to the community.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$19,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$19,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Division: INFORMATION TECHNOLOGY

Program: 1934 Government TV (GTV)

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	9,000
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	10,000
2270 HARDWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	19,000
3600 EQUIPMENT REPLACEMENT	0
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
9990 DEPRECIATION	0
Total CAPITAL OUTLAY	0
Total GOVERNMENT TV (GTV)	19,000

INFORMATION TECHNOLOGY

SYSTEMS

The systems program of Information Technology is responsible for administration, management and security of the City's physical critical technology infrastructure. Included in this realm are all networks, their physical connectivity and the physical endpoints connected to them. Additionally, network user management, systems inventory, back-up and recovery, capacity planning, and all levels of help desk support fall within this program. Physical devices that fall within the systems program include firewalls, network switches, Wi-Fi, microwave, servers, laptops, desktop computers and telephones.

PROGRAM OBJECTIVES

1. Provide fast and efficient support and deployment of desktop, laptop, and tablet hardware citywide.
2. Conduct server backups and evaluations in conformance with City disaster recovery plan quarterly.
3. Operate, maintain, and log City security firewalls daily.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$235,800
OPERATING EXPENSES	\$389,800
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
OTHER NON-OPERATING EXPENSES	-
TOTAL COST	\$625,600

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Division: INFORMATION TECHNOLOGY

Program: 1935 Systems

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	135,000
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	6,100
1405 PERS PENSION	53,000
1410 HEALTH PLANS	28,600
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	2,400
1425 PTO & HOLIDAY	10,700
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	235,800
2200 TELEPHONE/COMMUNICATIONS	156,800
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	6,400
2265 SOFTWARE MAINTENANCE	79,200
2270 HARDWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	18,700
2450 MAINTENANCE & OPERATIONS/PARTS & SUPPLIES	7,500
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	3,900
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	87,800
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	28,500
2850 SMALL TOOLS	1,000
Total OPERATING SUPPLIES & SERVICES	389,800
3600 EQUIPMENT REPLACEMENT	0
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
9990 DEPRECIATION	0
Total CAPITAL OUTLAY	0
Total SYSTEMS	625,600

PUBLIC WORKS

GENERAL FUND COST \$4,834,500
NONGENERAL FUND COST \$17,330,100
TOTAL COST: \$22,164,600



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PUBLIC WORKS



ADMINISTRATION

The Public Works Administration oversees the operation of the various divisions of the Public Works Department, including Parks, Streets, Water, Sewer, ROCS, Facilities, Fleet, Assessment Districts and Storm Drains.

PROGRAM OBJECTIVES

1. Develop and administer Infrastructure Maintenance Plans and schedules for the various divisions of Public Works.
2. Establish policies and procedures within the Department to ensure effective and efficient use of Department resources.
3. Oversee daily operations in order to ensure resources are allocated to meet operational needs and work requests.
4. Develop and maintain accurate records using Cartegraph as it relates to asset inventories, work functions and costs.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$926,900
OPERATING EXPENSES	\$82,200
INTERNAL SERVICE CHARGES	\$180,300
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,189,400

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: PUBLIC WORKS
Program: 4250 Administration

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	452,100
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	20,000
1400 OTHER FRINGE BENEFITS	20,500
1405 PERS PENSION	177,600
1410 HEALTH PLANS	55,400
1415 WORKERS COMP CONTRIBUTION	27,000
1420 SPECIAL PAY	12,000
1425 PTO & HOLIDAY	62,700
1430 UNEMPLOYMENT BENEFITS	500
1450 RETIREE MEDICAL PREMIUMS	99,100
Total SALARIES & FRINGE BENEFITS	926,900
2200 TELEPHONE/COMMUNICATIONS	2,800
2220 ADVERTISING AND PUBLICATIONS	100
2250 OFFICE SUPPLIES AND MATERIALS	9,500
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	20,500
2400 CONTRACTS,LEASES,RENTS,& TAXES	14,400
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	32,500
2623 VEHICLE FUEL	2,400
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	82,200
3600 EQUIPMENT REPLACEMENT	5,100
3612 CITY ATTORNEY	22,200
3613 IT/COMPUTERS-TELEPHONES	83,000
3616 LIABILITY INSURANCE	26,500
3622 VEHICLE MAINTENANCE & REPAIRS	6,000
3680 FACILITY MAINTENANCE	37,500
Total INTERNAL SERVICE CHARGES	180,300
Total CAPITAL OUTLAY	0
Total ADMINISTRATION	1,189,400

PUBLIC WORKS



ASSESSMENT DISTRICTS

The Assessment Districts Program is responsible for landscaping along public streets and highways, and around neighborhoods, and performing tree maintenance and installing banners.

PROGRAM OBJECTIVES

1. Ensure that all future landscape areas proposed as part of new development utilize California native plants; integrate low water usage irrigation systems; and, that irrigation controllers are integrated into a master water management system that meets statewide water use requirements.
2. Refresh existing City landscape areas by replacing high water demand plants with California natives, and conversion of irrigation systems to combinations of drip systems, reductions of planting areas, and use of mulch and rock to reduce water demands while enhancing both the long term appearance and maintainability of the landscaping.
3. Monitor the maintenance efforts of the City's landscape maintenance contractors in order to ensure that landscape areas are properly maintained to an acceptable level of standards. Review the existing landscape maintenance standards to ensure that effective inspection that allows a mutual approach so that the vendor knows what is expected of their performance and that the City is ensured of meeting appropriate standards.
4. Propose a fee schedule to recoup the cost for department employees to install banners across Florida Ave.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$1,215,500
OPERATING EXPENSES	\$38,100
INTERNAL SERVICE CHARGES	\$326,800
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,580,400

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **PUBLIC WORKS**
Program: **8250 Assessment Districts**

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	583,900
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	16,200
1400 OTHER FRINGE BENEFITS	15,900
1405 PERS PENSION	230,700
1410 HEALTH PLANS	158,000
1415 WORKERS COMP CONTRIBUTION	37,800
1420 SPECIAL PAY	10,200
1425 PTO & HOLIDAY	23,600
1430 UNEMPLOYMENT BENEFITS	700
1450 RETIREE MEDICAL PREMIUMS	138,500
Total SALARIES & FRINGE BENEFITS	1,215,500
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	38,100
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	38,100
3600 EQUIPMENT REPLACEMENT	7,800
3612 CITY ATTORNEY	43,500
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	51,000
3622 VEHICLE MAINTENANCE & REPAIRS	80,200
3640 GENERAL FUND OVERHEAD	144,300
3690 PW ADMIN - OVERHEAD	0
Total INTERNAL SERVICE CHARGES	326,800
Total CAPITAL OUTLAY	0
Total ASSESSMENT DISTRICTS	1,580,400

PUBLIC WORKS



CAPITAL IMPROVEMENT

The Capital Improvement Program monitors the rehabilitation and development of all new and existing roadways, pavement, and City-owned facilities, including pathways to schools, bike pathways and lanes, roadways and ADA-compliant ramps and sidewalks. Additionally, through the collaboration with other City Departments, the Capital Improvement Program is the road map for the construction, replacement.

PROGRAM OBJECTIVES

1. Improve & Maintain QOL by ensuring that city structures are in good repair.
2. Support sustained growth by ensuring that consumers and visitors to the City experience accessible roads & sidewalks.
3. Maintain quality of life by ensuring that City facilities/infrastructure, and pathways do not contribute to blight.
4. Encourage walking and biking as health benefits by providing continuous pathways and establishing safe pedestrian routes.
5. Create safer roadways with traffic calming devices like crosswalks, roadway striping, and traffic signals.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$369,800
OPERATING EXPENSES	\$64,600
INTERNAL SERVICE CHARGES	\$85,900
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$520,300

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: PUBLIC WORKS
Program: 4125 Capital Improvement

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	153,600
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	20,000
1400 OTHER FRINGE BENEFITS	5,500
1405 PERS PENSION	60,900
1410 HEALTH PLANS	28,500
1415 WORKERS COMP CONTRIBUTION	19,100
1420 SPECIAL PAY	3,200
1425 PTO & HOLIDAY	8,700
1430 UNEMPLOYMENT BENEFITS	400
1450 RETIREE MEDICAL PREMIUMS	69,900
Total SALARIES & FRINGE BENEFITS	369,800
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	1,000
2250 OFFICE SUPPLIES AND MATERIALS	3,000
2260 SOFTWARE PURCHASES	7,600
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	1,000
2623 VEHICLE FUEL	2,000
2710 PROFESSIONAL SERVICES	50,000
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	64,600
3612 CITY ATTORNEY	15,000
3613 IT/COMPUTERS-TELEPHONES	21,800
3616 LIABILITY INSURANCE	17,800
3622 VEHICLE MAINTENANCE & REPAIRS	4,700
3680 FACILITY MAINTENANCE	26,600
Total INTERNAL SERVICE CHARGES	85,900
Total CAPITAL OUTLAY	0
Total CAPITAL IMPROVEMENT	520,300

PUBLIC WORKS

DEVELOPMENT

The Development Program facilitates residential and commercial development by reviewing and approving plans for projects including new homes, retail businesses, restaurants, and other private developments.

PROGRAM OBJECTIVES

1. Review and approve plan checks for development proposals by businesses and builders interested in coming to the City.
2. Complete development review to ensure that proposed developments conform with City standards.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$260,900
OPERATING EXPENSES	\$316,200
INTERNAL SERVICE CHARGES	\$98,900
CAPITAL OUTLAY	-
DEBT SERVICE	-
OTHER NON-OPERATING EXPENSES	\$20,000
TOTAL COST	\$696,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: PUBLIC WORKS
Program: 4100 Development

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	110,700
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	4,900
1405 PERS PENSION	43,400
1410 HEALTH PLANS	14,200
1415 WORKERS COMP CONTRIBUTION	16,700
1420 SPECIAL PAY	700
1425 PTO & HOLIDAY	8,800
1430 UNEMPLOYMENT BENEFITS	300
1450 RETIREE MEDICAL PREMIUMS	61,200
Total SALARIES & FRINGE BENEFITS	260,900
2200 TELEPHONE/COMMUNICATIONS	1,800
2220 ADVERTISING AND PUBLICATIONS	1,500
2250 OFFICE SUPPLIES AND MATERIALS	1,000
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	3,300
2270 HARDWARE MAINTENANCE	500
2400 CONTRACTS,LEASES,RENTS,& TAXES	6,500
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	1,000
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	300,000
2714 PRINTING SERVICES	600
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	316,200
3612 CITY ATTORNEY	18,400
3613 IT/COMPUTERS-TELEPHONES	26,200
3616 LIABILITY INSURANCE	23,000
3622 VEHICLE MAINTENANCE & REPAIRS	4,700
3680 FACILITY MAINTENANCE	26,600
Total INTERNAL SERVICE CHARGES	98,900
Total CAPITAL OUTLAY	0
9950 OPERATING TRANSFERS OUT	20,000
Total OPERATING TRANSFERS OUT	20,000
Total DEVELOPMENT	696,000

PUBLIC WORKS

FACILITIES MAINTENANCE

Facilities Maintenance includes janitorial services, minor renovation and remodels, and other support for the City's 56 buildings. City facilities include City Hall (26,388 SF), the Library (49,320 SF), four fire stations (34,699 SF), the police station (57,343 SF), and the Simpson Center (20,422 SF).

