

Application No.:	_____
Date Received:	_____
Start Date:	_____
Expiration Date:	_____

**City of Hemet**  
 445 E. Florida Avenue, Hemet, CA 92543  
[www.hemetca.gov](http://www.hemetca.gov)

(Please print legibly or type)

**FOOD TRUCK PERMIT APPLICATION**

**Applicant Information**

Applicant Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Operator Information- Person(s) serving as Operator**

Operator Name: \_\_\_\_\_

Operator Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

- For additional Operators please fill out Operator Supplemental List

**Food Truck Information**

Number of Trucks: \_\_\_\_\_ Number of Drivers: \_\_\_\_\_

Location of Operation: \_\_\_\_\_

Location where truck(s) will be stored: \_\_\_\_\_

**Hours of Operation** (Note: must be consistent with the other businesses and uses in the area.)

Days & Hours of Operation: \_\_\_\_\_

\_\_\_\_\_

**Food Description**

Describe any on-site food preparation: \_\_\_\_\_

\_\_\_\_\_

Method of heating element to be used: \_\_\_\_\_

\_\_\_\_\_

**List of other city or jurisdictions where you have operated a food truck within the last 12 months:**

City/Jurisdiction: _____	Permit Required: _____	Permit Revoked: _____
City/Jurisdiction: _____	Permit Required: _____	Permit Revoked: _____
City/Jurisdiction: _____	Permit Required: _____	Permit Revoked: _____

**Items required:**

- Application - Completed Food Truck Permit application form;
- Driver's License - Copy of valid driver's license(s) for all individuals who will be driving the Food Truck(s);
- Seller's Permit - Copy of a valid California Department of Tax and Fee Administration seller's permit;
- Business License - Proof of a valid business license, or completed business license application;
- Liability Insurance - Proof of two million dollars of public liability and property damage and commercial liability insurance and naming the City as additional insured;
- Copy of valid permit, certificate, or other authorization as required by the County of Riverside Department of Environmental Health for each Food Truck;
- Any other information requested by the City of Hemet.
- Application processing fee(s) pursuant to the latest adopted fee schedule. All fees are non-refundable.

**IN SIGNING THIS AGREEMENT, THE APPLICANT AGREES AND ACKNOWLEDGES TO THE FOLLOWING:**

- A. As the Food Truck Operator, I will obtain and maintain throughout the duration of this permit, public liability insurance and property damage insurance, including general commercial liability coverage in an amount not less than \$2,000.000;
- B. The use of Public Property is at the Food Truck Operator's own risk; the City does not take any steps to ensure Public Property is safe or conducive to the Food Truck Activities;
- C. I will comply with all other applicable local, state, and federal laws;
- D. I certify under penalty of perjury the information contained within the application is true and correct.

Print Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY AUTHORIZATION:**

Approved by (Type Name):	Title:
Signature:	Date of Approval:



**THIS FOOD TRUCK PERMIT SHALL BE ISSUED ONLY UPON THE FOLLOWING TERMS AND CONDITIONS. APPLICANTS ARE REQUIRED TO REVIEW AND INITIAL THE FOLLOWING:**

- \_\_\_\_\_ Ensure no interference with the performance of public safety officers including, police, firefighter, lifeguard, security and emergency medical personnel services;
- \_\_\_\_\_ Ensure no interference with pedestrian or vehicular traffic including ingress into, or egress from, any residence, public building, or place of business, or from the street to the sidewalk, by persons exiting or entering parked or standing vehicles;
- \_\_\_\_\_ Ensure no interference with barriers (bollards, vehicles, cement or water) designed to stop vehicles and prevent injury to people;
- \_\_\_\_\_ Provide reasonable access for Food Truck Activities in portions of the City while preserving the use and maintenance of Public Rights-of-Way, poles, posts, traffic signs or signals, hydrants, restrooms, trash receptacles, firefighting apparatus, mailboxes, public benches and/ or planters, as well as access to locations used for public transportation services;
- \_\_\_\_\_ Reduce exposure to the City for personal injury or property damage claims and litigation;
- \_\_\_\_\_ Ensure the safe sale of Food and Merchandise in the Public Right-of-Way by providing the public a simple way to ensure Food Truck Operators prepare Food safely and according to Riverside Department of Public Health requirements;
- \_\_\_\_\_ Prevent unsanitary conditions and ensure trash and debris in the areas vending is taking place are removed by Food Truck Operators;
- \_\_\_\_\_ Ensure that visibility, sight lines, and accessibility for vehicular and pedestrian traffic on Sidewalks and other Public-Rights-of-Way are protected while accommodating Food Truck equipment;
- \_\_\_\_\_ Protect the flow of pedestrian or vehicular traffic including ingress into, or egress from, any residence, public building, or place of business, or from the street to the Sidewalk, by persons exiting or entering parked or standing vehicles;
- \_\_\_\_\_ Ensure reasonable access for the use and maintenance of Sidewalks, Pathways, poles, posts, traffic signs or signals, hydrants, restrooms, trash receptacles, firefighting apparatus, mailboxes, public benches and/ or planters, as well as access to locations used for public transportation services;
- \_\_\_\_\_ Mitigate the impacts of Food Truck Activity and protect the unique characteristics of the City;
- \_\_\_\_\_ The City Council finds that Food Truck Operators in the City seek and do draw patrons to their Food and Merchandise. This can create serious safety problems by impacting the ability of pedestrians to move safely on Sidewalks and through crosswalks and impeding the response time of safety personnel, particularly in City Parks and in residential areas. Food Truck Operators can also impact access to and egress from businesses. This chapter imposes reasonable time, place, and manner restrictions on Food Truck Operators to the extent necessary to ensure the safety of Food Truck Operators, their patrons, and the general public and to prevent unreasonable interference with residents' enjoyment of peace and quiet in the City;
- \_\_\_\_\_ The City's parks provide passive and active recreational opportunities; restrictions on Food Truck Activity are necessary to protect the health, safety and welfare of those persons engaged in, and the spectators of, active sports activities, the recreational opportunities, as well as protect the scenic and natural character of these parks;
- \_\_\_\_\_ The City seeks to preserve the peace and quiet of the Residential Zones of the City, by prohibiting commercial activities such as Food Truck Activity;
- \_\_\_\_\_ Many of the Sidewalks and Pathways in the City are less than six (6) feet wide, and have a high volume of pedestrians traveling in each direction. Food Truck Activity in these areas would unreasonably interfere with the flow of pedestrians and disrupt access for persons with disabilities