PROGRAM OBJECTIVES

1. Perform annual minor repaint of interior and exterior areas of the City's buildings in order to maintain a positive and attractive environment.
2. Maintain and service a variety of heating, air conditioning and ventilation systems on a routine basis, with filter change out every 90 days.
3. Respond within four hours to calls for sewer backups within City buildings and coordinate responses.
4. Oversee janitorial services in all buildings operated by the City at least twice a week

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$352,100
OPERATING EXPENSES	\$1,053,800
INTERNAL SERVICE CHARGES	\$93,500
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,499,400

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **PUBLIC WORKS**
Program: **4560 Facilities Maintenance**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	150,100
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	17,500
1400 OTHER FRINGE BENEFITS	5,300
1405 PERS PENSION	59,400
1410 HEALTH PLANS	35,700
1415 WORKERS COMP CONTRIBUTION	15,400
1420 SPECIAL PAY	3,400
1425 PTO & HOLIDAY	8,600
1430 UNEMPLOYMENT BENEFITS	300
1450 RETIREE MEDICAL PREMIUMS	56,400
Total SALARIES & FRINGE BENEFITS	352,100
2105 UTILITIES - ELECTRIC	456,500
2110 UTILITIES - WATER	72,000
2115 UTILITIES - GAS	36,000
2200 TELEPHONE/COMMUNICATIONS	4,300
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	500
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	17,500
2400 CONTRACTS,LEASES,RENTS,& TAXES	320,200
2450 MAINTENANCE & OPERATIONS/PARTS & SUPPLIES	74,800
2460 BUILDING MAINTENANCE/REPAIRS	60,000
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	300
2623 VEHICLE FUEL	9,100
2700 UNIFORMS AND SAFETY EQUIPMENT	1,800
2714 PRINTING SERVICES	0
2850 SMALL TOOLS	800
Total OPERATING SUPPLIES & SERVICES	1,053,800
3600 EQUIPMENT REPLACEMENT	5,200
3612 CITY ATTORNEY	40,000
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	48,300
3622 VEHICLE MAINTENANCE & REPAIRS	0
3640 GENERAL FUND OVERHEAD	0
3690 PW ADMIN - OVERHEAD	0
Total INTERNAL SERVICE CHARGES	93,500
Total CAPITAL OUTLAY	0
Total FACILITIES MAINTENANCE	1,499,400

PUBLIC WORKS



FLEET MAINTENANCE

Fleet Maintenance is responsible for the maintenance and repair of the City's rolling stock, including 136 light duty vehicles, 25 heavy duty vehicles 122 police vehicles and 24 fire apparatus and vehicles. The division performs 1,600 repairs and maintenance activities on the light vehicles and 275 repairs on heavy duty vehicles in a one-year period.

PROGRAM OBJECTIVES

1. Perform preventive and restorative maintenance on all vehicles based on mileage and use.
2. Develop vehicle replacement plans which are based on 10-years/ 100,000 mile service life cycle on each light duty vehicle.
3. Handle all smog certifications for all rolling stock.
4. Coordinate the regulatory compliance program for AQMD and BAR, as well as other state and local agencies.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$659,400
OPERATING EXPENSES	\$459,600
INTERNAL SERVICE CHARGES	\$285,400
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,404,400

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **PUBLIC WORKS**
Program: **4550 Fleet Maintenance**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	311,800
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	12,000
1400 OTHER FRINGE BENEFITS	9,300
1405 PERS PENSION	123,300
1410 HEALTH PLANS	71,400
1415 WORKERS COMP CONTRIBUTION	23,800
1420 SPECIAL PAY	5,900
1425 PTO & HOLIDAY	14,400
1430 UNEMPLOYMENT BENEFITS	400
1450 RETIREE MEDICAL PREMIUMS	87,100
Total SALARIES & FRINGE BENEFITS	659,400
2105 UTILITIES - ELECTRIC	0
2110 UTILITIES - WATER	0
2115 UTILITIES - GAS	0
2200 TELEPHONE/COMMUNICATIONS	800
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2350 VEHICLE SUPPLIES & MAINTENANCE	438,800
2400 CONTRACTS,LEASES,RENTS,& TAXES	500
2450 MAINTENANCE & OPERATIONS/PARTS & SUPPLIES	0
2460 BUILDING MAINTENANCE/REPAIRS	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	600
2623 VEHICLE FUEL	4,200
2700 UNIFORMS AND SAFETY EQUIPMENT	4,500
2710 PROFESSIONAL SERVICES	4,500
2850 SMALL TOOLS	5,700
Total OPERATING SUPPLIES & SERVICES	459,600
3600 EQUIPMENT REPLACEMENT	0
3612 CITY ATTORNEY	30,900
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	37,200
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITIES MAINTENANCE	217,300
3690 PW ADMIN - OVERHEAD	0
Total INTERNAL SERVICE CHARGES	285,400
Total CAPITAL OUTLAY	0
Total FLEET MAINTENANCE	1,404,400

PUBLIC WORKS

INSPECTIONS

The Inspections Program conducts compliance checks to ensure that all residential, commercial, and private right-of-way projects are completed in accordance to State, County, and local standards of safety.

PROGRAM OBJECTIVES

1. Inspect residential developments to ensure that homebuyers have quality housing.
2. Inspect commercial developments to ensure that businesses are safe.
3. Facilitate development process to ensure that Hemet is an attractive destination for businesses.



EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$239,300
OPERATING EXPENSES	\$13,700
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$253,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **PUBLIC WORKS**

Program: **4102 Inspections**

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	142,600
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	3,400
1405 PERS PENSION	56,600
1410 HEALTH PLANS	28,600
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	3,100
1425 PTO & HOLIDAY	5,000
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	239,300
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	2,000
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	1,000
2623 VEHICLE FUEL	0
2700 UNIFORMS AND SAFETY EQUIPMENT	200
2710 PROFESSIONAL SERVICES	10,000
2714 PRINTING SERVICES	0
2850 SMALL TOOLS	500
Total OPERATING SUPPLIES & SERVICES	13,700
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total INSPECTIONS	253,000

PUBLIC WORKS

PARKS

Perform the necessary maintenance and rehabilitation activities necessary to maintain the City's 8 developed parks totally (620.78 acres), including Weston (4 acres), Gibbel (11 acres), Simpson (483.48 acres), Mary Henley (16 acres), Spencer Park (.50), Brubaker (60 acres), Cawston Park (3 acres). This includes inspecting and maintaining playground equipment, trimming park trees, performing mowing and landscaping activities, and renovating play fields as necessary.

PROGRAM OBJECTIVES

1. Prepare and maintain an accurate annual maintenance schedule for all parks, including tasks to be performed annually, monthly and weekly and annual renovation of at least 2 parks.
2. Conduct a survey of all park trees and ensure Cartegraph is up-to-date with accurate species and location.
3. Establish tree trimming program, based on type of tree and seven-year trim cycle and existing inventory of 20,323 of trees.
4. Perform monthly playground equipment inspections and make repairs as necessary.
5. Perform annual ballfield preparation at Brubaker Park prior to start of baseball season.
6. Perform annual turf revitalization, consisting of aeration, fertilization and reseeding of all play fields.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$340,500
OPERATING EXPENSES	\$365,600
INTERNAL SERVICE CHARGES	\$146,500
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$852,600

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **PUBLIC WORKS**

Program: **4250 Parks**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	150,500
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	7,000
1400 OTHER FRINGE BENEFITS	4,100
1405 PERS PENSION	59,500
1410 HEALTH PLANS	42,000
1415 WORKERS COMP CONTRIBUTION	14,600
1420 SPECIAL PAY	2,700
1425 PTO & HOLIDAY	6,100
1430 UNEMPLOYMENT BENEFITS	300
1450 RETIREE MEDICAL PREMIUMS	53,700
Total SALARIES & FRINGE BENEFITS	340,500
2105 UTILITIES - ELECTRIC	14,000
2110 UTILITIES - WATER	154,500
2115 UTILITIES - GAS	0
2200 TELEPHONE/COMMUNICATIONS	1,100
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	200
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	12,500
2400 CONTRACTS,LEASES,RENTS,& TAXES	103,900
2450 MAINTENANCE & OPERATIONS/PARTS & SUPPLIES	63,000
2460 BUILDING MAINTENANCE/REPAIRS	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	500
2623 VEHICLE FUEL	9,700
2700 UNIFORMS AND SAFETY EQUIPMENT	3,200
2710 PROFESSIONAL SERVICES	0
2850 SMALL TOOLS	3,000
Total OPERATING SUPPLIES & SERVICES	365,600
3600 EQUIPMENT REPLACEMENT	0
3612 CITY ATTORNEY	24,400
3613 IT/COMPUTERS-TELEPHONES	13,100
3616 LIABILITY INSURANCE	29,200
3622 VEHICLE MAINTENANCE & REPAIRS	51,600
3680 FACILITIES MAINTENANCE	28,200
3690 PW ADMIN - OVERHEAD	0
Total INTERNAL SERVICE CHARGES	146,500
Total CAPITAL OUTLAY	0
Total PARKS	852,600

PUBLIC WORKS



PERMIT PROGRAM

The Permit Program facilitates and oversees projects that impact or occur in the public right of way, including sidewalks, parking lots, streets, driveways, and movement of large equipment to and through the City, as well as permitting for private development work by contractors.

PROGRAM OBJECTIVES

1. Issue encroachment permits according to City standards.
2. Issue transportation permits to move oversize loads safely through City streets.
3. Issue permits for development work/improvements throughout the City.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$93,600
OPERATING EXPENSES	\$52,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$145,600

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **PUBLIC WORKS**

Program: **4101 Permit**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	54,200
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	1,300
1405 PERS PENSION	21,300
1410 HEALTH PLANS	14,300
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	600
1425 PTO & HOLIDAY	1,900
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	93,600
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	1,000
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	1,000
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	50,000
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	52,000
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total PERMIT	145,600

PUBLIC WORKS



ROCS

The ROCS Program provides quality of life support to the City, through the abatement of graffiti on public right-of way and private property, removal of illegal dumping, assistance in the legal abatement of homeless encampments, weed abatement and other aspects necessary to ensure a visually pleasing community.

PROGRAM OBJECTIVES

1. Perform graffiti and illegal dumping abatement functions within one business day of report on public property.
2. Coordinate with Police for the legal abatement of homeless encampments, including the secure storage of the possessions of the homeless community as appropriate.
3. Perform mowing and weed abatement along major thoroughfares as needed to reduce growth and eliminate unsightly appearance.
4. Provide seven-day per week program coverage.
5. Implement a pathways program to bolster quality of life efforts and prepare a pipeline of workers for the Public Works Department.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$105,800
OPERATING EXPENSES	\$55,400
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$161,200

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: PUBLIC WORKS

Program: 3004 ROCS

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	49,700
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	5,300
1405 PERS PENSION	19,800
1410 HEALTH PLANS	14,300
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	14,900
1425 PTO & HOLIDAY	1,800
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	105,800
2105 UTILITIES - ELECTRIC	0
2110 UTILITIES - WATER	0
2115 UTILITIES - GAS	0
2200 TELEPHONE/COMMUNICATIONS	1,800
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	200
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	40,000
2450 MAINTENANCE & OPERATIONS/PARTS & SUPPLIES	8,200
2460 BUILDING MAINTENANCE/REPAIRS	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	200
2623 VEHICLE FUEL	0
2700 UNIFORMS AND SAFETY EQUIPMENT	4,400
2710 PROFESSIONAL SERVICES	0
2850 SMALL TOOLS	600
Total OPERATING SUPPLIES & SERVICES	55,400
3600 EQUIPMENT REPLACEMENT	0
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITIES MAINTENANCE	0
3690 PW ADMIN - OVERHEAD	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total ROCS	161,200

PUBLIC WORKS

SEWER

Maintain and operate a sewer collection system that meets all State and Federal regulations, while ensuring that public health and the environment are protected while minimizing Sanitary Sewer Overflows (SSO) from the public system.

PROGRAM OBJECTIVES

1. Ensure that the sewer collection system is adequately inspected and cleaned, using both video surveillance and jet-rodding to eliminate potential blockages. The current system consists of 140 miles or 739,000 linear feet of lines in a variety of pipe dimensions and 1,812 manholes.
2. Maintain and update the Sanitary Sewer Management Plan, including amendments and audits as necessary and submit said reports to the State Water Resources Control Board in a timely manner.
3. Respond to calls for SSOs within two hours from initial report, complete response timely and submit reports to the State Database in the timeline appropriate to the size of the SSO.
4. As included in the Water and Sewer Master Plan and the FY2021 CIP Update, perform \$6.5 million in sewer line replacement and repairs as set forth in the CIP.



EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$505,000
OPERATING EXPENSES	\$115,000
INTERNAL SERVICE CHARGES	\$324,400
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$944,400

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **PUBLIC WORKS**

Program: **4600 Sewer**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	233,500
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	4,200
1400 OTHER FRINGE BENEFITS	6,400
1405 PERS PENSION	92,700
1410 HEALTH PLANS	62,100
1415 WORKERS COMP CONTRIBUTION	19,700
1420 SPECIAL PAY	4,400
1425 PTO & HOLIDAY	9,500
1430 UNEMPLOYMENT BENEFITS	400
1450 RETIREE MEDICAL PREMIUMS	72,100
Total SALARIES & FRINGE BENEFITS	505,000
2105 UTILITIES - ELECTRIC	0
2110 UTILITIES - WATER	0
2115 UTILITIES - GAS	0
2200 TELEPHONE/COMMUNICATIONS	2,200
2220 ADVERTISING AND PUBLICATIONS	300
2250 OFFICE SUPPLIES AND MATERIALS	5,000
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	31,500
2400 CONTRACTS,LEASES,RENTS,& TAXES	2,500
2450 MAINTENANCE & OPERATIONS/PARTS & SUPPLIES	24,000
2460 BUILDING MAINTENANCE/REPAIRS	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	1,200
2623 VEHICLE FUEL	6,500
2700 UNIFORMS AND SAFETY EQUIPMENT	3,000
2710 PROFESSIONAL SERVICES	38,300
2850 SMALL TOOLS	500
Total OPERATING SUPPLIES & SERVICES	115,000
3600 EQUIPMENT REPLACEMENT	108,900
3612 CITY ATTORNEY	22,800
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	27,600
3622 VEHICLE MAINTENANCE & REPAIRS	48,300
3640 GENERAL FUND OVERHEAD	81,700
3647 UTILITY BUILDING RENTAL FEE	24,300
3648 UTILITY LAND RENTAL FEE	2,500
3680 FACILITIES MAINTENANCE	8,300
3690 PW ADMIN - OVERHEAD	0
Total INTERNAL SERVICE CHARGES	324,400
Total CAPITAL OUTLAY	0
Total SEWER	944,400

PUBLIC WORKS

STORM DRAIN

The Storm Drain program consists of the cleaning, maintenance, operation and regulatory compliance with the various aspects of the National Pollutant Discharge Elimination System (NPDES) as set forth in the Riverside County Municipal Separate Storm Sewer System (MS4) permit as well as other Statewide issued permits including Industrial Facilities covered under the Industrial General Permit and construction sites covered under the Statewide Construction General Permit.

PROGRAM OBJECTIVES

1. Conduct required inspections of the City's 295 commercial and 23 industrial facilities on a frequency as mandated by the MS4 Permit, and Best Management Practices/Post Construction facilities installed in new developments through a Water Quality Management Plan (WQMP).
2. Inspect and maintain all catch basin inlets, all open channels, all City-operated basins, and ongoing construction sites as needed and in conformance with State mandates.
3. Review, prepare, update and maintain all required documents such as the Local Implementation Plan, the City's Ordinances as it relates to NPDES program compliance, and prepare the annual reports as required.



EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$857,500
OPERATING EXPENSES	\$380,500
INTERNAL SERVICE CHARGES	\$207,700
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,445,700

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: **PUBLIC WORKS**
Program: **4650 Storm Drain**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	418,600
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	5,000
1400 OTHER FRINGE BENEFITS	12,200
1405 PERS PENSION	165,300
1410 HEALTH PLANS	115,700
1415 WORKERS COMP CONTRIBUTION	24,400
1420 SPECIAL PAY	8,000
1425 PTO & HOLIDAY	18,400
1430 UNEMPLOYMENT BENEFITS	500
1450 RETIREE MEDICAL PREMIUMS	89,400
Total SALARIES & FRINGE BENEFITS	857,500
2105 UTILITIES - ELECTRIC	3,200
2110 UTILITIES - WATER	126,000
2115 UTILITIES - GAS	0
2200 TELEPHONE/COMMUNICATIONS	4,300
2220 ADVERTISING AND PUBLICATIONS	100
2250 OFFICE SUPPLIES AND MATERIALS	2,200
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	30,800
2400 CONTRACTS,LEASES,RENTS,& TAXES	115,000
2450 MAINTENANCE & OPERATIONS/PARTS & SUPPLIES	23,000
2460 BUILDING MAINTENANCE/REPAIRS	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	1,000
2623 VEHICLE FUEL	4,800
2700 UNIFORMS AND SAFETY EQUIPMENT	4,800
2710 PROFESSIONAL SERVICES	65,000
2850 SMALL TOOLS	300
Total OPERATING SUPPLIES & SERVICES	380,500
3600 EQUIPMENT REPLACEMENT	2,700
3612 CITY ATTORNEY	30,700
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	36,900
3622 VEHICLE MAINTENANCE & REPAIRS	9,900
3640 GENERAL FUND OVERHEAD	100,700
3647 UTILITY BUILDING RENTAL FEE	24,300
3648 UTILITY LAND RENTAL FEE	2,500
3680 FACILITIES MAINTENANCE	0
3690 PW ADMIN - OVERHEAD	0
Total INTERNAL SERVICE CHARGES	207,700
Total CAPITAL OUTLAY	0
Total STORM DRAIN	1,445,700

PUBLIC WORKS

STREETS

Perform the necessary maintenance activities to ensure that all public walkways and roadways, including curb, gutter, sidewalks, pavement markings, pavement surfaces and traffic signals and street lights, are maintained in a good state of repair and safe condition.

PROGRAM OBJECTIVES

1. Develop a sidewalk inspection program that identifies needed sidewalk repairs on a monthly basis; mark all sidewalk uplifts for safety; grind any sidewalk uplift less than 1/2 inch in height difference; apply temporary asphalt ramps to any uplifts greater than 1/2 inch; and assemble a list of locations for replacement by third party contractor.
2. Using Cartegraph work order system, provide pavement condition assessments to City Engineer in order to assist in the development of annual slurry and pavement rehabilitation programs.
3. Conduct quarterly safety inspections of all traffic signals through third party signal vendor, and make noted repairs. Assess and and replace battery back-up systems on an annual basis.
4. Perform night-time street light surveys once per calendar year in order to identify any LED light fixtures which may be damaged or require replacement.
5. On an annual basis, repaint all crosswalks and school safety pavement markings in August of each year and repaint all white and yellow pavement striping.



EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$514,500
OPERATING EXPENSES	\$441,200
INTERNAL SERVICE CHARGES	\$312,800
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,268,500

CITY OF HEMET
2021/2022 ANNUAL BUDGET

Department: PUBLIC WORKS

Program: 4200 Streets

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	178,200
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	15,000
1400 OTHER FRINGE BENEFITS	5,000
1405 PERS PENSION	70,400
1410 HEALTH PLANS	47,100
1415 WORKERS COMP CONTRIBUTION	40,100
1420 SPECIAL PAY	3,400
1425 PTO & HOLIDAY	7,400
1430 UNEMPLOYMENT BENEFITS	800
1450 RETIREE MEDICAL PREMIUMS	147,100
Total SALARIES & FRINGE BENEFITS	514,500
2105 UTILITIES - ELECTRIC	60,000
2110 UTILITIES - WATER	0
2115 UTILITIES - GAS	0
2200 TELEPHONE/COMMUNICATIONS	4,300
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	300
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	19,200
2400 CONTRACTS,LEASES,RENTS,& TAXES	189,700
2450 MAINTENANCE & OPERATIONS/PARTS & SUPPLIES	100,000
2460 BUILDING MAINTENANCE/REPAIRS	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	400
2623 VEHICLE FUEL	58,300
2700 UNIFORMS AND SAFETY EQUIPMENT	5,500
2710 PROFESSIONAL SERVICES	2,800
2850 SMALL TOOLS	700
Total OPERATING SUPPLIES & SERVICES	441,200
3600 EQUIPMENT REPLACEMENT	0
3612 CITY ATTORNEY	47,800
3613 IT/COMPUTERS-TELEPHONES	21,800
3616 LIABILITY INSURANCE	55,000
3622 VEHICLE MAINTENANCE & REPAIRS	0
3640 GENERAL FUND OVERHEAD	153,500
3647 UTILITY BUILDING RENTAL FEE	0
3648 UTILITY LAND RENTAL FEE	0
3680 FACILITIES MAINTENANCE	34,700
3690 PW ADMIN - OVERHEAD	0
Total INTERNAL SERVICE CHARGES	312,800
Total CAPITAL OUTLAY	0
Total STREETS	1,268,500

PUBLIC WORKS

WATER

Operate the City wells, pumps and reservoirs in an efficient manner to maximize water production and storage while meeting all potable drinking water standards and reporting requirements.

PROGRAM OBJECTIVES

1. Perform daily inspections of pumps and reservoirs to assure production of potable drinking water to meet daily demands. Perform routine maintenance on all pumping equipment and apparatus to adequately produce potable drinking water.
2. Ensure the City's Supervisory Control and Data Acquisition (SCADA) is functioning properly and has the latest software and licensing.
3. Monitor and report all groundwater levels on a monthly basis.
4. Record and Report all daily, monthly and yearly water production.
5. Maintain and report all required documentation to be in compliance with Riverside County Hazardous materials.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	\$2,545,100
OPERATING EXPENSES	\$3,719,700
INTERNAL SERVICE CHARGES	\$3,064,900
CAPITAL OUTLAY	\$874,000
OPERATING TRANSFERS OUT	-
OTHER NON-OPERATING EXPENSES	-
TOTAL COST	\$10,203,700

CITY OF HEMET
2021/2022 ANNUAL BUDGET

Department: PUBLIC WORKS
Program: 9000 Water

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	1,144,100
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	80,000
1400 OTHER FRINGE BENEFITS	34,400
1405 PERS PENSION	451,500
1410 HEALTH PLANS	296,300
1415 WORKERS COMP CONTRIBUTION	99,600
1420 SPECIAL PAY	19,200
1425 PTO & HOLIDAY	53,000
1430 UNEMPLOYMENT BENEFITS 1450	1,900
RETIREE MEDICAL PREMIUMS	365,100
Total SALARIES & FRINGE BENEFITS	2,545,100
2105 UTILITIES - ELECTRIC	325,000
2110 UTILITIES - WATER	0
2160 DOMESTIC WATER	537,500
2200 TELEPHONE/COMMUNICATIONS	17,300
2220 ADVERTISING AND PUBLICATIONS	300
2250 OFFICE SUPPLIES AND MATERIALS	10,500
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	62,400
2270 HARDWARE PURCHASES	7,500
2400 CONTRACTS,LEASES,RENTS,& TAXES	36,700
2410 GROUND WATER MANAGEMENT	1,956,300
2450 MAINTENANCE & OPERATIONS/PARTS & SUPPLIES	547,800
2460 BUILDING MAINTENANCE/REPAIRS	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	5,000
2623 VEHICLE FUEL	34,500
2700 UNIFORMS AND SAFETY EQUIPMENT	8,500
2710 PROFESSIONAL SERVICES	123,400
2714 PRINTING SERVICES	7,000
2722 WATER TESTING/SAMPLING	35,000
2850 SMALL TOOLS	5,000
Total OPERATING SUPPLIES & SERVICES	3,719,700
3600 EQUIPMENT REPLACEMENT	119,200
3612 CITY ATTORNEY	165,500
3613 IT/COMPUTERS-TELEPHONES 3616	109,200
LIABILITY INSURANCE	200,800
3622 VEHICLE MAINTENANCE & REPAIRS	128,200
3640 GENERAL FUND OVERHEAD	639,000
3647 UTILITY BUILDING RENTAL FEE 3648	609,400
UTILITY LAND RENTAL FEE	990,100
3680 FACILITIES MAINTENANCE	103,500
3690 PW ADMIN - OVERHEAD	0
Total INTERNAL SERVICE CHARGES	3,064,900
9950 OPERATING TRANSFER OUT	124,000
9990 DEPRECIATION	750,000
Total CAPITAL OUTLAY	874,000
Total WATER	10,203,700

NON DEPARTMENTAL

GENERAL FUND COST: \$340,000

NONGENERAL FUND COST: \$1,762,200

TOTAL COST: \$2,102,200

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NON- DEPARTMENTAL

The Non-departmental budget accounts for costs that are not specific to a department. This year's cost is for the sale of surplus property. The pages following are also included in the City's non-departmental costs: (1) Animal Regulation; (2) Heartland 2006 Refunding Bond; (3) Hemet Project Area 2014 Refunding Bond; and (4) RDA Retirement Obligation.

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$22,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$22,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: NON-DEPARTMENTAL
Program: 2500 Non-Departmental

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	22,000
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	22,000
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total NON-DEPARTMENTAL	22,000

ANIMAL REGULATION

The City contracts Animal Regulation services with the Ramona Humane Society. There are no personnel or personnel-related costs for this program because the program is completely administered by the Humane Society. The costs allocated in the budget give our community access to animal rescue, removal of deceased animals from public areas, investigation of animal cruelty, impounding of vicious dogs, and more.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$318,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$318,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: NON-DEPARTMENTAL
Program: 3400 Animal Regulation

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2270 HARDWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	318,000
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	318,000
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total ANIMAL REGULATION	318,000

HEARTLAND 2006 REFUNDING BOND

The Heartland Bond is used to pay the principal and interest on the Community Facilities District No. 1999-1, which is the Heartland Project.

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$20,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	\$733,900
DUE FROM OTHER FUNDS	-
TOTAL COST	\$753,900

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: NON-DEPARTMENTAL
Program: 8860 Heartland 2006 Refunding

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2270 HARDWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	20,000
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	20,000
4100 DEBT SERVICE PRINCIPAL PAYMENT	445,000
4200 DEBT SERVICE INTEREST PAYMENT	283,900
4300 FISCAL AGENT ADMINISTRATION	5,000
Total DEBT SERVICE	733,900
Total OTHER NON-OPERATING EXPENDITURES	0
Total HEARTLAND 2006 REFUNDING	753,900

HEMET PROJECT AREA 2014 REFUNDING BOND

The Hemet Project Area Bond is issued to provide funds to purchase the bonds of the Successor Agency to the Hemet Redevelopment Agency. The Agency Bonds are issued to refinance certain outstanding bonds of the now dissolved Hemet Redevelopment Agency in order to satisfy the reserve requirement for the reserve account, and to pay costs of bond issuance.

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$3,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	\$880,300
DUE FROM OTHER FUNDS	-
TOTAL COST	\$883,300

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: NON-DEPARTMENTAL
Program: 8005 Hemet Project Area 2014 Refunding Bond

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2270 HARDWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	3,000
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	3,000
4100 DEBT SERVICE PRINCIPAL PAYMENT	575,000
4200 DEBT SERVICE INTEREST PAYMENT	301,700
4300 FISCAL AGENT ADMINISTRATION	3,600
Total DEBT SERVICE	880,300
Total OTHER NON-OPERATING EXPENDITURES	0
Total HEMET PROJECT AREA 2014 REFUNDING BOND	883,300

RDA RETIREMENT OBLIGATION

The RDA Retirement Obligation is a fund used to account for the balances and transactions of the Successor Agency to the former Hemet Redevelopment Agency.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$125,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$125,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Department: NON-DEPARTMENTAL
Program: 8100 RDA Retirement Obligation

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2270 HARDWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	125,000
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	125,000
4100 DEBT SERVICE PRINCIPAL PAYMENT	0
4200 DEBT SERVICE INTEREST PAYMENT	0
4300 FISCAL AGENT ADMINISTRATION	0
Total DEBT SERVICE	0
Total OTHER NON-OPERATING EXPENDITURES	0
Total RDA RETIREMENT OBLIGATION	125,000

INTERNAL SERVICES FUNDED THROUGH DEPARTMENTAL OPERATING COSTS

Funding for the following programs comes from Departments and Operations citywide. The purpose of this category is solely to show what it costs to run each of the following programs. It is not intended to duplicate these costs.