**Operating Conditions:**

- The Food Truck shall be in full compliance with all parking and Vehicle Code provisions which apply to the location at which it is parked from time to time, including the maximum allowed parking time limit for the parking space(s) occupied.
- No additional lighting other than that required by the California Vehicle Code may be installed or operated on a Food Truck. No Food Truck that is stopped, parked or standing on any Public Right-of-Way shall display flashing neon or electronic display signs or visual displays that are intended to, or do in fact, distract drivers and draw attention to the Food Truck.
- No Food Truck Operator shall operate any sound amplification systems or other sound making devices or music systems to advertise, draw attention to, or announce the presence of any such vehicle while such vehicle is moving, stopped, standing, or parked upon any Public Right-of- Way or private street.
- No Food Truck shall operate before 7:00 a.m. or after 10:00 p.m., including set-up and cleanup, except for private catering functions on private property or Special Events
- Food Trucks may only operate on a Public Right-of-Way while parked in a legal parking space.
- Food Trucks may only operate on Private Property with the written authorization of the property owner or lawful lessee/tenant, and all Food Truck Activity must be conducted entirely on paved portions of the premises
- No Food Truck may operate on the same block for longer than four (4) hours. The four-hour time period is cumulative for all time that the Food Truck is operating on the same block in each 24-hour period, and does not start over by moving the Food Truck to another parking space on the same block or closing the sales window between sales. The four-hour limit does not include set-up or clean-up time, provided that the Food Truck is not Vending or not ready to serve customers during set-up or clean-up.
- No Operator shall operate within one block of a school, Park, community center or public playground facility; provided, however, that operation at or near a City Park is permissible when it has been approved by the City in conjunction with a Special Event.
- No Operator shall permit the Food Truck to Vend within one hundred (100) feet of a marked or unmarked crosswalk.
- Food Trucks shall be parked directly adjacent to a paved sidewalk, free and clear for pedestrian passage. Food service shall be limited solely to that side of the Food Truck facing the adjacent sidewalk. No Food Truck may dispense food street side. Under no circumstances may vending occur from the left side of a Food Truck. Notwithstanding the above provisions, no person shall Vend to any customer whose location creates a traffic hazard.
- No Food Truck shall be parked, stopped, or left standing in any manner which blocks or impedes vehicular access to any driveway or restricts the free movement of other vehicles upon any private street or Public Right-of-Way. Vending shall only be permitted where the Food Truck has been brought to a complete stop and parked adjacent to the curb in a lawful manner.
- All Food Trucks shall be equipped with conspicuous refuse containers clearly marked with a sign requesting their use by patrons. The refuse containers must be large enough to contain all trash and refuse generated by the operation of the Food Truck. The Operator of the Food Truck shall pick up all trash and refuse generated by the Operator's Vending during the time the Food Truck is stopped, that is within no less than a one hundred (100) foot radius of the Food Truck vehicle, before such Food Truck is moved. The Food Truck shall take all bags with them when vacating an area. Trash is to include all materials originally dispensed from the Food Truck as well as any other items left by patrons, such as cigarette butts.
- Restocking of a Food Truck is prohibited while the Food Truck is on any private street or alley or Public Right-of-Way.
- No Food Truck shall attach to or receive any electrical power or other utilities from any public or private property while the Food Truck is located on any private street or alley or Public Right-of-Way.
- Vending is prohibited from a Food Truck that is parked, stopped, or standing on any Public Right-of-Way where the posted speed limit on the public street, alley, or highway is forty miles per hour or greater.
- No Food Truck shall operate in such a way so as to cause an unacceptable reduction in sight distance for any cross street, crosswalk, driveway or any other similar location where traffic, be it vehicular, pedestrian or bicycle, can

be expected to enter the roadway.

- No Operator of a Food Truck shall permit objects, including but not limited to tables, chairs, or other furniture, trash receptacles, generators or equipment, to be placed into that portion of the street, alley or highway which is open to vehicular traffic, nor shall any object, including but not limited to tables, chairs, other furniture, trash receptacles, generators or equipment, be placed within or upon the parkway or sidewalk.
- The Food Truck operations shall not obstruct pedestrian or vehicular traffic.
- The Food Truck shall not encroach onto a public sidewalk with any part of the vehicle or any other equipment or furniture related to the operation of its business, except for required refuse and recycling receptacles, provided they maintain a clear four-foot pedestrian walkway.
- The Food Truck shall be operated within 200 feet travel distance of an approved and readily available toilet and handwashing facility, or as otherwise approved by the city manager, or the city manager's designee, to ensure that restroom facilities are available to facility employees whenever the Food Truck is stopped to conduct business for more than a one-hour period. (Cal Health and Safety Code - HSC § 114315).
- In conformance with the California Retail Food Code, Food Trucks shall be stored at or within an approved commissary in order to have protection from unsanitary conditions. Food Trucks shall not be stored overnight outside of an approved commissary.
- No Food Truck shall operate within 100 feet of an existing restaurant unless consent is given.