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DENTAL & VISION

The City provides its employees with dental and vision benefits. Though this does not require any personnel, or personnel-related costs, this allocation covers the cost of providing this benefit to City employees.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$305,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$305,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Program: **2150 Dental & Vision**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2270 HARDWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2500 INSURANCE BONDS	275,000
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	30,000
2714 PRINTING SERVICES	0
2800 MISCELLANEOUS	0
Total OPERATING SUPPLIES & SERVICES	305,000
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
Total CAPITAL OUTLAY	0
Total DENTAL & VISION	305,000

LEGAL SERVICES

The City contracts with Cole Huber LLP for primary legal representation. It also contracts with other firms for a variety of services, including litigation and labor negotiations. There are no long-term retirement and benefit costs, as all services are provided by separate, contracted entities.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$1,625,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,625,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Program: **1600 Legal Services**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2270 HARDWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	0
2450 MAINTENANCE & OPERATIONS/PARTS & SUPPLIES	0
2500 INSURANCE BONDS	0
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	775,000
2755 LITIGATION/SPECIAL PROJECTS	850,000
2800 MISCELLANEOUS	0
2850 SMALL TOOLS	0
Total OPERATING SUPPLIES & SERVICES	1,625,000
3600 EQUIPMENT REPLACEMENT	0
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
9990 DEPRECIATION	0
Total CAPITAL OUTLAY	0
Total LEGAL SERVICES	1,625,000

LIABILITY INSURANCE

The City is a member of California Joint Powers Insurance Agency to manage risk and to cover liability costs. The following allocation gives the City access to numerous resources to ensure that both employees and community members remain safe.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$1,741,300
INTERNAL SERVICE CHARGES	\$38,500
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,779,800

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Program: **2200 Liability Insurance Claims**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2270 HARDWARE MAINTENANCE	0
2400 CONTRACTS,LEASES,RENTS,& TAXES	69,600
2450 MAINTENANCE & OPERATIONS/PARTS & SUPPLIES	0
2500 INSURANCE BONDS	1,271,700
2550 CONFERENCES	0
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	0
2722 LIABILITY CLAIMS COSTS	400,000
2800 MISCELLANEOUS	0
2850 SMALL TOOLS	0
Total OPERATING SUPPLIES & SERVICES	1,741,300
3600 EQUIPMENT REPLACEMENT	0
3612 CITY ATTORNEY	38,500
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	38,500
9990 DEPRECIATION	0
Total CAPITAL OUTLAY	0
Total LIABILITY INSURANCE CLAIMS	1,779,800

OTHER POST-EMPLOYMENT BENEFITS

This allocation allows the City to continue its obligation to retired employees. The City remains bound to the agreements made to staff who have moved on, including pensions, and in some cases, health benefits.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$4,867,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$4,867,000

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

Program: **2100 Other Post Employment Benefits**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2270 HARDWARE MAINTENANCE	0
2400 RETIREE MEDICAL PREMIUMS	4,509,200
2450 MAINTENANCE & OPERATIONS/PARTS & SUPPLIES	0
2500 DENTAL/VISION INSURANCE CLAIMS	240,800
2501 RETIREE MEDICAL GAP PLAN	40,000
2560 TRAINING & EDUCATION	0
2623 VEHICLE FUEL	0
2710 PROFESSIONAL SERVICES	77,000
2722 LIABILITY CLAIMS COSTS	0
2800 MISCELLANEOUS	0
2850 SMALL TOOLS	0
Total OPERATING SUPPLIES & SERVICES	4,867,000
3600 EQUIPMENT REPLACEMENT	0
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
9990 DEPRECIATION	0
Total CAPITAL OUTLAY	0
Total OTHER POST EMPLOYMENT BENEFITS	4,867,000

UNEMPLOYMENT

This allocation allows the City to administer unemployment benefits in conformance with State law. There is no personnel cost related to this objective.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$25,000
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$25,000

CITY OF HEMET
2021/2022 ANNUAL BUDGET

Program: 2375 Unemployment

<u>Account Number</u>	<u>2022 Dept Request</u>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2265 SOFTWARE MAINTENANCE	0
2270 HARDWARE MAINTENANCE	0
2600 UNEMPLOYMENT CLAIMS	25,000
2710 PROFESSIONAL SERVICES	0
2722 LIABILITY CLAIMS COSTS	0
2800 MISCELLANEOUS	0
2850 SMALL TOOLS	0
Total OPERATING SUPPLIES & SERVICES	25,000
3600 EQUIPMENT REPLACEMENT	0
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
9990 DEPRECIATION	0
Total CAPITAL OUTLAY	0
Total UNEMPLOYMENT	25,000

WORKERS' COMPENSATION

Under the City's membership with California Joint Powers Insurance Authority, claims for workplace injuries are administrated by a third party. Through the membership, employees are able to file online claims and access nurses through a hotline.

EXPENDITURES BY CATEGORY

CATEGORY	PROPOSED
PERSONNEL	-
OPERATING EXPENSES	\$1,424,700
INTERNAL SERVICE CHARGES	-
CAPITAL OUTLAY	-
DEBT SERVICE	-
DUE FROM OTHER FUNDS	-
TOTAL COST	\$1,424,700

**CITY OF HEMET
2021/2022 ANNUAL BUDGET**

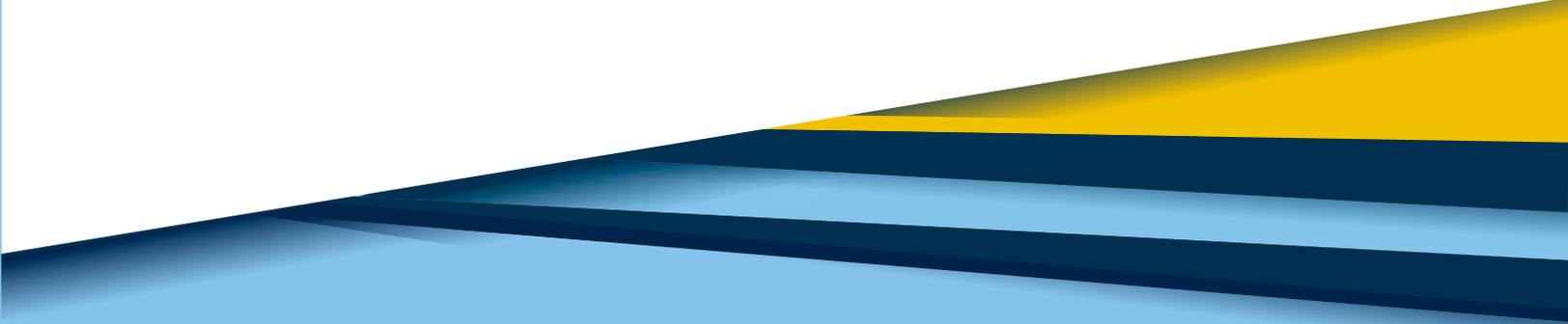
Program: **2350 Workers' Compensation Insurance**

<i>Account Number</i>	<i>2022 Dept Request</i>
1100 SALARIES AND WAGES	0
1200 SALARIES PART TIME	0
1300 SALARIES OVERTIME	0
1400 OTHER FRINGE BENEFITS	0
1405 PERS PENSION	0
1410 HEALTH PLANS	0
1415 WORKERS COMP CONTRIBUTION	0
1420 SPECIAL PAY	0
1425 PTO & HOLIDAY	0
1430 UNEMPLOYMENT BENEFITS	0
1450 RETIREE MEDICAL PREMIUMS	0
Total SALARIES & FRINGE BENEFITS	0
2200 TELEPHONE/COMMUNICATIONS	0
2220 ADVERTISING AND PUBLICATIONS	0
2250 OFFICE SUPPLIES AND MATERIALS	0
2260 SOFTWARE PURCHASES	0
2500 INSURANCE, BONDS	1,360,700
2501 WORKERS COMP TAIL CLAIMS	20,000
2560 TRAINING AND EDUCATION	3,000
2710 PROFESSIONAL SERVICES	41,000
2722 LIABILITY CLAIMS COSTS	0
2800 MISCELLANEOUS	0
2850 SMALL TOOLS	0
Total OPERATING SUPPLIES & SERVICES	1,424,700
3600 EQUIPMENT REPLACEMENT	0
3612 CITY ATTORNEY	0
3613 IT/COMPUTERS-TELEPHONES	0
3616 LIABILITY INSURANCE	0
3622 VEHICLE MAINTENANCE & REPAIRS	0
3680 FACILITY MAINTENANCE	0
Total INTERNAL SERVICE CHARGES	0
9990 DEPRECIATION	0
Total CAPITAL OUTLAY	0
Total WORKERS COMPENSATION INSURANCE	1,424,700



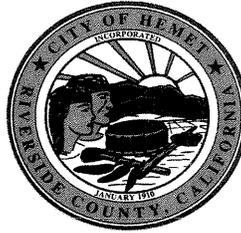
APPENDICES

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BUDGET ADOPTION RESOLUTION

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**CITY OF HEMET
HEMET, CALIFORNIA
RESOLUTION NO. 2021-077**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF HEMET, CALIFORNIA, ADOPTING THE BUDGET
AND APPROVING APPROPRIATIONS FOR THE
FISCAL YEAR COMMENCING JULY 1, 2021, AND
ENDING JUNE 30, 2022**

The City Council of the City of Hemet, California (hereafter referred to as the "City Council") does resolve as follows:

SECTION 1. The budget for the City of Hemet ("BUDGET") for the fiscal year commencing July 1, 2021, and ending June 30, 2022 as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved and adopted as the budget of the City of Hemet for said fiscal year. A copy of said budget is hereby ordered filed in the office of the City Clerk and shall be certified by the City Clerk as having been adopted by this resolution.

SECTION 2. From the effective date of said budget, the total amount as stated therein for each departmental/divisional activity account in the operating budget shall be, and is appropriated subject to expenditure pursuant to all applicable ordinances of the City and the statutes of the State. The budget may be reallocated by the City Manager providing there is no change in the total appropriations within any fund as authorized by the City Council.

SECTION 3. At the close of the fiscal year unexpended appropriations in the operating budget will be encumbered as necessary to underwrite the expense of outstanding purchase commitments. Unexpended appropriations for authorized but uncompleted projects as approved by the City Council may be carried forward to the next succeeding budget upon approval of the City Manager and a copy provided to the City Council.

1 **SECTION 4.** Total appropriations within funds will be increased only by
2 amendment of the budget by motion of the City Council.

3 **SECTION 5.** The City Manager may reduce expenditure appropriations within
4 funds as a method of fiscal control, and the Finance Director may decrease revenue
5 estimates to reflect economic change during the fiscal period.

6 **SECTION 6.** The Finance Director is hereby authorized to transfer monies in
7 accordance with the interfund transfers listed in said budget, and to transfer monies to
8 cover operational expenditures of the City through transfers of funds in such amounts,
9 and at such times during the fiscal year as may be determined necessary to the
10 competent operation and control of City business or to provide for adequate cash flow,
11 except that no such transfer shall be made in contravention of State law or City
12 ordinances.

13 **SECTION 7.** Section 7910 of the California Government Code provides for a
14 formal spending limit. The spending limitation for the fiscal year 2021-22 totals
15 \$124,995,634 based on population growth and change in California per capita personal
16 income. The option of using the percentage change in the local assessment roll due to
17 the addition of local nonresidential new constructing has not been used. The 2021-22
18 budget subject to the spending limit is \$53,012,690 and, therefore, below the limit.
(Attachment A).

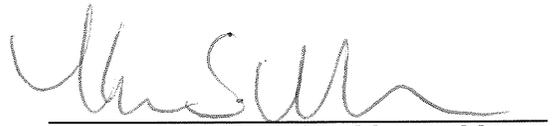
19 **SECTION 8.** The City Manager is hereby authorized to appropriate budget in
20 the HOME Funds as program income is paid to the City in order for the City to re-loan
21 these funds to qualified homeowners.

22 **SECTION 9.** Adjustments made by the City Council during the budget hearing
23 and documented in the minutes for this action will be incorporated within the final
24 printed budget document. The City Manager is hereby authorized to approve any
25 corrections in the budget document that are clerical in nature.

26 **SECTION 10.** The City Clerk shall certify to the adoption of this resolution.
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PASSED, APPROVED AND ADOPTED this 22nd day of June, 2021.



Karlee Meyer, Mayor

ATTEST:


John Paul Maier, City Clerk

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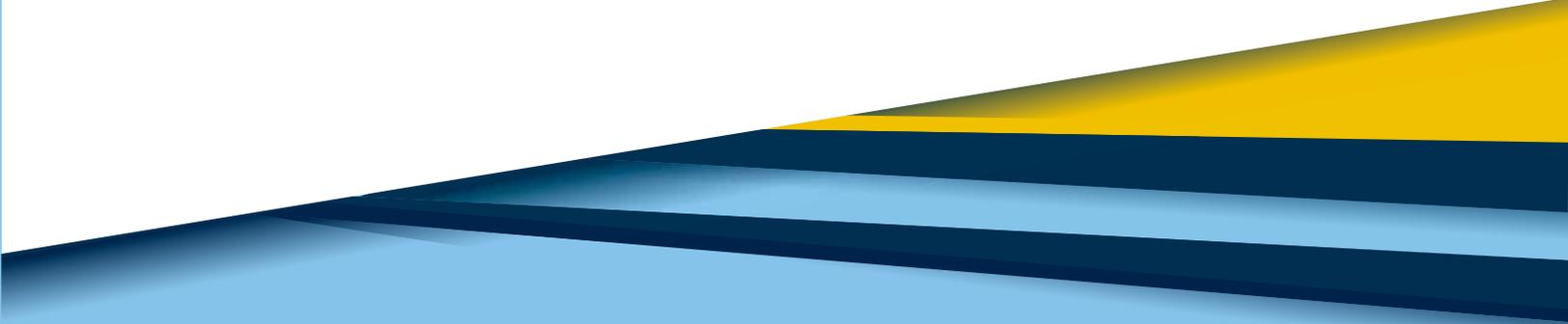
State of California)
County of Riverside)
City of Hemet)

I, John Paul Maier, City Clerk of the City of Hemet, do hereby certify that the foregoing resolution was adopted by the Hemet City Council on the 22nd day of June, 2021, and was passed by the following vote:

AYES: Council Members: Brown, Krupa, Mayor Pro Tem Lilienthal, and Mayor Meyer
NOES: Council Members: None.
ABSTAIN: Council Members: None.
ABSENT: Council Members: None.



John Paul Maier, City Clerk



RESERVE REQUIREMENT RESOLUTION

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**CITY OF HEMET
Hemet, California
ORDINANCE NO. 1880**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEMET, CALIFORNIA, AMENDING DIVISION 7 "RESERVE FUND BALANCE REQUIREMENTS" TO ARTICLE V "FINANCE" OF CHAPTER 2 "ADMINISTRATION" OF THE HEMET MUNICIPAL CODE.

WHEREAS, to ensure adequate fiscal resources and stable delivery of City services during emergency events or severe economic downturns the City desires to establish a General Fund reserve requirements and,

WHEREAS, to ensure fiscal prudence and responsibility the City desires to also establish criteria for use of General Fund reserves, and,

WHEREAS, the City adopted Ordinance No. 1848 incorporating these requirements and criteria in the City of Hemet Municipal Code.

WHEREAS, the City has reviewed these requirements and intends to make amendments to establish more appropriate requirements and criteria.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HEMET HEREBY ORDAINS AS FOLLOWS:

SECTION 1: Amend Division 7 "Reserve Fund Balance Requirements" to Article V "Finance" of Chapter 2 "Administration" of the Hemet Municipal Code.

The City Council hereby amends Division 7 "Reserve Fund Balance Requirements" which shall read as follows:

"Division 7"

RESERVE FUND BALANCE REQUIREMENTS

24-50: PURPOSE

24-51: DEFINITIONS

1 24-52: RESERVE FUNDS

2 24-53 to 24-59 Reserved

3 **24-50: PURPOSE**

4
5 The purpose of this Division 7 is to enable the City to engage in realistic long-
6 term planning, assist in development of annual budgets, and to guide the city in prudent
7 use of resources and to maintain sound fiscal management policies. This Division
8 7 aims to assist the City in achieving the following objectives:
9

- 10
- 11 1. Build adequate reserves.
- 12 2. Establish sound fiscal reserve policies.
- 13 3. Help the City to reach its short-term and long-term financial obligations.
- 14 4. Establish a periodic review of the City's fund balances and reserves.
- 15 5. Enhance the City's credit rating.
- 16

17 To achieve these purposes and objectives, the City will establish a reserve fund
18 balance account that will allow for funding of emergencies, contingencies, liabilities
19 and planned major capital projects. The goal is to maintain adequate financial
20 reserves so that in times of economic downturns and annual revenue fluctuations,
21 the City can continue to provide essential city services and meet expenditure
22 obligations.

23
24 **24-51: DEFINITIONS**

25
26 For the purposes of this Division 7, the following terms shall have the following
27 meanings:
28

29 **(a) "Emergency"** shall mean, in accordance with Section 26-2, the actual or
30 threatened existence of conditions of disaster or of extreme peril to the safety of
31 persons and property within the city caused by such conditions as air pollution, fire,
32 flood, storm, epidemic, riot or earthquake, or other conditions, including conditions
33 resulting from a labor controversy, which conditions are or are likely to be beyond the
34 control of the services, personnel, equipment and facilities of the city, requiring the
35 combined forces of other political subdivisions to combat.

36
37 **(b) "Fiscal Emergency"** shall mean the occurrence of any one or more of the
38 following:

- 39
- 40 (1) the existence of a default on a debt obligation for more than thirty days;
- 41
- 42 (2) the existence of a failure for lack of funds to make payment of all payroll to
43 employees of the municipal corporation for more than thirty days or beyond an agreed
44 period of extension;
- 45

1 (3) an increase in the minimum levy of the municipal corporation that results in a
2 reduction in the minimum levies for one or more other subdivisions or taxing districts;

3
4 (4) the existence of a condition in which accounts due and payable at the end
5 of the preceding fiscal year, less the year-end balance, exceeded one-twelfth of the
6 available revenues during the preceding fiscal year;

7
8 (5) the existence of a condition in which the aggregate of deficit amounts of all
9 deficit funds at the end of the preceding fiscal year, less the year-end balance,
10 exceeded one-twelfth of the total of the general fund budget for that year and the
11 receipts to those deficit funds other than from transfers from the general fund;

12
13 (6) the existence of a condition in which, at the end of the preceding fiscal year,
14 moneys and marketable investments in or held for the unsegregated treasury of the
15 municipal corporation, minus outstanding checks and warrants, were less than the
16 aggregate of the positive balances of the general fund and those special funds whose
17 purposes the unsegregated treasury meets, and such deficiency exceeded one-twelfth
18 of the total amount received into the unsegregated treasury during the preceding fiscal
19 year.

20
21 (c) "Economic Stabilization" shall mean the stabilizing of the delivery of city
22 services during periods of operational deficits resulting from deferral of federal, state, or
23 county remittance; the imposition of unexpected unfunded mandates; or unexpected
24 and drastic downturns in the economy. Stabilization is regarded as a specified purpose
25 only if the circumstances or conditions that signal the need for stabilization (a) are
26 identified in sufficient detail and (b) are not expected to occur routinely.

27
28 **24-52: GENERAL FUND RESERVES**

29
30 The City will maintain spendable and unrestricted General Fund reserves equaling
31 at least 20% of current expenditures. Use of these reserves is allowable only when one
32 of more of the following conditions exist:

33
34 (a) The City Council has declared the existence of either an "Emergency" or
35 "Fiscal Emergency" ;

36
37 (b) Funds are to be set aside for the purpose of stabilizing the delivery of City
38 services during periods of operational budget deficits resulting from the
39 conditions as described in the definition above "Economic Stabilization"

40
41 (c) Other Reserve Designations. The City Council may at any time designate
42 specific fund balance levels for future development of one-time projects which it
43 has determined to be in the best long-term interests of the City.

1 **SECTION 2: SEVERABILITY.**

2 If any section, subsection, subdivision, sentence, clause, phrase, or portion of
3 this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of
4 any court of competent jurisdiction, such decision shall not affect the validity of the
5 remaining portions of this Ordinance. The City Council hereby declares that it would
6 have adopted this Ordinance, and each section, subsection, subdivision, sentence,
7 clause, phrase, or portion thereof, irrespective of the fact that any one or more sections,
8 subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared
9 invalid or unconstitutional.

10
11 **SECTION 3: EFFECTIVE DATE.**

12 This Ordinance shall take effect thirty (30) days from its passage by the City
13 Council of the City of Hemet.

14
15 **SECTION 4: PUBLICATION.**

16 The City Clerk is authorized and directed to cause this Ordinance to be published
17 within fifteen (15) days after its passage in a newspaper of general circulation and
18 circulated within the City in accordance with Government Code Section 36933(a) or, to
19 cause this Ordinance to be published in the manner required by law using the
20 alternative summary and posting procedure authorized under Government Code
21 Section 39633(c).

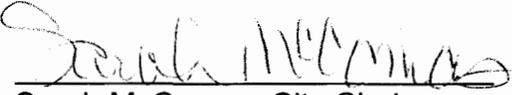
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INTRODUCED at the regular meeting of Hemet City Council on this 8th day of April, 2014.

APPROVED AND ADOPTED this 22nd day of April, 2014


Larry Smith, Mayor

ATTEST:

Sarah McComas, City Clerk

APPROVED AS TO FORM:

Eric S. Vail, City Attorney

1 **State of California**)
2 **County of Riverside**)
3 **City of Hemet**)
4

5 I, Sarah McComas, City Clerk of the City of Hemet, do hereby certify that the foregoing
6 Ordinance was introduced and first read on the 8th day of April, 2014, and had its
7 second reading at the regular meeting of the Hemet City Council on the 22nd day of
8 April, 2014, and was passed by the following vote:
9

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11 **AYES: Council Members Krupa, Wright and Mayor Pro Tem Milne**
12 **NOES: Mayor Smith**
13 **ABSTAIN:**
14 **ABSENT: Council Member Youssef**
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Sarah McComas, City Clerk

GLOSSARY

[Back to the Top](#)

GLOSSARY OF TERMS

Accrual Basis of Accounting - The concept of recording revenues when earned and expenses as incurred. This concept differs from the cash basis of accounting, under which revenues are recorded when cash is received, and expenses are recorded when cash is paid.

Actual – Represents the actual costs from the results of operations.

Adopted - Represents the budget as approved by the City Council.

Agency Fund - A fund normally used to account for assets held by a government as an agent for individuals, private organizations or other governments and/or other funds.

Appropriation - A legal authorization granted by the City Council to make expenditures and incur obligations for specific purposes.

Audit - A systematic collection of the sufficient, competent evidential matter needed to attest to the fairness of management's assertions in the financial statements or to evaluate whether management has efficiently and effectively carried out its responsibilities.

Balance Sheet- The financial statement disclosing the assets, liabilities, and equity of an entity at a specified date.

Balanced Budget – A budget that reflect operating revenues that fully cover operating expenditures.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

Capital Improvement Program (CIP) - A comprehensive plan which projects the capital needs of the community. Generally, it is a cyclical process that projects the needs for a set number of years. Capital improvements plans are essential to sound infrastructure and financial planning. The annual capital budget is derived from the long-term CIP.

Capital Outlay - Expenditures which qualify as capital costs that have a unit cost of greater than \$5,000 and a useful life exceeding five years. This includes furniture, fixtures, machinery, equipment, and other relatively minor fixed assets.

GLOSSARY OF TERMS

Community Development Block Grant (CDBG) - Funds allocated to local government from the federal government, based on a formula, but required to be applied for and used within a broad functional area such as community development.

Contingency - A budgetary reserve set aside for emergency or unanticipated expenditures.

Current Budget - Represents the original adopted budget plus any approved changes and anticipated year-end adjustments.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Designated Fund Balance - Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the City Council.

Encumbrance - Obligations in the form of purchase orders, contracts, or other commitments. They cease to be encumbrances when paid, canceled, or when the actual liability is set up.

Expenditures - Decreases in net financial resources that include current operating expenses that require the current or future use of net current assets, debt services, and capital outlays.

Fees - Charges for specific services.

Fines and Forfeitures -. A fine is a financial penalty imposed by a government agency as restitution for wrongdoing. The wrongdoing is typically defined by a codification of legislation, regulations, and decrees. Forfeiture is the automatic loss of property, including cash, as a penalty for breaking the law, or as compensation for losses resulting from illegal activities. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

Fiscal Year - The period designated by the City for the beginning and ending of financial transactions. The fiscal year begins July 1 and ends June 30.

Franchise - A special privilege granted by a government, permitting the continued use of public property, such as refuse disposal and cable television, and usually involving the elements of monopoly and regulation.

Full-Time Equivalent (FTE) - The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year. Most full-time employees are paid for 2,080 hours in a year.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances and changes therein which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

GLOSSARY OF TERMS

Fund Balance - The difference between assets and liabilities that is generally spendable or available for appropriation. Some Governmental funds as well as Proprietary and Fiduciary funds which utilize full accrual basis of accounting also include non-spendable fund balance which includes amounts that cannot be spent because they include prepaid items or inventories or are legally required to be maintained intact, such as the principal portion of an endowment.

GANN Appropriations Limit - This term refers to Article XIII B of the California State Constitution that places limits on the amount of proceeds from taxes that state and local governmental agencies can receive and spend each year.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund (i.e., enterprise or grant funds). Usually, the General Fund is the largest fund in a municipality.

Generally Accepted Accounting Principles (GAAP) – Refer to a common set of accepted accounting principles, standards, and procedures that companies and their accountants must follow when they compile their financial statements. GAAP is a combination of authoritative standards (set by policy boards) and the commonly accepted ways of recording and reporting accounting information. GAAP improves the clarity of the communication of financial information.

Grants - Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

Intergovernmental Revenues - Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Funds - A fund used to account for financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

Levy - To impose taxes for the support of government activities.

Licenses, Permits, and Service Charges - License and permit fees are charged as a means of recovering the cost of regulating various activities. These charges are authorized through the California Government Code and State Constitution. Examples include building permits and business licenses. The City also assesses service charges through user fees on everything from recreation programs to facility rentals.

Long-Term Debt - Debt with a maturity of more than one year after the date of issue.

Long Term Goals - An observable and measurable end result, having one or more objectives to be achieved within a set time frame.

GLOSSARY OF TERMS

MEASURE U (Transactions and Use Tax) – A general purpose 1% transactions and use tax, approved by voters on November 8, 2016, to fund Public Safety Services.

Miscellaneous Revenue – Revenue which includes one-time revenues not otherwise categorized, State Mandated Cost, and Unclaimed Property Revenue

Modified Accrual Basis – The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments are recognized when they become susceptible to accrual that is when they become both “measurable” and “available” to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred except for inventories of materials and supplies that may be considered expenditures either when purchased or when used. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis for accounting.

Motor Vehicle License Fee - The motor vehicle license fee (MVLFF), also called the motor vehicle in-lieu tax, is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property. The MVLFF is paid annually upon vehicle registration in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees all of which fund specific state programs. The MVLFF funds city services.

Objectives - The necessary steps to be accomplished in order to achieve a desired goal.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Transfers In/Out - Authorized exchanges of cash or other resources between funds.

Operations & Maintenance - Supplies and other materials used in the normal operations of City departments.

Property Tax - A 1% levy upon the assessed valuation of property, as established by Proposition 13 in 1978.

Property Tax in Lieu of VLF - A swap from the state of California, where over 90% of California city and county vehicle license fee revenues were exchanged for additional property tax. Subsequent to the Fiscal Year 2004-05 base year, each city’s and county’s property tax in lieu of VLF increases annually in proportion to the growth in gross assessed valuation in that jurisdiction.

Revenues - The yield of taxes and other sources of income that a governmental unit collects and receives for public use.

GLOSSARY OF TERMS

Sales and Use Tax - Sales tax applies to the sale of merchandise, including vehicles within the State of California. The use tax applies to the use, storage or other consumption of those same kinds of items within the state. Sales tax applies when physical merchandise is purchased in California and use tax applies when a similar purchase without tax is made from a business located outside the state.

Special Assessment - A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Successor Agency to the Redevelopment Agency – Successor agency established in order to pay the debts and obligations and to perform the obligated activities of the former Hemet Redevelopment Agency (RDA) due to ABx1 26 which dissolved Redevelopment Agencies.

Taxes - Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges.

Transient Occupancy Tax - Also called a Hotel Tax, this revenue source originates in a tax placed on lodging facilities for the occupancy of a room. The City of Hemet's Transient Occupancy Tax rate is 10%.

Undesignated Fund Balance - Available expendable financial resources in a governmental fund that are not the object of tentative management plans (i.e. designations.)

Use of Money and Property - Classification used for revenue sources which include lease and rental income, as well as investment interest.

User Fees - A sum of money paid by the individual who chooses to access a service or facility. Examples of user fees include building permit fees and recreation class fees. With user fees, the individual directly pays for something he or she wants and receives what he or she has paid for.

Western Riverside Council of Governments (WRCOG) - WRCOG is a voluntary association that represents Riverside County, 17 member local cities located in Western Riverside County, Eastern Municipal Water District and Western Riverside Water District, that seek to provide cooperative planning, coordination, and technical assistance on issues of mutual concern that cross jurisdictional lines. The primary functions of WRCOG include (a) serve as a forum for consideration, study and recommendation on area-wide and regional problems; (b) assemble information helpful in the consideration of problems peculiar to Western Riverside County; (c) explore practical avenues for intergovernmental cooperation, coordination and action in the interest of local public welfare and means of improvements in the administration of governmental services; and (d) serve as the clearinghouse review body for Federally funded projects in accordance with Circular A-95 in conjunction with the Southern California Association of Governments.

GLOSSARY OF ACRONYMS

ACM – Assistant City Manager

ADA – Americans with Disabilities Act

AED – Automated External Defibrillator

ALPR – Automated License Plate Reader

ARRA – American Recovery and Reinvestment Act of 2009

CAPPO – California Association of Public Procurement Officials

CCAC – City Clerks Association of California

CDBG – Community Development Block Grant

CFD – Community Facilities District

CEQA – California Environmental Quality Act

CERT – Community Emergency Response Team

CIP – Capital Improvement Program

CM – City Manager

CPI – Consumer Price Index

CPR - Cardiopulmonary Resuscitation

CSMFO - California Society of Municipal Finance Officers

CSO - Community Services Officer

DIF - Development Impact Fee

DOJ - Department of Justice

DOT – Department of Transportation

EECBG – Energy Efficiency Conservation Block Grant

EMS – Emergency Medical Services

EOC – Emergency Operations Center

EOP – Emergency Operation Plan

FEMA – Federal Emergency Management Agency

FMLA – Family and Medical Leave Act

FTE – Full-Time Equivalents

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

GIS – Geographic Information System

HUD – United States Department of Housing and Urban Development

HUSD – Hemet Unified School District

ICMA – International City/County Management Association

ICSC – International Council of Shopping Centers

IIMC – International Institute of Municipal Clerks

IT – Information Technology

LAFCO – Local Agency Formation Commission

MOU – Memorandum of Understanding

MSHCP – Multi-Species Habitat Conservation Plan

MVLF – Motor Vehicle License Fee

NPDES – National Pollutant Discharge Elimination System

PEG – Public, Education & Government Fees Fund

PERS - California Public Employees Retirement System

POST – Peace Officers Standards and Training

RCTC – Riverside County Transportation Commission

RDA – Redevelopment Agency

ROPS – Recognized Obligation Payments Schedule

RPTTF – Redevelopment Property Tax Trust Fund

RTA – Riverside Transit Agency

SCAG – Southern California Association of Governments

TOT – Transient Occupancy Tax

TUMF – Transportation Uniform Mitigation Fee

WRCOG – Western Riverside Council of Governments

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GLOSSARY OF FUNDS

DESCRIPTION OF FUNDS

The City of Hemet's revenues and expenditures are accounted for in a series of funds. Each fund is an autonomous accounting entity, established in accordance with legal and professional accounting standards. Funds are used to segregate the various financial activities of a governmental entity and to demonstrate compliance with specific regulations, restrictions or limitations, (i.e., demonstrating that restricted revenues are spent only for allowed purposes).

Funds used in government are classified into three broad categories: governmental, proprietary and fiduciary. Governmental funds include activities usually associated with the operations of a typical state or local government (public safety, general government activities, etc.). Proprietary funds are used in government to account for activities often found in the private sector (the City's water utility is a prime example). Fiduciary funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or agent. The appropriated funds utilized by the City of Hemet are detailed below. The City of Hemet details the Capital Improvement Projects in a separate document, although the funds are listed below for informational purposes.

ACCOUNTING BASIS

All governmental funds are accounted for and budgeted using the modified accrual basis of accounting. Their revenues are recognized when they become "measurable" and "available." Revenues are considered measurable when they are reasonably estimable. Revenues are considered available when they will be collected either during the current period or soon enough after the end of the period to pay current year liabilities. The primary revenue sources susceptible to accrual are property and sales taxes, franchise fees, transient occupancy taxes, investment income, fines and forfeitures collected by County courts, and motor vehicle-in-lieu subventions.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest due on general long-term debt which is recognized when due.

Proprietary and Fiduciary funds are accounted for and budgeted using the full accrual basis of accounting, i.e., revenues are recognized in the period earned and expenses are recognized in the period incurred.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in the governmental funds. Outstanding encumbrances at the end of the fiscal year are recorded as reservation of fund balance since the commitments will be paid in the subsequent year. Encumbrances do not constitute expenditures or liabilities.

DESCRIPTION OF FUNDS

GOVERNMENTAL FUNDS:

Governmental Funds are used to account for most governmental functions and focus on the near-term inflows and outflows of spendable resources.

General Fund (100) - This is part of the general operating fund for the City, utilized to account for all resources not required to be accounted for in another fund. Fund 100 houses the administrative functions of the General fund and includes departments and divisions such as City Council, City Manager's Office, City Clerk, Finance, City Treasurer, and Human Resources.

General Fund (110) - This is the second part of the general operating fund for the City, utilized to account for all resources not required to be accounted for in another fund. Fund 110 houses public service functions of the General fund and includes departments and divisions such as Police, Fire, Parks, and Library.

General Fund (115) - This is the general operating fund for Measure U.

General Fund (120) - This is the third and final part of the general operating fund for the City, utilized to account for all resources not required to be accounted for in another fund. Fund 120 houses the community development functions of the General fund and includes programs such as Building, Planning, Code Compliance, and Engineering.

SPECIAL REVENUE FUNDS:

Special Revenue Funds are used to account for specific resources that are legally restricted to expenditure for particular purposes.

Public Safety/Towing (130)- This fund accounts for the financial transactions involving the use of monies collected for towing service as related to public safety.

Gas Tax (221) – Accounts for transactions as prescribed by the State of California statute on California Streets and Highways; including receipts under Streets and Highways Code Section 2105, 2106, 2107, 2107.5 and SB1.

Measure A (222) – Accounts for the use of Measure A tax monies for transit purposes.

Article 3 (223) – Accounts for the use of the Transportation Development Act Article 3 funds.

AQMD/Air Pollution Reduction (224) – Accounts for the financial transactions per Regulation 15 of the South Coast Air Quality Management District.

DESCRIPTION OF FUNDS

Lighting/Landscape Maintenance District (225) – Accounts for the financial transactions of the pre-prop 218 City-wide lighting and landscaping district established by City Council.

Post Proposition 218 Lighting District (227) – Accounts for the financial transactions of lighting districts voted by the citizens of those specified areas.

Post Proposition 218 Landscape District (228) – Accounts for the financial transactions of landscape districts voted in by the citizens of those specified areas.

Public Safety CFD (229) – Accounts for the financial transactions of lighting, landscape and maintenance of specific assessment area established by the City Council.

Asset Seizure (231) – Accounts for the financial transactions associated with assets seized in narcotics investigations to be used for law enforcement purposes.

Public Safety Grants (232) – Accounts for the financial transactions as prescribed by various State and Federal Public Safety Grants.

Public Safety CFD (234) – Accounts for the proceeds from the Public Safety Community Facilities District voted in by the citizens of those specific areas to be used specifically for public Safety.

Citizen Option for Public Safety Programs (COPS) (236) – Accounts for the financial transactions as prescribed by the State of California Grant under AB 3229.

Local Law Enforcement Block Grant (LLEBG) (237) – Accounts for the financial transactions as prescribed by the U.S. Department of Justice Grant for the Local Law.

Community Development Block Grant (CDBG) (240) – Accounts for the financial transactions as prescribed by the Federal Department of Housing and Urban Development for Community Development Block Grant Programs

General Plan (241) – Account for the financial resources received related to updating and maintaining the City's general plan.

Home Investment Partnership (HOME) Program (242) – Accounts for the financial transactions of the federally funded HOME program as administered by the State of California's Department of Housing and Community Development.

DESCRIPTION OF FUNDS

Housing Authority (244) – This fund accounts for the revenue received from the City’s affordable housing programs which facilitate housing development and affordable housing opportunities.

CAL HOME Program (245) – Accounts for the financial transactions of the State funded program to replace and rehabilitate mobile homes.

2001-2008 HOME Program (246) – Accounts for the financial transactions of the federally funded HOME program as administered by the State of California Department of Housing and Community Development.

Neighborhood Stabilization Program Grant (247) – Accounts for the financial transactions as prescribed by the Federal Department of Housing and Urban Development for Neighborhood Stabilization Program Grants.

Sewer/Storm Drain (254) – This fund accounts for the sewer and storm drain fees for the City-wide program to maintain storm drains and sewer transmission lines. Revenues are intended to cover the maintenance costs for these lines

American Rescue Plan (270) – This fund accounts for the American Rescue Plan Act of 2021 to speed up the United States’ recovery from the economic and health effects of the COVID-19 pandemic and ongoing recession.

CAPITAL PROJECT FUNDS:

Public Meeting Facilities (315) – Accounts for the financial transactions for the public meeting facilities identified in the development impact fee report and funded through developer contributions.

General Facilities (316) – Accounts for the financial transactions for general facilities identified in the development impact fee report and funded through developer contributions.

Flood Control (326) – Accounts for the financial transactions for flood control improvements identified in the development impact fee report and funded through developer contributions.

Bridges/Streets/Traffic Facilities (329) – Accounts for the financial transactions for general facilities identified in the development impact fee report and funded through developer contributions.

Law Enforcement Facilities (331) – Accounts for the financial transactions for the purchase of equipment identified in the development impact fee report and funded through developer contributions.

Fire Facilities (332) – Accounts for the financial transactions for the purchase of equipment identified in the development impact fee report and funded through developer contributions.

Park Development (361) – Accounts for the financial transactions for park acquisitions and development identified in the development impact fee report and funded through developer contributions.

DESCRIPTION OF FUNDS

Valley Wide DVL Park (362) – Accounts for the financial transactions for development identified in the development impact fee report and funded through developer contributions.

Library Facilities (363) – Accounts for the financial transactions for expansion of library facilities identified in the development impact fee report and funded through developer contributions.

Capital Projects (370) – Accounts for the financial transactions for Capital Projects related to the General Fund or General Fund departments.

Equipment Replacement (380) – Accounts for accumulation of reserves for future replacement of rolling stock vehicles from other funds.

PERMANENT FUNDS:

LaSalle Library Endowment (160) – Accounts for an endowment given to the City of Hemet for the benefit of the Library. Only interest earned on the principal amount of \$1,000,000 can be used for non-operating costs of the Library

FIDUCIARY FUNDS:

Private Purpose Trust Fund (396 and 496) – These funds are used to account for the balances and transactions of the Successor Agency to the former Hemet Redevelopment Agency.

Agency Funds (Various) – These funds account for resources held by the City in a trustee capacity as an agent for individuals, private organizations, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. These funds consist of pass through fees collected for the County, payroll deposits, and a developer CFD. streetlights from Southern California Edison.

PROPRIETARY FUNDS

Water Fund (571) - This fund accounts for the financial transactions of the City's Water Utility Service, including water production, transmission, and distribution system

DESCRIPTION OF FUNDS

INTERNAL SERVICE FUNDS:

Information Technology (680) - This fund was established to account for the City's Information Technology activities. All software maintenance costs are housed under this fund and charged directly to the department who uses it. All other general IT costs, such as staffing, Internet, Telephone, etc, are charged to departments using a cost allocation method. Departments are charged based on the percentage of total computers, printers, telephones, and voicemail lines within each department.

Workers' Compensation (681) - This fund was established to manage workers compensation insurance, claims, and administration. Annual cost of workers compensation is charged to departments as a percentage of payroll.

Dental & Vision Insurance (682) - This fund was established to manage the City's self-funded Dental and Vision plan available to employees.

Liability Insurance (683) - This fund was established to manage liability insurance, claims and administration of the program. The City is self-insured for first \$200,000 per incident. Coverage is provided through a joint powers authority. Annual cost is charged to departments a proportionate share of the Liability budget to fund the program.

Equipment Maintenance (684) - This fund was established to manage the equipment maintenance program which provides all City departments with cost for effective preventative maintenance and repair services of all City fleet vehicles and equipment.

Facilities Maintenance (685) - This fund was established to manage the cost of maintenance for all City buildings including building repairs, janitorial services, elevator maintenance, underground tank maintenance and repairs, and traffic signal maintenance. Departments are charged a proportionate share of the cost to run the program and shares are based on each department's square feet occupied.

Other Post-Employment Benefits OPEB (689) - This fund was established to manage the cost of Other Post-Employment Benefits (OPEB) for retirees. Costs include retiree medical, dental, and vision benefits as well administration costs. Departments Citywide are charged a proportionate share of the cost of the program.

Unemployment Benefits (690) - This fund was established to manage the cost of unemployment claims and is self-funded. The City does not pay into unemployment insurance.

Legal Services (691) - This fund was established to manage the cost of providing legal services to all City Departments and their Divisions. Annual cost is charged to departments as a proportionate share of the cost of the program.

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